

BOARD NOTICES RAADSKENNISGEWINGS

BOARD NOTICE 70 OF 2004

ARCHITECTURAL PROFESSIONAL ACT No 44 OF 2000

IDENTIFICATION OF ARCHITECTURAL WORK

CONSULTATION IN TERMS OF SECTION 26(1) REGARDING THE IDENTIFICATION OF THE TYPE OF ARCHITECTURAL WORK WHICH MAY BE PERFORMED BY PERSONS REGISTERED IN ANY OF THE CATEGORIES REFERRED TO IN SECTION 18 FOR THE PURPOSE OF SUBMITTING RECOMMENDATIONS TO THE COUNCIL FOR THE BUILT ENVIRONMENT (CBE) FOR ITS CONSIDERATION IN TERMS OF SECTION 20 OF THE COUNCIL FOR THE BUILT ENVIRONMENT ACT No 43 OF 2000.

WRITTEN COMMENTS ON THE PROPOSALS HEREUNDER SHOULD BE MADE TO THE REGISTRAR, S A COUNCIL FOR THE ARCHITECTURAL PROFESSION, PRIVATE BAG X02, RANDPARK RIDGE, 2156 WITHIN 30 DAYS OF PUBLICATION OF THIS NOTICE.

PREAMBLE

WHEREAS section 24 of the Constitution of the Republic of South Africa 1996 grants everyone the right to an environment that is not harmful to their health or well-being and to have the environment protected, for the benefit of present and future generations, through reasonable legislative and other measures;

AND WHEREAS section 22 of the Constitution of the Republic of South Africa 1996 grants every citizen the right to choose their trade, occupation or profession freely provided that such practice of trade, occupation or profession may be regulated by law;

AND WHEREAS section 14(g) to (j) of the Architectural Profession Act 2000 empowers the South African Council for the Architectural Profession to take any steps it considers necessary for the protection of the public in their dealings with registered persons, for the maintenance of the integrity and the enhancement of the status of the architectural profession, for the improvement of the standards of services rendered by registered persons, to create an awareness amongst registered persons of the importance to protect the environment against unsound architectural practices, and, where, as a result of architectural related undertakings, public health and safety may be affected;

AND WHEREAS section 18 of the Architectural Professions Act 2000 empowers the South African Council for the Architectural Profession to register persons in the architectural profession in certain categories;

AND WHEREAS section 26 of the Architectural Profession Act 2000 requires the Council to make recommendations to the Council for the Built Environment regarding the work identified in terms of subsection (1) and prohibits a person not registered in terms of this Act to perform any kind of work identified for any category of professional registered in terms of this Act;

AND WHEREAS the activities of architectural related undertakings impact directly on communities and the South African society and its improved efficiency and effectiveness will enhance quality, productivity, health, safety, environmental outcomes and economic performance;

AND WHEREAS the architectural professional practise in a project-specific environment which is unique and complex, work with different investors, clients, contractual arrangements and consulting professions, and also with different site conditions, design, materials and technologies, and different contractors, specialist subcontractors and the workforce assembled for each project;

AND WHEREAS persons are registered with the South African Council for the Architectural Profession in categories according to their competence,

The South African Council for the Architectural Profession hereby recommends the following to the Council for the Built Environment, regarding the identification of work for the different categories of registered architectural professionals:

1. Definitions

In this recommendation, unless the context otherwise indicates –

- 1.1 “Act” means the Architectural Profession Act No 44 of 2000;
- 1.2 “Architectural Compliance Certificate” means the certificate in accordance with Schedule 3;
- 1.3 “Architectural work” comprises the business and management of the process of investigating, assessing, defining, conceptualising and designing a physical intervention in the environment, and processing the design through technological development and co-ordination of the input of professionals from other disciplines, to produce documentation which can be utilized for the tendering and construction of the project and which the architectural professional will use for the administration, cost and quality control of the construction process, with the ultimate purpose of delivering an architectural product which responds to the client's requirements in a manner which exemplifies design excellence, enhancement of the environment, social responsibility, appropriate technology and quality of construction and the whole executed in an ethical, competent and professional manner;

