



SOUTH AFRICAN POLICE SERVICE

APPLICATION TO DECLARE PREMISES A FIREARM FREE ZONE

[Section 140 of the Firearms Control Act, 2000 (Act No 60 of 2000)]

OFFICIAL DATE STAMP
DATE RECEIVED

A. FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS RECEIVED	
1 Province	
2 Area	
3 Police station	
4 Component code	
5 SAPS 85 ref no	

B. FOR OFFICIAL USE BY CENTRAL FIREARMS REGISTER	
1 Declared a Firearm Free Zone	
2 SAPS Head Office reference no	
3 Date received	C C Y Y - M M - D D
4 Date declared as a Firearm Free Zone	C C Y Y - M M - D D
5 Government Gazette reference no	
6 Outstanding/Additional information required	

C. APPLICATION TO DECLARE PREMISES FIREARM FREE ZONE [Section 140 of the Firearms Control Act, 2000 (Act No 60 of 2000)]	
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1	Name of institution	
2	Name of person applying on behalf of the institution	
3	SA identity	Passport (Indicate with X)
4	identity number	
5	Passport number	
6	Capacity of person applying	
7	Names and surnames of persons on the safety team	

8	Physical address of institution				1.1 Code				
9	Postal address of institution				1.2 Code				
10	Temporary safe keeping facilities for firearms available (Indicate with X)	YES		NO					
11	If yes, submit a description of the safekeeping facilities								
12	Motivation of application								
13	Contact particulars of person applying								
14	Emergency tel no	()	1.6 Fax	()					
16	Cell phone number								
17	E-mail address								

Conditions

- The premises declared a Firearm Free Zone must be clearly identified and demarcated.
- Signs must be erected/posted at all the main entrances to the premises in English and where applicable in the predominant local language and maintained.
- A map of the premises which already specify the demarcated area and sign must be attached to the application.
- The institution where premises are declared Firearm Free Zone must endeavour to mark all correspondence accordingly to reflect the premises firearm free status.
- The person applying on behalf of the Institution must notify the Designated Firearms Officer responsible for the area of any changes that may occur to any information submitted in this application.

1		2 Date	C	C	Y	Y	-	M	M	-	D	D
	Name of applicant in block letters											
3		4 Place										
	Signature of applicant											

D. INSPECTION AND RECOMMENDATION OF DESIGNATED FIREARMS OFFICER

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2		3 Date	C	C	Y	Y	-	M	M	-	D	D
	Name of Designated Firearms Officer in block letters											
4		5 Place										
	Rank of Designated Firearms Officer											
6	7										
	Signature of Designated Firearms Officer		Persal number of Designated Firearms Officer									

1 **E. RECOMMENDATION OF STATION COMMISSIONER**

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2
Name of Station Commissioner in block letters

3 Date

C	C	Y	Y	-	M	M	-	D	D
---	---	---	---	---	---	---	---	---	---

4
Rank of Station Commissioner

5 Place

6
Signature of Station Commissioner

7
Persal number of Station Commissioner

1 **F. RECOMMENDATION BY PROVINCIAL COMMISSIONER**

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2
Name of Provincial Commissioner in block letters

3 Date

C	C	Y	Y	-	M	M	-	D	D
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4
Signature of Provincial Commissioner

5 Place

1 **G. RECOMMENDATION BY NATIONAL COMMISSIONER**

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2
Name of National Commissioner in block letters

3 Date

C	C	Y	Y	-	M	M	-	D	D
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4
Signature of National Commissioner

5 Place

1

H. RECOMMENDATION BY SECRETARIAT OF SAFETY AND SECURITY	

2

	3	Date	C	C	Y	Y	-	M	M	-	D	D
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Name of Secretary of Safety and Security in block letters

4

Signature of Secretary of Safety and Security

5

Place	
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1

I. APPROVAL/REFUSAL BY THE MINISTER OF SAFETY AND SECURITY	

2

Date	C	C	Y	Y	-	M	M	-	D	D
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3

Signature of Minister of Safety and Security

4

Place	
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This document should be in triplicate as one should go to the applicant, one should stay with the station for record purposes and one should be forwarded to Head Office for further processing of the Firearm Free Zone declaration.

