

No. R. 37

13 January 2006

**PETROLEUM PRODUCTS ACT, 1977****NOTICE OF INTENTION TO MAKE REGULATIONS REGARDING  
PETROLEUM PRODUCTS WHOLESALE LICENCES**

The Minister of Minerals and Energy intends, under sections 2B, 2D, 2E and 12C of the Petroleum Products Act, 1977 (Act No. 120 of 1977), as amended by the Petroleum Products Amendment Act, 2003 (Act No. 58 of 2003), and Petroleum Products Amendment Act, 2005 (Act No. 2 of 2005), to make the regulations in the Schedule, which are hereby published for public comment under section 2E(2) of the said Act.

Comments should be submitted not later than 12h00 on 30<sup>th</sup> January 2006 to Mr. Muzi W. Mkhize at fax no. (012) 322 8570 or e-mail address [muzi.mkhize@dme.gov.za](mailto:muzi.mkhize@dme.gov.za).

Enquiries can be made at telephone number (012) 317 8646.

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## Definitions

- 1 In these regulations any word or expression to which a meaning has been assigned in the Act shall have the meaning so assigned and unless the context otherwise indicates-

**“Act”** means the Petroleum Products Act, 1977, (Act No. 120 of 1977), as amended;

**“Amendment Act”** means the Petroleum Products Amendment Act, 2003 (Act No. 58 of 2003) and the Petroleum Products Amendment Act, 2005 (Act No. 2 of 2005);

**“bulk”** means 1500 litres or more, per transaction of prescribed petroleum products;

**“certified copy”** means a photocopy of an original document that has been-

- (a) attested as a true copy of the original and is marked with the words “original seen” or “true copy of original document”; and
- (b) signed and stamped by a –
  - i) Commissioner of Oaths as contemplated in the Justices of the Peace and Commissioners Oath Act, 1963 (Act No. 16 of 1963);
  - or
  - ii) a competent authority, in the case of the Title Deeds, Environmental Impact Assessment Record of Decisions, Zoning certificates;

**“certificate of compliance”** means a written statement which states that the petroleum product meets the specifications and standards stipulated in this Regulation;

**“Controller”** means the Controller of Petroleum Products as contemplated in Section 3(1) of the Act;

**“declaration”** means an affidavit, affirmation or solemn or attested declaration made before a commissioner of oaths as contemplated in the Justices of the Peace and Commissioners Oath Act 1963, (Act No. 16 of 1963);

**“prescribed petroleum products”** means liquefied petroleum gas used for the propulsion of vehicles, petrol, diesel, paraffin, jet fuel or aviation gasoline;

**“temporary licence”** means a licence issued in terms of section 2B(5) of the Act;

**“training”** means learnerships as contemplated in Section 16 of the Skills Development Act 1998 (No. 97 of 1998) and **“trained”** must be interpreted accordingly;

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**Scope of regulation**

- 2 This Regulation applies to wholesale licences.

**Lodging of wholesale licence application**

- 3 Any person who has to apply for a wholesale licence, must–
- (1) complete the application form contained in Annexure A; and
  - (2) lodge that application with the Controller together with the documents specified in regulation 31.
- 4 When an application for a licence as contemplated in regulation 3 is lodged, an applicant that does not qualify in terms of Section 2D of the Act, must have published a notice of the application, in a prominent manner, in at least two of the most popular national newspapers in two official languages, one of which must be English.
- 5 The notice must state–
- (1) the name of the applicant;
  - (2) the purpose of the application;
  - (3) the place where the application will be available for inspection by any member of the public;
  - (4) the period within which any objections with regard to the issuing of the licence may be lodged with the Controller; and
  - (5) the address of the Controller where any objections may be lodged.
- 6 The period contemplated in regulation 5(4) must be 14 days from the date of publication of the notice.

**Acceptance of wholesale licence application**

- 7 Before accepting a wholesale licence application, the Controller must be satisfied that–
- (1) the applicant is the owner of the business;

- (2) the application form has been completed in full;
- (3) the notice contemplated in regulation 4 was published; and
- (4) all the documents specified in regulation 31 have been submitted with the application form.

