

APPLICATION FOR A PERMANENT RESIDENCE PERMIT

[Sections 26 and 27 of Act No 13 of 2002 – Regulation 33]

IMPORTANT:

- (a) To be completed in detail in English. Please print in black ink or type;
- (b) The completed form must be accompanied by the documents listed on pages 11 to 14.
- (c) For the various grounds on which permanent residence may be acquired and list of specific documents required in respect of each ground see pages 13 and 14.
- (d) Applicants are required to undergo an interview. Arrange for an interview with the nearest Regional Office of Home Affairs or South African mission before or when submitting the completed application with the prescribed fee, if applicable.
- (e) In the case of married couples or spousal partners, both the applicant and the spouse must sign and date the form and attend the interview, if the spouse is party to this application.
- (f) Applicants are advised to make and keep copies of documentation submitted.
- (g) It is the applicant's prerogative to retain an immigration practitioner to submit and attend to application of his or her behalf. However, this will not influence the outcome, as any application is considered individually and on its merits.

FOR OFFICIAL USE ONLY
LIST OF APPLICANTS

Ref. No _____

SURNAME	FORENAMES	DATE OF BIRTH	GENDER	RELATIONSHIP	PERMIT NUMBER

Persons interviewed. Applicant Spouse Other>>>.....
 Date of interview Interviewing officer..... Rank..... Persal No.....
 Application presented by (Officer) Persal No
 Application considered by..... Persal No
 Date of consideration
 Approved/rejected.....
 Reasons for rejection
 Signature:..... Rank.....
 Date : Office

OFFICE STAMP

1. **Details of applicant:**

1.1 Mr/Ms/Dr/Prof(Surname)

1.2 First Name(s)

1.3 Maiden name

1.4 Other former surnames

1.5 Date of birth: Year Month Day

1.6 Country of birth

1.7 Nationality of birth 1.8 Present nationality

1.9 Passport No Expiry date
Issued by (Country).....

1.10 Marital status :

Never married : Married : Divorced Widowed

1.11 Date of marriage : Year Month Day

1.12 Present residential address :
Suburb/City/TownCountry.....

Since: Year Month Day

1.13 Postal Address SuburbCityCode

1.14 Tel No : Home : Work: Cell phone No

1.15 Occupation

2. Details of parents :

2.1 Father : Surname

First name(s)

Birth place: City/Town

State/Province

Country

Birth date: Year Month Day

His nationality at birth

2.2 Mother : Surname Maiden name

First name(s)

Birth place : City/town

State/Province

Country

Birth date: Year Month Day

Her nationality at birth

3. Details of spouse

3.1 Type of spousal relationship

3.2 Mr/Ms/Dr/Prof (Surname)

3.3 First Name(s).....

3.4 Maiden name.....

3.5 Other former surnames

- 3.6 Date of birth: Year Month Day
- 3.7 Birth place: City/Town 3.8 State/Province
- 3.9 Country of birth
- 3.10 Nationality of birth 3.11 Present nationality
- 3.12 Passport No/ SA Identity No
Issued by (Country)..... Expiry date
- 3.13 Present residential address:
Suburb/City/Town Country
- Since : Year Month Day
- 3.14 Postal Address Suburb Code
- 3.15 Tel No ; Home Work Cell phone No
- 3.16 Occupation

4. Details of parents of spouse, if spouse is party to this application :

- 4.1 Father : Surname
First name(s)
Birth place: City/Town
State/Province
Country
Birth date: Year Month Day
His nationality at birth
- 4.2 Mother : Surname Maiden name
First name(s)
Birth place : City/town
State/Province

Country

Birth date: Year Month Day

Her nationality at birth

5. **Details of Children: unmarried children under the age of 21 of both applicant and spouse, if spouse is party to this application, including those born out of previous marriages or out of wedlock and children, if any, of unmarried dependants or persons in permanent spousal relationships.**

Surname	Forename(s)	Date of Birth	Relationship to applicant and/or spouse	Country and place (town/city) of birth	Present Nationality	Occupation

6. **Names of unmarried children mentioned above and who do not wish to apply for an immigration permit(s).....**
.....
.....

7. **Names of children over the age of 21 who are still dependent on the applicant for various reasons – please explain**
.....
.....

8. **Details of previous marriage/s (if any) :**

Date and place of marriage date and place of divorce.....

Details about any custody/maintenance of children subsequent to such marriage/s.....

9. Details regarding relatives and/or friends resident in South Africa, if any (it is not mandatory to complete this portion):

Name	Address	Relationship Acquaintanceship
1. ID No PR No.....
2. ID No PR No.....
3. ID No/PR No.....

10. Educational School Qualifications

Applicant.....Date obtained

Spouse*.....Date obtained

Higher Qualifications or Special Training:

Applicant:

Name of College, University or Educational Institution attended:.....
Country

Prescribed duration of course

Period attended

Major subjects.....

Degree, Diploma or certificate obtained.....

Spouse*:

Name of College, University or Educational Institution attended.....
 Country

Prescribed duration of course

Period attended

Major subjects

Degree, Diploma or certificate obtained

.....

Trade/Professional Qualifications

Applicant :

Duration of apprenticeship/training : From to.....
 Profession/Trade in which qualified

Spouse*.....

Duration of apprenticeship/training : From to

Profession/Trade in which qualified

11. Employment record (to cover full period of employment):

Name of employer	Address: Town/City	From	To	Nature of work
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

* If party to this application

Describe briefly your present/last duties.....

.....

.....What occupation do you intend following in South Africa?

.....

What amount of money will you transfer to South Africa if any ?

Do you receive a pension or do you have a private income? If so, please give details:.....

.....

Do you have any other assets eg property/investments etc? please give details

.....

Do you have an offer of employment in South Africa? [Yes/No] If so, attach work offer.

12. Do you have any immediate family members remaining in country of origin [father, mother, sisters, brothers, husband, wife and children]
[Yes] [No]

Name	Address	Relationship/Acquaintance
.....
.....
.....
.....

13. Full details of previous and current residence (since 18th birthday or during the last ten years to date)

(Complete in detail including postal district numbers, e.g. Bromley BR68ED, United Kingdom)

From: (Month/Year)	To: (Month/Year)	Number and street	City/Town	Country
(i)				
(ii)				
(iii)				
(iv)				
(v)				
(vi)				
(vii)				
(viii)				
(ix)				
(x)				
(xi)				
(xii)				
(xiii)				
(xiv)				
(xv)				
(xvi)				
(xvii)				
(xviii)				
(xix)				
(xx)				

14. Details regarding applicant and (if applicable) spouse and children

The following questions relate to you (the applicant) as well as to any person mentioned under 3 and 5 and must be answered "YES" or "NO".

- (a) Have you or any of the persons concerned ever been –
 - (i) convicted of a criminal offence even if such conviction is no longer on record against you or the persons concerned?
.....
 - (ii) declared insolvent?
 - (iii) the subject of a civil action for failure to fulfil child maintenance obligation?
.....
- (b) Will you or any of the persons concerned leave outstanding debts behind on your departure or, if you are already in South Africa, did you leave any outstanding debts behind abroad? If so, what arrangements have you made to settle them
.....
- (c) Is there a criminal action pending against you or any of the persons concerned?
- (d) Have you or any of the persons concerned previously applied for an immigration permit?
- (e) Have you or any of the persons concerned ever been refused permanent residence in or entry to or been repatriated or deported from South Africa or any other country?
.....
- (f) Have you or any of the persons concerned ever previously been in South Africa? If yes, state period
- (g) Do you or any of the persons concerned suffer, or has any of you suffered from a disease referred to in regulation 34(1)(a) or from any physical or mental condition which may render you a public charge or a threat to others?

