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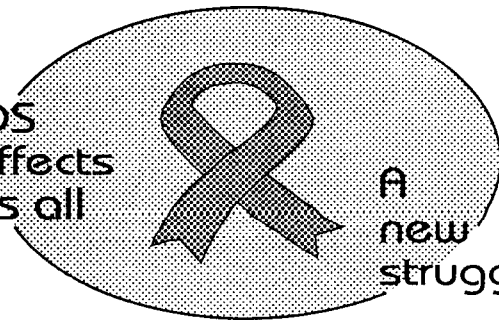
Vol. 422

PRETORIA, 22 AUGUST
AUGUSTUS 2000

No. 21498

We all have the power to prevent AIDS

AIDS
affects
us all



A
new
struggle

Prevention is the cure

**AIDS
HELPLINE**

0800012322

DEPARTMENT OF HEALTH

GOVERNMENT NOTICE

Government Notice No. R. 817 published in **Government Gazette** No. 21478 of 14 August 2000 is hereby substituted with the following:

ELECTORAL COMMISSION**No. R. 848**

22 August 2000

MUNICIPAL ELECTORAL REGULATIONS

Acting in terms of sections 88 and 89, read with sections 41(3)(b)(iii) and 43(3)(c)(iii) of the Local Government: Municipal Electoral Act, 2000 (Act No. 27 of 2000), the Electoral Commission has made the regulations set out in Schedule A, and compiled and issued the Codes set out in Schedules B and C.

SCHEDULE A**Definitions**

1. In these regulations any word or expression to which a meaning has been assigned in the Act, shall have that meaning and, unless the context otherwise indicates-

- (i) "Act" means the Local Government : Municipal Electoral Act, 2000 (Act No. 27 of 2000);
- (ii) "chief electoral officer" means the chief electoral officer appointed in terms of section 12 of the Electoral Commission Act, 1996 (Act No.51 of 1996), as head of the administration of the Commission; and
- (iii) "local representative", in relation to the Commission, means a local representative of the Commission appointed in terms of section 12 of the Act for the area of jurisdiction of the municipality concerned.

Part 1: Voters' Roll**Sworn or solemnly affirmed statement by a voter**

2. The sworn or solemnly affirmed affidavit referred to in section 7(2) of the Act must be made in a form substantially similar to Appendix 1.

Part II : Parties Contesting Election, Party Lists and Deposit

Notice of intention to contest election

3. The notice of intention to contest an election referred to in section 14(1)(a)(i) of the Act must be in a form substantially similar to Appendix 2.

Party Lists

4. (1) A party list referred to in section 14(1)(a)(ii) of the Act must be in a form substantially similar to Appendix 3.

(2) The amount of the deposit referred to in section 14(1)(b) of the Act is, in respect of each separate list submitted by a party, -

- (a) R3000-00 (three thousand rand) in an election in a metropolitan municipality;
- (b) R2000-00 (two thousand rand) in an election in a local municipality with wards; and
- (c) R1 000-00 (one thousand rand) in an election in a local municipality without wards and in an election in a district municipality.

Acceptance of nomination by party list candidates

5. An acceptance of nomination referred to in section 14(3)(a) of the Act must be in a form substantially similar to Appendix 4.

Amount for certified copy of party list

6. The amount to be paid in terms of section 15(2) of the Act for a certified copy of a party list is R1-00 (one rand) per page.

Certificate issued to persons whose names appear on party lists

7. The certificate referred to in section 15(3) of the Act must be in a form substantially similar to Appendix 5.

Part III: Ward candidates**Nomination of ward candidates**

8. The nomination of a ward candidate referred to in section 17(1) of the Act must be submitted in a form substantially similar to Appendix 6 in the case of an independent ward candidate and in a form substantially similar to Appendix 7 in the case of a ward candidate nominated by a party.

Form containing the signatures of at least 50 voters

9. The form containing the signatures of at least 50 voters referred to in section 17(2)(a) of the Act must be in a form substantially similar to Appendix 8.

Acceptance of nomination

10. The acceptance of nomination to be signed by a ward candidate as required in terms of section 17(2)(b) of the Act must be in a form substantially similar to Appendix 9.

Deposit

11. The amount of the deposit referred to in section 17(2)(d) of the Act, is R500-00 (five hundred rand) in respect of an independent ward candidate and for a ward candidate nominated by a party who is not contesting the election of the relevant municipal council by way of a party list.

