



PERFORMANCE AGREEMENT

BETWEEN

THE PRESIDENT OF THE REPUBLIC OF SOUTH AFRICA

AND

THE MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES

PERIOD OF AGREEMENT

JUNE 2019 TO APRIL 2024

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CONSTITUTION AND LEGISLATION

The Constitution of the Republic of South Africa, 1996, stipulates in section 91 (2) that the President appoints the Deputy President and Ministers, assigns their powers and functions, and may dismiss them.

The Constitution of the Republic of South Africa, 1996, stipulates in section 92 (1) that the Deputy President and Ministers are responsible for the powers and functions of the executive assigned to them by the President.

Executive Members' Ethics Act (No. 82 of 1998) state that members of the Cabinet must act according to a code of ethics, created by the President pursuant to the principles and framework established by the Executive Members' Ethics Act of 1998.

The principles of natural justice apply.

MINISTERIAL KEY RESPONSIBILITY AREAS

The constitutional imperatives and obligations contained in Chapter 5 of the Constitutions including but not limited to sections 92, 93, 96, 97, 98, 99, are applicable.

The contents of this agreement set out the powers and functions assigned to you by the President in accordance with Section 91(2).

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KEY RESPONSIBILITY AREA 1: POLITICAL LEADERSHIP CONTRIBUTING TO THE COUNTRY'S TRIPLE CHALLENGES, NDP PRIORITIES AND MEDIUM TERM STRATEGIC FRAMEWORK (MTSF) 2019 – 2024

As Minister in the Cabinet you will contribute **individually and collectively** to addressing the triple challenges of poverty, inequality and unemployment and the MTSF 2019 - 2024.

Priority 1: A Capable, Ethical and Developmental State

Outcome and target	1. IMPROVED GOVERNANCE AND ACCOUNTABILITY			
Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Coordinate engagements between leadership of the executive, legislature and judiciary on strengthening state governance and public accountability	Draft Framework of engagement between the Executive, Judiciary and the Legislative tiers of government developed	New indicator	Draft Framework of engagement between the Executive, Judiciary and the Legislative tiers of government developed by 2021 Framework agreed and implemented by 2022	Ensure that the engagements between executive, legislature and judiciary are coordinated

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KEY RESPONSIBILITY AREA 2: PRIORITY 1: CAPABLE, ETHICAL AND DEVELOPMENTAL STATE


This MTSF priority has a few transversal interventions that apply to all Ministers as per the table below:

Targeted impact: Public value and trust; Active citizenry and partnerships in society

Outcome	2. ETHICAL, PROFESSIONAL AND CAPABLE DEPARTMENT			
Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Root out corruption and put measures in place for prevention	Percentage resolution of reported incidents of corruption in the government	Trends from the Anticorruption Hotline and Crime Statistics	95% resolution of reported incidents of corruption by 2024 via disciplinary and criminal interventions	Enforce consequences for corruption and misconduct
	Ensure functionality of ethics structures and adequate capacity	New	Establish ethics committees and adhere to terms of reference	Oversee the implementation of the ethics structures
Building capacity through human and technological resources to deliver on mandate	Number of services provided through virtual platforms to increases access to services	-	3 Online applications for justice services <ul style="list-style-type: none"> • Online Masters Services (deceased Estate and Trusts) • Online Family Law Services • Domestic Violence and Harassment Order applications Virtual Services	

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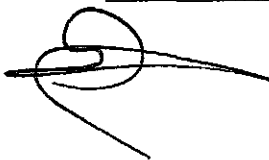
			<ul style="list-style-type: none"> • Audio-visual remand system rolled out in 60 courts • Audio-visual Solution rolled out in 50 sites • Virtual Court Hearings in 21 Chief Magistrate Courts 	
Implement accountability measures for optimal use of state resources	Percentage elimination of wasteful and fruitless expenditure in public sector institutions	2018 Baseline	100% elimination of wasteful and fruitless expenditure incrementally from baseline of 2019 by 2024	Eliminate wasteful and fruitless expenditure
	Percentage reduction of irregular expenditure in public sector institutions	2018 Baseline	75% reduction of irregular expenditure incrementally from baseline of 2019 by 2024	Ensure irregular expenditure is reduced and where it occurs make sure action is taken
	Percentage reduction of qualified audits in the public sector	2018 Baseline	75 % reduction of qualified audits incrementally from baseline of 2019 by 2024	Maintain at least an unqualified audit opinion in your department/s and entities
Develop and implement Integrated One Plan at District/Metro levels	Percentage of integrated one plan implemented	New	100% implementation of Integrated One Plan	<p>Contribute to the alignment of the joined-up plans to MTSF and their responsiveness to long-term development trends stated in the NDP and NSDF.</p> <p>Monitor implementation of One Integrated Plan in</p>