N.B. If the answer to any of the questions (a) to (g) above is "YES", give FULL details below. In connection with question (a) (ii) state whether or not you or the persons concerned have been rehabilitated. In respect of question (f) actual periods and addresses of residence must be furnished.

.....

.....

.....

.....

- (h) Have you or any of the persons concerned ever applied for asylum in another country? If so, please state which person(s), the countries of previous immigration, and the year in each case
.....

.....
.....
.....

15. General information

On what date did you leave your country of origin? If so please indicate –

Have you ever applied for asylum in the Republic of South Africa [Yes/No].....

If yes state date of applicationdate of approvalor rejection, or cancellation, and reasons for rejection/cancellation

Postal address and telephone number at which you can be contacted in South Africa

.....
.....

Employment details of Spouse

Note : Any incorrect or misleading information or false documents furnished in support of this application may result in the application not being considered.

I/We the undersigned, declare that the photograph(s) submitted in support of this application is/are a true likeness of the person(s) whose names appear on the reverse side thereof, that the details reflected in this application and supporting documents are true and correct and that it is my/our intention to reside permanently in South Africa. I undertake to inform the Department of any change of address whilst the application is being processed with the understanding that in the event of failure to do so the Department will not be responsible for any resultant breakdown in communication.

Signature of applicant Date

Signature of legal spouse Date

FOR OFFICIAL USE
TWO PHOTOGRAPHS IN RESPECT OF EACH APPLICANT OVER THE AGE OF

PLEASE READ THE FOLLOWING IN CONJUNCTION WITH THE ACCOMPANYING INSTRUCTIONS:

- IMPORTANT –** (a) The documents listed below must be submitted with the application by the persons indicated.
 (b) **“Applicants”** on this page includes all persons who intend to apply for a permanent residence permit.
 (c) Documents which are not in English, must be accompanied by **certified translations** into English.
 (d) The applicant and his/her spouse must sign the application. Where the applicant is a child both parents must sign.

1.	2 Passport photographs	All applicants	A recent, passport-type, full face photograph bearing the names of the applicant on the reverse side thereof. Machine-type or instant photographs are not acceptable.
2.	Birth certificate, or extract from birth record	All applicants	Only original documents or certified copies thereof are acceptable.
3.	Change of name document i.e. Statutory Declaration or Deed Poll/or Adoption Certificate	All applicants where applicable	
4.	Medical report	All applicants	Report must not be older than six months at time of submission
5.	Radiological report.	All applicants 12 years of age and older (excluding pregnant women)	The report must not be older than six months at time of submission. (“Mass X-ray” cards and separate radiological reports acceptable).
6.	Police certificate(s)	All applicants 18 years of age and older	In respect of all countries of residence in excess of 12 months (originals only)
7.	Marriage certificate, or extract from marriage record. Documentary proof of customary union where applicable, prescribed affidavit and Notarial contract where applicable	All applicants who are married or in a spousal relationships	
8.	Final divorce decree(s) and all relevant court orders regarding custody and maintenance of children. Written consent of parents where applicable	All applicants who are divorced	Required irrespective of whether or not the person concerned has since re-married
9.	Death certificate of late spouse	All widows and widowers	
10.	Highest educational, trade and/or professional certificates	All applicants who will be employed in South Africa	N.B. (a) Full details of training and experience are to be provided when relevant to confirm the applicant's ability and/or qualifications to perform the intended occupation in South Africa. (b) Documents listed under (a) must indicate the actual dates of training and/or employment and also the capacity or occupation in which trained and/or employed. (c) Present employer's work reference may be submitted at a later date if so desired.
11.	Work references or certificates of service (covering at least the last five years)	All applicants who apply on grounds of a job offer or work permit	

12.	(a) Offer for permanent employment (b) Certification by the (prospective) employer's chartered accountant as required by section 27(a)(i) (c) Certification by the Department of Labour as required in section 27(a)(ii)	All applicants who apply on grounds of permanent employment in terms of section 27(a) of the Act	The work offer must state clearly the occupation to be followed and salary offered and must not be older than three months at time of submission.
13.	(a) A letter from a foreign or South African organ of State, or from an established South African academic, cultural or business body confirming the applicant's exceptional skills or qualifications (b) Testimonials from previous employers, if applicable, and a comprehensive curriculum vitae (c) Other proof to substantiate exceptional skills qualifications, such as publications and testimonials	All applicants seeking permanent residence on grounds of exceptional skills and qualifications in terms of section 27(b) of the Act	
14.	(a) Proof of availability of funds for transfer from abroad (b) Proof of planned registration with the appropriate statutory body, if required by the nature of business (c) Proof of compliance with regulation 24 and section 27(c) of the Act	All applicants who apply for permanent residence on grounds of intending to establish a business in the republic	If the applicant request the Department to reduce the prescribed capitalisation requirement in terms of section 27(c)(i) of the Act, a request from the Department of Trade and Industry or documentation supporting a claim of national interest must be attached
15.	(a) All the requirements under item 14 (b) Documentation proving the investment such as shareholders' or partnership agreements (c) Details of the partner/directors and (d) Proof of compliance with regulation 24 and section 27(c) of the Act	All applicants who apply for permanent residence on grounds of intending to invest in an established business in the republic	If the applicant requests the Department to reduce the prescribed capitalisation requirement in terms of section 27(c)(i) of the Act, a request from the Department of Trade and Industry or documentation supporting a claim of national interest must be attached
16.	(a) Proof of compliance with sections 27(c) of the Refugees Act, 1998 (Act no 130 of 1998) (b) Affidavit with regard to aliases used by the applicant and/or family members, if applicable	All applicants seeking permanent residence in terms of section 27(d) of the Act in respect of qualifying refugees NB. In respect of applications on this ground the documentation requirements listed under Item 9(1) (c), (d) in the case of a foreign marriage, (h) to (m), and (n) of Schedule A of the Regulations, if the original is not available, may be replaced with a sworn affidavit in respect of the country fled from only	
17.	Certification by a chartered accountant as required in section 27(e) and regulation 33(16)	All applicants who intend to retire in South Africa, or who will be self-employed/independent means or who will be entering into a business partnership	

18.	Certification by a chartered accountant as required in section 27(f), reflecting proof of a minimum net worth of R40 million and having tendered R100 000 to the Department as the fee referred to section 27(f) in the Act	All applicants of independent means seeking permanent residence in terms of section 27(g) of the Act
19.	Consent of both parents or guardian (minors as recognised by their country of origin)	All single applicants under the age of 21
20.	(a) Proof of permanent employment offer and/or proof of 5 years continuous work permit status (b) Certification by the employer's chartered accountant contemplated in section 26(a)(i) (c) Certificate by the Department of Labour contemplated in section 26(a)(ii)	All applicants who have been on work permits and seek permanent residence in terms of section 26(a) of the Act
21.	Declaration of support for the application by the spouse who is the citizen or resident	All applicants seeking permanent residence on grounds of a spousal relationship
22.	Undertaking by parents with regard to financial support	In respect of a child under the age of 21 of a citizen or resident

Annexure 25

DEPARTMENT OF HOME AFFAIRS

PERMANENT RESIDENCE PERMIT

[Sections 26 and 27 of Act No 13 of 2002 : Regulation 33]

Reference

In terms of the provisions of section 26* or 27* of the Immigration Act, 2002, (Act No 13 of 2002), subsection; in the category of

Surname and first names	Date of birth	Gender	Occupation/capacity/ category in which holder is granted permit	Permit No

has been authorised to enter the Republic of South Africa for the purpose of taking up permanent residence, or if he/she on the date of approval of the application, already sojourns therein legally, to reside permanently.

If the holder of this permit fails enter the Republic of South Africa for the purpose of permanent residence within one year, the Department of Home Affairs may withdraw this residence permit.