Certificates issued to ward candidates

12. The certificate to be issued to a ward candidate in terms of section 18(l)(d) of the Act must be in a form substantially similar to Appendix 10.

Amount for certified copies of list of ward candidates

13. The amount to be paid in terms of section 18(2) of the Act for a certified copy of a list of ward candidates is R1-00 (one rand) per page.

Part IV : Voting Stations, Officers, Agents and Observers**List of voting stations**

14. The amount to be paid in terms of section 19(6) of the Act for a copy of the list of voting stations and their addresses, is R1-00 (one rand) per page.

Declaration of secrecy by appointed officer

15. The declaration of secrecy referred to in section 37(4) of the Act, must be in a form substantially similar to Appendix 11.

Written proof of appointment of agents

16. (1) The written proof of appointment to be issued to a person appointed as an agent by a party or an independent ward candidate in terms of , section 39(4)(a)(i) of the Act must be in a form substantially similar to Appendix 12.

(2) The notice of the appointment of an agent referred to in section 39(4) (a)(ii) must be in a form substantially similar to Appendix 13.

Notice of revocation of appointment of agents

17. (1) The revocation of appointment to be issued to a person whose appointment as an agent has been revoked by a party or an independent ward candidate in terms of section 39(4)(b)(i) of the Act, must be in a form substantially similar to Appendix 14.

(2) The notice of the revocation of the appointment of an agent referred to in section 39(4) (b)(ii) of the Act must be in a form substantially similar to Appendix 15.

Identification of agents and candidates at voting station or counting venue

18. The identification tag to be worn by an agent or ward candidate in terms of section 40(1) of the Act, is a tag displayed on the left breast of his or her outer clothing bearing the words "agent", "party candidate" or "ward candidate", as the case may be, as well as the abbreviated name of the party, or in the case of an independent ward candidate, the letters "IND", represented in black letters, of at least 1 cm high, on a white background.

Part IV : Accreditation of Observers and Voter Education Providers

Accreditation of observers

19. An organisation may apply to the Commission to observe an election in terms of section 44(1) of the Act by completing a form substantially similar to Appendix 16 and delivering the completed form together with any documentation in support of the application, at the office of the Commission in Pretoria.

Identification of persons appointed by accredited observer organisation

20. The identification tag that a person appointed by an accredited organisation must wear in terms of section 42(2) of the Act while observing an election, is the identification apparel, approved by the Commission, on which -

(a) the words "Election Observer" is clearly indicated on the back and front in black letters, at least 10 cm high, on a white background; and

(b) the identification mark or symbol of the accredited person, at least 10cm high, is clearly indicated on the back and front.

Amount for certified copy of or extract from register or copy of a certificate of accreditation for observers.

21. The amount to be paid in terms of section 41(7) of the Act for a certified copy of, or extract from the register of organisations accredited as observers, or a copy of a certificate of accreditation, is RI-00 (One Rand) per page.

Accreditation of Voter Education Providers

22. A natural or juristic person may apply to the Commission for accreditation to provide voter education for an election in terms of section 43(1) of the Act by completing an application form substantially similar to Appendix 17 and delivering the completed form, together with any documentation in support of the application, to the Commission at its office in Pretoria.

Amount for certified copy of or extract from register or copy of certificate of accreditation as voter education provider

23. The amount to be paid in terms of section 43(4) read with section 41 (7) of the Act for a certified copy of, or extract from, the register or a copy of a certificate, is RI-00 (one rand) per page.

Part VI : Voting and Counting

Objections concerning voting

24. An objection in terms of section 51(l), (2) or (3) of the Act must be in a form substantially similar to Appendix 18.

Ballot paper statement

25. The ballot paper statement referred to in section 53(a) of the Act must be in a form substantially similar to Appendix 19.

Counting procedure

26. (1) The counting of votes contemplated in section 60(2) of the Act must be conducted in the following manner:

(a) The ballot papers are sorted according to the different ballots conducted at the voting station.

(b) Thereafter, in respect of each ballot, the following procedure is followed:

(i) The ballot papers for each ballot are counted and compared with the total number of ballot papers issued (and not cancelled) for that ballot at the voting station as reflected on the ballot paper statement completed by the presiding officer in terms of regulation 25.

(ii) The ballot papers are examined in order to determine whether any must be rejected for a reason mentioned in section 64(1) of the Act.