### **Evaluation of a wholesale licence application**

- 8 In evaluating an application for a wholesale licence, the Controller must verify that the information and the documents submitted with the application form are true and correct.
- 9 In evaluating an application for a wholesale licence made by any person who does not qualify in terms of Section 2D of the Act, the Controller must be satisfied that-
- (1) The wholesaling business is economically viable;
  - (2) the wholesaling business will promote growth and developmental objectives;
  - (3) the wholesaling business will-
    - (a) contribute to security of supply of petroleum products;
    - (b) promote competition;
    - (c) promote efficient use or development of logistical infrastructure;
    - (d) promote transformation in the liquid fuels industry; and
    - (e) increase the participation of HDSA in the liquid fuels industry.
- 10 An applicant, for a wholesale licence, who qualifies in terms of section 2D of the Act, must provide proof of payment of any levies due in terms of Central Energy Fund Act, 1977 (Act No. 38 of 1977), which include Road Accident Fund, IP Tracer and Equalisation Fund.

**Procedure for issuing a wholesale licence**

11 The Controller must, if satisfied that an application for a wholesale licence meets the requirements of the Act and this Regulation—

- (1) inform the applicant that the application is successful;
- (2) require the applicant to, within the period stipulated by the Controller—
  - (a) deposit the application fee into a Bank account as stipulated in Annexure B; and
  - (b) submit documents specified in regulation 33; and
- (3) then issue the wholesale licence upon receipt of the documentation contemplated in subregulation (2).

12 A wholesale licence must include—

- (1) the name of the licensee;
- (2) the licence number;
- (3) the identity number or company registration number of the licensee;
- (4) the business address;
- (5) each type of petroleum product the licensee is licensed to wholesale;
- (6) the date of issue of the licence; and
- (7) Controller's signature.

**Environmental rehabilitation**

13 An environmental management plan, approved by competent authorities, contemplated in regulation 33(2) must contain—

- (1) a description of the environment likely to be affected by the proposed wholesaling activity;
- (2) an assessment of the potential impacts of the proposed wholesaling activity on the environment, socio-economic conditions and cultural heritage, if any;

- (3) a summary of the assessment of the significance of the potential impacts, the proposed mitigation and management measures to minimise adverse impacts;
  - (4) financial provision which must include-
    - (a) the determination of the quantum of the financial provision contemplated in regulation 16; and
    - (b) details of the method providing for the financial provision contemplated in regulation 14;
  - (5) planned monitoring and performance assessment of the environmental management plan;
  - (6) closure and environmental objectives;
  - (7) a record of public participation undertaken and the results thereof; and
  - (8) an undertaking by the applicant regarding the execution of the environmental management plan.
- 14 Financial provision required in terms of regulation 33(2)(b) to achieve the total quantum for the rehabilitation, management and remediation of negative environmental impacts must be provided for by one or more of the following methods-
- (1) an approved contribution to a trust fund as required in terms of section 10(1)(cH) of the income Tax Act, 1962 (Act No. 58 of 1962) and must be in the format as approved by the Controller from time to time;
  - (2) a financial guarantee from a South African registered bank or any other or financial institution approved by the Controller guaranteeing the financial provision relating to the environmental management plan in the format as approved by the Controller from time to time;
  - (3) a deposit into the account specified by the Controller in the format as approved by the Controller from time to time; or
  - (4) any other method as the Controller may determine.



- 15 In the case of subregulation 14(3), proof of payment must be submitted to the Controller as contemplated in subregulation 33(2)(b) prior to the acceptance of the environmental management plan.
- 16 The quantum of the financial provision, which must be determined in consultation with a competent person, must include a detailed provision for costs that could be incurred in the event of-
- (1) premature closure regarding-
    - (a) the rehabilitation of the land;
    - (b) the prevention and management of pollution of the atmosphere;
    - (c) the prevention and management of pollution of water and the soil; and
    - (d) the prevention of spillage and leakage, into the ground, of chemical substances associated with wholesaling activities;
  - (2) decommissioning and final closure of the operation; and
  - (3) post closure management of residual and latent environmental impacts.
- 17 The holder of a wholesale licence must annually update and review the quantum of the financial provision-
- (1) in consultation with a competent person;
  - (2) as required in terms of the approved environmental management plan; or
  - (3) as requested by the Controller.
- 18 Any inadequacies with regard to the financial provision must be rectified by the licensee-
- (1) in an amendment of the environmental management plan, as the case may be; or
  - (2) as determined by the Controller.