Date of issue

OFFICE STAMP

Issuing officer

Rank

for REGIONAL DIRECTOR

for REGIONAL DIRECTOR

Note :

- (i) This permit is issued once only and must be duly safeguarded.
- (ii) If both signatures do not appear above, this permit is invalid.
- (iii) The permit number must be quoted in all communications with the Department of Home Affairs.
- (iv) This permit is issued without erasure or amendment.
- (v) Permanent residents who are absent from the Republic for three years or longer may lose their right to permanent residence in the Republic. A period of absence may only be interrupted by an admission and sojourn in the Republic.

ENDORSEMENTS/CONDITIONS

.....

.....

*Delete whichever is not applicable

Control No

REPUBLIC OF SOUTH AFRICA
DEPARTMENT OF HOME AFFAIRS

CERTIFICATE OF ARRIVAL

- (i) FOR DETACHMENT BY THE IMMIGRATION OFFICER ON ARRIVAL OF THE ABOVE-MENTIONED ON ENTRY FOR THE PURPOSE OF TAKING UP PERMANENT SETTLEMENT AND TRANSMISSION TO THE DIRECTOR-GENERAL: HOME AFFAIRS (DIRECTORATE RESIDENCE), PRIVATE BAG X114, PRETORIA, 0001.
- (ii) IF THE PURPOSE OF ENTRY IS NOT TO TAKE UP PERMANENT SETTLEMENT IMMEDIATELY, AN ENTRY STAMP SHALL NOT BE AFFIXED AND/OR A RE-ENTRY VISA BE GRANTED.

Annexure 26

**REPUBLIC OF SOUTH AFRICA
DECLARATION OF A FOREIGNER AS AN UNDESIRABLE PERSON
[Section 30 of Act No 13 of 2002 : Regulation 35]**

To :
At :

1. In terms of the provisions of section 30(1) of the Immigration Act, 2002, (Act No 13 of 2002), you are, hereby, declared an undesirable person because of the following reason(s)
2.
 - *(a) In terms of section 10(4) of the said Act;
 - *(b) Being an illegal foreigner in terms of section 1(1)(xviii) read with sections 10(4) and 48 of the said Act;
 - *(c) Having become an illegal foreigner in terms of section 1(1)(xviii) read with section 10(4) of the said Act;
3.
 - *(a) You do not qualify for either a temporary residence permit or for admission into the Republic of South Africa.
 - *(b) you are hereby ordered to leave the Republic by hours on, at which time the validity of any permit you may hold shall be deemed to have lapsed. Should you fail to do so on or before this date, you shall be guilty of an offence and subject to a fine or imprisonment and deportation.
4. In terms of section 8(1) of the Act you are entitled to make written representations to the Department to review this declaration within 10 days.

.....
IMMIGRATION OFFICER/DIRECTOR
.....
PLACE

.....
DATE:
.....
APPOINTMENT NO (IF AN

*Deletes which is not applicable.

IMMIGRATION OFFICER)

I acknowledge receipt of the original of this notice.

.....
SIGNATURE OF UNDESIRABLE PERSON
DATE:

1. I understand that I am entitled to make representations to the Department.
2. *I do not wish to make representations/I wish, in terms of section 8(1) of Act No 13 of 2002, to make representations to the Department to review the declaration that I am an undesirable person. Written representations are attached thereto. .

Date :

.....
Signature of person making
Representation

Place

*Deletes which is not applicable.

Annexure 27

REPUBLIC OF SOUTH AFRICA

NOTICE TO PERSON TO PRODUCE EVIDENCE IN HIS/HER POSSESSION, CUSTODY OR UNDER HIS/HER CONTROL WHICH IS RELEVANT TO AN INVESTIGATION IN TERMS OF THE IMMIGRATION ACT, 2002 TO AN IMMIGRATION OFFICER

[Section 33(4)(b) of Act No 13 of 2002: Regulation 38(3)]

To (full names)

Identity or passport number

Residential Address

Physical Work Address

Residential Address form box with three dotted lines for text entry.

Physical Work Address form box with three dotted lines for text entry.

YOU ARE HEREBY called upon in terms of section 33(4)(b) of the Immigration Act, 2002 to produce the article(s) infra to immigration officer (name of immigration officer) at (give physical address) on (date) at (time)

Table with 3 columns: Article, Description, Number of articles. Each column has three dotted lines for text entry.

THE REASON why the said articles(s) *is/are to be produced is specified infra:

The original hereof was today handed to the aforementioned personally and the import thereof explained to *him/her.

Place:

Date:

Signature of *Immigration Officer/Sheriff

Signature of recipient

Date received:

*Delete which is not applicable

Annexure 28

REPUBLIC OF SOUTH AFRICA

NOTICE TO PERSON TO APPEAR BEFORE AN IMMIGRATION OFFICER RELEVANT TO AN INVESTIGATION IN TERMS OF THE IMMIGRATION ACT, 2002

[Section 33(4)(c) of Act No 13 of 2002: Regulation 38(3)]

To (full names)

Identity or passport number

Residential Address

Residential Address form box with three dotted lines for text entry.

Physical Work Address

Physical Work Address form box with three dotted lines for text entry.

YOU ARE HEREBY, called upon in terms of section 33(4)(c) of the Immigration Act, 2002 to appear before immigration officer (name of immigration officer) at (give physical address) on (date) at (time)

THE REASON why you are called upon to appear before the immigration officer is specified infra.

Five horizontal dotted lines for providing the reason for the summons.

The original hereof was today handed to the aforementioned personally and the import thereof explained to *him/her.

Place:

Date:

Signature of *Immigration Officer/Sheriff

Signature of recipient

Date received:

*Delete which is not applicable

Annexure 29

REPUBLIC OF SOUTH AFRICA

ENTRY AND SEARCH WARRANT

[Section 33(5) of Act No 13 of 2002: Regulation 38(4)]

TO IMMIGRATION OFFICER
 (The name of the immigration officer who will execute the entry and search warrant must be provided).

Whereas it appears to me from information received under oath that there are reasonable grounds to believe that, within the Magisterial District of there is in or upon the premises at

- *(i) an illegal foreigner or,
- *(ii) something which relates to the employment, training, occupation of, or residence on such premises of an illegal foreigner in violation of the Immigration Act, 2002

YOU ARE THEREFORE authorised to enter the identified premises *supra* during *day time/any time/night time/during the hours ofto to search for and to –

(Mark with YES or NO in the applicable block)

(a)	interrogate any person found in or on such premises	
(b)	examine any thing in or upon such premises	
(c)	request from the person who is in control of such premises or in whose possession or under whose control any thing is when it is found, or who is upon reasonable grounds believed to have information with regard to such thing, an explanation or information and against the issue or a receipt make copies of or extracts from any such thing found upon or in such premises	
(d)	apprehend an illegal foreigner, subject to section 34(1)	

and to deal with such person, illegal foreigner or thing according to law.

Given under my hand at this
 day of 20

IMMIGRATION COURT

.....
 Signature

.....
 Designation

*Delete which is not applicable

Annexure 31

REPUBLIC OF SOUTH AFRICA

NOTICE OF DEPORTATION

[Section 34(1)(a) and (b) of Act No 13 of 2002: Regulation 39(1)]

To

1. As you are an illegal foreigner, you are hereby notified that you are to be deported to your country of origin, namely
 2. In terms of section 34(1)(a) and (b) of the Immigration Act, 2002 (Act No 13 of 2002) you have the rights to:
 - 2.1 Appeal such decision in terms of section 8 of the Act within 11 calendar days.
 - 2.2 At any time request any officer attending to you to have your detention for the purpose of deportation confirmed by a warrant of the Court.
- NB:**
- Should you choose not to exercise your rights *supra* you will be detained pending your deportation. Should you exercise your rights, *supra* you will remain in custody and may not be deported before the relevant decision is final.
 - You will not be allowed to return to the Republic without the necessary legal authority as is stipulated in section 34(5)(a) of the Act.