(iii) The rejected ballot papers, if any, are filed separately.

- (iv) The remaining ballot papers are sorted face up according to the votes cast in favour of each party or ward candidate, as the case may be.
- (v) The ballot papers for each party or each ward candidate are bound separately in packages of 10 and thereafter 10 packages of 10 bound together with elastic bands.
- (vi) The ballot papers for each party or each ward candidate, as the case may be, are counted and the totals recorded in terms of section 63(1) in a form substantially similar to Appendix 20A, in the case of a party list ballot and in a form substantially similar to Appendix 20B in the case of a ward ballot.

Record of objections

27. The record of objections to be kept by the counting officer in terms of section 62(6) of the Act, must be in a form substantially similar to Appendix 21.

Recording of result of an election

28. The result of an election must be recorded in terms of section 64(b) of the Act in a form substantially similar to Appendix 22A in the case of an election for a metropolitan council or a local council, and in a form substantially similar to Appendix 22B in the case of an election of a district council.

Part VII : General Provisions

Offences and penalties

29. Any person who makes a false statement or furnishes false particulars in any application or other document prescribed by these regulations shall be guilty

of an offence and liable on conviction to a fine or to imprisonment for a period not exceeding one year or to both such fine or imprisonment.

Short title

30. These regulations are called the **Municipal Electoral Regulations, 2000.**

APPENDIX 1**ELECTORAL COMMISSION**

SWORN OR AFFIRMED STATEMENT IN TERMS OF SECTION 7(2) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election Date:

--

Municipality and Ward:

--	--

Voting District Number:

--

Particulars of applicant:

Full name	
Identity Document number	
Date of birth	
Address (where ordinarily resident)	

I hereby declare that my address given above, is situated within the area of the voting district **also given** above.

I further declare that I applied for registration as a voter in that voting district before or on the date of the publication of the notice calling this election. I hereby attach the following document as proof that I did so apply: _____

I request that my name be included in the certified segment of the voters' roll for that voting district.

I solemnly swear/ affirm that all of the above information is true and correct.

--

Signature of applicant

Fingerprint of applicant

I certify that the deponent has acknowledged that he/she knows and understand the contents of the statement, which was signed and affirmed / sworn to before me at _____ on the _____ day of _____ 20__.

Commissioner of Oaths or Officer of the Commission

Designation

APPENDIX 2

ELECTORAL COMMISSION

Party Notice to Contest Election

NOTICE OF INTENTION TO CONTEST AN ELECTION IN TERMS OF SECTION 14(1)(a)(i) OF THE LOCAL GOVERNMENT : MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ **Municipality:** _____

1. I..... on behalf of the.....Patty hereby give notice that the patty intends to contest the election in the abovernentioned municipality.

2. A party list is attached together with -

(a) an acceptance of nomination by each candidate on the list; and

(b) a certified copy of the page of each candidate's identity document on which the candidate's photo, name and identity number appear.

[Delete if not aplicable]

3. A party list, together with the documents mentioned in paragraph 2(a) and (b), is attached in respect of each of the following district management areas falling within the municipality:

(a).....

(b).....

(c).....

(d).....

[Delete if not aplicable]

4. Submitted herewith is a bank guaranteed cheque in favour of the Electoral Commission for the amount of R..... being the party's deposit.

Place: _____

Signature of duly authorised representative of the above-mentioned registered party

Date: _____

Designation

Reference Number:



NB: Areas shaded in grey are for IEC official use only

ELECTORAL COMMISSION



PARTY LIST OF CANDIDATES - SECTION 10
OF THE LOCAL GOVERNMENT: MUNICIPAL
ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Date of election: _____

Municipality: _____

District Management Area [if applicable]: _____

Party: _____

Documents Required

- **Acceptance** of nomination by each candidate is attached
- Copy of Identity Document of each candidate is attached

Order	ID Number	Name	Surname
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			

NB: Foolscap paper on which the necessary columns have been drawn maybe used if the space provided is inadequate.

Reference Number: XXXXXXXXXX

NB: Areas shaded in gray are for IEC official use only

APPENDIX 4

ELECTORAL COMMISSION

**ACCEPTANCE OF NOMINATION BY CANDIDATE ON A PARTY LIST -
SECTION 14(3)(a) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO, 27 OF
2000)**



Election date: _____ Municipality: _____



I

Identity number hereby

accept my nomination as a candidate on the list of the Party.

