



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 42 OF 2025

DATE ISSUED 14 NOVEMBER 2025

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**INDEX
NATIONAL DEPARTMENTS**

NATIONAL DEPARTMENTS	ANNEXURE	PAGES
AGRICULTURE	A	03 - 08
CIVILIAN SECRETARIAT FOR POLICE SERVICE	B	09 - 10
DEFENCE	C	11 - 26
EMPLOYMENT AND LABOUR	D	27 - 30
FORESTRY, FISHERIES AND THE ENVIRONMENT	E	31 - 35
HIGHER EDUCATION AND TRAINING	F	36 - 53
INDEPENDENT POLICE INVESTIGATIVE DIRECTORATE	G	54 - 55
JUSTICE AND CONSTITUTIONAL DEVELOPMENT	H	56 - 60
NATIONAL TREASURY	I	61 - 67
OFFICE OF THE CHIEF JUSTICE	J	68 - 82
OFFICE OF THE PUBLIC SERVICE COMMISSION	K	83 - 86
PLANNING, MONITORING AND EVALUATION	L	87 - 89
SMALL BUSINESS DEVELOPMENT	M	90
WATER AND SANITATION	N	91 - 102

PROVINCIAL ADMINISTRATIONS

PROVINCIAL ADMINISTRATION	ANNEXURE	PAGES
EASTERN CAPE	O	103 - 127
FREE STATE	P	128 - 134
GAUTENG	Q	135 - 140
KWAZULU NATAL	R	141 - 149
LIMPOPO	S	150 - 153
MPUMALANGA	T	154 - 196
NORTHERN CAPE	U	197 - 199
NORTH WEST	V	200 - 201
WESTERN CAPE	W	202 - 231

**PROVINCIAL ADMINISTRATION: EASTERN CAPE
DEPARTMENT OF HEALTH**

<u>APPLICATIONS</u>	:	Applications are submitted via one of the following options on https://erecruitment.ecotp.gov.za/ which is available 24/7 and closes at 23:59 on the closing date. To report technical glitches, for assistance regarding the system, and/or for activation of your profile, send an email with your ID Number, your profile email address, details of the issue to: RecruitmentHeadOffice.gov.za (NB: For technical glitches only – No CVs). Technical support is limited to working hours: (08:00-16:30 Mon-Thursday and 08:00-16:00 on Fri). Refer all application related e-Recruitment enquiries to the specified email address: RecruitmentHeadOffice@echealth.gov.za. For more information, please contact Ms. S Ndlabhu Tel No: (040) 608 1272
<u>CLOSING DATE</u>	:	28 November 2025
<u>NOTE</u>	:	Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Furthermore, Applicants are only required to submit a Z83 form and a comprehensive CV. Communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the Eastern Cape Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.
OTHER POSTS		
<u>POST 42/144</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-ANZO/MIN/01/11/2025 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District An appropriate qualification that allows registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient-centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or postgraduate medical students. Participation in activities within the discipline, including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationships and clinical functioning. The incumbent must also be prepared to train, develop and supervise undergraduate and postgraduate junior doctors.
<u>ENQUIRIES</u>	:	Mr K Praitel Tel No: (039) 797 6070 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

<u>POST 42/145</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-AMA/MIN/02/11/2025 (X6 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Amathole District An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms Njokweni Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/146</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-BCM/MIN/03/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro District An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms N Jaceni Tel No: (043) 7433 006/057 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/147</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-CH/MIN/04/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner.

		Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years' experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Mr L Solomane Tel No: (045) 8071110/1101 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/148</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-JGQ/MIN/05/11/2025 (X14 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Joe Gqabi District
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years' experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Mr JS Ndzinde Tel No: (051) 633 9631 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/149</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-UTH/MIN/06/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Uitenhage Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years' experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate

		medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms D Davids Tel No: (041) 391 8164 or e-Recruitment Enquiries: RecruitmentHeadOffice@ehealth.gov.za
<u>POST 42/150</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO. ECHEALTH/MO-ORT/MIN/07/11/2025 (X17 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms A Sokutu Tel No: (047) 502 9000 or e-Recruitment Enquiries: RecruitmentHeadOffice@ehealth.gov.za
<u>POST 42/151</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-SB/MIN/08/11/2025 (X5 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Sarah Baartman District An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.

<u>ENQUIRIES</u>	:	Ms Z Sulo Tel No: (041) 408 8509 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/152</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-CMRH/MIN/09/11/2025 (X7 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Cecilia Makiwane Regional Hospital An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years' relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms N. Matshaya Tel No: (043) 708 2121 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/153</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-FTH/MIN/10/11/2025 (X6 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years' relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/154</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-FRH/MIN/11/11/2025 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)

<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Frontier Regional Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Mr T Sonxujwa Tel No: (045) 808 4272 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/155</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-LVH/MIN/12/11/2025 (X15 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Livingstone Tertiary Hospital
	:	An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after- hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functioning. The incumbent must also be prepared to train, develop and supervise of undergraduate and post graduate junior doctors.
<u>ENQUIRIES</u>	:	Ms L Mabanga Tel No: (041) 405 2348 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/156</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-MRH/MIN/13/11/2025 (X6 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Mthatha Regional Hospital
	:	An appropriate qualification that allows registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.

<u>DUTIES</u>	:	Provision of quality patient-centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or postgraduate medical students. Participation in activities within the discipline, including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationships and clinical functioning. The incumbent must also be prepared to train, develop and supervise undergraduate and postgraduate junior doctors.
<u>ENQUIRIES</u>	:	Ms Mkhosi Tel No (047) 502 4143/4008 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/157</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-SERH/MIN/14/11/2025 (X7 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, St. Elizabeth Regional Hospital
	:	An appropriate qualification that allows registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient-centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or postgraduate medical students. Participation in activities within the discipline, including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationships and clinical functioning. The incumbent must also be prepared to train, develop and supervise undergraduate and postgraduate junior doctors.
<u>ENQUIRIES</u>	:	Mr Langa Tel No: (039) 253 5012 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/158</u>	:	<u>MEDICAL OFFICER GRADE 1 –3 REF NO: ECHEALTH/MO-NMAH/MIN/15/11/2025 (X10 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R1 001 349 – R1 078 116 per annum, (OSD) Grade 2: R1 142 553 – R1 247 202 per annum, (OSD) Grade 3: R1 322 352 – R1 647 630 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Nelson Mandela Academic Hospital
	:	An appropriate qualification that allows registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must be ready to produce prior or on the interview date an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Grade 1: No Experience required. Grade 2: Minimum of 5 years relevant experience after registration. Grade 3: Minimum of 10 years' experience after registration.
<u>DUTIES</u>	:	Provision of quality patient-centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and/or postgraduate medical students. Participation in activities within the discipline, including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with

		all departmental policies and guidelines regulating employment relationships and clinical functioning. The incumbent must also be prepared to train, develop and supervise undergraduate and postgraduate junior doctors.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469/4320 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/159</u>	:	<u>SPEECH THERAPIST GRADE 1-3 REF NO: ECHEALTH/SPE-MKZH/MIN/24/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, Madzikane Ka Zulu Hospital National Senior certificate, bachelor's degree or equivalent qualification, Speech Therapy or Speech therapy and Audiology that allows for registration with HPCSA as a Speech Therapist or Speech Therapist and Audiologist (dual registration) as an independent practitioner. Proof of current renewal of practice license with HPCSA as a Speech therapist or Speech Therapist and Audiologist (dual registration) Independent practice will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Speech Therapy treatment methods within the speech therapy service and other allocated areas of work, including cerebral palsy management. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Speech Therapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Speech Therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Mr K Praitel Tel No: (039) 797 6070 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/160</u>	:	<u>DIAGNOSTIC RADIOGRAPHER GRADE 1 -3 REF NO: ECHEALTH/DRAD-MCHC/MIN/25/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, Meje CHC National Senior certificate, an appropriate qualification that allows registration with the HPCSA as a Diagnostic Radiographer. Current registration with the HPCSA as a Diagnostic Radiographer. Competencies: Knowledge of relevant legislation guiding the provision of clinical care in the public sector i.e. Health Act, Occupational Health and Safety Act, Patient Rights Charter, Batho Pele principles, Ministerial Priorities and National Core Standards. Good communication skills. Report writing skills. Ability to function as part of a team. Decision making skills. Effective communication with patients, supervisors, other health professionals and colleagues in the multidisciplinary health team. Computer skills.
<u>DUTIES</u>	:	To administer the operations, management and good governance of diagnostic radiography services including all the resources in the Department. Manage the provision of quality Radiography services in the Department, through the

		implementation of appropriate systems and measures. Adhere and ensure compliance with HPCSA Legislation. Monitor and Evaluate services rendered in order to implement continuous quality improvement programs. Performance and supervision of all clinical duties pertaining to the provision of Diagnostic Radiography services. Participate in the development of internal policy, and interact with other related professions within the multi-disciplinary health team. Manage and facilitate the continuous training and Development of staff.
<u>ENQUIRIES</u>	:	Mr K Praim Tel No: (039) 797 6070 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/161</u>	:	<u>SPEECH THERAPIST GRADE 1-3 REF NO: ECHEALTH/SPE-CMRH/MIN/26/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Cecilia Makiwane Regional Hospital
	:	National Senior Certificate, bachelor's degree or equivalent qualification, Speech Therapy or Speech therapy and Audiology that allows for registration with HPCSA as a Speech Therapist or Speech Therapist and Audiologist (dual registration) as an independent practitioner Proof of current renewal of practice license with HPCSA as a Speech therapist or Speech Therapist and Audiologist (dual registration) Independent practice will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Speech Therapy treatment methods within the speech therapy service and other allocated areas of work, including cerebral palsy management. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Speech Therapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Speech Therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms N. Matshaya Tel No: (043) 708 2121 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/162</u>	:	<u>SPEECH THERAPIST GRADE 1-3 REF NO: ECHEALTH/SPE-FTH/MIN/27/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital
	:	National Senior Certificate, bachelor's degree or equivalent qualification, Speech Therapy or Speech therapy and Audiology that allows for registration with HPCSA as a Speech Therapist or Speech Therapist and Audiologist (dual registration) as an independent practitioner. Proof of current renewal of practice license with HPCSA as a Speech therapist or Speech Therapist and Audiologist (dual registration) Independent practice will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights

		Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Speech Therapy treatment methods within the speech therapy service and other allocated areas of work, including cerebral palsy management. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Speech Therapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Speech Therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/163</u>	:	<u>SPEECH THERAPIST GRADE 1-3 REF NO: ECHEALTH/SPE-DNRH/MIN/28/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Dora Nginza Regional Hospital
	:	National Senior Certificate, bachelor's degree or equivalent qualification, Speech Therapy or Speech therapy and Audiology that allows for registration with HPCSA as a Speech Therapist or Speech Therapist and Audiologist (dual registration) as an independent practitioner Proof of current renewal of practice license with HPCSA as a Speech therapist or Speech Therapist and Audiologist (dual registration) Independent practice will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Speech Therapy treatment methods within the speech therapy service and other allocated areas of work, including cerebral palsy management. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Speech Therapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Speech Therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms B Bomela Tel No: (041) 406 4421 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

<u>POST 42/164</u>	:	<u>SPEECH THERAPIST GRADE 1-3 REF NO: ECHEALTH/SPE-NMAH/MIN/29/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Nelson Mandela Academic Hospital National Senior Certificate, bachelor's degree or equivalent qualification, Speech Therapy or Speech therapy and Audiology that allows for registration with HPCSA as a Speech Therapist or Speech Therapist and Audiologist (dual registration) as an independent practitioner. Proof of current renewal of practice license with HPCSA as a Speech therapist or Speech Therapist and Audiologist (dual registration) Independent practice will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Speech Therapy treatment methods within the speech therapy service and other allocated areas of work, including cerebral palsy management. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Speech Therapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Speech Therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469/4320 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/165</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: ECHEALTH/OCT-MKZH/MIN/30/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, Madzikane Ka Zulu Hospital National Senior Certificate, Bachelor's degree or equivalent qualification in Occupational therapy that allows for registration with HPCSA as an Occupational therapist. Proof of current renewal of practice license with HPCSA as an Occupational therapist (Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Occupational therapy treatment methods within Occupational Therapy services and the other allocated areas of work, including management of cerebral palsy services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure

accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Occupational therapy services through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Occupational therapy services and contribute towards research and training.

ENQUIRIES : Mr K Praim Tel No: (039) 797 6070 or e-Recruitment Enquiries: RecruitmentHeadOffice@ehealth.gov.za

POST 42/166 : **OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: ECHEALTH/OCT-CMRH/MIN/31/11/2025**

SALARY : Grade 1: R397 233 – R454 191 per annum, (OSD)
Grade 2: R463 941 - R529 221 per annum, (OSD)
Grade 3: R543 099 – R657 507 per annum, (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Cecilia Makiwane Regional Hospital
: National Senior Certificate, Bachelor's degree or equivalent qualification in Occupational therapy that allows for registration with HPCSA as an Occupational therapist. Proof of current renewal of practice license with HPCSA as an Occupational therapist (Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.

DUTIES : Assess, plan and implement Occupational therapy treatment methods within Occupational Therapy services and the other allocated areas of work, including management of cerebral palsy services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Occupational therapy services through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Occupational therapy services and contribute towards research and training.

ENQUIRIES : Ms N. Matshaya Tel No: (043) 708 2121 or e-Recruitment Enquiries: RecruitmentHeadOffice@ehealth.gov.za

POST 42/167 : **OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: ECHEALTH/OCT-FTH/MIN/32/11/2025**

SALARY : Grade 1: R397 233 – R454 191 per annum, (OSD)
Grade 2: R463 941 - R529 221 per annum, (OSD)
Grade 3: R543 099 – R657 507 per annum, (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Frere Tertiary Hospital
: National Senior Certificate, Bachelor's degree or equivalent qualification in Occupational therapy that allows for registration with HPCSA as an Occupational therapist. Proof of current renewal of practice license with HPCSA as an Occupational therapist (Independent practice) will be required

		prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Occupational therapy treatment methods within Occupational Therapy services and the other allocated areas of work, including management of cerebral palsy services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Occupational therapy services through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Occupational therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/168</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: ECHEALTH/OCT-DNRH/MIN/33/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro, Dora Nginza Regional Hospital
	:	National Senior Certificate, Bachelor's degree or equivalent qualification in Occupational therapy that allows for registration with HPCSA as an Occupational therapist. Proof of current renewal of practice license with HPCSA as an Occupational therapist (Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Occupational therapy treatment methods within Occupational Therapy services and the other allocated areas of work, including management of cerebral palsy services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Occupational therapy services through the development and implementation of appropriate systems, protocols, quality assurance programs and internal

		controls. Market and promote Occupational therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms B Bomela Tel No: (041) 406 4421 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/169</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1-3 REF NO: ECHEALTH/OCT-NMAH/MIN/34/11/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Nelson Mandela Academic Hospital National Senior Certificate, Bachelor's degree or equivalent qualification in Occupational therapy that allows for registration with HPCSA as an Occupational therapist. Proof of current renewal of practice license with HPCSA as an Occupational therapist (Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement Occupational therapy treatment methods within Occupational Therapy services and the other allocated areas of work, including management of cerebral palsy services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Occupational therapy services through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Occupational therapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469/4320 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/170</u>	:	<u>PHYSIOTHERAPIST GRADE 1-3 REF NO: ECHEALTH/PHI-MKZH/MIN/35/11/2025</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District, Madzikane Ka Zulu Hospital National Senior certificate, Bachelor's degree or equivalent qualification in Physiotherapy that allows for registration with HPCSA as a Physiotherapist. Proof of current renewal of practice license with HPCSA as a Physiotherapist (Independent practice) will be required prior or on the interview date.. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement physiotherapy treatment methods within Physiotherapy services and other allocated areas of work, including cerebral Palsy management services. Perform administrative tasks such as accurate

compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Physiotherapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Physiotherapy services and contribute towards research and training.

ENQUIRIES : Mr K Praitel Tel No: (039) 797 6070 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

POST 42/171 : **PHYSIOTHERAPIST GRADE 1-3 REF NO: ECHEALTH/PHI-FTH/MIN/36/11/2025 (X3 POSTS)**

SALARY : Grade 1: R397 233 – R454 191 per annum, (OSD)

Grade 2: R463 941 - R529 221 per annum, (OSD)

Grade 3: R543 099 – R657 507 per annum, (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Frere Tertiary Hospital

: National Senior certificate, Bachelor's degree or equivalent qualification in Physiotherapy that allows for registration with HPCSA as a Physiotherapist. Proof of current renewal of practice license with HPCSA as a Physiotherapist (Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.

DUTIES : Assess, plan and implement physiotherapy treatment methods within Physiotherapy services and other allocated areas of work, including cerebral Palsy management services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Physiotherapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Physiotherapy services and contribute towards research and training.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

POST 42/172 : **PHYSIOTHERAPIST GRADE 1-3 REF NO: ECHEALTH/PHI-DNRH/MIN/37/11/2025 (X2 POSTS)**

SALARY : Grade 1: R397 233 – R454 191 per annum, (OSD)

Grade 2: R463 941 - R529 221 per annum, (OSD)

Grade 3: R543 099 – R657 507 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro, Dora Ngizwa Regional Hospital

: National Senior certificate, Bachelor's degree or equivalent qualification in Physiotherapy that allows for registration with HPCSA as a Physiotherapist. Proof of current renewal of practice license with HPCSA as a Physiotherapist

		(Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement physiotherapy treatment methods within Physiotherapy services and other allocated areas of work, including cerebral Palsy management services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Physiotherapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Physiotherapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms B Bomela Tel No: (041) 406 4421 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/173</u>	:	<u>PHYSIOTHERAPIST GRADE 1-3 REF NO: ECHEALTH/PHI-NMAH/MIN/38/11/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R397 233 – R454 191 per annum, (OSD) Grade 2: R463 941 - R529 221 per annum, (OSD) Grade 3: R543 099 – R657 507 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Nelson Mandela Academic Hospital
	:	National Senior certificate, Bachelor's degree or equivalent qualification in Physiotherapy that allows for registration with HPCSA as a Physiotherapist. Proof of current renewal of practice license with HPCSA as a Physiotherapist (Independent practice) will be required prior or on the interview date. Knowledge, skills and Competencies required: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e. Health Act, Occupational Health and Safety, Patients' Rights Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realisation Framework, etc. Good communication skills, Report writing skills, problem-solving and decision-making, and computer skills. Ability to work in a multi-disciplinary environment. A valid driver's license is an added advantage.
<u>DUTIES</u>	:	Assess, plan and implement physiotherapy treatment methods within Physiotherapy services and other allocated areas of work, including cerebral Palsy management services. Perform administrative tasks such as accurate compilation of monthly statistics, clinical audits, report writing, attend and participate in meetings and assist in the development and implementation of protocols and policies. Provide mentorship and guidance to community service therapists and students. Implement a referral system and ensure accurate record-keeping standards and quality assurance requirements. Participate in the skills development programme of the Department of Health. Assist in safeguarding and evaluating the status of equipment and infrastructure with a repair and maintenance programme, as well as stock control management. Contribute towards planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost centre. Support the supervisor in all transformative changes and additional supervisory tasks as needed. Assist in the provision of high-quality Physiotherapy service through the development and implementation of appropriate systems, protocols, quality assurance programs and internal controls. Market and promote Physiotherapy services and contribute towards research and training.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469/4320 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

<u>POST 42/174</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PNG-CMRH/MIN/16/11/2025 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458 per annum, (OSD) Grade 2: R396 132 – R459 726 per annum, (OSD) Grade 3: R476 367 – R601 638 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Cecilia Makiwane Regional Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration must be produced prior or on the interview date. Grade 1: No experience required, Grade 2: Minimum of ten (10) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within the prescripts of the applicable legislation. Provide a safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt a multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the Batho Pele principles and patients' rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients and take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the EPMDS. Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work-day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms N. Matshaya Tel No: (043) 708 2121 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/175</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PNG-FTH/MIN/17/11/2025 (X11 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458 per annum, (OSD) Grade 2: R396 132 – R459 726 per annum, (OSD) Grade 3: R476 367 – R601 638 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro, Frere Tertiary Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration must be produced prior or on the interview date. Grade 1: No experience required, Grade 2: Minimum of ten (10) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within the prescripts of the applicable legislation. Provide a safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt a multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the Batho Pele principles and patients' rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients and take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the EPMDS. Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work-day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms N Mthitshana Tel No: (043) 709 2487/2532 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

<u>POST 42/176</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PNG-FRH/MIN/18/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458 per annum, (OSD) Grade 2: R396 132 – R459 726 per annum, (OSD) Grade 3: R476 367 – R601 638 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District, Frontier Regional Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration must be produced prior or on the interview date. Grade 1: No experience required, Grade 2: Minimum of ten (10) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within the prescripts of the applicable legislation. Provide a safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt a multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the Batho Pele principles and patients' rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients and take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the EPMDS. Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work-day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Mr T Sonxujwa Tel No: (045) 808 4272 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/177</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PNG-NMAH/MIN/19/11/2025 (X5 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458 per annum, (OSD) Grade 2: R396 132 – R459 726 per annum, (OSD) Grade 3: R476 367 – R601 638 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Nelson Mandela Academic Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration must be produced prior or on the interview date. Grade 1: No experience required, Grade 2: Minimum of ten (10) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within the prescripts of the applicable legislation. Provide a safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt a multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the Batho Pele principles and patients' rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients and take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the EPMDS. Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work-day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469/4320 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za

<u>POST 42/178</u>	:	<u>PROFESSIONAL NURSE GENERAL GRADE 1-3 REF NO: ECHEALTH/PNG-MRH/MIN/20/11/2025 (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R324 384 – R376 458 per annum, (OSD) Grade 2: R396 132 – R459 726 per annum, (OSD) Grade 3: R476 367 – R601 638 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District, Mthatha Regional Hospital Basic R425 qualification (i.e. Degree/Diploma) in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration must be produced prior or on the interview date. Grade 1: No experience required, Grade 2: Minimum of ten (10) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: Minimum of twenty (20) years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Execute duties and functions with proficiency within the prescripts of the applicable legislation. Provide a safe therapeutic environment. Monitor patient activities. Perform standard procedures in terms of policies and procedures. Adopt a multidisciplinary approach to promote holistic patient/client care. Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Maintain accurate and complete patient records. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the Batho Pele principles and patients' rights. To ensure efficient and effective utilisation of resources. Render quality nursing care to patients and take overall management of the unit in the absence of the Operational Manager. Evaluate staff performance adhering to the set standards of the EPMDS. Motivate, coach and mentor staff. Management and control of scheduled drugs. Required to work-day and night duty. Any other duties as required by the supervisor.
<u>ENQUIRIES</u>	:	Ms Mkhosi Tel No: (047) 502 4143/4008 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/179</u>	:	<u>PARAMEDIC GRADE 1-3 REF NO: ECHEALTH/PAR-ANZO/MIN/21/11/2025</u>
<u>SALARY</u>	:	Grade 1: R321 372 - R381 012 per annum, (OSD) Grade 2: R397 308 - R468 600 per annum, (OSD) Grade 3: R487 014 - R556 854 per annum, (OSD) Grade 4: R570 267 – R643 155 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo District EMS Grade 1: Successful completion of the Critical Care Assistant Programme (CCA) that allows registration with HPCSA as a Paramedic. Registration with HPCSA as a Paramedic. None after registration with HPCSA as a Paramedic. Grade 2: Successful Completion of the following courses or obtaining of the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma. Registration with HPCSA as a Paramedic with CCA or a National Diploma. 7 years' experience after registration with HPCSA as Paramedic (CCA). None after registration with HPCSA as a paramedic (National Diploma). Grade 3: Successful Completion of the following courses or obtaining the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma or successful completion of a BTech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with HPCSA as Paramedic (CCA OR NDip) or ECP. Registered Paramedic (CCA) -14 years' experience after registration with HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years' experience after registration with HPCSA as Paramedic. Registered ECP's - None after registration with HPCSA as a paramedic. Grade 4: Successful Completion of the following courses or obtaining the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma or successful completion of a BTech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with HPCSA as Paramedic (CCA OR NDip) or ECP. Registered Paramedic (CCA) -24 years' experience after registration with HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years' experience after registration with HPCSA as Paramedic. Registered ECP's -10 years' experience after registration with HPCSA as an ECP. Knowledge of Advanced

		Life Support protocols within the Paramedic/ ECT scope of practice. A valid code 10 driver's licence with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and transportation of patients at an Advanced Life Support level and be prepared to work in the Aeromedical and Rescue environments. Provide effective pre-hospital Emergency Medical Care and response to incidents when required. Complete and analyze Patient Report Forms for all category of personnel. Ensure effective supervision and maintenance of Emergency Vehicles and equipment in line with the Financial and Fleet directives. Maintain a clean and infection free environment for emergency vehicles and equipment in line with the Infection Control Policy. Ensure effective report writing with regards to accident and incident reports, loss and theft control incidents and safety incidents. Ensure effective communication concerning patients, colleagues, other services, and members of the Public. Supervise and manage rostered shifts and personnel in line with People Management policies and practices. Provide effective administrative support to the Supervisor when required.
<u>ENQUIRIES</u>	:	Mr K Praitel Tel No: (039) 797 6070 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/180</u>	:	<u>PARAMEDIC GRADE 1-3 REF NO: ECHEALTH/PAR-CH/MIN/22/11/2025</u>
<u>SALARY</u>	:	Grade 1: R321 372 - R381 012 per annum, (OSD) Grade 2: R397 308 - R468 600 per annum, (OSD) Grade 3: R487 014 - R556 854 per annum, (OSD) Grade 4: R570 267 – R643 155 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Chris Hani District EMS Grade 1: Successful completion of the Critical Care Assistant Programme (CCA) that allows registration with HPCSA as a Paramedic. Registration with HPCSA as a Paramedic. None after registration with HPCSA as a Paramedic. Grade 2: Successful Completion of the following courses or obtaining of the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma. Registration with HPCSA as a Paramedic with CCA or a National Diploma. 7 years' experience after registration with HPCSA as Paramedic (CCA). None after registration with HPCSA as a paramedic (National Diploma). Grade 3: Successful Completion of the following courses or obtaining the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma or successful completion of a BTech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with HPCSA as Paramedic (CCA OR NDip) or ECP. Registered Paramedic (CCA) -14 years' experience after registration with HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years' experience after registration with HPCSA as Paramedic. Registered ECP's - None after registration with HPCSA as a paramedic. Grade 4: Successful Completion of the following courses or obtaining the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma or successful completion of a BTech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with HPCSA as Paramedic (CCA OR NDip) or ECP. Registered Paramedic (CCA) -24 years' experience after registration with HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years' experience after registration with HPCSA as Paramedic. Registered ECP's -10 years' experience after registration with HPCSA as an ECP. Knowledge of Advanced Life Support protocols within the Paramedic/ ECT scope of practice. A valid code 10 driver's licence with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and transportation of patients at an Advanced Life Support level and be prepared to work in the Aeromedical and Rescue environments. Provide effective pre-hospital Emergency Medical Care and response to incidents when required. Complete and analyze Patient Report Forms for all category of personnel. Ensure effective supervision and maintenance of Emergency Vehicles and equipment in line with the Financial and Fleet directives. Maintain a clean and infection free environment for emergency vehicles and equipment in line with the Infection Control Policy. Ensure effective report writing with regards to accident and incident reports, loss and theft control incidents and safety incidents. Ensure effective communication concerning patients, colleagues, other services, and members

		of the Public. Supervise and manage rostered shifts and personnel in line with People Management policies and practices. Provide effective administrative support to the Supervisor when required.
<u>ENQUIRIES</u>	:	Mr L Solomane Tel No: (045) 8071110/1101 or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/181</u>	:	<u>PARAMEDIC GRADE 1-3 REF NO: ECHEALTH/PAR-ORT/MIN/23/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R321 372 - R381 012 per annum, (OSD) Grade 2: R397 308 - R468 600 per annum, (OSD) Grade 3: R487 014 - R556 854 per annum, (OSD) Grade 4: R570 267 – R643 155 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	OR Tambo District EMS
	:	Grade 1: Successful completion of the Critical Care Assistant Programme (CCA) that allows registration with HPCSA as a Paramedic. Registration with HPCSA as a Paramedic. None after registration with HPCSA as a Paramedic. Grade 2: Successful Completion of the following courses or obtaining of the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma. Registration with HPCSA as a Paramedic with CCA or a National Diploma. 7 years' experience after registration with HPCSA as Paramedic (CCA). None after registration with HPCSA as a paramedic (National Diploma). Grade 3: Successful Completion of the following courses or obtaining the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma or successful completion of a BTech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with HPCSA as Paramedic (CCA OR NDip) or ECP. Registered Paramedic (CCA) -14 years' experience after registration with HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years' experience after registration with HPCSA as Paramedic. Registered ECP's - None after registration with HPCSA as a paramedic. Grade 4: Successful Completion of the following courses or obtaining the following qualification that allows registration with the HPCSA as a Paramedic: Critical Care Assistant (CCA Qualification) or recognised National Diploma or successful completion of a BTech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with HPCSA as Paramedic (CCA OR NDip) or ECP. Registered Paramedic (CCA) -24 years' experience after registration with HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years' experience after registration with HPCSA as Paramedic. Registered ECP's -10 years' experience after registration with HPCSA as an ECP. Knowledge of Advanced Life Support protocols within the Paramedic/ ECT scope of practice. A valid code 10 driver's licence with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and transportation of patients at an Advanced Life Support level and be prepared to work in the Aeromedical and Rescue environments. Provide effective pre-hospital Emergency Medical Care and response to incidents when required. Complete and analyze Patient Report Forms for all category of personnel. Ensure effective supervision and maintenance of Emergency Vehicles and equipment in line with the Financial and Fleet directives. Maintain a clean and infection free environment for emergency vehicles and equipment in line with the Infection Control Policy. Ensure effective report writing with regards to accident and incident reports, loss and theft control incidents and safety incidents. Ensure effective communication concerning patients, colleagues, other services, and members of the Public. Supervise and manage rostered shifts and personnel in line with People Management policies and practices. Provide effective administrative support to the Supervisor when required.
<u>ENQUIRIES</u>	:	Ms Z Mtimba Tel No: (047) 502 9000 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/182</u>	:	<u>PHARMACIST ASSISTANT (POST BASIC) GRADE 1-3 REF NO: ECHEALTH/PAPB-MPD/MIN/39/11/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R264 750 – R298 482 per annum, (OSD) Grade 2: R306 411 - R324 117 per annum, (OSD) Grade 3: R330 540 – R375 381 per annum, (OSD)

<u>CENTRE REQUIREMENTS</u>	: OR Tambo District, Mthatha Pharmaceutical Depot
	: As required by the training facility and the South African Pharmacy Council plus post basic Pharmacist Assistant qualification that allows registration with SAPC as Pharmacist Assistant (Post- Basic). Registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 1: No experience required after registration with the SAPC as Pharmacist Assistant (Post Basic). Grade 2: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Good communication and interpersonal skills. Knowledge of relevant policies and legislation which have an impact on pharmaceutical services, including National Health Act, Good Pharmacy Practice standards, the Pharmacy Act 53 of 1974 as amended and the Medicine and related substance Act 101 of 1965, occupational Health and Safety Act and Skills Development Act. Physically fit and able to lift heavy boxes repeatedly, willingness to work in a temperature-controlled environment (cold-rooms).
<u>DUTIES</u>	: Support the warehouse supervisor/pharmacist in daily operations. Supervise and perform the receiving, storage, issuing and distribution of pharmaceuticals within the designated store, ensuring compliance with FIFO/FEFO stock management principles. Assist in staff supervision, including SOP training, disciplinary process, leave planning and time and attendance monitoring. Participate in stock control processes, including cyclic count and the preparation of the annual and bi-annual stock take. Assist in complaint resolution from health facilities in line with SOPs. Ensure compliance with all relevant legislation, SOPs, and quality standards (GPP, GDP, GWP, Pharmacy Act, PFMA. Ensure Occupational Health and Safety (OHS) compliance, including enforcement of wearing protective clothing and maintaining a safe warehouse environment. Support performance management processes by ensuring that performance reviews are completed as per schedule. Contribute to the development of staff in the warehouse. Must be willing to rotate within different sections of the Warehouse when operationally required.
<u>ENQUIRIES</u>	: or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/183</u>	: <u>PHARMACIST ASSISTANT (POST BASIC) GRADE 1-3 REF NO: ECHEALTH/PAPB-PEPD/MIN/40/11/2025 (X4 POSTS)</u>
<u>SALARY</u>	: Grade 1: R264 750 – R298 482 per annum, (OSD) Grade 2: R306 411 - R324 117 per annum, (OSD) Grade 3: R330 540 – R375 381 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	: Nelson Mandela Metro, PE Pharmaceutical Depot
	: As required by the training facility and the South African Pharmacy Council plus post basic Pharmacist Assistant qualification that allows registration with SAPC as Pharmacist Assistant (Post- Basic). Registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 1: No experience required after registration with the SAPC as Pharmacist Assistant (Post Basic). Grade 2: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post Basic) with the SAPC. Good communication and interpersonal skills. Knowledge of relevant policies and legislation which have an impact on pharmaceutical services, including National Health Act, Good Pharmacy Practice standards, the Pharmacy Act 53 of 1974 as amended and the Medicine and related substance Act 101 of 1965, occupational Health and Safety Act and Skills Development Act. Physically fit and able to lift heavy boxes repeatedly, willingness to work in a temperature-controlled environment (cold-rooms).
<u>DUTIES</u>	: Support the warehouse supervisor/pharmacist in daily operations. Supervise and perform the receiving, storage, issuing and distribution of pharmaceuticals within the designated store, ensuring compliance with FIFO/FEFO stock management principles. Assist in staff supervision, including SOP training, disciplinary process, leave planning and time and attendance monitoring. Participate in stock control processes, including cyclic count and the preparation of the annual and bi-annual stock take. Assist in complaint resolution from health facilities in line with SOPs. Ensure compliance with all relevant legislation, SOPs, and quality standards (GPP, GDP, GWP, Pharmacy Act, PFMA. Ensure Occupational Health and Safety (OHS) compliance,

		including enforcement of wearing protective clothing and maintaining a safe warehouse environment. Support performance management processes by ensuring that performance reviews are completed as per schedule. Contribute to the development of staff in the warehouse. Must be willing to rotate within different sections of the Warehouse when operationally required.
<u>ENQUIRIES</u>	:	or e-Recruitment Enquiries: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/184</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO:</u> <u>ECHEALTH/ECO/NMM/MIN/41/11/2025 (X40 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Nelson Mandela Metro EMS Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicle checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base stations. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms D Davids Tel No: (041) 391 8164 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/185</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO:</u> <u>ECHEALTH/ECO/BCM/MIN/42/11/2025 (X24 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Buffalo City Metro EMS Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms N Jaceni Tel No: (043) 7433 006/057 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/186</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO:</u> <u>ECHEALTH/ECO/AMH/MIN/43/11/2025 (X32 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Amathole EMS Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows

		registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms S Njokweni Tel No: (043) 707 6748 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/187</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO: ECHEALTH/ECO/ORT/MIN/44/11/2025 (X48 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	EMS OR Tambo, Mthatha Station Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms Z Mtimba Tel No: (047) 502 9000 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/188</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO: ECHEALTH/ECO/ALF/MIN/45/11/2025 (X32 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Alfred Nzo EMS Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Mr Praim Tel No: (039) 797 6070 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/189</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO: ECHEALTH/ECO/SBD/MIN/46/11/2025 (X24 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE</u>	:	Sarah Baartman EMS

<u>REQUIREMENTS</u>	:	Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Ms Z Sulo Tel No: (041) 408 8509.or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/190</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO:</u> <u>ECHEALTH/ECO/JGQ/MIN/47/11/2025 (X24 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE</u>	:	Joe Gqabi EMS
<u>REQUIREMENTS</u>	:	Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Mr J.S Ndzinde Tel No: (051) 633 9631 or email: RecruitmentHeadOffice@echealth.gov.za
<u>POST 42/191</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1-3 REF NO:</u> <u>ECHEALTH/ECO/CRI/MIN/48/11/2025 (X24 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R187 488 – R214 368 per annum, (OSD) Grade 3: R217 983 - R286 521 per annum, (OSD)
<u>CENTRE</u>	:	Chris Hani EMS
<u>REQUIREMENTS</u>	:	Grade 1: National Senior Certificate, Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with HPCSA as Basic Ambulance Assistant (BAA). Registration with the HPCSA as BAA. None after registration with the HPCSA as BAA. Knowledge of Basic Life Support protocols. A valid code 10 driver's license with PDP. Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with HPCSA as an Ambulance Emergency Assistant (AEA). Registration with the HPCSA as AEA. Experience: None after registration with HPCSA as AEA. Knowledge of Intermediate Life Support protocols. A valid code 10 driver's license with PDP.
<u>DUTIES</u>	:	Render Emergency Medical Care and Transportation of the sick and injured according to HPCSA protocols. Handle Basic administration, patient records, vehicles checklists, log sheets and other necessary administrative duties. Maintain and clean all equipment, vehicles and base station. Undertake inter-facility transfers of patients. Any other duties assigned by the supervisor.
<u>ENQUIRIES</u>	:	Mr L Solomane Tel No: (045) 807 1110/1101. or email: RecruitmentHeadOffice@echealth.gov.za

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

Free State Department of Agriculture and Rural Development is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Department through the appointment of members to the Glen College Advisory Board and candidates whose appointment will promote representativity will receive preference.

