

No. 800

13 June 2003

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In order to proceed with the recognition of Standards Generating Bodies in terms of Government Regulations 19(1)(c) and 22(2) of 28 March 1998, National Standards Body 11, Hygiene and Cleaning Services, invites public comment with respect to *the acceptability of the nominees and the representativeness of the key education and training stakeholder interest groups* listed as SGB applicants below.

In addition, the NSB invite submissions from interested parties wishing to serve on such an SGB. Interested parties should take note of the section on SGB Information below.

All nominations/ applications should be accompanied by curricula vitae.

More information regarding this application may be obtained on the SAQA website or from the SAQA offices, Hatfield Forum West, 1067 Arcadia Street, Hatfield, Pretoria.

Comment should reach the NSB at the address below **by not later than 14 July 2003**. All correspondence should be marked **SGB for Hygiene and Cleaning Services** and be addressed to:

The Director: Standards Setting and
Development
SAQA
Attention: Mr. D Mphuthing
Postnet Suite 248
Private Bag X06
Waterkloof
0145
or faxed to 012 – 431 5039
mmphuthing@saqa.co.za

SGB INFORMATION

As a necessary step in the development and implementation of the National Qualifications Framework, The National Standards Bodies are briefed [regulation 19(1)(c) of 28 March 1998] to recognise or establish Standards Generating Bodies (SGBs).

SGBs shall:

- a. generate standards and qualifications in accordance with the Authority requirements in identified sub-fields and levels;
- b. update and review standards;
- c. recommend standards and qualifications to National Standards Bodies;
- d. recommend criteria for the registration of assessors and moderators or moderating bodies; and
- e. perform such other functions as may from time-to-time be delegated by their National Standards Body.

Any bodies wishing to nominate representatives, make application to serve on, or make any other submission with regard to the above SGB should note the following information.

SGBs should be composed of organisations, which shall be key education and training stakeholder interest groups and experts in the sub-field. The NSB, when making its final decisions will have due regard for, among other things, *'the need for representativeness and equity, redress and relevant expertise in terms of the work of the SGBs.'*

Organisations proposing to nominate persons to SGBs should be sensitive to the need for **equity** and **redress**, and shall nominate persons who-

- (a) will be able to consider issues of productivity, fairness, public interest and international comparability as related to education and training in the sub-field;
 - (b) enjoy credibility in the sub-field in question, who enjoy respect; have the necessary expertise and experience in the sub-field and have the support or backing of the nominating body;
 - (c) are able to advocate and mediate the needs and interests of all levels within the sub-field covered by the Standards Generating Body;
 - (d) are able to exercise critical judgement at a high level; and
 - (e) are committed to a communication process between the Standards Generating Body, the National Standards Body and the Constituency.
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**PUBLIC NOTICE BY NSB 11, SERVICES, APPLICATION TO RE-REGISTER AN
SGB FOR HYGIENE AND CLEANING SERVICES**

NSB 11 proposes, in terms of NSB *Regulation 24 (1) (e)*, to extend the brief and membership of the SGB for Hygiene and Cleaning Services at NQF levels 1 – 5.

PROPOSED BRIEF OF THE SGB

1. Develop learning pathways for potential qualifications and unit standards in the area of Hygiene and Cleaning Services from level 1 through to level 5 [*Regulation 24 (1) (e)*].
2. The following qualifications shall be generated:
 - National Certificate: Domestic Services (Level 1)
 - General Education and Training Certificate: Hygiene and Cleaning Services (Level 1)
 - National Certificate: Specialist Hygiene and Cleaning Services (Level 2)
 - National Certificate: Hygiene and Cleaning Supervision (Level 3)
 - Further Education and Training Certificate: Hygiene and Cleaning Administration (Level 4)
 - National Diploma: Hygiene and Cleaning Management (Level 5)

[*Regulation 24 (1) (a)*]
3. Recommend the qualifications and standards generated under 1 and 2 above, to the NSB [*Regulation 24 (1) (c)*].
4. Recommend criteria for the registration of assessors and moderators or moderating bodies [*Regulation 24 (1) (d)*].
5. Liase with any other SGBs, as required, where Hygiene and Cleaning Services is involved or being considered [*Regulation 24 (1) (e)*].
6. Accept and perform other related functions as requested by NSB 11, Services [*Regulation 24 (1) (e)*].

PROPOSED COMPOSITION OF THE SGB

NAME	WORKPLACE	NOMINATING BODY	QUALIFICATION/ EXPERIENCE
Mr Bath, A	Wetrok	National Contract Cleaners Association, Gauteng	33 years experience within the cleaning industry.
Ms Chivell, L	Intelligent Cleaning Practice	Cleaning Industry Training Board	16 years experience in cleaning industry auditing cleaning and guest service.
Mr Harvey, N	Metro Cleaning Services	National Contract Cleaners Association, Cape	BA Degree, Diploma in Human Resource Development.

Ms Kent, F	Siyaya Skills Institute	East Rand Laundry and Dry Cleaning Association	Diploma in Training Management, National Certificate in Commercial Catering.
Mr Miller, G	G & G Cleaning Services	Cleaning Chamber Board at Services SETA	10 years experience as owner of a contract and car wash cleaning company.
Mr Newman, C	Impala Window and Office Cleaners	National Contract Cleaners Association, Eastern Cape	8 years experience operating in the cleaning industry, specializing in industrial cleaning, window cleaning and commercial cleaning.
Ms Ntloko, L	Siyakha Cleaning Services	Western Cape Chamber of Commerce	5 years experience as Managing Director of Cleaning company within commercial, hospital and hotel sectors.
Ms Sobey, L.M	L M Sobey	S A Association of Food Science and Technology	BSc (Agri) Food Science
Mr Urquhart, R	Ultra Window and Office Cleaners	National Contract Cleaners Association, Eastern Cape	Member of SABS standards working committee for window cleaning.
Ms Vosloo, G	Rebserve	Black Economic Empowerment Cleaning Association	5 years experience as Operations Manager in cleaning industry.
Ms Wessels, T	Basadi Pele Foundation	S A Homemakers Organisation	10 years experience training of domestic workers in Gauteng.
Ms Mlotshwa, D	SA Transport and Allied Workers Union	SA Transport and Allied Workers Union	3 years experience within organized labour for the cleaning industry.