SAPS Acknowledgement of receipt for firearm applications



SOUTH AFRICAN POLICE SERVICE

ACKNOWLEDGEMENT OF RECEIPT FOR FIREARM APPLICATIONS

A. PARTICULARS OF POLICE STATION

1	Police station where application/notification/ authorization was received.																			
2	Telephone number	()	³ Fax	()																
4	Reference No																			

B. TYPE OF LICENCE, PERMIT, CERTIFICATE OR AUTHORIZATION
(Indicate With X)

1	Competency certificate		4.3	Import permit	
1.1	To trade in firearms		4.4	Export permit	
1.2	To manufacture firearms		4.5	Transporter's permit	
1.3	To conduct business as a gunsmith		4.6	In-transit permit	
1.4	To possess a firearm (Indicate with X)		4.7	Multiple import and export permit	
	Handgun			Rifle	
				Shotgun	
2	Licences		5	Authorizations	
2.1	Licence to possess firearm for self-defence		5.1	Temporary authorization to possess a firearm	
2.2	Licence to possess restricted firearm for self-defence		5.2	Temporary authorization to trade in firearms and ammunition	
2.3	Licence to possess firearm for security officer purposes		5.3	Temporary authorization to a manufacturer to display firearms and ammunition	
2.4	Licence to possess firearm for occasional hunting and sport-shooting		5.4	Temporary authorization to conduct business as a gunsmith	
2.5	Licence to possess firearm for dedicated hunting and dedicated sports-shooting		6	Accreditations	
2.6	Licence to possess firearm in private collection		6.1	For a shooting range where public collectors may discharge firearms	
2.7	Licence to possess a firearm, in public collection (museums)		6.2	For a shooting range where unrestricted amount of ammunition may be bought and fired	
2.8	Licence to possess firearm for business purposes: business in hunting		6.3	To provide training	
2.9	Licence to possess firearm for business purposes: other business purposes		6.4	To conduct business in hunting	
2.10	To provide security services for it's own business		6.5	To provide security services for its own business	
3	Licence issued to particular categories of persons		6.6	As a sports-shooting and hunting association	
3.1	Licence to deal in firearms and ammunition		6.7	As a collector association	
3.2	Licence to manufacture firearms and ammunition		6.8	As a museum	
3.3	Licence to conduct business as a gunsmith		6.9	As a public collector of firearms and ammunition	
4	Permits		6.10	As a game hunter	
4.1	Permit to possess ammunition in a private collection		6.11	As an official institution	
4.2	Permit to possess ammunition in a public collection		6.12	For such business purposes as the Registrar may determine	

continue

SAPS Acknowledgement of receipt for firearm applications

7	Application for re-licensing of firearm(s)	18	Notification on assignment of a new responsible person for juristic person
8	Application for the renewal of a firearm licence, permit, certificate or authorization	19	Notification of incorrect information
9	Application for a permit to collect ammunition	20	Notification of lost/stolen/found firearms
10	Application for compensation	21	Notification of ceasing to carry on business
11	Application for a further competency certificate	22	Notification requirement to deactivate a firearm
12	Application for duplicate licence, permit, certificate or authorization for lost, stolen and defaced licence	23	Notice of appeal
13	Application to manufacture a new firearm of ammunition type	24	Request to suspend a firearm licence, permit, certificate or authorization
14	Notification of change of commercial agent premises	25	Request to alter a firearm by a gunsmith
15	Notification of lost or stolen licence, permit, certificate or authorization	26	Transfer of firearm ownership
16	Notification of change of address	27	Cancellation of a firearm licence, permit, certificate or authorization application
17	Notification of change of circumstances	28	Surrendering of firearm item(s) form

C. PARTICULARS OF LICENCE, PERMIT, CERTIFICATE OR AUTHORIZATION HOLDER
(Fill in where applicable)

1 NATURAL PERSON'S DETAILS

1.1 Identity number

1.2 Passport number

1.3 Surname

1.4 Initials

2 JURISTIC PERSON'S DETAILS

2.1 Registered company name

2.2 Trading as name

2.3 FAR number

2 RESPONSIBLE PERSON'S DETAILS

2.1 Responsible person (full names and surname)

2.2 Type of identification (Indicate with X) SA Identity Passport number

2.3 Identity number of responsible person

2.4 Passport number of responsible person

3 REPRESENTATIVE'S DETAILS

3.1 Name and surname

1 GOVERNMENT INSTITUTION'S DETAILS

1.1 Institution name

1.2 Institution FAR number

SAPS Acknowledgement of receipt

1.3	Postal address										
		1.4 Code									
1.5	Business address										
		1.6 Code									
1.7	Contact telephone number	1.8 Work	()	1.9 Fax	()				
1.10	E-mail address										

2.3 GUNSMITH'S DETAILS

2.3	Gunsmith's name										
2.3	Identify number of gunsmith										
2.3	Gunsmith FAR number										
2.3	Amount paid	R									

D. TYPE OF NOTICE OF APPEAL (Indicate with X)

6.3	Refusal of a licence, permit, certificate or authorization	
6.3	An administrative decision	
6.3	Declaration of unfitness	
6.3	Cancellation of a licence, permit, certificate or authorization	
6.3	Reference number	
6.3	Licence, permit, certificate or authorization application no.	