- APPLICATIONS** : Applications, Quoting the reference number, must be forwarded to Mrs S Hlekiso, Private Bag X02, Bloemfontein, 9301 or delivered by Hand to Mrs S Hlekiso in Room 228, 2nd Floor, Admin Building, Glen. Email: cpswarts17@gmail.com
- CLOSING DATE** : 28 November 2025
- NOTE** : Nominations for candidates/Applications must be accompanied by a comprehensive curriculum vitae, accurately detailing the qualifications, copies of academic qualifications, professional membership (if applicable), relevant experience and the identity document. Applicants must clearly indicate the reference number of the Advisory Board that is being applied for on the covering letter of the application. Only short-listed candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following an invitation from the Department to attend an interview, and such qualifications and other related document(s) should be in line with the requirements of the advertisement. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are emailed or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA). Dual citizenship holder must provide the Police Clearance certificate from country of origin when shortlisted. All non-SA citizens will be required to submit a copy of proof of South African permanent residence when shortlisted. Suitable candidates will be subjected to a personnel suitability check (criminal record, financial checks, qualification verification, citizenship checks, reference checks and employment verification). Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please consider your application as unsuccessful. The Department reserves the right not to make any appointment(s). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax. Glen College of Agriculture under the Free State Department of Agriculture and Rural Development is an institution of Higher Learning that facilitates and provides structured agricultural education and training in line with Agricultural Education and Training (AET) strategy. The Glen College executes its mandate within the prescripts of the Higher Education Act 101 of 1997, which requires that the institution should appoint members to serve on the Glen College Advisory Board.

OTHER POST

- POST 42/192** : **GLEN COLLEGE ADVISORY BOARD: DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT REF NO: FSGCB 07/11/2025**
(Three years from 01 December 2025 until 30 November 2028)
Re-advertisement, Candidates who previously applied do not have to re-apply. The Glen College of Agriculture hereby invites nominations/applications for the positions of six (6) external advisory board members who will be serving on the Glen College Advisory Board and Advisory Board sub-committees on a part-time basis.
- SALARY** : Glen College Advisory Board sitting (inclusive of preparation) in accordance with Treasury Regulations Section 20.2.3. Subsistence and travelling allowances when attending College Advisory Board activities and meetings will be paid by the Department in accordance with the applicable guidelines.
- CENTRE** : Glen College of Agriculture
- REQUIREMENTS** : The nominee / applicant must have suitable experience or expertise. Diversity and demographics of South Africa shall be taken into consideration during the

selection process. Moreover, the below categories will be considered in order to cater for the three Advisory Board sub-committees i.e. Human Resources and Ethics Committee, Finance and Audit Committee and a Senate Committee. Candidates will be recruited from the following categories: Individuals who hold a PhD degree in Agriculture or in Education with a minimum of ten (10) years' working experience in governance structures of academic institutions and must be currently working in an Institution of Higher Learning. Individuals who hold a minimum of a degree in Accounting or Finance or Economics or Auditing or Business Administration. Individuals with extensive farming experience or an active role player in the agricultural sector or Glen College alumni. In addition, applicants/nominees must be permanent residents of the Free State Province and be a fit and proper person. Two candidates will be selected under each of the three categories. Thus two Advisory Board members will serve in each of the three sub-committees.

DUTIES

: The College Advisory Board will direct, guide and advise on the following: The implementation and revision of the Glen College of Agriculture strategy to ensure execution of strategic goals as approved by the MEC through Head of Department of Agriculture and Rural Development; Matters concerning the College but fall within the powers of the Executive Authority; Agricultural training and fundraising strategy of the College to the Department; Creation of conducive learning and teaching environment for the academic programmes of the College; Ensuring that the College operates within a national mandate and also reflect regional diversity by responding to unique agricultural production imperatives; Ensures that the College establishes Committees; Ensures involvement of students in the governance and operations of the College; Monitor and evaluate use of funds and resources to ensure prudent utilization in accordance with PFMA; Ensure development of strategic, operations, and risk management plans; Ensure monitoring and evaluation of strategic, operations, and risk management plans; Ensures the development and offering of academic programmes in line with standards set by different academic bodies; Ensures that the College keeps a database of all registered learners/beneficiaries; Ensures that the College register all qualified diplomats and graduates to the National Learners Register of SAQA; Ensure that the College keeps a traceability record of all learners registered or previously registered with the College; Advise the Department on appointment of Principal; Recommend approval of policies and strategic plan of the College to the Department; Report quarterly to the Chief Director and HOD; Advise on the development of business models for the College to be financially viable and self-sustainable; Advise on the development of a marketing strategy; Promotion of good governance and accountability; and Promotion of intergovernmental relationships.

ENQUIRIES

: Mr C Swarts at 083 406 9787

NOTE

: Members of the Advisory Board will be appointed either (1) in their personal capacities (2) to represent their relevant organizations and must broadly represent South African Society. Confirmation of the availability of the nominee is also required. Preference will be given to candidates whose appointments will enhance representativity.

DEPARTMENT OF HEALTH

CLOSING DATE

: 28 November 2025

NOTE

: Applications must be submitted on new Z83 form. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered.". Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The

Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan

MANAGEMENT ECHELON

<u>POST 42/193</u>	:	<u>CHIEF EXECUTIVE OFFICER (X2 POSTS)</u>
<u>SALARY</u>	:	R1 266 714 - R1 492 122 per annum (Level 13), all -inclusive package consists of 70% basic salary and 30% flexible portion that be structured in terms of the applicable rules, Medical Aid (Optional) Employee must meet the prescribed requirements.
<u>CENTRE</u>	:	Bongani Regional Hospital Ref No: H/C/8/2025 (X1 Post) Mofumahadi Manapo Regional Hospital Ref No: H/C/9/2025 (X1 Post)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate undergraduate qualification (NQF level 7) in a Health/Social Science or related field or 4-year degree in an appropriate management field as recognized by SAQA. Minimum of 10 years experience in public health sector. At least 5 years' experience at a middle/senior managerial level or Employment Equity EEA, DDA. Successful completion of the Nyukela Public Service SMS Pre-entry Programme as endorsed by the National School of Government, available as an online course on https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/ , prior to finalisation of appointment, is a requirement for all SMS positions. 138 The course is available at the National School of Governance (NSG) under the name "Certificate for entry into the SMS" and the full details can be sourced from the following link: https://www.thensg.gov.za/trainingcourse/sms-preentry-programme/ . All costs associated herewith are the responsibility of the applicant). Experience: Appropriate experience and a proven track record in all major aspects of management within a healthcare environment. Inherent requirements of the job: Valid driver's license. Willingness to travel across the province as required. Competencies (knowledge/skills): Strong corporate management skills within a health service environment. Policy implementation and guidelines development. Strong business orientation with the proven skills and ability in the financial management of health services. Open-minded and the ability to accommodate diverse views. Innovative, creative and lateral thinker. Ability to think fast, decisively and appropriately to rapidly changing situations. Adaptive leadership capabilities. High level of computer literacy, with proficiency in MS Word, Excel, Access, PowerPoint, internet-based applications, and email communication.
<u>DUTIES</u>	:	Plan, direct, co-ordinate, manage Health Care and Administrative support service effectively and efficiently as an integral part of the health service delivery in the area served by the hospital. Represent the hospital authoritative at Provincial and Public Forums. Prepare a Business Plan for the hospital to ensure that is in line with the departmental strategic plan. Plan, co-ordinate and ensure the effective and efficient overall management of the hospital in terms of relevant acts and delegation. Human Resource Management. Procurement and Management of equipment and facilities. Corporate Governance. Implement and manage an information technology policy, systems and procedures to support the effective and efficient delivery of services. Manage all aspects of patient care and ensure health, safety, welfare of patient and quality improvement. Ensure comprehensive compliance with standards to provide quality care. Serve on various internal and external committees, and

provide input into the development of Provincial policy and strategy on the provision of health/medical care.
ENQUIRIES : Dr GM London Tel No: (051) 408 1846
APPLICATIONS : Applications to be send to: <https://ihealth.fshealth.gov.za/e-Recruitment>

OTHER POST

POST 42/194 : **ASSISTANT MANAGER: PNA7(PHC) REF NO: MMD/ P/01/2025**

SALARY : R755 355 per annum
CENTRE : Mangaung Metro District
REQUIREMENTS : Diploma/Degree in Nursing or equivalent qualifications that allows registration with SANC as a Professional Nurse. A post basic nursing qualification with a duration of at least 1 year accredited with SANC, post basic qualification of Clinical Nursing Science, health assessment, treatment and care (PHC), a minimum of 10 years appropriate/recognizable experience in nursing after registration with SANC as a Professional nurse. Atlest 6 years of the period referred above must be appropriate /recognizable experience after obtaining the 1year post basic qualification, at least 3 year of the period referred to must be appropriate/recognizable experience at Management level. Proof of working experience endorsed by HR (submitted only when shortlisted). Valid driver's license. Skills and Knowledge: Driving Skills. Verbal and written communication, time management, good interpersonal relations. Ability to work under pressure and deliver within tight deadlines, travelling extensively and work extra hours, strong ability to build and work as a team member, computer literacy, strong management and leadership. Coordinate, monitor and analyses data quality assessment. Knowledge of financial management.

DUTIES : Support re-engineering of Primary Health Care to promote access to quality health care service. Implement the assessments, compliance and attainment of ideal clinic status for all facilities in the Local Areas. Monitor performance of key priority programs according to APP and AOP targets. Management of key priority programs. Work as part of a multi-disciplinary team to ensure good quality of care across all disciplines. Perform quality improvements audits and surveys and report Senior Management and multidisciplinary health team. To monitor and evaluate delivery of quality of health care within the Facilities. Provide advice on various aspects of quality care within the entire district. Provide monthly reports to supervisors and Senior Management. Monitor clinical and non-clinical on regular basis to ensure compliance to processes. Represent the entire district at the Provincial Quality, Finance and key priority program forums.

ENQUIRIES : Mr WA Malet, Assistant Manager: Admin and Support, Cell: 0832712534.
 Email: MaletWA@fshealth.gov.za
APPLICATIONS : Applications to be done at: <https://ihealth.fshealth.gov.za/e-Recruitment>.

DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE

APPLICATIONS : applications for the Department of Public Works and Infrastructure to be submitted to: Head: Public Works and Infrastructure, P.O Box 7551, Bloemfontein, 9300 or Applications that are hand delivered must be brought to the Foyer of O.R Tambo House where they must be placed in the appropriately marked box at: Security Ground Floor, O.R Tambo House, St. Andrews Street, Bloemfontein. No applications will be accepted by staff in offices in the building.

CLOSING DATE : 28 November 2025
NOTE : Directions to applicants: Applications must be submitted on the new prescribed Z83 application form obtainable from any Public Service Department or on the internet at <http://www.info.gov.za>. The Z83 should be completed in a manner that allows the selection committee to assess the application based on the information provided on the form. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication. If the certified copies contradict the details on the CV or Z83 form, the candidate will automatically be disqualified and removed from the shortlist. Should an applicant possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). Failure to submit the requested documents will result in the application not being

considered. Applicants must indicate the reference number of the vacancy in their applications. Should an applicant wish to apply for more than one post, separate applications must be submitted i.e. all the documentation must be submitted for each post applied for. Applications received after the closing date and those that do not comply with these instructions will not be considered. Candidates requiring additional information regarding the advertised post should direct their enquiries to the relevant person as indicated in the advertisement. Note: Short-listed candidates will on the day of interview undergo a security assessment. Suitable candidates will be subjected to personnel suitability checks as deemed appropriate and inclusive inter alia of criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification. If you have not been contacted within 4 months of the closing date of this advertisement, please accept that your application was unsuccessful. Faxed or late applications will not be accepted.

OTHER POSTS

POST 42/195 : **ASSISTANT DIRECTOR: RISK MANAGEMENT REF NO: PWI 25/39 (X1 POST)**

SALARY : R468 459 per annum (Level 09)

CENTRE : Bloemfontein

REQUIREMENTS : A three-year Bachelor's degree or equivalent NQF level 7 qualification with Risk Management, Auditing/ Internal Auditing as a major and valid driver's license. 2-3 years' experience in Risk Management, Auditing/ Internal Auditing. Valid driver's licence with exception of persons with disabilities. Experience in the development and implementation of Risk Management systems/strategies Experience of Risk Management soft-ware. Practical experience in a risk management services.

DUTIES : To supervise and implement the risk management framework in the organisation. Participate in the development of the risk management framework. Implement the risk management plan. Support the establishment of the risk management philosophy and culture in the organisation. Advocate and promote risk management in the organisation (awareness activities). Risk maturity – data gathering and quality review. Capacity building (training and development). Develop and maintain stakeholder and client relationships. Continuous monitoring the risk environment. Collect statistical information on indicators of risks. Detect changes in the risk environment (internal and external context). Supervise the capturing of data and maintenance of databases on risk management information. Supervise and undertake studies and analysis for identifying risks to establish the internal and external organisation context. Supervise, facilitate and advice on the risk management assessment process. Facilitate the identification of risks. Analysis of risks. Risk evaluation. Risk response. Compile risk profile (ensure and maintain risk register). Compile reports as required. Monitor and review the identified risk response activities. Monitoring the implementation of the progress of activities to address risks as agreed on. Revising risk response activities. Supervise employees to ensure an effective risk management service. This would, inter alia, entail the following. General supervision of employees. Allocate duties and perform quality control on the work delivered by supervisees. Advice and lead supervisees with regard to all aspects of the work. Manage performance, conduct and discipline of supervisees. Ensure that all supervisees are trained and developed to be able to deliver work of the required standard efficiently and effectively.

ENQUIRIES : Mr PT Tshitannye, Tel No: (051) 492 3844
APPLICATIONS : Email address: e-recruitmentfspwi03@fsworks.gov.za

POST 42/196 : **INTERNAL AUDITOR REF NO: PWI 25/40 (X2 POSTS)**

SALARY : R325 101 per annum (Level 07)

CENTRE : Bloemfontein

REQUIREMENTS : A degree in Auditing/Accounting or equivalent NQF 7 qualification. Good understanding of the audit process and audit approaches. Good communication (verbal and written) skills. Effective report writing. Computer literacy. 3 years Internal Audit experience. Registration with the IISA and/or knowledge of Teammate will serve as an advantage.

<u>DUTIES</u>	:	Assist the audit managers in the development of audit plans. Execution of the audit programmes on control and governance processes associated with the activities under review. Participate in entrance and exit conference meetings. Compilation of adequate audit working papers as well as review of junior officials' work. Perform audits of the department in accordance with the audit methodology. Documenting field work on audits. Assisting in ensuring effective and efficient audits by keeping time records. Execute compliance audits. Prepare and present reports on compliance audits. Conduct follow up audits. Summarise audit findings and develop conclusions on audit findings for presentation to clients. Supervise and transfer auditing skills to Internal Auditors.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms R Mocwaledi Tel No: (051) 492 3817
	:	Email address: e-recruitmentfspwi02@fsworks.gov.za
<u>POST 42/197</u>	:	<u>SENIOR ADMINISTRATIVE CLERK: MUNICIPAL SERVICES – UTILITIES DIVISION REF NO: PWI 25/41 (X3 POSTS)</u> Directorate Operational Property and Housekeeping
<u>SALARY CENTRE REQUIREMENTS</u>	:	R228 321 per annum (Level 05)
	:	Bloemfontein
	:	NQF 4 (Grade 12 or equivalent). No previous experience required. Computer literacy. Good verbal and written communication skills. Planning and organization skills.
<u>DUTIES</u>	:	Render general clerical support services: Ensure the processing of property rates payment. Monitor and reconcile debtors register and PASTEL to ensure correct monthly rental invoicing. Capturing monthly rental invoices on the PASTEL system in line with the signed lease agreements. Request BAS report on a weekly basis to confirm payments received. Allocation of cash receipts on PASTEL system as reflected on BAS report. Compiling debtor's reconciliations between PASTEL and BAS based on payments received. Liaising with the relevant departmental Salary sections to ensure that all PERSAL deductions are correctly implemented in line with signed stop orders. Follow up on outstanding debt in terms of the approved debtors Management and write off in terms of Debt policy.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr G Du Plessis Tel No: (051) 410 7517
	:	Email address: e-recruitmentfspwi@fsworks.gov.za
<u>POST 42/198</u>	:	<u>SENIOR ADMINISTRATIVE CLERK: CONTRACT ADMINISTRATION – DEBTORS SECTION REF NO: PWI 25/42 (X1 POST)</u> Directorate Operational Property and Housekeeping
<u>SALARY CENTRE REQUIREMENTS</u>	:	R228 321 per annum (Level 05)
	:	Bloemfontein
	:	NQF 4 (Grade 12 or equivalent). No previous experience required. Computer.
<u>DUTIES</u>	:	Provide financial administration support services within rates and taxes component: Handling accounts of Eskom, water Boards, Municipalities and other suppliers. Advice and report to management regarding the state of services accounts. Monitor expenditure. Check payment documents with spreadsheet which is developed internally. Request outstanding invoices from the suppliers at least 10 working days before due date. Ensure the monthly reconciliation of municipal accounts in respect of service accounts. Prepare payment batches for processing on BAS and LOGIS. Capture approved payment batches on BAS and LOGIS. Ensure the sound management and control of the services accounts. Accruals and payables for disclosure of financial statements. Ensure the allocation of budgets to correct items, request allocation for the following year and adjustment budget.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms Z Ndenze Tel No: (051) 410 7541
	:	Email address: e-recruitmentfspwi@fsworks.gov.za
<u>POST 42/199</u>	:	<u>SECRETARY: DIRECTOR: STRATEGIC PLANNING REF NO: PWI 25/43</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R228 321 per annum (Level 05)
	:	Bloemfontein
	:	Applicants must be in possession of an appropriate NQF 4 but preferably a Post Matric qualification. Secretarial and typing experience. Knowledge of telephonic etiquette. Records Management and Office administration. Language skills and the ability to communicate well with people at different

levels. High level of reliability. Basic written communication skills. Computer literacy. Sound organizing skills. Good people skills. Ability to act with tact and discretion. Good grooming and presentation.

DUTIES

: Receives telephone calls and refers the calls to the correct role players if not meant for the Director. In the process the jobholder should finalise some enquiries. Records the engagements of the Director. Compile realistic schedules of appointments. Types documents for the Director and other staff within the unit. Operates and ensures that the office equipment, e.g photocopier and shredding machine are in good working order. Provide a clerical support to the Director. Liaise with travel agencies to make travel arrangements. Checks the arrangements when the relevant documents are received. Arranges meetings and events for the Director and the staff in the unit. Identifies venues, invite role players, organises refreshments and sets up schedules for meetings and events. Processes the travel and subsistence claims for the unit. Process all invoices that emanate from the activities of the work of the Director. Records basic minutes of the meetings of the Director where required. Drafts routine correspondence and reports. Does filing of documents for the Director and the unit where required. Administers matters like the leave registers and telephone accounts. Receives, records and distributes all incoming and outgoing documents. Handles the procurement of standard items like stationary, refreshments, etc. Collects all relevant documents to enable the Manager to prepare for meetings.

ENQUIRIES
APPLICATIONS

: Ms IG De Beer Tel No: (051) 492 3749
: Email address: e-recruitmentfspwi01@fsworks.gov.za

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF E-GOVERNMENT**

It is the Department's intention to promote equity (race, gender and disability) through the filling of the positions with a candidate whose transfer / promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan. To facilitate this process successfully, an indication of race, gender, and disability status is required.

<u>APPLICATIONS</u>	:	Manual applications should be delivered to: Gauteng Department of e-Government, Imbumba House, 75 Fox Street, Marshalltown, or Applicants can apply online at: jobs.gauteng.gov.za
<u>CLOSING DATE</u>	:	28 November 2025
<u>NOTE</u>	:	Applications must be submitted on the recent Z83 form (obtainable from any Public Service department or on the internet at www.dpsa.gov.za/documents). Only an updated comprehensive CV (with detailed personal information, duties, experience and references) and a completed and signed new Z83 application form is required for both online and manual applications. The Z83 form must be completed in full, and page 2 duly signed. An accurate position and reference number must be indicated on the Z83 form. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83 it is acceptable for applicants to indicate refer to CV or see attached. However, the question related to conditions that prevent re-appointment under Part "F" must be answered and declaration signed. Applicants are not required to submit copies of qualifications. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualification Authority (SAQA) (only when shortlisted). Failure to submit the requested information will result in the application not being considered and deemed a regret. Shortlisted candidates must be available for interviews at a date and time determined by the Gauteng Department of e-Government. The appointment is subject to positive outcomes on employment suitability checks, which include but are not limited to security clearance, security vetting, qualification/study verification, citizenship verification, financial/asset record check, previous employment verification, and criminal record. Successful candidates must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the posts technical and generic requirements. Please note that all applicants for Senior Management positions are required to complete the SMS Pre-Entry Programme administered by the National School of Government (NSG). No appointment will take place without the successful completion of the pre-entry certificate and submission of proof thereof. The Course is available at NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: https://www.thensg.gov.za/trainingcourse/smspre-entry-programme/ . For more information regarding the course please visit the NSG website: www.thensg.gov.za . Following the interview process, recommended candidate (s) will be required to attend to generic SMS competency assessment as mandated by DPSA. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful. The Department reserves the right not to make any appointment(s) to the below advertised post(s).

OTHER POSTS

<u>POST 42/200</u>	:	<u>DEPUTY DIRECTOR: DEBT MANAGEMENT REF NO: REFS/023181</u> Chief Directorate: Human Resources Services – Debt Management
<u>SALARY</u>	:	R896 436 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Johannesburg
<u>REQUIREMENTS</u>	:	Qualification in Financial Accounting/Financial Management at NQF level 7 as recognized by the SAQA. 3 years of experience at supervisory (Assistant Director) level within debt management environment. Training required: Debt

administration and collection process. Management and leadership training. Knowledge required: Understanding e-GOV and GPG business. Public Service Act and regulations. National Credit Act. Knowledge/data management. Debt Management knowledge of IFRS, IAS and GAAP. Debt collections processes and legal. Legal prescripts. Sound Microsoft office computer skills. Treasury Regulations. PFMA. Understanding of Public Sector revenue collection processes. Fully conversant with the acceptable accounting standards. Understanding, interpretation, and application of the of legislative framework. Skills required: Competency in financial information systems. Ability to apply debt management policies and procedures. Leadership and interpersonal skills. SAP system or ERP system. BAS, PERSAL and SAP. Bad debt management & collection. Financial compliance and reporting. Conflict management. Research analysis and methodology. Budgeting and Financial management. Strong analytical skills. Impartiality and ability to implement. Decision making. Attributes required: Planning and organising. Client orientation and customer focus. Knowledge management. Team leadership. Interpersonal Sensitivity. Good communicator (verbal and written) report writing. Tact and Confidentiality. Consistently follow departments values and goals. Communication and Customer relations.

DUTIES

: Reduction of new and legacy debts as per the targets: Ensure timeous allocation of newly taken on debts to be collected. Tracing of uncontactable debtors escalated to the DD's office. Calling debtors disputing their debts and resolving them. Approve communication to be posted to debtors to ensure correctness of the information. Verify debt statements, reminder letters and letters of demand if no payments received. Monitor the sending out of AOD for in-service employees and instating of instalments on PERSAL. Referral of cases to the state attorney: Perform due diligence on memos before sent out to client departments for legal costs approval and to the State attorney for issuing summons. Continuous monitoring and control of progress through consistent reports. Attend to inquiries received from the State attorney's office concerning the referred cases. Ensure compliance to quality assurance with ISO 9001 standards. Ensure proper records keeping of all communication and annexures received. Have regular meetings to discuss targets and devise means to augment targets not met. Management of doubtful debts: Verify prescribed cases, under R500, deceased and interest rates to approve for write process initiation. Perform due diligence on memos and recommend write-off to be send to the client departments for approval. Upon approval of memos by the department, ensure accurate processing of status from doubtful to bad. Monitor BAS exception of case status changed from active to doubtful. Ensure record keeping i.e. approved memos, status reports. Ensure compliance to quality assurance with ISO 9001 standards. Ensure BAS reconciled to the Debt Collection system vis. versa. Administration of new debt, credit balances and maintenance of Ledger accounts within the SLA: Quality assurance (Perform due diligence on): Proper verification and confirmation of the processing of new debt notification of mandates, received via ECM within the 3 days SLA (BAS, PERSAL & SAP). Furthermore, it entails inspecting debts mandates, compilation of checklist and verification forms. Validation of credits balances on an aging analysis and reconciled with balances on debt suspense account. Monitoring and confirmation of clearing and maintenance of Ledger accounts (debt suspense) within the 2 days SLA timelines and that balances are zero by the end of the month. Review monthly report for credit balances and suspense accounts. Monitor processing of journals to off-set debts using leave gratuity for ex-employees and use of credit note for Suppliers. Verify, correct, and sign-off the following memos and ISO form related to: Credit refund to suppliers. Credit funds to debtors. Credit refund to beneficiaries of the deceased. Credit transfer from one debt to another and revenue. Ensure that internal controls are adhered to in line with policies and procedures. Ensure management and proper record keeping. Ensure timeous account's reconciliation, maintenance as well as making follow-ups with clients to ensure smooth book closure. Management of staff: Review quarterly and yearly performance evaluation of all subordinates. Assist with the educational or skills development of all subordinates. Develop in-house training programs for indirect reports based on training needs analysis. Assist in identifying any training requirements for all staff and ensure continuous improvement and opportunities. Manage continued staff development in line with the latest development in systems and processes, reporting on tight timelines. Monitor leave monthly as per Leave Policy. Monitor attendance of 8 ASDs, 44 Practitioners and 2 filing clerks.

		Individual mentoring and coaching of staff. On-boarding and induction of new staff members. Provide counselling on staff with performance challenges. Management of Stakeholder relationship: Measure customer feedback by means of customer feedback survey. Initiate and attend customer meeting/visits quarterly Conduct trainings sessions. Ensure audit queries are attended within agreed SLA timelines (AG, GAS, ISO). Prepare and supply monthly management figures for reporting [management reports - OPSCOM, STRAT REPORTS and BMT reports on request. Prepare and supply data to the departments for inclusion in the Annual Financial Statements in accordance with IFRSs (International Financial Reporting Standards), IAS (International Accounting Standards) and GAAP (Generally Accepted Accounting Practice). Providing support to all external offices where revenue management operations take place. Build and maintain sound relationships between internal and external stakeholders (e-GOV directorates and GPT Fiscal policy, State attorneys etc). Attend and participate in BMT on invitation. Initiate and attend BEC meetings on invitation.
<u>ENQUIRIES</u>	:	Ms. Nonhlanhla Mabuza, Contact no: 0715490292
<u>POST 42/201</u>	:	<u>SENIOR ADMIN OFFICER: ERP BASIS REF NO: REFS/ 023531</u> Branch: Information Communication Technology Shared Services (ICTSS) - Applications Competency (ERP BASIS)
<u>SALARY</u>	:	R397 116 per annum, (plus benefits)
<u>CENTRE</u>	:	Johannesburg
<u>REQUIREMENTS</u>	:	Qualification in Information Technology at NQF level 6 (National Diploma). 2-3 years' experience in BASIS administration and Linux Server Operating system. Training required: SAP BASIS academy Certified with SAP Database administration in MSSQL or HANA. Knowledge of: General GPG business. Government regulations, policies and procedures. General government sector and organizational structure. Technical competencies: Adherence to ERP standards and protocols. Expert ERP Basis knowledge and skills levels. Delivery of an ERP project management service as per agreed Service Level Agreements. SAP BASIS ACADEMY. MS Operating Systems experience. Project Management. Change Management. Skills required: Communications skill. Computer literacy. Interpersonal skills. Analytical. Report writing. Planning. Organization. Attributes required: Be able to work under pressure. Enable Diversity awareness. Inspire innovation within the organization. Encourage teamwork. Should be cost conscious. Inspire to be quality oriented.
<u>DUTIES</u>	:	Conduct ERP Basis System monitoring and reporting: Check critical transactions and report on issues found as per SAP best practice. Report on backups and system uptime. Participate in the creation of required documentation. Perform performance testing and validating of results through reporting. Interpret of system performance statistics and adjustments to maximize performance. Provide Administrative functions on the SAP and Database system: Conduct upgrading, patching and administration of SAP and DB systems. Running periodic functions, cleanups, and tasks. Participate in the design and development of system changes. Assist in testing, modifying and documenting system design. Provide a supportive role in all projects: Facilitate in the determining and development of functional system specifications, hardware and software specifications. Assist in setup, configuration and administrating the software to enable functional teams to replicate the necessary business processes for projects. Assist the project team to develop migration programs for from old to new system platforms and upgrades. Participate in ERP configuration expert consultations: Provide user training as required after implementation of the system solution. Take part in the project team in business process definition and modelling. Join the project team in designing system solutions and strategies to satisfy the requirements of the relevant customer departments. Contribute to the process of ERP configuration, testing and development. Provide systems support: Support the DB and Operating system of the SAP server. Patching and administration of DB. Handling Calls and incidents logged for first level technical support on the SAP applications systems. Supporting the multiple products from SAP we currently have, and future new products installed.
<u>ENQUIRIES</u>	:	Ms. Sithembile Buthelezi at 071 548 8903

<u>POST 42/202</u>	:	<u>REGISTRY CLERK REF NO: REFS/022742</u> Branch: Corporate Management – Human Resource Administration & Payroll Services
<u>SALARY</u>	:	R228 321 per annum, (plus benefits)
<u>CENTRE</u>	:	Johannesburg
<u>REQUIREMENTS</u>	:	NQF Level 4/ Grade 12. No experience required. Knowledge of registry duties, practices as well as the ability to capture data, and operate computer. Working knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Skills: Computer (MS package). Planning and Organizing. Good verbal and written communication skills. Interpersonal Skills. Attributes: Decisive. Quality oriented. Innovative. Team Worker. Diversity awareness. Customer focused. Flexible/change orient. Action Oriented.
<u>DUTIES</u>	:	Provide registry counter services: Receive, register, sort and file documents systematically for easy retrieval. Responding to inquiries from external or internal clients. Submitting WP1002 forms to GEFP satellite office. Retrieve files requested by auditors within the specified SLA. Handle incoming and outgoing correspondence: Tracking and tracing files. Transfer and collect files of officials to and from other government departments. Render an effective filing and record management service: Storing files numerically to facilitate easy access. Opening and closing of files according to the records classification system. Process documents for archiving and/ disposal: Retrieve and prepare files that are due for archiving and disposal as per the National Archives Act. Maintain records for all archived and transferred files. Use of printers, computer, and MS Word software to compile reports: Provide monthly reports to the supervisor. Make copies, scanning and digitizing paper documents. Maintain records for all archived and transferred files.
<u>ENQUIRIES</u>	:	Mr. Themba Psungu at 060 543 9098
<u>POST 42/203</u>	:	<u>SECURITY OFFICER REF NO: REFS/ 022744 (X2 POSTS)</u> Branch: Corporate Management – Security Management
<u>SALARY</u>	:	R163 680 per annum, (plus benefits)
<u>CENTRE</u>	:	Johannesburg
<u>REQUIREMENTS</u>	:	Grade 10. Grade C – Security (grades) training at PSIRA registered / recognized training centre. Valid PSIRA – Grade C. No experience required. Knowledge of general government sector, organizational structure. government regulations, policies and procedures. Knowledge of the access control procedures. Knowledge of measures for the control and movement of equipment and stores. Knowledge of prescribed security procedures (e.g., MIS, NISA, Protection of Information Act, etc.) and the authority of security officers under these documents. Knowledge of the relevant emergency procedure. Customer Management. Problem Solving. Skills: Communications skills. Computer literacy. Interpersonal skills. Analytical. Report writing. Leadership, Strategic, Planning. Organization. Attributes: Be able to work under pressure. Should be decisive. Enable Diversity awareness. Inspire innovation within the organization. Encourage teamwork. Should be cost conscious. Inspire to be Quality Oriented.
<u>DUTIES</u>	:	Perform access control: Determine whether visitors have appointments/or the service that the visitors require. Contact the relevant employee to confirm the appointment or refer the visitor to the relevant service delivery point. Complete or ensure that the admission control register is controlled. Issue control documents/ cards as required. Escort visitors to the relevant employee/venues where required. Operate X-Ray machine in the performance of access control to detect unauthorized and dangerous equipment (e.g. firearms and knives) where required. Utilize walk-through metal detector for the effectiveness of access control. Ensure safety in the building and the premises: Undertake building/premises patrol to identify and check: that doors and locked and unlocked as required; that water leaks and taps are closed; fire hazards, exposed electrical contacts and other fire hazards emanating from for instance chemicals; lights, switch on and off as required, and suspicious objects and packages. Apply emergency procedures (in situations like bomb scares, riots etc.) and alert emergency and services department management. Monitor and respond to alarm system. Ensure that equipment, documents, and stores do not leave or enter the building or premises unauthorized: Complete or ensure that registers to control the movement of equipment, stores and documents are

completed. Ensure that no equipment, stores and assets of the department leave the building/ premises unauthorized. Inspect vehicles entering and leaving the premises gather information and report on missing or stolen equipment and stores. Handle documents at point of entry according to classification and the prescripts. Operate control room security equipment's: Monitor all movements, events, and activities within the department's premises using CCTV equipment's. Ensure that security system is in good working condition. Immediately report all incidents monitored, report to the supervisor. Monitor all access points for effective access control. Report all identified non-com. Ensure that all incidents are recorded in the occurrence book/registers: Perform proper lockups for all offices and access points. Identify suspicious conduct. Follow up on incidents. Report all the identified security breaches and non-compliance to the Supervisor.