.....
Immigration Officer

Date:

Appointment number:

Place:

ACKNOWLEDGEMENT OF RECEIPT OF NOTIFICATION OF DEPORTATION

I hereby acknowledge receipt of the original notification of deportation in which my rights in terms of section 34(1)(a) and (b) of the Immigration Act, 2002 (Act No 13 of 2002) were explained to me.

After due consideration I have decided to:

- *1. Await my deportation at the first reasonable opportunity, whilst remaining in custody.
- *2. Appeal the decision to deport me.
- *3. Not appeal the decision to deport me.
- *4. Have my detention confirmed by a warrant of the Court.
- *5. Not have my detention confirmed by a warrant of the Court.
- *6. Leave the RSA within 14 days hereof which departure will be regarded as voluntary and will not be recorded by the Department as a deportation, unless I was deported or I used this option before.

*delete if not applicable

.....
Signature of detainee

Date:

Place:

Annexure 32

REPUBLIC OF SOUTH AFRICA

WARRANT OF DETENTION OF AN ILLEGAL FOREIGNER

[Sections 34(1) and 34(5) of Act No.13 of 2002: Regulation 39(2)]

To: Station Commissioner
Head of Prison

.....

As has made *himself/herself liable to *deportation/removal from the Republic and for detention pending such *deportation/removal, in terms of section *34(1) / *34(5) / *34(8) of the Immigration Act, 2002 you are hereby authorised and ordered to detain the said

.....

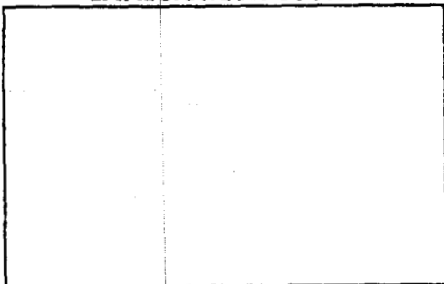
until such time * he/she is *deported/removed from the Republic.

*The deportation of such person in terms of the Immigration Act, 2000 (Act 13 of 2002) is hereby authorized.

NB: No release may be effected without the written authority of an immigration officer by means of a warrant of release referred to in regulation 39(12) of the regulations published in terms of section 7 of the Immigration Act, 2002 (Act No 13 of 2002).

Given under my hand at this
.....
day of 20

IMMIGRATION COURT



.....
Signature

.....
Designation

*Delete what is not applicable

Annexure 32A

**REPUBLIC OF SOUTH AFRICA
DEPARTMENT OF HOME AFFAIRS**

**WARRANT OF DETENTION OF AN ILLEGAL FOREIGNER
[Sections 34(1), 34(5), 34(8) or 41 of Act No.13 of 2002: Regulation 39(2)]**

To: Station Commissioner
Head of Prison
.....

As Is an illegal foreigner and has made *himself/herself liable to *deportation/removal from the Republic and for detention pending such *deportation/removal, in terms of section *34(1) / *34(5) / *34(8) of the Immigration Act, 2002 you are hereby requested to detain the said

.....
until such time * he/she is *deported/removed from the Republic.

NB: No release may be effected without the written authority of an immigration officer by means of a warrant of release referred to in regulation 39(12) of the regulations published in terms of section 7 of the Immigration Act, 2002 (Act No 13 of 2002).

.....
Immigration Officer

.....
Appointment number

Date:

OFFICE STAMP

Place:.....

Telephone number

*Delete what is not applicable

Annexure 33

REPUBLIC OF SOUTH AFRICA

NOTIFICATION OF EXTENSION OF DETENTION WHILST AWAITING DEPORTATION

[Section 34(1)(d) of Act No 13 of 2002: Regulation 39(5)]

To: (full names of detainee)

At: (name of detention facility)

You are hereby notified that in view of the fact that your detention pending the execution of the warrant for your deportation to issued on is likely to exceed 30 calendar days on for the reasons mentioned in the affidavit on the reverse side of this notice. I am under section 34(1)(d) of the Immigration Act, 2002 obliged to submit the matter for consideration to the magistrate of the Court at on or before

You are entitled to submit in writing whatever representations you wish to be considered by the magistrate of the Court who will rule on your extended detention and you are requested to hand me such representations on or before If you require assistance, you should approach the head of the institution where you are being detained.

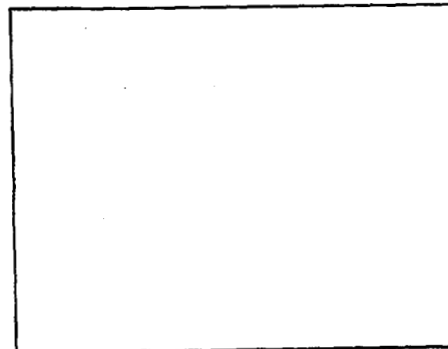
OFFICE STAMP

.....
Immigration Officer

Appointment number:

Date:

Place:



REPUBLIC OF SOUTH AFRICA

**COVER SHEET: APPLICATION FOR THE EXTENSION OF THE
DETENTION OF AN ILLEGAL FOREIGNER WHILST AWAITING
HIS/HER DEPORTATION**

[Section 34(1)(d) of Act No 13 of 2002: Regulation 39(5)(III)]

To: The clerk of the Court
Re: Extension of detention of (full names of detainee)
Detained at

1. Please refer this matter for consideration of the magistrate of the court in terms of section 34(1)(d) of the Immigration Act, 2002 and regulation 39(4) to (6) made thereunder.
2. The following documents are attached:
 - (a) certified copy of the warrant of detention of (full names)
issued on
 - (b) notification to the detainee as per regulation 39(1) of the Immigration Regulations, duly completed and
 - (c) representation by the said detainee.

Signed at on this day of
..... 20

.....
Immigration Officer

Appointment number:

DECISION BY MAGISTRATE OF THE COURT

After perusing the documentation referred to in paragraph 2 above/* and after further investigation referred to in regulation of the regulations published in terms of section 7 of the Immigration Act, 2002, I hereby –

- *1. Confirm the order for detention of
on good grounds as reasonable and necessary; or
- *2. Set aside the order for the detention of
as unwarranted or unreasonable, and I direct that the said
.....
be released from custody immediately and/or
- *3. Make the following order in addition to the order made under
paragraph 1 or 2:
.....
.....
.....

Given under my hand at this
.....
day of 20

IMMIGRATION COURT

--

Signature

Designation

*Delete which is not applicable

AFFIDAVIT

I, (full names of deponent)

.....state herewith

under oath / solemnly declare:

1. I am a duly appointed immigration officer stationed at:

.....

2. I have ordered the detention of (full names of detainee)

.....

because the warrant for his/her deportation issued by me on

.....

could for the following reasons not be executed immediately *

.....

.....

.....

and his or her detention was on good grounds considered reasonable and necessary

because *

.....

.....

3. It is likely to be necessary that the said (full names of detainee)

.....

be detained for longer than (state period)

.....

because *

.....

.....

4. I append hereto certified copies of the following documentation as proof of my endeavours to expedite the deportation of the said (full names of detainee)

.....

and or to ensure that he/she is not detained for longer than what is reasonable and necessary:

(a)

(b)

(c).....

(d).....

Signed at on this
..... day of 20.....

.....
Immigration Officer

Appointment number:

* use separate sheet(s) of paper, if necessary

Annexure 35

REPUBLIC OF SOUTH AFRICA

WARRANT OF DETENTION OF A PERSON NOT ENTITLED TO BE IN THE REPUBLIC

[Section 34(1)(e) read with section 41 of Act No 13 of 2002: Regulation 39(8)]

To: Station Commissioner/Head of Prison

1. WHEREAS (full forenames and surname of detainee)

is, for the reasons stated in the attached affidavit, suspected to be an illegal foreigner, who has failed to satisfy me (full names of immigration officer/police officer).....