### **Conditions of wholesale licence**

- 19 A licensed wholesaler must-

- (1) only purchase prescribed petroleum products in bulk from other licensed wholesalers or licensed manufacturers, except in the case of importation of prescribed petroleum products;
- (2) in the case of prescribed petroleum products, sold in the Republic of South Africa, only sell in bulk to—
  - (a) licensed manufacturers;
  - (b) licensed wholesalers;
  - (c) licensed retailers; or
  - (d) end consumers for own consumption;
- (3) not make use of a business practice, method of trading, agreement, arrangement, scheme or understanding which would result in the licensed wholesaler selling directly or indirectly to an end consumer from a retail site;
- (4) in the case of the subregulation (2)(d), must be satisfied that the end consumer does not intend to sell the prescribed petroleum product;
- (5) In order to comply with subregulation (3), a licensed wholesaler must include in the deed of sale a declaration by the consumer that the prescribed petroleum products purchased are for own consumption;
- (6) comply with the Charter;
- (7) not hold a retail licence except for training purposes;
- (8) submit information stipulated in regulation 34;
- (9) if so instructed, submit to the Controller on a date and in the manner specified in the instruction—
  - (a) information necessary for the regulation of prices of prescribed petroleum products;
  - (b) data on prescribed petroleum products, purchased or sold and prescribed petroleum products stock levels during the period specified in the instruction;

- (c) in respect of progress in complying with the objectives of the Charter;  
and
  - (d) any other information which might be required for regulatory purposes;
  - (10) keep minimum working stock levels in compliance with applicable policy requirements;
  - (11) deposit the annual licence fee into a bank account as stipulated in Annexure B before the anniversary of the licence;
  - (12) allow any person authorised by the Controller in accordance with the Act, access to the relevant facilities for the purposes of inspections or conducting an investigation;
  - (13) at all times comply with the Act, this Regulation and all other national, provincial and local government laws applicable for the operation of the activity concerned, including laws relating to labour, safety, hazardous substances, security, health and environment; and
  - (14) inform the Controller, in writing, of any change of address or telephone number within 30 days of the relevant change taking effect.
- 20 A wholesale licence or a certified copy thereof, must be prominently displayed at the place of business, where any person entering the place of business may read it.
- 21 A wholesale licence may not, under any circumstances, be transferred to another person.
- 22 When selling prescribed petroleum products, a licensed wholesaler, must issue a certificate of compliance to the buyer of such products.

### **Temporary Wholesale licences**

- 23 A temporary licence must only be issued in respect of a licensed wholesaling activity upon the payment, by the applicant, of the application fee into a bank account, as stipulated in Annexure B.

24 An application for a temporary wholesale licence must be made to the Controller on the application form contained in Annexure A and must—

- (1) be made in writing;
- (2) indicate that the activity is a going concern;
- (3) include proof of hardship that would result if the licensed activity ceased to be licensed;
- (4) be accompanied by a certified copy of the original licence certificate;
- (5) be accompanied by a certified copy of the applicant's identity document if the applicant is an individual;
- (6) be accompanied by a certified copy of the business entity's registration documents.

25 The Controller may set special conditions for a temporary wholesale licence according to the circumstances presented in the application contemplated in regulation 24.

#### **Commencement and continuation of business under wholesale licence**

26 A licensed wholesaler must commence with wholesaling activities within a period of six months after the date on which a wholesale licence has been issued to the licensee, failing which the licence lapses.

27 The Controller may, upon application in writing, extend the period contemplated in regulation 26 for a consecutive period of six months for a total period not exceeding 12 months.

28 The Controller may request any information necessary, from the applicant, concerning an application contemplated in regulation 27;

#### **Amendment of licence**

29 A licensee may apply, in writing, to the Controller for a licence to be amended by-

- (1) specifying the amendment sought; and

(2) setting out the reasons for the amendment sought.

30 The Controller must consider the request and may issue an amended licence provided that-

(1) the change will not affect any rights, debts, liabilities or obligations of the licensee, nor render defective any legal proceedings by or against the licensee, and any legal proceedings that could have been continued or commenced by or against it prior to such change; and

(2) the applicant has paid the amendment fee stipulated in Annexure B.

