



the dpsa

Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

## PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 14 OF 2024

DATE ISSUED 26 APRIL 2024

### 1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

### 2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

### 3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

### 4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za).

### AMENDMENT

**DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE:** Department of Public Works and Infrastructure: kindly note that the post of Deputy Director: Parliamentary and Cabinet Support (Departmental Support to the Ministry) ref no: 2024/41, Correct salary: R849 702 per annum (all-inclusive salary package), (total package to be structured in accordance with the rules of the Middle Management Service), Email to: Recruitment24-01@dpw.gov.za, Deputy Director: Administration Support and Coordination (Departmental Support to the Ministry) Ref no: 2024/42, Correct salary: R849 702 per annum (all-inclusive salary package), (total package to be structured in accordance with the rules of the Middle Management Service), Email to: Recruitment24-02@dpw.gov.za, Administrative Officer: Registry Services (Departmental Support to the Ministry) Ref no: 2024/43, Correct salary: R308 154 per annum, Email to: Recruitment24-03@dpw.gov.za, Food Service Aid (Departmental Support to the Ministry) Ref no: 2024/44, Correct SALARY: R 131 265 per annum, Email to: Recruitment24-04@dpw.gov.za, advertised in

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF COMMUNITY SAFETY**

*Gauteng DCS is an equal opportunity employer and gender sensitive employer, and it is its intention to promote retrospectivity in the Public Service through the filling of these posts. The Department committed to the achievement and maintenance of diversity and equity employment. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources Directives will be taken into consideration. People with disabilities are encouraged to apply.*



- APPLICATIONS** : Applicants must apply online at: [www.gautengonline.gov.za](http://www.gautengonline.gov.za) / <http://professionaljobcentre.gpg.gov.za>
- CLOSING DATE** : 13 May 2024
- NOTE** : Applications must be submitted on new Z83 form, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents) (effective from 01 January 2021). All fields in Part A to D of the Z83 form must be completed, and Part E to G noting that there is limited space provided applicants often indicate "refer" to CV or see attached, this is acceptable as long as the CV is attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. The question related to the conditions that prevent re-appointment under Part F must be answered. Declaration must be completed and signed. The fully completed and signed new Z83 form should be accompanied by a recently updated comprehensive CV only (only shortlisted candidates will be required to submit certified copies of qualifications). Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification. The Department of Community Safety reserves the right not to make an appointment and to use other recruitment processes. Suitably qualified, dynamic, passionate, and experienced qualifying persons are invited to apply for the vacant position. The Department will not accept posted, emailed or hand delivered applications.

**OTHER POST**

- POST 14/197** : **MEDICAL OFFICER GRADE 1 (OSD) REF NO: REFS/020382**  
Chief Directorate: Community Empowerment Centre
- SALARY** : Grade 1: R949 146 – R1 021 911 per annum, (OSD), an all-inclusive remuneration package.
- CENTRE** : Gauteng
- REQUIREMENTS** : Grade 12/National Certificate at NQF Level 4. Appropriate qualification as Medical Practitioner (MBCHB Degree). Current registration with the HPCSA as Medical Practitioner. 5 years' experience as medical practitioner within the Clinical Forensic Medical Services field. A valid Driver's License. No criminal record or any pending cases against you. Knowledge and Skills: Legal framework and prescripts, policies and procedures in medical care, Health Care Act, Occupational Health and Safety Act, Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Leadership, Strategic thinking, Decision Making, Planning and Organization, Diversity Management, Project Management, Budget and Financial Management, People

Management and Empowerment skills, be able to work under pressure, Manage team performance and ability to within a multidisciplinary team, Flexible/change oriented, Problem-solving ability, Responsive, Interpersonal relations, Customer focus.

**DUTIES** : Provide integrated clinical forensic medical services to clients at service points. Coordinate, integrate and supervise the implementation of clinical forensic medical services at service points. Oversee clinician's overall performance. Strengthen monthly Clinical Governance of the CEC. Strengthen weekly clinical governance meetings. Strengthen monthly CEC Patient Safety (M&M) Meetings. Strengthen quarterly District PTC meetings. Strengthen quarterly District M&M meetings. Develop community practices. Improve quality of health services in CEC. Improve time sheet and Ideal Clinic record-keeping compliance of the CEC. Monthly review of medicines and investigation use by clinicians per CEC. People with HIV are tested, initiated on treatment, and retained on care in CHCs. Ensure patients in in CEC are screened for any health issues. Ensure clinicians are trained in Emergency Triage, Assessment and Treatment (ETAT). Ensure that clinicians are trained in Basic Life Support (BLS). Ensure Continuing Professional Development (CPD) Meetings. Participate in research projects and publish for peer review. Increased number of research projects presented at Research Conferences. Advise CEC on research and development on disease management. Manage staff performance, leave, training, and development. Manage the preparation and submission of all reports. Manage the deployment and utilization of resources. Manage the unit's operational risk register/plan. Manage the utilization of unit's budget and expenditure.

**ENQUIRIES** : Ms Makgopa Evelyn at 066 156 6669/ 073 464 0234 (during working hours 8h00am to 16:30pm)

#### **DEPARTMENT OF HEALTH**

**ERRATUM: (For KALAFONG PROVINCIAL TERTIARY HOSPITAL):** Kindly note that the following posts of Registrar (Medical) within the Radiology and Internal Medicine that was advertised in Public Service Vacancy circular 13 dated 19 April 2024 for Kalafong Provincial Tertiary Hospital, the correct address is Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book.

#### **OTHER POSTS**

**POST 14/198** : **MEDICAL SPECIALIST GRADE 1-3 REF NO: REFS/020391**  
Directorate: Medical

**SALARY** : R1 271 901 – R2 097 327 per annum, (all-inclusive package)  
**CENTRE** : Tara the H. Moross Centre, Sandton  
**REQUIREMENTS** : Appropriate qualification in psychiatry (FC Psych (SA). MMed (Psych) or equivalent qualification recognised by the HPCSA), which allows registration as a specialist psychiatrist with the Health Professions Council of South Africa (HPCSA). Current registration with the HPCSA as an independent specialist psychiatrist. Candidates with proof that the relevant documents have been submitted will be considered for shortlisting. Sound clinical knowledge and skills in psychiatry. Ability to work in a multi-disciplinary team. Ability to fulfil the required teaching and training requirements. Knowledge of legislation, policies and procedures pertaining to mental health care users. Adequate interpersonal skills as well as professional and ethical conduct at all times. A valid driver's license. Experience or interest in management of eating disorders in adolescents and adults will be an added advantage. This post is a joint appointment with the Division of Psychiatry, University of the Witwatersrand. The incumbent will be expected to participate in the teaching program of the department and to provide training to a range of students and healthcare workers.

**DUTIES** : Provide a direct clinical service and manage a psychiatric inpatient or outpatient unit. The provision of care, treatment, and rehabilitation to mental health care users within the framework of the Mental Health Care Act (No 17 of 2002); involvement in other general psychiatry work as needed. Provide outreach services to District Health services and District/ Regional hospitals. Teaching and training of medical students, medical officers, and psychiatry

registrars, as well as other personnel (e.g. nurses, etc.). To stimulate, assist with and conduct research relevant to the Gauteng Department of Health and Department of Psychiatry. To supervise and manage junior staff, which would include disciplinary responsibilities, if and when necessary. Administrative duties. Active participation in hospital management committees. To assist with the development of policies and protocols of the hospital. Active participation in quality improvement programs including clinical audits, morbidity and mortality meetings and continuous professional development activities. To liaise with external stakeholders when appropriate. To always maintain professional and ethical conduct.

- ENQUIRIES** : Dr. R Price- Hughes Tel No: (011) 535 3001
- APPLICATIONS** : must be delivered to: Tara the H. Moross Centre c/o HR Section, 50 Saxon Road Hurlingham 2196, or be posted to:- Tara the H. Moross Centre, Private Bag X7, Randburg, 2125. Due to technical problems with GPG vacancy website that the institution is consistently facing, applicants are encouraged to apply using hand delivery, postal address.
- NOTE** : Tara Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability, and gender. Applications must consist of a fully completed and signed new (effective from 01/01/2021) Z83 (81/971431) form with a comprehensive CV containing at least three (3) contactable references. Certified copies of qualifications, ID, Statutory Registrations, or other relevant certificates need not be attached when applying for the post. Only short-listed candidates will be required to submit certified documents on or before the interview date following communication from HR. The relevant reference number / post number must be quoted in the application form. In terms of the National Qualification Framework Amendment Act 2019 it is an offence for any person to falsely or fraudulently claim to hold a qualification. Any person found to be misrepresenting their qualifications, work experience or facts in their CV will be disqualified and reported to the appropriate authority.
- CLOSING DATE** : 17 May 2024
- POST 14/199** : **MEDICAL SPECIALIST GRADE 1/2/3 REF NO: CHBAH 837 (X1 POST)**  
 Directorate: Adult Cardiology  
 (This is a Three (3) year training Fellowship in Cardiology, and the candidate will be expected to write the Certificate in Cardiology)
- SALARY** : Grade 1: R1 271 901 – R1 348 635 per annum, (all-inclusive package)  
 Grade 2: R1 451 214 – R1 538 967 per annum, (all-inclusive package)  
 Grade 3: R1 680 780 – R2 097 327 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)  
 : Appropriate qualifications that allow registration with HPCSA as Medical Specialist in normal speciality. Registration with the HPCSA as a Medical Specialist. Current HPCSA registration for 2024/2025.No experience required. Exposure working in the public sector would be add advantage. This exposure should be in terms of clinical service provision, teaching, and research. Highly motivated and enthusiastic to contribute positively to the Division of Cardiology.
- DUTIES** : Provision of a comprehensive clinical service for patients at Chris Hani Baragwanath Academic Hospital; provision of undergraduate and postgraduate medical student teaching; provision of supervision and training of Medical Registrars. Stimulate and undertake research projects. Be a role model for students and staff. Maintain quality assurance standards and other departmental policies. Supervising the management of and managing patients, good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Administrative duties within the Department. Be a role model for students and staff. Participate in all divisional, departmental and faculty meetings to facilitate effective teaching and research as well as to enhance continuing professional development. Perform duties assigned by the Head of Department of Health. Maintain quality assurance standards and other Departmental policies. To assist in teaching programme of both undergraduates and postgraduates. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment.