ENQUIRIES

: Mr. Leon Steyn at 083 234 4399

DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION

APPLICATIONS

: applications must be emailed to: SACR.RecSMS@gauteng.gov.za

CLOSING DATE

: 28 November 2025 @ 16:00

NOTE

: All attachments for online application via email must include an application form Z83 and CV only, in PDF and as one (1) document or attachment, indicate the correct job title in full as it is on the advert not abbreviations and the reference number of the post on the subject line of your email. Use the correct email address associated with the post. JPEG (picture/snapshot/Screenshot) application will not be accepted. Failure to do so, your application will be disqualified. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on internet at www.gov.za/documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each post(s) advert must be accompanied by its own application form for employment and must be fully completed, initialled and signed by the applicant as instructed below. Failure to fully complete, initial and sign the Z83 form will lead to disqualification of the application during the selection process. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83 it is acceptable for applicants to indicate refer to CV or see attached. However, the question related to conditions that prevent re-appointment under Part "F" must be answered and declaration signed. Only an updated comprehensive CV (with detailed previous experience if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualification Authority (SAQA) (only when shortlisted). The Department does not accept applications via fax. Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late will not be considered. Failure to submit all the requested documents (new Z83 and CV) will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. Some shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the posts' technical and generic requirements. If you have not been contacted within three (03) months after the closing date of this advertisement, based on the unfolding recruitment and selection processes, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to make any appointment(s) to the below advertised post(s). The successful candidate will be required to enter into an employment contract and a performance agreement. The Department is an equal opportunity affirmative action

employer. The Employment Equity Plan of the Department shall inform the employment decision. It is the Department's intention to promote equity (race, gender and disability) through the filling of these post(s). Successful completion of the Senior Management Pre-Entry Programme (Nyukela) is required before the appointment can be made for Senior Management posts. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/training-course/sms-pre-entry-programme> suitably qualified, dynamic, passionate, and experienced qualifying persons are invited to apply for the vacant position

MANAGEMENT ECHELON

<u>POST 42/204</u>	:	<u>DIRECTOR: FINANCIAL ACCOUNTING REF NO: REFS: SACR/02/2025/06</u> Directorate: Financial Accounting (05 years contract) Re-advertisement
<u>SALARY</u>	:	R1 266 714 per annum (Level 13), (all-inclusive package)
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	The successful candidate should have Grade 12 certificate plus an undergraduate qualification (NQF level 7) in B. Com Accounting, Auditing / Financial Management / Supply Chain Management / Management Accounting as recognized by SAQA. 5 years' experience in middle management/ senior managerial level and relevant experience in financial environment. SMS Pre-entry Certificate (Nyukela) submitted prior to appointment. A valid driver's license. Skills: Communication both verbal and written. Analytical. Report-writing. Research. Computer literacy (MS Teams). Planning and Organization. Presentation and training. Problem Solving. Negotiation. Decision making. Resilience. Self-motivation. Interpersonal skills. Customer service. Knowledge: Government Financial Management Systems and PERSAL. Cash Basis of Accounting (MCBA). Public Finance Management Act (PFMA). Treasury Regulations and related Treasury Instruction notes and guidelines. Government Supply Chain Management procedures and the Division of Revenue Act.
<u>DUTIES</u>	:	Manage the development, review, and implementation of financial accounting systems, policies, and procedures in line with the relevant legislation and regulations. Manage the planning and preparation of financial statements, ensure accurate financial statement disclosure. Perform strategic and operational planning. Monitor compliance with financial prescripts and ensure that invoice payments are processed within 15 and 30 days in line with GDSARC Annual Performance Plan (APP) and Treasury regulations. Monthly and quarterly reporting on unauthorized, irregular, and fruitless expenditure. Manage resources (Human, Financial, Equipment/Assets).
<u>ENQUIRIES</u>	:	Mr. Ouwen Gaveni Tel No: (011) 355 2861 / 071 855 8934 or Ms. Itumeleng Maisane Tel No: (011) 355 2697

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer and is committed to the promotion of diversity and equity in employment. Women and people living with disabilities are highly encouraged to apply.

<u>APPLICATIONS</u>	:	Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. All applications must be addressed to the Head of Department and for reference numbers starting with SSC may be hand delivered or couriered to 4 Pin Oak Avenue, Hilton, 3245. Applications may also be posted to Private Bag X6005, Hilton, 3245. Applicants may also submit their completed and signed Z83 application forms and CV's directly to the following email addresses: kznjobssouth@kzndard.gov.za for reference numbers starting with SSC. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. All applications for reference numbers starting with NSC may be hand delivered or couriered to Lot no. 11634, Corner of Via Verbena and Loop Street, Veldenvlei, Richards Bay, 3900. Applications may also be posted to Private Bag X1048, Richards Bay, 3900. Applicants may also submit their completed and signed Z83 application forms and CV's directly to the following email addresses: kznjobsnorth@kzndard.gov.za for reference numbers starting with NSC. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications.
<u>CLOSING DATE</u>	:	28 November 2025
<u>NOTE</u>	:	Applicants using the manual application process must submit their applications on the prescribed form Z83 (Please use the New Z83 form which is effective from 01 January 2021) obtainable from any Public Service Department or at www.dpsa.gov.za and all applications must be accompanied by a comprehensive CV. Applicants must ensure that the Z83 application form is completed in full, duly signed and initialled, as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related/supporting documents on or before the day of the interview following the communication from Human Resources. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). No late applications will be accepted. Failure to comply with the above instructions will result in the disqualification of your application. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. The Department of Agriculture and Rural Development reserves the right not to fill any advertised post. Invited candidates will attend interviews at their own cost due to budgetary constraints.

OTHER POSTS

<u>POST 42/205</u>	:	<u>CHIEF ENGINEER REF NO: SSC40/2025</u>
<u>SALARY</u>	:	R1 266 450 per annum, all-inclusive salary OSD package
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	A Bachelor of Engineering or a BSc Engineering Degree (Agricultural Engineering or Civil Engineering) and a valid driver's licence. Compulsory registration with ECSA as a Professional Engineer. Experience: 6 years' relevant post qualification experience as a registered professional engineer (Agricultural Engineering or Civil Engineering). Knowledge: Programme and project management, engineering, legal and operational compliance, engineering operational communication, process knowledge and skills,

		maintenance skills and knowledge, mobile equipment operating skills, engineering design and analysis knowledge, research and development, computer-aided engineering applications, creating high performance culture, technical consulting, engineering and professional judgement, Occupational Health and Safety Standards, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies. Skills: Strategic capability and leadership, problem solving and analysis, decision making, team leadership, creativity, financial management, customer focus and responsiveness, communication, computer, people management, planning and organising, conflict management, negotiation, change management and writing.
<u>DUTIES</u>	:	Ensure the development and design of engineering infrastructure plans. Maintain engineering operational effectiveness. Provide technical consulting services on engineering related matters to minimise engineering risks. Provide professional engineering advisory services. Manage the resources of the sub-directorate.
<u>ENQUIRIES</u>	:	Ms SE Ndlela Tel No: (033) 343 8024
<u>POST 42/206</u>	:	<u>SCIENTIFIC MANAGER GRADE A – ANALYTICAL SERVICES REF NO: SSC41/2025</u>
<u>SALARY</u>	:	R1 099 488 per annum, all-inclusive salary OSD package
<u>CENTRE</u>	:	Cedara Research Station
<u>REQUIREMENTS</u>	:	An M.Sc degree (NQF level 9) in Soil Science / Biochemistry / Microbiology / Chemistry. Compulsory registration with SACNASP as a Professional Natural Scientist. Experience: 6 years' post qualification (M.Sc) natural scientific experience. Knowledge: Occupational Health and Safety Standards, laboratory management and flow, laboratory instrumentation maintenance, calibration and troubleshooting, analytical chemistry, Labour Relations Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD policies, agricultural research methodologies and application of practices and techniques, scientific methodology and models, and legal compliances. Skills: programme and project management, scientific methodology and models, research and development, computer-aided scientific applications, technical report writing, ability to create a high performance culture, professional judgment, analytical skills and data analysis, policy development and analysis, scientific editing and reviewing, communication skills at a scientific and technical level and an informative level, scientific presentation, mentoring, strategic capability and leadership, decision making, team leadership, creativity, financial management, customer focus and responsiveness, computer literacy, networking, planning, organizing and execution, people management, problem solving and analysis.
<u>DUTIES</u>	:	Conduct research and development. Provide strategic leadership and direction and to ensure the development and implementation of policies, systems and procedures. Provide advice and ensure governance. Administer financial resources. Manage Human Resources.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365
<u>POST 42/207</u>	:	<u>PROFESSIONAL ENGINEER GRADE A/B/C REF NO: SSC42/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade A: R879 342 per annum, (all-inclusive OSD remuneration package) Grade B: R990 669 per annum, (all-inclusive OSD remuneration package) Grade C: R1 127 100 per annum, (all-inclusive OSD remuneration package)
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	A B. Engineering / BSc. Engineering degree in Agricultural Engineering or Civil Engineering, compulsory registration with ECSA as a Professional Engineer and a valid driver's license. Experience: 3 years' post qualification Agricultural Engineering or Civil Engineering experience. Knowledge: Programme and project management, engineering design and analysis knowledge, research and development, computer-aided engineering applications, legal compliance, technical report writing, creating a high-performance culture, professional judgement, networking, Occupational Health and Safety Standards, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies. Skills: Decision making, team leadership, analytical, creativity, self-management, financial management, customer focus and responsiveness, communication, computer

		literacy, planning and organising, conflict management, problem solving and analysis, people management, change management, innovation and writing.
<u>DUTIES</u>	:	Develop and design engineering infrastructure plans. Conduct project inspections and provide progress reports. Conduct research and development. Promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Perform administrative and related duties.
<u>ENQUIRIES</u>	:	Ms SE Ndlela Tel No: (033) 3438024
<u>POST 42/208</u>	:	<u>CONTROL ENGINEERING TECHNICIAN GRADE A REF NO: SSC43/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	R551 493 per annum, (OSD)
<u>CENTRE</u>	:	Harry Gwala, uThukela and uMzinyathi Districts
<u>REQUIREMENTS</u>	:	A National Diploma in Civil Engineering (NQF level 6), compulsory registration with ECSA as an Engineering Technician and a valid driver's licence. Experience: Six (06) years' post qualification technical agricultural or civil engineering experience. Knowledge: Programme and Project Management, engineering design and analysis knowledge, research and development, computer-aided engineering applications, legal compliance, technical report writing, Occupational Health and Safety Standards, National Water Act, Legislation in terms of Water Act, Conservation of Agricultural Resources Act, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies, RSA Constitution. Skills: Project planning and management, technical design and analysis, presentation, research and development, technical consulting, problem solving and analysis, decision making, teamwork, creativity, financial management, customer focus and responsiveness, communication, computer, planning and organising, people management, presentation, conflict management, HR Management, literacy, language, listening, analytical thinking, interpersonal relations, research and time management.
<u>DUTIES</u>	:	Manage and control the planning and design of infrastructure, irrigation and mechanisation. Provide technical advisory services. Monitor and evaluate district engineering projects. Manage the resources of the division.
<u>ENQUIRIES</u>	:	Ms SE Ndlela Tel No: (033) 3438024
<u>POST 42/209</u>	:	<u>CONTROL SCIENTIFIC TECHNICIAN GRADE A: AGRONOMY REF NO: SSC44/2025</u>
<u>SALARY</u>	:	R551 493 per annum, (OSD)
<u>CENTRE</u>	:	Cedara Research Station
<u>REQUIREMENTS</u>	:	A National Diploma/ Diploma in Crop Sciences (NQF level 6), compulsory registration with SACNASP as a Certificated Natural Scientist and a valid driver's licence. Experience: 6 years' post qualification experience in an agricultural scientific environment. Knowledge: Occupational Health and Safety Standards, Labour Relations Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Departmental HRM and HRD Policies, sound understanding of agricultural research methodologies and application of practices and techniques, scientific methodology and models. Skills: Analytical and data analysis, research and development, writing of scientific papers, technical reports and popular articles, scientific editing and reviewing, programme and project management, scientific presentation, computer aided scientific applications, policy development and analysis, leadership, mentorship, conflict management, financial management, planning and organizing, analytical, problem solving and analysis, creativity, decision making, change management, customer focus and responsiveness, communication, innovation, computer literacy, customer focus and responsiveness, networking and creating a high performance culture.
<u>DUTIES</u>	:	Conduct research and development. Oversee, develop and implement methodologies, policies, systems and procedures. Lead the coordination and development of databases, procedures and regulatory frameworks. Provide strategic leadership on technical scientific matters. Manage resources of the division.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365

<u>POST 42/210</u>	:	<u>ASSISTANT DIRECTOR: SALARY ADMINISTRATION REF NO: SSC45/2025</u>
<u>SALARY</u>	:	R468 459 per annum (Level 09)
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	An Advanced Diploma / Degree (NQF level 7) qualification in Financial Management and a valid driver's license. Experience: 3 – 5 years' supervisory experience or 3 – 5 years' experience at the level of an Administrative Officer in Financial Management. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, National and Provincial Practice Notes, National Treasury Regulations, PERSAL, BAS, Instruction Notes, Income Tax Act and National Interventions. Skills: Financial Management, people management, problem solving, time management, decision making, planning, organizing, leadership, project planning, conflict management, communication, interpersonal relations, policy analysis and development, management and administration, motivational, computer and report writing.
<u>DUTIES</u>	:	Coordinate the adjustments/creation of certificates (TAX, IRP5, IT3a, etc.). Facilitate and control BAS tax account and pay over to SARS and coordinate the Annual Tax Reconciliation. Administration of departmental debts. Coordinate and control salary administration. Provide advice and guidance and input to policy. Manage resources of the division.
<u>ENQUIRIES</u>	:	Ms JE Joshua Tel No: (033) 355 9134
<u>POST 42/211</u>	:	<u>FINANCE CLERK SUPERVISOR: REVENUE CONTROL REF NO: SSC46/2025</u> (Re-advertisement, previous applicants must please re-apply)
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office – Cedara
<u>REQUIREMENTS</u>	:	A Senior Certificate/National Senior Certificate (Matric) and a valid driver's licence. Experience: 3 years' relevant experience. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, Basic Accounting System (BAS), PFMA, Treasury Regulations, Batho Pele Principles, Basic Conditions of Employment Act and Departmental Policies and SOPS. Skills: Financial management, computer literacy – MS Office, communication (verbal and written), leadership, problem solving, change management, presentation and interpersonal relations.
<u>DUTIES</u>	:	Verify receipts and deposits of state money. Verify all revenue registers and suspense accounts. Render petty cash services to the Department. Perform administrative and related functions. Supervise human resources.
<u>ENQUIRIES</u>	:	Mrs M Seethal Tel No: (033) 355 9127
<u>POST 42/212</u>	:	<u>FINANCE CLERK SUPERVISOR: BOOKKEEPING AND LOSS CONTROL REF NO: SSC47/2025</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office – Cedara
<u>REQUIREMENTS</u>	:	A Senior Certificate/National Senior Certificate (Matric) and a valid driver's licence. Experience: 3 years' experience in a Financial Accounting Environment. Knowledge: RSA Constitution, Public Service Act, Public Service Regulations, PFMA, National and Provincial Treasury Practice Notes, Treasury Regulations, Division of Revenue Act, Batho Pele Principles, BAS, LOGIS, PERSAL, Basic Conditions of Employment Act and Departmental Policies and SOPS. Skills: Financial management, computer literacy, communication (verbal and written), leadership, problem solving, change management, presentation and interpersonal relations.
<u>DUTIES</u>	:	Prepare monthly, quarterly and annual reports. Administer interdepartmental claims. Administer the provision of loss control services. Administer financial accounting transactions. Supervise resources of the division.
<u>ENQUIRIES</u>	:	Ms JE Joshua Tel No: (033) 355 9134
<u>POST 42/213</u>	:	<u>GENERAL ADMINISTRATION CLERK (SUPERVISOR) REF NO: NSC22/2025 (X3 POSTS)</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	uMkhanyakude, King Cetshwayo, Zululand Districts

<u>REQUIREMENTS</u>	:	A Senior Certificate/National Senior Certificate (Matric) and a valid driver's licence. Experience: 3 – 5 years' clerical experience. Knowledge: Clerical duties and practices as well as the ability to capture data, operating a computer and collecting statistics, legislative framework governing the Public Service, working procedures in terms of the working environment, Public Service Act, Public Service Regulations, RSA Constitution, PFMA, HRM Policies, Finance Policies. Skills: Computer, planning and organization, interpersonal relations, language, flexibility, verbal and written communication, basic analytical thinking, time management and reasoning.
<u>DUTIES</u>	:	Provide coordination of administrative financial support. Supervise and provide supply chain and asset clerical support services within the component. Provide HR Management support services. Provide record and administration clerical support services. Provide auxiliary and receptionist support. Supervise human resources.
<u>ENQUIRIES</u>	:	Mr TH Ngcobo Tel No: (035) 550 0210 (uMkhanyakude) Mr SA Shandu Tel No: (035) 473 0402 (King Cetshwayo) Mr MD Dlamini Tel No: (035) 874 9006 (Zululand)
<u>POST 42/214</u>	:	<u>PERSONAL ASSISTANT TO THE CHIEF DIRECTOR: AGRICULTURAL RESEARCH, DEVELOPMENT AND TRAINING INSTITUTES REF NO: SSC48/2025</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	A Secretarial Diploma or relevant equivalent qualification (one year qualification) and a valid driver's license. Experience: 3 years' experience in rendering support service to senior management. Knowledge: Public Service Act, Public Service Regulations, Public Systems and Procedures, knowledge on the relevant legislation, policies, prescripts and procedures, Financial Administration and Office Administration. Skills: language, good verbal and written communication, good telephone etiquette, computer literacy, organisational, people, high level of reliability, ability to act with tact and discretion, ability to do research and analyse documents and situations, good grooming and presentation, self-management and motivation.
<u>DUTIES</u>	:	Provide a secretarial and receptionist support service to the Chief Director. Render administrative support duties. Provide support to the Chief Director during meetings. Support the Chief Director with the administration of the budget. Study the relevant Public Service and Departmental prescripts, policies and other documents to ensure the application thereof is understood properly.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365
<u>POST 42/215</u>	:	<u>PERSONAL ASSISTANT TO THE DIRECTOR: AGRICULTURAL CROP RESEARCH SERVICES REF NO: SSC49/2025</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office - Cedara
<u>REQUIREMENTS</u>	:	A Secretarial Diploma or relevant equivalent qualification (one year qualification) and a valid driver's license. Experience: 3 years' experience in rendering support service to senior management. Knowledge: Public Service Act, Public Service Regulations, Public Systems and Procedures, knowledge on the relevant legislation, policies, prescripts and procedures, Financial Administration and Office Administration. Skills: language, good verbal and written communication, good telephone etiquette, computer literacy, organisational, people, high level of reliability, ability to act with tact and discretion, ability to do research and analyse documents and situations, good grooming and presentation, self-management and motivation.
<u>DUTIES</u>	:	Provide a secretarial and receptionist support service to the Director. Render administrative support duties. Provide support to the Director during meetings. Support the Director with the administration of the budget. Study the relevant Public Service and Departmental prescripts, policies and other documents to ensure the application thereof is understood properly.
<u>ENQUIRIES</u>	:	Dr. FNP Qwabe Tel No: (033) 355 9365

<u>POST 42/216</u>	:	<u>REGISTRY CLERK (SUPERVISOR): RECORDS MANAGEMENT REF NO: NSC23/2025</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	North Service Centre, Richards Bay
<u>REQUIREMENTS</u>	:	A Senior Certificate/ National Senior Certificate (Matric). Experience: 3 – 5 years' experience in a registry environment. Knowledge: National Archives Act, KZN Archives Records Services Act. RSA Constitution, Public Service Act, Public Service Regulations, PFMA, Labour Relations Act, EPMDS, Basic Conditions of Employment Act, Public Participation, National and Provincial Practice Notes, SCM Practices and Procedures, Treasury Regulations, Occupational Health and Safety Regulations, registry duties, practices as well as the ability to capture data and operate a computer, storage and retrieval procedures in terms of the working environment. Skills: Language, listening, presentation, analytical thinking, interpersonal relations, computer, strategic planning, organisational, research, financial management, time management, report writing, problem solving, communication, be self-disciplined and have the ability to work under pressure with minimum supervision, leadership, people management, relationship management, people management and diplomacy.
<u>DUTIES</u>	:	Supervise and provide registry counter services. Supervise the handling of incoming and outgoing correspondence. Supervise and render an effective filing and record management service. Supervise the operation and operate office machines in relation to the registry function. Supervise the processing and process documents for archiving and / or disposal. Supervise human resources.
<u>ENQUIRIES</u>	:	Ms MN Mhlongo Tel No: (033) 355 9397

DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

<u>APPLICATIONS</u>	:	Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, Pietermaritzburg, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201 in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Sipho Zangwa. "Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address: kznjobs@kznedtea.gov.za . Applicants may also visit any one of our Designated Online Application Centres (DOACS), where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the Designated Online Application Centres (DOACS) list at www.kznonline.gov.za/kznjobs ." Please note that applicants should only use one of the following methods when applying for a post: Either through the online e-recruitment system, emailing the Z83 and CV directly to the relevant department, or submitting a hardcopy application as directed.
<u>CLOSING DATE</u>	:	08 December 2025 (at 16h00). Applications received after the closing date and time will not be considered.
<u>NOTE</u>	:	The Provincial Administration of KwaZulu-Natal is an equal opportunity, affirmative action employer and women and people with disabilities are encouraged to apply. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment. All applications must be submitted on the new Application for Employment form (Z83), which became effective from the 1st of January 2021, obtainable from any Public Service Department or can be downloaded at www.dpsa.gov.za-vacancies . The form must be completed in full, and the application form should be initiated, signed, and dated. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated, detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY. Shortlisted candidates must submit certified documents on or before the day of the interview, following communication from Human Resources. Should an applicant have a foreign

qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be required to undergo a competency test/technical exercise. Candidates are discouraged from sending their applications through registered mail, as the Department will not take responsibility for the non-collection of those applications. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidate/s to attend a generic managerial competency assessment (in compliance with the DPSA Directive on implementing competency-based assessment). The competency assessment will test generic managerial competencies using the mandated DPSA SMS competency assessment tools. Before the appointment for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry, and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.

Regrettably, due to excessive budget cuts, the Department is not in a position to meet any travel and subsistence costs relating to recruitment processes.

MANAGEMENT ECHELON

<u>POST 42/217</u>	:	<u>DEPUTY DIRECTOR GENERAL: TRADE, SECTOR AND TOURISM DEVELOPMENT REF NO: DDG -TST-DOM 01/NOV 2025</u> Business Unit: Trade, Sector, Tourism, and District Operations Management
<u>SALARY</u>	:	R1 813 182 - R2 042 535 per annum (Level 15), (all-inclusive salary package to be structured under the rules of SMS)
<u>CENTRE</u>	:	Head Office: Pietermaritzburg
<u>REQUIREMENTS</u>	:	An appropriate Post Graduate Degree (NQF level 8) in Business Management/ Development Studies/Administration/ Policy/ Economic Development as recognized by SAQA; 'Minimum of 8 years' experience at a senior management level within the sector / industrial and tourism development environment; Completion of Nyukela Certificate for entry into the SMS (Senior Management Service) submitted prior to appointment; and A valid driver's license. Skills, Training and Competencies: The successful candidate must have an in-depth knowledge and insight of South African economic policy, strategy, and legislation applicable to industry development, trade and investment, tourism development and the district development model, South Africa Trade Policy Framework; Trade and Investment Act; Business Act; Investment Promotion Strategy; National Tourism Sector Strategy, Provincial Tourism Master Plan; Tourism Act of 2014, KwaZulu/Natal Tourism Act of 1996 as amended. Also required is advanced knowledge and understanding of the KZN economy, extensive knowledge of sustainable economic development, economic empowerment and Economic Transformation prescripts - White paper on the development and promotion of tourism Broad Based Black Economic Empowerment Act (BBBEE); National Development Plan (NDP), Industrial Policy Action Plan (IPAP), Provincial Industrial Development Strategy (PIDS), Provincial Growth and Development Strategy (PGDS), Provincial Spatial Economic Development Strategy (PSEDS); and knowledge of Global, National, and Regional Economies. Knowledge and understanding of the regulatory framework for the Public Service, e.g., the Constitution of the Republic of South Africa, Public Service Act, PFMA, Treasury Regulations,

Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Risk management processes, ethics, and integrity management. Good stakeholder coordination and engagement, Sound research, knowledge management, and strategic, leadership, problem-solving, analysis, and empowerment capabilities. Knowledge and understanding of the Public Sector Employee Performance, Management, and Development System, knowledge of the Security Management Act, Bill of Rights, Community Outreach, and Public participation. Knowledge of monitoring and implementing government programs and ensuring proper coordination with line managers at the Head Office level. Ability to communicate with relevant stakeholders at all levels, including Provincial Departments, Senior Management, Private Sector Organizations, Media, International Organizations, and the General Public. Business planning, Economic Modelling, strategy development, financial management, computer literacy, policy and research, Programme and Project management, report writing, and presentation skills.

- DUTIES** :
- Provide strategic leadership and direction in the management and coordination of Trade and Investment Promotion, Sector Development, Industry Development, Tourism Development Services, and District Operations Management offices in the KZN Province;
 - Oversee the formulation of economic growth initiatives through the development of priority economic sectors of the province and trade promotions;
 - Oversee the provisioning and facilitation of the development of strategic industrial interventions;
 - Oversee the implementation of Integrated Aerotropolis Strategy (IAS) Programmes / catalytic projects;
 - Oversee and provide strategic leadership on tourism development services;
 - Oversee effective implementation of all services in the districts and lead the implementation of transversal policies such as risk management, GEYODI, OSS/ DDM; and Manage human, financial resources, and assets of the various components within the Branch.
- ENQUIRIES** :
- Mr N B Nkontwana: Head of Department at 082 889 1819

DEPARTMENT OF HEALTH

It is the Department's intention to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

- APPLICATIONS** :
- applications can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the HR Department at Sinikithemba building. Applications can be emailed to Manqoba.ngidi@kznhealth.gov.za
- FOR ATTENTION** :
- CLOSING DATE** :
- NOTE** :
- HR Recruitment
 - 28 November 2025 @ 15h00
 - Applications should be submitted on form Z83, which must be fully completed, from any Public Service Department OR from the website www.kznhealth.gov.za. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted. NB: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews. Copies of qualifications and other relevant documents: Reference is made to Circular No.5 of 2021. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administrative burden on Hr Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from short listed candidates only which may be submitted to Hr on or before the day of interview. Departments are required to consider including the matters articulated in paragraph 3 in advertisements and accompanying notes, going forward.

OTHER POST

<u>POST 42/218</u>	:	<u>DISPENSING OPTICIAN REF NO: MCCORD PEH/D/O/10/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum. Other Benefits: 13th cheque, Home owners allowance, Medical Aid and Pension. (conditions apply)
<u>CENTRE</u>	:	McCord Provincial Eye Hospital, Overport
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12. National Diploma in Optical Dispensing / Bachelor of Health Science in Opticianry, Current registration with the Health Professions Council of South Africa (HPCSA), Code 8 drivers Licence, Ability to perform all dispensing procedures and duties effectively and efficiently, Knowledge of quality assurance including levels of lens tolerances in order to meet clinical standards, Sound knowledge and understanding of Health Professions Act, 1974 (ACT NO. 56 OF 1974), Good verbal, interpersonal and communication skills, Be patient and tactful, Mechanical and technical aptitude, Finger dexterity and a steady hand, Good eye-hand coordination and good eye sight.
<u>DUTIES</u>	:	To carry out blocking, mounting, cutting and edging as well glazing spectacles, minimum 11 lenses per person per hour, breakage maintenance of less than 1.1%, To support other functions within the Optical Lab/Optomety Department, Performance of ocular measurements for the purpose of lens centration (vertical, horizontal, binocular & monocular), Performance of facial/head measurements for the purpose of correct frame selection and fitting. Assessment of vertical distance and panoptic angle fitting. Analysis of the prescription for the most appropriate lens and frame selection for the purposes of prescribing the optimum lens/frame, To verify that finished lenses are ground to specifications, To effectively manage stock control in the laboratory and storeroom, To provide weekly and monthly stock statistics, To enter the figures of the stock dispensed in the computer daily. To ensure that adequate stock is available in the laboratory and is locked away all the time, Monitor functioning of all equipment on a daily basis and to ensure that they are cleaned every afternoon, Manage the eye clinic laboratory assets through regular updated asset lists. To keep abreast of new developments in the field of Optician clinical training and requirements so as to continuously improve performance in the Department. To supervise student training as needed.
<u>ENQUIRIES</u>	:	Dr SR Naidoo Tel No: (031) 268 5701

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

Limpopo Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer with clear employment equity targets. Applications are hereby invited for the filling of the vacant posts, which exist in the Limpopo Department of Agriculture and Rural Development. Women and people with disabilities are encouraged to apply.

APPLICATIONS

: Applicants using electronic format must quote the relevant reference number on the application and apply on the following website: <https://erecruitment.limpopo.gov.za> and applicants submitting applications in a printed hard copy (manual or hand delivery) must quote the relevant reference number on the application and forward to the below address.

Head Office: Polokwane: The Head of Department: Limpopo Department of Agriculture and Rural Development, Private Bag X9487, Polokwane, 0700 or hand delivered to: Office 48, Temo Towers Floor 2, 67/69 Biccard Street, Polokwane, 0699.

Capricorn District: The Director: Capricorn District, Limpopo Department of Agriculture and Rural Development, Private Bag X28, Chuenespoort, 0745 or hand delivered to: Block 28 Next to Traffic Government offices: Lebowakgomo.

Waterberg District: The Director: Waterberg District Limpopo Agriculture and Rural Development, Private Bag X1048, Modimolle, 0510 or hand delivered to: NTK Building, Modimolle, 0510.

CLOSING DATE

: 28 November 2025 at 16:00 (walk-in) and 00:00 (online)

NOTE

: It is compulsory for the applicant to complete all the mandatory fields of the E-recruitment System. Once all the fields in an E-recruitment System are completed, the applicant shall confirm that they understand that by applying electronically, they agree that all the information presented is true, correct, and legally binding. All applications submitted through an electronic format shall be accepted as the final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. Applicants submitting applications in a printed hard copy (manual or hand delivery) must utilize the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, as amended, failure to do so will result in disqualification. The Z83 form must be completed in a manner that provides sufficient information about the candidate and the post he or she applies for by completing all relevant fields. The declaration must be signed in order for an applicant to be considered. The following must be considered in relation to the completion of the new z83 form by the applicants: All the fields in Parts A, B, C, and D must be completed. In Part B, all fields must be completed in full except the following; South African applicants need not provide passport numbers, If an applicant responds "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State?" then the answer to the next question "In the event that you are employed in the Public Service, will you immediately relinquish such business interests?" can be left blank or indicated as not applicable. A "not applicable" or blank response will be allowed on the question "if your profession or occupation requires official registration, provide date and particulars of registration", if you are not in possession of such registration. Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information required is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The question related to conditions that prevent re-appointment under Part F must be answered (Applicants currently employed by the public service do not need to complete the section). The application must include only completed and signed Z83 form and a recently updated comprehensive CV (with detailed previous experience). Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the date of the interview date. The applicant may submit additional information separately where the space provided on z83 form is not sufficient. Applicants who apply for more than one position are

requested to submit separate applications for each position they wish to apply for. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000. By virtue of applying, you are consenting that the department subject you to personnel suitability checks e.g. the verification of educational qualifications, previous experience, citizenship, reference checks, financial checks and security vetting. Candidates with foreign qualifications are advised to attach SAQA accreditation of their qualifications. As per DPSA directive on human resources management and development for public service professionalization volume 1, "All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment". Note: Shortlisted candidates for Senior Management Services (SMS) will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency Assessment tool. In order to ensure that potential SMS members have a background on processes and procedures linked to the SMS, a further requirement for appointment at SMS level will be a successful completion of the Senior Management pre-entry certificate/programme as endorsed by the National School of Governance (NSG) with effect from 01st April 2020. This is a Public Service specific training programme which will be applicable for appointments at SMS level. The link for the completion of the SMS pre-entry certificate is as follows: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. All short-listed candidates will be required to have completed the pre-entry SMS certificate and submit such on the date of the interview. Failure to comply with the above requirements will result in the disqualification of the application. Successful incumbents will be expected to sign a performance agreement within three months of the assumption of duty and be required to disclose their financial interest in accordance with the prescribed regulations. Failure to comply with the above requirements will result in the disqualification of the application. The Department reserves the right not to make any appointment for the advertised posts. The employment decision shall be made by the Employment Equity Plan for the Department. Note: Due to austerity measures, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews.

