
BOARD NOTICES RAADSKENNISGEWINGS

BOARD NOTICE 12 OF 2007

SOUTH AFRICAN COUNCIL FOR THE PROPERTY VALUERS PROFESSION ("the SACPVP")

DETERMINATION

Section 13(k) of the Property Valuers Profession Act, 2000 (Act No. 47 of 2000), "the Act", authorizes the SACPVP to *determine*, after consultation with the voluntary associations and registered persons, conditions relating to and the nature and extent of continuing education and training ("CET"), sometimes referred to as continuing professional development – CPD). Sections 11(b) and 23(2) of the Act empower the SACPVP to *prescribe* the period of validity of the registration of a registered person and to *determine* conditions for the renewal of registration, respectively. The SACPVP has already made rules under section 37 of the Act which provides for the period of validity of registration – see Part III of the Rules for the Property Valuers Profession, 2003, as amended ("the Rules"). CET refers to lifelong learning and ongoing development of skills.

The proposed conditions must also be appraised in the light of the provisions of the Code of Conduct for Registered Persons drawn up in terms of section 28 of the Act, which provides, *inter alia*, that a registered person shall, in carrying on the property valuers profession, order his or her conduct so as to uphold the dignity, standing and reputation of the property valuers profession by maintaining a high standard of professionalism, honesty and integrity; discharge his or her duties to his or her employer or client in an efficient and competent manner, utilizing the knowledge, skill and experience to complete an assignment to an acceptable professional standard; and when performing a property valuation in terms of any law, acquaint himself or herself with the previous of such law relevant to property valuation and comply therewith. Moreover, a registered person may not, without first qualifying himself or herself, undertake an assignment for the execution of which his or her training have not rendered him or her competent.

The Council now wishes to determine conditions relating to CET and its proposals are contained in the "Schedule" infra. (Note, however, that the provisions of the said section 37 do not apply to this Determination.) This Determination will, upon the effective date, be known as the "SACPVP CET Policy."

The voluntary associations recognized by the SACPVP and all registered persons as well as other interested bodies and persons are hereby invited to submit written comments on or before 02 March 2007, to the Registrar: SA Council for the Property Valuers Profession, by –

- mail to P O BOX 114, MENLYN 0063;
- fax to (012) 348 7528;
- e-mail to info@sacpvp.co.za or
- hand delivery to 77 KARIBA STREET. LYNNWOOD GLEN. PRETORIA.

SCHEDULE**SOUTH AFRICAN COUNCIL FOR THE PROPERTY VALUERS
PROFESSION****CONDITIONS RELATING TO CONTINUING EDUCATION AND TRAINING
("CET Policy") [Section 13 (k)]****EFFECTIVE DATE: 1 APRIL 2007****Introduction**

Long-standing legislation governing all economically-active persons in South Africa, including practitioners in the Built Environment Professions, established that life-long learning is not a matter of personal choice.

As non-compliance with the requirements of the South African Qualifications Authority Act, 1995 (Act No. 58 of 1995), and Regulations, as well as the Skills Development Act, 1988 (Act No. 97 of 1998), constitutes contravention of the law, the South African Council for the Property Valuers Profession ("SACPVP") has, therefore, no option but to implement a mandatory Continuing Education and Training (CET) policy.

CET is generic to all professions in the Republic of South Africa and life-long learning systems should be structured in terms of flexible, user-friendly policies which encourage optimum compliance by registered persons.

What is CET?

CET is the systematic maintenance, improvement and broadening of knowledge and skills, and the development of personal qualities necessary for the execution of professional and technical duties throughout a registered person's working life.

Why is a CET policy necessary?

Because life-long learning is one of the national goals of the Government of the Republic of South Africa and is prescribed by legislation.

Who is required to undertake CET?

All economically active persons registered at the SACPVP as Professional Valuers and Associated Professional Valuers in terms section 20(2) of the Property Valuers Profession Act, 2000 (Act No. 47 of 2000), ("the Act"). Candidates are not required to comply.

Who is exempted from having to undertake CET and is deferment possible?

No "blanket" options are available and individual applications for deferment should be submitted to the Registrar of the SACPVP. Each application will be assessed on its own merits.

How are individual CET needs identified?

Undertaking CET is an individual responsibility. CET needs should be focussed, consistently planned, regularly reviewed and supported by employers. In the process of identifying and satisfying their life long learning needs, individuals should explore all avenues of relevant skills enhancement.

As a guide, what constitutes CET?

