

No. 1419

28 December 2001

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In order to proceed with the recognition of Standards Generating Bodies in terms of Government Regulations 19(1)(c) and 22(2) of 28 March 1998, National Standards Body 03 (Business, Commerce and Management Studies) invites public comment with respect to *the acceptability of the nominees and the representativeness of the key education and training stakeholder interest groups* listed as an SGB applicant below.

In addition, the NSB invite submissions from interested parties wishing to serve on such an SGB. Interested parties should take note of the section on SGB Information below.

All nominations/ applications should be accompanied by curricula vitae.

More information regarding this application may be obtained on the SAQA website or from the SAQA offices.

Comment should reach the NSB at the address below **by not later than 31 January 2002**. All correspondence should be marked **SGB Formation – NSB 03 Generic Management** and be addressed to:

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| <p>The Director: Standard Setting and Development SAQA <i>Attention: Mr. D Mphuthing</i> Postnet Suite 248 Private Bag X06 Waterkloof 0145 or faxed to 012 - 482 0832</p> |
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SGB INFORMATION

As a necessary step in the development and implementation of the National Qualifications Framework, The National Standards Bodies are briefed [regulation 19(1)(c) of 28 March 1998] to recognise or establish Standards Generating Bodies (SGBs).

SGBs shall:

- a. generate standards and qualifications in accordance with the Authority requirements in identified sub-fields and levels;
- b. update and review standards;
- c. recommend standards and qualifications to National Standards Bodies;
- d. recommend criteria for the registration of assessors and moderators or moderating bodies; and
- e. perform such other functions as may from time-to-time be delegated by its National Standards Body.

Any bodies wishing to nominate representatives, make application to serve on, or make any other submission with regard to the above SGB should note the following information.

SGBs should be composed of organisations, which shall be key education and training stakeholder interest groups and experts in the sub-field. The NSB, when making its final decisions will have due regard for, among other things, *'the need for representativeness and equity, redress and relevant expertise in terms of the work of the SGBs.'*

Organisations proposing to nominate persons to SGBs should be sensitive to the need for **equity** and **redress**, and shall nominate persons who-

- (a) will be able to consider issues of productivity, fairness, public interest and international comparability as related to education and training in the sub-field;
- (b) enjoy credibility in the sub-field in question, who enjoy respect; have the necessary expertise and experience in the sub-field and have the support or backing of the nominating body;
- (c) are able to advocate and mediate the needs and interests of all levels within the sub-field covered by the Standards Generating Body;
- (d) are able to exercise critical judgement at a high level; and
- (e) are committed to a communication process between the Standards Generating Body, the National Standards Body and the Constituency.

PUBLIC NOTICE BY NSB 03, BUSINESS, COMMERCE AND MANAGEMENT STUDIES, TO EXTEND THE BRIEF OF THE SGB FOR GENERIC MANAGEMENT

NSB 03 has decided, in terms of NSB Regulation 24 (1) (e) to extend the brief of the SGB for Generic Management to include the generation of appropriate qualifications.

EXTENDED BRIEF OF THE SGB

1. Identify transformation, development and equity issues relevant to the sub-field Generic Management in NQF organising field 03 and develop mechanisms to include these issues within standards and qualifications as envisaged in 2 below [Regulation 24(1)(e)].
2. Generate appropriate unit standards at NQF levels 1 to 7 in the areas of
 - Manage Self inter alia - Manage physical self, Thinking skills, Self motivation, Manage interpersonal relationships, Develop person plan
 - Manage Individuals and Teams inter alia - Develop team, Communicate Information, Manage Meetings, Evaluate performance
 - Management Resources inter alia - Manage Profitability, Manage risks, and generating Unit Standards for Productivity and Quality
 - Management Systems and Processes inter alia - Manage change, Implement and control systems and processes, Implement procedure, keep financial records.
 - Manage Strategy inter alia - Formulate a business strategy, Implement a Business plan, select a business idea.
3. Combine them into qualifications, in accordance with Authority requirements [Regulation 24(1)(a)].
4. Liaise with all other SGBs in the field whose briefs mandate them to generate management standards and qualifications; in particular, the SGBs for Human Resource Management and Practices, Project Management, Accountancy and Financial Management, and Public Administration and Management. [Regulation 24(1)(a) & (e)].
5. Recommend the standards and qualifications generated in 2, above, to National Standards Body 03 [Regulation 24(1)(c)].
6. Recommend criteria for the registration of assessors and moderators or moderating bodies [Regulation 24(1)(d)].
7. Accept and perform other related functions as requested by NSB 03 [Regulation 24(1)(e)].

COMPOSITION OF THE SGB

| Nominee | Workplace | Nominating Body | Experience / Qualifications |
|-------------------------------|---|---|---|
| Alberts, N | Pretoria University | Association of Business Schools | D Phil |
| Cadman, C | Mondi | Mondi (Paper and Pulp Industry) | Certificate: Industrial Relations; Diploma: Personnel Management |
| Dalton, N | South African Institute for Management | South African Institute for Management | PhD |
| Davies, Theresa-Anne | Natal Technikon | SMME Group | M Comm (Marketing) |
| De Beer, A | Technikon SA | Committee of Technikon Principals | BComm (Education) |
| De Graaff, F | National Productivity Institute (NPI) | NPI | MSc (Development Planning) MEd (Adult Education) Incomplete |
| Evans, Peter | South African Quality Institute | SAQI | MBA |
| Freer, Gordon | Consultant | SMME Group | MA |
| Katz, M | Kavan Consultants | Forum for Independent Providers of Education, Training and Development (INPROV) | MA (Communications) |
| Grobler, Paul | Yskor | Manager, Centre for Leadership Development | M.Com (Personnel Management) Incomplete |
| Le Roux, Laubscher | Liberty | Insurance Industry | B.Ed. BA (Ed) |
| Mazaza, Kholisile | National Business Initiative (NBI) | NBI | Advanced Diploma: Business Management |
| Nash, Eric | Tri-Anagram | Tri-Anagram | Registered Assessor IM (UK) Diploma in Management Mechanical Engineer |
| Rose-Innes, R | Technikon Pretoria | Committee of Technikon Principals | M Tech (Business Administration) |
| Vermeulen, C | Anglo America Platinum Corporation | Anglo America Platinum Corporation | B Com (Industrial Psychology); Diploma: Personnel Management |
| Verhaeghe-Chamberlain, Audrey | Corporate Learning and Growth Institute | Corporate Learning and Growth Institute | BA (Hons) Industrial Psychology and MBA |