No. 1445 17 December 2004



SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In accordance with regulation 24(c) of the National Standards Bodies Regulations of 28 March 1998, the Standards Generating Body (SGB) for

Victim Empowerment

Registered by NSB 07, Human and Social Studies, publishes the following qualifications and unit standards for public comment.

This notice contains the titles, fields, sub-fields, NQF levels, credits, and purpose of the qualifications unit standards upon which qualifications are based. The qualifications and unit standards can be accessed via the SAQA web-site at www.saqa.org.za. Copies may also be obtained from the Directorate of Standards Setting and Development at the SAQA offices, Hatfield Forum West, 1067 Arcadia Street, Hatfield, Pretoria.

Comment on the qualifications and unit standards should reach SAQA at the address **below and no later than 76 January 2005.** All correspondence should be marked Standards Setting Victim Empowerment and addressed to

The Director: Standards Setting and Development SAQA

Attention: Mr. D Mphuthing

Postnet Suite 248

Private Bag X06

Waterkloof

0145

or faxed to 012 - 431-5144

e-mail dmphuthing@saqa.co.za

EDDE BROWN

ACTING DIRECTOR: STANDARDS SETTING AND DEVELOPMENT



QUALIFICATION:

National Certificate: Victim Empowerment and Support

SAQA QUAL ID	QUALIFICATION TITLE				
49279	National Cert	National Certificate: Victim Empowerment and Support			
SGB NAME	SGB Victim E	mpowerment			
ABET BAND		PROVIDER NAME			
Undefined					
QUALIFICATION	CODE	QUAL TYPE	SUBFIELD		
HUM-2-National	Certificate	National Certificate	People/Human-Centred Development		
MINIMUM CRED	ITS	NQF LEVEL	QUALIFICATION CLASS		
120					
SAQA DECISIO	SAQA DECISION NUMBER REGISTRATION START DATE REGISTRATION END DATE				
	i i				

PURPOSE OF THE QUALIFICATION

This is an entry-level Qualification within a career pathwayfor Victim Empowermentto NQF level **4**. The qualifying learner will apply an understanding of the Victim Empowermentsector to empower him/herself and the community. The acquisition of the related skills in Human and Social Studies will increase the pool of competent entry-level human resources for the sector. The core knowledge, skills and attitudes of this Qualification for the Victim Empowerment workplace is aimed at both social and economic benefits for the learner.

The learner assessed as competent against this Qualification will be able to:

- > Communicate in a variety of ways to achieve personal and organisational objectives
- > Use mathematics and mathematical thinking to solve every day problems for himlherself, organisation and victims in the community
- > Use Victim Empowerment knowledge, skills and attitudes to provide support services to victims of crime, violence and human rights abuses
- > Provide support to various categories of victims in relation to Victim Empowerment
- > Use workplace knowledge, skills and attitudes to deliver Victim Empowerment Services

Rationale

Victims in South Africa are numerous and widespread across all regions and communities. This Unit Standards-Based Qualification should enable learners in affected communities to understand issues faced by victims, to provide victim support, to identify resources and services available in the community and to *utilise* these appropriately.

One of the key challenges in victim empowerment in South Africa is to develop a set of minimum standards and standardised training for service providers. Service providers include government departments, Non-Governmental Organisations (NGOS), Faith-Based Organisations (FBOs) and community-Based Organisations (CBOs) that provide direct services to victims and perpetrators of crime, victims of violence, victims of torture, etc.

Training in the Victim Empowerment Sector is provided under the generic title of Victim Empowerment, but includes various components such as education and awareness, advocacy, medico-legal services, court support, court preparation, legal advice, victim support (i.e. emotional support, practical assistance and information), trauma counselling, psychological support, in-patient care, etc)

Training is therefore personalised according to trainees' profiles (professional background, literacy level, etc.) Trainees are as diverse **as** police officials, nurses (forensic, psychiatric, primary health care), volunteers, lay counsellors, etc. In all cases, generic and specific training "modules" are offered.

Many areas of peri-urban and rural South Africa cannot be reached by mental health professionals such as psychologists, social workers, etc. As a result of the scarcity of this kind of worker in these areas, Victim Empowermentservices in communities are primarily volunteer driven, with volunteers working under the auspices of recognised mental health professionals. NGOs. CBOs and FBOs established to meet specific community needs.