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				all 44 Districts and 8 Metros.
Provide efficient, effective and transformed state legal services	Implementation of State Attorney Amendment Act of 2014.		Policies developed inline the state Attorney's Act by 2021	Policies implemented
	Provision of legal advisory services to the State		State Actions and draft legislations constitutionally compliant	Ensure effective and quality certification and advisory services


Priority 6: Social cohesion and safe communities

Outcome and target	3. IMPROVEMENT IN CORRUPTION PERCEPTION INDEX RATING (Improvement in Corruption Perception Index ranking by 5 (to 68/100))			
Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Enhance the capacity of the NPA, SIU and Special Tribunal established under the SIU Act for civil recoveries	Specialised Commercial Crime Courts established in 5 provinces (LMP, NW, MP, ECD, FS).	5 dedicated specialised commercial crime court (SCCC)	5 SCCCS phased in over the MTSF period. (at least 1 SCCC annually 5 SCCC over 5 years)	Provide resources to ensure Specialised Commercial Crime Courts are established and enhanced in 5 provinces (LMP, NW, MP, ECD, FS).
	Percentage of civil cases enrolled in the Special Tribunal Court	Special Tribunal established in the 2018/2019 financial year	20 cases enrolled per year (with a 10% annual increase)	Ensure the capacity of the Special Tribunal established under the SIU Act for civil recoveries is strengthened

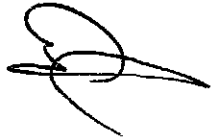
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	Support to SIU provided in terms of proclamations and investigations process		SIU proclamations processed to the President speedily	
Contribute to the fight against organised crime	Percentage conviction rate for cable theft	New performance indicator (baseline to be determined)	74% conviction rate of persons arrested for cable theft	Ensure conviction rate for cable theft is increased.
Improve and strengthen coordination of international cooperation and corruption cases	Number of Policies developed		2 (Policy on Extradition and Policy Mutual Legal Assistance and International Cooperation)	Ensure that the planned policies are completed by 2024
Develop and improve legislative measures of anti-corruption	Anti-corruption and Money Laundering related legislation developed	Protected Disclosures Amendment Bill	Bill approved by Parliament and implemented	Ensure the Bill is introduced to both Houses for approval

Outcome and target	4. FEELING SAFE IN SOUTH AFRICA
	INCREASED FEELING OF SAFETY IN COMMUNITIES <ul style="list-style-type: none"> • 10% All CJS member departments digitally connected to exchange meaningful CJS information to fulfil integrated business processes • 10% increase percentage of households who felt safe walking alone in their areas of residence during the day • 90% of identified organised crime groups/syndicates neutralized)


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Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Implementation of the Integrated criminal justice system	Number of Government Departments and Entities connected to transversal platform and exchanging information electronically	8	11	Provide leadership and oversight to ensure that Government Departments and Entities are connected to transversal platform and exchange information electronically
Reform of the criminal justice system	Criminal Procedure Amendment Bill tabled in Parliament in 2022	Criminal Procedure Act, 1977 as amended on an ad-hoc basis over the years	Criminal Procedure Amendment Bill tabled in Parliament in 2022.	Make sure that the Criminal Procedure Amendment Bill is tabled in Parliament in 2020 is tabled in Parliament in 2022
	Correctional Services Act tabled in Parliament in 2020	Correctional Services Act 111 of 1998	Correctional Services Amendment Act tabled in Parliament in 2022	Make sure that the Correctional Services Act is tabled in Parliament in 2020 is tabled in Parliament in 2022
Advance Constitutionalism and rule of law	Number of relevant international Human Rights instruments ratified or acceded to		3	