### **Supporting documentation for a licence application**

31 An application for a licence must, in a manner specified in Annexure A, be accompanied by a-

(1) certified copy of the applicant's identity document and, in the case of a non-South African citizen, a permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be;

(2) certified copy of its registration documents, if the applicant is a corporate entity or a trust-

(a) certified copy of the Certificate of Incorporation (CM1) if the applicant is a company; or

(b) certified copy of the Founding Statement (CK1) if the applicant is a close corporation;

(3) declaration by the applicant of compliance with the Charter or a statement of its plans to meet the requirements of the Charter;

(4) declaration by the applicant of compliance with all national, provincial and local government legal requirements applicable for the operation of the activity concerned that are in force at the time the application is made;

(5) document of proof of the publication of the notice of application contemplated in regulation 4;

(6) list of the ports of entry or exit from where the applicant intends to import or export, as the case may be, fuel into or from the Republic of South Africa;

(7) list of all storage facilities intended to be used, including shared storage facilities, with specific reference to the-

(a) location of the storage facilities;

(b) capacity of the storage facilities;

(c) ownership of the storage facilities (including the ownership of the land on which the storage facilities are situated, if different) and, in the case of shared ownership, the basis of sharing; and

(d) names of other wholesalers sharing the same storage facilities;

32 The information required under subregulation 31(7) must be provided in respect of the different petroleum products which are to be stored.

**Documentation to be submitted to the Controller upon a successful application**

33 Before the Controller issues a licence, the applicant must submit-

(1) proof of payment of the application fee to the Controller; and

(2) in the case of an person that does not qualify in terms of Section 2D of the Act-

(a) an environmental management plan; and

(b) proof of financial provision for the purposes of rehabilitation of the environment affected by the wholesaling activities upon the cessation of such activities.

**Annual information to be submitted to Controller by licensed wholesaler**

34 A licensed wholesaler must submit to the Controller, in the manner specified in Annexure A, not later than the end of February of each year, information in respect of the preceding calendar year-

- (1) a declaration that the ownership of the licensed activity has not changed;
  - (2) the volumes of each prescribed petroleum products purchased and sold within the Republic of South Africa;
  - (3) the volumes of each prescribed petroleum products purchased and sold outside the Republic of South Africa;
  - (4) the number of employees by race, gender and disabled persons;
  - (5) information necessary for the regulation of prices of prescribed petroleum products;
  - (6) progress and an updated plan in respect of complying with the objectives of the Charter; and
  - (7) a report on the training and the number and title of the qualifications obtained by learners in the employ of the licensee.
- 35 Qualifications contemplated in regulation 34(7) should be accredited by the South African Qualifications Authority established in terms of the National Qualifications Framework Act, 1995 (Act No. 58 of 1995).
- 36 A licensed wholesaler must inform the Controller, in writing, of any change of address or telephone number within 30 days of the relevant change taking effect.

#### **Application for duplicate wholesale licence**

- 37 When a wholesale licence has been lost, damaged or destroyed the licensee must apply to the Controller for a duplicate thereof;
- 38 An application contemplated in regulation 37 must be accompanied by -
- (1) an affidavit stating reason/s for the application;
  - (2) the applicant's identity number or business entity's registration number, as the case may be, and the number of the lost, damaged or destroyed licence;
  - (3) Proof of payment of the applicable fee into a bank account as stipulated in Annexure B.

**Surrender, suspension and cancellation of licence**

39 A licensed wholesaler may, at any time, by notice in writing to the Controller surrender that licence, with reasons.

40 If a licensed wholesaler fails to comply with any provision of the Act or these regulations, or any condition of a licence, or contravenes any such provision or condition, the Controller may, notwithstanding any other penalty, which may be imposed under the Act or any other law, and subject to regulation 41, suspend or cancel the licence.

41 The Controller may not suspend or cancel a licence unless –

- (1) the licensed wholesaler has been informed in writing of the intention to cancel or suspend such licence –
  - (a) setting out the particulars of the alleged failure or contravention; and
  - (b) calling upon the licensed wholesaler to make such representations to the Controller that may be necessary within 30 days after the date of that notice.

