

No. 927

5 October 2007

**SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)**

In accordance with Regulation 24(c) of the National Standards Bodies Regulations of 28 March 1998, the Standards Generating Body (SGB) for

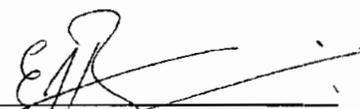
**Transport and Logistics Operations**

registered by Organising Field 11, Services, publishes the following Qualification and Unit Standards for public comment.

This notice contains the titles, fields, sub-fields, NQF levels, credits, and purpose of the Qualification and Unit Standards. The full Qualification and Unit Standards can be accessed via the SAQA web-site at [www.saqa.org.za](http://www.saqa.org.za). Copies may also be obtained from the Directorate of Standards Setting and Development at the SAQA offices, SAQA House, 1067 Arcadia Street, Hatfield, Pretoria.

Comment on the Qualification and Unit Standards should reach SAQA at the address below and **no later 5 November 2007**. All correspondence should be marked **Standards Setting – Transport and Logistics Operations** addressed to

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DR. S. BHIKHA  
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## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

### QUALIFICATION:

### *Further Education and Training Certificate: Freight Forwarding and Customs Compliance*

SAQA QUAL ID	QUALIFICATION TITLE		
59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance		
ORIGINATOR		PROVIDER	
SGB Transport and Logistics Operations			
QUALIFICATION TYPE	FIELD	SUBFIELD	
Further Ed and Training Cert	11 - Services	Transport, Operations and Logistics	
ABET BAND	MINIMUM CREDITS	NQF LEVEL	QUAL CLASS
Undefined	135	Level 4	Regular-Unit Stds Based

### PURPOSE AND RATIONALE OF THE QUALIFICATION

#### Purpose:

This Qualification serves to equip the qualifying learner with the fundamental skills, knowledge and attitudes necessary to support the provision of world class services by enhancing the learner's ability to interact positively with clients and customers and to solve problems they come across in the workplace in the international logistics and supply chain management field and it will add value to the qualifying learner in terms of enrichment of the person, their status and the recognition offered them. It also provides an opportunity for learners to learn and to apply skills in relation to the workplace.

The Qualification will provide learners with a solid understanding of the relevant legislation and regulations governing the environment in which they operate and also provide them with the ability to appropriately select and apply the relevant processes and procedures governing the operations with which they are involved.

Learners who successfully complete this Qualification will be able to:

- Communicate verbally and in writing using a variety of formats and use the basics of mathematics.
- Supervise a freight forwarding and customs compliance function.
- Solve operational problems within the freight forwarding and customs compliance environment.
- Carry out freight forwarding operations in customs compliance with client requirements and legislation.

This Qualification aims to assist people entering a career in the freight forwarding and customs compliance sector and those already working in it maintain and improve their competencies in meeting and anticipating the needs of their clients and customers. It will create the opportunity:

- For a career path.
- To provide process and service standards.
- To improve productivity.
- To improve service delivery.

Learners will be provided with the conceptual framework to perform routine and non-routine functions and to supervise the performance of other functions, displaying the ability to combine and integrate competencies in their application in the freight forwarding and customs compliance environment.

**Rationale:**

The freight forwarding and customs compliance industry serves the need of society and the economy by providing for the distribution and carriage of goods, cargo and freight both on a national and an international level. It serves every industry in South Africa and therefore contributes to the growth of the South African economy as a whole. A healthy and growing economy is in turn vital in terms of the development and upliftment of the country, its infrastructure and its entire people.

It has been estimated that logistics as a whole constitute at least 14% of the costs of the goods in South Africa, which is at least 50% above the global norm. A large proportion of this overspend is attributed to inefficiencies caused by lack of competence. In order to become world competitive, South Africa needs to deliver its goods on time, at the right place and at an acceptable cost. In order to do this requires the establishment and maintenance of world class supply chains. Competent (qualified) international logistics and supply chain management practitioners and support staff are required for this purpose.

This Qualification will meet the needs of learners in the freight forwarding and customs compliance field (or those who wish to enter this field) who require the technical expertise and essential knowledge needed to earn a formal Qualification.

This is the third Qualification in a series for learners who want to follow a career in the field of freight forwarding and customs compliance. This Qualification focuses on developing skills and knowledge necessary to perform in a competent manner in this industry.