Place: _____

Date: _____

Signature of candidate

Reference Number;



*NB: Areas shaded in grey are for
IEC official use only*

APPENDIX 5

ELECTORAL COMMISSION

**CERTIFICATE TO PERSONS WHOSE NAMES APPEAR ON PARTY LISTS ISSUED IN
TERMS OF SECTION 15(3) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL
ACT, 2000 (ACT NO. 27 OF 2000)**



Election date: _____ Municipality: _____



It is hereby certified that the name of

whose identity number is

appear on the list of the Party contesting the above mentioned election.

Place: _____

*Signature of **duly** authorised representative of the
Commission*

Date: _____

Designation

Reference Number:



*NE: Areas shaded in gray are
for IEC official use only*

APPENDIX 6

ELECTORAL COMMISSION

Independent Ward Candidates

NOMINATION OF WARD CANDIDATE IN TERMS OF SECTION 17(1) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ **Municipality:** _____
Ward: _____

I, (Identity number:)
being ordinarily resident in the above-mentioned municipality and being registered as a voter on that municipality's segment of the voters' roll, hereby nominate
(Identity number:) to contest the election in the above-mentioned ward as an independent candidate.

Attached is-

- (a) the prescribed form with the signatures of fifty or more voters whose names appear on the segment of the voters' roll for a voting district in that ward;
- (b) the prescribed acceptance of nomination signed by the candidate;
- (c) a certified copy of the page of the candidate's identification document on which the candidate's photo, name and identity number appear, and
- (d) a bank guaranteed cheque for the prescribed amount as a deposit

Signature : _____
Place : _____ **Date:** _____

Contact details of-

- (a) Nominator _____
- (b) Candidate _____

Reference Number:



NB: Areas shaded in grey are for IEC official use only

APPENDIX 7

ELECTORAL COMMISSION

Party Ward Candidate

NOMINATION OF WARD CANDIDATE REPRESENTING A PARTY IN TERMS OF SECTION 17(1) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____
Ward: _____

I (identity number:)
in my capacity as of the Party
and **duly authorised by that party, hereby nominate** with
identity number: to contest the above-mentioned election as a ward
candidate representing that party.

Attached is -

- (a) written proof that I have been **duly authorised to make this nomination**;
- (b) **the prescribed acceptance of nomination signed by the candidate**
- (c) **a certified copy of the page of the candidate's identity document on which the candidate's photo, name and identity number appear; and**
- (d) a bank guaranteed cheque for the prescribed amount, if any, as a deposit.

Signature: _____

Place : _____ Date: _____

Contact details of-

- (a) Nominator _____

- (b) **Candidate** _____

Reference Number:



NB: Areas shaded in grey are for IEC official use only

APPENDIX 8

ELECTORAL COMMISSION

**SIGNATURES OF VOTERS CONCERNING THE NOMINATION OF AN INDEPENDENT
WARD CANDIDATE IN TERMS OF SECTION 17(2)(a) OF THE LOCAL GOVERNMENT:
MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)**

Election date: _____ Municipality: _____
Name of candidate: \- _____ Ward: _____

	Surname	Name(s)	Identity number	Voting District	Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

NB: Minimum of 50 signatures are required

Fullscape paper on which the necessary columns have been drawn must be used for the remaining signatures

Reference Number:



NB: Areas shaded in grey are for
IEC official use only

APPENDIX 9

ELECTORAL COMMISSION

**ACCEPTANCE OF NOMINATION BY A WARD CANDIDATE - SECTION 17(2)(b) OF
THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)**

Election date: _____ **Municipality:** _____
Ward: _____

1,..... (Identity number:)

hereby accept my nomination as an independent ward candidate/ party ward candidate [Delete which is not applicable] in the above-mentioned election by

(Note: Insert name of nominating individual or party,)

Place: _____ **Date:** _____

Signature of candidate

Reference Number:



NB: Areas shaded in grey are for IEC
official use only

APPENDIX 10

ELECTORAL COMMISSION

CERTIFICATE ISSUED TO WARD CANDIDATES IN TERMS OF SECTION 18(l)(d) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ **Municipality:** _____
Ward: _____

It is hereby certified that (name of candidate)
with identity number has been duly nominated to
stand as an independent ward candidate/candidate representing the Party
in the above-mentioned election.