In terms of section 3(1)(e) read with section 41 of the Immigration Act, 2002 (Act No 13 of 2002) that he/she is entitled to be in Republic; and

WHEREAS it is deemed necessary to detain the said

for the following reasons:

YOU ARE HEREBY ordered to detain the said

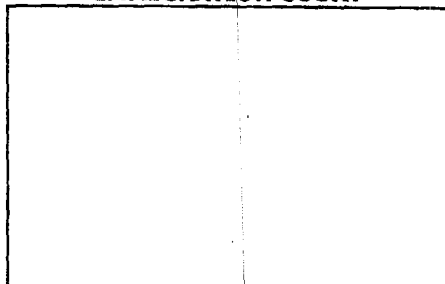
UNTIL his or her prima facie status or citizenship is ascertained.

2. A copy of this detention warrant was handed to the immigration officer stationed at

..... on: Date: Time:

Given under my hand at this day of 20

IMMIGRATION COURT



.....
Signature

.....
Designation

*Delete which is not applicable

Annexure 36

REPUBLIC OF SOUTH AFRICA
ORDER TO AN ILLEGAL FOREIGNER TO DEPOSIT A SUM TO COVER
EXPENSES RELATING TO DETENTION, DEPORTATION
AND OTHER COSTS
[Section 34(3) of Act No 13 of 2002 : Regulation 39(9)]

A. To:

WHEREAS you are to be deported from the Republic of South Africa under a warrant of deportation as an illegal foreigner; and
WHEREAS the consequential expenses of your deportation are calculated as follows:

- (a) Actual costs of deportation
(b) Actual costs of detention
(c) Actual costs of maintenance
(d) Actual costs of custody
Total

WHEREAS section 34(3) of the Immigration Act, 2002 empowers me to require from you to deposit with the Department a sum of money sufficient to cover the said expenses;

NOW THEREFORE you are hereby ordered to deposit the amount of at the Department of Home Affairs at * on or before#.....

PLEASE TAKE NOTE that should you fail to deposit the said sum of money on or before the aforementioned date, you shall be guilty of an offence and liable on conviction to a fine not exceeding R20 000 or to imprisonment not exceeding 12 months.

FURTHERMORE, PLEASE TAKE NOTE that a copy of this order will be filed at the office of the Clerk of the Immigration Court of the district ofand that upon such filing this order shall have the effect of a civil judgement, and that I shall then in terms of regulation 38 of the Immigration Act Regulations, have all the powers of a judgement creditor in this matter.

.....
Immigration Officer []
Appointment number
Date: 20 [] [] [] Place.....

B. TO THE CLERK OF THE IMMIGRATION COURT

As the person supra has failed to comply with the order you are hereby requested to please record this order as a judgement of your Court and complete the endorsement in section C of this form.

Return two completed copies to me within days.

.....
Immigration Officer []
Appointment number
Date: 20 [] [] [] Place.....

C. TO THE IMMIGRATION OFFICER

- (a) Order entered as judgement of the Court on
(b) Judgement No.

.....
Clerk of the Immigration Court OFFICE STAMP

Date: 20 [] [] []

*State address of office of the Department
#State date in full

REPUBLIC OF SOUTH AFRICA
WARRANT FOR REMOVAL/RELEASE PENDING REMOVAL
[Section 34(7) of Act No 13 of 2002 : Regulation 38(12)]
WARRANT FOR REMOVAL

TO: PERSON IN CHARGE OF PRISON/DETENTION FACILITY

As (first name/s and surname)

.....
.....

whose fingerprints appear on the reverse side, has made himself/herself liable to removal from the Republic, you are, therefore, hereby, requested to deliver him/her into my custody pending such removal, in terms of section of the Act.

Removal from the Republic of South Africa shall be affected via

and the responsible immigration officer or police officer shall impress the left and right thumb prints of the above-mentioned person hereunder when he/she is removed and certify that the prints were taken by him/her.

Date

Place

Reference No.

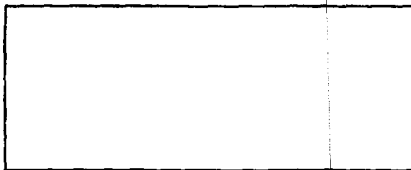
.....

MINISTER OF HOME AFFAIRS

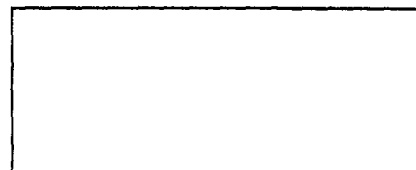
CERTIFICATE BY IMMIGRATION OFFICER

I hereby confirm that the above-mentioned person was removed from the Republic of South Africa on
..... to via

I also confirm that his/her left and right thumb print were taken by me.



LEFT THUMB PRINT



RIGHT THUMB PRINT

Immigration officer

Appointment number

Date

Port of entry

Reverse side of Annexure 37

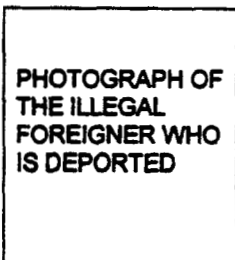
FINGERPRINT FORM

**NOTIFICATION OF DEPORTATION
OF AN ILLEGAL FOREIGNER**

Fingerprints may only be taken by an official of the Department of Home Affairs. PLEASE NOTE: Should a finger be missing, deformed or so injured that the impression cannot be taken, this fact should be noted in the space provided for that impression.

Fingerprints taken by
.....

Classification



R thumb	R index	R middle	R ring	R little finger
L thumb	L index	L middle	L ring	L little finger

FOR OFFICIAL USE:

FINGERPRINTS TAKEN BY :
(PLEASE PRINT)

IDENTITY NUMBER :

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

PCN NUMBER:

_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|_____|

**REGISTERING
FINGERS**

LEFT HAND - RIGHT HAND

_____ _____

REPUBLIC OF SOUTH AFRICA

WARRANT OF RELEASE

[Section 34(7) of Act No 13 of 2002 : Regulation 39(12)]

To: _____

You are hereby ordered to release the following illegal foreigner(s) presently being detained by you:

*Immigration Officer / Peace Officer

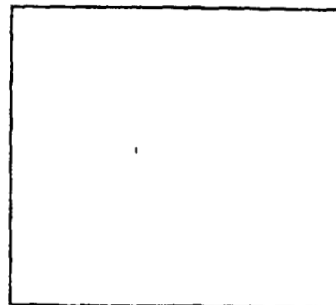
*Appointment number / Force Number

Date :

Place:

*Delete which is not applicable

OFFICE STAMP



Annexure 39

REPUBLIC OF SOUTH AFRICA

NOTICE OF REFUSAL OF ENTRY INTO THE REPUBLIC OF SOUTH AFRICA

[Section 34(8) of Act No 13 of 2002: Regulation 39(13)]

To

You are in terms of the provisions of section *29(1), 30(1), 34(8) of the Immigration Act, 2002 (Act No. 13 of 2002) refused admission to the Republic of South Africa as you -

- * (a) are a prohibited person; or
- * (b) are an undesirable person; or
- * (c) are an illegal foreigner as you are not in possession of a valid passport and / or a valid visa; or
- * (d) have failed to comply with the examination procedure.

In terms of section 34(9)(c) of the said Act the conveyor responsible for your conveyance to the Republic, namely will be responsible for your maintenance and removal from the Republic.

In terms of section 8(5) of the Act, this decision is effective notwithstanding any further representations from you or on your behalf, and final for purposes of your removal / return to country of origin.