- 1.4 "CBE" means the Council for the Built Environment established in terms of section 2 of the Council for the Built Environment Act, 2000;
- 1.5 "environment" means the surroundings in which humans exist, and include the natural environment, and the environment already altered by human intervention;
- 1.6 "EIA" means Environmental Impact Assessment;
- 1.7 "heritage" means any site or artefact of cultural or historical significance as described in the National Heritage Resources Act No 25 of 1999;
- 1.8 "HIA" means Heritage Impact Assessment;
- 1.9 "professional" means a person who is registered in terms of section 19(2)(a) of the Act;
- 1.10 "project complexity" is as defined below and is to be read in conjunction with Schedule 1: Identification of Work Matrix and Schedule 2: Project classification for Identification of Work:
- "simple projects" means simple buildings or groups of buildings in an uncomplicated grouping with low impact on its environs.

These are structures with low performance requirements, of simple utilitarian character, design and detail, and constructed utilising standard low technology building methods. They require a minimum of mechanical and electrical services or equipment, and basic civil works infrastructure.
 - "average projects" means buildings or groups of buildings in a relatively uncomplicated grouping with a medium impact on its environs.

These are structures with medium performance requirements, of average character and design or detail, up to three stories high, which require non-complex structural and civil works and an average level of mechanical or electrical equipment as could normally be handled by design-supply specialist contractors,
 - "complex projects" means a building or buildings in a large or complicated grouping with a significant impact on its environs.
These are structures with high performance requirements and demanding a sophisticated level of design and detail content to respond to specialised requirements. Complex buildings will usually incorporate comparatively large or specialised mechanical, electrical and other specialist installations, or be of complex structural or civil design;
- 1.11 "protected area" means an area of such natural or heritage significance that it is protected by legislation;
- 1.12 "SACAP" means the South African Council for the Architectural Profession established in terms of Section 2 of the Act;
- 1.13 "SIA" means Social Impact Assessment;
- 1.14 "site sensitivity" means the inherent importance of the site in environmental or heritage terms, as defined by the National Heritage Resources Act No 25 of 1999, the National Environmental Management Act No 107 of 1998 and the Local Government Municipal Systems Act No 32 of 2000;

Site sensitivity levels are as defined below:

"low sensitivity site" means a site that is not identified as, nor exhibits, any evidence of environmental or heritage significance and do not require EIA, HIA or SIA studies to be undertaken before development. Low sensitivity sites are normally, but not exclusively, within already developed urban areas;

"medium sensitivity site" means a site which exhibits some evidence of environmental or heritage significance which may require EIA, HIA or SIA studies dependent on the government agencies involved, for example in urban conservation areas;

"high sensitivity site" means a site identified as of special environmental or heritage significance which will require EIA, HIA or SIA studies to be undertaken to define the parameters for development, for example declared protected areas and urban conservation areas;

- 1.15 "urban conservation area" means an identified urban area governed by specific legislation and/or regulation to protect the heritage content of the existing built fabric

2. REGULATIONS

- 2.1 No person who is registered in any category referred to in Section 18 of the Act, may undertake **architectural work** unless such work is identified for the relevant category of registration in accordance with Schedules 1 and 2: Provided that a person registered in any particular category may perform the work identified for any lower category.
- 2.2 Subject to section 26(4) of the Act, any person who undertakes **architectural work** without being registered with **SACAP**, is contravening the **Act** and is guilty of an offence.
- 2.3 A **professional** capable of performing specialised **architectural work** which is not identified as falling within his or her category of registration, may on application to **SACAP** be granted exemption from the relevant identification of work rule in respect of such specialised work.
- 2.4 All submissions for approval of projects of an architectural nature by Local, Provincial or Central Government Authorities must be accompanied by an **Architectural Compliance Certificate** duly completed and signed by the architectural **professional** taking responsibility for the **architectural work** as commissioned. The **professional** shall keep a copy of the signed certificate on file.
- 2.5 Should any dispute arise from the interpretation of the definitions or the schedules, the South African Council for the Architectural Profession shall adjudicate and its decision shall be final and binding on the registered person.