Place : _____

*Signature of duly authorised representative of the
Commission*

Date: _____

Designation

Reference Number:



*NB: Areas shaded in gray are
for IEC official use only*

APPENDIX 11

ELECTORAL COMMISSION

DECLARATION OF SECRECY IN TERMS OF SECTION 37(4) OF THE LOCAL GOVERNMENT
MUNICIPAL ELECTORAL ACT, 2000 **(ACT NO. 27 OF 2000)**

Election date: _____

I,..... (full names) about to be appointed as
an officer in the capacity of

1. acknowledge that I will be involved in the business of the Electoral Commission;
2. acknowledge that in my position as local electoral staff member, information and documentation regarding the business of the Electoral Commission will be disclosed to me;
3. agree and confirm that I will treat all such information and documentation in the strictest confidence and that I will protect it and not disclose it to any person, unless authorised to do so;
4. confirm that I will be bound by this Declaration of Secrecy notwithstanding the termination of my appointment.

Signature

Date

WITNESSES:

APPENDIX 12

ELECTORAL COMMISSION

**APPOINTMENT OF AGENT IN TERMS OF SECTION 39(4)(a)(i) OF THE LOCAL GOVERNMENT:
MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)**

Election date: _____ **Municipality:** _____
Ward: _____

I, (Full names), the undersigned,
in my capacity as (Designation) on behalf of and duly
authorised by the (Party) hereby appoints the following
person as an agent for the above-mentioned party:

OR

I, (Full names), an independent ward candidate, hereby
appoint the following person as my agent:

Identity number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Full names: _____

Voting stations: _____

Counting venue: _____

Signature of party representative or Independent Ward Candidate

Date

Contact particulars of Party/ Independent Candidate: _____

**Copy of Party symbol to
be inserted in block**

(Signature of agent)

APPENDIX 13

ELECTORAL COMMISSION

NOTICE OF APPOINTMENT OF AN AGENT IN TERMS OF SECTION 39(4)(a)(ii) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____
Ward: _____

I..... (Full names), the undersigned, in my capacity as (Designation) on behalf of and duly authorised by the(Party) hereby give **notice that the party have appointed the following person as an agent:**

OR

I,..... (Full names), an independent ward candidate, hereby give notice that I have appointed the following person as my agent:

Identity number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Full names: _____

Voting stations: _____

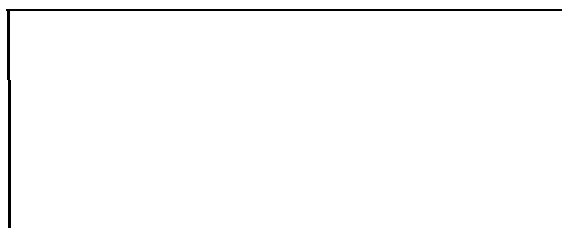
Counting venue: _____

(Signature)

Date

Contact particulars of Party/ Independent Candidate: _____

Copy of Party symbol to be inserted in block



APPENDIX 14

ELECTORAL COMMISSION

REVOCATION OF APPOINTMENT OF AGENT IN TERMS OF SECTION 39(4)(b)(i) OF THE LOCAL GOVERNMENT MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____
 Ward: _____

I,.....(Full names), **the undersigned, in my capacity as**(Designation) on **behalf of and duly authorised by the**(Party) hereby revoke the appointment of **the following person as an agent for the abovementioned party:**

OR

I,..... (Full names), an independent ward candidate, hereby revoke the appointment of the following person as my agent

Identity number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Full names: _____

Voting stations: _____

Counting venue: _____

(Signature)

Date

Contact particulars of Party/ Independent Candidate: _____

Copy of Party symbol to be inserted in block



APPENDIX 15

ELECTORAL COMMISSION

NOTICE OF REVOCATION IN TERMS OF SECTION 39(4)(b)(ii) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____
Ward: _____

I,.....(Full names), the undersigned, in my capacity as.....(Designation) on behalf of and duly authorised by the..... (Party) hereby give notice of the revocation of the appointment of the following person as an agent for the abovementioned party:

OR

I,.....(Full names), an independent ward candidate, hereby give notice of the revocation of the appointment of the following person as my agent:

Identity number table with 12 empty cells

Full names: _____
Voting stations: _____
Counting venue: _____

(Signature) _____ Date _____

Contact particulars of Party/ Independent Candidate: _____

Copy of Party symbol to be inserted in block



APPENDIX 16

ELECTORAL COMMISSION

APPLICATION FOR ACCREDITATION AS OBSERVER IN TERMS OF SECTION 41 (1) OF THE LOCAL GOVERNMENT : MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Application in respect of all the municipal elections to take place on _____
(Date of election)