42 The Controller has considered –

- (1) any steps taken by the licensed wholesaler to remedy the failure or contravention concerned or to prevent any such failure or contravention from being repeated; and
- (2) any other relevant matters submitted by way of the representations contemplated in regulation 41(1)(b).

43 A licence ceases to be valid if –

- (1) the licence is surrendered to the controller;
- (2) the licence is cancelled by the Controller;
- (3) the licensee fails to comply with the Act or this Regulation and does not remedy the failure within the time period specified by the Controller; or
- (4) The licensed activity is no longer a going concern.



- 44 If a licence has ceased to be valid, the licensed wholesaler must surrender the licence to the Controller within a period of 14 days, from the date of receipt of the notification on which it ceased to have effect.

#### **Time period for decision making**

- 45 The Controller must make a decision, as required by this Regulation, within a period of 90 days provided that in the first 12 months of operation of this Regulation, the period must be 300 days.

#### **Appeals**

- 46 The period contemplated in section 12A(3) of the Act shall be 90 days.

#### **False Declarations**

- 47 The Controller may revoke or amend any decision or the award of any licence that was influenced by a false declaration, including any material non-disclosure.

#### **Additional Information**

- 48 The Controller may request the additional information from an applicant that may be necessary to enable the Controller to make a decision regarding the granting of a licence.
- 49 The Controller may request additional information from a licensee that may be necessary for regulatory purposes.

#### **Publication of data by the Controller**

- 50 The Controller will, after 12 months of the commencement of Amendment Act, as at the end of June and December each year, and within 30 days of the end of these months, publish data on-

- (1) the number of valid wholesale licences;
- (2) the number of valid wholesale licences held by historically disadvantaged South Africans;
- (3) the number of wholesale licences issued in the calendar year concerned;
- (4) the number of lapsed wholesale licences in the calendar year concerned;  
and
- (5) the licence numbers of all valid licences.

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## ANNEXURE A: FORMS

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the dme

Department:  
Minerals and Energy  
REPUBLIC OF SOUTH AFRICA

## APPLICATION FOR WHOLESALE LICENSE

**PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS REGULATIONS 2005**

## INSTRUCTIONS

- 1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.**  
**2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH A ☒.**  
**3. INDICATE IF APPLICATION IS FOR AN EXISTING OPERATION (CONVERSION LICENSE) OR A NEW OPERATION APPLICATION.**  
☐ CONVERSION LICENSE      ☐ NEW LICENSE

## OFFICIAL USE ONLY

WHOLESALE LICENCE NUMBER

[illegible]

## SECTION 1: APPLICANT'S DETAILS

REGISTERED  
NAME  
IN FULL

[illegible]

TRADE NAME  
IN FULL

[illegible]

POSTAL  
ADDRESS OF  
REGISTERED  
OFFICE

[illegible]

POSTAL CODE

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PHYSICAL  
ADDRESS OF  
REGISTERED  
OFFICE

[illegible]

POSTAL CODE

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BUSSINESS  
TEL NO.  
(INCLUDE  
CODE)

[illegible]FAX NO.  
(BUSINESS)[illegible]MOBILE  
PHONE  
NUMBER[illegible]

E-MAIL ADDRESS

[illegible]



☐ EASTERN CAPE   ☐ FREE STATE   ☐ GAUTENG   ☐ KWAZULU-NATAL

☐ LIMPOPO   ☐ MPUMALANGA   ☐ NORTHERN CAPE   ☐ NORTH WEST

☐ WESTERN CAPE

[illegible]

PETROL

[illegible]

DIESEL

[illegible]

## ILLUMINATING PARAFFIN

[illegible]AVIATION JET  
FUEL[illegible]LIQUIFIED  
PETROLEUM  
GAS[illegible]