SCHEDULE 1: IDENTIFICATION OF WORK MATRIX

- SCHEDULE 1** is to be read in conjunction with **SCHEDULE 2: PROJECT CLASSIFICATION FOR IDENTIFICATION OF WORK** and also with the following: National Heritage Resources Act No 25 of 1999, (including aspects pertaining to Social Considerations) the National Environmental Management Act No 107 of 1998 and the Local Government Municipal systems Act No 32 of 2000
- Compliance is required by the Professional, with the provisions of Sections 26(3) and 26(4) of the Act and with the competency requirements of the SACAP Code of Professional Conduct. (Board Notice 28 of 2004)
- The Registered Person will further be required to accept responsibility for providing the respective local authority with such drawings, details and particulars as it may require in terms of the National Building Regulations.

		SITE SENSITIVITY		
		LOW	MEDIUM	HIGH
PROJECT COMPLEXITY	SIMPLE	PrArchD		
		PrArchT		
		PrSArchT		
		PrArch		
	AVERAGE	PrArchT		
		PrSArchT		
		PrArch		
	COMPLEX	PrSArchT		
		PrArch		

Section 18(1)(a) of the Act provides for the registration of various categories in which persons may register in the architectural profession and in this context:

"PrArchD"	means	Professional Architectural Draughtsperson
"PrArchT"	means	Professional Architectural Technologist
"PrSArchT"	means	Professional Senior Architectural Technologist
"PrArch"	means	Professional Architect;

SCHEDULE 2: PROJECT CLASSIFICATION FOR IDENTIFICATION OF WORK

- SCHEDULE 2 to be read in conjunction with SCHEDULE 1: IDENTIFICATION OF WORK MATRIX
- Compliance is required by the Professional with the provisions of Sections 26(3) and 26(4) of the Act.
- The Professional will further be required to accept responsibility for providing the respective local authority with such drawings, details and particulars as it may require in terms of the National Building Regulations.
- Occupancy categories have been based on those as stipulated in the SABS 0400 and National Building Regulations.

CLASS	OCCUPANCY	SUB-CLASS	DETAIL OCCUPANCY	PROJECT COMPLEXITY		
				SIMPLE	AVERAGE	COMPLEX
A PLACES OF ASSEMBLY						
A1	Restaurants	A1.1	A la Carte Restaurant			<input type="checkbox"/>
		A1.2	Fast Food Outlet / Snack Bar / Coffee Shop		<input type="checkbox"/>	
		A1.3	Drive-through / Drive-in Food Outlets		<input type="checkbox"/>	
A2	Entertainment / Assembly	A2.1	Community Hall	<input type="checkbox"/>		
		A2.2	Dance Hall			<input type="checkbox"/>
		A2.3	Night Club / Disco			<input type="checkbox"/>
		A2.4	Civic Centre			<input type="checkbox"/>
		A2.5	Pub / Bar / Ladies Bar		<input type="checkbox"/>	
		A2.6	Shebeen / Tavern	<input type="checkbox"/>		
		A2.5	Open Air Amphitheatre		<input type="checkbox"/>	
A3	Theatrical / Music	A3.1	Opera house / Concert Hall			<input type="checkbox"/>
		A3.2	Theatre			<input type="checkbox"/>
		A3.3	Auditorium			<input type="checkbox"/>
		A3.4	Cinema			<input type="checkbox"/>
		A3.5	Drive-in Cinema		<input type="checkbox"/>	
		A3.6	Recording Studio			<input type="checkbox"/>
A4	Places of Instruction	A4.1	Small Rural School / Farm School	<input type="checkbox"/>		
		A4.2	Creche / Nursery School / Kindergarten		<input type="checkbox"/>	
		A4.3	After-school Care Centre		<input type="checkbox"/>	
		A4.4	Primary & Secondary School			<input type="checkbox"/>
		A4.5	College / University / Place of Higher Learning			<input type="checkbox"/>
		A4.6	Specialised Training Facility			<input type="checkbox"/>
		A4.7	Conference Centre			<input type="checkbox"/>
		A4.8	Convention Centre			<input type="checkbox"/>
A5	Places of Worship	A5.1	Religious Assembly Hall		<input type="checkbox"/>	
		A5.2	Church / Temple / Mosque / Synagogue			<input type="checkbox"/>
A6	Indoor Sport	A5.1	Sports Club Building		<input type="checkbox"/>	
		A5.2	Gymnasium		<input type="checkbox"/>	
		A5.3	Health Club / Centre / Spa			<input type="checkbox"/>
		A5.4	Indoor swimming pool / sports track / arena / squash court / bowling alley			<input type="checkbox"/>
		A5.5	Covered stadium			<input type="checkbox"/>
A7	Outdoor Sport	A6.1	Arena	<input type="checkbox"/>		
		A6.2	Stadium			<input type="checkbox"/>
		A6.3	Sports field / track / court / bowling green			<input type="checkbox"/>
		A6.4	Domestic swimming pool	<input type="checkbox"/>		
		A6.5	Swimming pool / Diving Centre			<input type="checkbox"/>
		A6.6	Specialised facilities eg wave pools / climbing walls / skateboard rinks			<input type="checkbox"/>
B COMMERCIAL						
B1	High Risk Commercial	B1.1	Facilities where noxious / toxic / flammable materials are used / sold			<input type="checkbox"/>
		B1.2	Petrol station			<input type="checkbox"/>