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Access to justice for all	Number of new court old courts renovated and , leases agreement finalised	-	6 new courts completed 6 courts renovated and 55 leases contracts finalised	Ensure that access to justice services is increased
	Oversight and support to Legal Aid South Africa		Effective and functional legal Aid system	Ensure provision of legal aid to indigent citizens.
	Transformed masters Services		Policies reviewed and developed (Insolvency Policy, Deceased Estates Policy 2022	Policies implement by 2023
	Reform of the civil justice system and family Law services		Review of the civil justice system and Family Law services finalised by 2022	Implement relevant updated and modernised legislation

Outcome ad target	5. SUCCESSFUL REINTEGRATION OF OFFENDERS INTO SOCIETY (5% increase in offenders under the system of community corrections (parolees, probationers and awaiting trial persons))			
Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Effective, efficient and secure rehabilitation and corrections system	Maintain a 97% compliance with conditions of probation	97% (55 072/ 56775)	97%	Provide leadership and oversight to ensure a 97% compliance with conditions of probation

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Effective and secure parole and community corrections system with victim empowerment	Maintain a 97% compliance with the conditions of parole	97% (16 647/17 190)	97%	Maintain a 97% compliance with the conditions of parole
	Percentage increase in the number of victims participating in Restorative Justice Programme	7 560	5% - 7% annual increase	Increase the number of victims participating in Restorative Justice Programme

	6. SOCIAL COHESION			
Outcome and target	Fostering constitutional Values (90% of population aware of constitution by 2024)			
Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Implementation of the National Action Plan (NAP) to combat racism, racial discrimination, xenophobia and related intolerance	Aligned activities of the law enforcements departments with the NAP in relation to incidents of anti-foreigners	To be determined	Action plan developed by March 2020	Align activities of the law enforcements departments with the NAP in relation to incidents of anti-foreigners
	Hate Speech and Hate Crimes enacted	Hate Speech Bill	Hate Speech and Hate Crimes Bill enacted by 2020	Ensure that the Bill is enacted in 2020

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Repeal or replace apartheid era justice related legislations	Number of Apartheid era justices related legislations repealed or replaced	-	11	Ensure that all identified Justice related legislations due to be repealed are repealed
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7. GENDER- BASED VIOLENCE					
Levels of marginalisation, stigmatisation and discrimination and violence against women, girls and persons with disabilities reduced (All forms of violence against women halved by 2024)					
Outcome and target	Interventions	Indicators	Baseline	Targets	Minister's Responsibility
Contribute to the fight against Gender-based violence		Level of implementation of the NSP activities applicable to Department of Justice and Constitutional Development	Integrated Government POA on Addressing Violence against Women and Children (2013-2018)	100% of NSP activities applicable to Department of Justice and Constitutional Development implemented by 2024	Develop and coordinate the implementation of the NSP activities applicable to DoJ&CD
		Number of legislative instruments to reform the criminal justice system developed		4 Domestic Violence Amendment Act Criminal Law(Sexual Offences and related Matters) Amendment Act Judicial Matters Amendment Act recognition of Customary Marriages Amendment Act	Ensure that all legislations to reform the criminal justice system are finalised

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			Prescription in Civil and criminal Matters (Sexual Offences Amendment Act	
	Number of sexual offences designated in terms of section 55(A) of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007.	-	90	Ensure that all sexual offence courts are designated and functional
	Percentage of disability-related complaints and investigations where reasonable accommodation measures were provided	New indicator	At least 40% compliance by 2024	Provide political leadership and support to ensure disability-related complaints and investigations where reasonable accommodation measures are provided

KEY RESPONSIBILITY AREA 3: INSTITUTIONAL OVERSIGHT OF THE HOD AND DEPARTMENT

Management Area	Key activities	Performance indicators	Targets				
			2019/20	2020/21	2021/22	2022/23	2023/24
Executive Authority oversight over the Deputy Minister							
Executive Authority	Delegation of powers and functions to	Annual updated delegations	Updated delegations	Updated delegations	Updated delegations	Updated delegations	Updated delegations