**DOCUMENTS TO BE ATTACHED**

1. A certified copy of the applicant's identity document and, in the case of a non - South African citizen, permanent residence permit or employment permit and proof of residence in South Africa, or proof of domicile in South Africa, as the case may be
2. A certified copy of its registration documents, if the applicant is a corporate entity or a trust;
3. A certified copy of the Certificate of Incorporation (CM1) if the applicant is a company;
4. A Certificate of Incorporation (CK1) if the applicant is a close corporation;
5. A declaration by the applicant that it is in compliance with the Charter or a statement of its plans to meet the requirements of the Charter.
6. A declaration by the applicant stating that the applicant is in compliance with the Act, this Regulation and all other applicable national, provincial and local government laws, including laws relating to labour, safety, hazardous substances, security, health and environment.
7. Proof of the notice of application, published in at least two most popular national newspapers.
8. A list of all wholesale outlets and others which it at the time of the application intends to supply with fuel;
9. A list of the ports of entry or exit from where the applicant intends to import or export, as the case may be, fuel into or from;
10. A list of all storage facilities intended to be used, including shared storage facilities, with specific reference to -
  - a. the location of the storage facilities;
  - b. the capacity of the storage facilities;
  - c. the ownership of the storage facilities (including the ownership of the land on which the storage facilities are situated, if different) and, in the case of shared ownership, the basis of sharing;
  - d. the names of other wholesalers sharing the same storage facilities.
11. The information required under item 10 above shall be provided in respect of the different petroleum products which are to be stored.

**DECLARATION**

I (full names).....hereby declare that:

1. I am duly authorised to make this declaration;
2. I am the designated person responsible for this license and any conditions attached thereto;
3. have read and understood the regulations related hereto, with specific reference to Regulation 47 regarding any false declaration; and
4. all information provided herein is to the best of my knowledge true and correct.

Signed at..... (place) on this.....day of..... (month)  
..... (year)

.....  
Signature

Level of Authority .....(Owner, Director etc)

I certify that the deponent:

- (a) has acknowledged that he knows and understand the contents of this application form and its annexures, that he has no objection to taking the prescribed oath and that he considers the oath binding on his conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at  
..... (place) on this .....day of  
.....(month).....(year).

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**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_



**NOTE:** If this application form is completed electronically it must be printed out, signed and submitted with the necessary supporting documents to the address below.

**Submit this form to:-**

**Controller of Petroleum Products  
Department of Minerals and Energy  
Private Bag X59  
Pretoria  
0001**

**Or**

**Controller of Petroleum Products  
Department of Minerals and Energy  
Mineralia Centre  
234 Visagie Street  
Pretoria  
0001**

**Enquires**

Contact: Director Petroleum and Gas Regulation

Contact No.: (012) 317 8648

Fax No.: (012) 322 8570

E-Mail: [petroleum.controller@dme.gov.za](mailto:petroleum.controller@dme.gov.za)



the dme

Department:  
Minerals and Energy  
**REPUBLIC OF SOUTH AFRICA**

## WHOLESALE ANNUAL INFORMATION (SUBMISSION FORM)

PETROLEUM PRODUCTS ACT 120 OF 1977 AS AMENDED - PETROLEUM PRODUCTS REGULATIONS 2005

## INSTRUCTIONS

1. READ REGULATIONS BEFORE COMPLETING THIS APPLICATION FORM.
2. USE CAPITAL LETTERS AND WHERE APPLICABLE MARK WITH AN ☒.

PLEASE COMPLETE

WHOLESALE LICENCE NUMBER

[illegible]

## SECTION 1: COMPLETE LICENSEE'S DETAILS

REGISTERED  
NAME  
IN FULL

[illegible]TRADE NAME  
IN FULL[illegible]

ENTER DETAILS OF CONTACT MEMBER OF ENTITY

**TITLE**

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FAMILY NAME

[illegible]

FIRST NAME

[illegible]

IDENTITY NO.

[illegible]**SECTION 2: COMPLETE IF THERE IS A CHANGE IN LICENSEE'S PARTICULARS**

TRADE NAME  
IN FULL

[illegible]

POSTAL  
ADDRESS OF  
REGISTERED  
OFFICE

[illegible]

POSTAL CODE

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BUSINESS  
TEL NO.  
(INCLUDE  
CODE)

[illegible]

[illegible][illegible][illegible]

TITLE

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[illegible][illegible][illegible]

PETROL

[illegible][illegible][illegible][illegible][illegible][illegible]

PETROL

[illegible]

## ILLUMINATING PARAFFIN

[illegible][illegible]LIQUIFIED  
PETROLEUM  
GAS[illegible]

**JET FUEL**

[illegible]

AVIATION  
GASOLINE

[illegible]