	OCCUPANCY	SUB-CLASS	'DETAIL' OCCUPANCY	PROJECT COMPLEXITY		
				SIMPLE	AVERAGE	COMPLEX
B2	Moderate Risk Commercial	B2.1	Max 500sq m / max 1 storeys	<input type="checkbox"/>		
		B2.2	Max 1000sq m / max 3 storeys		<input type="checkbox"/>	
		B2.3	Unlimited size / Multi-storey			<input type="checkbox"/>
B3	Low Risk Commercial	B3.1	Max 500sq m / max 2 storeys	<input type="checkbox"/>		
		B3.2	Max 1000sq m / max 3 storeys		<input type="checkbox"/>	
		B3.3	Unlimited size / Multi-storey			<input type="checkbox"/>
C	EXHIBITION SPACES					
C1	Exhibition Building	C1.1	Individual Exhibition stand within major hall / exhibition space	<input type="checkbox"/>		
		C1.2	Exhibition Hall			<input type="checkbox"/>
		C1.3	Private Art Gallery		<input type="checkbox"/>	
C2	Museums	C2.1	Heritage precinct / building			<input type="checkbox"/>
		C2.2	Town Museum		<input type="checkbox"/>	
		C2.3	Regional / National Museum or Art Gallery			<input type="checkbox"/>
		C2.4	Planetarium / Specialised Exhibition Space			<input type="checkbox"/>
C3	Library	C3.1	Community / School Library		<input type="checkbox"/>	
		C3.2	Higher Education / Regional / National Library			<input type="checkbox"/>
		C3.3	Multi-media Centre			<input type="checkbox"/>
C4	Outdoor Exhibition Space	C4.1	Permanent Structure	<input type="checkbox"/>		
D	INDUSTRIAL					
D1	High Risk Industrial	D1	Examples: Petrochemical / Nuclear Generator			<input type="checkbox"/>
D2	Moderate Risk Industrial	D2.1	Food & Pharmaceuticals Processing			<input type="checkbox"/>
		D2.2	Other to max 1500sq m / max 3 storeys		<input type="checkbox"/>	
		D2.3	Unlimited size			<input type="checkbox"/>
D3	Low Risk Industrial	D3.1	Max 1000sq m / max double storey	<input type="checkbox"/>		
		D3.2	Max 2000sq m / max 3 storeys		<input type="checkbox"/>	
		D3.3	Unlimited size			<input type="checkbox"/>
D4	Plant Room	D4.1	Max 750sq m / max double storey		<input checked="" type="checkbox"/>	
		D4.2	Unlimited size			<input type="checkbox"/>
E	INSTITUTIONAL					
E1	Correctional & Judicial	E1.1	Regional Police Station			<input checked="" type="checkbox"/>
		E1.2	Community Police Station			<input type="checkbox"/>
		E1.3	Satellite Police Station		<input type="checkbox"/>	
		E1.4	Radio Control Centre			<input type="checkbox"/>
		E1.3	Prison (All grades)			<input type="checkbox"/>
		E1.4	Courts (All grades)			<input type="checkbox"/>
E2	Hospital / Medical Facility	E2.1	Private Doctor's Consulting Rooms	<input type="checkbox"/>		
		E.2.2	Medical Consulting Rooms		<input type="checkbox"/>	
		E2.3	Medical Centre			<input checked="" type="checkbox"/>
		E2.4	Satellite Clinic		<input type="checkbox"/>	
		E2.5	Community Health Centre			<input type="checkbox"/>
		E2.6	Frail Care / Hospice			<input type="checkbox"/>
		E2.7	Hospital / Trauma Unit			<input type="checkbox"/>
E3	Residential Institution	E3.1	Home for the Elderly / Children		<input type="checkbox"/>	
		E3.2	School Hostel		<input type="checkbox"/>	
		E3.3	Student & Youth Hostel		<input type="checkbox"/>	
		E3.4	Workers Hostel		<input type="checkbox"/>	
		E3.5	Community Care Centre (Children / women)		<input type="checkbox"/>	
		E3.6	Sanatorium / Health Spa			<input type="checkbox"/>