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oversight over the Deputy Minister	the Deputy Minister						
Executive Authority oversight over the Accounting Officer							
Executive Authority oversight over the Accounting Officer	Management of the performance of the Director General	Implementation of Head of Department Performance Management and Development System	Conclusion of the Performance Agreement, Implementations of the midterm review and Annual Assessment of the DG	Conclusion of the Performance Agreement, Implementations of the midterm review and Annual Assessment of the DG	Conclusion of the Performance Agreement, Implementations of the midterm review and Annual Assessment of the DG	Conclusion of the Performance Agreement, Implementations of the midterm review and Annual Assessment of the DG	Conclusion of the Performance Agreement, Implementations of the midterm review and Annual Assessment of the DG
	Delegation of Public Service Act powers of the Minister to DG	Annual updated delegations	Updated delegation register	Updated delegation register	Updated delegation register	Updated delegation register	Updated delegation register
	Monitor compliance to 30 days payments requirement	Monitoring report with corrective measures where applicable	Annual 30 day payment report with corrective measures implemented where applicable	Annual 30 day payment report with corrective measures implemented where applicable	Annual 30 day payment report with corrective measures implemented where applicable	Annual 30 day payment report with corrective measures implemented where applicable	Annual 30 day payment report with corrective measures implemented where applicable

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The oversight and achievement of departmental strategic goals and annual performance plans and budget

Political oversight on strategic planning and reporting	Oversee the development of departmental Strategic and Annual Performance Plans and monitor the implementation thereof.	Approval of Strategic Plan, Annual Performance Plans	Approved Strategic Plan and Annual Performance Plan	Approved Annual Performance Plan	Approved Annual Performance Plan	Approved Annual Performance Plan	Approved Annual Performance Plan
		Consideration and approval of Quarterly Performance Reports and Annual report	4 Quarterly and Annual report reports approved	4 Quarterly and Annual report reports approved	4 Quarterly and Annual report reports approved	4 Quarterly and Annual report reports approved	4 Quarterly and Annual report reports approved

The oversight and achievement of engendered departmental strategic goals and annual performance plans and budget as per the Gender responsive planning, budgeting, monitoring, evaluation and auditing framework.

Political oversight on engendered strategic planning and reporting	Oversee the development of engendered departmental Strategic and Annual Performance Plans and monitor the implementation thereof.	Approval of engendered Strategic Plan, Annual Performance Plans	Approved engendered Strategic Plan and Annual Performance Plan	Approved Annual engendered Performance Plan	Approved Annual engendered Performance Plan	Approved engendered Annual Performance Plan	Approved Annual engendered Performance Plan
		Consideration and approval of engendered Quarterly Performance Reports and Annual report	4 Quarterly and Annual engendered report(s) approved	4 Quarterly and Annual engendered report(s) approved	4 Quarterly and Annual engendered report(s) approved	4 Quarterly and Annual engendered report(s) approved	4 Quarterly and Annual engendered report(s) approved

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National Department facilitates public involvement, participation and service delivery improvement initiatives							
Support good governance through leading participatory governance and social compacts with stakeholders	Ensure optimal functioning of sectoral participatory governance mechanisms	Development and implementation of Public/Stakeholder Participatory Strategies and Plan	80% implementation of Public/Stakeholder Participatory Plan	80% implementation of Public Participatory/Stakeholder Plan	80% implementation of Public/Stakeholder Participatory Plan	80% implementation of Public/Stakeholder Participatory Plan	80% implementation of Public Participatory Plan
National Departments' and entities' involvement and contribution to the District Development Model							
Involvement and contribution to the District Development Model (DDM)	Participation in the DDM where applicable	Contribute to the development of the "One Plan" and monitor the implementation against the plan	80% achievement of own commitments in the "One Plan"	80% achievement of own commitments in the "One Plan"	80% achievement of own commitments in the "One Plan"	80% achievement of own commitments in the "One Plan"	80% achievement of own commitments in the "One Plan"