The key role of Victim Empowerment service providers is to improve the quality of life of community members by providing improved access to and delivery of Victim Empowerment services at local level within the context of an inter-sectoral environment.

Access to formal education/Qualifications is limited, with current access only through formal social work and psychology degrees, Many people working in community projects, NGOs, CBOs, FBOs have been providing essential services in their community without formal training or Qualifications. Despite considerable experience and insight without an entry-level Qualification, they are unable to gain entry into the field of Victim Empowerment and to access career paths in Victim Empowerment and related subfields.

This Qualification in Victim Empowermentwas therefore designed to provide a much-needed entry-level. Qualification for victim empowerment practitioners and volunteers. This will enable learners already working in the field to receive recognition and to have access to formally developed career paths similar to Victim Support in United Kingdom with an established sector with a range of career opportunities for practitioners.

RECOGNIZE PREVIOUS LEARNING?

LEARNING ASSUMED TO BE IN PLACE

It would be desirable for learners wishing to access this Qualification to be competent at:

- Language and Communication at NQF level 1
- > Mathematical Literacy at NQF level 1

Recognition of Prior Learning

This Qualification and all the fundamental, core and elective Unit Standards associated with it as described in the rules of combination can be achieved by any learner through the recognition of prior learning, which includes learning outcomes achieved through formal, informal and non-formal learning and work experience. The exit-level outcomes and the related Unit Standards may also be achieved through the recognition of prior learning.

QUALIFICATION RULES

The qualifying learner will achieve this Qualification by complying with the following rules of combination for the accumulation **d** credits:

- > All fundamental Unit Standards: 36 credits
- > All core Unit Standards: 56 credits
- Elective Unit Standards: 28 rnin credits
- > Total Credits: 120 min

Exit level outcomes Credits

- > 1-20 credits
- > 2 16 credits
- > 3 22 credits
- > 4 34 credits
- > 5 28 min credits
- > Total Credits: 120 min

EXIT LEVEL OUTCOMES

Exil Level Outcomes

- 1. Communicate in a variety of ways to achieve personal and organisational objectives.
- 2. Use mathematics and mathematical thinking to solve every day problems for him/herself, the organisation and victims in the community.
- 3. Use Victim Empowerment knowledge, skills and attitudes to provide support services to victims of crime, violence and human rights abuses
- 4. Provide support to various categories of victims in relation to Victim Empowerment

5. Use workplace knowledge, skills and attitudes to deliver Victim Empowerment Services

ASSOCIATED ASSESSMENT CRITERIA

Assessment Criteria for Exit Level Outcomes

- > Oral communication is maintained and adapted to meet victims *needs* and expectations.
- > Texts are interpreted and responded to in writing in a range of contexts in Victim Empowerment.
- > Language and communication are used to interpret and respond to texts in occupational learning programmes.
- Statistics, probability and probability models are used to solve a range of contextual problems.
- > Mathematical number systems, shape and motion analysis are used to solve a range of life related
- > Mathematics is used to investigate and monitor the financial aspects of personal and community fife.
- > An understanding of Victim Empowerment in relation to the South African Constitution and the Criminal Justice Process is demonstrated in relation to different contexts.
- > An understanding of voluntarism and ethical processes and procedures is demonstrated in the Victim Empowerment context.
- > An understanding of HIV/Aids and its implications is demonstrated in relation to its effects on individuals, communities and society.
- > Support and develop communities as a member of a team in the Victim Empowerment context.
- > Support a range of victims as a volunteer or employee of a Victim Empowerment InstitutionIworkplacelorganisation. (Range of victims include, but are not limited to those related to the following: Human Rights abuses, hate crimes, disasters, motor vehicle accidents, violence and victimisation of children and youth, gender violence etc)
- > Stress and techniques to manage it is indicated in the context of Victim Empowerment.
- > A personal computer system is operated and basic research is done in a Victim Empowerment institution/workplace/organisation.
- > Group work is facilitated and leadership displayed in serving a range of victims and people with special needs.
- > Workplace hazards and risks are addressed and preventive measures to reduce the impact of accidents ldisasters are explained with examples.
- > Basic first aid is performed in serving victims and people with special needs.