MANAGEMENT ECHELON

<u>POST 42/219</u>	:	<u>CHIEF DIRECTOR: AGRICULTURE DEVELOPMENT AND FARMER SUPPORT REF NO: LDARD 01/11/2025 (X1 POST)</u>
<u>SALARY</u>	:	R1 494 900 per annum (Level 14), all-inclusive package to be structured in terms of applicable rules and guidelines.
<u>CENTRE</u>	:	Head Office: Polokwane
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate Bachelor's degree (NQF level 7) qualification in Agriculture / Agriculture Extension or equivalent qualification as recognised by the South African Qualifications Authority (SAQA). A Minimum of 5 years of experience at a senior managerial level. A valid driver's license (with exception of people with disabilities). Proof of completion of SMS pre- entry certificate must be submitted before appointed. Knowledge, Competencies, and Skills: Extensive knowledge and understanding of the legislative framework governing the Public Service. In-depth knowledge and experience in agricultural development management. Proven experience and thorough understanding of Agriculture and Rural Development sector. Core Competencies: Strategic capability and leadership. People Management and empowerment. Programme and project management. Financial Management.

		Change management. Process competencies: Knowledge Management. Service delivery innovation. Problem solving analysis. Client orientation and customer focus. Communication.
<u>DUTIES</u>	:	To manage, coordinate and provide strategic leadership and direction for the provision of agriculture development and farmer support services. Provide high level strategic leadership and direction on policy and programmes development and implementation within the chief directorate. Coordinate and promote the implementation of agricultural extension support, agricultural development programmes and identified integrated food security strategy of south africa initiatives. Manage and coordinate the provision of agricultural advisory services to farmers within the districts. Establish and maintain good relations within the department and all stakeholders. Manage and utilise resources (financial, human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mtswene PV Tel No: (015) 294 3395, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 42/220</u>	:	<u>CHIEF DIRECTOR: CORPORATE MANAGEMENT REF NO: LDARD 02/11/2025 (X1 POST)</u>
<u>SALARY</u>	:	R1 494 900 per annum (Level 14), all-inclusive package to be structured in accordance with MMS dispensation.
<u>CENTRE</u>	:	Head Office: Polokwane
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate Bachelor's degree (NQF level 7) qualification in Business Administration / Public Administration / HRM or equivalent qualification as recognised by the South African Qualifications Authority (SAQA). A minimum of 5 years of experience at a senior managerial level. Proof of completion of SMS pre- entry certificate must be submitted before appointed. A valid driver's licence (with exception of people with disabilities. Knowledge, Competencies and Skills: Extensive understanding and in-depth knowledge of the legislative framework governing the Public Service. Proven experience and knowledge in corporate services. Core Competencies: Strategic capability and leadership, People Management and empowerment, Programme and project management, Financial Management, Change and management. Process competencies: Knowledge Management, Service delivery innovation, problem solving analysis, client orientation and customer focus, communication. Personal Attributes: Responsiveness; Pro-activeness; Professionalism; Accuracy; Flexibility; Independent; Co-operative; Team player; Supportive; Flexible. Willing to work under changing and difficult circumstances.
<u>DUTIES</u>	:	To manage, coordinate and provide strategic leadership and direction for the provision of corporate management services. Provide high level strategic leadership and direction on policy and programmes development and implementation within the Chief Directorate. Manage and coordinate the provision of human resource management services. Manage and coordinate the provision of human resource development and employee relations services. Manage and coordinate the provision of employee health and wellness services. Manage and coordinate the provision of security and facilities management services. Establish and maintain good relations within the department and all stakeholders. Manage and utilise resources (financial, human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mtswene PV Tel No: (015) 294 3395, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 42/221</u>	:	<u>DIRECTOR: DISTRICT AGRICULTURAL ADVISORY SERVICES (X2 POSTS)</u>
<u>SALARY</u>	:	R1 266 714 per annum (Level 13), all-inclusive package to be structured in terms of applicable rules and guidelines.
<u>CENTRE</u>	:	Capricorn District Ref No: LDARD 03/11/2025 (X1 Post) Waterberg District Ref No: LDARD 04/11/2025 (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate Bachelor's degree (NQF level 7) qualification in Agriculture / Agriculture Extension or equivalent qualification as recognised by the South African Qualifications Authority (SAQA). A Minimum of 5 years of experience at a middle/senior managerial level. A valid driver's license (with

exception of people with disabilities). Proof of completion of SMS pre- entry certificate must be submitted before appointed. Knowledge, Competencies, and Skills: Extensive knowledge and understanding of the legislative framework governing the Public Service. In-depth knowledge and experience in agricultural development management. Proven experience and thorough understanding of agriculture and rural development sectors. Ability to work in a highly pressured environment and driven by a sense of urgency to meet deadlines. Core Competencies: Strategic capability and leadership People Management and empowerment, Programme and project management. Financial Management. Change and management. Process competencies: Knowledge Management, Service delivery innovation, problem solving analysis, client orientation and customer focus, communication. Willing to work under changing and difficult circumstances.

DUTIES

: Manage and coordinate agricultural advisory services within the district. Ensure management of agricultural extension and advisory services across the agricultural development zones. Ensure provision of extension and advisory services to promote livestock and crop development in the district. Ensure provision and management of rural development facilitation and support services. Manage the provision of corporate services. Ensure efficient and effective implementation of financial management services in accordance with relevant directives and legislation. Build sound and sustainable relationships between the employer and the employees, representative bodies and all role-players.

ENQUIRIES

: Capricorn District: Ms Sebatjane LD Tel No: (015) 632 8609, Mr. Masera TN Tel No: (015) 632 8625, Maredi RB (015) 632 8610
Waterberg District: Mr. Matjiu SK Tel No: (014) 717 4949 or Ms. Kekana RM Tel No: (014) 717 1324

PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT, LAND & ENVIRONMENTAL AFFAIRS
DARDLEA is an equal opportunity and affirmative action employer. It is our intention to promote representivity in DARDLEA through the filling of posts. Persons with disability are encouraged to apply. No Payment of any kind is required when applying for these positions.

- APPLICATIONS** : Applications quoting relevant reference number should either be hand delivered, posted or e-mailed to the following addresses:
For Head Office: to the Director: Human Resource Management & Development, Samora Machel Building, Private Bag X11219, Riverside Park, Mbombela, (1200) or Email: dardlearecruitment-ho@mpg.gov.za
For Nkangala District Office: to the District Director, Ebhudlweni Building, Government Complex, Private Bag X4017, KwaMhlanga (1022) or Email: dardlearecruitment-nka@mpg.gov.za Please ensure that you email your application to the relevant email address.
- CLOSING DATE** : 28 November 2025 at 16:00
- NOTE** : Applications must include only fully completed and signed new Z83 form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a recent updated Curriculum Vitae with full personal details, experience including three names of contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualifications as well as a driver's license where necessary will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in the application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (proof submitted only when shortlisted). Applicants should ensure that they submit their applications on or before the closing date as no late applications will be considered. If more than one position is applied for, a separate application for each post should be completed. Candidates on SMS and MMS posts will be subjected to a competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine candidate's suitability based on the post's technical and generic requirements. The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government. Candidate must provide proof of successful completion of the course prior to appointment. Due to the large number of applications envisaged to be received, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium is placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. NB: The Department reserves the right not to fill a position. Shortlisted candidates will be required to be available for assessments and interviews at a date and time to be determine by the Department. All shortlisted candidates will be subjected to personnel suitability checks. The successful candidate will undergo security vetting. DARDLEA will conduct reference checks which will include social media profiles of the shortlisted candidates. Please note that by responding to the advert, you consent to the collection, processing and storing of your personal information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the purpose of the advertisement and will not be shared with third parties without prior consent unless required by law. Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security clearance process. The successful

candidate will be required to enter into an employment contract and sign a performance agreement with the Department.

MANAGEMENT ECHELON

<u>POST 42/222</u>	:	<u>DIRECTOR: ANIMAL HEALTH SERVICES REF NO: DARDLEA/2025/11/88</u>
<u>SALARY</u>	:	R1 266 714 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office Mbombela
<u>REQUIREMENTS</u>	:	A Matric certificate with an appropriate Bachelor of Veterinary Science (BVSc/ BVMch) Degree NQF 7 or equivalent qualifications as recognised by South African Qualifications Authority (SAQA). Registered with the South African Veterinary Council as a Veterinarian, and a Pre-entry certificate for senior management service (Nyukela certificate) submitted prior to appointment. A minimum of 5 years' experience at middle management / senior managerial. Valid driver's license. Skills and Competencies: Knowledge of Public Service-related Legislation. Implementation of Animal Diseases Act 35 of 1984, Animal Welfare Act, Medicines and Related Substance Control Act 101 of 1965 Fertilizers, Farm feeds, Agricultural remedies and stock remedies Act 36 of 1947 and their relevant regulations. Implementation of Animal Identification programme. Management of Animal Health programme and schemes. Organising skills, programme and project management skills and financial management skills. Good verbal and written communication skills. Must be computer literate ((MS Word, Ms Excel, MS Power point).
<u>DUTIES</u>	:	Management of Animal Health Services in the Province. Management of Animal Health Programmes including dipping, inspections, primary health care, vaccination, disease surveillance and animal disease schemes. Ensuring credible performance reporting of the Directorate. Management of Human resource. Financial management of the Directorate. Ensuring all Facilities of the Directorate are compliant with the South African Veterinary Council Standards and Regulations. Management of import and Export function rendered by the Directorate. Management of veterinary extension, liaison and training. Management of logistics of the Directorate. Ensuring revenue is collected and managed within the prescripts.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 42/223</u>	:	<u>DIRECTOR: VETERINARY SPECIALISED SERVICES REF NO: DARDLEA 2025/11/89</u>
<u>SALARY</u>	:	R1 266 714 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Head Office Mbombela
<u>REQUIREMENTS</u>	:	A Matric certificate with an appropriate Bachelor of Veterinary Science (BVSc/ BVMch) Degree NQF or equivalent qualifications as recognised by South African Qualifications Authority (SAQA). Registered with the South African Veterinary Council as a Veterinarian Pre-entry certificate for senior management service (Nyukela certificate) submitted prior to appointment. A minimum of 5 years' experience at middle management / senior managerial Valid driver's license. Skills and Competencies: Understanding of Meat Safety Act 40 of 2000, Animal Diseases Act 35 of 1984, Animal Welfare Act, Medicines and Related Substance Control Act 101 of 1965 Fertilizers, Farm feeds, Agricultural remedies and stock remedies Act 36 of 1947 and their relevant regulations. Must have an understanding of accreditation and approval of veterinary laboratories. Organising skills, project and programme management skills and financial management skills. Good verbal and written communication skills. Must be computer literate (MS Word, Ms Excel, MS Power point). Knowledge of Public Service-related legislations.
<u>DUTIES</u>	:	Management of Veterinary Public Health, Veterinary Clinical Services, Veterinary Laboratory Services and Veterinary Specialised. Ensure credible performance reporting of the Directorates. Management of Human resource. Financial management of the Directorate. Ensuring all Facilities of the Directorates are compliant with the standards of the South African Veterinary Council Standards and Regulation. Management of import and Export function rendered by the Directorate. Management of veterinary extension, liaison and training. Providing necessary support to other programmes in the Department. Management of logistics of the Directorate. Ensuring revenue is collected and

managed within the prescripts. Management of Compulsory Community Programme for Veterinary graduates in the province.

ENQUIRIES : Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

OTHER POSTS

POST 42/224 : **DEPUTY DIRECTOR: EVENTS MANAGEMENT REF NO: DARDLEA 2025/11/90**

SALARY : R896 436 per annum, (all-inclusive package)
CENTRE : Head Office Mbombela
REQUIREMENTS : Grade 12 Certificate and an appropriate Bachelor's Degree / Advanced National Diploma or equivalent qualification in Communications Marketing/ Public Relations,/or Events Management. At least 3-5 years of junior management experience at an Assistant Director level in an events management or communications environment. Skills and Competencies: Strong managerial skills: Planning, organizing, leading, and control. Excellent communication (verbal and written), presentation, and facilitation skills. Project and programme management skills. Problem-solving and analytical skills. Computer literacy (advanced MS Office skills). Ability to work under pressure, travel, and work irregular hours. A valid driver's license.

DUTIES : Plan, manage, and evaluate departmental strategic events in line with internal policies and government protocols. Organise and mobilise all relevant internal and external stakeholders for departmental activities and advocate for the department's brand. Develop the annual events calendar and associated procurement plans. Monitor and manage the budget and expenditure for all events. Monitor and evaluate event outcomes and track progress of stakeholder engagement. Provide written contributions to monthly, quarterly, and annual departmental reports. Produce reports for events and outreach programmes implemented. Ensure compliance with all relevant legislative and regulatory frameworks. Manage human resources, including performance assessment and development of staff within the Directorate.

ENQUIRIES : Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

POST 42/225 : **DEPUTY DIRECTOR: ANIMAL PRODUCTION REF NO: DARDLEA 2025/11/91**

SALARY : R896 436 per annum, (all-inclusive package)
CENTRE : Head Office Mbombela
REQUIREMENTS : Grade 12 and an appropriate Bachelor's Degree specialising in animal science, a post graduate qualification in Animal Science will be an added advantage Minimum 5 years experience at entry level management and experience in project management, a valid driver's license. Skills and Competencies: Demonstrate skills and knowledge of relevant legislation and regulations governing the Public Service especially PFMA and Treasury regulations, Public Service Act and the Labor relations Knowledge of relevant Acts, policies and priorities related to Animal Production/breeding, livestock development and food security Understanding of poverty and food insecurity of the various communities in the province Computer literacy and knowledge of basic software like Ms Office (Ms Word, Ms Excel, Ms PowerPoint and Ms Outlook) are required Excellent skills in communication, problem solving, people management and capacity building Understanding and application Batho Pele principles, Ability to work under pressure, work extended hours and undertake travel

DUTIES : Planning, implementation and coordination of livestock development projects to improve animal production in the province. Promote, support and monitor ruminant production; and provide sustainable solutions for producers facing challenges in their production Develop, review and implement policies relating animal production and food security Liaison with internal and external stakeholders including farmers and breeder societies to implement departmental priorities aimed at improving the capacity of livestock farmers Lead the sub directorate: Ruminants Production to achieve strategic objectives and setting targets Manage the finances and human resources allocated, mainly responsible for planning, budgeting, reporting and monitoring of projects implemented Develop monthly, quarterly and annual reports for

		Ruminants Productions Facilitate the commercialisation of livestock farming and ensure support for relevant farmers with a potential to expand operations Participation in various provincial structures that are addressing food security matters.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 42/226</u>	:	<u>ASSISTANT DIRECTOR: PROJECT MANAGEMENT SUPPORT UNIT REF NO: DARDLEA/2025/11/92</u>
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office Mbombela
<u>REQUIREMENTS</u>	:	Applicants must be in possession of a SAQA recognized Bachelor's degree in Agriculture / Agricultural Science/ Development studies/ Community Development/ qualification in Public Administration/ Public management and monitoring and evaluation/ Rural Development or any equivalent/ relevant qualification. A minimum of 3 years' experience in Agriculture/ project management/ Rural Development. A valid driver's license. Skills and Competencies: Ability to plan, implement, monitor, and evaluate rural development programs and projects. Excellent written and oral communication skills. Strong interpersonal skills. Experience in managing project budgets, financial performance, and allocating funds is essential. A strong understanding of rural development dynamics, including agriculture, natural resource management, and infrastructure development. Ability to analyse challenges, identify solutions, and make informed decisions. Proficiency with relevant software, such as MS Office and project management tools.
<u>DUTIES</u>	:	Develop and coordinate rural development plans. Ensure provision of support to all departmental projects from inception until completion. Ensuring that communities are well sensitized in the rural development space. Ensure that there is proper alignment between projects implemented and the goal of the directorate. Provision of necessary support to all rural development projects. Coordinate the implementation of rural projects in the province, ensure that beneficiaries are linked to different stakeholders, support beneficiaries of rural development. Ensure that there is coordination between programs that work in the rural space. Application of relevant legislations that talks to rural development.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 42/227</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A: POLLUTION AND WASTE MANAGEMENT REF NO: DARDLEA/2025/11/93</u>
<u>SALARY</u>	:	R343 842 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	A National Senior Certificate and an appropriate three-year tertiary qualification in Environmental or Natural Sciences / Environmental Management/ Chemistry / Chemical Engineering. Bachelor of Science degree is added advantage. Minimum of 2 years working experience in air quality management services or environmental management. A valid drivers license. Skills and Competencies: Knowledge and skills in formulating and writing of reports and scientific papers, with specific reference to air quality related topics. Sound knowledge of air quality or other environmental legislation, good knowledge of computer and information systems as well as database management systems. Ability to work under pressure and willingness to work long hours.
<u>DUTIES</u>	:	Provision of quality controlled and assured ambient air quality data and information gathered by ambient air quality monitoring stations reporting to the SAAQIS through the SAAQIS web site to government, business and industry, academia, research institutes and the public. Development and presentation of Air Quality Monitoring Reports to Mpumalanga Air Quality Officer's Forum and Highveld Priority Area Meetings. Compilation and submission of air quality information for inclusion into the Annual Provincial State of the Air Report. Prepare and present air quality management services information through various projects including client liaison, research, development, equipment installation, upgrading or maintenance of the scientific systems relevant to specific Air Quality research fields. Report on the main issues, results and recommendations emanating from the work done in a calendar month. Participate in programs, projects or activities including training sessions and

		seek opportunities for personal growth and development including but not limited to publishing air quality-related articles.
<u>ENQUIRIES</u>	:	Mr. A Kekana at 079 6301770
<u>POST 42/228</u>	:	<u>LABOUR RELATIONS OFFICER REF NO: DARDLEA/2025/11/94</u>
<u>SALARY</u>	:	R325 105 per annum
<u>CENTRE</u>	:	Head Office Mbombela
<u>REQUIREMENTS</u>	:	A National Senior Certificate and an NQF Level 6 qualification in Labour Relations/ BCom Law or equivalent. A minimum of 2 years' experience in Labour relations environment. An LLB qualification will be an added advantage. A valid drivers license. Skills and Competencies: Computer literacy and report writing skills. Knowledge of prescripts and systems applicable in the Public Service and Labour Relations Environment. Problem solving abilities. Conflict management and good interpersonal relations. Ability to work under pressure and willingness to work long hours.
<u>DUTIES</u>	:	Handling of matters pertaining to misconduct. Provide advice to management, employees and organized labour. Investigate grievances and disputes. Arrange grievance hearings and disciplinary hearings. Manage database of grievances and dispute related matters. Write reports and provide statistics. Implementation of the disciplinary code and procedures. Coordinate training of employees on labour relations. Facilitate mandates for conciliations and arbitrations. Strike management. Manage the resources of the component.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 42/229</u>	:	<u>COMMUNICATIONS OFFICER: MEDIA LIAISON AND MONITORING REF NO: DARDLEA/2025/11/95</u>
<u>SALARY</u>	:	R325 105 per annum
<u>CENTRE</u>	:	Head Office Mbombela
<u>REQUIREMENTS</u>	:	National Diploma/ Degree in Communications /Journalism/Public Relations/ or Equivalent qualification recognized by SAQA. The minimum of 1-2 years' work experience in the related field. Valid driver's licence. Skills and Competencies: Knowledge of prescripts applicable in Public Service. Strong written and verbal communication, and media relations expertise. Computer literacy, ability to work under pressure and willingness to work long hours.
<u>DUTIES</u>	:	Conduct daily media monitoring and analysis and produce reports. Draft and disseminate press releases. Write articles for publications and social media platforms. Compile media coverage report after campaigns and events. Organise media interviews. Invite various media houses and journalists to events. Consolidate media attendance register after every event and update the media database. Implement media plan for campaigns and events. Organize and facilitate monthly editorial meetings. Increase social media engagements through social media platforms.
<u>ENQUIRIES</u>	:	Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476
<u>POST 42/230</u>	:	<u>ADMINISTRATION OFFICER: ASSET MANAGEMENT REF NO: DARDLEA/2025/11/96</u>
<u>SALARY</u>	:	R325 105 per annum
<u>CENTRE</u>	:	Nkangala District
<u>REQUIREMENTS</u>	:	A three-year tertiary qualification, such as a National Diploma or Degree, in Accounting, Asset Management, or a equivalent field, this qualification must be at a National Qualifications Framework (NQF) level 6 or higher. At least 2 years of experience in a relevant financial role is generally required. Skills and Competencies: Good communications and interpersonal skills, Computer Literacy (Excel, Power Point and MS Word). Ability to work under pressure, sense of responsibility and loyalty. Knowledge of transversal System: LOGIS and BAS and Standard Chart of Accounts (SCOA).
<u>DUTIES</u>	:	Record new assets in the asset register and ensure they are bar-coded and properly capitalized. Conduct regular physical asset verification, spot-checks, and reconcile physical assets with the asset register. Manage the transfer of assets between different organizational units. Maintain and update the organization's asset registers, ensuring accuracy and data integrity. Ensure all asset management activities comply with relevant legislation, policies, and

procedures. Manage the disposal of assets in line with organizational policies and procedures, ensuring all steps are followed and documented. Compile reports on the state of assets, including monthly verification reports and asset tracking reports.

ENQUIRIES : Mr. A Kekana at 079 6301770

POST 42/231 : **SECRETARY REF NO: DARDLEA/2025/11/97**
Directorate: GITO

SALARY : R228 321 per annum
CENTRE : Head Office Mbombela
REQUIREMENTS : Secretarial Diploma or equivalent qualification. Experience in rendering secretarial/administrative support service will be an added advantage. Skills and Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organizational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc.). Good research and analytical skills. Ability to work in a team and independently. Willingness to occasionally work after hours when needed.

DUTIES : Overall management of the office administration functions in the Directorate. Provide a secretarial/receptionist support service to the Senior Manager. Compile realistic schedules of appointments. Provide administrative support services in the Office of the Senior Manager. Provide support to senior manager regarding meetings. Record minutes and communicates to relevant role-players. Coordinate logistical arrangements for meetings when required. Support the manager with the administration of the Office Budget. Collect and coordinate all the documents that relate to the Director/Chief Director's budget. Remain up to date with regard to the policies and procedures applicable to senior manager work terrain to ensure efficient and effective support to the Senior Manager. Remain abreast with the procedures and processes that apply in the office of the Director.

ENQUIRIES : Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

POST 42/232 : **SECRETARY REF NO: DARDLEA/2025/11/98**
Directorate: Internal Audit

SALARY : R228 321 per annum
CENTRE : Head Office Mbombela
REQUIREMENTS : Secretarial Diploma or equivalent qualification. Experience in rendering secretarial/administrative support service will be an added advantage. Skills and Competencies: Knowledge of Public Service legislative frameworks, policies and processes. Good interpersonal and organizational skills. Good communication skills (written and verbal). Advanced Computer literacy packages such as Microsoft Excel, PowerPoint, MS Word, Group Wise Internet etc.). Good research and analytical skills. Ability to work in a team and independently. Willingness to occasionally work after hours when needed.

DUTIES : Overall management of the office administration functions in the Directorate. Provide a secretarial/receptionist support service to the Senior Manager. Compile realistic schedules of appointments. Provide administrative support services in the Office of the Senior Manager. Provide support to senior manager regarding meetings. Record minutes and communicates to relevant role-players. Coordinate logistical arrangements for meetings when required. Support the manager with the administration of the Office Budget. Collect and coordinate all the documents that relate to the Director/Chief Director's budget. Remain up to date with regard to the policies and procedures applicable to senior manager work terrain to ensure efficient and effective support to the Senior Manager. Remain abreast with the procedures and processes that apply in the office of the Director.

ENQUIRIES : Ms. SP Shongwe Tel No: (013) 766 6003 or Ms. NE Hlatshwayo Tel No: (013) 766 6110 or Ms. NF Mgiba Tel No: (013) 766 6476

DEPARTMENT OF CULTURE, SPORT AND RECREATION

CLOSING DATE : 28 November 2025
NOTE : All applications must be submitted on the NEW prescribed Z83 application form obtainable from any public service department. All section of the form must be

fully completed and duly signed. Please note the following important guidelines: Z83 Form: All sections of the online Z83 form must be fully completed also attach a detailed CV. Supporting Documents: Only shortlisted candidates will be contacted. If shortlisted, you will be required to submit: Certified copies of your qualifications, Your RSA ID document, Your Senior Certificate and a valid driver's license (where applicable). Application Details: Applications must be sent in PDF format (maximum size: 5MB) only and indicate in the email subject: Name of Post and Post Reference Number. One post per application form. Failure to comply with the above instructions will lead to automatic disqualification. Applications sent to the wrong e-mail address will not be considered. Please note the following: The Department of Culture, Sport and Recreation is an equal opportunity, Sport and Recreation to promote representatives (race, gender and disability) in accordance with the Employment Equity targets of the Department. Suitably qualified women and persons with disabilities remain the targeted group and are encouraged to apply. All appointments will be subjected to a personnel suitability check processes (criminal record, qualification verification, citizenship and employment reference). Applications received after the closing date or those that do not comply with the requirements indicated above will not be considered. If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. For full details of the advertised posts, applicants are advised to visit the Mpumalanga Department of Culture, Sport and Recreation, website: <https://dcsr.mpg.gov.za>

OTHER POSTS

<u>POST 42/233</u>	:	<u>ASSISTANT DIRECTOR: SPORT & RECREATION GRANT MANAGEMENT</u> <u>REF NO: DCSR/34/2025</u> (3 Year Contract)
<u>SALARY</u>	:	R582 444 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	The candidate must be in a possession of a Matric and a Diploma or Bachelor's Degree in Public Administration, Business Administration, Financial Management or equivalent qualification and a valid Driver's license. Must have 3 years experience in the Grant Management, monitoring and evaluation, data analysis tools. Knowledge of the PFMA, including their respective regulations. Strong communication skills, interpersonal and organizational as well as the ability to work independently and as part of a team and have knowledge of supervision.
<u>DUTIES</u>	:	Managing the entire grant lifecycle, from application of Business Plan and ensuring compliance with the grant terms / framework. Overseeing grant funds, managing budgets and ensuring accurate and timely financial reporting. Maintaining strong communication with program managers and stakeholders including communicating grant updates, and outcomes. Tracking grant performance, conducting monitoring visits, and evaluating the impact of grants on sport and recreation initiatives. Contributing to the development of sport and recreation programs, including identifying funding opportunities. Collection, collating and analysing of data on relevant policies and regulations. Building and maintaining relationships with Key Stakeholders including sport organizations, government agencies and national government. Prepare Departmental report on a monthly / Quarterly and Annual basis on the Grant and program performance for reporting at National Level.
<u>ENQUIRIES</u>	:	Ms. Samkelisiwe Lushaba-Mambane Tel No: (013) 766 5245
<u>APPLICATIONS</u>	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/234</u>	:	<u>LANGUAGE PRACTITIONER: SISWATI REF NO: DCSR/35/2025</u> (Re-advert)
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A Degree/National Diploma in Languages or equivalent qualification with specialization in Siswati as recognized by SAQA. Good command of English, and Siswati (both written and verbal). Computer literacy. Competencies: Knowledge of language rules, grammar and orthography. Knowledge of

		Language Policies. Ability to work independently and under pressure. Capacity to remain confidential. Computer Literacy. Written and verbal Communication skills. Good interpersonal relations and ability to work as a team.
<u>DUTIES</u>	:	Translation and proof-reading of official documents. Provide interpreting service when required. Conduct research on matters related to Translation, Interpreting and Editing. Liaise with relevant stakeholders. Promote multilingualism and indigenous languages including the South African Sign Language. Support the Mpumalanga Provincial Language Committee.
<u>ENQUIRIES</u>	:	Ms. Nontsikelelo Zwane Tel No: (013) 766 5085
<u>APPLICATIONS</u>	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/235</u>	:	<u>SPORT & RECREATION - GRANT OFFICER REF NO: DCSR/36/2025</u> (3 Year Contract)
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	The candidate must be in a possession of a Matric, a Diploma or degree in Public Administration, Business Administration or B.Com in Management or equivalent qualification and a valid driver's license. Knowledge of Grant management, monitoring and Evaluation, data analysis tools. Strong communication skills, Interpersonal and organizational as well as the ability to work independently and as part of a team.
<u>DUTIES</u>	:	Track and monitor the performance of Sport and recreation program in line with the target set. Prepare the Business plan and manage the consolidation of operational plans, Management of performance information. Support Managers with the development of activity Schedule and implementation thereof, conduct reviews and evaluations on the implementation of Programs. Provide support in the development /design of relevant indicators. Enforce compliance of the DORA and PFMA within the program. Analyze report data/report for accuracy, Link planning with programs; liaise with stakeholder's federations on matters of impact evaluations and compilation of the Conditional Grant monthly /Quarterly reports. Conduct performance evaluations for the Sport and Recreation programs.
<u>ENQUIRIES</u>	:	Ms. Samkelisiwe Lushaba-Mambane Tel No: (013) 766 5245
<u>APPLICATIONS</u>	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/236</u>	:	<u>CULTURAL OFFICER REF NO: DCSR/37/2025</u> (Re-advert)
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Head Office
<u>REQUIREMENTS</u>	:	A Bachelor's Degree/National Diploma in Arts or equivalent qualification. Must be Computer literate, willingness to travel extensively and a valid driver's license.
<u>DUTIES</u>	:	Identify, develop and promote (emerging) artists and crafters as well as implanting projects related to performing and visual and craft. Create awareness programmes for craft, performing and visual arts. Conduct needs analysis and provide professional advice on performing, visual arts and crafts. Render administrative functions in relation to the programmes that are implemented.
<u>ENQUIRIES</u>	:	Ms. Samkelisiwe Lushaba-Mambane Tel No: (013) 766 5245
<u>APPLICATIONS</u>	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/237</u>	:	<u>SPORT PROMOTION OFFICER REF NO: DCSR/38/2025</u> (Re-advert)
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Gert-Sibande Region
<u>REQUIREMENTS</u>	:	An appropriate B Degree/National Diploma in Sport Management or equivalent qualification and a valid driver's licence.
<u>DUTIES</u>	:	Coordinate the establishment and provide support to sport and recreation structures in schools, wards and local areas, in conjunction with stakeholders. Facilitate sustainable capacity development programmes in sport within the schools wards, local areas and districts. Implement sport and recreation

		programmes in schools, wards and local areas for development of sport and recreation. Monitor and evaluate the compliance with sport and recreation and transformational policies. Render administrative function in relation to programmes that are implemented.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. Simon Shabangu Tel No: (017) 811 6196
	:	Applications may be hand delivered to 20A De Clerk Street Mutual & Federal Building or emailed to dcsrgsrecruit@mpg.gov.za
<u>POST 42/238</u>	:	<u>SPORT PROMOTION OFFICER REF NO: DCSR/39/2025</u> (Re-advert)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum
	:	Ehlanzeni Region
	:	An appropriate B Degree/National Diploma in Sport Management or equivalent qualification and a valid driver's licence.
<u>DUTIES</u>	:	Coordinate the establishment and provide support to sport and recreation structures in schools, wards and local areas, in conjunction with stakeholders. Facilitate sustainable capacity development programmes in sport within the schools wards, local areas and districts. Implement sport and recreation programmes in schools, wards and local areas for development of sport and recreation. Monitor and evaluate the compliance with sport and recreation and transformational policies. Render administrative function in relation to programmes that are implemented.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. Nqobile Tshuma Tel No: (013) 766 5656
	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/239</u>	:	<u>MUSEUM HUMAN SCIENTIST REF NO: DCSR/40/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum
	:	Ehlanzeni Region: Pilgrim's Rest Museum
	:	A National Diploma/Bachelor's Degree in Museum or Heritage studies. The incumbent should have amongst other majors in History, Cultural History, Anthropology or Cultural studies. A post graduate Diploma in Museum or Heritage studies and a valid driver's license will be an added advantage.
<u>DUTIES</u>	:	Museum curation and collections management. Research into local history and culture. Preservation of educational programmes, conversation and preservation of historic building and artifacts, plan and maintain exhibitions.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. Nqobile Tshuma Tel No: (013) 766 5656
	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/240</u>	:	<u>LIBRARY ASSISTANT/CYBER CADET REF NO: DCSR/41/2025</u> (Re-advert)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R269 499 per annum
	:	Ethandukhanya Public Library
	:	Grade 12 and Certificate in IT-related studies, good verbal and written communication skills, understanding of troubleshooting and maintaining Windows XP operating systems software. Experience in IT and of working in a public library will be an added advantage. 190
<u>DUTIES</u>	:	To assist library users on how to do electronic information searches on CD and DVD, encyclopaedia, Internet, do searches for school projects and assignment, create e-mail accounts for library users, teach users how to connect to their mail, teach users how to produce electronic documents and other documents like CV's, business cards. Monitor workstations usage by library users, help users to do CV's. Open files for projects, file them and update them. Administration procedures relating to libraries; filing; shelving and storage of library material; information retrieval processes; processing of library material and assisting with other library functions as required.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. Simon Shabangu Tel No: (017) 811 6196
	:	Applications may be hand delivered to 20A De Clerk Street Mutual & Federal Building or emailed to dcsrgsrecruit@mpg.gov.za