After your removal / return to country of origin you may, within 20 days from date of this notice, appeal to the Director-General of Home Affairs against this decision. Such an appeal must be lodged through your representative in the Republic via the nearest or most convenient South African diplomatic or consular representative.

Date

Immigration Officer

Place

I acknowledge receipt of the original of this notice

.....

Signature of inadmissible person

Date

*Delete which is not applicable

Annexure 40

REPUBLIC OF SOUTH AFRICA

DECLARATION TO MASTER OF SHIP REGARDING PROHIBITED PERSONS

To the Master of (name of ship).....
Permission for the following persons to enter the Republic was refused on (date).....
Because they are prohibited persons. The persons indicated below shall be detained by
the master in terms of section 34(8)&(9) of the Immigration Act, 2002(Act No13 of 2002)

Surname	First Name/s	Reasons for refusal
.....
.....
.....
.....
.....

Port.....
.....
Immigration Officer

Date.....
Appointment number/Force number.....

ACKNOWLEDGEMENT OF RECEIPT

I acknowledge receipt of the original of this notice.

Date.....
.....
Signature of Master

Annexure 41

REPUBLIC OF SOUTH AFRICA

**CERTIFICATE BY IMMIGRATION OFFICER FOR THE PURPOSE OF OBTAINING A
CLEARANCE PAPER FROM THE CUSTOMS OFFICER**

[Section 35(6) of Act No.13 of 2002: Regulation 39(16)].

TO THE OFFICER IN CHARGE: CUSTOMS AND EXCISE
PORT.....

I hereby certify that the master of the ship (name of ship)complied
on.....(date)
with the provisions of the Immigration Act, 2002 (Act No13 of 2002), and the regulations
made thereunder.

Date.....
.....

Immigration

Officer

Place.....

Appointment Number/Force

Number.....

REPUBLIC OF SOUTH AFRICA

ORDER TO ILLEGAL FOREIGNER TO LEAVE THE REPUBLIC

[Section 32(2) of Act No 13 of 2002 : Regulation 39(17)]

To :

At:

- 1. You are hereby notified that as an illegal foreigner in contravention of the provisions of the Immigration Act 2002, (Act No 13 of 2002), you are guilty of an offence for which you may be charged in a court of law.

- 2. However, as you have undertaken to leave the Republic voluntarily you are hereby instructed to leave the Republic by Hours on 20, failure of which a warrant for your deportation will be issued in terms of section 34 of the said Act and you will be detained and/or charged pending your removal.

DATE :

.....

IMMIGRATION OFFICER

PLACE :

Appointment No

Force No

I acknowledge receipt of the original of this notice.

.....

SIGNATURE OF ILLEGAL FOREIGNER

DATE:

Annexure 43

LIST OF PASSENGERS

[Section 35(3)(a) of Act No 13 of 2002 : Regulation 40]

TAKE NOTE:

In terms of section 35(3)(a) of the Immigration Act, 2002 (Act No 13 of 2002) read with Regulation 39, the master of a ship entering a port of entry of the Republic shall, on demand deliver to an immigration officer a list of all passengers containing the following information :

Name of shipPort of Entry
 Full names of Master
 Flight No Date of entry.....

A. The particulars of all passengers on board, classified according to their respective destinations. (Inbound)

Names of passengers as in passport or travel document		Passport/ Travel Document No	Travel class	Nationality	Embarked at	Destination
Surname	First name					

B. Details of international transit passengers arriving/departing* on the above-mentioned ship/flight (Transit)

Sumame & Initials	Passport No	Nationality	Departure/ Arrival* Flight No	Departure/ Arrival* Date	Destination

C. Passengers refused onward conveyance (Outbound)

Sumame & initials	Passport No	Nationality	Intended Departure Flight No	Intended Departure Date	Reason for refusing onward conveyance & Action taken

I hereby certify that this list contains the particulars of all passengers on board my ship.

.....
DATE

.....
MASTER

List received by

(Immigration Officer)

Date

*Delete what is not applicable

REPUBLIC OF SOUTH AFRICA

LIST OF STOWAWAYS

[Section 35(3)(b) of Act No.13 of 2002: Regulation 44]

TAKE NOTE:

In terms of section 35(3)(b) of the Immigration Act, 2002 (Act No13 of 2002), the master of a ship entering a port of entry the Republic shall on demand deliver to the immigration officer a list of stowaways if any have been found:

NAME OF SHIP..... PORT OF ENTRY.....
 FULL NAMES OF MASTER.....
 DATE ON WHICH SHIP ENTERED THE REPUBLIC.....

*Names of Stoways in full

Surname	First Name	Passport/ Travel Document No.	Particulars of travel document in his or her possession	Nationality	Country of origin
.....
.....
.....
.....
.....
.....

I hereby certify that this list contains the particulars of all stowaways found on board my ship.

Date.....

Master.....

Date.....

Immigration Officer.....

Annexure 45

REPUBLIC OF SOUTH AFRICA

**LIST OF CREW, PERSONS EMPLOYED OR CARRIED OR PRESENT
(other than passengers and stowaways)**

[Section 35(3)(c) of Act No.13 of 2002: Regulation 40]

TAKE NOTE:

In terms of section 35(3)(c) of the Immigration Act, 2002 (Act No13 of 2002), the master of a ship which enters any port must deliver to the immigration officer on demand a list of all the crew and all persons (other than passengers and stowaways) employed, carried or present on the ship.

NAME OF SHIP..... PORT OF ENTRY.....
 FULL NAMES OF MASTER.....
 DATE ON WHICH SHIP ENTERED THE REPUBLIC.....
 PLACE WHERE ENTERED.....
 PORT AND DATE OF FINAL DEPARTURE FROM THE RSA(PORT).....(DATE).....

No.	Rank and grading	Names as in passport/travel document/seaman's identity certificate	Nationality	Date of Birth	Number and seaman's identity certificate	Expiry date of passport/travel document
1.						
2.						
3.						
4.						

I certify that this list contains the names of all persons as referred to in section 35(3)(c) of Act No.13 of 2002.

Date.....

Master.....

Date.....

List Received by.....

Immigration Officer.....

**REPUBLIC OF SOUTH AFRICA
RETURN OF MASTER**

[Section 35(3)(d) of Act No.13 of 2002: Regulation 40]

MUST BE DELIVERED TO THE IMMIGRATION OFFICER WHO HAS BOARDED THE VESSEL UNDER HAND OF THE MEDICAL OFFICER OF THE SHIP OR OF THE MASTER

NAME OF SHIP..... PORT OF ENTRY.....

A. Crew, passengers and all other persons on board who during the voyage have suffered or are suspected of suffering from a disease, infection or otherwise:

Name	Crew Member or passenger (mention rank or class)	Nature of illness	Remarks
.....
.....
.....
.....

B. Details of any birth or death which occurred on board between the present and previous port:

Name (mention father and mother's name in case of birth)	Crew Member or passenger (mention rank or class)	State whether birth or death and date	Remarks
.....
.....
.....
.....

Certified by me at port..... on the
day of.....20...

.....
*Medical Officer of ship, or in the absence
of a Medical Officer, Master*

Annexure 47

REPUBLIC OF SOUTH AFRICA

REPORT ON CUSTOMERS WHO FAILED TO IDENTIFY THEMSELVES AS CITIZENS OR STATUS HOLDERS

[Section 40(1) of Act No 13 of 2002: Regulation 42]

TO: (nearest office of) THE DEPARTMENT OF HOME AFFAIRS

.....

FROM: (Name of business offering overnight accommodation)

.....
 Business address:

.....

Telephone number: Fax number:

Cellphone number:

E mail address:

After having made a good faith effort to establish the identity of our customers as citizens or status holders, we failed to establish the identity of the customer(s) on the list *infra* and hereby comply with the duty imposed on us in terms of section 40(1) of the Immigration Act, 2002 (Act No 13 of 2002)

Available particulars of customer(s)*

No	Full first names	Surname	Nationality	Date of birth	Booked in on	Date of departure

*If the information is not available please indicate with N/A

I certify that the list contains the particulars of all persons referred to in section 40(1) of the Act.