- ENQUIRIES** : Prof Nethononda Tel No: (011) 933 8197
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 13 May 2024
- POST 14/200** : **MEDICAL SPECIALIST GRADE 1 REF NO: CHBAH: 838 (X1 POST)**  
Directorate: Urology
- SALARY** : Grade 1: R1 271 901 – R1 348 635 per annum, (all-inclusive package)  
Grade 2: R1 451 214 – R1 538 967 per annum, (all-inclusive package)  
Grade 3: R1 680 780 – R2 097 327 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist. Current registration for 2024/2025. Exposure in working in Urology will be an added advantage. Postgraduate with FCUro (SA) and MMed degree and completed full registrar time. **For Grade 1:** 0- 5 years' experience as Medical Specialist. **For Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10 years and above.
- DUTIES** : Perform duties according to guidelines from department of Urology of Chris Hani Baragwanath Hospital. Render a full spectrum of Urology inpatient and Outpatient services. specializes in the diagnosis and treatment of diseases of the urinary tract and the male reproductive system. The urinary tract includes the bladder, urethra, ureters, kidneys, and adrenal glands. The male reproductive system includes the penis, testicles, prostate, and seminal vesicles. May perform surgery, such as removing cancer or opening a blockage, or prescribe medication or other therapies. Provide clinical guidance to designated clinic staff. Perform department administrative duties and post graduate student training. Initiate and participate in clinical research. Render after-hours clinical services. The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care supervising of junior medical staff.

Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Assist the Clinical Head with Administration responsibilities.

**ENQUIRIES  
APPLICATIONS**

: Dr S Doherty Tel No: (011) 933 0838  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/respond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.  
: 13 May 2024

**CLOSING DATE**

**POST 14/201**

: **MEDICAL SPECIALIST: GRADE 1 REF NO: CHBAH 839 (X1 POST)**  
Directorate: Neurology

**SALARY**

: Grade 1: R1 271 901 – R1 348 635 per annum, (all-inclusive package)  
Grade 2: R1 451 214 – R1 538 967 per annum, (all-inclusive package)  
Grade 3: R1 680 780 – R2 097 327 per annum (all-inclusive package)

**CENTRE  
REQUIREMENTS**

: Chris Hani Baragwanath Academic Hospital (CHBAH)  
: Appropriate qualification that allows registration with the HPCSA as Neurologist. Registration with the HPCSA as Neurologist and Current registration for 2024/2025 Confirmation of FCN results from the College of Neurology in the College of Medicine of South Africa (CMSA). **For Grade1:** 0-5 years' experience as Medical Specialist. **For Grade 2:** 5-10 years' experience as Medical Specialist. **Grade 3:** 10 years and above experience as Medical Specialist.

- DUTIES** : The incumbent will be responsible to investigate, diagnose and oversee the treatment of neurology patients in both inpatient and outpatient settings and render a comprehensive neurological service including neurophysiology. Supervision and teaching of junior medical staff. Willing to do commuted overtime and rendering of after-hours (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative and academic meetings. Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOU to monitor, implement, adhere and comply with National Core Standards within the department. Rotate through related departments at various hospitals within the teaching platform and the outreach programs of the department. Preparing and writing of reports. Assist the Clinical Head with administrative responsibilities.
- ENQUIRIES** : Dr N N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 13 May 2024
- POST 14/202** : **DEPUTY MANAGER NURSING REF NO: EHD2024/05/01**  
Directorate: Health Programmes
- SALARY** : R974 493 - R1 111 305 per annum, (all-inclusive remunerative package)
- CENTRE** : Ekurhuleni Health District
- REQUIREMENTS** : Grade 12 with Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. diploma/degree in nursing) that allows registration with SANC as a Professional Nurse. A post-basic nursing qualification with duration of at least one year, accredited with the SANC in one of the specialties R48 (Clinical Nursing Science, Health Assessment, Treatment and Care) or R212(Advanced Midwifery and Neonatal Science) will

be an added advantage. A minimum of 9 years' appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANCA in General Nursing. At least 4 years of the period referred to above must be appropriate/recognizable experience at management level. A valid driver's license and computer literacy is essential. Knowledge, skills, training, and competencies required: Knowledge of relevant legislative framework governing the public service. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Good communication, writing skills, Leadership and Management skills. Good human relations. Problem analysis and decision-making skills. Demonstrate basic understanding of Human Resource and Financial policies and practices. Ability to plan and organize own work, time and that of support personnel to ensure proper implementation of Health Programme in the District. Be able to work under pressure and support activities of the district.

**DUTIES** : Provide guidance and leadership towards the realization of strategic goals and objectives of health programmes within the district. Provide professional, technical and management support for the provision of quality patient care through proper management of health programs. Advocate and ensure the promotion of nursing ethos and professionalism. Develop and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to implementation of health programmes in the district. Establish, maintain, and participate in inter professional and multi-disciplinary teamwork that promotes efficient and effective implementation of health programmes across all settings. Ensure effective management, supervision and utilization of human and material resources. Supervise and support all Health Programmes (Adolescent & Youth services, EPI & Communicable, non-communicable Diseases, LTDOT & Geriatric services, Environmental Health, Mother Child Women Health, Health promotion, Nutrition). Ensure adherence to prescribed nursing policies and procedures. Supervise and ensure the provision of disciplinary and grievance matters. Evaluate and monitor compliance with clinical adherence to National Core standards. Perform all other duties delegated by Supervisor/Manager.

**ENQUIRIES** : Mr Z. Futshane Tel No: (011) 876 1816/064 860 8687  
**APPLICATIONS** : Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 or posted to The Human Resource Manager, Private Bag X1005, Germiston 1400.

**NOTE** : Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE** : 14 May 2024

**POST 14/203** : **MEDICAL REGISTRAR REF NO: CHBAH 840 (X1 POST)**  
 Directorate: Dermatology

**SALARY** : R949 146 per annum, (all-inclusive package)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Current registration with the HPCSA for 2024/2025 as an independent medical practitioner and must be post community service.



- Preference will be given to candidates with Diploma in HIV Management and exposure in Internal Medicine.
- DUTIES** : The incumbent will be responsible for clinical management plans, managing patients using safe; evidence based and compassionate patient care plans, and application of cost containment measures in service delivery. Academically, registrars will attend the Dermatology teaching programme as per the department of Dermatology of the Witwatersrand. To conduct research under supervision- with respect to the attainment of the MMED; teach and supervise undergraduate students. A high level of ethics and professionalism governs the training and service delivery aspects of trainee specialists.
- ENQUIRIES** : Dr N N Mqhayi-Mbambo Tel No: (011) 933 9154/8154
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
- CLOSING DATE** : 13 May 2024
- POST 14/204** : **MEDICAL REGISTRAR REF NO: CHBAH 841 (X1 POST)**  
Directorate: Urology
- SALARY** : R949 146 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Current registration with the HPCSA for 2024/2025 as an independent medical practitioner and must be post community service. Have successfully written CMSA intermediate examinations in surgery. Exposure as Medical Officer in a training institution in a relevant department or outside the training institutions in a relevant department will be added as advantage.
- DUTIES** : Perform duties according to guidelines from the department of Urology of the University of Witwatersrand. Render a full spectrum of Urology inpatient and Outpatient services. Provide clinical guidance to designated clinic staff. Perform department administrative duties and post graduate students. Initiate and participate in clinical research. Render after-hours clinical services.