Unit Standards for Exit Level Outcomes

- 1.
- > 8962 Maintain and adapt oral communication (5 credits)
- > 8963 Access information from texts (5 credits)
- > 8964 Write for a defined context (5 credits)
- > 8967 Use language and communication in occupational learning programmes (5 credits)
- > Total: 20 credits
- 2.
- > 9009 Apply basic knowledge of statistics and probability in order to investigate life related problems (3
- > 9007 Work with a range of patterns and functions and solve problems (5 credits)

49279

- > 9008 Identify, describe, compare, classify and explore shape and motion in 2- and 3-dimensional shapes in different contexts (3 credits)
- > 7480 Demonstrate understanding of rational and irrational numbers and number systems (3 credits)
- > 7469 Describe, represent and informally analyse shape and motion in 2-dimentional and 3-dimentional space (2 credits)
- > Total: 16 credits

Qual ID:

- > 117889 Demonstrate an understanding of Victim Empowerment (6 credits)
- > 117888 Demonstrate an understanding Victim Empowerment in the Criminal Justice process (4 credits)
- > Demonstrate knowledge and understanding of the rights and responsibilities of the individual under the South African Constitution (2 credits)
- > 117881 Demonstrate an understanding of volunteerism (3 credits)
- > 117890 Understand and apply ethical procedures and practices in Victim Empowerment (3 credits)
- > 8494 Demonstrate an understanding of HIV/Aids and its implications (4 credits)
- > Total: 22 credits
- 4
- > 117886 Provide Victim Support (9credits)
- > 117885 Develop and support communities in Victim Empowerment (5 credits)
- > 117882 Support victims of Human Rights abuses, hate crimes, disasters and motor vehicle accidents (5 credits)
- > 117883 Demonstratean understanding of violence and victimisation affecting children and youth (5 credits)
- > 117884 Demonstrate an understanding of gender violence (4 credits)
- > 114939 Identify causes of stress in own life and indicate techniques to manage it (2 credits)
- > 8420 Operate in a team (4 credits)
- > Total: 34 credits
- 5.
- > 7547 Operate a personal computer system (6 credits)
- > 8418 Do basic research (4 credits)
- > 12483 Perform basic first aid (4 credits)
- > 8421 Work with people who have special needs (4 credits)
- > 114950 Apply ways of leading in different situations (3 credits)
- > 110050 Facilitate group work in development practice (12 credits)
- > 115101 Address workplace hazards and risks (4 credits)
- > 9825 Explain preventive measures to reduce the potential impact or disasters (5 credits)
- > Minimum credits: 28 min

Integrated Assessment

Integrated assessment at the level of Qualification provides an opportunity for learners to show that they are able to integrate concepts, ideas and actions across Unit Standards to achieve competence that is grounded and coherent in relation to the purpose of the Qualification. Integrated assessment should show how already demonstrated competence in individual areas can be linked and applied for the achievement of a holistic outcome as described in the exit level outcomes.

Integrated assessment must judge the quality of the observable performance, and also the quality of the thinking that lies behind it. Assessment tools must encourage learners to give an account of the thinking and decision-making that underpin their demonstrated performance. Some assessment practices will demand practical evidence while others may be more theoretical, depending on the type of outcomes to be assessed. The ratio between action and interpretation is not fixed, but varies according to the demands of the particular exit level outcome of the Qualification.

While the generic component (communication, mathematical literacy, supporting **skills** for victim empowerment) of this Qualification at NQF Level **2** can be assessed through occupational contexts and activities relating to Victim Empowerment, care must be taken in both the learning programme and the assessment to ensure that these foundational skills are portable. The primary aim of this Qualification is to ensure that learners have a sound base of general education to prepare them for further learning, whatever career path they may choose. Learners must be able to transfer generic skills across a number of **different** contexts, and apply them within a number of learning areas.

A broad range of task-orientated and theoretical assessment tools may be used, with the distinction between practical knowledge and disciplinary knowledge maintained **so** that each takes its rightful place.