The FETC: Freight Forwarding and Customs Compliance: replaces the following Qualifications:

- ID 22443: National Certificate: Freight Forwarding, NQF Level 4, 136 credits.
- ID 22441: National Certificate: Customs Clearing, NQF Level 4, 145 credits.

**RECOGNIZE PREVIOUS LEARNING?**

Y

**LEARNING ASSUMED IN PLACE**

- Communication at NQF Level 3.
- Mathematical Literacy at NQF Level 3.

**Access to the Qualification:**

Access is open to all learners bearing in mind the learning assumed to be in place.

**QUALIFICATION RULES**

The Qualification consists of a Fundamental, a Core and an Elective Component.

To be awarded the Qualification learners are required to obtain a minimum of 135 credits as detailed below.

**Fundamental Component:**

The Fundamental Component consists of Unit Standards in:

- Mathematical Literacy at NQF Level 4 to the value of 16 credits.
- Communication at NQF Level 4 in a First South African Language to the value of 20 credits.
- Communication in a Second South African Language at NQF Level 3 to the value of 20 credits.

It is compulsory therefore for learners to do Communication in two different South African languages, one at NQF Level 4 and the other at NQF Level 3.

All Unit Standards in the Fundamental Component are compulsory.

Core Component:

The Core Component consists of Unit Standards to the value of 55 credits all of which are compulsory.

Elective component:

The Elective Component consists of a number of specializations each with its own set of Unit Standards. Learners are to choose a specialization area and must choose Elective Unit Standards to the value of 24 credits from the Unit standards listed under that specialization so as to attain a minimum of 135 credits.

The specialisations are as follows:

Dangerous Goods:

- Accept and process dangerous goods for transportation by air.
- Facilitate the forwarding and clearing of dangerous goods for transportation.
- Handle dangerous goods during warehousing and storage.
- Identify and classify dangerous goods for transportation.
- Identify, pack, mark and label dangerous goods for transportation by air.
- Load/unload dangerous goods for transportation by road.
- Pack, mark, document and handle export dangerous goods by surface.
- Package dangerous goods for transportation.

Finance and Purchasing:

- Administer foreign exchange transactions in an international trading company.
- Analyse and report on client profitability.
- Generate shipment cost estimates.
- Perform international purchasing functions.
- Perform international trade calculations.
- Secure freight forwarding business.

Customs:

- Accredite Customs clearing clients.
- Analyse and solve complex Customs tariff classification problems.
- Certify certificates of origin and other commercial documents.

Insurance:

- Apply knowledge of insurance to the transportation of a consignment of goods.
- Apply lost, discrepant and damaged cargo procedures.

- Apply the law of contract to insurance.
- Arrange and administer insurance of goods in transit.
- Demonstrate knowledge and understanding of the scope of transportation insurance.
- Demonstrate knowledge and understanding of transportation insurance.
- Know and understand the basics of marine insurance.

### **EXIT LEVEL OUTCOMES**

1. Communicate verbally and in writing using a variety of formats and use the basics of mathematics.
2. Supervise a freight forwarding and customs compliance function.
3. Solve tactical and operational problems within the freight forwarding and customs compliance environment.
4. Carry out freight forwarding operations in customs compliance with client requirements and legislation.

### **ASSOCIATED ASSESSMENT CRITERIA**

Associated Assessment Criteria for Exit Level Outcome 1:

- The audience needs and expectations are accommodated in both written and verbal communication.
- Language and texts are used to interpret and write communications in all contexts.
- Mathematics is used in both personal and business contexts.

Associated Assessment Criteria for Exit Level Outcome 2:

- Freight forwarding and customs compliance operations are planned, executed and reported on in terms of importers 'and exporters' needs.
- Policies and procedures for customs compliance are adhered to by team members.
- Correctional and preventative action is taken in light of non-compliant performance.

Associated Assessment Criteria for Exit Level Outcome 3:

- International logistics and customs compliance problems are identified in order to apply appropriate action.
- Responsibilities are delegated for the purpose of solving international logistics and customs compliance problems.
- Actions are taken to ensure that international logistics and customs compliance problems have been satisfactorily solved.
- Reports are compiled and communicated in respect of preventative and correctional action taken.

Associated Assessment Criteria for Exit Level Outcome 4:

- Standard operating procedures are implemented for the purpose of the international movement of goods.
- Freight forwarding operations are reported on in order to monitor performance.
- International and local legislation is monitored in order to ensure customs compliance of the freight forwarding operation.