		Progression through the registrar programme including rotation through other teaching hospitals on the Wits Urology training circuit is expected.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr S Doherty Tel No: (011) 933 0838
	:	Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
<b><u>NOTE</u></b>	:	Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> . The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.
<b><u>CLOSING DATE</u></b>	:	13 May 2024
<b><u>POST 14/205</u></b>	:	<b><u>MEDICAL OFFICER (OBSTETRICS AND GYNAECOLOGY) REF NO: MRH/2024/13</u></b> Directorate: Medical
<b><u>SALARY</u></b>	:	Grade1: R949 146 per annum Grade 2: R1 082 988 per annum Grade 3: R1 253 415 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Mamelodi Regional Hospital Grade 12/Matric and MBChB Degree or appropriate qualification that allows current registration with HPCSA as a Medical Officer. <b>Grade 1:</b> none experience required after registration with the HPCSA as Medical Officer. <b>Grade 2:</b> A minimum of 5 years' experience after registration with the HPCSA as Medical Officer. <b>Grade 3:</b> A minimum of 10 years' experience after registration with the HPCSA' as Medical Officer. Ability to function independently and be part of a multidisciplinary team. Applicant must solution-oriented and have good decision-making skills.
<b><u>DUTIES</u></b>	:	Ensure effective and efficient Obstetrics and Gynaecological service delivery. Provide clinical care and treatment. Manage Obstetrics and Gynaecology emergency. provide training to interns and medical students. Better utilization of resources such as laboratory and blood products. Supervision of undergraduates and interns. Ensure compliance with policies/protocols.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr. BE Mankge Tel No: (012) 841 8305 must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human

Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION** : Mr. MH Hlophe Tel No: (012 841 8329), Recruitment Section  
Ms RM Tloane, (HR Recruitment Section)

**NOTE** : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, and copy of CV. Only shortlisted candidates will be requested to bring certified copies of qualifications and after acquired documents. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

**CLOSING DATE** : 17 May 2024

**POST 14/206** : **MEDICAL DENTIST GRADE 1/2/3 REF NO: CHBAH 842 (X1 POST)**  
Directorate: Maxillo-Facial and Oral Surgery (MFOS)

**SALARY** : Grade 1: R921 906 – R1 021 911 per annum, (all-inclusive package)  
Grade 2: R1 082 988 – R1 182 183 per annum, (all-inclusive package)  
Grade 3: R1 253 415 – R1 561 734 per annum, (all-inclusive package)

**CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)  
Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as a Dentist. Registration with HPCSA as Independent Practice and current registration with HPCSA for 2024/2025. Exposure in MFOS will be an added advantage. **For Grade1:** 0- 5 years' experience as Dentist. **For Grade 2:** 5-10 years' experience as Medical Dentist. **Grade 3:** 10 years and above experience as Medical Dentist.

**DUTIES** : Dentist will be responsible for rendering of clinical services, assessment and treatment of patients. Related administrative duties. Participating in all activities of the discipline in relation to teaching and research. Participating in Departmental audit activities, preparing and writing reports. Rotate through Maxillo-Facial and Oral Surgery (MFOS) Departments at various hospitals as well as hospitals served in their specific outreach programmes. Coordinate and monitor the provision of Oral Health Services. Ensure the promotion of oral Health Services. Ensure quality assurance on Oral Health Services.

**ENQUIRIES APPLICATIONS** : Prof E Rikhotso Tel No: (011) 717 2130  
Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with

the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 13 May 2024
- POST 14/207** : **CLINICAL PSYCHOLOGIST GRADE 1-3 REF NO: REFS/020378**  
Directorate: Psychology
- SALARY** : R827 211 – R1 309 617 per annum, (all-inclusive package)
- CENTRE** : Tara the H. Moross Centre, Sandton
- REQUIREMENTS** : The candidate must have a Master's Degree in Clinical Psychology and current registration with the Health Professions Council of South Africa (HPCSA) in the appropriate category. Broad experience working in a psychiatric setting is required. Knowledge of and experience working with a wide range of patients, and particularly with adults, children, adolescents, and their families is necessary. In-depth knowledge of and experience with complex trauma as well as psychopathology within individuals and within systems is required. Experience in psychometric assessment, different forms of individual and group therapy including DBT, and parent counselling is necessary. Supervising, lecturing, and training skills are also required. The candidate must be abreast of the Mental Health Care Act and the Children's Act and other laws and policies pertaining to the field and have a sound knowledge of professional ethics. The candidate must be computer literate and in possession of a valid driver's license.
- DUTIES** : This post is a joint appointment with Gauteng Health and the University of Witwatersrand. Duties will include psychometric evaluation and the provision of suitable therapeutic modalities and interventions including the out-patient family therapy clinic. In addition, the candidate will be involved with the training and supervision of psychology interns, psychiatric registrars, medical students, and nursing staff. The candidate will work within –and at times lead – a multidisciplinary team. The candidate will assist in coordinating, developing, and promoting service delivery where relevant in the hospital. The candidate will collaborate with and participate in Hospital Committees and the broader academic circuit. They will also serve as a joint appointee of the Department of Psychiatry, University of the Witwatersrand, and participate in the teaching and training of various categories of undergraduate and postgraduate students and health professionals. They will be expected to attend and participate in all relevant ward rounds and meetings. The candidate will need to have knowledge of the local mental health care environment and the ability to identify, implement and provide outreach services to the surrounding community.
- ENQUIRIES** : Prof. Y. Kadish Tel No: (011) 535 3159/60
- APPLICATIONS** : must be delivered to: Tara the H. Moross Centre c/o HR Section, 50 Saxon Road Hurlingham 2196, or be posted to: Tara the H. Moross Centre Private Bag X7, Randburg, 2125. Due to technical problems with GPG vacancy website that the institution is consistently facing, applicants are encouraged to apply using hand delivery, postal address.
- NOTE** : Tara Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability, and gender. Applications must consist of a fully completed and signed new (effective from 01/01/2021) Z83 (81/971431) form with a comprehensive CV containing at least three (3) contactable references. Certified copies of qualifications, ID, Statutory Registrations, or other relevant certificates need not be attached when applying for the post. Only short-listed candidates will be required to submit certified documents on or before the interview date following communication from HR. The relevant reference number / post number must be quoted in the application form. In terms of the National Qualification Framework Amendment Act 2019 it is an offence for any person to falsely or fraudulently claim to hold a qualification. Any person found to be misrepresenting their qualifications, work

experience or facts in their CV will be disqualified and reported to the appropriate authority.

**CLOSING DATE**

: 17 May 2024

**POST 14/208**

: **ASSISTANT MANAGER NURSING REF NO: EHD2024/05/02**  
Directorate: Primary Health Care

**SALARY**

: R715 977 – R818 643 per annum, (plus benefits)

**CENTRE**

: Ekurhuleni Health District (Nokuthela Ngwenya CHC)

**REQUIREMENTS**

: A Grade 12 with Basic R425 qualification (i.e. Diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse specialty. A post-basic nursing qualification with duration of at least one year, accredited with the SANC in one of the specialties R48 (Clinical Nursing Science, Health Assessment, Treatment and Care) or R212(Advanced Midwifery and Neonatal Science). A minimum of 10 years; appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/ recognizable experience at management level. Financial management and human resource management knowledge; Leadership, organizational, decision making and problem-solving skills; Sound knowledge of public service policies, Code of Conduct, Team building and Policy formulation. Computer literacy and driver's license is essential.

**DUTIES**

: To ensure that a comprehensive quality nursing treatment and care service is delivered to patients in a cost effective, efficient, and equitable manner by the facilities. To always ensure compliance to professional and ethical standards. Promote quality of nursing care and ethos as directed by the professional scope of practice and standards as determined by SANC. Facilitate provision of a comprehensive package of service at PHC level and ensure that the facilities adhere to the principles of Batho Pele. Ensure effective implementation of Service and Quality Improvement Plans, Occupational Health, and Safety as well as Quality Assurance Program etc. Ensure compliance with ideal clinic, clinical guidelines and protocols, norms and standards within the facilities. Adhere to Office of the Health Standard Compliance and ensure effective achievement on Ministerial Priorities, Ideal Clinic Compliance and support PHC re-engineering program implementation. Ensure management and control of human, financial and material resources. Monitor utilization of budget to ensure that the clinic functions within the allocated budget. Supervise and monitor staff performance in accordance with Performance Management and Development System (PMDS); develop and implement staff training plan. Attend to grievances of staff and administer discipline; and ensure that absenteeism and abscondment of staff is effectively controlled. Oversee provincial personnel in Local Authority facilities. Ensure submission of day, weekly, monthly, quarterly, and annual reports. General administration duties and management soft skills is mandatory, Deputize the ESDR Deputy Manager when delegated.

**ENQUIRIES**

: Ms N.M Xaba Tel No: (011) 737 9700

**APPLICATIONS**

: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification,

criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**

: 14 May 2024

**POST 14/209**

: **ASSISTANT MANAGER NURSING (AREA) REF NO: EHD2024/05/03**  
Directorate: Quality Assurance

**SALARY**

: R656 964 - R771 309 per annum, (plus benefits)

**CENTRE**

: Ekurhuleni Health District

**REQUIREMENTS**

: Grade 12 with basic R425 qualification (i.e diploma/degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with the SANC as Professional Nurse and current registration. A minimum of 8 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to the above must be recognizable experience at management level. Qualification/certificate in Quality Management will be added advantage. Computer literacy and valid driver's license is essential. Strategic planning, project management, policy analysis and development, financial management, communication, and people management skills (problem solving, decision making and presentation skills). The incumbent needs to be knowledgeable on Health Systems, Quality Assurance Framework, Accreditation and Certification Systems. Relevant legislation, Risk Management as well as the District Health System Skills: Conceptual, analytical and creative thinking. Intersectoral collaboration and engagement with the internal and external clients.

