

**DEPARTMENT OF SOCIAL DEVELOPMENT
DEPARTEMENT VAN MAATSKAPLIKE ONTWIKKELING**

No. R. 220

16 March 2007

**REGULATIONS REGARDING ALLOWANCES PAYABLE TO MEMBERS OF THE
COUNCIL, PROFESSIONAL BOARDS, COMMITTEES AND TASK TEAMS**

The Minister of Social Development has, in terms of section 28 of the Social Service Professions Act, 1978 (Act 110 of 1978) and on the recommendation of the South African Council for Social Service Professions, made the regulations set out in the Schedule hereto.

SCHEDULE

DEFINITIONS

1. In these regulations:

- (a) "the Act" means the Social Service Professions Act, 1978 (Act 110 of 1978), and any expression to which a meaning has been assigned in the Act shall have such meaning and, unless the context otherwise indicates –
- (b) "committee" means a committee established under sections 9, 10, 14C(1)(f), 21(7) and 28(1)(gD)(vi) of the Social Service Professions Act, 1978 (Act 110 of 1978);
- (c) "member" means a member of the council, professional board or a committee; and
- (d) "president" means the president of the council elected in terms of section 7(1); and
- (e) "chairperson" means the chairperson of the professional board and or a committee.

**ALLOWANCES PAYABLE TO MEMBERS OF THE COUNCIL, PROFESSIONAL
BOARDS COMMITTEES AND TASK TEAMS**

2. (1) Subject to the provisions of sub regulation (3) the council shall pay a member who attends a meeting of the council, a professional board or a committee (including the time occupied in traveling to and from the venue for the meeting) or who on the instructions of the council, a professional board or a committee is engaged in any other business of the council, professional board or a committee, excluding preparations for a meeting (but including time occupied in traveling where such traveling is necessary for the conducting of such business) the allowances prescribed in Annexure A of these regulations.

(2) (a) A full day's session allowance referred to in Annexure A shall be paid to the President and Chairperson and every other member for each day on which he or she attends a meeting or meetings of the council, a professional board or a committee, as the case may be, irrespective of the duration of such meeting or meetings: Provided that a member who presides at a meeting of the council, a professional board or committee shall be paid the same session allowance as the president.

(b) For any business other than attending a meeting of the council, a professional board or a committee conducted by the President and Chairperson and a member on the instructions of the council, a professional board or a committee, the working allowance referred to in Annexure

A shall be paid. This allowance shall be calculated on the basis of the full working allowance for each day, calculated from midnight to midnight. The minimum time spent per day shall be six hours. When the time spent is less than six hours per day, one sixth of the working allowance shall be paid for each hour.

(c) The subsistence allowance referred to in Annexure A for every member shall be paid if the member has to be away from his or her place of residence overnight for the purpose of attending a meeting or for the conducting of any such other business. This allowance shall be calculated from the latest time at which the member concerned can reasonably leave his or her place of residence until the earliest time at which he or she can reasonably arrive back at his or her place of residence.

(d) A member who has to travel in order to attend a meeting of the council, a professional board or a committee or to conduct any other business of the council, a professional board or a committee shall, where applicable, receive –

- (i) the expenses related to the air fare at the economy class tariff for one return journey/if the member travels by aircraft;
- (ii) the cost relating to taxi or car-hire transport to the nearest airport where a member travels by aircraft;
- (iii) the parking fees for the parking of the member/s private vehicle at an airport, overnight accommodation, including dinner, breakfast and one soft drink and at the venue of the meeting or the place where other business is conducted; and
- (iv) the motor vehicle allowance referred to in Annexure A shall be payable to a member who **uses** his or her transport in order to attend a meeting or conduct business at a place no more than 500 kilometers away from his or her place of residence.
- (v) If the meeting or business to be conducted is more ~~than~~ 500 kilometers from the member's place of residence, the remuneration to ~~be~~ paid is the lesser of –
 - 1. the airfare, **VAT** excluded, if there are scheduled flights for the route; or
 - 2. the number of kilometers multiplied with the motor vehicle allowance as determined in Annexure A.

(3) The provisions of subregulation 2(d) shall be applicable in the same manner, to a member who, during the course of a meeting or any other business of the council, a professional board or a committee, is obliged to travel to his or her place of residence or any other place and back to the venue of that meeting or business, if the council is convinced of the necessity of such journey.

(4) The registrar may, in special circumstances, where in his or her opinion a member's actual expenditure exceeds the amount prescribed by this regulation, authorize the payment of an additional allowance to defray the actual expenditure of such member.

(5) The provision of a communication allowance to the president, chairpersons of the Council and the section 9 and 10 Committees.

Submission and payment of claims

3. All claims for allowances or other expenditure by a member shall be submitted with the necessary proof, to the registrar in the form determined by the council.

Repeal

4. The regulations made under the Social Service Professions Act, 1978/ published a Government Notice R. 586 in Government Gazette 10665 of 20 March 1987/ as amended by Government Notices R. 762 in Government Gazette 11833 of 21 April 1989/ **R 543 in** Government Gazette R. 1377 of 21 February 1992 and R. 1700 in Government Gazette 19644 of 31 December 1998, in Government Gazette 24037 of 8 November 2003, are hereby repealed.

Commencement

5. These regulations shall come into effect on the date of publication thereof.

ANNEXURE A

Allowances payable to members of the council, professional boards, committees and of task teams

The following allowances shall be paid by the council:

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| 1. The session allowance to the president and chairperson in terms of regulation 2(2)(a) | 400.00 per day |
| 2. The session allowance to a member other than the president and chairperson in terms of regulation 2(2)(a) | 350.00 per day |
| 3. The working allowance to the president and chairperson in terms of regulation 2(2)(b) | 400.00 per day |
| 4. The working allowance to a member other than the president and chairperson in terms of regulation 2(2)(b) | 350.00 per day |
| 5. The subsistence allowance in terms of regulation 2(2)(c) | 300.00 per day |
| 6. Travel allowance in terms of regulation 2 (2) (d) (iv) and (v)2 | 2.50 per kilometer |
| 7. The return airplane flight (Economy rate), allowance in terms of regulation 2 (2) (d) (i) | 3,500.00 per person |
| 8. Hotel rate at three star levels allowance in terms of regulation 2 (2) (d) (iii) between | 550.00 and 750.00 per person |
| 9. The dinner allowance in terms of regulation 2 (2) (d) (iii) | 109.99 per person |
| 10. The breakfast allowance in terms of regulation 2 (2) (d) (iii) | 85.00 per person |
| 11. Communications allowance to the president, chairpersons of the Council, section 9 and 10 Committees | 300.00 per person |