### **INTERNATIONAL COMPARABILITY**

This Qualification is part of a series of Qualifications ranging from Level 2 to 5 in the field of international logistics and supply chain management and it was compared to other, similar

Qualifications, certificates, skills programmes and courses in the international arena as having best practice.

No African country was found to offer any applicable Qualifications and training programmes.

Within the International Trade Arena, the leaders in training and development are the International Federation of Freight Forwarders Associations (FIATA) and the forum for International Trade Training (FITT). This Qualification was compared with the Qualifications and short courses offered by these two major providers. It was found that the four Qualifications in International Trade, Freight Forwarding and Customs Clearing registered on the NQF cover what is offered in the FIATA and FITT programmes. In their programmes everything is covered in either the Level 3 or in this Level 4 Qualification.

By completing this Level 4 Qualification the learner will have met the international standards demanded at this level. This Level 4 Qualification also includes Fundamental learning. However the Core competencies of the FIATA and FITT courses are spread over the two Qualifications at Levels 3 and 4. This notwithstanding, the theoretical and practical competencies of this Qualification corresponds with those of FIATA and FITT.

International: International Federation of Freight Forwarders Association (FIATA)

Diploma in Freight Forwarding:

- An introduction to Freight Forwarding:
  - International freight forwarder and the freight business.
  - Organisation of the company.
  - Financial requirements.
  - Professional organisations.
  - FIATA documents and forms.
  - General knowledge of transport and related geography.
  - Special transport services.
  - Packing requirements.
  - Co-operation with other service providers.
  - Information and communication technologies.
  
- Sea Transport (General):
  - Regulations for the transport of goods by sea.
  - Shipping services.
  - Types of vessels.
  - Bill of lading.
  - Pricing of ocean freight.
  - Geography of ocean transport and port facilities.
  
- Maritime Containers (Sea Containers):
  - General knowledge of container transports by sea.
  - Types and specification for most used containers.
  - Loading procedure.
  - Way-bills and accompanying documents.
  - Pricing of inland and ocean freight.
  - Geography of container traffic.
  
- Air Transport:
  - General conditions of carriage.
  - Types and specifications of the most used aircrafts and air-pallets.
  - Way-bills and accompanying documents.

- Calculation of airfreight.
- Geography in air transport.
  
- Road Transport:
  - Legal requirements for national and international road transport.
  - Types of road vehicles.
  - Way-bills and accompanying documents.
  - Tariffs.
  - Geography of road transport.
  
- Rail Transport:
  - Legal requirements of national and international rail transport.
  - Ways and means of transportation.
  - Way-bills and accompanying documents.
  - Tariffs (conventional or combined transport).
  - Geography and operational aspects in rail transport.
  
- National/International Carriage by Inland Waterway:
  - Legal requirements of transports by inland waterway.
  - Types of barges used in inland waterway carriage.
  - Way-bills and accompanying documents.
  - Determination of freight charges for inland waterway transport.
  - Geography of inland waterways.
  
- Customs Procedures:
  - General information on the national customs administration.
  - National customs tariffs.
  - National customs procedures.
  - Liability of the freight forwarder.
  - International conventions.
  - Other possible duties of the customs administration.
  
- Logistics:
  - Logistics and forwarding.
  - Logistics concept/project.
  - Physical distribution systems.
  - Sub-systems in logistics (Supply Chain Management).
  - Information handling and control issues.
  - Value added services.
  - Commodity related systems.
  - Rights and duties of the warehouse operator and the customer.
  - Types of warehouse.
  - Warehouse documents and information technology.
  - Construction, layout and safety.
  - Debit of warehouse charges/rent.
  - General.
  - Insurance.
  - Liability insurance.
  - Transport insurance.
  
- Dangerous Goods:
  - Role of parties in the transport chain.
  - Regulations.
  - Classification.
  - Marking of hazardous cargo and cargo handling.

- Training.
- Documentation.
- Information and Communications Technologies (ICT) in Forwarding:
  - Basic understanding of computer and its environment.
  - The role of information technologies in forwarding.
  - Data storage and management and databases.
  - Principles of networking and data sharing.
  - Telecommunication and its applications.
  - Electronic data interchange and value-added network.
  - Bar-coding and its application.
  - Internet and web-based technology.
  - e-Commerce.
  - Web-based applications and e-marketplace.
  - Security.
  - Electronic fund transfer and e-payments.