<u>POST 42/241</u>	:	<u>AUXILIARY SERVICE OFFICER (TOUR GUIDE) REF NO: DCSR/42/2025</u> (Re-advert)
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Ehlanzeni Region: Barberton Museum
<u>REQUIREMENTS</u>	:	Senior Certificate and a Certificate in Tour Guide. The candidate should be a registered Tour Guide with good communication skills and Valid driver's licence.
<u>DUTIES</u>	:	Conduct tours for tourist and learners. Be responsible for the preservation of relevant historical collections. Supervise the maintenance of relevant historic terrain. Participate in conducting museum outreach programmes.
<u>ENQUIRIES</u>	:	Ms Ncobile Tshuma Tel No: (013) 766 5656
<u>APPLICATIONS</u>	:	Applications may be hand delivered at 7 Government Boulevard, Riverside Park, Extension 2, Mbombela or emailed to dcsrmborecruit@mpg.gov.za
<u>POST 42/242</u>	:	<u>ADMIN CLERK REF NO: DCSR/43/2025</u> (Re-advert)
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Gert Sibande Region
<u>REQUIREMENTS</u>	:	A Senior certificate or equivalent qualification, computer literacy and a driver's license.
<u>DUTIES</u>	:	Render general clerical support services. Provide supply chain clerical support services within the component. Provide personnel administration clerical support services within the component. Provide financial administration support services in the component.
<u>ENQUIRIES</u>	:	Mr. Simon Shabangu Tel No: (017) 811 6196
<u>APPLICATIONS</u>	:	Applications may be hand delivered to 20A De Clerk Street Mutual & Federal Building or emailed to dcsrgsrecruit@mpg.gov.za
<u>POST 42/243</u>	:	<u>CLEANER REF NO: DCSR/44/2025</u> (Re-advert)
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Zithabiseng Public Library
<u>REQUIREMENTS</u>	:	An ABET level 4 certificate (Grade 9). Knowledge of cleaning equipment to be use. Knowledge of health and safety requirements. Basic understanding of applying safety rules. Basic understanding of applying or using chemicals correctly. Good communication interpersonal relations. Corporate cleaning experience will be an advantage.
<u>DUTIES</u>	:	The provision of cleaning services. Keep and maintain cleaning materials and equipment. Dusting, waxing, sweeping, disinfecting, scrubbing, and vacuuming of floors and doors. Emptying and cleaning dirty bins. Collecting and removing of waste paper. Freshening up office areas. Clean the general kitchen basins wash and keep stock of kitchen utensils. Cleaning the library offices and boardrooms. Report broken machines. Request cleaning materials. Assist with other duties as and when required.
<u>ENQUIRIES</u>	:	Ms. Dina Ntuli Tel No: (013) 766 8339
<u>APPLICATIONS</u>	:	Applications may be hand delivered at Dr. Esther Nostokana Mahlangu Building Government Complex, Nkangala or emailed to dcsrnkangarecruit@mpg.gov.za
<u>POST 42/244</u>	:	<u>CLEANER REF NO: DCSR/45/2025</u>
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Ermelo Regional Library
<u>REQUIREMENTS</u>	:	An ABET level 4 certificate (Grade 9). Knowledge of cleaning equipment to be use. Knowledge of health and safety requirements. Basic understanding of applying safety rules. Basic understanding of applying or using chemicals correctly. Good communication interpersonal relations. Corporate cleaning experience will be an advantage.
<u>DUTIES</u>	:	The provision of cleaning services. Keep and maintain cleaning materials and equipment. Dusting, waxing, sweeping, disinfecting, scrubbing, and vacuuming of floors and doors. Emptying and cleaning dirty bins. Collecting and removing of waste paper. Freshening up office areas. Clean the general kitchen basins wash and keep stock of kitchen utensils. Cleaning the library offices and

	boardrooms. Report broken machines. Request cleaning materials. Assist with other duties as and when required.
<u>ENQUIRIES</u>	: Mr. Simon Shabangu Tel No: (017) 811 6196
<u>APPLICATIONS</u>	: Applications may be hand delivered to 20A De Clerk Street Mutual & Federal Building or emailed to dcsrcsrecruit@mpg.gov.za
<u>POST 42/245</u>	: <u>GROUNDSMAN REF NO: DCSR/46/2025</u>
<u>SALARY</u>	: R138 486 per annum
<u>CENTRE</u>	: Ermelo Regional Library
<u>REQUIREMENTS</u>	: An ABET level 4 Certificate (Grade 9). Knowledge of garden maintenance and planting practices. Basic understanding of government legislations. Knowledge and understanding of health and safety procedures.
<u>DUTIES</u>	: Maintain gardening services in the premises and surrounding through watering the gardening, prune, trim flowers and tree. Grass mowing, remove weeds and garden fuse. Apply insecticide; cultivate the soil for trees and flowers. Maintain gardening equipment's and tools. Repair minor defect of gardening tools. Assist with on/off loading of deliveries. Washing and cleaning of GG's vehicle. Empty dirty dustbin services in the Museum and assist with other tasks/duties as and when required by supervisor.
<u>ENQUIRIES</u>	: Mr. Simon Shabangu Tel No: (017) 811 6196
<u>APPLICATIONS</u>	: Applications may be hand delivered to 20A De Clerk Street Mutual & Federal Building or emailed to dcsrcsrecruit@mpg.gov.za

DEPARTMENT OF HEALTH

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>CLOSING DATE</u>	: 28 November 2025
<u>NOTE</u>	: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate the administration burden on HR Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts, health/engineering posts that are advertised within the Department professional registration will be required from various statutory councils for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short-listed candidates will be subject to a vetting process prior to appointment. If no response is received from the Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the correct references when applying and where possible the station / centre where the post is. www.mpuhealth.gov.za Only online applications will be accepted. NB: Candidates who are not contacted within 90 DAYS after the closing date must consider their applications as having been unsuccessful. Please Note: The Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications). N.B. Applicants are advised to apply as early as possible to avoid disappointments.

OTHER POSTS

<u>POST 42/246</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: OBSTETRICS & GYNAECOLOGY REF NO: MPDOH/NO/25/669</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 - R1 422 810 per annum Grade 2: R1 531 032 - R1 623 609 per annum Grade 3: R1 773 222 - R2 212 680 per annum
<u>CENTRE</u>	:	Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics & Gynaecology (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Obstetrics & Gynaecology) for foreign qualified employees. Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Obstetrics & Gynaecology) for qualified foreign employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Obstetrics & Gynaecology) for qualified foreign employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	Supervising the management of and managing Obstetrics & Gynaecology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/247</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: OPHTHALMOLOGY REF NO: MPDOH/NO/25/670</u>
<u>SALARY</u>	:	R1 341 855 - R1 422 810 per annum
<u>CENTRE</u>	:	Themba Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Ophthalmology (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health

		and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Ophthalmology) for foreign qualified employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	Supervising the management of and managing Ophthalmology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/248</u>	:	<u>MANAGER NURSING (PN-A9): PHC REF NO: MPDOH/NOV/25/671</u>
<u>SALARY</u>	:	R1 155 099 – R1 320 732 per annum
<u>CENTRE</u>	:	Mbombela Sub-district (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2025). A tertiary qualification in Health Sciences, preferably in Public Health. A minimum of ten (10 years appropriate / recognizable experience in nursing after registration as a Professional Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience in management level at Public Health Service. Competencies: Knowledge of the District Health System, District Health Planning, District Health Expenditure Reviews. A demonstrable understanding of the PFMA and Treasury Regulations, Financial Management, People Management and Empowerment, Client Orientation and Customer Care. Skills: Leadership, Excellent Communication skills (verbal and written), Problem Solving, Computer Literacy and Presentation Skills. Ability to work under pressure. Valid driver's licence.
<u>DUTIES</u>	:	Manage and evaluate the implementation of policy frameworks for service delivery by Primary Health Care facilities. Monitor and evaluate the implementation of services by CHC's and clinics, including mobile clinics. Coordinate and evaluate implantation of the five streams for health system strengthening. Facilitate transformation of nursing management. Coordinate and manage NPO's that provide PHC services. Monitor optimal functioning of clinic committees. Monitor and evaluate the norms and standards for nursing practice in Primary Health Care. Promote professionalism in Primary Health Care.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 42/249</u>	:	<u>MEDICAL OFFICER GRADE 1 REF NO: MPDOH/NOV/25/680 (X9 POSTS)</u>
<u>SALARY</u>	:	R1 001 349 - R1 078 116 per annum
<u>CENTRE</u>	:	Ehlanzeni District: Themba Hospital (X2 Posts) Barberton Hospital (X1 Post) Shongwe Hospital (X1 Post) Tonga Hospital (X1 Post) Mapulaneng Hospital (X4 Posts)
<u>REQUIREMENTS</u>	:	MBChB degree (qualification) that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner (2025) (Independent Practice). NB: The appointed Medical Officer must be able to work shifts. A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: No experience required after registration with the HPCSA as Medical Practitioner (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge, competency and skills in general clinical domains. The ability to work under supervision as an efficient team member. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/250</u>	:	<u>MEDICAL OFFICER GRADE 1-3: GENERAL SURGERY REF NO: MPDOH/NOV/25/681</u> (Re-advertisement)
<u>SALARY</u>	:	Grade 1: R1 00 349 - R1 078 116 per annum Grade 2: R1 142 553 - R1 247 202 er annum Grade 3: R1 322 352 - R1 647 630 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	MBChB degree (qualification) that allows registration with the HPCSA as a Medical Practitioner n Health Professional Council of South Africa (HPCSA) as a Medical Practitioner (2025) (Independent Practice). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Additional experience in Obstetrics & Gynaecology, Neurosurgery, Anaesthesiology, Urology and ENT will serve as recommendation. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: No experience required after registration with the HPCSA as Medical Practitioner

(Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. **Grade 2:** A minimum of five (5) years' experience after registration with the HPCSA as Medical Practitioner (Independent Practice). A minimum of six (6) years relevant experience after registration with a recognised foreign health profession council and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. **Grade 3:** A minimum of ten (10) years' experience after registration with the HPCSA as Medical Practitioner (Independent Practice). A minimum of eleven (11) years relevant experience after registration with a recognised foreign health profession council and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge, competency and skills in general clinical domains. The ability to work under supervision as an efficient team member. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.

DUTIES : To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 42/251 : **PHARMACY SUPERVISOR GRADE 1 REF NO: MPDOH/NOV/25/682**

SALARY : R1 001 349 - R1 062 183 per annum
CENTRE : Sabie Hospital (Ehlanzeni District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Diploma Pharm/ BSc. Pharm/ B. Pharm. Current registration with South African Pharmacy Council (SAPC) (2025). Minimum of seven (7) years' appropriate experience after registration as a Pharmacist with SAPC. Good communication, interpersonal and computer skills (MS Word and Excel). Ability to work in a team. Good understanding of the National Drug Policy and Good Pharmacy Practice. Sound knowledge of the Pharmacy Act and the Medicine and Related Substance Control Act. A valid code B driver's licence.

DUTIES : Implement and monitor the procurement of medicines and medical devices against the approved demand plan and stock levels. Authorize purchase orders generated as per the SCM delegation. Monitor the receiving of purchased goods and confirm that goods have been received and can be paid for (sign completion certificate). Monitor and manage returns by facilities. Compile and submit reports. Monitor stock upliftment and ensure proper credit allocation by the supplier/s. Coordinate the transfer of stock from receiving to the warehouse and from the warehouse to receiving. Monitor upliftment and batch recalls and stock of poor quality or standard. Compile and submit reports of obsolete (expired and damaged) and redundant stock. Monitor receipt of all stock received on donation. Confirm stock issued to facilities (sign completion certificate for the service rendered by the service provider). Compile stock reports and analyse these reports. Capture receipt transactions on stock management system. Attend Bid Evaluation and/or Bid Specific Committee meetings. Perform quality assurance activities in the area of responsibility.

		Maintain and uphold good warehousing practice standards and Good Pharmacy Practice standards.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/252</u>	:	<u>ASSISTANT MANAGER NURSING (PN-B4): PHC REF NO: MPDOH/NO/25/683</u>
<u>SALARY</u>	:	R755 355 – R863 667 per annum
<u>CENTRE</u>	:	Bushbuckridge Sub-district (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse and Midwifery plus a post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in above mentioned specialties in nursing. A Diploma in Clinical Nursing Assessment, treatment and Care or Community Health Nursing Science. A minimum of ten (10) years of appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing (2025). At least six (6) years of the period referred to above must be appropriate/ recognisable experience in the relevant specialty after obtaining the 1-year post-basic qualification in the specific specialty. At least three (3) years of the period referred to above must be appropriate/ recognisable experience at management level. Experience and Knowledge of the District Health System. Must have understanding of principles of Primary Health Care Re-engineering. Demonstrate an in depth understanding of Nursing legislation and related legal and ethical nursing practices and how these impacts on service delivery. A valid driver's licence.
<u>DUTIES</u>	:	Supervise and support allocated PHC facilities in line with the PHC Supervision Policy. Conduct monthly red flags and regular reviews. Demonstrate understanding of the District Health Information System (DHIS). Form part of the quarterly programme in-depth reviews together with respective Programme Co-ordinators and form part of the Sub-district and District review session to monitor progress on set targets according to the District Health Plan (DHP). Ensure that PHC facilities that she/he is responsible for are compliant with the National Core Norms and Standards. Ascertain smooth implementation of the referral system and address constraints related to continuity of care. Support initiatives of the three streams of PHC Re-engineering. Implement the Performance Management and Development System (PMDS) with Operational Managers of PHC facilities that she/he is responsible for.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/253</u>	:	<u>ASSISTANT MANAGER NURSING (PB-B4): TRAUMA AND EMERGENCY REF NO: MPDOH/NOV/25/684</u>
<u>SALARY</u>	:	R755 355 - R863 667 per annum
<u>CENTRE</u>	:	Tintswalo Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2025). A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Trauma & Emergency Nursing Science. A minimum of ten (10) years appropriate / recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing. At least six (6) years of the period referred to above must be appropriate / recognisable experience in the Specific Specialty after obtaining the 1-year post-basic qualification in the Trauma & Emergency. At least three (3) years of the period referred to above must be appropriate / recognisable experience at management level. A valid driver's licence. Skills: Knowledge of nursing care process and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Health Act, Occupational Health

		and Safety Act 44 Patient's Right Charter, Batho-Pele Principles, Sound Knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, Organisational decision-making solving abilities within the limit of the public sector and Institutional policy framework. Good interpersonal skills including public relation, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and process pertaining to the relevant resources under management. Insight into public health sector strategies and priorities, standard procedures and policies pertaining to nurse care, computer skills in basic programs.
<u>DUTIES</u>	:	Provide effective management and professional leadership in the specialized units and Trauma & Emergency Unit. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required. Effective management, utilization and supervision of all resources. Display a concern for patients, promoting advocating and facilitating proper treatment and care. Ensure that the units adhere to the principles of clinical governance, including the Nursing strategy. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students, monitor implementation of PMDS.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/254</u>	:	<u>HEAD OF NURSING SCHOOL (PN-D3): SHONGWE HOSPITAL CAMPUS REF NO: MPDOH/NOV/25/685</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R713 253 - R838 326 per annum Mpumalanga College of Nursing, Kabokweni Senior Certificate / Grade 12 or equivalent qualification plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Masters / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic qualification in Nursing Education registered with SANC (2025). A minimum of nine (09) years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing (2025). At least five (05) years of the period referred to above must be appropriate / recognizable experience in Nursing Education after obtaining the 1 year post basic Nursing Education qualification. Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Experience after registration with SANC in Nursing Education after obtaining R118 in Nursing Education will be an added advantage. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills. A valid driver's licence.
<u>DUTIES</u>	:	Teaching of clinical nursing practices in accordance with the scope of practice and nursing standards as determined by the relevant training facility. Provision of quality nurse training through professional training programmes and curricula as directed by the professional scope of practice and standards as determined by the relevant health training facility. Demonstrate effective communication with students, supervisors and other lecturers, including report writing and presentation skills when required. Work as part of the education team to ensure good nurse training. Work, effectively, co-operatively amicably with students and other persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and manage training programmes in order to meet training outcomes as determined by the health training facility. Demonstrate the ability to perform research work relevant to nursing education and related subjects to enhance the quality of nursing education. Able to apply computer technology and programmes to enhance the level of educational programmes. Co-ordinate theory and practical for Health

		Nursing Science for the basic program; Develop and design curricula; Conduct research in own field; Guide, supervise and evaluate performance of academic staff working under him/her and that of students; Compile, keep records and reports of his/her span of control; Implement national, provincial and institutional policies relevant to the discipline; Promote team work amongst team members; Teach Health Nursing Science.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/255</u>	:	<u>OPERATIONAL MANAGER NURSING (PN-B3): OPERATING THEATRE REF NO: MPDOH/NOV/25/687 (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R693 096 – R789 861 per annum Themba Hospital and Sabie Hospital (Ehlanzeni District) Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2025). A post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in Operating Theatre Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Operating Theatre Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.
<u>DUTIES</u>	:	Provide effective management and professional leadership in the specialized units of Operating Theatre Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 42/256 : **OPERATIONAL MANAGER NURSING (PN-B3): PAEDIATRIC REF NO: MPDOH/NOV/25/689 (X2 POSTS)**

SALARY : R693 096 – R789 861 Per annum
CENTRE : Themba Hospital and Mapulaneng Hospital (Ehlanzeni District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2025). A post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in Paediatric Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Paediatric Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.

DUTIES : Provide effective management and professional leadership in the specialized units of Paediatric Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 42/257 : **OPERATIONAL MANAGER NURSING (PN-B3): ICU REF NO: MPDOH/NOV/25/690**

SALARY : R693 096 – R789 861 per annum
CENTRE : Themba Hospital (Ehlanzeni District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2025). A post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in Intensive Care Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above

must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Intensive Care Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.

DUTIES

: Provide effective management and professional leadership in the specialized units of Intensive Care Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES

: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 42/258

: **OPERATIONAL MANAGER NURSING (PN-B3): TRAUMA AND EMERGENCY REF NO: MPDOH/NOV/25/691**

SALARY CENTRE REQUIREMENTS

: R693 096 – R789 861 per annum
: Tintswalo Hospital (Ehlanzeni District)
: Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2025). A post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in Trauma & Emergency Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Trauma & Emergency Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under

		management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.
<u>DUTIES</u>	:	Provide effective management and professional leadership in the specialized units of Trauma & Emergency Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/259</u>	:	<u>OPERATIONAL MANAGER NURSING (PN-B3): PHC REF NO: MPDOH/NOV/25/697 (X6 POSTS)</u>
<u>SALARY CENTRE</u>	:	R693 096 – R789 861 per annum
	:	<u>Ehlanzeni District:</u> Mbombela Mobile Clinic (X1 Post) Bhuga CHC (X1 Post) Boschfontein Clinic (X1 Post) Mbangwane Clinic (X1 Post) Rolle Clinic (X1 Post) Maviljan Clinic (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 or equivalent qualification plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or Equivalent qualification that allows registration with the SANC as a Professional Nurse (2025) plus a post basic nursing qualification, with duration of at least 1 year, accredited with the SANC in terms of Government Notice No R212 in Primary Health Care. A minimum of nine (09) years of appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (05) years of the period referred to above must be appropriate / recognizable experience in Primary Health Care after obtaining the 1 year post basic PHC Nursing Science qualification. Experience and knowledge of the District Health System. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how these impact on service delivery. Demonstrate a basic understanding of HR and finance and practices. Knowledge of relevant legal framework such as Nursing Act, Health Occupational and Safety Act, Patients Right Charter, Batho Pele Principles, Operational Management Skills. Problem Solving, planning and Organizing Skills. Expected to work under pressure and on night duty. Leadership. Supervisory, problem-solving, conflict resolution, inter-personal and communication and communication skills. Demonstrate an in-depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Computer literacy will be an added advantage (MS Word, Excel, PowerPoint and Outlook). Computer literacy.
<u>DUTIES</u>	:	Manage and provide PHC facility supervisory in line with the PHC Supervision Guideline. Ensure clinical nursing practice by the nursing team in the facility in accordance with the scope and practice and nursing standard as determined by the relevant health facility. Promote quality nursing care as directed by the professional scope of practice and standard in accordance with the PHC

delivery package. Ensure the implementation on National Core Norms and Standards including Six Priority Areas. Advocate for patients through ensuring adherence to Batho Pele Principles. Coordinate community involvement and participation. Manage and monitor effective use and maintenance of assets and infrastructure of the facility. Monitor information management and documentation.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 42/260 : **ASSISTANT DIRECTOR: THERAPEUTIC AND MEDICAL SUPPORT GRADE 1 REF NO: MPDOH/NOV/25/698**

SALARY : R638 856 – R707 625 per annum
CENTRE : Ehlanzeni District Office, Mbombela (Nelspruit)
REQUIREMENTS : Senior Certificate / Grade 12 plus Diploma / Degree in Medical Technology in the category Clinical Pathology or Blood Transfusion that allows with the registration with the Health Professional Council of South Africa (HPCSA) (2025). A minimum of three (3) years appropriate experience in the relevant profession after registration with the Health Profession Council of South Africa (HPCSA) as independent practice (where applicable) of which five (5) years must be appropriate experience in Management. Knowledge of the Health Care Act, PFMA and its regulations, PPPFA, Public service Act and LRA. Good interpersonal skills and report writing skills. Skills in facilitation and project/ programme management. A valid driver's license.

DUTIES : Provide necessary support to the district leadership in formulating appropriate local district policies and guidelines regarding economical, effective and efficient utilization of both Laboratory and Blood transfusion services. Liaise with key partners in establishing guidelines for quality institutional services. Establish reporting systems. Keep records and ensure standard adherence as part of Service Level Agreement management. Ensure the appropriate utilization of the Laboratory and Blood products by developing and implementing a continuous learning programme at all levels of care. Coordinate, audit and monitor the functionality of hospital transfusion and laboratory committees in the district. Advise the District hospitals on any Clinical Pathology and Blood transfusion related matters.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

POST 42/261 : **CLINICAL PROGRAMME COORDINATOR GRADE 1 (PN-A5): HAST REF NO: MPDOH/NOV/25/699**

SALARY : R549 192 – R629 121 per annum
CENTRE : Ehlanzeni District Office, Mbombela (Nelspruit)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2025). A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Diploma / Degree in Nursing Administration and Management or Post-graduate qualification in Health Management / Health Leadership will be an added advantage. At least three (3) years minimum experience in Clinical Health Programmes Coordination or Supervision. Training in HIV management, NIMART and or project management will be an added advantage. Valid driver's licence. Computer literacy. Required Skills and Competencies: Effective planning and organisation. Good communication, interpersonal and coordination skills. Proficiency in English and any of the other South African official languages, preferably spoken local languages. Ability to work with and lead teams. Sound knowledge, and ability to monitor and evaluate the performance of health programmes. Excellent verbal and written communication skills. Ability to work

		independently and under pressure. Knowledge of the DHIS and TIER.NET systems is recommended.
<u>DUTIES</u>	:	Plan and coordinate HAST programme activities in the sub-district. Provide technical support to facilities on integrated HAST programmes. Monitor and provide mentorship on HAST clinical guidelines and policies. Provide mentorship to NIMART-trained nurses. Liaise with the multidisciplinary team and track programmes on integrated HAST programme performance. Conduct periodic audits and ensure HAST programmes performance data is reconciled across all data sources, monthly. Provide periodic reports to the districts. Liaise and build partnerships with stakeholders within the sub-district. Ensure integration of HAST programmes, TB and other programmes. Ensure efficient use of the resources allocated to HAST programmes in the sub-district.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/262</u>	:	<u>LECTURER GRADE 1 (PN-D1): THEMBA HOSPITAL SUB-CAMPUS REF NO: MPDOH/NOV/25/702 (X3 POSTS)</u>
<u>SALARY</u>	:	R476 367 - R559 548 per annum
<u>CENTRE</u>	:	Mpumalanga College of Nursing, Kabokweni
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Masters / Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional nurse plus post basic qualification in Nursing Education registered with the SANC. A minimum of four (4) years appropriate / recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing (2025). Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Experience after registration with SANC in Nursing Education after obtaining R118 in Nursing Education will be an added advantage. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills.
<u>DUTIES</u>	:	Planning, co-ordination, implementation, and facilitation of training programmes for nurses in the health establishment. Mentoring and coaching of nursing staff. Co-ordinate the activities of Clinical Education and Training Unit (CETU). Facilitate the implementation of Continuous Professional Development (CPD) Framework. Liaise between Nursing Education and Nursing Practice (Hospital & Nursing College). Provide Skills and competency updates and facilitation of in-service training. Monitoring, evaluation and analysis of training programmes/activities/competencies and skills to ensure quality health service delivery. Internal and External Collaboration on training programmes to ensure effective capacity building. Effective Management, co-ordination, administration, and reporting of Teaching Programmes. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Effective and efficient management of resources.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/263</u>	:	<u>LECTURER GRADE 1 (PN-D1): ROB FERREIRA HOSPITAL SUB-CAMPUS REF NO: MPDOH/NOV/25/703</u>
<u>SALARY</u>	:	R476 367 - R559 548 per annum
<u>CENTRE</u>	:	Mpumalanga College of Nursing, Kabokweni
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Masters / Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional nurse plus post basic qualification in Nursing Education registered with the SANC. A minimum of four

		(4) years appropriate / recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing (2025). Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Experience after registration with SANC in Nursing Education after obtaining R118 in Nursing Education will be an added advantage. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills.
<u>DUTIES</u>	:	Planning, co-ordination, implementation, and facilitation of training programmes for nurses in the health establishment. Mentoring and coaching of nursing staff. Co-ordinate the activities of Clinical Education and Training Unit (CETU). Facilitate the implementation of Continuous Professional Development (CPD) Framework. Liaise between Nursing Education and Nursing Practice (Hospital & Nursing College). Provide Skills and competency updates and facilitation of in-service training. Monitoring, evaluation and analysis of training programmes/activities/competencies and skills to ensure quality health service delivery. Internal and External Collaboration on training programmes to ensure effective capacity building. Effective Management, co-ordination, administration, and reporting of Teaching Programmes. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Effective and efficient management of resources.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/264</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 (PN-B1): PHC REF NO: MPDOH/NOV/25/710 (X7 POSTS)</u>
<u>SALARY CENTRE</u>	:	R476 367 – R559 548 per annum
	:	<u>Ehlanzeni District:</u> Kanyamazane CHC (X1 Post) Matsulu CHC (X1 Post) Nelspruit CHC (X1 Post) Kabokweni CHC (X1 Post) Shabala Clinic (X1 Post) Mangweni CHC (X1 Post) Jim Brown Clinic (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2025), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in Primary Health Care Science. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills.
<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Primary Health Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that the equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize your own work and that of support personnel to ensure proper nursing care. Participate in staff development and

		performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with people of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/265</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): PHC REF NO: MPDOH/NOV/25/713 (X3 POSTS)</u>
<u>SALARY CENTRE</u>	:	R476 367 – R559 548 per annum
	:	<u>Ehlanzeni District:</u> Kanyamazane CHC (X1 Post) Arthurstone Clinic (X1 Post) Islington Clinic (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2025), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in Primary Health Care Science. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills.
<u>DUTIES</u>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Primary Health Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that the equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize your own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with people of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/266</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): CASUALTY REF NO: MPDOH/NOV/25/714</u>
<u>SALARY CENTRE</u>	:	R476 367 – R559 548 per annum
<u>REQUIREMENTS</u>	:	Shongwe Hospital (Ehlanzeni District) Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Casualty Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching

	skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	: Perform clinical nursing practice in accordance with the scope of practice of Casualty Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/267</u>	: <u>PROFESSIONAL NURSE GRADE 1 (PN-B1): OCCUPATIONAL HEALTH REF NO: MPDOH/NOV/25/715</u>
<u>SALARY CENTRE REQUIREMENTS</u>	: R476 367 – R559 548 per annum : Mapulaneng Hospital (Ehlanzeni District) : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Occupational Health Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	: Perform clinical nursing practice in accordance with the scope of practice of Occupational Health Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/268</u>	: <u>PROFESSIONAL NURSE GRADE 1 (PN-B1): OPERATING THEATRE REF NO: MPDOH/NOV/25/717 (X2 POSTS)</u>
<u>SALARY CENTRE</u>	: R476 367 – R559 548 per annum : Barberton Hospital and Shongwe Hospital (Ehlanzeni District)

<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Operating Theatre Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Operating Theatre Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/269</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): MATERNITY REF NO: MPDOH/NOV/25/722 (X5 POSTS)</u>
<u>SALARY CENTRE</u>	:	R476 367 – R559 548 per annum
	:	<u>Ehlanzeni District:</u> Rob Ferreira Hospital (X1 Post) Mapulaneng Hospital (X1 Post) Tintswalo Hospital (X2 Posts) Shongwe Hospital (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Advanced Midwifery Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Advanced Midwifery Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of

		diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/270</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): CASUALTY REF NO: MPDOH/NOV/25/723</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Shongwe Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Casualty Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Casualty Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/271</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): ORTHOPAEDIC REF NO: MPDOH/NOV/25/724</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Tintswalo Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Orthopaedic Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Orthopaedic Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with

		the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/272</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): OPHTHALMOLOGY REF NO: MPDOH/NOV/25/725</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Shongwe Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Ophthalmology Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Ophthalmology Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/273</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): PAEDIATRIC REF NO: MPDOH/NOV/25/728 (X3 POSTS)</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Ehlanzeni District: Tintswalo Hospital (X2 Posts) Mapulaneng Hospital (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Paediatric Nursing Science. A minimum of four (4) years

		appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Paediatric Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/274</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): OPD REF NO: MPDOH/NOV/25/729</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R476 367 – R559 548 per annum Tintswalo Hospital (Ehlanzeni District)
	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in OPD Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of OPD Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 42/275</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): OPHTHALMOLOGY REF NO: MPDOH/NOV/25/730</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Ophthalmic Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Ophthalmic Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/276</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): ICU REF NO: MPDOH/NOV/25/731</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Themba Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Intensive Care Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Intensive Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-

		operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/277</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1 REF NO: MPDOH/NOV/25/735</u>
<u>SALARY</u>	:	R397 233 - R454 191 per annum
<u>CENTRE</u>	:	Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus appropriate qualification that allows for the registration with the HPCSA in the relevant profession (where applicable). Current registration with the HPCSA as an Occupational Therapist (2025) (Independent Practice). A valid work permit will be required from non-South Africans. Grade 1: No experience required after registration with the HPCSA as an Occupational Therapist (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as an Occupational Therapist (Independent Practice) for foreign qualified employees. Clinical experience in general adult and pediatric assessment and treatment is required. Knowledge in the fields of mental health, vocational rehabilitation, neurology, hand injuries, burns, amputations, developmental delays, etc. is expected. Clinical experience in these fields will be beneficial.
<u>DUTIES</u>	:	To provide optimal and evidence-based occupational therapy in individual and group settings for patients in, out and clinics. To administer standardized and clinical assessments to patients requiring FCEs and other clinical reports. To perform and complete administrative functions including record keeping, statistics, participate in various meetings and awareness campaigns. To plan for and participate in internal and external audits and ensure departmental standards and effective service delivery. To participate in the performance management and training and development programs within the department. To supervise junior level staff. To supervise allocated students and learners.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/278</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1 REF NO: MPDOH/NOV/25/736</u> (Re-advertisement)
<u>SALARY</u>	:	R397 233 - R454 191 per annum
<u>CENTRE</u>	:	Tonga Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus appropriate qualification that allows for the registration with the HPCSA in the relevant profession (where applicable). Current registration with the HPCSA as an Occupational Therapist (2025) (Independent Practice). A valid work permit will be required from non-South Africans. Grade 1: No experience required after registration with the HPCSA as an Occupational Therapist (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as an Occupational Therapist (Independent Practice) for foreign qualified employees. Clinical experience in general adult and pediatric assessment and treatment is required. Knowledge in the fields of mental health, vocational rehabilitation, neurology, hand injuries, burns, amputations, developmental delays, etc. is expected. Clinical experience in these fields will be beneficial.
<u>DUTIES</u>	:	To provide optimal and evidence-based occupational therapy in individual and group settings for patients in, out and clinics. To administer standardized and clinical assessments to patients requiring FCEs and other clinical reports. To perform and complete administrative functions including record keeping, statistics, participate in various meetings and awareness campaigns. To plan for and participate in internal and external audits and ensure departmental standards and effective service delivery. To participate in the performance

		management and training and development programs within the department. To supervise junior level staff. To supervise allocated students and learners.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/279</u>	:	<u>ENVIRONMENTAL HEALTH PRACTITIONER GRADE 1 REF NO: MPDOH/NOV/25/737</u>
<u>SALARY</u>	:	R397 233 – R454 191 per annum
<u>CENTRE</u>	:	Agincourt CHC (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 or equivalent qualification plus an appropriate qualification that allows for the required registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) (2025). Grade 1: SA Qualified employees: None after registration with the HPCSA in the relevant profession (where applicable) in respect of employees who performed Community Service, as required in SA. Foreign Qualified employees: One (1) year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of employees of whom it is not required to perform Community Service, as required in SA. Hospital experience and extensive knowledge in Occupational Health and Safety will be an added advantage. Good interpersonal Skills, written, verbal and presentation Skills. Accuracy and attention to detail. Ability to work under pressure. Ability and willingness to travel. Good interpersonal relationship, Leadership skill. Valid drivers' licence.
<u>DUTIES</u>	:	Waste management (ensure proper handling and monitor of general waste and health care risk waste). Safety health environment risk and quality (SHERQ) management. Waste quality monitoring (collection of water samples and analysing results). Food control (collection of food samples, inspection of food premises and training of staff). Vector control within the facility (organize pest control programme). Disease surveillance (from part of the outbreak response team, investigate outbreaks and liaise with relevant stakeholders). Monitor Environmental health indicators and provide reports to management. Pollution control. Environmental health hygiene. Occupational hygiene surveillance.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/280</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: PATIENT ADMINISTRATION REF NO: MPDOH/NOV/25/732</u> (Re-advertised)
<u>SALARY</u>	:	R397 116 per annum (Level 07), (plus service benefits)
<u>CENTRE</u>	:	Themba Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus six (6) years' experience in Patient Administration or Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognized by SAQA with three (3) years' relevant experience in the post of an Administrative Officer / Chief Administration Clerk (Level 7). Extensive knowledge of outpatient administration, reception in and help desk functions. Extensive knowledge of PEIS, Billing system and UPFS user guide/procedure book. Knowledge of Revenue policies and understanding of sector financial administration and the provisions of PFMA. Knowledge of relevant prescripts such as Government Gazette. Good communication skill, report writing skills be computer literate and have ability to work under pressure. Be available to work extra hours in a 24-hour shift environment and be part of the hospital's multidisciplinary committees. A valid driver licence will serve as an added advantage.
<u>DUTIES</u>	:	Manage patient admin in 24 hours shift system, manage and sustain internal control for collection of revenue, process debtors account, banking of revenue collected, excising control over the maintenance and application of the filing system for medical records, facilitate proper classification and re-classification of patients, compile management, reports, manage archiving of patient records, evaluation of staff in terms of the performance management system.

