

NOTICE 844 OF 2005**DEPARTMENT OF TRADE AND INDUSTRY**

COMPANIES AND INTELLECTUAL PROPERTY REGISTRATION OFFICE

**NOTICE OF INTENTION TO AMEND THE CLOSE CORPORATIONS
ADMINISTRATIVE REGULATIONS, 1984**

The Minister of Trade and Industry intends amending the Close Corporations Administrative Regulations, 1984, in accordance with the Schedule.

Interested persons are invited to submit written comment and representations on or before **04 July 2005**, to –

The Acting Registrar of Close Corporations
Companies and Intellectual Property registration Office
PO Box 429
Pretoria
0001

For attention: **Ms** JC van Zyl (Legal and Regulatory Services)

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SCHEDULE**ON THE OBJECTS OF THE AMENDMENTS TO THE
CLOSE CORPORATIONS ADMINISTRATIVE REGULATIONS, 1984**

Since CIPRO has moved from the Zanza Building to the dti Campus the public interface for all the various Registration Offices has merged into a single open plan bank hall type facility. The legacy from the Zanza era, however, brings with it different hours in which the various registration offices are open to the public. It is necessary, from a business and service delivery point of view, that these hours be synchronized and to be set in a way that will allow for cash-up and reconciliation of money received, prior to the general daily closing of CIPRO.

The proposed new hours, which are already in force in respect of the Companies Registration Office, are uninterruptedly from **08:00 to 15:00** daily. The current prescribed hours are –

Patent Office: **08:30 – 12:00** and **13:30 – 15:30** daily;

Trademarks Office: **09:00 – 15:00** daily;

Copyright Office: **08:30 – 12:00** and **13:30 – 15:30** daily;

Designs Office: **08:30 – 15:30** daily; and

Close Corporations Office: **08:30 – 15:30** daily.

The new proposed office hours for the public will provide an uninterrupted service of seven hours daily, which compares very well with other service organizations. The office hours for CIPRO personnel are from **07:30 to 16:00**.

GENERAL EXPLANATORY NOTE:

[] Words in bold type in square brackets indicate omissions from existing regulations.

_____ Words underlined with a solid line indicate insertions in existing regulations.

PROPOSE AMENDMENTS TO THE CLOSE REGULATIONS, 1984

Definition

1. In these regulations “the Regulations” mean the Close Corporations Administrative Regulations, 1984, published under Government Notice No. R.2487 of 16 November 1984, as amended.

Amendment of regulation 5(1) of the Regulations

2. Regulation 5(1) is hereby substituted by the following regulation:
 - “(1) The Registration Office shall be open to the public from **[08h30 to 15h30]** 08:00 to 15:00 from Mondays to Fridays except on the following days:
 - (a) All days that are public holidays in terms of section 1 of the Public Holidays Act, 1952 (Act Repealed by Act 36 of 1994.5 of 1952), or that have been proclaimed public holidays in terms of section 2 of that Act; and
 - (b) days of which notice may from time to time be given by means of a placard posted in a conspicuous place at the Registration Office ~~or~~ in such other manner as the Registrar may think fit.”.