CLASS	OCCUPANCY	SUB-CLASS	DETAIL OCCUPANCY	PROJECT COMPLEXITY		
				SIMPLE	AVERAGE	COMPLEX
E4	Research Facility	E4.1	School Laboratory		<input type="checkbox"/>	
		E4.2	Privately Owned / Corporate Laboratory			<input type="checkbox"/>
		E4.3	Regional / National / University Research Institute			<input type="checkbox"/>
F	SHOPPING PRECINCTS					
F1	Large Shop	F1.1	Shop Interior		<input type="checkbox"/>	
		F1.2	Department Store maximum 2 storeys		<input type="checkbox"/>	
		F1.3	Department Store more than 2 storeys			<input type="checkbox"/>
		F1.4	Suburban Shopping Centre		<input type="checkbox"/>	
		F1.5	Regional Shopping Centre			<input type="checkbox"/>
F2	Small Shop	F2.1	Convenience / Neighbourhood Shopping Precinct (Single storey)	<input type="checkbox"/>		
		F2.2	Corner Store / Home (Spaza) Shop	<input type="checkbox"/>		
F3	Wholesaler's Store	F3.1	Max 2000sq m / max 3 storeys		<input type="checkbox"/>	
		F3.2	Unlimited size			<input type="checkbox"/>
G	BUSINESS PREMISES					
G1	Offices	G1.1	Individual Studio / Offices to max 500 sq m / max double storey	<input type="checkbox"/>		
		G1.2	Office Building to max 1500sq m / max 3 storeys		<input type="checkbox"/>	
		G1.3	Office Building / Park max 3 storeys		<input type="checkbox"/>	
		G1.4	Multi-storey Office Building / Office Park			<input type="checkbox"/>
		G1.5	Skyscraper			<input type="checkbox"/>
H	RESIDENTIAL					
H1	Hotel / Hospitality	H1.1	Guest House (max 10 bedrooms)	<input type="checkbox"/>		
		H1.2	Game Lodge		<input type="checkbox"/>	
		H1.3	Holiday apartments to max 3 storeys		<input type="checkbox"/>	
		H1.4	Motel / Hotel / max 30 bed / max 3 storeys		<input type="checkbox"/>	
		H1.5	Multi-storey Hotel / Holiday Apartments			<input type="checkbox"/>
H2	Multi-Unit Residential	H2.1	Multi-storey Apartment Building			<input type="checkbox"/>
		H2.2	Block of Apartments max 3 storeys		<input type="checkbox"/>	
		H2.3	Block of Apartments max 2 storeys / max 500sqm	<input type="checkbox"/>		
		H2.4	Townhouse and cluster development of max 2 storeys, max no units 10	<input type="checkbox"/>		
		H2.5	Townhouse and cluster development of max 3 storeys, max no units 40		<input type="checkbox"/>	
		H2.6	Townhouse and cluster / residential village development - unlimited size			<input type="checkbox"/>
		H2.7	Marina			<input type="checkbox"/>
H3	Dwelling House	H3.1	Single / double dwelling max 2 storeys, max 500 sq m	<input type="checkbox"/>		
		H3.2	Single / double dwelling max 3 storeys, max 750 sq m		<input type="checkbox"/>	
		H3.3	Single / double dwelling unlimited size			<input type="checkbox"/>
J	STORAGE					
J1	High Risk Storage	J1	Example: Petrochemical / toxic waste / flammables			<input type="checkbox"/>
J2	Moderate Risk Storage	J2.1	Max 500sq m / max double storey	<input type="checkbox"/>		
		J2.2	Max 1000sq m / max 3 storeys		<input type="checkbox"/>	
		J2.3	Unlimited size			<input type="checkbox"/>
J3	Low Risk Storage	J3.1	Max 1000sq m / max double storey	<input type="checkbox"/>		
		J3.2	Max 2000sq m / max 3 storeys		<input type="checkbox"/>	
		J3.3	Unlimited size			<input type="checkbox"/>
J4	Parking Garage	J4.1	Single Storey Parking Garage	<input type="checkbox"/>		