INTERNATIONAL COMPARABILITY

This National Certificate: Victim Empowerment and Support at NQF level 2, although for a South 'African context, has been compared with Qualifications from these countries:

- > Australia
- > New Zealand

2004/12/10

Qual ID:

> United Kingdom

While there are instances of NGO's providing Victim Empowerment services on the African continent, there is no evidence of a qualification being offered in any country. The Qualification that compares most directly is a National Vocational Certificate in the United Kingdom. This Qualification is compared in terms of the outcomes and assessment criteria, degree of difficulty, and notional learning time with:

> Level 3 NVQ in Community Justice: Work with victims, Survivors and Witnesses

The following learning unit titles indicate that the outcomes of this Qualification compare closely.

- > Evaluate and process referrals to provide services to Victims, Survivors and Witnesses
- > Enable people to support Victims, Survivors and Witnesses
- > Contribute to developing awareness and community action in relation to crime
- > Provide and obtain information at courts and formal hearings
- > Contribute to the protection of individuals and children from abuse

The South African context indicates the need for an entry level **2** Qualification in Victim Empowerment, however in the United Kingdom a level 3 Qualification serves this purpose.

ARTICULATION OPTIONS

The possibility exists for vertical articulation with this Qualification. Examples of vertical articulation:

- > National Certificate: Community Health Work at NQF level 3 (SAQA **D:49128**)
- > National Certificate: Victim Empowerment Supervision at NQF level 3

Examples of horizontal articulation with this Qualification:

- > National Certificate: Community Conservation, Liaison and Support at NQF level
- 2 (SAQA ID: 24199)
- > National Certificate: Fundamental Ancillary Health Care at NQF level 2 (SAQA ID: 49085)

MODERATION OPTIONS

- > Any institution offering learning that will enable achievement of this Qualification, must be accredited by the relevant ETQA.
- > External Moderation of assessment will be overseen by the relevant ETQA at its discretion.
- > The accredited Training Provider will oversee internal Moderation of assessment.
- > Moderationshould encompass achievement of competence described in both individual Unit Standards as well as the integrated competence described in the Qualification.
- > Moderation must also encompass achievement of the competencies described in the exit level outcomes described above.

CRITERIA FOR THE REGISTRATION OF ASSESSORS

- > Assessors must be registered as assessors with a relevant ETQA or an ETQA that has a Memorandum of Understanding with the relevant ETQA.
- > Assessors must be in possession of a Qualification in Victim Empowerment or a related sub-field in Human and Social Studies at a minimum of NQF level 3.

NOTES

N/A

UNIT STANDARDS

(Note: A blank space after this line means that the qualification is not based on Unit Standards.)

	UNIT STANDARD ID AND TITLE	LEVEL	CREDITS	STATUS
core	8420 Operate in a team	Level 2	4	Registered
core	8494 Demonstrate an understanding of HIV/AIDS and its implications	Level2	4	Reregistered
core	11816 Demonstrate knowledge and understanding of the rights and responsibilities of the individual under the South African Constitution	Level 2	2	Registered
core	114939 Identify causes of stress in own life and indicate techniques to manage it	Level2	2	Registered
core	117881 Demonstrate an understanding of volunteerism	Level 2	3	Draft - Prep for P Comment

2004/12/10 **Qual ID**: 49279



UNIT STANDARD:

1

Demonstrate an understanding of Victim Empowerment in the Criminal Justice process

SAQA US ID	UNIT STANDARD TITLE				
117888	(Demonstrate an u	nderstanding of	Victim Empor	verment in the Crimin	al Justice process
SGB NAME		Į,	ABET BAND	PROVIDER NAM	E
SGB Victim Empowerment (U			Undefined		
FIELD DESCR	RIPTION		SUBFIELD	DESCRIPTION	
Human and So	ocial Studies		People/Hum	an-Centred Developr	ment
UNIT STANDARD CODE UNIT STANDAR		RD TYPE	NQF LEVEL	(CREDITS	
HUM-PCD-0-S	GB VE	Regular	İ	Level 2	4

Specific Outcomes:

SPECIFIC OUTCOME 1

Explain victims' rights and responsibilities in relation to Human Rights, the South African Constitution and the South African Victims' Charter.

SPECIFIC OUTCOME 2

Explain the structure and function of the Criminal Justice System

SPECIFIC OUTCOME 3

Identify the relevant policies and legislation relating to specific categories of victims.

SPECIFIC OUTCOME 4

Identify support services for victims in the Criminal Justice System.