The above Qualification is offered throughout the international logistics and supply chain management world and it was found that it compares exceptionally well with both the Level 3 and Level 4 Qualifications. There is however no Fundamental learning in this international Qualification.

Canada: Forum for International Trade Training (FITT):

- Certificate in International Marketing:
  - The principles of marketing.
  - Domestic vs. International marketing.
  - Market research.
  - Market access.
  - Cultural considerations in international marketing.
  - Political, legal and regulatory considerations in international marketing.
  - Marketing the right product or service.
  - Personal selling abroad.
  - Mass marketing abroad.
  - Enhancing the marketing effort.
  - Marketing services.

There are only a few areas of similarity between the FETC: Freight Forwarding and Customs Customs compliance and the FITT qualification as the latter focuses quite substantially on the marketing and selling process. The FETC: Freight Forwarding and Customs Customs compliance only has certain components that focus on this area.

- Certificate in International Trade Finance:
  - An introduction to trade finance.
  - The financing presentation.
  - Trade finance, risk analysis and risk management.
  - Foreign exchange rates.
  - Export costing and transaction viability.
  - Payment methods and short term financing.
  - Factoring and forfeiting.
  - Understanding and processing documentary credits.
  - Bonds and guarantees.
  - Export credit insurance and financing.
  - Cash flow planning.
  - Countertrade and consignment.

It is quite obvious from the above Qualification that it only has one single aspect that compares with ours in that we only look at the interpretation of financial statements and not the in-depth manner in which they look into international trade finance. It must be noted however, that it is within the Elective category of the South African qualification that a far more in-depth look is taken into finance.

Canada: Canadian International Freight Forwarders Association (CIFFA):

- Certificate in the Risks Forwarders Face:
  - Errors.
  - Omissions.
  - Standard Trading Conditions.
  - Understanding Legal Liability.

The aspects contained in the above Qualification are covered quite comprehensively in the South African Qualification and therefore compares favourably.

- Certificate in Cargo Insurance:
  - Transforming Lost or Damaged Cargo into a satisfying Experience.

For the above Qualifications the contents are covered in the 'Elective' component of this Qualification.

Ireland: Irish International Freight Forwarding Association (IIFFA):

- Traineeship in Freight Forwarding:
  - General Knowledge of the Industry.
  - Sea transport.
  - Road Transport.
  - Air Transport.
  - Customs procedures.
  - Warehousing/Logistics.
  - Transport Insurance.
  - Customer Service (City and Guilds).
  - Manual Handling Training (City and Guilds).
  - ECDL (European Computer Driving Licence).

The learning taking place in the above Qualification has similar outcomes to the South African one and therefore they compare favourably with each other. It must be noted that the choice of Electives offers the degree of alignment between the two qualifications.

Japan: Customs Training Institute:

- Certificate: Introduction for Officials Level 3:
  - Acquire Sense of Responsibility as a Member of Society.
  - Duties and Responsibilities as Public Employee.
  - Acquire Basic knowledge and Skills for Efficient Customs Work.
- Certificate: Intermediate Level 3:
  - Acquire Practical knowledge and Skills of Customs Work.
- Certificate: Technical:
  - Officials acquire knowledge for tasks

The above courses from Japan only offer an introductory insight to Customs work and therefore do not go into the same detail as the South African qualification. As can be seen they do not cover any of the practical work required at this level and focus almost exclusively on 'Customs' customs compliance whereas the South African Qualifications is far more generalised on international logistics and supply chain management.

United States of America: Treasury of United States of America Customs Service:

- Certificate in Customs clearance on desk:
  - Office policies of a Customs Broker office.
  - Operations procedures for a Customs Brokerage Office.
  - Import References.
  - Customs Customs compliance Review Materials.
  - Customs Clearing Tutoring (course format and links).
  - Customs broker Licence Preparation Course (handouts).
  - FDA Regulations and Procedures.
  
- Certificate in Export Operations on desk:
  - Professional International Freight Forwarder Training Course Handouts.
  - Export Documentation - the story behind the documents.
  - Export Trading Company (ETC) Information.
  - Freight Forwarder Overview Information.
  
- Certificate in Customs Customs compliance Review:
  - Classification.
  - Valuation.
  - Binding Rulings.
  - Customs Law.
  - Recordkeeping.
  - Regulations.
  - Overview.
  - Customs Procedures.
  