**DUTIES**

: The Incumbent will provide strategic leadership for the Quality Directorate in the District towards the realization of the set strategic goals and objective. Coordinates reporting investigation and management of complaints and Patients Safety Incidents in the District, CHCs and clinics. Participate in selected clinical audit chosen by the health professionals. Serve on institutional/ or provincial committee for selected provincial clinical audit projects. Coordinate provision of and compliance to national and provincial clinical guidelines with the districts. Provide initiative to improve customer care and facilities user-friendly environment. Advocate for and ensure the promotion of Quality Assurance activities. Monitor the implementation of policies, protocols, guidelines, programmes, practices and procedures pertaining to quality improvement plans. Collate and analyse data to establish trends and patterns in health care effectiveness. Utilize information technology and other management information system to manage Quality Assurance Information Improvement of service delivery. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Market and coordinate Service excellence awards for the district. Conduct patient Experience of Care Surveys and share results with relevant stakeholders. Ensure that monthly internal audits are conducted in patients care units and compliance with Norms and Standards. function within a strategic thrust of strengthening the district health system and establishment of the sub-districts, within the given mandates of Primary Health Care service reengineering NHI, Norms and Standards and Ideal clinics. Perform all other duties delegated by Supervisor/Manager.

**ENQUIRIES**

: Ms B. Peloagae at 083 551 2644

**APPLICATIONS**

: Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005, Germiston, 1400.

**FOR ATTENTION**

: Human Resource Manager

**NOTE**

: Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified

copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**

: 14 May 2024

**POST 14/210**

: **OPERATIONAL MANAGER NURSING (PHC) REF NO: EHD2024/05/04**  
Directorate: Primary Health Care

**SALARY**

: R656 964 - R748 683 per annum, (plus benefits)

**CENTRE**

: Ekurhuleni Health District (Winnie Mandela CHC)

**REQUIREMENTS**

: Grade 12 with basic qualification accredited with SANC in terms of Government Notice R425 (i.e., diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post basic nursing qualification, with duration of at least 1 year accredited with SANC in terms of government Notice No R48 in the relevant specialty. A minimum of 9 years appropriate / recognizable experience in nursing after registration as a professional Nurse with SANC. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining 1 year post basic qualification in relevant specialty R48 (Clinical Health Assessment, Diagnosis, Treatment and Care). Computer literacy and driver's license is essential. Knowledge of all Legislation relevant to Health Care Services.

**DUTIES**

: Management of the facility by providing quality comprehensive community health care. Provide administrative services within the facility and provide educational and clinical services. Management of equipment and machinery. Management of HR, Finances and Supply Chain within the facility. Ensure clinical practice by the clinical team in accordance with the Scope of Practice and Nursing Standards. Compile reports, analyses data, identify gaps and take remedial steps. Ensure proper record keeping within the facility Management of resources within facility. Manage and monitor the productivity and performance of employee's development. Manage licensing of staff with all relevant professional bodies. Promote quality of nursing care as directed by the norms and standards & ideal clinic. Ensure community participation. Manage labour relation issues. Ensure implementation of Departmental policies including Batho Pele and Patients' Rights. Liaise with all relevant stakeholders to improve service rendering. Ensure management of Multidisciplinary teams within the facilities. Provide comprehensive primary care services. Ensure effective and efficient coordination and integration of quality Health care. Perform any other delegated duties by Supervisor/Manager. Deputize the Assistant Manager Nursing when the need arises.

**ENQUIRIES**

: Ms M. Tshehla at 083 451 9100

**APPLICATIONS**

: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment

verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.

- CLOSING DATE** : 14 May 2024
- POST 14/211** : **OPERATIONAL MANAGER NURSING SPECIALTY (PN-B3) REF NO: CHBAH 843 (X1 POST)**  
Directorate: Nursing Services (Clinical Support FBU, Trauma Emergency Unit)
- SALARY** : R656 964 – R737 616 per annum, (all inclusive)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic qualification in Health Services Management will be an added advantage. Current registration with the South African Nursing Council. A minimum of nine (9) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post-basic qualification in Trauma Nursing Science. Competencies/Knowledge/Skills: Competencies, leadership, ward management/ward administration, planning, organizing, co-ordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.
- DUTIES** : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stake holders (i.e.inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation of nursing guidelines, norms and standards. Implementation of Ideal Hospital Maintenance Framework Version 2.0. Manage effective utilization and supervision of human, financial and material resources. Co-ordination of provision of effective training and research. Be allocated to work night shifts, weekends, public holidays and relieve the supervisor when required. Maintain professional growth/ethical standards and self-development. Management of personnel performance and review thereof. (Contracting, Midterm review and final assessment).
- ENQUIRIES** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct



Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 13 May 2024
- POST 14/212** : **ASSISTANT MANAGER NURSING SERVICES (DAY AND NIGHT DUTY)**  
**REF NO: HEID/ASD/2024/03 (X2 POSTS)**  
Directorate: Health
- SALARY** : R656 964 per annum  
**CENTRE** : Heidelberg Hospital  
**REQUIREMENTS** : Basic qualification accredited with the South African Nursing Council (SANC) in terms of Government Notice R425 (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A registration with SANC as a Professional Nurse. A minimum of eight (8) years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least three (3) years of the period referred to above must be appropriate/ recognizable experience at management level. Computer literacy is essential. A management Qualification will be an added advantage. Skills: Presentation and report writing skills, Strong Leadership skills, Good Communication and Problem-solving skills, Planning and Organizing skills and Financial Management skills. Problem solving, conflict resolution skills, able to work under pressure. Knowledge in Ideal Hospital Realization Framework and National Health Insurance (NHI). Nursing strategy. PFMA, Labour Relations and other related legislative framework. Ability to work under pressure.
- DUTIES** : Ability to plan and organize including monitoring the objectives of the hospital. Ability to delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care. To provide a therapeutic environment for staff, patients and the public. To provide comprehensive quality nursing care as a member of the multidisciplinary team according to the identified needs of the patients and that must be based on the scientific principle. To delegate and support staff in the execution of quality patient care. To provide direct and indirect supervision of all staff, other clinicians and housekeeping. Identify staff training needs of subordinates, monitor performance and ensure effective development thereof. Exercise control of discipline, grievance and labour relations in terms of the legal frameworks of the department. Formation and implementation of Nursing guideline, practices, policies and procedures. Manage effective utilization and supervision of human, financial and material resources. Coordination of provision effective training and research. Maintain professional growth/ ethical standards and development of self and subordinates. Monitoring service standards and maintaining the set norms and standards of the department. Knowledge of Ideal Hospital Realization Framework and management of patients' safety incidents. Utilize all resources effectively and efficiently in the hospital.
- ENQUIRIES** : Ms LLP Msiza Tel No: (016) 341 1100  
**APPLICATIONS** : Applications can be hand delivered at Heidelberg Hospital Admin block 1. Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery or post office due to institutional technical problems. NB: The closing time on the closing date will be 12h00.
- NOTE** : Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents)) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference

number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA) only when shortlisted. Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

- CLOSING DATE** : 17 May 2024
- POST 14/213** : **OPERATIONAL MANAGER GENERAL GRADE 1 – GRADE 2 REF NO: JUB/03**  
Directorate: Nursing Services
- SALARY** : Grade 1: R520 560 – R596 322 per annum  
Grade 2: R602 964 – R686 211 per annum
- CENTRE** : Jubilee District Hospital
- REQUIREMENTS** : Senior Certificate (Grade 12) or equivalent qualification. Basic R425 Diploma/Degree in Nursing and Midwifery or equivalent qualification that allows registration with SANC as the Professional Nurse. A minimum of 7 (seven) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing and Midwifery. Diploma/Degree in Nursing management will be an added advantage. Demonstrate an in-depth understanding of Nursing Legislation and related legal and ethical nursing practices and how this impact on service delivery. Strong leadership, good communication and sound interpersonal skills are necessary. Computer literate. Service certificate compulsory. South African Nursing Council annual practicing certificate. Valid driver's license. Demonstrate basic understanding of HR, Financial Policies and Practices. Generic competences: Demonstrate effective communication with the patients, supervisors, other health professional and junior colleagues including more complex report writing when required. Work as part of multi-disciplinary team at the Hospital level to ensure good nursing cares by the nursing care by the Nursing Team. Work effectively and amicably at the supervisory level with the person of diverse intellectual, cultural and racial or religious differences. Able to manage own work time and that of junior colleagues to ensure proper nursing service in the Unit.
- DUTIES** : Ensure clinical Nursing practice by the Nursing Team (Unit) in accordance with the Scope of Practice and Nursing standards as determined by the Hospital. Relevant health information to health care users to assist in achieving optional quality health care, goals and objectives including rehabilitation of patients. Maintain constructive working relationship with Nursing and other stakeholders. Participate in the analysis, formulation of and implementation of the Nursing guidelines, protocols, standard operating procedures. Practice Norms and standards and Ideal Hospital Initiatives. Maintain professional growth/ethical standards and development of self and subordinated. Provide direct and indirect supervision of all staff within the unit and give guidance.
- ENQUIRIES** : Ms Aphane K.J Tel No: (012) 717 9300
- APPLICATIONS** : documents must be submitted to Jubilee District Hospital Human Resource Department Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 13 May 2024, Time: 15:00