E. PARTICULARS OF LICENCE, PERMIT, CERTIFICATE OR AUTHORIZATION (Fill in where applicable)

2 LICENCE, PERMIT, CERTIFICATE OR AUTHORIZATION DETAILS				
	(1)	(2)	(3)	(4)
2	Licence, permit, certificate or authorization number			
3	Date issued			
4	Expiry date			

2 FIREARM DETAILS

	(1)	(2)	(3)	(4)
1.1	Type			
1.2	Calibre			
1.3	Make			
1.4	Model			
Firearm component type:				
1.5	Barrel serial number			1.6 Make
1.7	Frame serial number			1.8 Make
1.9	Receiver serial number			1.10 Make

3	Period for which authorization is required	FROM	Date	C	C	Y	Y	-	M	M	-	D	D
		TO	Date	C	C	Y	Y	-	M	M	-	D	D

SAPS Acknowledgement of receipt

F. PARTICULARS OF DESIGNATED FIREARMS OFFICER

1	<input type="text"/>	2	<input type="text"/>	OFFICIAL DATE STAMP										
	Name of Designated Firearms Officer in block letters		Rank of Designated Firearms Officer in block letters											
3	<table border="1" style="width: 100%;"><tr><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td><td style="width: 10%;"><input type="text"/></td></tr></table>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	4	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>					
	Persal number of Designated Firearms Officer		Signature of Designated Firearms Officer											

DRAFT

SAPS Dealer's return: stock received a

ACKNOWLEDGEMENT OF RECEIPT

A.

Remarks

1

RECIPIENT

B.

2

Rank of police official

3

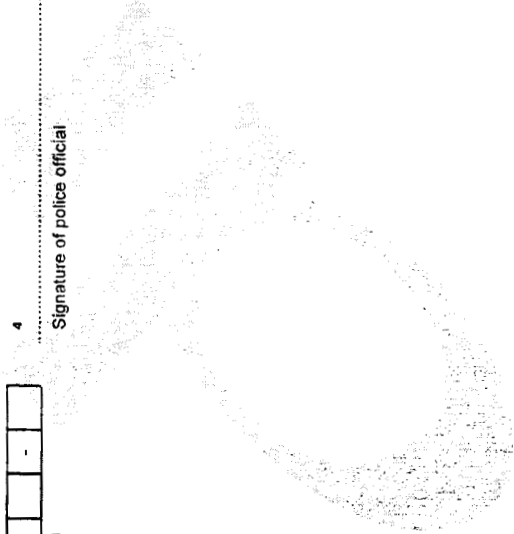
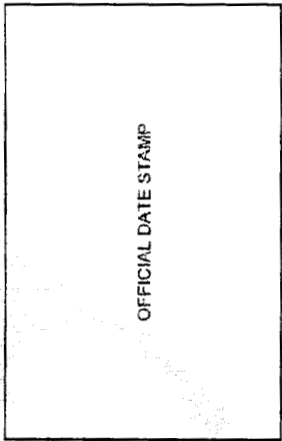
Name of police official in block letters

4

Signature of police official

3

Persal number of police official



SAPS Dealer's return: stock supplied b



SOUTH AFRICAN POLICE SERVICE

DEALER'S RETURN: STOCK SUPPLIED

Section 39(6) of Firearms Control Act, 2000 (Act No 60 of 2000)

1 Dealer FAR no			

2 Period form
 Date - To Date

A. **DEALER'S PARTICULARS**

1 Trading as name of dealer

2 Licence number of dealer

B. PARTICULARS OF FIREARMS SUPPLIED				C. TO WHOM SUPPLIED				
1 Firearms type	2 Model	3 Calibre	4 Serial number	5 Make	1 Name	2 Identification/Passport/FAR no	3 Licence no	4 Date received