- Certificate in Freight Forwarder Overview:
  - Carrier Information.
  - Shipper Documentation.
  - Freight Forwarding Today.
  - Export Regulations.
  - Export Software.
  - References.

All the above Qualifications are very similar in nature to the South African one and therefore compare well with each other.

United States of America: Centres for International Trade Development:

- Certificate in Import/Export:
  - Basic Principles of Exporting and Importing.
  - Documentation.
  - Logistics.
  - Financing.

The above Qualification focuses mainly on import and export only and does not include other aspects of international logistics and supply chain management which have been included in the South African Qualification.

United Kingdom: The Institute of Export:

- Certificate in Core:
  - An introduction to Exporting.
  - An introduction to Importing.
  - Getting Paid in international trade.
  - Advanced Letters of Credit.
  - An Introduction To Export Marketing.
  - Marketing Services in International Trade.
  - The Complete Export Manager.

The above Qualification focuses mainly on export only and does not include other aspects of international logistics and supply chain management which have been included in the South African Qualification.

United Kingdom: British International Freight Association (BIFA):

- Certificate in Dangerous Goods By Air: Revalidation: DGA2.
- Certificate in Aviation Security Cargo Level 2: Supervisor: A2/3.
- Certificate in Dangerous Goods By Air: DGA1.
- Certificate in BTEC Intermediate Award in Multimodal International Freight Procedures: MFT1.
- Certificate in First Aid - Appointed Person.
- Certificate for Dangerous Goods Safety Advisor: DGSA.
- Certificate in Export Documentation, Procedures and Practice: EXP4.
- Certificate in Purchasing from Overseas: IMP2.
- Certificate in Working with Letters of Credit: TP3.
- Certificate in Dangerous Goods by Road: DGR1.
- Certificate in Dangerous Goods by Sea: DGS1.
- Certificate in Customs Procedures for Import Cargo: CM2.
- Certificate in Customs Procedures for Export Cargo: CM1.
- Certificate in Aviation Security Cargo Level 2 - Supervisor: A2/3.

If a combination of the above courses were taken they would compare well to the South African Qualification.

Hungary: Budapest Muszaki És Gazdaságtudományi Egyetem:

- Diploma in Freight Forwarding Managers:
  - National and International Legislation.
  - Agreements, Rules and Practices on Freight Forwarding.
  - Transportation by Rail, Road, Air or Inland Navigation and Maritime Transport.
  - Relevant Procedures.
  - Insurance.

This particular Diploma has all the elements contained in the South African Qualification and therefore compares very well with it. Our Qualification however contains more detail and competencies.

None of the SADC countries seemed to have any Qualifications or course for us to make comparisons with. Some may however offer the FIATA Diploma.

Conclusion:

This Level 4 Qualification appears to be midway between the (FIATA) and (FITT) training courses and looks similar to the other international course shown here as a comparison.

Also as South Africa emerges from its previous limited trading situation to one of being a global player also means that there is a far greater demand for people at this level getting involved in and employed in the International Trade sector.

While there may be different ways of expressing the content of the learning taking place all over the world, there is sufficient consensus that it all refers to the same basic competencies required to work within the 'international logistics and supply chain management' environment.

#### **ARTICULATION OPTIONS**

Horizontal articulation is possible with:

- ID 35928: National Certificate: Business Administration Services, NQF Level 4.
- ID 49129: Further Education and Training Certificate: Management and Administration, NQF Level 4.
- ID 57712: Further Education and Training Certificate: Generic Management, NQF Level 4.
- ID 57849: Further Education and Training Certificate: Dangerous Goods: Multi-modal Transportation, NQF Level 4.
- ID 57806: Further Education and Training Certificate: Exports, NQF Level 4.
- ID 49155: Further Education and Training Certificate: Shipping, NQF Level 4.

Vertical articulation is possible with:

- National Certificate: Management, NQF Level 5.
- ID 49126: National Certificate: Management and Administration, NQF Level 5.
- ID 49469: National Diploma: Complex Procurement, NQF Level 5.
- ID 57957: National Certificate: Export Administration, NQF Level 5.
- ID 58473: National Diploma: Freight Handling Logistics, NQF Level 5.
- ID 58600: National Certificate: Land Transport Planning, NQF Level 5.