.....
 Signature of owner / manager

Date:

Place:

REPUBLIC OF SOUTH AFRICA

**REPORT ON PERSONS RECEIVING SERVICES
WHO FAILED TO IDENTIFY THEMSELVES TO ORGANS OF STATE
AS CITIZENS OR STATUS HOLDERS
[Section 44 of Act No 13 of 2002: Regulation 45]**

TO: (nearest office of) THE DEPARTMENT OF HOME AFFAIRS

FROM: (Name of organ of the State rendering the service).....

Business address:

Telephone number: Fax number:.....

Cellphone number:

Email address:

After endeavouring to ascertain the identity of persons receiving services as citizens or status holders, we failed to establish the identity of the person(s) on the list *infra* and hereby comply with the duty imposed on us in terms of section 44 of the Immigration Act, 2002 (Act No13 of 2002)

Available particulars of person(s) receiving services

No.	Full first names	Surname	Nationality	Date of Birth	Current residential address

* If the information is not available please indicate with N/A

I certify that the list contains the particulars of all persons referred to in section 44 of the Act.

Signature of responsible official

Date:

Place:

Annexure 49

**NOTICE OF ADMINISTRATIVE FINE INCURRED
FOR OVERSTAY**

[Section 50(1) of Act No 13 of 2002 : Regulation 48]

To :

You are hereby informed that in terms of Section 50(1) of the Immigration Act, 2002, (Act No 13 of 2002), you have incurred a fine in the amount of R for overstaying the validity period of your temporary residence permit.

You are hereby required to pay the fine within three days of the date of this notice. Should you fail to pay the said amount within the said period, the fine shall be payable and recoverable as a debt against the Republic of South Africa. In such an event you will not be admitted to the Republic or issued with a visa or permit, or, if already admitted, your permit shall neither be renewed nor a subsequent permit issued.

DATE :

.....

IMMIGRATION OFFICER

PLACE :

I acknowledge receipt of the original of this notice.

.....

SIGNATURE OF OVERSTAYER

Annexure 50

**NOTICE OF ADMINISTRATIVE FINE INCURRED
FOR INCORRECT CERTIFICATION OF A
FOREIGNER'S PARTICULARS**

[Section 50(2) of Act No 13 of 2002 : Regulation 48]

To :

You are hereby informed that in terms of Section 50(2) of the Immigration Act, 2002 (Act No 13 of 2002), you have incurred a fine in the amount of R7 000-00 for negligently or purposely producing an incorrect certification in respect of
.....
.....

You are hereby required to pay the fine within three days of the date of this notice. Should you fail to pay the said amount within the said period, the fine shall be payable and recoverable as a debt against the Republic of South Africa.

DATE :
IMMIGRATION OFFICER/INSPECTORATE

PLACE :

I acknowledge receipt of the original of this notice.

.....
RECIPIENT OF THIS NOTICE

Annexure 51

**NOTICE OF ADMINISTRATIVE FINE INCURRED
BY OWNER/MASTER/CHARTERER OF A CONVEYANCE
[Section 50(3) of Act No 13 of 2002 : Regulation 45]**

To :

You are hereby informed that in terms of Section 50(3) of the Immigration Act, 2002, (Act No 13 of 2002), you have incurred a fine in the amount of R10 000-00 for contravening the provisions of section 35 of the aforementioned Act by failing to remove passenger

On Flight No/ship bound forfrom the Republic.

You are hereby required to pay the fine within three days of the date of this notice. Should you fail to pay the said amount within the said period, the fine shall be payable and recoverable as a debt against the Republic of South Africa.

DATE :

.....
IMMIGRATION OFFICER

PLACE :

I acknowledge receipt of the original of this notice.

.....
**SIGNATURE OF MASTER, OWNER,
CHARTENER PF CONVEYANCE**

REPUBLIC OF SOUTH AFRICA

**APPLICATION FOR A PERMIT TO REPORT TO
A REFUGEE RECEPTION OFFICE
[Section 23 of Act No 13 of 2002 : Regulation 32]**

I, the undersigned,
 Surname
 First Names in full
 Date of Birth Nationality
 Gender.....
 from country of residence City/town.....
 Previous residential address
 hereto attach the following proof of my identification
 Passport No
 Identification document No
 Travel document No
 Birth certificate
 School certificates
 Driver's licence No
 Cheque book, bank book/card, credit card*
 Other
 hereby make oath and say/solemnly affirm*

1. That I am a seeking asylum in the RSA for the following reason(s)

2. That I crossed the border of the following country(ies)
 on prior to my arrival at this border post of
on..... and I was able to enter and depart through
 such country's (ies') border post/s with/without* a passport or positive proof of
 identification. (If without a passport, state particulars of how this was
 accomplished).

3. That I did not apply for asylum in that country/those countries because

4. That I have not applied for asylum in South Africa before.
5. I understand that if I have made a false statement I shall be guilty of an
 offence and liable on conviction to a fine or imprisonment and in terms of
 section 48 of the Immigration Act, 2002, (Act No 13 of 2002) not be allowed to
 sojourn in the Republic.
6. I understand that I must report to a designated Refugee Reception Office
 within 14 days to complete an asylum seeker's application and receive an
 asylum seeker's permit, that my permit to report to a refugee reception office
 is not extendable, and that upon expiry, I shall be an illegal foreigner and
 guilty of an offence and liable on conviction to a fine or to imprisonment.

.....
Signature

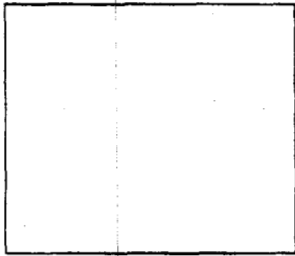
.....
Date:

Thus signed and sworn/solemnly affirmed* before me on the date and at the place set out below, in accordance with the regulations governing the administration of an oath or an affirmation in GN1258 of 21 July 1972, as amended.

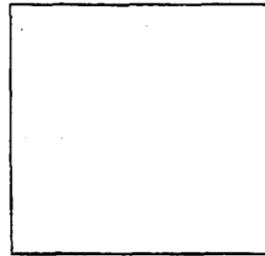
.....
Commissioner of Oaths

OFFICE STAMP

Full names :
Capacity :
Date :
Place :
Appointment No if an Immigration officer



Left thumb print



Photograph

Note : If the asylum seeker is accompanied by dependents please indicate their Names, Surnames, Gender and dates of birth on the reverse side of this form and also attach their left thumb prints and photographs.

*Delete what is not applicable

Annexure 53

REPUBLIC OF SOUTH AFRICA

CORPORATE PERMIT AUTHORISATION CERTIFICATE NO

1. This authorisation entitles the following foreign national, hereinafter referred to as the **CORPORATE WORKER**, to approach the South African Mission/South African Department of Home Affairs with a contract of employment signed by both parties, to obtain a work permit valid for..... as a corporate worker to be employed by hereinafter referred to as the **CORPORATE EMPLOYER**.

