

No. 1158

24 November 2006

**SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)**

In accordance with regulation 24(c) of the National Standards Bodies Regulations of 28 March 1998, the Standards Generating Body (SGB) for

Banking and Micro Finance

registered by Organising Field 03, Business, Commerce and Management Studies, publishes the following unit standards for public comment.

This notice contains the titles, fields, subfields, NQF levels, credits, and purpose of the and unit standards. The unit standards can be accessed via the SAQA web-site at www.saga.org.za. Copies may also be obtained from the Directorate of Standards Setting and Development at the SAQA offices, SAQA House, 1067 Arcadia Street, Hatfield, Pretoria.

Comment on the qualification should reach SAQA at the address **below and no later than 23 December 2006**. All correspondence should be marked **Standards Setting – SGB for Banking and Micro Finance** and addressed to

The Director: Standards Setting and Development
SAQA
Attention: Mr. D. Mphuthing
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Private Bag **X06**
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SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

1

Participate in the board meeting of a co-operative bank

SAQA US ID	UNIT STANDARD TITLE		
243071	Participate in the board meeting of a co-operative bank		
SGB NAME	ORGANISING FIELD ID	PROVIDER NAME	
SGB Banking and Micro Finance	3		
UNIT STANDARD TYPE	ORGANISING FIELD DESCRIPTION	SUBFIELD DESCRIPTION	
Regular	Business, Commerce and Management Studies	Finance, Economics and Accounting	
ABET BAND	CREDITS	NQF LEVEL	UNIT STANDARD TYPE
Undefined	3	Level 3	Regular

SPECIFIC OUTCOME 1

Set the agenda.

SPECIFIC OUTCOME 2

Describe the purpose of a board meeting and the role of board members in a meeting.

SPECIFIC OUTCOME 3

Generate minutes from the meeting.

SPECIFIC OUTCOME 4

Monitor follow-up from meetings.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

2

Monitor the operations of a co-operative bank

SAQA US ID		UNIT STANDARD TITLE	
243073		Monitor the operations of a co-operative bank	
SGB NAME		ORGANISING FIELD ID	PROVIDER NAME
SGB Banking and Micro Finance		3	
UNIT STANDARD TYPE		ORGANISING FIELD DESCRIPTION	SUBFIELD DESCRIPTION
Regular		Business, Commerce and Management Studies	Finance, Economics and Accounting
ABET BAND	CREDITS	NQF LEVEL	UNIT STANDARD TYPE
Undefined	6	Level 3	Regular

SPECIFIC OUTCOME 1

Monitor the co-operative bank's performance with regard to marketing.

SPECIFIC OUTCOME 2

Monitor the performance of the administration of a co-operative bank.

SPECIFIC OUTCOME 3

Monitor the financial performance of a co-operative bank.

SPECIFIC OUTCOME 4

Develop systems to monitor the overall performance of the staff of a co-operative bank.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

3

Implement the roles and responsibilities of board members and committees in a co-operative bank

SAQA US ID	UNIT STANDARD TITLE		
243084	Implement the roles and responsibilities of board members and committees in a co-operative bank		
SGB NAME		ORGANISING FIELD ID	PROVIDER NAME
SGB Banking and Micro Finance		3	
UNIT STANDARD TYPE		ORGANISING FIELD DESCRIPTION	SUBFIELD DESCRIPTION
Regular		Business, Commerce and Management Studies	Finance, Economics and Accounting
ABET BAND	CREDITS	NQF LEVEL	UNIT STANDARD TYPE
Undefined	6	Level 3	Regular

SPECIFIC OUTCOME 1

Implement the roles of the board as a whole.

SPECIFIC OUTCOME 2

Understand and apply the roles of individual board members.

SPECIFIC OUTCOME 3

Describe the role of the board in developing policies for managing voluntary and salaried staff members of a co-operative bank.

SPECIFIC OUTCOME 4

Describe the role of committees in the management of a co-operative bank.