1.1 Name of Applicant:	1.2 Address of Registered Office of Applicant:
--	--

1.3 Telephone Number:	1.4 Facsimile Number (if any):
---------------------------------------	--

1.5 E-mail Address (if any):

1.6 Registration Number of Applicant (if applicable):	1.7 Date of Founding:
--	---------------------------------------

1.8 Number of persons that will be appointed as observers:	1.9 Person In charge of co-ordinating the applicant's observers:
--	--

1,10 Mark or Symbol of applicant	
---	--

1.11 Particulars of persons appointed by applicant:

Name	Capacity	Identity / Passport Number	Nationality	Date of arrival in and departure from South Africa (if applicable)
.....
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NB. If the space is insufficient, **fullscape** paper on which the necessary columns have been drawn, may be used.

Supporting Documents:

The application must be accompanied by the following:

- a) Copy of deed of foundation or constitution of the applicant.
- b) A statement of the reasons why the applicant is suitable for accreditation to observe the election process.
- c) An affirmation that the applicant commits itself to cooperate with the Commission in relation to the training, conduct and deployment of persons.

We hereby apply for accreditation as observer and certify that the particulars furnished in this form and the supporting documents are true and correct, and **certify** that all persons appointed by us will subscribe to the Code of Conduct for Observers.

**Signature of duly authorised person on behalf
of applicant**

Date

Name

Capacity: _____

APPENDIX 17

ELECTORAL COMMISSION

APPLICATION FOR ACCREDITATION FOR VOTER EDUCATION IN TERMS OF SECTION 43(1) OF THE LOCAL GOVERNMENT : MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Application in respect of all municipal elections to **take place on** _____
 (Date of election)

N

- (i) The original application must be submitted to the commission.
- (ii) Where the required information cannot be furnished in the space provided, the information must **be** submitted as a separate memorandum and attached hereto.
- (iii) **Delete if not applicable.**

1. PARTICULARS REGARDING THE APPLICANT

1.1 Full name:

1.2 Trade name:

1.3 Full business/residential address:	1.4 Postal address; Postal code:
--	--

1.5 Telephone number	1.6 Facsimile number (if any):
----------------------------	--------------------------------------

1.7 Cellular phone number (if any):	1.8 E-mail address (if any):
---	------------------------------------

13- Legal status of applicant/holder (individual/close corporation/company/trust/other - specify):

1.10 Registration number in the case of a close corporation/company/trust:

1.11 Full particulars in respect of the individual/each responsible director/shareholder/member/office bearer:

Name	Capacity	Identity number	Nationality	Country of permanent residence
.....
.....
.....
.....

2. PERSONAL CAPACHY

2.1 Number of education providers in your service:

2.2 Full particulars of education providers in the area of voter education or electoral administration matters:

Full Names	Position	Qualification
..... # >.....
.....
.....
..... 4..... S.....

2.3 Full particulars of management, financial and administrative skills:

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

2.3 Full particulars regarding banking accounts, auditors and financial management, auditing and public

Accounting systems maintained.
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

3. INSTITUTIONAL CAPACITY

3.1 Facilities:

Library	Audio Visual	Training Centre	Conference	Other (specify)
.....
.....
.....
.....

3.2 Training aids:

Audio Visual	Industrial Theatre	Brochures	Other (specify)
.....
.....
.....
.....

3.3 Language in which material is available:

.....

3.4 Source of funding:

.....

4. VOTER EDUCATION CURRICULUM AND SYLLABUS

4.1 Aims:

4.2 Objectives:

4.3 Projected target groups (category of persons to be trained):

4.4 Geographical scope of operation:.....

4.5 Course Particulars:

Module	Contents of syllabus	Methodology	Learner achievement	Evaluation mechanism	Duration of course
1
2
3
4
5
6
7
8
9
10

5. SUPPORTING DOCUMENTS

The following documents are attached in support of the application:

1.
2.
3.
4.