Professional life long learning can be undertaken in a variety of ways, dictated by individual circumstances. A personal CET plan should be outcome-based and linked to three goals, namely:

- personal satisfaction
- career success
- professional excellence

Is it possible to generate positive attitudes and action in CET-compliance?

Broad consultation with registered persons and voluntary associations provides the ideal opportunity for the SACPVP to engage in communication, negotiation and general discussion with those who will be most affected by the terms and conditions of the proposed CET policy, with a view to creating positive, co-operative attitudes and a unified vision regarding professional life long learning.

Submission of CET records to the SACPVP

CET requires cyclical administration linked to:

- the statutory period during which the SACPVP registration is valid namely, five years
- prescribed application for renewal of registration, in terms of sections 20, read with section 23 (1) of the Act and the Rules
- submission of proof of up-to-date skills competence which should support all applications for renewal of registration, together with records of CET activities undertaken during an individual's preceding term of statutory registration

Proof of participation in CET activities

The applicant must submit up-to-date CET records and, if available, copies of certificates e.g. degrees or diplomas.

Indemnity Insurance

Underwriters of professional indemnity insurance (PI) could offer reduced premiums for SACPVP-accredited registered persons who *are* CET-compliant and either *refuse* to provide PI to persons who are *not* CET compliant, or require non-compliant persons to pay premiums which are "loaded" *pro rata* to their higher risk profile based on the assessment of obsolescence of their skills.

SACPVP-accreditation of CET providers

CET providers will be accredited in terms of their:

- adaptation of teaching / learning systems to suit the needs, style and commitment to learning of CET participants
- own in-house CET provision, since this will be a good guide to the level of belief, enthusiasm and commitment of their resources to CET
- CET networks with branch centres
- CET learning sets, mentoring systems and portfolio-building sessions with teams of CET advisers to spread the workload
- CET attendance certificates, which should conform to the requirements of the SACPVP and be issued to attendees of CET events

South African Revenue Service tax benefits for expenditure on CET events and activities

Individual applications for tax deductions must be made to the S A Revenue Service.

Minimum CET hours to be undertaken during a five-year cycle

Sole criterion for choice of CET activities is the relevance to an individual's career development planning, and where applicable, a programme of **skills**-enhancement activities established in consultation with the individual's employer, which takes cognisance of organisational strategic development goals.

Format of submissions

Only the pre-printed SACPVP form will be accepted, with inclusion of the current (up-to-date) SACPVP Personal Development Plan. E-mailed or faxed submissions will not be accepted. Original, signed documents are required, supported by appropriate certificates or other documents.

The address for submission of applications for renewal of registration supported by CET records is:

The Registrar
South African Council for the Property Valuers Profession
P O Box 114
MENLYN
0063

Annexure A

PERSONAL DEVELOPMENT PLAN**PERSONAL DEVELOPMENT PLAN**
(Please fill in the following information clearly)

NAME:

SACPVP REGISTRATION NO:

PERSONAL SKILLS DEVELOPMENT:

FROM (date)..... To

SUBMISSION DATE:

STAGE 1: REVIEW

AREAS TO REVIEW	ACTION / DEVELOPMENT OBJECTIVES
1. CURRENT JOB PERFORMANCE for example, I would be more competent if I could.....	1. 2. 3.
2. FUTURE JOB-RELATED RESPONSIBILITIES, for example, I will be expected to do	1. 2. 3.
3. PERSONAL DEVELOPMENT AIMS, for example, I would like to be competent in	1. 2. 3.
4. OTHER SKILLS, for example, use of information technology, human resources or financial management, marketing, public speaking	1. 2. 3.

STAGE 2: PERSONAL SKILLS DEVELOPMENT PRIORITIES Annexure B

DEVELOPMENT GOALS	TIMESCALE TO ACHIEVE STATED GOALS	CURRENT COMPETENCE	REQUIRED LEVEL OF COMPETENCE	PRACTICAL ISSUES (RESOURCES, LOCATION, STUDY TIME AVAILABLE)
1.				
2.				
3.				
6.				
7.				
8.				