CLASS	OCCUPANCY	SUB-CLASS	DETAIL OCCUPANCY	PROJECT COMPLEXITY		
				SIMPLE	AVERAGE	COMPLEX
		J4.2	Max 3 storey Parking Garage		<input type="checkbox"/>	
		J4.3	Multi-storey Parking Garage			<input type="checkbox"/>
		J4.4	Underground parking			<input type="checkbox"/>
J5	Cold Storage	J5	Example: Cold Chain facilities / Ice Bunkers			<input type="checkbox"/>
K	AGRICULTURAL					
K1	Farm Building	K1.1	Feed Storage		<input type="checkbox"/>	
		K1.2	General Livestock Housing / Stables		<input type="checkbox"/>	
		K1.3	General Use Barns & Sheds	<input type="checkbox"/>		
K2	Specialised facilities	K2.1	Battery Breeding House			<input type="checkbox"/>
		K2.2	Mechanised processing / Dairy / Sorting Floor			<input type="checkbox"/>
		K2.3	Cold Storage			<input type="checkbox"/>
		K2.4	Grain Silos			<input type="checkbox"/>
		K2.5	Wine Cellars / Stills			<input type="checkbox"/>
L	TRANSPORTATION					
L1	Terminal Building	L1.1	Airport			<input type="checkbox"/>
		L1.2	Harbour			<input type="checkbox"/>
		L1.3	Regional / City Main Railway Station / Subway station			<input type="checkbox"/>
		L1.4	Suburban / Rural Railway Station		<input type="checkbox"/>	
L2	Goods Handling Facilities	L2.1	National / Regional Depot			<input type="checkbox"/>
		L2.2	Suburban Depot		<input type="checkbox"/>	
M	FACILITIES FOR HANDLING MORTAL REMAINS					
M1	Human Remains	M1.1	Crematorium			<input type="checkbox"/>
		M1.2	Mortuary			<input type="checkbox"/>
		M1.3	Funeral Parlour			<input type="checkbox"/>
M2	Animal Remains	M2.1	Abattoir (Also Food Processing)			<input type="checkbox"/>
		M2.2	Crematorium			<input type="checkbox"/>
N	ALTERATIONS WITHIN EXISTING BUILDINGS					
N1	Buildings of SIMPLE or AVERAGE Complexity	N1.1	WITHOUT structural implications	<input type="checkbox"/>		
		N1.2	With structural implications, max 3 storeys		<input type="checkbox"/>	
		N1.3	With structural implications, multi-storey			<input type="checkbox"/>
N2	COMPLEX Buildings	N2.1	WITHOUT structural / infrastructural / external aesthetic implications		<input type="checkbox"/>	
		N2.2	With structural / infrastructural / external aesthetic implications			<input type="checkbox"/>
P	SPECIALISED SERVICES					
P1	Heritage and social Impact Assessments					<input type="checkbox"/>
P2	Restoration					<input type="checkbox"/>
P3	Environmental Impact Assessments					<input type="checkbox"/>
P4	Mediation / Arbitration					<input type="checkbox"/>
P5	Sectional Title Registrations					<input type="checkbox"/>
P6	Project Management					<input type="checkbox"/>
P7	Market Surveys					<input type="checkbox"/>
P8	Architectural Archaeology					<input type="checkbox"/>
P9	Town Planning & Urban Design					<input type="checkbox"/>