Surname :	Name:
DOB:	Passport number
Nationality	Occupation
Contact person of Corporate Employer	(Official stamp of the company to confirm the information)
Position:	Signature:
Division:	Contact Tel

2. On receipt of a work permit the **CORPORATE WORKER** shall return this authorisation to the **CORPORATE EMPLOYER** for safekeeping with the **CORPORATE WORKER'S** employment records.
3. The validity of this authorisation is subject to the following conditions –
- It entitles the corporate worker to work for the corporate employer including its affiliates, branches and subsidiaries and in the above-mentioned position only. It does not entitle the corporate worker to engage in any other form of employment or self-employment.
 - The corporate employer and corporate worker undertake to ensure that the corporate worker is at all times in possession of a passport valid for no less than 30 days after the expiry date of the intended stay.
 - The corporate employer undertakes to immediately notify the Department of Home Affairs if it has reason to believe that the corporate worker is no longer in compliance with section 21(b)(i) of the Immigration Act, 2002 (Act No 13 of 2002) or when the corporate worker has left its employ, by completing part 5 below.
 - The corporate employer ensures the forthwith departure of the corporate worker from the Republic on completion of his/her tour of duty.

- (e) The corporate employer provides the relevant certification, prepared by a chartered accountant in accordance with the legislation.
- (f) (*) The corporate worker employed in terms of an inter-governmental agreement or for seasonal labour shall not have his/her permit extended.

4. The Department of Home Affairs may withdraw or modify the Corporate Permit and/or this authorisation for good and reasonable cause.

.....
REGIONAL DIRECTOR:

DEPARTMENT OF HOME AFFAIRS

wet seal/date stamp of DOHA

5. To the Department of Home Affairs

At

(1) It is hereby confirmed that the above **CORPORATE WORKER** has either.

(a)* left South Africa; or

(b)* is no longer in compliance with the Act because

.....

or

(2)* The Department is hereby requested to exchange this authorisation certificate to issue another certificate for the following foreign national.

Surname : Name:

DOB: Passport number

Nationality Occupation

.....
CORPORATE EMPLOYER

Surname: Name:

6. Certificate cancelled / new authorisation certificate No
 Issued.*

REGIONAL DIRECTOR

(wet seal/stamp)

*Delete if not applicable

Annexure 54

**APPLICATION FOR REGISTRATION AS AN IMMIGRATION PRACTITIONER
[Section 46 Act 13 of 2002 : Regulation 46]**

**TO:
ASSOCIATION OF IMMIGRATION PRACTITIONERS
[of which the specific practitioner is a member]**

1. I/We hereby apply for registration as a practitioner in terms of item 2(10)(f) of Schedule F of the Immigration Regulations promulgated in terms of the Immigration Act, 2002 [“the Act”].
2. I/We certify that the information supplied below is true and correct in all material respects and that I/we have not previously been found guilty of any offence in terms of the Act, or Schedule 1 thereto.
3. I/We commit myself/ourselves to the Code of Conduct and undertake to abide by the provisions thereof.

PERSONAL DETAILS OF APPLICANT(S)

NB: The names of all directors/partners of the business must be supplied

Please use reverse side hereof if necessary.

1. Full names and surname:.....
 Identity number:.....
 Full residential address:.....

 (postal code).....(telephone number).....
 Full names and surnames.....
 Identity number:
 Full residential address:.....

 (postal code.....(telephone number).....

DETAILS OF BUSINESS

1. Full name of business and trade name:.....
2. Abbreviated trade name of business (if any):.....
3. Full address where the business will be operated from:.....

(postal code).....

Postal address of the business:

.....
.....
.....(postal code).....

- 4. Telephone number(s):.....
- 5. Facsimile number (s):.....

Documentation Attached

- 6. Copy of identity document
- 7. Original letterhead of the business
- 8. Curriculum Vitae
- 9. Police clearance no older than 6 months

Signed at..... on this day of
..... 200....

.....
(1) Signature and capacity

.....
(2) Signature and capacity

Annexure 55

**REPUBLIC OF SOUTH AFRICA
CERTIFICATE OF REGISTRATION
(Section 46 of Act 13 of 2002 : Regulation 46)**

It is hereby certified that the person whose particulars appear hereunder is registered as an Immigration Practitioner or is deemed to be registered as an Immigration Practitioner in terms the Regulations made in Terms of the Immigration Act 2002 (Act 13 of 2002). The validity of this certificate expires within twenty-four months after the date of issue.

PERSONAL PARTICULARS OF PRACTITIONER

- 1. First name(s) and surname:.....
- 2. Identity number:.....
- 3. Full residential address:.....
.....
(Tel no:.....)
(Cell no:

PARTICULARS OF BUSINESS

- 1. Full name of business:.....
- 2. Abbreviated name of business (if any):.....
- 3. Full address where business is conducted:.....
.....

REGISTRATION NUMBER:

Signed at on this day of
..... 20.....

p.p. DIRECTOR-GENERAL

Annexure 56

REPUBLIC OF SOUTH AFRICA

POWER OF ATTORNEY IN RESPECT OF AN APPLICATION FOR A PERMIT FOR PERMANENT OR TEMPORARY RESIDENCE IN THE REPUBLIC OF SOUTH AFRICA, OR FOR THE EXTENSION OF THE VALIDITY THEREOF, OR FOR OTHER REASON

[Section 46 of Act No 13 of 2002 : Regulation 46]

**PART A
POWER OF ATTORNEY**

I (full name and surname),

.....
.....

of (full address)

.....
.....

hereby appoint (full names and surname)

.....
.....

of (full address and his/her registration number as immigration practitioner)

.....
.....

to apply on my behalf for a residence permit referred to in sections 11 to 23 and sections 26 and 27 of the Immigration Act, 2002 (Act No 13 of 2002) / the extension of the validity of permits referred to in sections 11 to 23, at a South African foreign mission / office of the Department of Home Affairs*, or in respect of or to submit any further relevant information concerning myself, and to receive the decision of the Department in connection with the application.

I hereby confirm that-

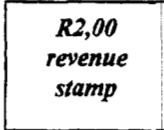
- (a) I personally signed this power of attorney and my application for a residence permit/the extension of the validity of a permit*;
- (b) a residence permit which is issued to me or whereof the validity is extended, may be withdrawn if any particulars in my application or which is submitted by the person holding power of attorney, are incorrect;
- (c) my application for a residence permit does not grant me any rights to enter the Republic of South Africa before a residence permit has been granted to me;
- (d) I am aware that my application for a residence permit or the extension of the validity thereof shall be considered by the Department of Home Affairs and that the granting of a power of attorney to the person holding power of attorney, in no way will expedite or benefit my application; and
- (e) I shall give notice to the Department if I withdraw or amend the power of attorney before the Department has taken a final decision on my application.

(* Delete which is not applicable)

CERTIFICATE

I understand the contents of this power of attorney.

Signed at on this day of 20.....



.....
Signature of person giving power of attorney

PART B

DECLARATION BY PERSON HOLDING POWER OF ATTORNEY

I (full name and surname),

.....
.....

accept the above-mentioned appointment and confirm that the address hereunder is my business address/home address*:

.....
.....

*** (Submit business address if employed or doing business for own account, or home address in other instances)**

I hereby confirm that

- (a) I personally signed this declaration;
- (b) I ascertained and identified myself with the contents of this document and the correctness of the particulars in the application for a residence permit/the extension of the validity of a permit;
- (c) I am aware that a residence permit issued to the applicant or the extension of the validity thereof, may be withdrawn if any particulars in this document or the said application are incorrect, and that it is a contravention of section 42 of the Immigration Act, 2002, for any person to facilitate or assist the entrance to or residence in the Republic of any other person by the committing of a fraudulent act, or by conduct, statement or otherwise making any false representation;
- (e) I may not retain a residence permit issued to the applicant as a lien to enforce settlement of any debt.

(* Delete which is not applicable)

Signed at on this day of 20.....

.....
Signature of person giving power of attorney

**PART C
CERTIFICATE BY INTERPRETER**

I (full name and surname),

.....

of (full address)

.....

hereby confirm that I have mastered (state language)

.....and that I explained to
(full name of applicant)

.....

the contents of this document in the said language and that I am satisfied that the
applicant fully understands it.

Signed at on this day of
..... 20.....

.....
Signature of interpreter