5 I certify that the foregoing particulars are true and correct

6

Dealer's signature

1

2

3

4

5

6

7

8

9

Date -

Name of dealer in block letters

SAPS Manufacturer's return: stock manufactured



SOUTH AFRICAN POLICE SERVICE

MANUFACTURER'S RETURN : STOCK MANUFACTURED

Section 53(7) of Firearms Control Act, 2000 (Act No 60 of 2000)

1 Manufacturer's FAR no			

2 Period form

Date							
To							

A. MANUFACTURER'S PARTICULARS

1 Trading as name of manufacturer
2 Licence number of manufacturer

B. PARTICULARS OF FIREARMS MANUFACTURED

1 Firearm type	2 Model	3 Calibre	4 Serial number	5 Make	6 Date manufactured

7 I certify that the foregoing particulars are true and correct

8
9
10
Name of manufacturer in block letters

Date C C Y Y - M M - D D

SAPS Manufacturer's return: stock manufactured

ACKNOWLEDGEMENT OF RECEIPT

A.

Remarks

B.

RECIPIENT

OFFICIAL DATE STAMP

2 Rank of police official

1 Name of police official in block letters

3

4 Signature of police official

Persal number of police official



SAPS Manufacturer's return: stock supplied



SOUTH AFRICAN POLICE SERVICE

MANUFACTURER'S RETURN : STOCK SUPPLIED

Section 53(7) of Firearms Control Act, 2000 (Act No 60 of 2000)

1 Manufacturer's FAR no

Date C C Y Y - M M - D D

Date C C Y Y - M M - D D

2 Period form

To

MANUFACTURER'S PARTICULARS

A. Trading as name of manufacturer

2 Licence number of manufacturer

B. PARTICULARS OF FIREARMS SUPPLIED

Table with 5 columns: 1 Firearms type, 2 Model, 3 Calibre, 4 Serial number, 5 Make, 1 Name, 2 Identification/Passport/FAR no, 3 Licence no, 4 Date received

C. FROM WHOM SUPPLIED

5 I certify that the foregoing particulars are true and correct

6 Manufacturer's signature

Name of manufacturer in block letters

Date C C Y Y - M M - D D

SAPS Manufacturer's return: stock supplied

ACKNOWLEDGEMENT OF RECEIPT	
A.	Remarks

RECIPIENT	
B.	

2

Rank of police official

1

Name of police official in block letters

3									
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Personal number of police official

4

Signature of police official

OFFICIAL DATE STAMP



SAPS Gunsmith's return: stock received



SOUTH AFRICAN POLICE SERVICE

GUNSMITH'S RETURN : STOCK RECEIVED

Section 67(7) of Firearms Control Act, 2000 (Act No 60 of 2000)

1 Gunsmith FAR no

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2 Period form Date - To Date -

A. GUNSMITH'S PARTICULARS

1 Trading as name of gunsmith

2 Licence number of gunsmith

B. PARTICULARS OF FIREARMS RECEIVED				C. FROM WHOM RECEIVED				
1 Firearms type	2 Model	3 Calibre	4 Serial number	5 Make	1 Name	2 Identification/Passport/FAR no	3 Licence no	4 Date received

5 I certify that the foregoing particulars are true and correct

6 Gunsmith's Signature

7

8 Date -

Name of gunsmith in block letters

SAPS Gunsmith's return: stock received

ACKNOWLEDGEMENT OF RECEIPT

A.

Remarks

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B.

1

2

Rank of police official

3

Name of police official in block letters

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4

Signature of police official

OFFICIAL DATE STAMP

SAPS Gunsmith's return: stock supplied



SOUTH AFRICAN POLICE SERVICE

GUNSMITH'S RETURN : STOCK SUPPLIED

Section 67(7) of Firearms Control Act, 2000 (Act No 60 of 2000)

1 Gunsmith FAR no

2 Period form Date C C Y Y - M M - D D To Date C C Y Y - M M - D D

A. GUNSMITH'S PARTICULARS

1 Trading as name of gunsmith
2 Licence number of gunsmith

B. PARTICULARS OF FIREARMS SUPPLIED

Table with 5 columns: 1 Firearms type, 2 Model, 3 Calibre, 4 Serial number, 5 Make. Includes sub-section C. FROM WHOM SUPPLIED with columns: 1 Name, 2 Identification/Passport/FAR no, 3 Licence no, 4 Date received.