SCHEDULE 3: ARCHITECTURAL COMPLIANCE CERTIFICATE

**SOUTH AFRICAN COUNCIL
FOR THE
ARCHITECTURAL
PROFESSION**

PRIVATE BAG X 02
RANDPARK RIDGE
2156
T. +27 11 794 8333
Email: rinadt@architecturalcouncilsa.com
<http://www.architecturalcouncilsa.com>

RANDRIDGE OFFICE PARK
BLOCK 5, ATELJEE ST
RANDPARK RIDGE
F. +27 11 794 8339

To be completed and submitted by the Registered Person so identified by the Architectural Professions Act 44 of 2000, Section 26(4) as responsible for direction, control or supervision, with applicable drawings and documentation, for approval to the authority concerned.
(One completed copy, stamped by the authority concerned, to be retained by the Registered Person)

A.1. PROJECT DETAILS

Authority:			
Stand no:		Township:	
Street address:			
Proposed project:			

A.2. PROJECT CLASSIFICATION AS PER SACAP REGULATIONS FOR THE IDENTIFICATION OF WORK (indicate with a cross where applicable)

NBR Building Classification/s:			Code/s:	
Complexity scale:	<input type="checkbox"/> SIMPLE	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> COMPLEX	

A.3.

Site classification:						
Sensitivity scale:	<input type="checkbox"/> LOW		<input type="checkbox"/> MEDIUM		<input type="checkbox"/> HIGH	
ENVIRONMENTAL Impact Assessment:	<input type="checkbox"/> NOT APPLICABLE	<input type="checkbox"/> REQUIRED (Included)	National Heritage Site:	Year of Declaration:		
HERITAGE Impact Assessment:	<input type="checkbox"/> NOT APPLICABLE	<input type="checkbox"/> REQUIRED (Included)	National Heritage Building:	Year of Declaration:	Year/s of construction:	
SOCIAL Impact Assessment:	<input type="checkbox"/> NOT APPLICABLE	<input type="checkbox"/> REQUIRED (Included)				

B. APPOINTMENT OF REGISTERED PERSON IN TERMS OF ARCHITECTURAL PROFESSIONS ACT # 44 OF 2000, SECTIONS 18, 26(3) AND 26(4)

Registered Person:					
Registration number:		Professional title:			
Architectural practice/firm:					
Postal address:					Code:
Physical address:					Code:
Telephone:	[]	E-mail address:			
Facsimile:	[]	Mobile phone:	[]		

I, _____ being the abovementioned Professional Registered Person, acting for and on behalf of the Architectural Practice as above, have accepted the appointment and hereby undertake to accept responsibility for providing the respective local authority with such drawings, details and particulars as it may require in terms of the National Building Regulations. I, the undersigned also hereby confirm that the project classification and site classification information provided above is correct in all aspects, and that my appointment to this project is not in variance with my individual registration conditions and Code of Conduct under the South African Council for the Architectural Profession.