#### **MODERATION OPTIONS**

- Anyone assessing a learner or moderating the assessment of a learner against this Qualification must be registered as an assessor with the relevant ETQA.
- Any institution offering learning that will enable the achievement of this Qualification must be accredited as a provider with the relevant ETQA.
- Assessment and moderation of assessment will be overseen by the relevant ETQA according to the ETQA's policies and guidelines for assessment and moderation; in terms of agreements reached around assessment and moderation between ETQA's (including professional bodies); and in terms of moderation guideline detailed in "Qualification Assessor Criteria.
- Moderation must include both internal and external moderation of assessments at exit points of the Qualification, unless ETQA policies specifies otherwise. Moderation should also encompass achievement of the competence described both in individual Unit Standards, Exit Level Outcomes as well as the integrated competence described in the Qualification.
- Anyone wishing to be assessed against this Qualification may apply to be assessed by any assessment agency, assessor or provider institution that is accredited by the relevant ETQA.

#### **CRITERIA FOR THE REGISTRATION OF ASSESSORS**

For an applicant to register as an assessor, the applicant should:

- Be registered as an assessor with the relevant ETQA or an ETQA that has a memorandum of understanding with the relevant ETQA.
- Be in possession of a relevant Qualification at NQF Level 3 or higher.

**NOTES**

This qualification replaces the following qualification:

- ID 22443: National Certificate: Freight Forwarding, NQF Level 4, 136 credits.
- ID 22441: National Certificate: Customs Clearing, NQF Level 4, 145 credits.

**UNIT STANDARDS**

	ID	UNIT STANDARD TITLE	LEVEL	CREDITS
Fundamental	119472	Accommodate audience and context needs in oral/signed communication	Level 3	5
Fundamental	119457	Interpret and use information from texts	Level 3	5
Fundamental	119467	Use language and communication in occupational learning programmes	Level 3	5
Fundamental	119465	Write/present/sign texts for a range of communicative contexts	Level 3	5
Fundamental	9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	Level 4	6
Fundamental	119462	Engage in sustained oral/signed communication and evaluate spoken/signed texts	Level 4	5
Fundamental	119469	Read/view, analyse and respond to a variety of texts	Level 4	5
Fundamental	9016	Represent analyse and calculate shape and motion in 2- and 3-dimensional space in different contexts	Level 4	4
Fundamental	119471	Use language and communication in occupational learning programmes	Level 4	5
Fundamental	7468	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	Level 4	6
Fundamental	119459	Write/present/sign for a wide range of contexts	Level 4	5
Core	252257	Apply international trade systems, policies and procedures	Level 4	5
Core	117668	Demonstrate an understanding of the basics of local and international trade	Level 4	15
Core	117667	Demonstrate the basic legal principles applied to shipping	Level 4	8
Core	242821	Identify responsibilities of a team leader in ensuring that organisational standards are met	Level 4	6
Core	117156	Interpret basic financial statements	Level 4	4
Core	252263	Perform the processes and procedures for the administration of import transactions	Level 4	6
Core	252272	Perform the processes and procedures required for the administration of export transactions	Level 4	6
Core	252262	Resolve customer service problems	Level 4	5
Elective	242986	Accept and process dangerous goods for transportation by air	Level 4	6
Elective	252268	Accredit customs clearing clients	Level 4	5
Elective	252265	Administer foreign exchange transactions in an international trading company	Level 4	5
Elective	120020	Apply knowledge of insurance to the transportation of a consignment of goods	Level 4	3
Elective	11399	Apply lost, discrepant and damaged cargo procedures	Level 4	3
Elective	120128	Apply the law of contract to insurance	Level 4	3
Elective	252243	Arrange and administer insurance of goods in transit	Level 4	6
Elective	252248	Certify certificates of origin and other commercial documents	Level 4	7
Elective	120013	Demonstrate knowledge and understanding of the scope of transportation insurance	Level 4	3
Elective	120009	Demonstrate knowledge and understanding of transportation insurance	Level 4	3
Elective	242991	Facilitate the forwarding and clearing of dangerous goods for transportation	Level 4	4
Elective	252258	Gather information and report on client profitability	Level 4	4