- POST 14/214** : **CLINICAL PROGRAMME COORDINATOR GRADE 1 REF NO: CHBAH 844**  
 Directorate: Nursing Services – (Nursing Personnel)  
 (This post is a re-advertisement, applicants who applied previously are encouraged to re-apply.)
- SALARY CENTRE REQUIREMENTS** : R520 560- R587 508 per annum, (plus benefits)  
 : Chris Hani Baragwanath Academic Hospital (CHBAH)  
 : Grade 12. Basic qualification accredited with South African Nursing Council in terms of Government Notice 425 i.e., Diploma / Degree in Nursing as a Professional nurse or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 7 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing, at least 2 years of the period referred to above must be appropriate/recognizable experience in Nursing Personnel environment. Current (2024) SANC receipt. Diploma in Health Services Management and Computer literacy will be an added advantage. Competencies/Knowledge/Skills: Computer literacy, Leadership, ward management/administration, planning, organizing, coordination, and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines. Prepared to work in stressful conditions as the need arises. Demonstrate effective communication at all levels of service delivery. Demonstrate an in-depth understanding legislation and ethical practices relating to public service, public health, nursing, and 7other multidisciplinary health professions acts.
- DUTIES** : Supervise, allocate and coordinate Community Service Professional Nurses (Curatorship). Implement nursing ethics, legislation, and related framework. Manage resources effectively and efficiently in the unit. Compile and analyse reports on recruitments and service terminations (death, transfers, and resignations). Collaborating with Nurse Managers in the Cost Centres and Clinical Education & Training Unit (CETU). Collaborate with Human Resources Department (HRD) when processing leaves management and service terminations. Handling of Nursing agencies related matters (Timeous time control sheets submission and, verifying and quality checking of invoices). Representing nursing on different Hospital Committees as assigned by Director Nursing. Perform all the administrative functions required of the job including keeping records of nursing skills based, Applicant should be prepared to undergo medical Surveillance as an inherent job requirement. Comply with the Performance Management and development System (contracting, quarterly reviews and final assessment).
- ENQUIRIES APPLICATIONS** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134  
 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department

reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 13 May 2024
- POST 14/215** : **PROFESSIONAL NURSE-SPECIALTY (POST BASIC MIDWIFERY AND NEONATAL NURSING) GRADE1-2 REF NO: PWH/PNS/02/2024**  
Directorate: Nursing Department
- SALARY** : Grade 1: R451 533 - R 530 376 per annum, plus benefits  
Grade 2: R553 545 - R 686 211 per annum, plus benefits
- CENTRE** : Pretoria West District Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e., Diploma / Degree in Nursing) or equivalent qualification that allows registration with SANC as a professional nurse. A post basic nursing qualification with a duration of at least one year, accredited with SANC in terms of Government notice NO R212 in Post Basic midwifery and Neonatal Nursing Science. A minimum of 4 years appropriate/ recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing. Understanding the Nursing legislation and related legal and ethical Nursing practice. Ability to perform clinical nursing practice in accordance with the scope practice and Nursing Standards. Good communication and interpersonal skills. Knowledge of Code of Conduct and Labour related policies. Able to work as team and manage conflict. Have knowledge of administrative duties including shift leading and relieving the Operational Manager. Have Knowledge of Ideal Hospital Realization and OHSC Framework. Competence: Leadership, ward management/ward and ward administration, planning, organizing, coordination and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and relevant Guidelines in midwifery care. An understanding of all Nursing Legislation and the Health Act.
- DUTIES** : Provision of high-quality comprehensive Midwifery and Neonatal nursing care, Antenatal, Labour, Postnatal. Adhere to basic principles of Infection Prevention and Control. Ensure that Nursing care provided is within the scope of Practice of nurses and the legal framework. Display professionalism and adherence to nursing professional ethics. Supervise and ensure the provision of effective and efficient patient care.
- ENQUIRIES APPLICATIONS** : Ms. P Dhlamini Tel No: (012) 380 1212  
All Applications can be delivered to Staff entrance in a box and registration to confirm submission from 8am to 4pm at Ground Floor. Pretoria West Hospital, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or posted to Pretoria West Hospital, HR Department, Private Bag X02, Pretoria West, 0117.
- NOTE** : Applications must be submitted on a new Z83 form effective from 1 January 2021 form, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The Completed and signed form should be accompanied by a recently updated CV. Applicants must indicate the post reference number on their applications. Failure to submit all the requested documents will result in the application not being considered. Shortlisted candidates will be required to bring certified copies of all qualifications and Id. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. The department is committed to employment equity, People with disabilities are welcome to apply and all those that will represent EE plan of the Hospital. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate

from the South African Qualifications Authority (SAQA) when shortlisted. Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

- CLOSING DATE** : 17 May 2024
- POST 14/216** : **PROFESSIONAL NURSE (SPECIALTY – PSYCHIATRY DAY AND NIGHT)**  
**REF NO: HRM: 03/24 (X10 POSTS)**  
Directorate: Nursing
- SALARY** : R451 533 – R520 560 per annum, (plus benefits)
- CENTRE** : Sterkfontein Hospital
- REQUIREMENTS** : Grade 12, Basic R425 qualification (i.e. Diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a professional nurse. Must have a post- basic nursing qualification in Psychiatric Nursing Science, with a duration of at least one (1) year, accredited with SANC or post basic degree in Psychiatric or Masters degree. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional nurse with SANC in general nursing. Good communication, interpersonal skills collaborative, creative, innovative, and emotional intelligence skills. Understanding and implementation of the nursing legislation including nursing strategy, ethical nursing practices and Ideal hospital framework. Knowledge of Batho -Pele principles, patients right charter. Computer literacy, Driver's license and experience in Psychiatry will be an added advantage.
- DUTIES** : Provision of comprehensive/ complex/ advanced nursing treatment and care to nursing services within the designated speciality unit, in a cost effective, efficient, and equitable manner. Manage crisis, be able to manage complex problems. Implement advanced psychiatric nursing rehabilitative therapeutic programs. Will be a shift leader that is responsible for planning, organizing, coordinating, and supervising whilst ensuring that all quality patient care standards are implemented. Promoting professionalism and always leading by example. Demonstrate effective communication with patients, supervisors and other clinicians including report-writing when required. Manage Patients Safety Incidents and staff Incidents. Expected to serve in Hospital Committees to achieve Hospital goals and act in the capacity of Operational Manager when delegated to do so.
- ENQUIRIES** : Ms. M.M. Sono Tel No: (011) 951 8202
- APPLICATIONS** : Applications must be submitted on a fully completed new format Z83 accompanied by a detailed curriculum vitae with at least two contactable references. Applications to be submitted at the box which will be placed at the main gate, Sterkfontein Road, Krugersdorp, 1740, Monday to Friday 07:30 to 15:30 or P.O Box x 2010, Krugersdorp, 1740.
- NOTE** : The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender, and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidate will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least 2 of which one must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification), recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilise practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 13 May 2024, Time: 12H00

- POST 14/217** : **PROFESSIONAL NURSE THEATRE SPECIALTY REF NO: MRH/2024/14**  
Directorate: Nursing
- SALARY** : R451 533 - R686 211 per annum, (Salary will be determined as per OSD grading)
- CENTRE** : Mamelodi Regional Hospital
- REQUIREMENTS** : Grade 12 Certificate or equivalent NQF level. A basic 425 qualification, Diploma/ Degree in nursing or equivalent qualification that allows current registration with SANC as a professional nurse. Current registration with SANC. A post basic qualification with a duration of at least one year accredited with SANC in Theatre Specialty. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional nurse with SANC in general nursing.
- DUTIES** : Perform both clinical and administrative duties as required as per SANC requested. Provide effective and quality patient care, provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing act, occupational health and safety act and all other applicable prescripts. Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adheres to the principals of Batho Pele. Develop and implement quality assurance program, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient's complaints and waiting time. Promote quality of nursing care as directed by the professional scope of practice and standards determined by the institution and other regulating bodies.
- ENQUIRIES** : Ms. S Mahlangu Tel No: (012) 841 8490
- APPLICATIONS** : must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION** : Ms RM Tloane Tel No: (012) 841 8331, Recruitment Section
- NOTE** : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, and copy of CV. Only shortlisted candidates will be requested to bring certified copies of qualifications and after acquired documents. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.
- CLOSING DATE** : 17 May 2024
- POST 14/218** : **OCCUPATIONAL THERAPIST GRADE 1 ONLY REF NO: EHD2024/05/06**  
Directorate: District Specialist Mental Health Team  
(Contract till 31 March 2025)
- SALARY** : Grade 1: R376 524 – R430 512 per annum, (plus benefits)
- CENTRE** : Ekurhuleni Health District
- REQUIREMENTS** : Grade 12 with an appropriate qualification (degree in Occupational Therapy) that allows for the required registration with the Health Professionals Council of South Africa (HPCSA) in the relevant profession as an Independent Occupational Therapist with current annual registration. Grade 1: Less than 10 years relevant experience after registration with HPCSA as an Independent Occupational Therapist. Good Communication skills. Knowledge of PFMA, Ideal Clinic, and other relevant policies, protocols, and guidelines. Ability to work within a multidisciplinary team to ensure holistic care. Report writing skills. A valid driver's license and computer literacy is essential. Experience in community Occupational Therapy services will be an added advantage. Must be proactive, innovative and an independent team leader. Experience in setting up treatment programs within a PHC setting. Knowledge of mental health legislations and related legal and ethical practices. Knowledge of public service acts and regulations. Good communication, interpersonal, and financial