I hereby apply for accreditation to provide voter education in **an election and -**

- (a) **certify that the particulars furnished in** this form and the supporting documents are true and correct; and
- (b) **certify that I subscribed to the Code for Accredited Voter Education Providers and undertake to ensure that persons appointed by me to provide voter education also subscribe to that Code.**

Date:

(signed)

.....
 Name:
 Capacity:

APPENDIX 18

ELECTORAL COMMISSION

OBJECTION CONCERNING VOTING IN TERMS OF SECTION 51(1), (2) OR (3) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____
Voting District _____ Ward: _____

Objector

Identity number: _____

Full Names _____

Party/Agent/Ward Candidate/Voter: _____
(Where applicable)

I object to:

- A voter being allowed to vote
- A voter being allowed to vote at this voting station
- A voter (or myself) **being** refused a ballot paper
- The conduct of an officer, an agent or other person at this voting station

Reasons for objection (giving full particulars of voter, officer, agent or other person involved)

.....
Signature of Objector

.....
Date

Presiding Officer's decision

.....
Signature of Presiding Officer

.....
Date

APPENDIX 19

ELECTORAL COMMISSION

PRESIDING OFFICER'S BALLOT PAPER STATEMENT IN TERMS OF SECTION 53(a) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: Municipality:
 Voting District: Ward:
 Voting Station:

PART 1: BALLOT BOXES

Total number of ballot boxes received	
Number of ballot boxes used	
Number of unused ballot boxes	
Used plus unused must equal total received	

PART 2: BALLOT PAPERS

	Metropolitan Ballot Paper	Local Council Ballot Paper	Ward Ballot Paper	EMA Ballot Paper	Ward Ballot Paper
(a) Total No. of ballot papers received	(a)	(a)	(a)	(a)	(a)
(b) Total No. of ballot papers issued	(b)	(b)	(b)	(b)	(b)
(c) Total No. of ballot papers unissued					(c)
(d) Total (b) + (c)	(d)	(d)	(d)	(d)	(d)
(e) Total No. of ballot papers cancelled	(e)	(e)	(e)	(e)	(e)
(f) Total of ballot papers in the used boxes	(f)	(f)	(f)	(f)	(f)
(g) Total (e) + (f)					

NOTE:

The figures at column (d) should be the same as that in column (a).
 The figures at column (g) should be the same as that at column (b).

.....
Signature of Presiding Officer

.....
Date

APPENDIX 20A

ELECTORAL COMMISSION

RESULTS FORM TO BE COMPLETED BY COUNTING OFFICER IN RESPECT OF VOTES CAST FOR PARTIES CONTESTING AN ELECTION ON PARTY LISTS - SECTION 63(1) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ **Municipality:** _____
District Management Area [If applicable]: _____
Voting District: _____

RESULTS OF COUNT

PARTY NAME	NUMBER OF VOTES	SIGNATURE OF PARTY AGENTS
Signature of Counting Officer	Name of Counting Officer:	Identity number:
Date:	Telephone contact number	After Hours contact number:

APPENDIX 20B**ELECTORAL COMMISSION**

RESULTS FORM TO BE COMPLETED BY COUNTING OFFICER IN RESPECT OF VOTES CAST FOR CANDIDATES IN WARD BALLOT IN TERMS OF 64(b) OF THE LOCAL GOVERNMENT MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____

Voting District: _____ Ward: _____

VOTING DISTRICT COUNTS

<i>Candidate's name</i>	<i>Party abbreviation or independent</i>	<i>Number of votes</i>	<i>Signatures of Agents</i>
Signature of Counting Officer	Name of Counting Officer		Identity number:
Telephone Contact Number:			

APPENDIX 21

ELECTORAL COMMISSION

RECORD OF OBJECTIONS IN TERMS OF SECTION 62 (6) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____

Municipality: _____

Voting District: _____

Ward: _____

NUMBER	OBJECTION BY	DECISION

.....
Signature of Residing Officer

.....
Date

APPENDIX 22A

ELECTORAL COMMISSION

(Metropolitan Councils and Local Councils)

RECORDING OF THE DETERMINATION OF THE RESULTS OF AN ELECTION IN TERMS OF SECTION 64(b) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____

Total number of seats: _____

Seats allocated to parties		Councillors elected for wards		
Name of Party	Number of seats	Ward No.	Name of councillor	Party abbreviation or Independent

Signature of local representative of Commission
Determining, recording and declaring the results
Of the election

Name

identity number

Telephone Contact Number

After Hours Contact Number

Date: _____

APPENDIX 22B

ELECTORAL COMMISSION

(District Councils and District Management Areas)

RECORDING OF THE DETERMINATION OF THE RESULTS OF AN ELECTION IN TERMS OF SECTION 64(b) OF THE LOCAL GOVERNMENT: MUNICIPAL ELECTORAL ACT, 2000 (ACT NO. 27 OF 2000)

Election date: _____ Municipality: _____

Seats allocated to parties in the municipality	
Name of Party	Number of seats

Seats allocated to parties in District Management Area	
Name of Party	Number of seats

Signature of local representative of Commission appointed to declare the result in terms of section 64(c) of the Act.