		Prepare on / off duties for staff including ward clerk. Control overtime, stand-by and Sunday/public holiday claims. Control queue Marshall, porter and mortuary services. Handle enquiries relating to patient admin, assist with case management and compile daily, weekly and monthly statistics and reports.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/281</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: RISK & SECURITY MANAGEMENT</u> <u>REF NO: MPDOH/NOV/25/733</u>
<u>SALARY</u>	:	R397 116 per annum (Level 08), (plus service benefits)
<u>CENTRE</u>	:	Barberton Hospital (Ehlanzeni District).
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus six (6) relevant experience in Risk & Security Management or Diploma or Degree (NQF Level 6/7) in Security Management / Law / Criminal Justice as recognized by SAQA with three (3) years relevant experience in the post of an Administrative Officer / Chief Administration Clerk (Level 7). Valid PSIRA Grade B Certificate or equivalent qualification. Experience in the relevant security related environment. Knowledge of security Strategies / Guidelines. Knowledge of Minimum Information Standards (MISS). Knowledge of Protection of Information Act (POPIA). Computer Literacy. Valid driver's licence.
<u>DUTIES</u>	:	Record, Report and attend security incidents. Monitor access in the premises. Prevent any unauthorized access and report security breaches. Conduct awareness sessions. Ensure implementation and fully compliance to MISS. Conduct patrols of the premises using CCTV. Note all results in the daily Occurrence Book (OB) for further handling with supervisors. Provide advice in terms of equipment to be procured for the Control Room function so as to ensure that the building remains secured and suspicious activity is dealt with. Compile reports of all incidents that occurred and how they were resolved and advise the Management on what measures to be taken to prevent repeat. Develop the Security Operational Plan of the facility.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/282</u>	:	<u>HEALTH INFORMATION OFFICER REF NO: MPDOH/NO/25/734</u>
<u>SALARY</u>	:	R397 116 per annum (Level 08), (plus service benefits)
<u>CENTRE</u>	:	Rob Ferreira Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus three (3) years' experience in DHIS or Diploma / Degree in Statistic / Information Management as recognized by SAQA with three (3) relevant experience. Advanced computer literacy. Presentation and data analysis skills. Extensive knowledge of Health Information systems. Ability to work under pressure. Knowledge of public health indicators and data elements. Advanced knowledge in the management of registers and all relevant source documents. Knowledge of data quality assessment tools and methods. Skills in data consolidation, verification and validation process. A valid driver's licence.
<u>DUTIES</u>	:	Conduct database management of DHIS in the hospital and other relevant systems. Conduct facility data and performance review meetings. Conduct data verification, validation and consolidation of hospital data from all sources. Timeously capture data on the Web-DHIS and upload into the system. Support DHIS version updates and workshops relating to new versions. Support implementation of National, Provincial and District Health Information systems. Conduct data quality audit for the facility and quality improvement plans. Monitor implementation of health information policies.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 42/283</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: AUXILIARY SERVICES REF NO: MPDOH/NOV/25/738</u>
<u>SALARY</u>	:	R397 116 per annum (Level 08), (plus service benefits)
<u>CENTRE</u>	:	Shongwe Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus six (6) years' experience in Auxiliary Services or Diploma / Degree (NQF Level 6/7) in Public Administration / Management as recognized by SAQA with three (3) years' experience in the post of Administrative Officer / Chief Administration Clerk (Level 7). Knowledge of PFMA, Public Service Act, regulations and other prescripts. Knowledge of office management. Computer literacy or Certificate with practical knowledge of Microsoft programs (Word, Excel, PowerPoint and Internet). Must possess the ability to plan, organize, supervise, inspect and evaluate work of subordinates. Knowledge of OHS and infection Control. Valid driver's licence is essential. Good communication skills (written and verbal).
<u>DUTIES</u>	:	Implement policies and processes on office support services. Facilitate and render general office support services (Porter, Mortuary, Switchboard services, Security services and Messenger Services). Ensure compliance with National Core Standards and ideal assessment tools. Leave matters and overtime management. Provide advice to floor supervisors. Ensure security services are in their post 24/7, and the Control Room is always active. Make rounds and monitor security services, mortuary, porter, switchboard and messenger services are performing the required duties and meeting deadlines. Take responsibility for movement or transfer of corpses from various referral facilities in collaboration with the wards and your supervisor. Be actively involved in budgeting and budgetary control for these units. Ensure saving measures are put in place. Apply disciplinary measures when necessary. Order, receive and distribute materials and equipment for the units under your control. Manage performance and development of staff. Attend meetings and give feedback.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/284</u>	:	<u>CHIEF PERSONNEL OFFICER REF NO: MPDOH/NOV/25/740 (X2 POSTS)</u>
<u>SALARY</u>	:	R397 116 per annum (Level 08), (plus service benefits)
<u>CENTRE</u>	:	Ehlanzeni District Office, Mbombela (Nelspruit) and Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate/ Grade 12 plus six (6) years' relevant experience in Human Resource Management or Diploma / Degree (NQF Level 6/7) in Human Resource Management, Public Administration / Management as recognised by SAQA with three (3) years' experience in the post of Personnel Practitioner / Principal Personnel Officer (Level 7). A least a minimum of three (3) PERSAL courses is inherent requirement. Extensive knowledge of PERSAL including interpreting PERSAL reports. Skills and competencies: In-depth knowledge of policies, systems, processes, procedures and best practices pertaining to Recruitment and Selection, Condition of Services, Employees Benefits, Administration, Performance Management, Human Resource Development and Skills development. A good understanding and knowledge of the PFMA, Public Service Regulations, Basic Conditions of Employment and Employment Equity Act. Promotion of Access to Information Act (PAIA), Public Service Act, Public Service Regulations and 245 Treasury Regulations. Computer literacy particularly MS, Excel, Outlook & Word. Good interpersonal relationship, networking, written and verbal communication skills at levels. Logical and innovative thinking abilities and leadership skills. Valid driver's license.
<u>DUTIES</u>	:	Co-ordination and compilation of reports regarding the filing of posts. Monitor the development and review of the system of administering processes in the area of HR strategy and the management of demand and supply of human resources. Monitor and advise the process of recruitment and selection within the Department. Development of service in the standards in the area of responsibility. Monitor the implementation of Operational Plan of the unit. Manage staff in terms of the approved Performance Management and Development system: Conduct performance midterm reviews and annual performance assessment of staff. Ensure compliance and effective implementation of employment equity and skill development. Facilitate

		processing of pension benefits and leave payouts. Create and maintain the complete and accurate Human Resource records. Approve PERSAL Transactions captured. Utilize resources effectively, adhere to Batho Pele Principle and service standard.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/285</u>	:	<u>HEALTH PROMOTION PRACTITIONER REF NO: MPDOH/NOV/25/744 (X4 POSTS)</u>
<u>SALARY CENTRE</u>	:	R325 101 per annum (Level 07), (plus service benefits)
	:	<u>Ehlanzeni District:</u> Agincourt CHC (X1 Post) Mgobodzi CHC (X1 Post) Rob Ferreira Hospital (X1 Post) Thulamahashe CHC (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an appropriate and recognized National Diploma in Health Promotion. At least three (03) years' appropriate experience in the field of health promotion. Good interpersonal skills. Good written and verbal communication skills. Ability to work under pressure. Sound communication and interpersonal skills. Analytical skills on problem solving, decision making and organizational skills. Computer literacy particularly MS, Excel, outlook & Word. A valid driver's licence.
<u>DUTIES</u>	:	Implement health promotion programmes, strategies, interventions and campaigns at facility and community level. Plan and provide information, education and communication activities. Promote community, inter-sectoral and non-governmental participation in health promotion programmes and interventions. Establish household community components of integrated management of childhood illness, healthy lifestyle interventions and health promoting schools. Participate in Local forums to build relationships across sectors and to identify opportunities for health advocacy. Distribute IEC materials and resources within the sub-district. Support health sector initiatives in the sub-district, including those initiated by local authorities, schools, workplaces and other settings. Submit reports.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/286</u>	:	<u>PROVISIONING ADMINISTRATIVE OFFICER REF NO: MPDOH/NOV/25/746 (X2 POSTS)</u>
<u>SALARY CENTRE</u>	:	R325 101 per annum (Level 07), (plus service benefits)
	:	<u>Ehlanzeni District:</u> Mapulaneng Hospital Matikwana Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 Certificate plus three (3) years relevant experience in Finance or Diploma / Degree (NQF Level 6/7) Finance / Logistic / Management Accounting / Financial Management as recognized by SAQA. Knowledge of relevant legislation/ regulations and policies as well as transversal financial system in Government such as BAS and LOGIS. Sound interpersonal and communication skills. Computer literacy. Self-driven, result orientated, motivated, meet deadlines and acceptance of responsibility.
<u>DUTIES</u>	:	To render provisioning services. Maintain sound provisioning and logistical systems and processes. Maintain updated provisioning records. Manage and maintain the logistical and warehouse administration systems. Maintain and control consumable stores. Issuing of consumable store items. Monitor and control of the adherence to sound accounting. Monitor and control all payments on the transversal systems. Knowledge of legal framework and any other policies. Ensure correct allocation of expenditure and revenue. Draw financial reports as well as preparing financial statement, projections and provide meaningful interpretation reports. The incumbent will be expected to assist in

		the budget formulation, compiling of cash flow budget as well as the monthly reports. Attend monthly meetings and operational meetings.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/287</u>	:	<u>ADMINISTRATIVE OFFICER: HEALTH TECHNOLOGY REF NO: MPDOH/NOV/25/747</u> (Re-advertisement)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum (Level 07), (plus service benefits) Nkangala District Clinical Engineering Workshop, Emalahleni Senior Certificate / Grade 12 plus three (3) years' relevant experience or Diploma / Degree (NQF Level 6/7) in Public Administration / Management. Good interpersonal and communication skills (verbal and written). Knowledge of PFMA, National Treasury Regulations, BBBEE, PPPFA, procurement policies and procedures. Must have Experience on Government systems (BAS & LOGIS), excellent interpersonal relations, good communication skills. Valid driver's licence.
<u>DUTIES</u>	:	Monitor incoming and outgoing of medical equipment. Manage the stock in the Clinical Engineering (C.E) Workshop. Keep the electronic and manual filling of information for the C.E Workshop. Compile and capture requisitions for C.E Workshop. Facilitate the process of issuing purchase orders for repairs and services to medical equipment and stores related items.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/288</u>	:	<u>CHIEF ADMINISTRATION CLERK: PATIENT ADMINISTRATION REF NO: MPDOH/NOV/25/748</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum (Level 07), (plus service benefits) Rob Ferreira Hospital (Ehlanzeni District) Senior Certificate / Grade 12 plus three (3) years' experience in Patient Administration or Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognized by SAQA. Extensive knowledge of outpatient administration, reception in and help desk functions. Extensive knowledge of PEIS, Billing system and UPFS user guide/procedure book. Knowledge of Revenue policies and understanding of sector financial administration and the provisions of PFMA. Knowledge of relevant prescripts such as Government Gazette. Good communication skill, report writing skills be computer literate and have ability to work under pressure. Be available to work extra hours in a 24-hour shift environment and be part of the hospital's multidisciplinary committees. A valid driver licence will serve as an added advantage.
<u>DUTIES</u>	:	Manage patient admin in 24 hours shift system, manage and sustain internal control for collection of revenue, process debtors account, banking of revenue collected, excising control over the maintenance and application of the filing system for medical records, facilitate proper classification and re-classification of patients, compile management, reports, manage archiving of patient records, evaluation of staff in terms of the performance management system. Prepare on / off duties for staff including ward clerk. Control overtime, stand-by and Sunday/public holiday claims. Control queue Marshall, porter and mortuary services. Handle enquiries relating to patient admin, assist with case management and compile daily, weekly and monthly statistics and reports.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 42/289</u>	:	<u>ADMINISTRATIVE OFFICER: PATIENT ADMINISTRATION REF NO: MPDOH/NOV/25/749</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07), (plus service benefits)
<u>CENTRE</u>	:	Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus three (3) years' experience in Patient Administration or Diploma / Degree (NQF Level 6/7) in Public Administration / Public Management as recognized by SAQA. Extensive knowledge of outpatient administration, reception in and help desk functions. Extensive knowledge of PEIS, Billing system and UPFS user guide/procedure book. Knowledge of Revenue policies and understanding of sector financial administration and the provisions of PFMA. Knowledge of relevant prescripts such as Government Gazette. Good communication skill, report writing skills be computer literate and have ability to work under pressure. Be available to work extra hours in a 24-hour shift environment and be part of the hospital's multidisciplinary committees. A valid driver licence will serve as an added advantage.
<u>DUTIES</u>	:	Manage patient admin in 24 hours shift system, manage and sustain internal control for collection of revenue, process debtors account, banking of revenue collected, excising control over the maintenance and application of the filing system for medical records, facilitate proper classification and re-classification of patients, compile management, reports, manage archiving of patient records, evaluation of staff in terms of the performance management system. Prepare on / off duties for staff including ward clerk. Control overtime, stand-by and Sunday/public holiday claims. Control queue Marshall, porter and mortuary services. Handle enquiries relating to patient admin, assist with case management and compile daily, weekly and monthly statistics and reports.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/290</u>	:	<u>CHIEF ACCOUNTING CLERK: EXPENDITURE REF NO: MPDOH/NO/25/750</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07), (plus service benefits)
<u>CENTRE</u>	:	Rob Ferreira Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus three (3) years relevant experience or Diploma / Degree (NQF Level 6/7) in Finance / Accounting Management / Financial Management as recognized by SAQA. Knowledge and experience in expenditure management, main focus in the following areas: Logis, Preferential Procurement Policy Framework (PPFMA) Public Finance Management Act (PFMA) Treasury Regulations and general knowledge of Basic Accounting System (BAS) Computer literacy, sound interpersonal and communication skills (written and verbal) Good management and supervisory skills. Ability to work independently and adhere to deadlines. Knowledge of financial prescripts and valid drivers' licence will be an added advantage.
<u>DUTIES</u>	:	Supervise and control the work of sub-ordinate in the expenditure management unit. Authorize payments on Bas and Logis system. Understanding of all aspects of supply chain processes. Ensuring compliance with departmental and treasury regulations. Establish and enforce internal control measures. Manage all open orders report (Accruals) and reconciliation of NTSG accounts. Deal with Human resources matters such as leave and perform development system of quarterly evaluation reports. Attend and respond to audit queries. Prepare NTSG reports. Manage human resource.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/291</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-A2): GENERAL NURSING REF NO: MPDOH/NOV/25/781 (X31 POSTS)</u>
<u>SALARY</u>	:	R324 384 – R382 107 per annum
<u>CENTRE</u>	:	Ehlanzeni District:

		Bongani TB Specialized Hospital (X1 Post) Rob Ferreira Hospital (X1 Post) Themba Hospital (X1 Post) Barberton Hospital (X1 Post) Kaapmuiden Clinic (X1 Post) Shongwe Hospital (X5 Posts) Jeppes Reef Clinic (X1 Post) Tonga Hospital (X2 Posts) Kiwi Clinic (X1 Post) Mapulaneng Hospital (X5 Posts) Tintswalo Hospital (X2 Posts) Matikwana Hospital (X4 Posts) Kildare Clinic (X1 Post) Thokozane Clinic (X1 Post) Cottendale Clinic (X1 Post) Islington Clinic (X1 Post) Ludlow Clinic (X1 Post) Hluvukani CHC (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the SANC in terms of Government Notice R425 and R171 depending on the level of care at each facility (I.E. Diploma/ Degree in General Nursing) equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse (2025). Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills.
<u>DUTIES</u>	:	Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal Hospital Realization Framework. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho- Pele). Effectively manage resources allocated in your unit.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/292</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-A2): WITH MIDWIFERY REF NO: MPDOH/NOV/25/784 (X3 POSTS)</u>
<u>SALARY CENTRE</u>	:	R324 384 – R382 107 per annum
	:	Ehlanzeni District: Tonga Hospital (X2 Posts) Lydenburg Hospital (X1 Post)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the SANC in terms of Government Notice R425 (I.E. Diploma/ Degree in General Nursing) equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse (2025). Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills.
<u>DUTIES</u>	:	Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal Hospital Realization Framework. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display

		a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho- Pele). Effectively manage resources allocated in your unit.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/293</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-A2): GENERAL NURSING (ARV)</u> <u>REF NO: MPDOH/NOV/25/785</u>
<u>SALARY</u>	:	R324 384 – R382 107 per annum
<u>CENTRE</u>	:	Tintswalo Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with the SANC in terms of Government Notice (I.E. Diploma/ Degree in General Nursing) equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse (2025). Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills.
<u>DUTIES</u>	:	Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal Hospital Realization Framework. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho- Pele). Effectively manage resources allocated in your unit.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/294</u>	:	<u>ARTISAN (PRODUCTION) GRADE A: PAINTER REF NO:</u> <u>MPDOH/NO/25/786</u>
<u>SALARY</u>	:	R243 597 – R270 357 per annum
<u>CENTRE</u>	:	Mapulaneng Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	:	Minimum of Grade 10-12 or equivalent qualifications plus Trade Test Certificate in Painting / Decoration. Valid driver's licence. Knowledge and experience of painting repairs, maintenance, and new paint works. Knowledge of painting codes and standards. Knowledge of Occupational Health & Safety Regulation. In physical sound and healthy condition. Prepared to perform overtime and standby duties, including weekends and public as well as over peak periods, as and when needed. Requirements and skills: Proven experience as a painter. Excellent knowledge of painting material and how to select, mix and apply them. Solid knowledge of commercial and/or construction painting techniques. Aptitude in using appropriate tools (brushes, caulking guns etc.). Good basic math skills. Manual dexterity with excellent balance to work on scaffolding, ladders etc. Conscientious with great attention to detail. High school diploma; successful completion of an apprenticeship. Frequently asked questions.
<u>DUTIES</u>	:	To maintain the painting at Health facilities by inspecting and undertaking painting jobs including reporting thereon. Preparation and Painting of Health facilities. Preparation and Repairs and maintenance of Painting to Health facilities. Identifies sources of painting deterioration and complete repairs according to the job cards. Selection and specification of materials and materials estimates. Maintains accurate records on materials and labour used. Maintains inventory of tools, equipment, and materials. Inspects jobs upon completion and ensure areas are kept clean at all times. Works with

	supervisors to complete projects at hand. Identify need for repairs & maintenance to facilities following established inspection procedures. Timeously responds to emergency calls as needed. Performs preventative maintenance on tools and equipment. Carry out work and operates tools and equipment according to Occupational Health and Safety regulations. Perform Standby and/overtime duties when required.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/295</u>	: <u>EMERGENCY CARE OFFICER GRADE 3 REF NO: MPDOH/NOV/25/792 (X6 POSTS)</u>
<u>SALARY CENTRE</u>	: R217 983 - R286 521 per annum : Ehlanzeni District: EMS Lydenburg Station (X2 Posts) EMS Bongani Station (X2 Posts) EMS Barberton Station (X2 Posts)
<u>REQUIREMENTS</u>	: Senior Certificate / Grade 12 plus an Ambulance Emergency Assistant. Registration with the Health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant. Current registration with the HPCSA (2025). Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients. Candidates are expected to write an assessment test and test driving. Knowledge, Skills and Competencies: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life Support and transport patients to an appropriate health facility in order to minimize the loss of life. The ideal candidates must: Possess knowledge of Intermediate Life Support Protocols. Have understanding of EMS and its line of business. Possess knowledge of basic Medical Rescue. Possess knowledge of Rules and Regulations of Road Traffic Ordinance. Possess good communication skills. Have practical patient management skills. Have the ability to implement emergency procedures. Have the ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency ambulance, Obstetric ambulance, inter-facility ambulance, communication centres and Patient Transport Services as per the allocation or deployment by EMS management.
<u>DUTIES</u>	: Treat, stabilize and transport patients according to the Intermediate Life Support scope of practice as per HPCSA Protocols. Respond to all calls as dispatched by the Communication Centre or as requested by other medical professionals to assist with Intermediate Life Support of patient treatment. Maintain best clinical practice in accordance with quality standards and maintaining Continuous Professional Development (CPD). Maintain vehicle and medical equipment, check the allocated vehicle and equipment and complete the checklist, report all losses, damages and discrepancies to the Shift Leader. Wash, clean and disinfect the interior/exterior of the vehicle and maintain the vehicle in a clean condition and good working order at all times. Change and replenish surgical sundries and medical gases and ensure that all items are used before expiry date. Assist in maintaining a clean and tidy station. Complete and submit all paperwork to the Shift Leader before the termination of the shift or as required. Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order. Abide by the EMS Standard Operational Procedures. Actively participate in training and quality assurance programs. Perform any other duties as delegated by the supervisor. Candidates are expected to work shifts, they should be mentally and physically fit to perform their duties.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

<u>POST 42/296</u>	:	<u>EMERGENCY CARE OFFICER GRADE 3 REF NO: MPDOH/NOV/25/803 (X11 POSTS)</u>
<u>SALARY CENTRE</u>	:	R217 983 - R286 521 per annum
	:	Nkangala District: EMS KwaMhlanga Station (X5 Posts) EMS Witbank Station (X3 Posts) EMS Middelburg Station (X3 Posts)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an Ambulance Emergency Assistant. Registration with the Health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant. Current registration with the HPCSA (2025). Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients. Candidates are expected to write an assessment test and test driving. Knowledge, Skills and Competencies: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life Support and transport patients to an appropriate health facility in order to minimize the loss of life. The ideal candidates must: Possess knowledge of Intermediate Life Support Protocols. Have understanding of EMS and its line of business. Possess knowledge of basic Medical Rescue. Possess knowledge of Rules and Regulations of Road Traffic Ordinance. Possess good communication skills. Have practical patient management skills. Have the ability to implement emergency procedures. Have the ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency ambulance, Obstetric ambulance, inter-facility ambulance, communication centres and Patient Transport Services as per the allocation or deployment by EMS management.
<u>DUTIES</u>	:	Treat, stabilize and transport patients according to the Intermediate Life Support scope of practice as per HPCSA Protocols. Respond to all calls as dispatched by the Communication Centre or as requested by other medical professionals to assist with Intermediate Life Support of patient treatment. Maintain best clinical practice in accordance with quality standards and maintaining Continuous Professional Development (CPD). Maintain vehicle and medical equipment, check the allocated vehicle and equipment and complete the checklist, report all losses, damages and discrepancies to the Shift Leader. Wash, clean and disinfect the interior/exterior of the vehicle and maintain the vehicle in a clean condition and good working order at all times. Change and replenish surgical sundries and medical gases and ensure that all items are used before expiry date. Assist in maintaining a clean and tidy station. Complete and submit all paperwork to the Shift Leader before the termination of the shift or as required. Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order. Abide by the EMS Standard Operational Procedures. Actively participate in training and quality assurance programs. Perform any other duties as delegated by the supervisor. Candidates are expected to work shifts, they should be mentally and physically fit to perform their duties.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>POST 42/297</u>	:	<u>EMERGENCY CARE OFFICER GRADE 3 REF NO: MPDOH/NOV/25/818 (X15 POSTS)</u>
<u>SALARY CENTRE</u>	:	R217 983 - R286 521 per annum
	:	Gert Sibande District: EMS Communication Centre (X5 Posts) EMS Balfour Station (X2 Posts) EMS Leandra Station (X2 Posts) EMS Lothair Station (X3 Posts) EMS Volksrust Station (X3 Posts)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an Ambulance Emergency Assistant. Registration with the Health Professions Council of South Africa (HPCSA) as an Ambulance Emergency Assistant. Current registration with the HPCSA (2025). Unendorsed driver's licence (C1) and valid professional drivers permit (PrDP) for transporting patients. Candidates are expected to write an

assessment test and test driving. Knowledge, Skills and Competencies: The incumbents of these posts will report to the EMS Station Manager: Emergency Medical Services and will be responsible to provide pre-hospital treatment within the scope of Intermediate Life Support and transport patients to an appropriate health facility in order to minimize the loss of life. The ideal candidates must: Possess knowledge of Intermediate Life Support Protocols. Have understanding of EMS and its line of business. Possess knowledge of basic Medical Rescue. Possess knowledge of Rules and Regulations of Road Traffic Ordinance. Possess good communication skills. Have practical patient management skills. Have the ability to implement emergency procedures. Have the ability to work under pressure. Be able to operate in any EMS environment i.e. Emergency ambulance, Obstetric ambulance, inter-facility ambulance, communication centres and Patient Transport Services as per the allocation or deployment by EMS management.

DUTIES

: Treat, stabilize and transport patients according to the Intermediate Life Support scope of practice as per HPCSA Protocols. Respond to all calls as dispatched by the Communication Centre or as requested by other medical professionals to assist with Intermediate Life Support of patient treatment. Maintain best clinical practice in accordance with quality standards and maintaining Continuous Professional Development (CPD). Maintain vehicle and medical equipment, check the allocated vehicle and equipment and complete the checklist, report all losses, damages and discrepancies to the Shift Leader. Wash, clean and disinfect the interior/exterior of the vehicle and maintain the vehicle in a clean condition and good working order at all times. Change and replenish surgical sundries and medical gases and ensure that all items are used before expiry date. Assist in maintaining a clean and tidy station. Complete and submit all paperwork to the Shift Leader before the termination of the shift or as required. Hand over the vehicle and equipment to the next shift/relevant authority fully replenished, clean and in good working order. Abide by the EMS Standard Operational Procedures. Actively participate in training and quality assurance programs. Perform any other duties as delegated by the supervisor. Candidates are expected to work shifts, they should be mentally and physically fit to perform their duties.

ENQUIRIES

: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

<u>CLOSING DATE</u>	:	28 November 2025
<u>NOTE</u>	:	Applications must be submitted on the new prescribed application form Z83 of the Public Service Act, obtainable from any Public Service Department or any Public Service Administration website. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed/comprehensive Curriculum Vitae, indicating positions held, dates and key performance responsibilities. Only shortlisted candidates will be required to submit certified copies of their qualifications and relevant documents on or before the day of the interview proceedings following communication from the Human Resource Management Recruitment and Selection Unit. Failure to submit the requested documents or information will result in your application not being considered. The employment decision shall be informed by the Employment Equity Plan of the Northern Cape Department of Health. Should an applicant wish to apply for more than one post, separate applications must be submitted for all posts. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, residential address, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

<u>POST 42/298</u>	:	<u>PHARMACIST REF NO: NCDOH 145/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R848 862 per annum, (all-inclusive package) Grade 2: R917 634 per annum, (all-inclusive package) Grade 3: R1 001 349 per annum, (all-inclusive package)
<u>CENTRE REQUIREMENTS</u>	:	Springbok Hospital (Oncology Unit) Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as a Pharmacist. Experience: Grade 1: None after registration as Pharmacist with the SAPC in respect of SA qualified employees. 1-year relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience after registration as a Pharmacist with the SAPC in respect of SA qualified employees. 6 years' relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 13 years' relevant experience after registration as Pharmacist with the SAPC in respect of SA qualified employees. 14 years' relevant experience after registration as Pharmacist with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Willingness to perform relief duties at pharmacies in the sub-structure. Competencies (knowledge/skills): Knowledge of oncology protocols. Knowledge of National and Provincial Health Policies and Pharmaceutical Acts and Laws. Ability to work accurately under pressure and maintain a high standard of professionalism. Ability and willingness to train

	staff. Good communication and interpersonal skills. Computer literacy. Valid Driver's Licence. Experience in cytotoxic reconstitution or oncology pharmacy would be advantageous.
<u>DUTIES</u>	: Dispense and validate cytotoxic and high-risk oncology medications in accordance with GPP and institutional protocols. Collaborate with oncologists, nurses, and allied health professionals to optimize pharmacotherapy. Monitor adverse drug reactions and implement pharmacovigilance measures. Maintain accurate records for oncology drug usage, stock levels, and cold chain compliance. Participate in oncology audits, formulary reviews, and clinical governance initiatives. Provide patient counselling and education on chemotherapy regimens and supportive care. Perform relief duties. Provide quality pharmaceutical care to patients by monitoring work procedures, ensuring compliance to provincial code list and ensuring clinical service delivery. Assist with medicine management in the sub-structure by ensuring safe and reliable procurement, storage, control and distribution of quality pharmaceuticals. Assist with managing pharmaceutical expenditure which includes monitoring, evaluation and analysis of expenditure trends and implement strategies to control expenditure within financial prescripts. Assist with collating and interpreting pharmaceutical data for the sub-structure and ensure representation of pharmacy services at all relevant meetings.
<u>ENQUIRIES</u>	: Mr D. Grootboom, Ms. EA Cloete Tel No: (027) 712 1601 / (027) 712 1078 (Namakwa District)
<u>APPLICATIONS</u>	: Applications for Namakwa District: Application must be e-mailed to namakwaapplications@gmail.com and hand delivered or couriered via postal services to 7 Rivierstreet, Springbok, Postal address: Private Bag X10, Springbok, 8240.
<u>NOTE</u>	: Applicants must complete an application register when an application is hand delivered.
<u>POST 42/299</u>	: <u>OPERATIONAL MANAGER SPECIALTY REF NO: NCDOH 146/2025 (X1 POST)</u>
<u>SALARY</u>	: Grade 1: R693 096 per annum
<u>CENTRE</u>	: Springbok Hospital (Oncology Unit)
<u>REQUIREMENTS</u>	: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Oncology. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognisable experience in the specific specialty after obtaining the 1-year post basic qualification in the relevant specialty. Valid Driver's Licence. Knowledge and training in Chemotherapy will be an added advantage.
<u>DUTIES</u>	: Coordination of optimal, holistic specialised nursing care provided within the set standards and professional/legal framework. Manage effectively the utilisation and supervision of resource both physical and human resources. Coordination of the provision of effective training and research. Provision of effective support of nursing services. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	: Mr D. Grootboom, Ms. EA Cloete Tel No: (027) 712 1601 / (027) 712 1078 (Namakwa District)
<u>APPLICATIONS</u>	: Applications for Namakwa District: Application must be e-mailed to namakwaapplications@gmail.com and hand delivered or couriered via postal services to 7 Rivierstreet, Springbok, Postal address: Private Bag X10, Springbok, 8240.
<u>NOTE</u>	: Applicants must complete an application register when an application is hand delivered.
<u>POST 42/300</u>	: <u>PROFESSIONAL NURSE GRADE 1 & 2 (SPECIALTY NURSING) REF NO: NCDOH 147/2025 (X2 POSTS)</u>
<u>SALARY</u>	: Grade 1: R476 367 – R490 767 per annum Grade 2: R583 989 – R713 253 per annum
<u>CENTRE</u>	: Springbok Hospital (Oncology Unit)
<u>REQUIREMENTS</u>	: Professional Nurse Grade 1 and 2 (Specialty Nursing) In the following specialties: Oncology; a Basic R425 qualification (i.e. diploma/degree in

nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse, post-basic/advanced nursing qualification, with duration of at least 1 year accredited with the SANC in one of the specialties referred to above. Registration with the SANC as Professional Nurse. Shortlisted candidates will be required to submit current proof of registration with SANC as a Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty.

DUTIES

: Provision of optimal, holistic specialised nursing care with set standards and within a professional/legal framework. To assist in planning/organising and monitoring of the objectives of the specialised unit in consultation with subordinates. To provide a therapeutic environment for staff, patients and the public. To provide comprehensive, quality nursing care as a member of the multi-disciplinary team according to the identified needs of the patient, based on scientific principles. To delegate duties and support staff in the execution of patient care delivery. To provide direct and indirect supervision of all nursing staff / housekeeping staff and to give guidance. To ensure continuity of patient care on all levels e.g. work book, handover rounds. To liaise and communicate with the multi-disciplinary team as well as other departments within the hospital e.g. during operational meetings with nursing supervisor and subordinates. Participation in training and research. To assist in orientation, induction and mentoring of all nursing staff and orientation of other staff. To assist in the planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. To complete patient related data and partake in research. Provision of Support to Nursing Services. To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Maintain professional growth/ethical standards and self-development. To maintain the Code of Conduct in Public Service, Professional Body. Seek learning opportunities. In-service training.

ENQUIRIES

: Mr D. Grootboom, Ms. EA Cloete Tel No: (027) 712 1601 / (027) 712 1078 (Namakwa District)

APPLICATIONS

: Applications for Namakwa District: Application must be e-mailed to namakwaapplications@gmail.com and hand delivered or couriered via postal services to 7 Rivierstreet, Springbok, Postal address: Private Bag X10, Springbok, 8240.

NOTE

: Applicants must complete an application register when an application is hand delivered.

**PROVINCIAL ADMINISTRATION: NORTH WEST
PROVINCIAL TREASURY**

The North West Provincial Treasury is an Equal Opportunity, Affirmative Action Employer and is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. Women, People with Disabilities and Youth are encouraged to apply as the targeted groups as per our employment equity plan. The Employment Equity Plan for the Department will be considered when filling vacant positions. It is our intention to promote representivity of women in our SMS echelon.

APPLICATIONS

: Applications should be forwarded to: The Director: Human Resource Management, North West Provincial Treasury, Private Bag X2060, Mmabatho 2735, marked for attention: JM Moheta, K Chuma, or N Marengwa, 2nd Floor, Garona Building. You can also email your application to ptvacancies@nwpg.gov.za. The maximum limit is 35MB for applications to be transmitted successfully, otherwise you will have to send more than one email. When you submit by email, please put the reference number and post job title in the subject line. The reference number should be indicated on the application. If you apply for more than 1 post, please submit separate applications for each post that you apply for. Applications should be submitted on time. Applications received after the closing date will not be accepted and considered.