	<b>ID</b>	<b>UNIT STANDARD TITLE</b>	<b>LEVEL</b>	<b>CREDITS</b>
Elective	252266	Generate shipment cost estimates	Level 4	6
Elective	242996	Handle dangerous goods during warehousing and storage	Level 4	4
Elective	242997	Identify and classify dangerous goods for transportation	Level 4	4
Elective	242987	Identify, pack, mark and label dangerous goods for transportation by air	Level 4	2
Elective	117655	Know and understand the basics of marine insurance	Level 4	8
Elective	242990	Load/unload dangerous goods for transportation by road	Level 4	10
Elective	242985	Package dangerous goods for transportation	Level 4	4
Elective	252269	Perform international purchasing functions	Level 4	7
Elective	252274	Perform international trade calculations	Level 4	6
Elective	252253	Secure freight forwarding business	Level 4	6
Elective	252254	Analyse and solve complex customs tariff classification problems	Level 5	12



## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

**UNIT STANDARD:****Arrange and administer insurance of goods in transit**

<b>SAQA US ID</b>	<b>UNIT STANDARD TITLE</b>		
252243	Arrange and administer insurance of goods in transit		
<b>ORIGINATOR</b>	<b>PROVIDER</b>		
SGB Transport and Logistics Operations			
<b>FIELD</b>	<b>SUBFIELD</b>		
11 - Services	Transport, Operations and Logistics		
<b>ABET BAND</b>	<b>UNIT STANDARD TYPE</b>	<b>NQF LEVEL</b>	<b>CREDITS</b>
Undefined	Regular	Level 4	6

**SPECIFIC OUTCOME 1**

Determine the transit risks and advise accordingly.

**SPECIFIC OUTCOME 2**

Arrange appropriate transit insurance for international cargo.

**SPECIFIC OUTCOME 3**

Administer transit insurance on behalf of cargo owner.

**SPECIFIC OUTCOME 4**

Administer insurance claims procedures.

**QUALIFICATIONS UTILISING THIS UNIT STANDARD**

	<b>ID</b>	<b>QUALIFICATION TITLE</b>	<b>LEVEL</b>	<b>STATUS</b>	<b>END DATE</b>
Elective	59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance	Level 4	Draft - Prep for P Comment	



## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

**UNIT STANDARD:*****Certify certificates of origin and other commercial documents***

<b>SAQA US ID</b>	<b>UNIT STANDARD TITLE</b>		
252248	Certify certificates of origin and other commercial documents		
<b>ORIGINATOR</b>	<b>PROVIDER</b>		
SGB Transport and Logistics Operations			
<b>FIELD</b>	<b>SUBFIELD</b>		
11 - Services	Transport, Operations and Logistics		
<b>ABET BAND</b>	<b>UNIT STANDARD TYPE</b>	<b>NQF LEVEL</b>	<b>CREDITS</b>
Undefined	Regular	Level 4	7

**SPECIFIC OUTCOME 1**

Explain the reasons for the certification of Certificates of Origin and other commercial documents.

**SPECIFIC OUTCOME 2**

Scrutinise source documentation.

**SPECIFIC OUTCOME 3**

Certify certificates of origin and other commercial documents in conformity with the regulations, processes and procedures of the Issuing Body.

**SPECIFIC OUTCOME 4**

Create and maintain records in conformity with the minimum requirements of the Issuing Body.

**SPECIFIC OUTCOME 5**

Deal with queries relating to the certification of Certificates of Origin and other commercial documents.

**QUALIFICATIONS UTILISING THIS UNIT STANDARD**

	<b>ID</b>	<b>QUALIFICATION TITLE</b>	<b>LEVEL</b>	<b>STATUS</b>	<b>END DATE</b>
Elective	59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance	Level 4	Draft - Prep for P Comment	



## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

**UNIT STANDARD:****Secure freight forwarding business**

<b>SAQA US ID</b>	<b>UNIT STANDARD TITLE</b>		
252253	Secure freight forwarding business		
<b>ORIGINATOR</b>		<b>PROVIDER</b>	
SGB Transport and Logistics Operations			
<b>FIELD</b>		<b>SUBFIELD</b>	
11 - Services		Transport, Operations and Logistics	
<b>ABET BAND</b>	<b>UNIT STANDARD TYPE</b>	<b>NQF LEVEL</b>	<b>CREDITS</b>
Undefined	Regular	Level 4	6

**SPECIFIC OUTCOME 1**

Demonstrate an understanding of the services offered by the company.

**SPECIFIC OUTCOME 2**

Identify potential sales targets.