SIGNED (Professional Registered Person)

DATE _____

C. PROPERTY OWNER/AUTHORISED AGENT

Postal address:					Code:
Physical address:					Code:
Telephone:	[]	E-mail address:			
Facsimile:	[]	Mobile phone:	[]		

I, _____ being the Owner/Authorised Agent of the above property, have appointed the Professional Registered Person, whose details appear above, as the Registered Person in terms of the Architectural Professions Act No 44 of 2000, and duly authorised representative for the Architectural Practice as above, for the proposed project detailed herewith. Should the appointment be terminated before the Architectural Commission has been completed, I undertake to inform the authority concerned accordingly, and where necessary to make a new appointment.

SIGNED (Property Owner/Authorised Agent)

DATE _____

D. AUTHORITY

AUTHORITY STAMP
DATE

This certificate serves only to confirm compliance by the Registered Person in terms of the Architectural Professions Act 44 of 2000, with Sections 26(3) and 26(4) regarding competency to perform the architectural work identified in their registration conditions for the specified project in this certificate, and does not in any way imply compliance or approval of any other regulations, standards or conditions of or by any authority concerned.

PUTTING THE IDENTIFICATION OF WORK SYSTEM INTO PRACTICE

Further to the Regulations in terms of Section 26 of the Architectural Professions Act 2000, and Schedules 1 and 2, the following notes and guidelines are provided to assist **professionals** to comply with the requirements:

NOTES

1. **SACAP** is charged with the protection of the public interest by ensuring that all **architectural work**, which affects the human and natural **environments**, is only carried out by **professionals** who are properly qualified, competent, ethical and who adhere to a professional code of conduct.
2. The now redundant reservation of work regulations based on 500 square meters building area, was a mechanism that bore no correlation to actual competencies. It also made no distinction between different categories of architectural practitioners, as it only recognised architects. As such the regulations did not properly protect the public interest as persons could do work for which they were not qualified.

The new identification of work regulations, in terms of the Architectural Profession Act No 44 of 2000, recognise the difference between the qualifications and competencies of an expanded group of architectural practitioners thus affording better protection to the public and the **environment**.

3. The new Registration Framework put in place by **SACAP** allows a **professional** to progress from Professional Draughtsperson through to Professional Architect given compliance with the educational and experience requirements. The identification of work system should therefore not be seen as a limitation, but rather as a motivation for the registered person to develop in his/her career.
4. With the new regulations the responsibility resides directly with of **professionals** to ensure that they do not undertake commissions for which they are not qualified, or for which they are not specifically exempted by **SACAP**.

Non-compliance with this requirement will place a **professional** in breach of the **SACAP** Code of Conduct, and under censure with the possibility of a fine or removal from the register.

Should the consequence of such non-compliance by the **professional** be to endanger human life or have detrimental environmental effects, the **professional** would be open to prosecution under the law.

GUIDELINES

1. In order to determine whether a commission falls within the scope of work identified for a particular category of **professional**, the definitions and schedules are to be consulted in the first instance.
2. Schedule 1 provides a broad identification of areas of work, which may be carried out by each registration category.

The site sensitivity can generally be established from the land use, nature conservation or heritage legislation contained in the National Heritage Resources Act No 25 of 1999, the National Environmental Management Act No 107 of 1998, the Local Government Municipal Systems Act No 32 of 2000 and other relevant legislation.

The complexity of the building or group of buildings could be more difficult to determine. Schedule 2 provides a more detailed guide for the determination of this aspect. Schedule 2 has been developed on the basis of Classification of Buildings as contained in the National Building Regulations published in terms of the National Building Regulations and Building Standards Act No 103 of 1977.

3. Should the **professional** still be unsure whether a commission falls within the scope of the work identified for his/her category of registration, **SACAP** is to be contacted for a determination.