CLOSING DATE

: 28 November 2025 at 16h00

NOTE

: Applications must quote the relevant reference number and be submitted on the NEW Z83 form, obtainable from any Public Service Department or the DPSA website at <https://www.dpsa.gov.za/newsroom/psvc/>. Should an application be received using the incorrect application for employment (old Z83), it will not be considered. The Z83 must be fully completed and signed and accompanied by a comprehensive/ detailed recent Curriculum Vitae (including full particulars of training, qualifications, certificates, skills, competencies, and knowledge, specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience as compared to the Public Service). At least two contactable referees should be provided. (Telephone numbers and email addresses must be indicated). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed curriculum vitae. Only shortlisted candidates will be required to submit certified copies of Identity Document, Qualifications, and training certificates as well as a driver's license where necessary. This must be submitted on or before the day of the interviews. Non-SA citizens who are shortlisted must submit a copy of proof of permanent residence in South Africa on or before the day of the interviews. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by a SAQA evaluation report on the qualification. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such an evaluation report (only when shortlisted). It will be expected of candidates to be available for interviews and assessments on the date and time and at a place as determined by the Department. All shortlisted candidates will be subjected to personnel suitability checks. The successful candidate will be subjected to undergo security vetting. The Department will conduct reference checks which may include social media profiles of the shortlisted candidates. The successful candidate will be appointed subject to positive results of the security clearance process. The successful candidate will be required to enter into an employment contract and sign a performance agreement with the Department. All applicants are required to declare any conflict or perceived conflict of interest, to disclose memberships of Boards and Directorships that they may be associated with and declare any business they had or are conducting with an Organ of State. It will be required by employees who fall within the designated groups to do financial disclosures and submit such within three months of their appointment. Failure to comply with the above requirements will result in the disqualification of the application. Due to the large number of applications, we envisage receiving, applications will not be acknowledged. Should you not be contacted within three (3) months of the closing date of the advertisement, please consider your application to be unsuccessful. The Department reserves the right to cancel the recruitment process and not fill a position or re-advertise the posts at any time in the future. Correspondence will be limited to short-listed candidates only. Requirements

for senior management posts (SL13-16): The requirements for appointments at SMS level include the successful completion of the Senior Management Pre-entry Programme as endorsed by the NSG. Prior to appointment, a candidate would be required to complete the Nyukela Programme: Pre-entry Certificate to Senior Management Services which is an online course, endorsed by DPSA and the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS. The full details can be sourced at the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website at: www.thensg.gov.za. No appointment to an SMS post will take place without the successful completion of the pre-entry certificate and submission of proof thereof. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection committee will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA Directive on the implementation of competency-based assessments.) The competency assessment will be testing generic managerial competencies using the mandated DPSA competency assessment tools. Please note that women will be targeted for SMS posts as per the Department's Employment Equity Plan.

MANAGEMENT ECHELON

<u>POST 42/301</u>	:	<u>DEPUTY DIRECTOR-GENERAL: SRM REF NO: NWFIN/2025/04</u> Programme: Sustainable Resource Management Branch: Sustainable Resource Management
<u>SALARY</u>	:	R1 813 182 - R2 042 535 per annum (Level 15), all-inclusive salary package
<u>CENTRE</u>	:	Mmabatho
<u>REQUIREMENTS</u>	:	As a minimum an Honours Degree or Post Graduate Diploma in Finance/ Accounting/ Economics, or equivalent NQF 8 qualification (as recognised by SAQA). Pre-entry Certificate for SMS submitted prior appointment. No appointment will be made without such a certificate. Ten (10) years' experience of which a minimum of eight (8) years must be at senior management level. Must have a valid driver's license as it will be expected to travel. Sound analytical, interpretive, and high-level communication skills. A proven track record of the ability to multi - task and manage change, strategic planning, business processes and efficiency, development and implementation of monitoring and evaluation systems. Policy formulation and analysis, research, report writing, co-ordination, leadership, facilitation skills, problem solving. Organization skills, people management, financial management and systems management. Planning, organization, and stakeholder relationship management including the ability to liaise and operate within intergovernmental context. Knowledge of Public Service Act, 1994 as amended and Public Financial Management Act (PFMA). Deep understanding of intergovernmental system and budgeting process in government.
<u>DUTIES</u>	:	Ensure policy formulation and implementation of adequate fiscal resources for the utilization of the provincial government. Promote the effective and efficient management of the provincial resources by developing, implementing, monitoring, and evaluating systems for speed- up service delivery. Manage the province's fiscal resources actively and ensuring responsive, credible, and sustainable budget and distribution of financial resources throughout the provincial departments and public entities. Promote and ensure budgetary/expenditure alignment to plans and priorities between the different spheres of government. Oversee the provision of effective technical and strategic support to infrastructure development and implementation processes within the Departments. Ensure development of the economic analysis for both the local and provincial spheres which will inform planning, decision making and equitable resource allocations. Ensure the development, implementation, and monitoring of the provincial revenue enhancement/collection strategies as well as coordination of credible revenue budget. Ensure the development and implementation of appropriate supply chain management strategies for the provincial administration. Provide strategic and business planning leadership to internal and external clients including directorates within the division.
<u>ENQUIRIES</u>	:	Mr. NI Kunene Tel No: (018) 388 4441

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 42/302 : **MEDICAL SPECIALIST GRADE 1 TO 3 (ANAESTHESIOLOGY) (X2 POSTS)**

SALARY : Grade 1: R 1 341 855 per annum
Grade 2: R 1 531 032 per annum
Grade 3: R 1 773 222 per annum
(A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Anaesthesiology. Registration with the professional council: Registration with the HPCSA as Medical Specialist in Anaesthesiology. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Anaesthesiology. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Anaesthesiology. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Anaesthesiology. Inherent requirements of the job: Valid driver's license and willingness to travel as part of the outreach program. Willingness to work after-hours to meet operational requirements. Competencies (knowledge/skills): Evidence of cross-disciplinary teamwork and excellent interpersonal relationships. Evidence of planning and execution of clinically relevant and impactful research projects as a Medical Specialist in Anaesthesiology. Evidence of ability to supervise registrars in Anaesthesiology, including preparation for their Fellowship examination in Anaesthesiology. Excellent communication skills.

DUTIES : Provide Perioperative Patient Care in the operating rooms and critical care units at the standards required of a Specialist Anaesthesiologist. Teaching and Lecturing of Anaesthesiology and Critical Care to Undergraduate students, Postgraduate students and Peers. Evaluation of students and peers. Staying abreast of latest developments in the field of Anaesthesiology and Critical Care. Administration: Hospital and University related administrative tasks. Research related to Anaesthesiology and Critical care, and related topics, which includes facilitating the research component required by registrars by the HPCSA for specialty registration and publishing in peer reviewed, accredited journals.

ENQUIRIES : Prof S Chetty, email: seanchetty@sun.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time registration as Medical Specialist in Anaesthesiology with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 28 November 2025

<u>POST 42/303</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (UROLOGY) (TYGERBERG HOSPITAL, PAARL HOSPITAL, WORCESTER REGIONAL HOSPITAL)</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Urology. Registration with the professional council: Registration with HPCSA as a Medical Specialist in Urology. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Urology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Urology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Urology. Inherent requirements of the job: Valid (Code B/EB) driver's licence, willingness to travel between Tygerberg, Paarl, and Worcester Hospitals, and participation in after-hours commuted overtime. Competencies (knowledge/skills): Sound knowledge and clinical expertise in all aspects of Urology, including emergency, inpatient, outpatient, and theatre-based care. Ability to work across multiple facilities within the Metro East and Rural West/Central ecosystems, ensuring equitable access to specialist urology services. Strong leadership, teaching, training, and mentoring skills for undergraduate and postgraduate students, interns, and medical officers. Capacity for service planning, clinical governance, and development of protocols and SOPs. Administrative and communication skills to effectively manage a clinical department across more than one facility. Research interest and willingness to participate in quality improvement and academic activities. Computer literacy, including use of electronic health record platforms (SPV, HECTIS, ECCR, NHLS, etc.).
<u>DUTIES</u>	:	Provide inpatient, outpatient, emergency, and surgical urology services at Paarl Hospital and Worcester Hospital per week with Commuted overtime performed at Tygerberg Hospital according to the jointly funded service model. Perform specialist-level urology services, including ward rounds, OPD, emergency cover, surgical procedures, and after-hours work. Ensure effective clinical governance: morbidity and mortality reviews, adverse event reporting, audits, and protocol development in line with provincial guidelines. Support outreach services to district hospitals within the Rural West and Rural Central ecosystems. Participate in teaching and training of registrars, medical officers, interns, and students rotating in urology. Collaborate with other surgical units and hospital management to strengthen access, quality, and efficiency of surgical care. Participate in clinical research, academic activities, and continuous professional development (CPD). Contribute to the development of sustainable urology services across the Metro and Rural platforms, ensuring continuity of care when on leave and supporting skill transfer to junior staff.
<u>ENQUIRIES APPLICATIONS</u>	:	Prof A van der Merwe Tel No: (021) 938-4141 or email: arvdm@sun.ac.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. This post will be established on the Tygerberg Hospital staff establishment, with service commitments shared between Paarl and Worcester Hospitals according to the jointly funded governance agreement. Candidates must be willing to accept allocation and rotation across the three hospitals. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time registration as Medical Specialist in Urology with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	28 November 2025

<u>POST 42/304</u>	:	<u>DEPUTY MANAGER NURSING (LEVEL 1 AND 2 HOSPITALS)</u> Garden Route District
<u>SALARY</u>	:	R1 028 091 per annum, (A portion of the package can be structured according to the individual's personal needs)
<u>CENTRE REQUIREMENTS</u>	:	Southern Cape TB Centre (Harry Comay Hospital) Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Registration with the professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse in General Nursing. At least 4 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to be on call and availability for Emergency situations. Competencies (knowledge/skills): Strategic nursing leadership, knowledge, ability to plan and apply management processes for required outcomes. Clinical governance, knowledge of quality assurance, infection control and occupational health and safety issues. Corporate governance, knowledge of Human Resource Management and Financial Management. Good communicate skills (verbal and in written). MS packages (Word, Excel, Power Point and Outlook).
<u>DUTIES</u>	:	Provide strategic management and leadership within the nursing component of Harry Comay Hospital and Uniondale. Provide Clinical Governance and manage quality assurance and improvement of nursing care. Manage financial resources and consumable resources for the designated areas. Manage Human Resources in the relevant designated areas. Manage Nursing research and both professional and nursing practice development.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr Z North Tel No: (044) 814 -1126 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical and competency assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/305</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (ORTHOPAEDICS) (X2 POSTS)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	George Regional Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with the professional council: Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health

Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Participate in the after-hours call system. Competent and willing to work across disciplines if required. A valid (Code B/EB) driver's license. Research experience, presentations and publications and having passed the FCS(SA)primaries. Competencies (knowledge/skills): Sufficient appropriate clinical experience in the management of Orthopaedic in- and outpatients, since obtaining the degree of MBChB and after completion of Orthopaedic rotations. Good work etiquette; excellent communication skills; conflict management; cost-conscious care provision. Good technology and computer skills; problem-solving experience; leadership and mentoring experience. Performances of research or audits. Valid ATLS Certificate. Proven knowledge of public health policies, guidelines, and related prescripts to manage resources effectively.

DUTIES : Clinical service provision: Provide efficient and cost-effective clinical service of high quality with a patient centered focus, addressing the burden of disease in the Rural East Geographical Service area (GSA). Effective clinical administration in maintaining high quality clinical patient records and reports. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct. Participate in the teaching program. Be able to do Outreach clinics and theatre list on own. Active participation in Research and Professional Development and clinical governance activities in the unit. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff, supervising and teaching community service medical officers, interns and medical students and liaise with consultants daily.

ENQUIRIES : Dr GGA Cappaert Tel No: (044) 802-4466
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within George Regional Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 28 November 2025

POST 42/306 : **MEDICAL OFFICER GRADE 1 TO 3 (ORTHOPAEDICS)**
 Chief Directorate: Rural Health Services

SALARY : Grade 1: R1 001 349 per annum
 Grade 2: R1 142 553 per annum
 Grade 3: R1 322 352 per annum
 (A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Worcester Regional Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Officer. Registration with the professional council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a

recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Participate in the after-hours call system. Competencies (knowledge/skills): Proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Competent and willing to work across disciplines if required.

DUTIES : Ensure an efficient and cost-effective clinical service of high quality with a patient centered focus and addressing the burden of disease in the Worcester healthcare ecosystem. Ensure compliance by means of maintaining high quality clinical records. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct.

ENQUIRIES : Dr AJ Troskie Tel No: (023) 348-1121
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be required to complete a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within Worcester Regional Hospital for a period of 3 months from date of advert.

CLOSING DATE : 28 November 2025

POST 42/307 : **REGISTRAR (MEDICAL) (PLASTIC SURGERY)**
 (5-Year Contract)

SALARY : R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the Professions Council: Registration with the HPCSA as a Medical Practitioner. Inherent requirement of the job: Commuted overtime is compulsory. Emergency and after hour call cover. FCS (SA) part 1A and part 1B. Competencies (knowledge/skills): Knowledge, expertise and experience with regards to providing services in Plastic Surgery. Appropriate and sufficient clinical experience since obtaining the degree of MBChB and after completion of internal rotations. Ability to work in a team under pressure. Research experience. Experience in registrar General Surgery or as a medical officer in Plastic Surgery.

DUTIES : Leadership. Teaching. Research. Clinical Governance. Clinical Service: Patient care. Clinical Service: Operative.

ENQUIRIES : Ms R Alexander, email: rabia.alexander@uct.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Please ensure that you attach an updated CV. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration

fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as a Registrar will be for a maximum contract period of 5 years. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. Should registration with the HEI as a student be discontinued for any reason the appointment of Registrar also discontinues. Applicants must indicate whether they have bursary obligations. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plain District Hospital, Victoria Hospital and George Provincial Hospital. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of Cape Town according to the yearbook and guidelines.

<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/308</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (6/8TH POST)</u> Overberg District
<u>SALARY</u>	:	Grade 1: R751 011 per annum Grade 2: R856 914 per annum Grade 3: R991 764 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Hermanus Hospital, Overstrand Sub-district
	:	Minimum educational qualification: Appropriate qualifications that allow registration with the Health Professions Council (HPCSA) as a Medical Officer. Registration with the professional council: Registration with the HPCSA as a Medical Officer. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: A valid driver's license (B/EB/C1). Availability to travel to sub-district facilities to offer a service. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Knowledge applicable to South African chronic diseases and care guidelines. Provision of evidence-based care to the sub-district. Computer literacy. Competence in performing district level procedures including (but not limited to): caesarean

	sections. Competence in administering spinal and general anesthesia. Sound knowledge of infectious and non-communicable diseases management, maternal and child health care as well as emergency medical care including adult, child and neonatal resuscitations. Knowledge in the management of obstetric and gynecological emergencies, general medicine, general pediatrics and district-level surgical cases. Knowledge in Primary Health Care services.
<u>DUTIES</u>	: Deliver a general clinical service to Hermanus Hospital and PHC clinics and healthcare facilities in the Overstrand sub-district. Provide outreach support to PHC facilities in the sub-district. Responsible use of resources, including laboratory and blood products and rational prescription of Medicines. Active participation in the implementation of clinical governance strategies. Following local guidelines and policies to practice evidence-based medicine. Display good ethical conduct and professional and personal integrity. Actively participate in good clinical practice, skills transfer, teaching and academic opportunities related to the post. Deliver a general clinical service to a District Hospital and PHC clinics. Ensure high-quality patient care including treatment of patients in accordance with provincial protocols.
<u>ENQUIRIES</u>	: Dr S Perold Tel No: (028) 313-5203
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Overberg District, for a period of 3 months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 28 November 2025
<u>POST 42/309</u>	: <u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)</u> Cape Winelands Health District
<u>SALARY</u>	: R693 096 per annum
<u>CENTRE</u>	: Bergsig Clinic, Langeberg Sub-district
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with Midwife. Post-basic qualification with duration of at least 1 year in Clinical Nursing Science: Health Assessment: Treatment and Care, accredited with the SANC (R48). Registration with the Professional Council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1 year post-basic qualification as mentioned above. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Ability to function independently in a multi-disciplinary team and the ability to direct the team to ensure quality nursing care. Demonstrate an in-depth knowledge of nursing and public service legislation. Knowledge of Human resource and Financial policies and principles. Computer literacy (MS Word and Excel).
<u>DUTIES</u>	: Manage, control, act in all the following facets of Health, support, security, cleaning/infection control and ground services, personnel matters, including supervision and Performance Management, Finances and Procurement. Implement policies, prescripts, and protocols regarding the mentioned facets. Plan and manage to practice a holistic health service on a short/medium/long term basis. Render Clinical Services and organise a cost-effective service daily. Ensure that all personnel undergo training according to their Individual Development and Performance Plan and to meet the operational requirements of the health facility and participate in Community awareness and health screening activities. Recording, collection, verification and timeous submission of accurate data and continuous positive support to the Primary Health Care Manager.

<u>ENQUIRIES</u>	:	Ms. MP Williams Tel No: (023) 626-8542
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subject to a practical test. Candidates will be subjected to a competency-based assessment. "The pool of applications will be considered for vacancies within Langeberg Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/310</u>	:	<u>ASSISTANT MANAGER NURSING (AREA CHRONIC WARD MANAGEMENT)</u> Cape Winelands Health District
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Cape Winelands TB Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Registration with the Professional Council: Current registration with the SANC as Professional Nurse. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: A Valid (Code B/EB) driver's licence. Ability to perform compulsory stand-by duty. Willingness to work overtime and assist with shifts when operationally required. Competencies (knowledge/skills): Computer literacy (MS Word and Excel) and report writing skills. Excellent communication skills (verbal and written). Knowledge of legislation relative to the Health Care Service and policies of the Department of Health. Ability to manage own work, and that of the units which report to the post, and to ensure appropriate interventions to enhance the nursing service at the institution.
<u>DUTIES</u>	:	Ensure the delivery of high-quality patient care through the implementation of different health programs. Participation in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Involvement in training programs in conjunction with Human Resources Department for skills development. Collect, validate and interpret statistical data. Manage Financial and Human resources in relevant nursing departments. Co-ordinate and monitor critical hospital support function after hours in collaboration with relevant role players and relieve Head of Nursing.
<u>ENQUIRIES</u>	:	Ms R Van Rooyen Tel No: (023) 348-1309
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. A practical and a competency test will form part of the selection process. The pool of applications will be considered for vacancies within Cape Winelands TB Centre, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/311</u>	:	<u>EMS SUB-DISTRICT MANAGER GRADE 2 TO 4</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	Grade 2: R562 119 per annum Grade 3: R624 288 per annum Grade 4: R690 465 per annum
<u>CENTRE</u>	:	Emergency Medical Services, Garden Route District
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 2: Successful completion of the Emergency Care Technician Course (ECT) that allows registration with HPCSA as Emergency Care Technician (ECT). Grade 3: Successful completion of the Critical Care Assistant course (CCA) or National Diploma that allows registration with the HPCSA as a Paramedic. Grade 4: Successful completion of the B-Tech Degree that allows registration with HPCSA as an Emergency Care Practitioner (ECP). Registration with the professional council: Grade 2:

Registration with the Health Professions Council of South Africa as an ECT. **Grade 3:** Registration with the Health Professions Council of South Africa as a Paramedic. **Grade 4:** Registration with the Health Professions Council of South Africa as an ECP. Experience: **Grade 2:** Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Technician (ECT). **Grade 3:** Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as a Paramedic. **Grade 4:** Minimum of 3 years' experience after registration with the Health Professions Council of South Africa as Emergency Care Practitioner (ECP). Inherent requirements of the job: Valid code C1 driver's license. Valid professional driver's permit (PrDP). Current registration as an ECT, Paramedic or ECP. Competencies (knowledge/skills): Knowledge of all levels of emergency care protocols. Good communication and interpersonal skills. Proven supervisory skills and competencies.

DUTIES : Effective management of emergency medical services for the Sub-District. Effectively manage the Human Resource and Labour Relations function of the District in relation to staff management. Manage the budget and the facilitation of account payments for goods and services in line with the financial prescripts. Maintain responsibility for the audit compliance with regards to Financial Management and Supply Chain Management matters. Ensure effective management of Emergency Fleet and equipment. Ensure effective communication with regards to meetings, workshops, debriefs, compiling stats and report writing and forging sustainable relationships with external stakeholders. Effective support to District Manager and act in management capacity when required.

ENQUIRIES : Mr. J Jansen (District Manager – Garden Route) Tel No: (044) 802-2521 / Ms. L Jacobs Tel No: (044) 802-2500

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE : 28 November 2025

POST 42/312 : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: OPERATING THEATRE)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R476 367 per annum
Grade 2: R583 989 per annum

CENTRE : Hope Street Dental CDC (Oral Health), Southern Western Sub-structure

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma /degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with the duration of at least 1 year accredited with SANC in Medical and Surgical Science: Operating Theatre Nursing. Registration with the Professions Council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognisable experience in an Operating Theatre Unit after obtaining the 1-year post-basic qualification referred to above. Inherent requirement of the job: Willingness to carry small kids. Willingness to work in Operating Theatre and Recovery room. Willingness to assist Dentist in surgery when needed. Valid drivers' licence. Willingness to provide oral service at

	Wesfleur Hospital and other PHC facilities within the Southern Western Substructure when required. Competencies (knowledge/skills): Knowledge of relevant legislation and policies of the Department of Health Western Cape. Leadership towards realization of strategic goals and objectives of the theatre with regards to emergency and non-emergency operating nursing as well as day patient care.
<u>DUTIES</u>	: Provide an optimal, holistic, specialised Nursing Care within set standards and within a professional, legal framework as a Professional Nurse in an Operating Theatre. Provision of a Quality Dental Service. Periodically supervise and support effective utilization of Human Resources. Effective Supply Chain, Asset and Data Management. Participate in training and Oral Health Promotion activities. Practice Nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Support outreach services done.
<u>ENQUIRIES</u>	: Ms BF Gontsana Tel No: (021) 465-4017
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. "Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Medical and Surgical Nursing Science in Operating Theatre Nursing.
<u>CLOSING DATE</u>	: 28 November 2025
<u>POST 42/313</u>	: <u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)</u> West Coast District
<u>SALARY</u>	: Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	: Diazville Clinic, Saldanha Sub-district
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and midwife. A post-basic qualification with a duration of at least 1 year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (i.e. R48). Registration with the Professional Council: Registration with the SANC as a Professional Nurse and midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the one-year post-basic qualification with the SANC. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Willingness to work at other Clinics, Satellites, mobiles within the sub-district, when required. Competencies (knowledge/skills): Knowledge of the Nursing Act and relevant regulations. Knowledge of the Medicines Control Act, Mental Health Care Act, Child Health Act and other relevant legislation.
<u>DUTIES</u>	: Effective execution and assist with management of relevant Curative Programmes within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist with management of relevant Child Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist in management of relevant Woman's Health Services within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. Effective execution and assist in management of relevant HAST programmes within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health

		care. Effective provision of high-quality services measured by outcomes of all the quality assurance activities.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms A Louw Tel No: (022) 709-5057
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care with the South African Nursing Council. The pool of applicants will be considered for other similar vacant posts within the Saldanha-bay Sub-District, for a period of three months from the date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/314</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: MATERNITY)</u> West Coast District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE REQUIREMENTS</u>	:	Swartland Hospital, Swartland Sub-district
	:	Minimum educational qualification: Basic R425 (Degree/Diploma in nursing) or equivalent qualification that allows registration with SANC as Professional Nurse and Midwife. A post-basic nursing qualification, with duration of at least 1 year, accredited with the SANC in Advanced Midwifery and Neonatology Nursing. Registration with the Professional Council: Registration with the SANC as Professional Nurse and Midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing and at least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1 year post basic qualification as mentioned above. Inherent requirements of the job: Willingness to work shifts and after hours (weekends, public holidays and night duty). Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team.
<u>DUTIES</u>	:	Provision of optimal, holistic specialised nursing care with set standards and within a professional/legal framework: Effective utilisation of resources. Participation in training and research. Provision of Support to Nursing Services. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr W Smeda Tel No: (022) 487-9331
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment. "Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Midwifery and Neonatology Nursing. The pool of applications will be considered for vacancies within Swartland Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025

<u>POST 42/315</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: PSYCHIATRY)</u> Cape Winelands Health District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Ceres Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 Qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with (SANC) as a Professional Nurse with Psychiatry. A post basic nursing qualification with a duration of at least 1year accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with the Professional Council: Registration with the SANC as a Professional Nurse and Psychiatry. Experience: Grade 1: A minimum of 4 years appropriate/ recognisable experience in nursing after registration as a professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Psychiatric after obtaining the 1- year post basic qualification as mentioned above. Inherent requirement of the job: Willingness to work overtime when necessary. Competencies (knowledge/skills): Good communication, planning and interpersonal skills. Knowledge of relevant legislation and policies of the Department of Health Western Cape Government. Skills to plan, organise and coordinate the service by analysing, problem solving and decision-making. Leadership towards the realisation of strategic goals and objective of Psychiatric Department.
<u>DUTIES</u>	:	Actively participate as a specialist nurse in the provision of acute and chronic mental health care to clients of all age groups at Ceres Hospital. Make bio-psychosocial health assessments that are culturally sensitive. Design and implement treatment plans and critically evaluate outcomes. Promote and maintain mental health and manage the effects of mental illness through education, counselling and psycho-social rehabilitation. Participate in the training and clinical supervision support of other health care providers. Coordination of mental health forms and ensuring adherence to the prescribed timeframes according to law.
<u>ENQUIRIES</u>	:	Mr GH Vermeulen Tel No: (023) 316-9600
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Advanced Psychiatric Nursing Science with the South African Nursing Council. "The pool of applications will be considered for vacancies within Ceres Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/316</u>	:	<u>ASSISTANT DIRECTOR: HEALTH SUPPORT (QUALITY ASSURANCE)</u> Directorate: Assurance
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	(Head Office, Cape Town)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate National Diploma/ Degree or equivalent in Health Sciences registerable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate administrative and health data management experience within a health service environment. Appropriate experience in Quality Assurance programme management in a health facility/sub-district/district or provincial

level will be an added advantage. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Relevant Acts & Regulations (National & Provincial). Relevant Policies and Guidelines (National & Provincial). Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Ability to function independently and with confidence. Good team building skills within and outside the Quality Assurance Component and Directorate Assurances. Client and task orientated. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, Power Point and E-mail. Ability to communicate eloquently (both verbal/Written).

DUTIES : Coordinate and facilitate the Implementation of QA strategies, policies, practices and procedures. Facilitate the implementation of QA programs/initiatives in health facilities which have been developed to address identified gaps and those required by legislation. Assist health facilities with achieving compliance with the Norms and Standards Regulations. Assist facilities to comply with ideal health facility realization and maintenance (IHFRM) programme elements. Improving the patient experience. Provision of support with technical Quality of Care. Provide technical support to facilities with the implementation of the Patient Safety Incident and Learning Guideline. Draw annual reports from the web-based system. Monitor trends in patient safety incidents. To provide a support service to the Deputy Director Quality Assurance and management.

ENQUIRIES : Mr N Mnyapa Tel No: (021) 483-4205/ (081) 238-9118
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 28 November 2025

POST 42/317 : **ASSISTANT DIRECTOR: PEOPLE AND FACILITY MANAGEMENT**
 Garden Route District

SALARY : R468 459 per annum
CENTRE : Oudtshoorn Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in all aspects of human resource management and/or appropriate experience /exposure to Facility Management/Support Service Management in a Hospital setting. Appropriate management & supervisory experience. Appropriate PERSAL experience. Appropriate experience in Contract Management and performance management of Outsource Services. Inherent requirements of the job: Valid Code(B/EB) driver's licence. Competencies (knowledge/skills): Sound knowledge of Human Resource policies, procedures, prescripts, HR audit compliance prescripts, management of the Approved Post Lists (APL), establishment control, Human Resource Development and Labour Relations. Good communication skills (written and verbal). Strong managerial and supervisory skills. Complex problem-solving skills. Judgement and decision-making skills. Excellent computer skills in MS Office packages.

DUTIES : Ensure effective and efficient management and implementation of all aspects of People Management, including People Development and Labour Relations. Strategic, operational and financial management of all Support Services including: Waste Management, Linen, Transport, Porters, Telecommunications and Outsourced Services (Catering, Cleaning, Security, Waste Removal and Pest Control) ensuring compliance with the applicable legislative frameworks. Strategic, operational and financial management of Technical Services, Facility Maintenance and Capital Infrastructure Projects. Provide strategic management and leadership as member of the Executive Committee Team and participate in executive management decision-making and planning. Management of all aspects on Infrastructure and Estate Management from conducting Risk Assessments and Disaster Management, to the development of Business Plans to Project Management and the delivery of Infrastructure Projects. Support to Supervisor.

ENQUIRIES : Dr CA Dreyer Tel No: (044) 203-7203
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical and competency assessment. The

pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/318</u>	:	<u>ASSISTANT DIRECTOR: INFORMATION MANAGEMENT (SYSTEM MANAGER – BILLING AND MATERIALS)</u> Directorate: Health Information Technology
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office, Cape Town – HIS Application Support Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year National Diploma or Degree IT or Finance. Experience: Appropriate experience of patient administrative and billing procedures. Advanced experience working experience on patient admin and billing systems. Appropriate working experience and knowledge of the AR Billing system. Appropriate experience in training and supporting system users. Appropriate knowledge/experience of Hospital Fees and patient administration policies. Appropriate experience of materials management. Inherent requirements of the job: Valid driver's licence. Willingness to travel within WCGHW health institutions. Willingness to work overtime. Competencies (knowledge/skills): Good communication and interpersonal skills. Ability to provide user training and support. Accurate data capturing skills. Advanced computer literacy, including MS Office. Knowledge of Accounts Receivable System, Clinicom, Materials Management. Understanding of Business Process Re-engineering. In-depth understanding of system maintenance and enhancement process flow. Understanding and developing quality control processes. Proven ability to manage a team.
<u>DUTIES</u>	:	Manage and control the Billing System at all hospitals in the Western Cape. Maintain and update master files, documentation, access control and print management. Manage and ensure update of annual or ad-hoc tariff increase. Liaise with HIS management, hospital IT, and other stakeholders. Provide end-user support and resolve system problems. Update and maintain user manuals and system procedures. Develop quality control script for system changes and manage test process with formal outcome reporting. Develop system release notices for system changes and ensure user awareness. Identify training needs and provide training to users and core trainers. -Assist with data quality assurance. Manage compliance of system release logs and exception reports. Drive business process re-engineering in core systems across hospitals. Support development and administration of new modules. Manage System Controllers. Collaborate with the Finance teams to ensure compliance of system to hospital fee and patient admin policy and manage new enhancement requests to deployment where accepted. Provide ad hoc support to the Deputy Director: eHealth Systems.
<u>ENQUIRIES</u>	:	Mr J Maharaj Tel No: (021) 938-6513
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be required to undergo competency assessments/proficiency tests, and no payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/319</u>	:	<u>ASSISTANT DIRECTOR: SUPPORT SERVICES</u> Cape Winelands Health District
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Cape Winelands TB Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma or Degree. Experience: Appropriate experience in a supervisory or managerial position. Appropriate experience in contract management. Inherent requirements of the job: Valid Code B/EB drivers' licence. Willingness to travel and work overtime if needed. Competencies (knowledge/skills): Excellent written and verbal proficiency. Leadership capabilities, managerial and organisational skills. Ability to manage conflict and function under pressure. Computer literacy (MS Word, Excel, PowerPoint, Outlook and Internet). Good interpersonal skills.