		management skills. Ability to work independently and in a multi-disciplinary context. Analytic thinking, independent decision making and problem-solving skills.
<b><u>DUTIES</u></b>	:	Assessment and treatment of community mental health patients. Contribute to the development and implementation of Occupational Therapy programs in the community. Follow the relevant policies and SOPs within the Occupational Therapy field. Administrative duties. Develop objectives and action plans for own area of work. Co-ordination of services in the district. Contribution to the awareness, promotion of mental health, and prevention of mental illness.
<b><u>ENQUIRIES</u></b>	:	Ms B. Moleofane Tel No: (011) 876 1836
<b><u>APPLICATIONS</u></b>	:	Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting delivery to 40 Catlin Street, Germiston, 1400 or Private Bag X1005, Germiston, 1400.
<b><u>FOR ATTENTION</u></b>	:	Human Resource Manager
<b><u>NOTE</u></b>	:	Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.
<b><u>CLOSING DATE</u></b>	:	14 May 2024
<b><u>POST 14/219</u></b>	:	<b><u>OCCUPATIONAL THERAPIST GRADE 1 – GRADE 3 REF NO: JUB/04</u></b> Directorate: Mental Health - Therapeutic Services
<b><u>SALARY</u></b>	:	Grade 1: R376 524 – R430 512 per annum Grade 2: R439 755 – R501 630 per annum Grade 3: R514 785 – R623 229 per annum
<b><u>CENTRE</u></b>	:	Jubilee District Hospital
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate (Grade 12) or equivalent qualification. Bachelor's Degree or equivalent qualification in Occupational Therapy. Current registration with the relevant statutory body (HPCSA). The incumbent should have completed community service in Occupational Therapist. Strong leadership, good communication and sound interpersonal skills are necessary. Ability to work as a member of a multidisciplinary team. Analytical thinking, independent decision making and problem-solving skills. A Valid driver's license.
<b><u>DUTIES</u></b>	:	Provide comprehensive Occupational Therapy Services to adult and adolescent Mental Health Care Users (Acute MHCU). Follow prescribed Occupational Therapy processes including assessment/compiling problem list, treatment planning and executing the planned treatment (individual and group sessions). Execute all patient-related record-keeping tasks according to standards set by Quality Assurance principles. Actively participate in program planning in the unit. Execute planned group sessions as planned. Participate in the annual de-initialization program. Work effectively in a multi-disciplinary team and treatment unit based on the group on MHCU. Do general and assigned administrative duties. Participate and supervise allocated students per annual program. Participate in CPD program. Compliance with the PMDS systems.
<b><u>ENQUIRIES</u></b>	:	Mr. MP Madavha Tel No: (012) 717 9382
<b><u>APPLICATIONS</u></b>	:	documents must be submitted to Jubilee District Hospital Human Resource Department Private Bag X449, Hammanskraal, 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.

- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 13 May 2024, Time: 15:00
- POST 14/220** : **DIETICIAN GRADE 1 REF NO: CHBAH 845 (X2 POSTS)**  
Directorate: Dietetics
- SALARY** : Grade 1: R376 524 - R430 512 per annum, (plus service benefits)  
Grade 2: R439 755 - R501 630 per annum, (plus service benefits)  
Grade 3: R514 785 - R623 229 per annum, (plus service benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital Department
- REQUIREMENTS** : Dietetics Degree. Completed Community Service year as a Dietitian. Registration with the Health Professions Council of South African (HPCSA) as a Dietitian with Independent Practitioner status, plus current HPCSA registration for 2024/2025. No experience required after completion of Community Service in Dietetics as required in respect of RSA qualified employee. **For Grade 1:** 0- 3 years' experience. **Grade 2:** 10- years' experience and above. **Grade 3:** 16-years' experience and above. Knowledge requirements: Must have knowledge of current health and public service legislation, regulations, and policies. Knowledge in the application of Clinical Dietetics theory, practices and ethics. Competency requirements: Communication skills, report writing skills, computer literacy (MS Word, MS Excel, PowerPoint etc.), planning and organizational skills, networking and liaison skills, basic Dietetic clinical skills, research skills, analytical skills and presentation skills. The following will be added advantages: Experience in a Tertiary Academic Hospital (including during community service year), and the ability to work as a member of a multidisciplinary team. Effective interpersonal skills, planning and organizational skills and leadership qualities.
- DUTIES** : Render effective patient centered Dietetics services for in- and out-patients in adherence to the scope of practice and health protocols. Assess and treat all patients within allocated clinical load. Carry out all delegated duties, including administrative duties. Implement and adhere to national, provincial, institutional and departmental policies, procedures, regulations, guidelines and SOPs. Participate in CPD activities, research and journal clubs. Work with colleagues and provide relief as and when the need arises. Work as part of a multidisciplinary team. Supervise and train Dietetic students. Train all relevant personnel. Undergo training and development programs for self-development, i.e. Contribute and participate in the professional development of self, colleagues and interdisciplinary team members. Participate in Performance Management and Development (PMDS). Attend relevant meetings. Utilize allocated financial and physical resources properly and efficiently. Participate in the implementation and monitoring of quality assurance standards, such as record keeping, statistics/data collection, assisting with budget control, asset management, etc. Participate in the Department's research projects. Communicate effectively with all stakeholders. Comply with standards and ethical requirements as set out by the HPCSA and the Public Sector Code of Conduct. Carry out duties as delegated to ensure quality patient care and excellent service delivery.
- ENQUIRIES** : Ms. Neo Mongoezi Tel No: (011) 933 8685
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building. (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (Please



refer on the left side of Z83 special notes for clarity) and must be initialled and signed. On the Z83 application form, the Department where position was advertised should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application. Z83 form must be accompanied by recently updated detailed Curriculum Vitae. All experience should be in a chronological order. The experience on the Curriculum Vitae must contain the institution, position, and dates (DD/MM/YYYY) indicating the starting and ending period to be able to calculate the years of experience. The information on the new Z83 must be in sync/correspond with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate and other relevant documents on or before the interview. Candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. HR will conduct Personnel Suitability Checks (PSC) and Verification Checks. The Department reserve the right to conduct verification beyond information provided, where necessary. Failure to submit all the relevant information mentioned above with the exception of HR verification checks, will result in the candidate being disqualified. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged apply.

- CLOSING DATE** : 13 May 2024
- POST 14/221** : **SPEECH THERAPIST / SPEECH AND AUDIOLOGIST GRADE 1 REF NO: CHBAH 846 (X1 POST)**  
 Directorate: Speech Therapy and Audiology (Paediatric)  
 (This post is a re-advertisement, applicants who applied previously are encouraged to re-apply.)
- SALARY** : Grade 1: R376 524 - R430 512 per annum, (plus service benefits)  
 Grade 2: R439 755 - R501 630 per annum, (plus service benefits)  
 Grade 3: R514 785 - R623 229 per annum, (plus service benefits)
- CENTRE REQUIREMENTS** : Chris Hani Baragwanath Academic Hospital (CHBAH)  
 : Qualification in Speech Therapy or Speech Therapy & Audiology, completion of Community service. Independent practice registration with HPCSA. **For Grade 1:** 0- 3 years' experience. **Grade 2:** 10- years' experience and above. **Grade 3:** 16-years' experience and above. Competencies: Knowledge and skills in assessment and management of communication and listening in children with hearing loss. Knowledge and skills in individual therapy and facilitation of support groups; family-focused intervention and development of listening and language in children with hearing loss. Preference will be given to candidates with an additional certificate of post-graduate training in Auditory Verbal Therapy and to those who have experience in providing aural (re)habilitation to children with hearing aids and cochlear implants. Ability to work in a team and contribute to the planning, organisation and coordination of a clinical service. Ability to engage in solution-based problem solving. Display empathy for patients, promote advocacy and facilitate holistic treatment. Applicant should be prepared to undergo medical surveillance as an inherent job requirement.
- DUTIES** : To provide a complete package of care to children and teenagers with hearing loss, including assessment of communication, and listening; counselling, creation of joint intervention goals with the family; assisting in audiological management of these children; provision of individual and group therapy; facilitation of support groups; report-writing, teacher training. Provision of intervention services in accordance with SACIG (South African Cochlear Implant Group) cochlear implant quality standards, best practice guidelines and engage in clinical research. To work within a multidisciplinary team within professional boundaries. To engage in mentoring and audits. To comply with Performance Management processes. To participate in departmental

teambuilding and projects. To adhere to infection control procedures and assist with maintaining accreditation requirements. To participate in departmental research projects.

**ENQUIRIES**  
**APPLICATIONS**

: Dr. Sadna Balton Tel No: (011) 933 0379  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808 and or via courier (Kindly note that the application forms received by the institution after the closing date of the advert irrespective of the reasons will not be considered). Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 application form the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications, service certificate and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications, service certificate, other relevant documents on or before the interview and candidates in possession of a foreign qualification will be required to furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 13 May 2024

**POST 14/222**

: **SOCIAL WORKER GRADE 1 ONLY REF NO: EHD2024/05/07 (X2 POSTS)**  
: Directorate: District Specialist Mental Health Team  
: (Contract till 31 March 2025)

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: Grade 1: R308 247 – R362 439 per annum, (plus benefits)  
: Ekurhuleni Health District  
: Grade 12 with bachelor's degree qualification in Social Work, current registration with the South African Council for Social Services profession (SACSSP) as a Social Worker. Grade 1: Less than 10 years relevant experience after registration with (SACSSP) as a Social Worker. A valid driver's license and computer literacy is essential. Skills (good communication, interpersonal and problem-solving skills). Experience working in community-based rehabilitation will be an added advantage. Knowledge of Public service Acts, regulations and Batho Pele principle. Must be proactive, innovative, self-motivated, goal orientated, solution orientated and independent team player.