KEY RESPONSIBILITY AREA 4: POLITICAL LEADERSHIP AND OVERSIGHT

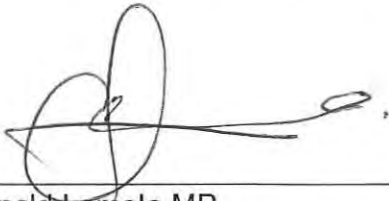
Management Area	Key activities	Performance indicators	Targets				
			2019/20	2020/21	2021/22	2022/23	2023/24
Government structures							
Active participation in Inter-Ministerial Committees, MINMEC's, Cabinet Clusters and	Attendance of Executive structure meeting and	Participation in Executive Structures	Attend and implement 80% of tasks	Attend and implement 80% of tasks	Attend and implement 80% of tasks	Attend and implement 80% of tasks	Attend and implement 80% of tasks

other Executive Structures	performing the tasks related to the structures		associated to member	associated to member	associated to member	associated to member	associated to member
Parliamentary Accountability							
Accountability to the Parliament	Responding to Parliamentary Questions and ensuring accountability of own departments and entities to Parliament	Timely response to Parliamentary Questions and tabling of Plans, Budget and Reports	100% accountability to the Parliament	100% accountability to the Parliament	100% accountability to the Parliament	100% accountability to the Parliament	100% accountability to the Parliament
Oversight on State Owned Companies and Public Entities/Agencies							
Oversight over Public Entities	Perform oversight over the governance and performance of entities	Enter into shareholder compacts and oversee the development of Annual Plans and regular governance and performance of the Entities	Shareholder compact updated, plans approved and performance monitored	Shareholder compact updated, plans approved and performance monitored	Shareholder compact updated, plans approved and performance monitored	Shareholder compact updated, plans approved and performance monitored	Shareholder compact updated, plans approved and performance monitored

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SIGNATURES

I Ronald O Lamola, hereby declare that the information provided in this performance agreement has been agreed upon by myself and the President of South Africa. This is a legal and binding performance agreement that will **be used for assessment purposes**.



Mr Ronald Lamola MP

Minister of Justice and Correctional Services

16/10 2020



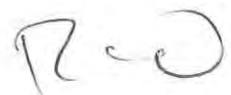
His Excellency Mr MC Ramaphosa

President of the Republic of South Africa

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ANNEXURE 1: EXPLANATORY GUIDELINE

1. CONSTITUTION AND LEGISLATION

This aspect highlights constitutional imperatives, obligations, powers and functions of the President relating to the implementation of Ministerial Performance Agreements. It also points out key legislation in this regard.

2. BACKGROUND AND CONTEXT

In October 2019, Cabinet considered and approved the 2019 – 2024 Medium-Term Strategic Framework (MTSF). The MTSF translates the electoral mandate and the National Development Plan into a 5-year programme of government and comprises the 5-Year Implementation Plan and the Integrated Monitoring Framework, containing clear targets, interventions, resource implications and impacts.



In his State of the Nation Address (SONA) on 20 June 2019, the President confirmed the 7 national priorities, based on the electoral mandate, as follows:

Priority 1: A capable, ethical and developmental state

Priority 2: Economic transformation and job creation

Priority 3: Education, skills and health

Priority 4: Consolidating the social wage through reliable and quality basic services

Priority 5: Spatial integration, human settlements and local government

Priority 6: Social cohesion and safe communities

Priority 7: A better Africa and world

In his reply during the SONA debate, the President further elaborated on why the above 7 priorities are important and demonstrated that government has a clear plan for the road ahead. The key task is speedy and effective implementation. The new Cabinet has a central role in ensuring that the commitments made in the SONA are implemented with the necessary urgency and vigour.

To this end the Ministerial Performance Agreements (MPAs) will be based on the commitments in the State of the Nation Address and selected priority actions from the 2019 - 24 MTSF. Each annual MPA contains a set of specific targets backed by measurable performance indicators to be achieved over the 5- year electoral period, the purpose of which is to put the country on a positive path towards our national development goals and objectives.

As you are aware, upon the announcement of the new Cabinet, the President made the following undertaking to the people of South Africa:

The people who I am appointing today must realise that the expectations of the South African people have never been greater and that they will shoulder a great responsibility. Their performance – individually and collectively – will be closely monitored against specific outcomes. Where implementation is unsatisfactory, action will be taken

It is the aim of this Performance Agreement to give effect to this undertaking.

2. KEY RESPONSIBILITY AREA 1: POLITICAL LEADERSHIP CONTRIBUTING TO THE COUNTRY'S TRIPLE CHALLENGES, NDP PRIORITIES AND MEDIUM TERM STRATEGIC FRAMEWORK (MTSF) 2019 – 2024

This aspect draws directly from the content of the MTSF and SONA and highlights specific responsibilities of the Minister in relation to a particular priority, indicator and target. This will help focus the work of the Minister concerned to the strategic agenda of government. As Minister in the Cabinet you will contribute **individually and collectively** to addressing the triple challenges of poverty, inequality and unemployment and the MTSF 2019 - 2024.