Annexure C

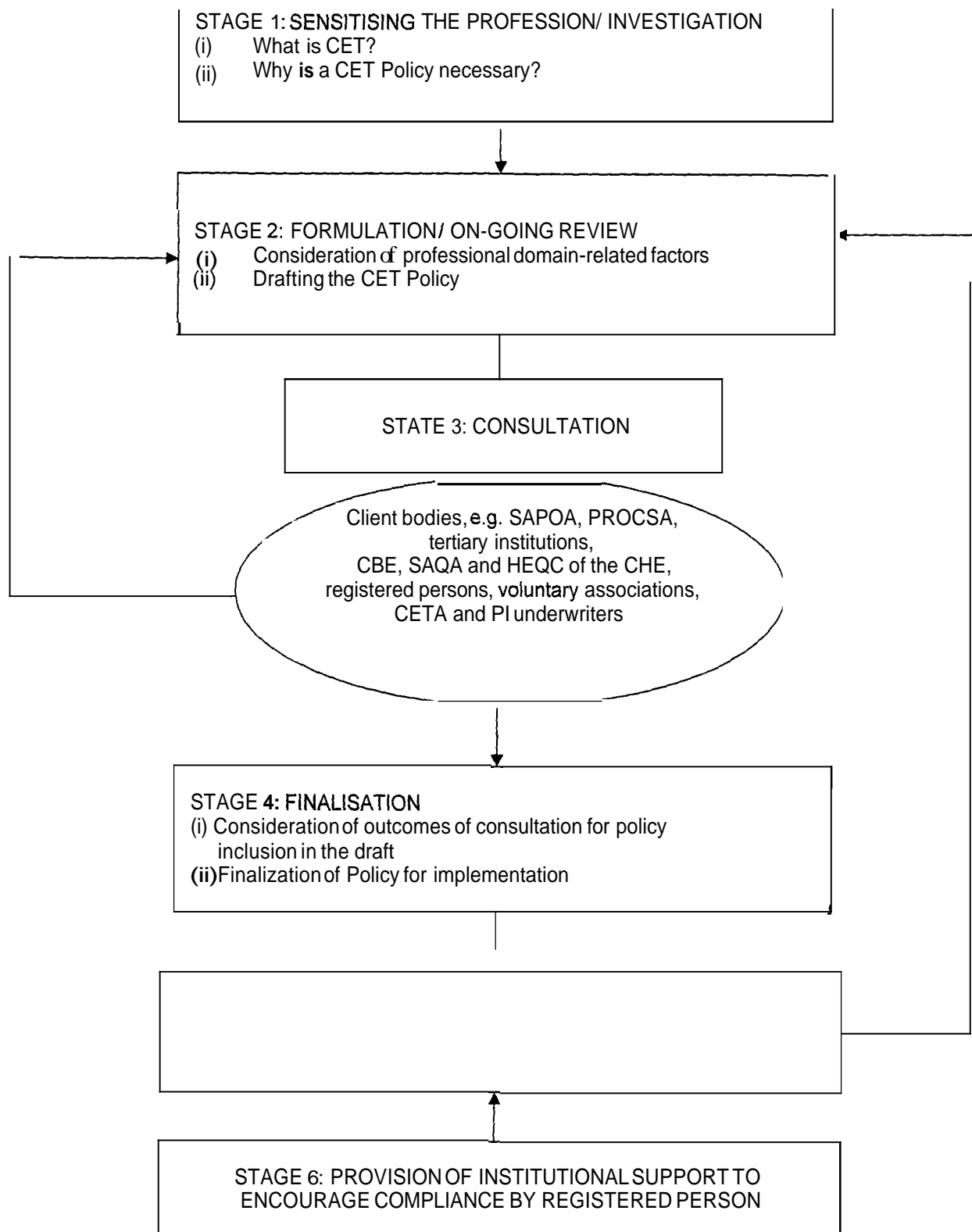
GOALS (LISTED IN STAGE 2)	EVIDENCE OF ACHIEVEMENT (How have you benefited from your skills development?)	NEW LEVELS OF SKILLS AND EXPERIENCE ACHIEVED	WERE YOUR PERSONAL SKILLS DEVELOPMENT PRIORITIES ACHIEVED? (Yes / No)
REF. NO. 1.			
REF. NO. 2.			
REF. NO. 3.			
REF. NO. 4.			
AREAS TO BE REVIEWED OR RECONSIDERED		REVISED ACTION TO BE TAKEN (reasons to be stated)	

Annexure D

STAGE 4: SUMMARY OF CET ACHIEVED

DATE ACHIEVED (SKILLS LISTED IN STAGE 2)	DESCRIPTION OF HOW NEW SKILLS HAVE BEEN USED AT WORK	LENGTH OF TIME TAKEN TO ACHIEVE PRIORITISED SKILLS
SKILLS REF. NO 1.		
SKILLS REF. NO 2		
SKILLS REF. NO 3		
SKILLS REF. NO 4.		
SKILLS REF. NO 5.		
SKILLS REF. NO 6		
SKILLS REF. NO 7.		
SKILLS REF. NO 8		

Annexure E



Annexure F