<u>DUTIES</u>	:	Effectively manage and supervise all Infrastructure maintenance and planning, including the grounds and public areas. Manage all Support Services including transport, telecommunications, linen & laundry and porter services. Contract management of cleaning, security, grounds, pest control, linen & laundry and waste management. Nurses Home residential management Responsible for effective Food services rendering of the hospital Effective and efficient management of Human and Physical Resources.
<u>ENQUIRIES</u>	:	Dr D Theron Tel No: (023) 348-1301
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisting candidates may be subjected to a practical and competency test as part of the interview process. The pool of applications will be considered for vacancies within Cape Winelands TB Centre, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/320</u>	:	<u>ASSISTANT DIRECTOR: PROJECT MANAGEMENT (INFORMATION MANAGEMENT)</u> Directorate: Information Management
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Head Office, Cape Town (Based at Tygerberg Hospital)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year Degree or diploma. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel. Experience: Appropriate experience and In-depth knowledge in Information Management. Appropriate experience in implementation of Systems in WCG. Advanced experience in Project management and methodologies. Competencies (knowledge/skills): Knowledge of Information Technology and computer hardware. Knowledge of BMC call logging system. Advance knowledge in Project Management. Advance Computer literacy (MS office suite) including MS Project. Familiar with health information systems. Experience in systems training to individual and large groups. Experience in governance management. Experience with working with Project Management Office. Excellent numerical, analytical communication, interpersonal and teamwork skills. Knowledge of Change management. Knowledge of health services in the Western Cape. In Depth Knowledge of system implementation. Excellent leadership skills. Excellent report writing skills. Teamwork. Excellent time management.
<u>DUTIES</u>	:	Initiate, plan and monitor deliverables of the project. Oversee the implementation of the project. Identify and mitigate risks in time for the project to be successfully implemented. Participate in health Information Co-ordination activities as a member of the information management team. Updating open calls via BMC. Conduct and participate in meetings with facilities and other stakeholders. Manage hardware rollout to facilities. Facilitate and assist with Change Management and document all changes. Assist with work process mapping and re-engineering. Manage governance processes to ensure compliance, accountability, and effective implementation of eHealth systems. Facilitate training to end users. Facilitate and provide hands on support to eHealth systems, including assisting with access management, feedback to managers and users, updating Project plans and writing reports. Provide end user support for hardware, applications and systems. Provide regular update to Project management office. Provide facilities with telephonic and online support when needed.
<u>ENQUIRIES</u>	:	Mr J Maharaj Tel No: (021) 938-6513
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be required to undergo competency assessments/proficiency tests.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/321</u>	:	<u>RADIOGRAPHER GRADE 1 TO 3 (DIAGNOSTIC)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R397 233 per annum

	Grade 2: R463 941 per annum
	Grade 3: R543 099 per annum
<u>CENTRE REQUIREMENTS</u>	Victoria Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Diagnostic Radiography. Registration with the Professional Council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: Grade 1: None after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of SA qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as Radiographer in Diagnostic Radiography in respect of SA qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Render a 40 - hour service as determined by the department. Competencies (knowledge/skills): Knowledge of protocols, radiation protection, quality assurance and equipment safety. Good interpersonal skills and perform effectively as part of a multidisciplinary team. Knowledge of Patient Archiving and Communication Systems and Radiology Information Systems.
<u>DUTIES</u>	Provide a Radiographic service. Produce diagnostic images of high quality. Optimal patient care. Safe use and care of equipment. Accurate record keeping. Assist with training of community service Radiographers and students. Participate in continuing professional development activities. Participate in a after hour service of the department.
<u>ENQUIRIES APPLICATIONS</u>	Mr R Arendse Tel No: (021) 799-1173: Roger.Arendse@westerncape.gov.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)"
<u>CLOSING DATE</u>	28 November 2025
<u>POST 42/322</u>	<u>CLINICAL TECHNOLOGIST GRADE 1 TO 3 (NEUROPHYSIOLOGY)</u>
<u>SALARY</u>	Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE REQUIREMENTS</u>	Red Cross War Memorial Children's Hospital, Rondebosch Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist in Neurophysiology. Registration with the Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist in Neurophysiology. Experience: Grade 1: None after registration with the HPCSA in Clinical Technology in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years' relevant experience after registration with HPCSA in Clinical Technology in respect of SA qualified employees. Minimum of 11 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not

	required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of RSA qualified employees. Minimum of 21 years' relevant experience after registration with the HPCSA in Clinical Technology in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Competencies (knowledge/skills): Excellent team player. Excellent interpersonal, administrative, communication, analytical and problem-solving skills. Advanced Knowledge in Neurophysiology, including objective electrophysiological diagnostic assessment in EEG, NCS, LTM, Evoke potentials (BAER/VEP/ERG) and Sleep investigations.
<u>DUTIES</u>	: Perform various quality diagnostic procedures e.g. awake EEG, sleep EEG, awake/sleep EEG, day telemetry and Nerve conduction studies, electroretinograms, visual evoked potentials and auditory brainstem evoked response on in patients and outpatients. Providing accurate interpretation and reporting of neurodiagnostic procedures. Operate equipment and ensure the correct function thereof as well as to trouble shoot. Liaise and collaborate with the multi-disciplinary team, to support the delivery of best practice for patient care. Management of all resources which included Assisting with maintenance of equipment. Provide Professional education and training to staff. Contribute and involvement with relevant research within the department.
<u>ENQUIRIES</u>	: Dr M Salie Tel No: (021) 658-5430; or email: Moegamad.Salie@westerncape.gov.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview.
<u>CLOSING DATE</u>	: 28 November 2025
<u>POST 42/323</u>	: <u>DIETICIAN GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	: False Bay Hospital, Southern Western Sub-structure
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions council of South Africa (HPSCA) as a Dietician. Registration with the Professional Council: Registration with the HPCSA as Dietician. Experience: Grade 1: None after registration with the HPCSA in respect of RSA-qualified employees. 1-year relevant experience after registration with the HPCSA as a Dietitian in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as a Dietitian in respect of RSA-qualified employees. A minimum of 11 years relevant experience after registration with the HPCSA as a Dietician in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as a Dietitian in respect of RSA-qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as a Dietician in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Inherent requirement of the job: Willingness to work as a Dietician within the multidisciplinary team at False Bay Hospital. Valid (Code B/EB) drivers' licence. Competencies (knowledge/skills): Thorough knowledge and exposure to all aspects relating to clinical Dietetics. Good interpersonal, communication and organizational skills. Computer literacy (MS Word/Excel/Powerpoint).
<u>DUTIES</u>	: Clinical nutrition management of patients. Implement priority health programmes. Development and implementation of training programmes. Provide support to Food Services Department. General administration including assisting with planning, reporting activities conducted, and monitoring of nutritional programmes.

<u>ENQUIRIES</u>	:	Dr K Adamson Tel No: (021) 832-5265
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short-listed candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status). The pool of applicants will be considered for other similar post within Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/324</u>	:	<u>SENIOR STATE ACCOUNTANT: FINANCE (DICU) (X10 POSTS)</u> Directorate: Financial Accounting
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3 - year National Diploma/Degree in SCM, Finance, Accounting or Auditing with experience in the key performance areas of the job. Experience: Appropriate experience in Internal Control, Finance and Supply Chain Management environment. Inherent requirements of the job: Valid (Code B/EB) manual driver's license. Willingness to travel across the province. Competencies (knowledge/ skills): The ability to interpret and apply financial and SCM policies, procedures, and prescripts. Ability to compile reports and presentation thereof. Knowledge of inventory, assets, irregular expenditure, commitments, and accruals Knowledge of transfer payments Computer literacy (Microsoft Excel, Word, PowerPoint).
<u>DUTIES</u>	:	Evaluate Accounting and Supply Chain transactions for correctness and compliance with the legislative framework and financial prescripts. Evaluate inventory within the institutions and ensure that all inventory/warehouse items reconcile on the Accounting Systems of the department. Evaluate the use and management of all assets in the institution and ensure that all assets are correctly accounted for on accounting systems of the department. Report any discrepancies found and assist Institutional management to implement corrective measures.
<u>ENQUIRIES</u>	:	Mr A. Moya, email address (Anele.Moya@westerncape.gov.za)
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/325</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Karl Bremer Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate supervisory experience. Appropriate experience within a support services component. Inherent requirement of the job: Valid (code B/EB) drivers' licence. Competencies (knowledge/skills): Good communication, interpersonal, organising skills and Computer literacy in MS Office (Excel, Word and Power point) and MS Outlook and be able to supervise multi-disciplinary teams, able to work under pressure and work in a very physically demanding environment. Knowledge of government procurement systems and contract management. Extensive knowledge of the Treasury Regulations, Contract Management, PFMA, OHS and Public Service Acts as well as extensive knowledge of Western Cape Government maintenance protocols. Knowledge of SCM procedures, knowledge of LOGIS and working knowledge of support services management or facilities management.

<u>DUTIES</u>	:	Effective and efficient management of Transport Services (Fleet), Porters & Mortuary Services and Switchboard Service. General Support Services (key control, parking control, fire equipment maintenance). Management of staff and support to supervisor. Policy implementation and compliance (Occupational Health & Safety, Ideal Hospital Framework, regulated norms & standards).
<u>ENQUIRIES</u>	:	Ms C Cornelius Tel No: (021) 834-5897
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/326</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (X3 CONTRACT POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the Professional Council: Registration with SANC as Professional Nurse. Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to assist in all departments according to operational requirements. Competencies (knowledge/skills): Extensive knowledge of Acts, policies, protocols and procedures with regards to quality and legislative practices. Extensive knowledge of practices or regimes within the relevant disciplines. Excellent verbal and written communication skills as well as sound interpersonal skills. Ability to work effectively within a multi-disciplinary team. Application of knowledge, skills and behaviour to complete tasks accurately as well as maintaining high standard of care in managing care. Computer literacy.
<u>DUTIES</u>	:	Provision of Quality Nursing Care. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Cost Effective utilization of all human, financial and material resources. Promote and participate in research. Provision of effective control and utilization of equipment and stock.
<u>ENQUIRIES</u>	:	Ms L Stanley: email: Liesel.Stanley@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Shortlisted candidates may be subjected to a compulsory competency test.
<u>CLOSING DATE</u>	:	28 November 2025

<u>POST 42/327</u>	:	<u>PARAMEDIC GRADE 1 TO 4 (X5 POSTS)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	Grade 1: R321 372 per annum Grade 2: R397 308 per annum Grade 3: R487 014 per annum Grade 4: R570 267 per annum
<u>CENTRE REQUIREMENTS</u>	:	Emergency Medical Services, Metropole and Rural Districts Minimum educational qualification: Grade 1: Successful completion of the Critical Care Assistant (CCA) programmes that allows registration with the Health Professions Council of South Africa (HPCSA) as Paramedic. Grade 2: Successful completion of the Critical Care Assistant programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic. Grade 3: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Grade 4: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Registration with the professional council: Grade 1: Registration with the HPCSA as Paramedic (CCA). Grade 2: Registration with the HPCSA as Paramedic with CCA or National Diploma. Grade 3: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Grade 4: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Experience: Grade 1: None after registration with the HPCSA as Paramedic (CCA). Grade 2: 7 years after registration with the HPCSA as Paramedic (CCA). None after registration with the HPCSA as Paramedic with National Diploma. Grade 3: Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years after registration with the HPCSA as a Paramedic. Registered ECP-None. Grade 4: Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 17 years after registration with the HPCSA as Paramedic. Registered ECP's -10 years after registration with the HPCSA as an ECP. Inherent requirements of the job: Valid code C1 driver's license. Physical and mental fitness. Valid professional driver's permit (PrDP). Competencies (knowledge/skills): Good communication and interpersonal skills. Excellent knowledge of all levels of emergency care protocols within the scope of registration category. Computer literacy and skills.
<u>DUTIES</u>	:	Provide quality and efficient roadside to bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: complete manual and electronic patient care reports and trip authority log sheets. Maintenance of Emergency Vehicles and Equipment. Ensure effective communication with regards to patients, colleagues, other services and members of the Public. Provide effective support to the supervisor and participate in own wellbeing.
<u>ENQUIRIES</u>	:	EMS Northern District Office – Mr. A Hickey Tel No: (021) 830-1150 / Mr. M Solomons Tel No: (021) 830-1149 EMS Western District Office – Mr. A Lund Tel No: (021) 508-4508 / Mr. J Calvert Tel No: (021) 508-4507 EMS Southern District Office – Mr. M Mdzeke Tel No: (021) 374-2316 / Mr. K Ndiki Tel No: (021) 374-2316/7 EMS Eastern District Office – Mr. M Petersen Tel No: (021) 361-6568 / Ms N Mlatsha Tel No: (021) 816-8807 EMS West Coast District Office – Mr E. Pedro Tel No: (022) 433-8853 / Ms S. Andrew Tel No: (022) 433-8853 EMS Winelands District Office - Mr I. Naidoo Tel No: (023) 346-6000 / Ms A. Botha Tel No: (023) 346 6022 EMS Overberg District Office – Ms Y Avontuur Tel No: (028) 312-3219/ Mr M Jacobs Tel No: (028) 284-9100 EMS Garden Route District Office – Mr J Jansen Tel No: (044) 802-2517 / Ms L. Jacobs Tel No: (044) 802-252 EMS Central Karoo District Office – Mr J. Jansen Tel No: (023) 449-8202 / Ms L. Fortuin Tel No: (023) 449-8209

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/328</u>	:	<u>PHARMACIST ASSISTANT (POST BASIC) GRADE 1 TO 3</u> West Coast District
<u>SALARY</u>	:	Grade 1: R264 750 per annum Grade 2: R306 411 per annum Grade 3: R330 540 per annum
<u>CENTRE REQUIREMENTS</u>	:	Matzikama Sub-district (Roving Post) Minimum educational qualification: A qualification that allows registration with the SAPC as a Pharmacist Assistant (Post-Basic) Institutional or Pharmacist Assistant (Post Basic), as required by the training facility and the South African Pharmacy Council (SAPC). Registration with the Professional Council: Registration with the South African Pharmacy Council as Pharmacist Assistant (Post-Basic) or as Pharmacist Assistant (Post-Basic) (Institutional). Experience: Grade 1: None after registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 2: A minimum of 5 years appropriate experience as Pharmacist Assistant (Post-Basic) after registration with the SAPC. Grade 3: A minimum of 13 years appropriate experience as Pharmacist Assistant (Post-Basic) after registration with the SAPC as a Pharmacist Assistant. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to travel daily between all Clinics and satellite Clinics in the Sub-district and provide relief duties as Pharmacist Assistant (Post Basic). Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint and Outlook). Ability to perform duties accurately under pressure, maintain a high standard of professionalism, work independently and as part of a multi-disciplinary team. Excellent communication skills and interpersonal relationships. Knowledge of National and Provincial Health policies, Medicines Act (101 of 1965), Pharmacy Act (53 of 1974) and appropriate clinical and pharmaceutical knowledge.
<u>DUTIES</u>	:	Manage drug supply in the Clinic. Dispensing and issuing of medicine. Collection of all pharmacy related data for M&E purposes. Support to supervisor and colleagues in the Sub-district. Quality Assurance.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr JE Eygelaar Tel No: (027) 213-4070 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Matzikama Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025

<u>POST 42/329</u>	:	<u>ARTISAN PRODUCTION GRADE A TO C (PAINTER)</u>
<u>SALARY</u>	:	Grade A: R243 597 per annum Grade B: R285 816 per annum Grade C: R332 061 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate. Experience: Grade A: No experience required. Grade B: At least 18 years appropriate/recognizable experience in the area after obtaining the relevant Trade Test Certificate. Grade C: At least 34 years appropriate/recognizable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: A valid vehicle driver's license. Competencies (knowledge/skills): Conversant with the requirement of the Machinery and Occupational Health and Safety Act. Ability to plan-ahead (pro-active). Must comply with in-house systems and procedures.
<u>DUTIES</u>	:	Responsible for the exterior and interior preparation and painting works of the building and premises. Responsible for the control over equipment, stock and other tools used within the workshop. Render assistance to Artisan Foreman with regard to all functions (including admin work) of the division. Give feedback to supervisor on building and painting maintenance issues. Assist in supervising, training and development of staff. Perform standby duties when necessary.
<u>ENQUIRIES</u>	:	Mr L Johnson Tel No: (021) 658-5481
<u>APPLICATIONS</u>	:	Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")
<u>NOTE</u>	:	No payment of any kind will be required when applying for this post. Candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/330</u>	:	<u>ADMINISTRATION CLERK: SUPPORT (PHARMACY SERVICES)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Southern Western Sub-Structure Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administration experience in a Health Care environment. Experience as a support clerk to the Manager. Competencies (knowledge/skills): Computer literacy (Ms Office package) Word, Excel, PowerPoint & MS TEAMS. Good Planning and organisational skills. Knowledge about & practical experience in Pharmacy Information Systems. Good interpersonal skills & the ability to maintain professional relationships with clients. and external stakeholders like Private providers, Old Age Homes and NPO's.
<u>DUTIES</u>	:	Effectively renders an administrative support service to the Pharmacy Manager. Rendering administrative support with regards to Pharmacy Information. Management Systems, Private Providers administrative, ordering of consumables. (pharm & non-pharm) using MEDSAS, Supply Chain LOGIS, etc. Effective and efficient utilization of all resources (Placement of Roving staff, locum budget, etc.) Effective and efficient support to the Pharmacy Manager, Primary Health Care facilities Pharmacy Supervisors. Ensure and maintain professional relationships with Staff, internal and external service providers.
<u>ENQUIRIES</u>	:	Mr. A Joseph Tel No: (021) 2020 981
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/331</u>	:	<u>ADMINISTRATION CLERK: SUPPORT SERVICES (LINEN MANAGEMENT)</u> Directorate: Facilities Management
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Sub-Directorate: Laundry Services (Head Office, Cape Town)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in general office administration functions. Appropriate experience in the accurate counting and auditing. Inherent requirements of the job: Valid EB drivers' licence. Willingness

		travelling away from home. Willingness to work long hours sometimes. Industrial Laundry and linen management experience essential. Competencies (knowledge/skills): Computer literacy in MS Word and Excel. Good written and communication skills. Ability to work under pressure and to meet deadlines. Knowledge of the Western Cape linen management and Control Policy.
<u>DUTIES</u>	:	Conduct regular linen audits at hospitals and health institutions with-in the Western Cape Province. Administrative functions – compile linen shortage and surplus reports, Update linen inventories of facilities. Provisioning administration - Assist with ordering and control of linen stocks and other office related requirements/materials. Contact functions - Liaise with the laundries and institutions to ensure effective linen control.
<u>ENQUIRIES</u>	:	Ms J van der Riel Tel No: (021) 918-1626
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/332</u>	:	<u>ADMINISTRATION CLERK: SUPPORT (QUALITY ASSURANCE (IPC)</u> Directorate: Assurance
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative and data management experience within a health service and/or business Environment. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Acts & Regulations (National & Provincial). Policies and Guidelines (National & Provincial). Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Ability to function independently and with confidence. Good team building skills within and outside the Quality Assurance Component and Directorate Assurances. Client and task orientated. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, Power Point and E-mail. Ability to communicate eloquently (both verbal/written).
<u>DUTIES</u>	:	Office administration, good financial record keeping and stock control. Ensure supplies and resources are available. Prioritization of delegated tasks. Easy to follow and neat filing system. Maintain the electronic filing system. Maintain an inventory of office equipment. Update the ASD diary. Arranging and rescheduling appointments. Prepare documents required for appointments. Ensure meetings and appointments do not overlap. Know the organogram of the Department (At National, Provincial and Districts) to understand the line of authority. Keep the supervisor informed of any changes and pressing matters or urgent matters. Prioritize meetings Keep detailed messages to ensure proper feedback Confirms meetings with relevant stakeholders and meeting attendees. Prepare notes and paperwork needed for the meetings and have it ready for the supervisor. Ordering of stationery and supplies and completion for relevant forms e.g. Logis. Complete ST claims and keep record. Stock well controlled, no wastage or stockout. Plan and organize meetings, compile agendas and minutes: Arrange transport and accommodation as needed. Organize and arrange virtual meetings and Teleconferences. Prepare supporting documents for the meetings. Contacting attendees and stakeholders to attend meetings. Prepare minutes of the last meeting and ensure that the draft is sent to supervisor timely and distribute final minutes to meeting attendees. Send out request for agenda items and send out finalized agenda. Keep attendance registers and distribute when required. Keep record/minutes of all meetings. Arrange the venue and needed equipment and have knowledge of operating equipment. Prepare draft presentations. Typing general correspondence and keep a filing system: Follow the policy of the department- filing of hard and soft copies. Know when to destroy or send documents for archiving in line with departmental policies. Keeps a backup system for all the files. Maintains a good filing system. Drafting of Quarterly reports, requests and prepare monthly and quarterly statistics: Type and format draft monthly, quarterly and annual reports. Keep an updated database of all IPC related: Provincial reports categorized into Districts/Substructures/Facility etc. Maintain an annual plan for reports due date and activities. Develop and maintain a data system for the province. Keep an updated IPC Provincial health

		facility human resource register. Follow up on monthly and random reports submissions. To provide a support service to the ASD QA(IPC) and Deputy Director Quality Assurance/management: Execution of tasks as delegated by the ASD QA (IPC) and/or DD QA/management. Follow up on queries with NDoH and other stakeholders. Draw reports from the Ideal Health Facility Website, Sinjani, OHSC etc. Follow up on parliamentary enquiries and requests from the HOD as directed by your supervisor or DD.
<u>ENQUIRIES</u>	:	Mr N Mnyapa Tel No: (021) 483-4205/ (081) 238-9118
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/333</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (STORES)</u> Directorate: Supply Chain Management
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Western Cape Health Warehouse (Head Office, Cape Town)
<u>REQUIREMENTS</u>	:	Minimal Education Qualification: Senior Certificate (or equivalent). Experience: Appropriate experience within a warehouse environment. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Ability to collate, verify data, work accurately and methodically. Good interpersonal and organisational skills. Computer skills (MS Word, Excel and Outlook). Knowledge and practical experience in LOGIS and Basic Accounting System (BAS). Knowledge of administrative and/or support duties in a store/warehouse. Knowledge in administration and rendering support services in a store or warehouse. Appropriate experience in handling stock in a store/warehouse environment.
<u>DUTIES</u>	:	Render an effective and efficient administrative support service in the Western Cape Health Warehouse. Render effective and efficient Warehouse related support functions. Render an effective and efficient inventory management service. Keeping abreast and record relevant and Departmental prescripts/policies and procedures, and any other ad-hoc administrative tasks as required.
<u>ENQUIRIES</u>	:	Mr Y Fisher Tel No: (021) 833-7600
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for the post. Candidates will be required to do a practical test.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/334</u>	:	<u>ADMINISTRATION CLERK: SUPPORT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Karl Bremer Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior certificate (or equivalent). Experience: Appropriate experience in facilities management. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good communication, both verbal and written and good interpersonal and negotiation skills. Innovative, hardworking and ability to organise and manage time. Computer literacy (MS Word, Excel, PowerPoint and e-mail) and basic knowledge of LOGIS capturing, Treasury Instructions, Departmental Instructions and Management of waste.
<u>DUTIES</u>	:	Act as liaison officer between Hospital and workshops regarding maintenance of building, equipment and machinery. Responsible for obtaining quotations for building and ground maintenance and services, including liaising with contractors, facilitate site meetings, research and compile specifications for advertising through data bases or IPS. Responsible for entry level LOGIS capturing as well as keeping of registers and databases. Monitor buildings and grounds for Health and Safety risks. Assist the division with general support service functions, including key control, servicing of the equipment and systems, and IT administration.
<u>ENQUIRIES</u>	:	Mr. Basson Tel No: (021) 918-1976
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/335</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS (PATIENT ADMINISTRATION)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Victoria Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent qualification). Experience: Appropriate experience in a Patient Administration environment. Inherent requirement of the job: Willingness to work shifts including weekends, public holidays and night shift including overtime as per operational needs. Competencies (knowledge/skills): Computer literacy. Knowledge of Hospital Fees policies and procedures. Good interpersonal and communication skills. Ability to work both independently and within a team.
<u>DUTIES</u>	:	Clinicom patient reception functions that include attendances & disposals as per PGWC Hospital Fees policies and procedures Booking of appointments & patients transport on Healthnet. Attending to patient queries (both verbal and written). Responsible for receiving, handling and safekeeping of state money Various Reception tasks or duties assigned to you by immediate supervisor as required.
<u>ENQUIRIES</u>	:	Mr A Sedres Tel No: (021) 799-1144
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the department, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/336</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (CLINICAL PROCUREMENT SPECIALIST)</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as passed subject or Senior Certificate (or equivalent) with appropriate experience that focuses on the Key Performance Area's (KRA's) of post. Experience: Appropriate experience in Supply Chain Management (the procurement and provisioning of goods and services in the Public Sector) or appropriate experience and knowledge of using the Electronic Procurement System (EPS) quotation tool. Appropriate experience and understanding of clinical consumables and services within a healthcare environment. Inherent requirements of the job: Physical ability to pick up heavy boxes. Competencies (knowledge/skills): Good interpersonal and communication skills. Ability to communicate effectively (verbal and written). Must have computer literacy (MS Word, Excel and Outlook). Knowledge of, and exposure to the Public Finance Management Act (PFMA), AOS, PT, NT instructions and regulations. Knowledge and experience of the EPS, Syspro/ Logis procurement system. Ability to work under pressure and meet deadlines. Good organizational skills. Attention to detail. Reading and writing skills very vital. Must be able to carry out written and verbal instructions and apply common sense and logic.
<u>DUTIES</u>	:	Assist end users with complaints. Record and file all complaints. Update and maintain the Complaints Register. Capture and type equipment list from Nursing staff. Assist end users with completing specification templates. Provide admin support in preparing specifications. Provide representatives names to head office for BSC committees. Assist CPS with evaluation process of EPS and tender samples. Complete tender and EPS sample spreadsheets. File EPS evaluation forms and keep proper records. -Record and store samples safely. Keep storeroom neat and tidy. Keep updated records of all contracts

		(Institutional, Transversal, and National). Arrange and schedule meetings. Arrange venues and transport for meetings. Capture and update stock codes for buyout items. Assist in the disposal of not awarded samples. Obtain quotations for consumables via the EPS procurement system. Place orders at companies using the SYSPRO system. Complete entries on all kinds of procurement documents, registers and purchasing schedules. Keep department filing system up to date.
<u>ENQUIRIES</u>	:	Ms L Solomons Tel No: (021) 938-4938
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/337</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (ASSETS)</u> Overberg District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Overberg District Office, Caledon
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with mathematics and/or Accounting as a passed subject and/or Senior certificate (or equivalent) with experience/competences that focus on the key performance areas of the post. Experience: Appropriate experience in Supply Chain Management environment. Appropriate experience in LOGIS and the EPS. Inherent requirements of the job: Valid B/C/C1/EB driver's license. Ability to work in a physically demanding environment. Competencies (knowledge/skills): Knowledge of the LOGIS System, Asset Management functions and functional experience in obtaining quotations on an electronic purchasing system (EPS). Computer literacy (MS Excel and Word). Good communication skills (written and verbal).
<u>DUTIES</u>	:	Perform tasks related to procurement administration, such as inviting quotes on EPS, placing of orders, preparing quotes for Quotation Committee and follow-up with suppliers. Asset Management to be performed in the Overberg District which includes proper management of assets pertaining to annual asset count, updating asset register, disposals, capturing relevant documentation on LOGIS and keeping updated filling of all relevant documentation. Support and Compliance Monitoring within the Overberg District Receive services and preparing batches for payment. Ensure compliance with all relevant laws and prescripts related to the Supply Chain. Handle all telephone and written queries from relevant suppliers and end users.
<u>ENQUIRIES</u>	:	Ms J Honeyabll Tel No: (028) 214-5800
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/338</u>	:	<u>EMERGENCY CARE OFFICER GRADE 1 AND 3 (BAA/AEA) (X7 POSTS)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	Grade 1: R187 488 per annum Grade 3: R217 983 per annum
<u>CENTRE</u>	:	Emergency Medical Services, Metropole & Rural Districts
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 1: Successful completion of an appropriate Basic Life Support (BLS) course that allows registration with the HPCSA as Basic Ambulance Assistant (BAA). Grade 3: Successful completion of an appropriate Intermediate Life Support (ILS) course that allows registration with the HPCSA as Ambulance Emergency Assistant (AEA). Registration with the professional council: Grade 1: Registration with the Health Professions Council of South Africa as an BAA. Grade 3: Registration with the Health Professions Council of South Africa as an AEA. Experience: None after registration with the Health Professions Council of South Africa (HPCSA) as a BAA or AEA. Inherent requirements of the job: Physical and mental fitness. Valid professional driver's permit (PrDP). Valid code C1 driver's license. Competencies (knowledge/skills): Excellent knowledge of all levels of emergency care protocols. Good communication and interpersonal skills.

<u>DUTIES</u>	:	Provide quality and efficient roadside to bedside definitive emergency care within defined emergency time frames within and across geographic and clinical service platforms. Make use of all communication tools as provided by the Employer to facilitate safe communication in relation to patient care protocols. Effectively maintaining Admin Function: complete manual and electronic patient care reports and trip authority log sheets. Maintenance of Emergency Vehicles and Equipment. Ensure effective communication with regards to patients, colleagues, other services and members of the Public. Provide effective support to the supervisor and participate in own wellbeing.
<u>ENQUIRIES</u>	:	EMS Northern District Office – Mr. A Hickey Tel No: (021) 830-1150 / Mr. M Solomons Tel No: (021) 830-1149 EMS Western District Office – Mr. A Lund Tel No: (021) 508-4508 / Mr. J Calvert Tel No: (021) 508-4507 EMS Southern District Office – Mr. M Mdzeke Tel No: (021) 374-2316 / Mr. K Ndiki Tel No: (021) 374-2316/7 EMS Eastern District Office – Mr. M Petersen Tel No: (021) 361-6568 / Ms N Mlatsha Tel No: (021) 816-8807 EMS West Coast District Office – Mr E. Pedro Tel No: (022) 433-8853 / Ms S. Andrew Tel No: (022) 433-8853 EMS Winelands District Office - Mr I. Naidoo Tel No: (023) 346-6000 / Ms A. Botha Tel No: (023) 346-6022 EMS Overberg District Office – Ms Y Avontuur Tel No: (028) 312-3219/ Mr M Jacobs Tel No: (028) 284-9100 EMS Garden Route District Office Mr J Jansen Tel No: (044) 802-2517 / Ms L. Jacobs Tel No: (044) 802-2521 EMS Central Karoo District Office – Mr J. Jansen Tel No: (023) 449-8202 / Ms L. Fortuin Tel No: (023) 449-8209.
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. The pool of applicants will be considered for other similar vacant posts within Emergency Medical Services for a period of 3 months from the date of advert.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/339</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE REQUIREMENTS</u>	:	Michael Mapongwana CHC and Kleinvlei CHC
	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with the professional council: Registration with the SANC as Staff Nurse. Experience: Grade 1: None Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Willingness to work overtime, shifts and do night duties. Willingness to rotate within the Sub Structure as per operational requirements. Competencies (knowledge/skills): Basic communication skills (both written and verbal). Ability to function as part of a team. Good human relations. The ability to render nursing care of an acceptable and safe standard.
<u>DUTIES</u>	:	Develop and implementation of basic patient care plans. Provide basic clinical nursing care. Effective health promotion and information to patient/client and community. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self- development.
<u>ENQUIRIES</u>	:	Ms K Jacobs Tel No: (021) 363-2814

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration with the SANC (including individuals who must apply for change of registration status). The pool of applications will be considered for vacancies within Khayelitsha Eastern Sub-structure, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/340</u>	:	<u>STERILIZATION OPERATOR: PRODUCTION (DENTAL NURSING SUPPORT)</u> Chief Directorate: Metro Health Service
<u>SALARY</u>	:	R163 680 per annum
<u>CENTRE</u>	:	Oral Health Centre, Tygerberg/Mitchell's Plain
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and Training Certificate (GETC) or Grade 9 (Std 7). Experience: Appropriate experience in Sterilization department in a hospital setting. Inherent requirement of the job: Ability to handle heavy objects e.g. transporting packs and instruments trays to various areas. Ability to understand infection control procedures. Ability to operate equipment according to instructions. Competencies (knowledge/skills): Good communication skills with staff and students. Good interpersonal skills.
<u>DUTIES</u>	:	Receive, control, clean, pack and sterilize instruments. Selecting, combining and packing of sets. Monitor, test and operate sterilizers and instrument washing machines correctly. Ensure the effective functioning of equipment. Effective and efficient rotation of sterile supplies. Report shortage, broken and faulty instruments. Provide an effective and efficient support to supervisor.
<u>ENQUIRIES</u>	:	Ms T Xhanti Tel No: (021) 370-4500 or Thembisa.Xhanti@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/341</u>	:	<u>GROUNDSMAN</u>
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic numeracy and literacy. Must be able to read and write. Experience: Appropriate experience in keeping Engineering Plantrooms and Service Yards neat and tidy. Inherent requirements of the job: Willingness to work Team player with a responsible attitude. Must be of sober habits. Competencies (knowledge/skills): Ability to work independently and under pressure. Ability to plan ahead (pro-active), work independently as well as in a team and it would be required to learn and comply with in-house systems and procedures. Strict adherence to the Occupational Health and Safety Act. Familiarity with general cleaning equipment and maintenance practices.
<u>DUTIES</u>	:	Perform duties to maintain the Engineering Plantrooms and Service Yards. Clean drains, gutters, and outdoor areas to also ensure a safe and tidy environment. Assist in relocating Engineering plant machines and equipment. Assist to the removal and management of general and domestic waste.
<u>ENQUIRIES</u>	:	Mr L Johnson Tel No: (021) 658-5481
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

<u>NOTE</u>	:	No payment of any kind will be required when applying for this post. Candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/342</u>	:	<u>DRIVER (LIGHT DUTY VEHICLE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Helderberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic reading, writing and numeracy skills. Experience: Appropriate experience as driver in an hospital environment. Inherent requirements of the job: Valid (Code B/EB) drivers' license with PDP. Willingness to perform standby and overtime to meet the operational requirements. Good knowledge of road network in the Peninsula. Access to lock-up garage at residence or behind locked gates. Competencies (knowledge/skills): Computer Literacy (MS Office: Word, Excel, Outlook). The ability to communicate effectively. Applied knowledge of the Transport Handbook 1 of 2009.
<u>DUTIES</u>	:	Perform standby duties after-hours (including weekends). Responsible for completion of vehicle log sheets. Assist Transport Officer with basic administrative and general tasks. Responsible for basic maintenance of vehicles (cleaning, reporting of defects, take vehicles for services and repairs, etc). Transport goods/personnel and services from one point to another.
<u>ENQUIRIES</u>	:	Mr D. Brecht Tel No: (021) 850-4750
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/343</u>	:	<u>CLEANER (X2 POSTS)</u> Overberg District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Hermanus CDC; Overstand Sub-district
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate cleaning experience in a hospital/ clinic/hospitality environment. Inherent requirements of the job: Physically able to lift and move heavy objects. Ability to operate machinery and equipment. Relief duties in other departments. Competencies (knowledge/skills): Knowledge of the correct methods of handling and disposal of refuse/waste products and adherence to policy and cleaning practices. Excellent communication Skills (verbal and written). Good interpersonal skills.
<u>DUTIES</u>	:	Maintain a high standard of neat and hygienic environment in facility as stated in a weekly/daily/quarterly and six-monthly schedule according to IPC Policy. Maintain cleaning and maintenance of equipment. Ensure the correct waste containers are used according to the correct waste. Effective and correct handling of suppliers, equipment and cost-effective use of resources/consumables. Provide support during outreaches and campaigns.
<u>ENQUIRIES</u>	:	Mr M Magele Tel No: (028) 313-5700
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	28 November 2025
<u>POST 42/344</u>	:	<u>MESSENGER</u> Garden Route District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Mossel Bay Hospital
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic literacy and numeracy skills. Experience: Appropriate messenger experience in hospital environment. Inherent requirements of the job: Willingness to work in different departments when needed. Competencies (knowledge/skills): Basic computer literacy skills. A strong sense of confidentiality and trustworthiness. Appropriate knowledge of folder management procedures. Good communication and interpersonal skills. Ability to work independently and follow instructions.

- DUTIES** : Deliver and collecting of post and packages from different departments. Assist with general office support tasks. Assist patient administration and records. Ad hoc duties as when required from your supervisor. Support to supervisor.
- ENQUIRIES** : Mr A Jacobs Tel No: (044) 604 - 6103
- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 28 November 2025