**BLACK EMPLOYEES:**

MALE

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FEMALE

--	--	--	--

DISABLED

--	--	--	--

**COLOURED EMPLOYEES:**

MALE

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FEMALE

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DISABLED

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**INDIAN EMPLOYEES:**

MALE

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FEMALE

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DISABLED

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WHITE EMPLOYEES:

MALE

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FEMALE

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DISABLED

--	--	--	--	--

TOTAL NUMBER OF EMPLOYEES

--	--	--	--	--	--	--

INDICATE OWNERSHIP BY HISTORICALLY DISADVANTAGED SOUTH AFRICANS (HDSA's) IN PERCENTAGE

				%
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**DOCUMENTS TO BE ATTACHED WITH THE SUBMISSION OF THE WHOLESALE ANNUAL INFORMATION**

1.	A declaration by the licensee that the ownership of the licensed activity has not changed.
2.	The volumes of each prescribed petroleum products purchased and sold outside of the Republic of South Africa.
3.	A declaration by the applicant stating that the applicant is in compliance with all national provincial and local government legal requirements.
4.	The volumes of each prescribed petroleum products purchased and sold outside of the Republic of South Africa.
5.	Progress and an updated plan in the respect of complying with the objectives of the Charter.
6.	A report on the training and the number and title of the qualifications obtained by learners employed by the licensed wholesaler.

**DECLARATION**

I (full names).....hereby declare that:

1. I am duly authorised to make this declaration;
2. I am the designated person responsible for this licence and any conditions attached thereto;
3. I have read and understood the regulations related hereto, with specific reference to Regulation 47 regarding any false declaration; and
4. all information provided herein is to the best of my knowledge true and correct.

Signed at.....(place) on this... day of.....(month)  
..... (year).

.....  
Signature

Level of Authority .....(Owner, Director etc)

I certify that the deponent:

- (a) has acknowledged that he knows and understand the contents of this declaration, application form and its annexures, that he has no objection to taking the prescribed oath and that he considers the oath binding on his conscience; and
- (b) has in the prescribed manner sworn that the contents of this application form and its annexures are true and signed same before me at ..... (Place) on this .....day of .....(Month).....(Year).

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**COMMISSIONER OF OATHS**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Capacity: \_\_\_\_\_

**NOTE:** If this Annual submission form is completed electronically it must be printed out, signed and submitted with the necessary supporting documents to the address below.

**Submit this form to:-**

**Controller of Petroleum Products  
Department of Minerals and Energy  
Private Bag X59  
Pretoria  
0001**

**Or**

**Controller of Petroleum Products  
Department of Minerals and Energy  
Mineralia Centre  
234 Visagie Street  
Pretoria  
0001**

**Enquires**

Contact: Director Petroleum and Gas Regulation  
Contact No.: (012) 317 8646  
Fax No.: (012) 322 8570  
E-Mail: [petroleum.controller@dme.gov.za](mailto:petroleum.controller@dme.gov.za)



**ANNEXURE B: APPLICATION AND LICENCE FEES**

Wholesale licence application fee	R1000
Annual wholesale licence fee	R500
Duplicate licence application fee	R500
Temporary licence application fee	R500
Licence amendment fee	R500

Payment must be deposited into the following relevant regional account closest to the region where the application is lodged

<b>Bank:</b>	ABSA Bank
<b>Account holder:</b>	Department of Minerals and Energy Petroleum Products

Bank Account Number	ABSA Branch Name	Special Name
40-5362-0443	Andries/Schoeman	Deposit Account- Pretoria Head Quarters
40-5916-0483	Parktown	Gauteng Sub Deposit Account
40-5916-0572	Klerksdorp	North West Sub Deposit Account
40-5916-0603	Pietersburg	Limpopo Sub Deposit Account
40-5916-0637	Kimberley	Northern Cape Sub Deposit Account
40-5916-0687	Port Elizabeth	Eastern Cape Sub Deposit Account
40-5916-0776	Heerengracht	Western Cape Sub Deposit Account
40-5916-4128	Dundee	Kwa-Zulu Natal Sub Deposit Account
40-5916-4233	Welkom	Free State Sub Deposit Account
40-5916-4275	Witbank	Mpumalanga Sub Deposit Account

Include your reference number on the deposit slip.