

BOARD NOTICE 88 OF 2003**THE SOUTH AFRICAN PHARMACY COUNCIL****ALLOWANCES PAYABLE BY THE COUNCIL**

In terms of section 4(zF) of the Pharmacy Act, 1974, as amended, the allowances payable by Council, as set out in the Schedule hereto, are hereby published for information of all relevant stakeholders.

All previous Board Notices relating to allowances payable by Council are hereby repealed with immediate effect.

SCHEDULE

1. The following allowances shall be paid by Council to –
 - (1) a person required to inspect a:
 - (a) community or institutional pharmacy: R160 per inspection;
 - (b) manufacturing or wholesale/distribution pharmacy: R200 per inspection;
 - (c) wholesale/distribution pharmacy carrying no stock: R85 per inspection;
 - (2) a person required to perform a follow-up inspection at any one of the pharmacies referred to in sub-paragraphs (1) (a), (b) or (c) above: R85 per follow-up inspection;
 - (3) a person required to perform an inspection/investigation following the lodging of a complaint with Council: R160 for the first hour of such an inspection or investigation and R30 per hour thereafter to a maximum of four hours.
2. The following allowances may also be paid by Council to a person referred to in paragraph 1:
 - (1) transport expenses at R1.48 per kilometer for travelling to and from the pharmacy that is to be inspected;
 - (2) a subsistence fee equal to actual expenses incurred in respect of accommodation and out-of-pocket expenses as necessary for the business of Council, and
 - (3) a fee of R30 per hour in respect of travelling time to and from the pharmacy that is to be inspected.
3. The following allowances shall be paid by Council to a member of Council who attends a meeting of Council or of a committee of Council or who is otherwise engaged in the business of Council:

- (1) member's allowance at the rate of R440 per day for ordinary members and R500.00 per day for chairpersons of standing committees for the day of the meeting and/or scheduled business (including overseas visits as approved by Council) of Council in which the member is involved;
 - (2) a subsistence allowance equal to actual expenses incurred in respect of accommodation and out-of-pocket expenses as necessary for the business of Council;
 - (3) an allowance of R30 per hour in respect of travelling and/or accommodation for the attendance of a meeting of Council and/or other business of Council in which the member is involved: Provided that these allowances must not be payable to a member in respect of the day on which allowances in terms of subparagraph 3(1) *supra* are paid, and that these allowances must be payable with effect from the latest time that a member can reasonably be expected to leave his or her place of residence/employment in order to attend a meeting until the earliest time that can be arranged for him or her to return to his/her place of residence/employment: Provided further that when the duration of a meeting is uncertain, a member must be allowed a reasonable time after the conclusion of the meeting, but not exceeding 12 hours, to secure an air reservation for his/her return home;
 - (4) an allowance of R30 per hour to a maximum of four hours to prepare for meetings of Council or standing committees of Council, as the case may be;
 - (5) his or her actual expenditure for the employment of a *locum tenens* or other person during his or her absence from his/her practice;
 - (6) air (economy class), bus, taxi or car-rental fares;
 - (7) a transport allowance of R1.48 per kilometer if he or she uses his or her own motor car, in the absence of public transport: Provided that a member who elects to travel by motor car where air services exist may be refunded the appropriate air (economy class) fare, whichever is the least.
4. The following allowances may also be paid by Council –
- (1) to a member of a standing committee or *ad hoc* committee of Council who is not a member of the Council referred to in section 5 of the Pharmacy Act, 1974, as amended, who attends a meeting of Council or of a committee of Council: Allowances equal to the allowances referred to in paragraph 3;
 - (2) to a person who is not a member of Council who at the request of Council attends a meeting of Council or of any standing committee or *ad hoc* committee of Council: Out-of-pocket expenses in respect of subsistence, transport or other expenses associated with such attendance: Provided that such a member or person who elects to travel by motor car where air services exist may be refunded the appropriate air (economy class) fare, whichever is the least.
5. The following allowances for out-of-pocket expenses as necessary for the business of Council must also be paid by Council to a member of Council or a member of staff, as the case may be, who travels outside the Republic of South Africa on approved business of Council, with effect from the latest time that a member can reasonably be expected to leave his or her place of residence/employment in order to attend to such business until the earliest time that can be arranged for him or her to return to his or her place of residence/employment: R500 per day.

6. Allowances shall be paid by Council to –
- (1) an assessor at formal inquiries as agreed to from time to time between the Registrar and such assessor;
 - (2) a witness subpoenaed to attend a formal or informal inquiry as provided for in the Regulations relating to the conduct of inquiries held in terms of Chapter V of the Pharmacy Act, 1974, as amended: Provided that the Registrar may at his or her discretion reimburse such witness for any loss of actual earnings incurred by him or her by having to attend a formal or informal inquiry;
 - (3) persons appointed by Council to assess courses: R600 per course or *pro rata* for a part thereof;
 - (4) persons appointed by Council to inspect providers: R600 per day or *pro rata* for a part thereof;
 - (5) persons appointed by Council to moderate assessments of providers: R300 per complete assessment or *pro rata* for a part thereof.
7. The following allowances shall be paid by Council to –
- (1) a person (examiner) who sets an examination/evaluation paper on behalf of Council: R600 per complete paper or *pro rata* for a part thereof;
 - (2) a person (moderator) who moderates an examination/evaluation paper on behalf of Council: R300 per complete paper or *pro rata* for a part thereof;
 - (3) a person who marks examination/evaluation papers on behalf of Council: R20 per complete paper or *pro rata* for a part thereof;
 - (4) a person who moderates the marking of examination/evaluation papers on behalf of Council: R10 per complete paper or *pro rata* for a part thereof;
 - (5) a person who invigilates at a Council examination/evaluation: R50 per hour or *pro rata* for a part thereof;
 - (6) a person who conducts an oral examination/evaluation on behalf of Council: R60 per candidate;
 - (7) a person who fulfills the role of a patient at a PCDT evaluation: R30 per candidate.
8. A subsistence allowance equal to actual out-of-pocket expenses may also be paid by Council to all the persons referred to in paragraph 7.

JS du Toit
Registrar