- **Priority:** indicates which of the 7 priorities are directly applicable to the Minister concerned. The Minister is still expected to contribute to the rest of the MTSF as part of the National Executive collective.
- **Target:** provides context to the medium to long-term impact we are seeking to achieve e.g. economic growth.



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- **Outcome:** highlights the broad result area we want to make a difference within a year up to 5 years.
- **Indicators, baselines and targets:** are measures that are directly taken from the MTSF.
- **Minister's responsibility:** this column emphasizes the specific contribution that the Minister must make towards delivery of the intervention in the short to medium term. Where a Minister is mentioned as a lead, he or she must take responsibility to convene other relevant stakeholders towards the implementation of a particular intervention. Where a Minister is mentioned as contributing department, it indicates a need for the Minister to take initiatives towards working with Cabinet colleagues and stakeholders to deliver on the specific intervention. The Cluster system will help with further clarification of these roles and responsibilities.

3. KEY RESPONSIBILITY AREA 2: PRIORITY 1: CAPABLE, ETHICAL AND DEVELOPMENTAL STATE

This MTSF priority has a few transversal interventions that apply to all Ministers, hence it must be included in all Ministerial Performance Agreements. Its content also ties in closely with the next key responsibility areas.


4. KEY RESPONSIBILITY AREA 3: INSTITUTIONAL OVERSIGHT OF THE HOD AND DEPARTMENT

*Shows how you will **provide strategic leadership, direction and oversight** to own departments through the DG in the following areas:*

- *Show how you will manage the performance of Heads of Department and Department*
- *Describe how in executing your role and responsibility you will provide oversight in performing the functions below.*

5. KEY RESPONSIBILITY AREA 4: POLITICAL LEADERSHIP AND OVERSIGHT

- *Describe how in executing your role and responsibility you will provide oversight in performing the functions below.*
- *Show how you will actively participate and contribute to the different governance structures, for example, the Cluster/Committee/s system; to Inter-Ministerial Committees and MinMecs.*

- *Show how you will provide leadership and oversight to State Owned Entities/Agencies that you are responsible for*
- *The oversight and achievement of departmental strategic goals and annual performance plans and budget*
- *National Department facilitates public involvement, participation and Service Delivery Improvement Initiatives*
- *National Department involvement, participation in the District Planning Model*


6. IMPLEMENTATION

To improve the likelihood of achieving the targets above, you are advised to ensure that senior managers in your department translate the priority actions and targets in this agreement into a delivery plan with the following elements:

- Formulating the aspiration: A clear statement of goals, outcomes and targets to be achieved for each priority arising out of a rigorous problem analysis, needs assessment and diagnosis;
- A coherent theory of change – articulating the best way to achieve the aspiration based on relevant theoretical literature and research on local and international cases as well an assessment of current policies and whether they are enablers or constraints. If the latter, then they should be revised and amended accordingly. To note is that in many instances policy development is not a problem, implementation is. However, in some cases revisions to policies may be required and in rare situations new policies may be required to enable the achievement of the priority;
- Setting specific milestones to be reached with leading indicators.
- Interventions (addressing inhibitors/constraints and identifying drivers of performance). Agreeing on who is involved and how those involved will go about contributing to the priority and
- A delivery trajectory mapping out the points from current performance (base line) and showing how implementation of initiatives will shift performance towards the set outcome and target. Points along the delivery trajectory will be used to conduct rapid impact assessments to establish whether real improvement is happening on the ground.

The delivery plan therefore essentially specifies what will be achieved (impact, outcome, target), where it will be achieved, who is involved and how those involved will go about achieving the priority.

Where cooperation from and or coordination with other parties (provincial MECs, National Ministers, Executive Mayors) is required to achieve the priority actions and targets, it is your responsibility to seek out this cooperation and bind the other party/parties to the



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commitments necessary to achieve the targets. In the event that cooperation was not forthcoming, details to this effect as well as how the non-cooperation and coordination failure affected the achievement of the target should be reported on at the bi-annual meeting with President.