5 I certify that the foregoing particulars are true and correct

6 Name of gunsmith in block letters
7 Date C C Y Y - M M - D D

Gunsmith's signature

Name of gunsmith in block letters

ACKNOWLEDGEMENT OF RECEIPT

A.

Remarks

B.

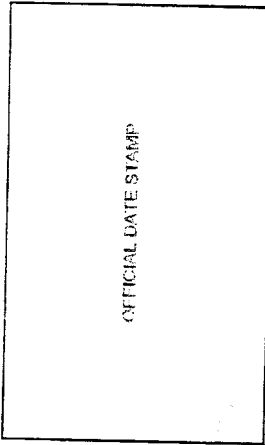
RECIPIENT

1
Name of police official in block letters

2
Rank of police official

3
Personal number of police official

4
Signature of police official



**SCHEDULE "B"
LIST OF FEES PAYABLE**

Persons responsible for payment	Circumstances for which fee is payable	Method of payment	Amount
Applicant	<p>Application for a copy of a firearm licence (Section 29)</p> <p>Renewal of licence:</p> <ul style="list-style-type: none"> • Licence to possess firearm for self defence (5 years) (Section 13) • Licence to possess restricted firearm for self-defence (2 years) (Section 14) • Licence to possess firearm for occasional hunting and sports-shooting (10 years) (Section 15) • Licence to possess firearm, and permit to possess ammunition in a public collection (10 years) (Section 19) • Licence to possess firearm for business purposes: business in hunting (10 years) (Section 20) • Licence to possess a firearm for business purposes: Business other than hunting (2 years) (Section 20) <p>Competency Certificate (paper certificate): (Section 6/9)</p> <ul style="list-style-type: none"> • To possess a firearm for private use <p>Competency Certificate (card): (Section 6/9)</p> <ul style="list-style-type: none"> • To possess a firearm for business purposes • To trade in firearms • To manufacture firearms • To conduct business as a gunsmith <p>Renewal of ammunition collector's permit (Transitional Provisions):</p> <ul style="list-style-type: none"> • Permit is valid for one year <p>Re-licensing: Licence Cards (Transitional provisions) - renewal of a licence, permit or authorization</p> <ul style="list-style-type: none"> • For private use • For dedicated sports-shooting • For dedicated hunting • For business purposes • To possess firearms in a private collection • To possess firearms in a public collection 	Revenue stamp, affixed in SAPS 86 register at the submission of the applications / cash / bank guaranteed cheque	R 60.00

	Duplicate (replacement) of licence cards, permits, certificates and authorizations (Section 29)		
Applicant	<p>Application for a new firearm licence (section 13)</p> <p>Ammunition collector's permit (paper permit):</p> <ul style="list-style-type: none"> To possess ammunition in a private collection (Section 18) To possess ammunition in a public collection (Section 19) 	Revenue stamp, affixed in SAPS 86 register at the submission of the applications / cash / bank guaranteed cheque	R 120.00
Applicant	<p>Accreditation certificate (paper certificate):</p> <ul style="list-style-type: none"> As an association (Section 16) For business purpose (Section 20) 	Revenue stamp, affixed in SAPS 86 register at the submission of the applications / cash / bank guaranteed cheque	R 240.00
Applicant	Application for a temporary licence to deal in arms and ammunition and to exhibit (Section 36)	Revenue stamp, affixed in SAPS 86 register at the submission of the applications / cash / bank guaranteed cheque	R 480.00
Applicant	<p>Renewal of dealer's licence:</p> <ul style="list-style-type: none"> Licence is valid for one year (Section 35) <p>Renewal of manufacturer's licence:</p> <ul style="list-style-type: none"> Licence is valid for one year (Section 49) <p>Renewal of gunsmith's licence:</p> <ul style="list-style-type: none"> Licence is valid for one year (Section 63) 	Revenue stamp, affixed in SAPS 86 register at the submission of the applications / cash / bank guaranteed cheque	R 600.00
Applicant	<p>Application for a firearm dealers licence (section 34)</p> <p>Licence to conduct business as a gunsmith (paper licence) (Section 60)</p> <p>Licence to manufacture firearms and / or ammunition (paper licence): (Section 45)</p> <ul style="list-style-type: none"> To manufacture firearms, or To manufacture ammunition, or To manufacture firearms and ammunition 	Revenue stamp, affixed in SAPS 86 register at the submission of the applications / cash / bank guaranteed cheque	R1 200.00