**DUTIES**

: To render social work services with regard to care, support, protection and development of individuals, groups, families and communities through relevant programs. To render social work services in the district that complies with the

standard and norms as indicated by health policies. To provide community based social work with focus on health promotion, prevention, and community work. To be willing to do outreach programs in the community. To compile monthly reports, statistic, and other administrative work for social work services. Implement and contribute to proper utilization of allocated financial and physical resources. Implement quality assurance policy and develop appropriate quality improvement plan for social work services. To attend staff meetings, social work forums and trainings.

- ENQUIRIES** : Ms B. Moleofane Tel No: (011) 876 1836
- APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting delivery to 40 Catlin Street, Germiston, 1400 or Private Bag X1005, Germiston, 1400.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.
- CLOSING DATE** : 14 May 2024
- POST 14/223** : **SOCIAL WORKER GRADE 1 REF NO: HRM: 08/24 (X1 POST)**  
Directorate: Social Work
- SALARY** : R308 247 – R357 084 per annum, (plus benefits)
- CENTRE** : Sterkfontein Psychiatric Hospital
- REQUIREMENTS** : An appropriate recognised four (4) year degree in Social Work. Registration with the SA Council for Social Service Professions. Knowledge/experience regarding Health Care Social Work will be an added advantage. Applicant must be able to function within a multi-disciplinary team. Applicant must be willing to rotate between different wards in the hospital. Knowledge of Mental Health Care Act. A valid driver's license and the ability to drive is compulsory. Be computer literate.
- DUTIES** : Render comprehensive health care social work services incorporating case and group work to patients and their next of kin. Render social work services in a mental health setting. Participate in community work and projects when needed. Required to act as a link between the patient and relevant community resources. Function as a member of a multi-disciplinary team. Administrative accountability through keeping statistics and effective record keeping as prescribed. Liaison and networking with community resources. Study, interpret and apply relevant legislation, policies and protocols. Engage in continuous professional development activities. Required to attend ward rounds, conduct home visits, assess home circumstances and provide feedback to the multi-disciplinary team. Demonstrate basic computer literacy as a support tool to enhance service delivery. Demonstrate social work values and the principles of human rights and social justice.
- ENQUIRIES** : Ms. R.O. Reddy Tel No: (011) 956 2027
- APPLICATIONS** : Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance, Monday to Friday from 7:30 to 15:30.
- NOTE** : Application must be submitted on a fully completed new format Z83(81/971431 www.dpsa.gov.za) accompanied by a detailed curriculum vitae with at least two (02) contactable references. The Department of Health is committed to the

achievement and maintenance of diversity and equity employment especially of race, gender and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidates will submit certified copies). If you have not been contacted within three (03) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to personnel suitability checks (PSC), verification (reference checks – provide at least two (02) of which one (01) must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). Recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.

- CLOSING DATE** : 13 May 2024, Time: 12H00
- POST 14/224** : **PROFESSIONAL NURSE INFECTION PREVENTION & CONTROL (IPC)**  
**REF NO: HRM: 06/24 (X1 POST)**  
Directorate: Nursing Services
- SALARY** : R307 473 – R356 832 per annum, plus benefits  
**CENTRE** : Sterkfontein Psychiatric Hospital  
**REQUIREMENTS** : Diploma/ Degree in Nursing or equivalent qualification in nursing that allows registration with SANC as a Professional Nurse with basic psychiatric Nursing qualification. Must have a qualification in Infection Prevention & control (IP&C). A minimum of 10 Years' experience in nursing after registration as a professional Nurse. One year of the period must be in IP&C program. Must be a computer literate (Microsoft word, power point and excel as well as good presentation skills), effective communication skills, problem solving, facilitation, co-ordination, project management and report writing skills. Must have driver's license. Knowledge of Public Service Legislation, Mental Health Care Act, Child justice Act, Criminal Procedure Act, and Ideal hospital framework.
- DUTIES** : Ensure implementation of National and Provincial policies on Infection prevention & Control (IP&C) in the Hospital. Conduct IP&C inspections in the wards and other departments, compile reports and statistics on notifiable diseases as required. Champion the TB program within the hospital. Plan and implement the relevant awareness days according to the IP&C operational plan. Implement and maintain an effective hospital surveillance system in alignment with the infection control policies. Conduct training for different stakeholders on IP&C policies and program. Strengthen and maintain internal and external collaboration with relevant stakeholder. Maintaining professional growth/ ethical standards and self-development. Participate in hospital committees act as the IP&C coordinator as delegated. Be flexible and take on extra responsibilities when needed.
- ENQUIRIES** : Ms. M. Sono Tel No: (011) 951 8202  
**APPLICATIONS** : must be submitted on a fully completed new format Z83 accompanied by a detailed curriculum vitae with at least two contactable references. Applications to be submitted at the box which will be placed at the main gate, Sterkfontein Road, Krugersdorp, 1740, Monday to Friday 07:30 to 15:30 or P.O Box x 2010, Krugersdorp, 1740
- NOTE** : The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender, and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidate will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least 2 of which one must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification), recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 13 May 2024, Time: 12H00

<b><u>POST 14/225</u></b>	:	<b><u>PROFESSIONAL NURSE GRADE 1- 3 CTOP (CHOICE OF TERMINATION OF PREGNANCY) PRACTITIONER REF NO: HEID/PNB/CTOP/2022/03</u></b> Directorate: Health
<b><u>SALARY</u></b>	:	Grade 1: R307 473 per annum Grade 2: R375 480 per annum Grade 3: R451 533 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Heidelberg Hospital <b>Grade 1:</b> Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e., Diploma/Degree in nursing) and or equivalent qualification with the SANC as a Professional Nurse. Registration as a Professional Nurse after post Community Service. Certificate of attendance of CTOP course is compulsory. Current (2023) SANC license to practice. <b>Grade 2:</b> Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) and or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognisable experience in Nursing as a Professional nurse after registration with SANC in General nursing. Certificate of attendance of CTOP course is compulsory. Computer literacy. Current (2023) SANC license to practice. <b>Grade 3:</b> Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/Degree in nursing) and or equivalent qualification with the SANC as a Professional Nurse. A minimum of 20 years appropriate/recognisable experience in Nursing as a Professional nurse after registration with SANC in General nursing. Certificate of attendance of CTOP course is compulsory. Computer literacy Current (2023) SANC license to practice.
<b><u>DUTIES</u></b>	:	Provide safe quality CTOP (Choice of Termination of pregnancy) services by adhering to the three Perinatal practice guidelines of CTOP that relate to termination of pregnancy. Be conversant about the and legal framework. Provide general nursing care, planning, leading, and managing significant proportion of care for women undergoing termination of pregnancy. Ensure compliance to infection control principles and waste management guidelines. Ability to work under pressure. Ability to work independently and in a multi-disciplinary team. Proper and accurate record keeping. Maintenance of confidentiality and counselling skills. Flexibility towards departmental needs. Managing administration functions. Ability to utilize resources effectively, staff development and PMDS. Ensure compliance with Ideal Hospital Realisation Framework, policies, regulations, protocols, guidelines and SOP. Communication and Problem-solving skills and accurate data collection. Perform other duties assigned by the supervisor that are related to the job description that is lawful.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms. L.L.P Msiza Tel No: (016) 341 1100 Applications can be hand delivered at Heidelberg Hospital Admin block 1. Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery or post office due to institutional technical problems. NB: The closing time on the closing date will be 12h00.
<b><u>NOTE</u></b>	:	Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on <a href="http://www.dpsa.gov.za/documents">www.dpsa.gov.za/documents</a> ) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA) only when shortlisted. Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<b><u>CLOSING DATE</u></b>	:	17 May 2024