UNIT STANDARD:

2

Demonstrate an understanding of gender violence

SAQA US ID UNIT STANDARD TITLE					
117884	7884 Demonstrate an understanding of gender violence				
SGB NAME			ABET BAND	PROVIDER NA	ME
SGB Victim Empowerment			Undefined		
FIELD DESC	RIPTION		SUBFIELD	DESCRIPTION	
Human and S	ocial Studies		People/Hun	nan-Centred Develo	pment
UNIT STANDARD CODE UNIT STANDA		ARD TYPE	NQF LEVEL	CREDITS	
HUM-PCD-0-9	SGB VE	Regular		Level 2	4

Specific Outcomes:

SPECIFIC OUTCOME 1

Understand the context of violence in South African communities.

SPECIFIC OUTCOME 2

Demonstrate an understanding of gender-based violence.

SPECIFIC OUTCOME 3

Assist victims of sexual offences.

SPECIFIC OUTCOME 4

Assist victims of domestic violence.

SPECIFIC OUTCOME 5

Assist and facilitate referral of victims of gender violence in the Criminal Justice System.



UNIT STANDARD:

3

Demonstrate an understanding of violence and victimisation affecting children and youth

SAQA US ID	UNIT STANDARD TITLE						
117883	Demonstrate an	Demonstrate an understanding of violence and victimisation affecting children and youth					
SGB NAME	•	ABET BAND	, ,	PROVIDER NAME			
SGB Victim En	/ictim Empowerment (Undefined						
FIELD DESCR	RIPTION		SUBFIELD	DE	SCRIPTION		
Human and Sc	Human and Social Studies People/Human-Centred Development						
UNIT STANDA	ARD CODE	UNIT STANDA	RD TYPE	NG	QF LEVEL	CREDITS	
HUM-PCD-0-S	GB VE	Regular		(Le	vel2	5	

Specific Outcomes:

SPECIFIC OUTCOME 1

Understand the social context of violence affecting youth and children

SPECIFIC OUTCOME 2

Identify and refer victims of child abuse and neglect.

SPECIFIC OUTCOME 3

Understand youth ai risk.

SPECIFIC OUTCOME 4

Understand youth in conflict with the law.



UNIT STANDARD:

4

Demonstrate an understanding of volunteerism

SAQA US ID (UNIT STANDARD TITLE					
117881 Demonstrate an understanding of volunteerism					
SGB NAME	ABET BAND	PROVIDER NAME			
SGB Victim Empowerment	Undefined				
FIELD DESCRIPTION	•	SUBFIELD	DESCRIPTION		
Human and Social Studies		People/Hum	an-Centred Developme	ent	
UNIT STANDARD CODE	UNIT STANDARD		NQF LEVEL	CREDITS	
	(Regular				

Specific Outcomes:

SPECIFIC OUTCOME 1

Demonstrate an understanding of the concept of volunteerism in South Africa.

SPECIFIC OUTCOME 2

Describe the roles and responsibilities of volunteers.

SPECIFIC OUTCOME 3

Demonstrate an understanding of the way volunteers are managed.



UNIT STANDARD:

5

Develop and support communities in Victim Empowerment

SAQA US ID	UNIT STANDA	JNIT STANDARD TITLE				
117885	Develop and support communities in Victim Empowerment					
SGB NAME			ABET BAND	PROVIDER NAME		
SGB Victim Empowerment			Undefined	Ī		
FIELD DESCR	RIPTION		SUBFIELD DESCRIPTION			
Human and Social Studies			People/Human-Centred Development		nent	
UNIT STAND	ARD CODE	UNIT STAND	ARD TYPE	NOF LEVEL	(CREDITS	
HUM-PCD-0-S	SGB VE	Regular		Level 2	5	

Specific Outcomes:

SPECIFIC OUTCOME 1

Plan and conduct a local community profile

SPECIFIC OUTCOME 2

Organise and conduct education and awareness campaigns.

SPECIFIC OUTCOME 3

Support and assist senior Victim Empowerment practitioners in mobilisation, advocacy campaigns and workshops.