Senior officials in your department/s are required to reflect the priority actions and targets in the Strategic Plans and Annual Performance Plans of the Department to ensure they are planned for and properly resourced. Moreover, I also expect that you will enter into a performance agreement with your Director-General that will reflect the priority actions and targets contained in this agreement, in addition to the other key performance areas of the Department.

I expect that you will formally delegate specific areas of responsibility to your Deputy Minister(s) to provide some support to you regarding the priority actions and targets in this agreement, in addition to the other key performance areas of the Department.

7. PERFORMANCE MONITORING AND REVIEW

The process of performance monitoring, evaluation and reporting against the targets will be as follows:

- i. The DPME will prepare a report card on progress with the targets in the respective agreements for the benefit of the President
- ii. In preparation of the scorecard, DPME will obtain initial progress reports with supporting evidence from your department.
- iii. The progress report should provide a succinct summary of progress, current and emerging issues, key actions required or key actions taken, early warning of risks as well as decisions or recommendations to be taken forward and any other comment on progress.
- iv. The report and data will be analysed and validated and a draft scorecard will be produced by DPME. This will be discussed with your department to resolve queries before finalisation. Validation will also include random onsite visits by DPME to verify if delivery took place and within the specifications as set out in the agreement.

The DPME will prepare the scorecard which includes key issues affecting delivery, early warning risks and emerging policy issues for the President a copy of which will be sent to you prior.

In the instance where performance is sub-optimal, a meeting between the President and Minister will be convened. The outcome of the dialogue will be an agreement between the President and Minister on areas of improvement (the remedial actions). These will be



incorporated in the performance score-card of the next performance review. It is only in the case of persistent under-performance that the President may take any action he deems necessary.

Over and above this Cabinet will closely monitor the overall implementation of the 2019 - 24 MTSF. In this regard you are expected to table bi-annual progress reports to Cabinet on progress with regards to your commitments in the MTSF. It will not be sufficient to state in these reports that a particular action has been implemented. What must also be reported on is what the implementation of the action led to in terms of a result or the likely value it would create for society.

Your officials will need to collect administrative data that will allow oversight on progress and make these available to DPME when requested. DPME will triangulate this data with budget expenditure data and output level indicators, where available, and provide its own progress reports to Cabinet. The bi-annual progress reports will also form the basis of the meetings between the President and Ministers to identify and tackle obstacles to implementation.

8. POLITICAL OVERSIGHT OF THE DEPARTMENT

Beyond the priority actions and targets that you will be responsible for (which is the subject of this agreement), your Ministerial responsibilities also extend to:

1. Ensuring an optimal political – administrative interface;
2. Political leadership and oversight: providing strategic leadership to the department for the implementation of the relevant aspects of the electoral mandate/ oversee implementation of MTSF priorities relevant to the sector;
3. Support international and regional integration programmes and commitments (where applicable); and
4. Support good governance in the department by providing institutional oversight of the HOD and Department

9. SPIRIT AND INTENT

There is no question that given the prevailing social, political and economic dynamics and environment, our actions require greater urgency and focus. While (and as I have stated before) there are no short-cuts and quick fixes, it is within our grasp to do the important things, to do them well and to do them without delay.

We have a duty to follow-through on our policy promises to the nation and make greater advances in terms of closing the gap between our development vision and the realities

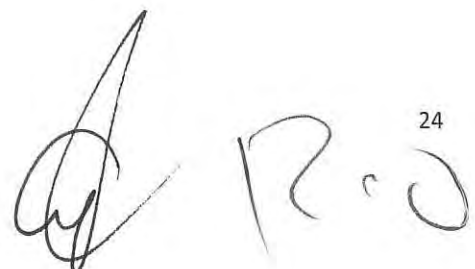


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on the ground. The spirit and intent of the MPAs is to keep us focused on achieving our important targets.

10. PROFESSIONAL DEVELOPMENT

While the MPAs seek to promote results-oriented performance and accountability, the aim of the performance agreements is also to facilitate the professional development of all Ministers as leaders in government tasked with driving the development agenda of the country. In this regard you are encouraged to pursue programmes and initiatives that will provide you with the necessary competencies and tools to carry out your tasks and responsibilities. The Presidency and DPME will endeavour to provide Ministers with support and technical advice should the need exist.



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