Name

Date

Identity number

Telephone Contact Number

After Hours Contact Number

SCHEDULE B

Code of Conduct for Accredited Observers

1. Every accredited observer and person appointed by the observer must-

- 1.1 Observe the election impartially and independently of any registered party or candidate contesting the election.
- 1.2 Remain non-partisan and neutral.
- 1.3 Be competent and professional in observing the election.
- 1.4 **Provide** the Commission with a comprehensive review of the elections taking into **account all relevant circumstances including -**
 - (a) the degree of impartiality shown by the Commission;
 - (b) the degree of freedom of political parties to organise, move, assemble and express their views publicly;
 - (c) the opportunity for **political** parties to have their agents observe all aspects of the electoral process;
 - (d) the **fairness of access** for **political** parties to national media and other resources of the state;
 - (e) the proper conduct of polling and counting of votes; and
 - (g) **any** other issue that concerns the essential freedom and fairness of the **election**.
- 1,5 Comply with all instructions given and every obligation imposed by -
 - (a) the Commission;
 - (b) any electoral **officer**; or
 - (c) any employee or officer of the Commission; or
 - (d) a member of the security services acting on the instructions of an officer.

2. The accredited observer and any person appointed by that observer should -

- 2.1 Avoid doing anything that would indicate or be seen as indicating partisan support for a candidate or registered party.
- 2.2 Act in a strictly neutral and unbiased manner.
- 2.3 Disclose to the Commission any relationship that could lead to conflict of interest regarding the performance of their duties as observers or with the process of **observation** or assessment of the election.
- 2.4 Not accept any gifts or **favour** from a political party, organisation or person involved in the election process.
- 2.5 Not participate in any function or activity that could lead to a perception of sympathy for a particular candidate or **political party**.
- 2.6 Not express **a view** or opinion on any matter, which is the subject of electoral campaigning.
- 2.7 Not influence or attempt to influence the choice of a voter regarding any registered party or candidate in an election.
- 2.8 Not wear, carry, or display any registered party's symbols or **colours**.

SCHEDULE C**Code For Accredited Voter Education Providers****1. Every accredited voter education provider must –**

- 1.1 inform and make voters aware of their protected right to freedom of conscience and belief, freedom of speech and expression, freedom of association, and peaceful assembly, freedom of movement and of the right to participate freely in peaceful political activities;
- 1.2 respect the right of voters to elect a party of their choice by using an impartial training method;
- 1.3 ensure that voters are informed and made aware thereof that political parties and the media are free to impart information and opinion;
- 1.4 always act in a **non-partisan** manner and be free of any influence or control by any political party or organisation; and
- 1.5 strive to promote democratic pluralism and a culture of political tolerance.

2. Every accredited voter education provider must -

- 2.1 keep such books of account that are reasonably necessary; and
- 2.2 use funds received only for the purpose for which it was appropriated.

3. No accredited voter education provider may -

- 3.1 misuse any funds received for the purpose of voter education;
- 3.2 attempt to ascertain for which candidate or party any voter intends to vote;

- 3.3 induce, influence, persuade or procure a voter to register for or vote in an election, in the knowledge that such voter is not entitled to register *or* vote in the election concerned;
- 3.4 influence or attempt to influence the choice of a voter regarding any party or candidate in an election;
- 3.5 publish, repeat or disseminate in any manner whatsoever false information; and
- 3.6 obstruct or interfere with the work of any official or representative of the Commission.

4. Accredited voter education providers must -

- 4.1 act in a strictly neutral and unbiased manner in every matter concerning a political party, candidate or **voter**;
 - 4.2 do nothing that could indicate, or be seen as indicating, partisan support for a candidate or political party;
 - 4.3** not accept any gift or **favour** from a political party or any person involved in the election process; and
 - 4.4 not wear, carry or display any obviously **partisan** party symbols or **colours**.
-