UNIT STANDARD:

6

Demonstrate an understanding of Victim Empowerment

SAQA US ID	UNIT STANDARD TITLE					
117889	Demonstrate an understanding of Victim Empowerment					
SGB NAME ABET BAND			PROVIDER NAME	E		
SGB Victim Empowerment U			Undefined			
FIELD DESC	RIPTION		SUBFIELD	DESCRIPTION	_	
Human and S	ocial Studies		People/Hur	nan-Centred Developn	nent	
UNIT STANDARD CODE UNIT STANDAR		ARD TYPE	NQF LEVEL	CREDITS		
HUM-PCD-0-9	SGB VE	Regular		Level 2	6	

Specific Outcomes:

SPECIFIC OUTCOME 1

Define Victim Empowerment and explain the different types of victims and categories of victimisation.

SPECIFIC OUTCOME 2

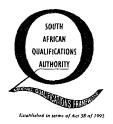
Describe the nature of Victim Empowerment in South Africa and the reasons for its emergence.

SPECIFIC OUTCOME 3

Identify and explain the rights, responsibility and needs of victims in South African communities.

SPECIFIC OUTCOME 4

Identify and explain available Victim Empowerment services.



UNIT STANDARD:

7

Provide victim support

SAQA US ID UNIT STANDAR	RD TITLE				
117886 Provide victim support					
SGB NAME	1	ABET BAND	PROVIDER NAME		
SGB Victim Empowerment	Į	Jndefined			
FIELD DESCRIPTION		SUBFIELD I	DESCRIPTION	en de fo	
FIELD DESCRIPTION Human and Social Studies		+	DESCRIPTION an-Centred Development	,	
	UNIT STANDA	People/Huma	·	CREDITS	

Specific Outcomes:

SPECIFIC OUTCOME 1

Describe the roles and responsibilities of a Victim Support worker/service provider.

SPECIFIC OUTCOME 2

Apply communication/interpersonal skills in supporting victims.

SPECIFIC OUTCOME 3

Understand and explain basic emotional support to victims of crime and violence.

SPECIFIC OUTCOME 4

Provide information and practical support to victims of crime.

SPECIFIC OUTCOME 5

Refer victims to other service providers.



UNIT STANDARD:

8

Support victims of Human Rights abuses, hate crimes, disasters and motor vehicle accidents

SAQA US II	D UNIT STANDAR	RD TITLE				
117882	Support victims of Human Rights abuses, hate crimes, disasters and motor vehicle accidents					
SGB NAME	ABET BAND) <i>F</i>	PROVIDER NAME			
SGB Victim Empowerment			Undefined	1		
FIELD DES	CRIPTION		SUBFIELD	DES	CRIPTION	
Human and	Social Studies		People/Hur	nan-(Centred Development	
UNIT STAN	DARD CODE	UNIT STAND	ARD TYPE	NQI	LEVEL	CREDITS
HUM-PCD-0)-SGB VE	Regular		Leve	el 2	5

Specific Outcomes:

SPECIFIC OUTCOME 1

Support victims of Human Rights abuses.

SPECIFIC OUTCOME 2

Support victims of hate crimes.

SPECIFIC OUTCOME 3

Support victims of disasters

SPECIFIC OUTCOME 4

Support victims of motor vehicle accidents



UNIT STANDARD:

9

Understand and apply ethical procedures and practices in Victim Empowerment

SAQA US ID	UNIT STANDARD TITLE					
117890	Understand and apply ethical procedures and practices in Victim Empowerment					
SGB NAME	ABET BAND PROVIDER NAME					
SGB Victim En	npowerment	Undefined				
FIELD DESCR	RIPTION		(SUBFIELD	DESCRIPTION	1	
Human and So	ocial Studies		People/Hum	nan-Centred De	velopment	
UNIT STANDA	STANDARD CODE UNIT STANDARD TY			NQF LEVEL	CREDITS	
HUM-PCD-0-S	GB VE	Regular Level 2 3				

Specific Outcomes:

SPECIFIC OUTCOME 1

Demonstrate an understanding of key ethical concepts and principles in the context d Victim Empowerment.

SPECIFIC OUTCOME 2

Describe and explain key ethical concepts governing disclosure and non-disclosure of information.

SPECIFIC OUTCOME 3

Identify, understand and demonstrate appropriate ways of interacting ethically with victims in multicultural contexts.