- POST 14/226** : **PROFESSIONAL NURSE GENERAL REF NO: HRM: 04/24 (X4 POSTS)**  
Directorate: Nursing Services
- SALARY** : R307 473 – R356 832 per annum, plus benefits  
**CENTRE** : Sterkfontein Psychiatric Hospital  
**REQUIREMENTS** : Grade 12, Basic R425/ R880 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a professional nurse in general Nursing. Must have a basic qualification in Psychiatric Nursing Science. Knowledge of Mental Health Care Act, Criminal procedure Act and Child Justice Act. Computer literacy and Driver's license will be an added advantage. Presentation and Leadership skills, Problem Solving, Stress Tolerance and Self-confidence. Innovative, creative, emotional intelligence and project management skills. Understanding and implementation of Nursing legislation including nursing strategy and ethical nursing practices.
- DUTIES** : Provision of optimal, holistic, nursing care with set standard and within a profession/legal framework. Provision of treatment and care to Patients within Psychiatric unit, in a cost effective, efficient, and equitable manner. Implement psychiatric groups in the unit. Will be a shift leader that is responsible for planning, organizing, coordinating, and supervising whilst ensuring that all quality patient care standards are implemented. Manage Human Resource when leading the shift. Promoting professionalism and always leading by example. Apply effective communication with patients, supervisors and other clinicians including report-writing when required. Ensure implementation of IP&C standards, principles, Relevant Legislations, do presentations, manage problems and Patients Safety Incidents in the unit. Implement the National Nursing Strategy. Implement and manage quality improvement plans in the unit, Supervise and mentor student and other nursing categories. Provide direction for implementation of the nursing care plan. Expected to serve in Hospital Committees to achieve Hospital goals and act in the capacity of Operational Manager when delegated to do so.
- ENQUIRIES** : Ms. M.M. Sono Tel No: (011) 951 8202  
**APPLICATIONS** : must be submitted on a fully completed new format Z83 accompanied by a detailed curriculum vitae with at least two contactable references. Applications to be submitted at the box which will be placed at the main gate, Sterkfontein Road, Krugersdorp, 1740, Monday to Friday 07:30 to 15:30 or P.O Box x 2010, Krugersdorp, 1740.
- NOTE** : The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender, and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidate will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least 2 of which one must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification), recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilise practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 13 May 2024, Time: 12H00
- POST 14/227** : **OCCUPATIONAL THERAPY TECHNICIAN GRADE 1 – GRADE 2 REF NO: EHD2024/05/05**  
Directorate: District Specialist Mental Health Team
- SALARY** : Grade 1: R255 078 – R289 719 per annum, (plus benefits)  
Grade 2: R297 441 - R360 951 per annum, (plus benefits)  
**CENTRE** : Ekurhuleni Health District  
**REQUIREMENTS** : Grade 12 with an appropriate qualification Occupational Therapy Technician. Knowledge in community-based Rehabilitation (CBR) and Mental Health Primary Health care services. Registration with HPCSA and current registration with HPCSA as an Occupational Therapy Technician. Ability to be able to work within a multidisciplinary team approach. Problem solving skills and innovative skills. Good communication skills and report writing skills. A valid drivers license is essential.

- DUTIES** : Assess and treat patients who require occupational Therapy treatment according to scope of practice. Do outreach to the surrounding clinics in the area of responsibility. Conduct home visits where required. Plan and conduct exercise and Task Centered Groups. Demonstrate ability to conduct and participate in health promotion, prevention, curative, and rehabilitation disability awareness. Issue assistive devices (as per occupational therapy needs identified). Submit detailed individual monthly report and daily stats using the daily tick registers within the set timelines. Do outreach to the surrounding NGO's and screening for mental illness. Participate in continuous professional development activities (compulsory). Establish support groups and run projects as identified with multidisciplinary team members. Attend and participate in Occupational Therapy monthly professional meetings.
- ENQUIRIES APPLICATIONS** : Ms B. Moleofane Tel No: (011) 876 1836
- FOR ATTENTION NOTE** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting delivery to 40 Catlin Street, Germiston, 1400 or Private Bag X1005, Germiston, 1400.
- NOTE** : Human Resource Manager
- Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.
- CLOSING DATE** : 14 May 2024
- POST 14/228** : **ENROLLED NURSE REF NO: HRM: 05/24 (X2 POSTS)**  
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R209 112 – R233 931 per annum, (plus benefits)  
Sterkfontein Hospital  
Grade 12 or equivalent qualification. Certificate as an Enrolled Nurse. Current registration with the South African Nursing Council. Must have passion for nursing psychiatric patients. Ability to be a team player, must have critical thinking and analytical, good interpersonal and communication skills. Able to handle pressure. Knowledge of the Nursing Act, Ideal Hospital Framework, Public Service Regulation, Patients' Rights Charter, Batho Pele Principles, National Nursing Strategy and other legislative framework. Experience working with psychiatric patients will be an added advantage.
- DUTIES** : Assist with activities of daily living (Maintain hygiene, provide nutrition, and assist with mobility and elimination processes). Provide elementary clinical care (Measure, interprets and record vital signs, Administration of oral medication and injections under direct supervision of a Registered Nurse. Executing nursing care plan for the patient including monitoring of vital signs and other observations. Prepare for and assistance with diagnostic and therapeutic acts by a registered person. Escort patients for clinical investigations when required. Conduct health education and other group activities for patients. Participate in Infection Prevention and Control activities and other Hospital Committees. Report and record patient incidents as per Hospital Protocols. Maintain professional conduct as required by the Public Service Code of Conduct and SANC. Attend in service training as required. Relieve in other wards when necessary.
- ENQUIRIES** : Ms. M.M. Sono Tel No: (011) 951 8202

- APPLICATIONS** : must be submitted on a fully completed new format Z83 accompanied by a detailed curriculum vitae with at least two contactable references. Applications to be submitted at the box which will be placed at the main gate, Sterkfontein Road, Krugersdorp, 1740, Monday to Friday 07:30 to 15:30 or P.O Box x 2010, Krugersdorp, 1740.
- NOTE** : The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender, and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidate will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least 2 of which one must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification), recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilise practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 13 May 2024, Time: 12H00
- POST 14/229** : **NURSING ASSISTANT REF NO: HRM NO: 07/24 (X3 POSTS)**  
Directorate: Nursing
- SALARY** : R165 177 - R186 072 per annum, (plus benefits)
- CENTRE** : Sterkfontein Hospital
- REQUIREMENTS** : Grade 12, or equivalent qualification. Certificate as Enrolled Nursing Assistant with current Registration with the South African Nursing Council (SANC). Passion for working with mentally ill patients. Ability to work within a team and independently, good interpersonal and communication skills. Knowledge of the National Core Standards, Public Service Regulations, Batho-Pele Principles, SANC Regulations and Patients' Rights Charter, Previous Psychiatric experience will be an added advantage.
- DUTIES** : Assisting with activities of daily living (Maintaining hygiene, provide nutrition, and assist with mobility and elimination process). Provide elementary clinical care (Measures, interprets and record vital signs, Administration of oral medication and injections under direct supervision of a registered Nurse. Escort patients for clinical investigation when required. Conduct health education and other group activities for patients. Participate in infection Prevention and control activities and other Hospital Committees. Report and record patient incidents as per Hospital Protocols. Maintain professional conduct as required by the public Service Code of Conduct and SANC. Attend in service training as required. Relieve in other wards when necessary.
- ENQUIRIES** : Ms. M.M. Sono Tel No: (011) 951 8202
- APPLICATIONS** : must be submitted on a fully completed new format Z83 accompanied by a detailed curriculum vitae with at least two contactable references. Applications to be submitted at the box which will be placed at the main gate, Sterkfontein Road, Krugersdorp, 1740, Monday to Friday 07:30 to 15:30 or P.O Box x 2010, Krugersdorp, 1740.
- NOTE** : The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender, and disability. Failure to submit all the requested documents will result in the application not being considered. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidate will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least 2 of which one must be your immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification), recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilise practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 13 May 2024, Time: 12H00



<b><u>POST 14/230</u></b>	:	<b><u>MEDICAL TECHNOLOGIST GRADE 1 – GRADE 3 (SESSION) REF NO: EHD2024/05/08 (X2 POSTS)</u></b> Contract till 31 March 2025 Directorate: Laboratory and Blood Services
<b><u>SALARY</u></b>	:	Grade 1: R248.00 per hour (per session) Grade 2: R290.00 per hour (per session) Grade 3: R340.00 per hour (per session)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Ekurhuleni Health District Grade 12 with National Diploma/BTech degree in Medical Technology/Biomedical Technology that allows for the required registration with the Health Professions Council of South Africa (HPCSA). Current registration with HPCSA. A valid driver's license and computer literacy is essential. Have relevant knowledge of laboratory processes and procedures. Good communication skills, and knowledge of relevant policies, protocols, and guidelines. Report writing skills and problem-solving skills. Must be a proactive, innovative, and independent team leader.
<b><u>DUTIES</u></b>	:	Render Laboratory and Blood services in the allocated area of responsibility in the Sub-district that complies with the standards and norms of the Gauteng Department of Health. Provide Coordination of Laboratory and blood Services management implementation and contribute to the proper rationale use of laboratory and blood services. Manage the risks involved in rendering laboratory services to Primary Health Care (PHC) facilities in Ekurhuleni Health District. Compile monthly reports on laboratory and blood services and perform other administrative duties as delegated by the supervisor. Establish a good working relationship with other stakeholders within the district i.e., TB program NGO/Development Partners, HAST program, Mother, Child, and Women Program, NCD, Outbreak response Committee and Family Medicine Unit. Manage and distribute COVID-19 stock to facilities. Implement quality assurance policies and develop appropriate quality improvement plans for the laboratory and blood services unit. Ensure adherence to government policies and protocols. Monitor and coordinate Point of Care Testing (POCT) equipment and consumables. Manage laboratory stock and results at PHC facilities and monitor the eLABS program in the Sub District. Provide training support on the use of Point of Care Testing equipment and consumables such as blood gas, HB, Syphilis, and other handheld devices. Perform any other duties as delegated by the supervisor.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms F. Nonyane at 083 568 4620 Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting delivery to 40 Catlin Street Germiston 1400 or Private Bag X1005, Germiston, 1400.
<b><u>FOR ATTENTION NOTE</u></b>	:	Human Resource Manager Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> . Applicants should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. No S&T claims and resettlement allowance will be paid.
<b><u>CLOSING DATE</u></b>	:	14 May 2024