**SPECIFIC OUTCOME 3**

Quantify and evaluate client needs.

**SPECIFIC OUTCOME 4**

Formulate proposal to meet client requirements.

**SPECIFIC OUTCOME 5**

Negotiate service offerings.

**SPECIFIC OUTCOME 6**

Finalise service terms and conditions.

**SPECIFIC OUTCOME 7**

Provide on-going support to clients.

**QUALIFICATIONS UTILISING THIS UNIT STANDARD**

	<b>ID</b>	<b>QUALIFICATION TITLE</b>	<b>LEVEL</b>	<b>STATUS</b>	<b>END DATE</b>
Elective	59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance	Level 4	Draft - Prep for P Comment	



## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

**UNIT STANDARD:****Analyse and solve complex customs tariff classification problems**

<b>SAQA US ID</b>	<b>UNIT STANDARD TITLE</b>		
252254	Analyse and solve complex customs tariff classification problems		
<b>ORIGINATOR</b>	<b>PROVIDER</b>		
SGB Transport and Logistics Operations			
<b>FIELD</b>	<b>SUBFIELD</b>		
11 - Services	Transport, Operations and Logistics		
<b>ABET BAND</b>	<b>UNIT STANDARD TYPE</b>	<b>NQF LEVEL</b>	<b>CREDITS</b>
Undefined	Regular	Level 5	12

**SPECIFIC OUTCOME 1**

Report on incorrect payments of customs duties.

**SPECIFIC OUTCOME 2**

Resolve customs tariff classification disputes.

**SPECIFIC OUTCOME 3**

Appeal against a customs tariff determination.

**SPECIFIC OUTCOME 4**

Resolve customs disputes.

**SPECIFIC OUTCOME 5**

Apply for and obtain refunds and drawbacks of customs duty.

**QUALIFICATIONS UTILISING THIS UNIT STANDARD**

	<b>ID</b>	<b>QUALIFICATION TITLE</b>	<b>LEVEL</b>	<b>STATUS</b>	<b>END DATE</b>
Elective	59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance	Level 4	Draft - Prep for P Comment	



## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

**UNIT STANDARD:****Apply international trade systems, policies and procedures**

<b>SAQA US ID</b>	<b>UNIT STANDARD TITLE</b>		
252257	Apply international trade systems, policies and procedures		
<b>ORIGINATOR</b>	<b>PROVIDER</b>		
SGB Transport and Logistics Operations			
<b>FIELD</b>	<b>SUBFIELD</b>		
11 - Services	Transport, Operations and Logistics		
<b>ABET BAND</b>	<b>UNIT STANDARD TYPE</b>	<b>NQF LEVEL</b>	<b>CREDITS</b>
Undefined	Regular	Level 4	5

**SPECIFIC OUTCOME 1**

Describe and create the organisation's international trading functions.

**SPECIFIC OUTCOME 2**

Apply the policies and procedures of the organisation to perform international trade transactions.

**SPECIFIC OUTCOME 3**

Report on the results of international trading activities.

**QUALIFICATIONS UTILISING THIS UNIT STANDARD**

	<b>ID</b>	<b>QUALIFICATION TITLE</b>	<b>LEVEL</b>	<b>STATUS</b>	<b>END DATE</b>
Core	59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance	Level 4	Draft - Prep for P Comment	



## SOUTH AFRICAN QUALIFICATIONS AUTHORITY

### UNIT STANDARD:

#### *Gather information and report on client profitability*

SAQA US ID	UNIT STANDARD TITLE		
252258	Gather information and report on client profitability		
ORIGINATOR	PROVIDER		
SGB Transport and Logistics Operations			
FIELD	SUBFIELD		
11 - Services	Transport, Operations and Logistics		
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
Undefined	Regular	Level 4	4

#### SPECIFIC OUTCOME 1

Explain the concept of profitability benchmarking.

#### SPECIFIC OUTCOME 2

Handle rate structure alternatives to those engaged in securing new business and retaining existing business.

#### SPECIFIC OUTCOME 3

Process and report on actual vs. benchmark profitability results to affected parties.

#### QUALIFICATIONS UTILISING THIS UNIT STANDARD

	ID	QUALIFICATION TITLE	LEVEL	STATUS	END DATE
Elective	59298	Further Education and Training Certificate: Freight Forwarding and Customs Compliance	Level 4	Draft - Prep for P Comment	