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Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 45 OF 2025

DATE ISSUED 05 DECEMBER 2025

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**PROVINCIAL ADMINISTRATION: EASTERN CAPE
DEPARTMENT OF COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS**

The Department of Cooperative Governance & Traditional Affairs is an equal opportunity, affirmative action employer. Military Veterans, persons from previously disadvantaged (designated) groups including people with disabilities are encouraged to apply. Employment Equity targets of the Department will be considered in the selection process.

<u>APPLICATIONS</u>	:	Applications must be submitted only via the provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotg.gov.za . The Provincial e-Recruitment System Closes at 23: 59 on the Closing Date. To report technical glitches, for assistance regarding the system, and/or for activation of your profile, password resets, etc, send an email with (i) your ID Number, (ii) your profile email address, (iii) details of the issue to: recruitment@ecogta.gov.za . Do not submit any applications to this email address as all applications submitted here will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thurs and 08:00-16:00 on Fridays).
<u>CLOSING DATE</u>	:	22 December 2025. No Late applications will be accepted
<u>NOTE</u>	:	Applications must be submitted on a duly complete Z83 form (effective from 01 January 2021) obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents , e-Recruitment System automatically generates Z83 immediately you apply. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed signed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on interview day. Under My Job Applications, the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents to HR on or before the interview date. Applicants with foreign qualifications would be required to submit an evaluation certificate from the South African Qualification Authority (SAQA) on or before the day of the interview. Failure to submit all the requested documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/knowledge test. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Successful candidates will be appointed on a probation period of twelve 12/24 months. Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. It is the department's objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. In filling of these posts gender equity and people living with disability will be highly considered to adhere to the EE targets of the department. The Department reserves the right to amend/ review/ withdraw advertised posts if by so doing, the best interest of the department will be well served. (Females and People with disabilities are also requested to apply and indicate such in their applications).

OTHER POST

<u>POST 45/233</u>	:	<u>ADMIN CLERK: SECURITY & WORK ENVIRONMENT REF NO: COGTA 01/12/2025 (X2 POSTS)</u>
<u>SALARY</u>	:	R228 321 - R268 950 per annum (Level 05)
<u>CENTRE</u>	:	Bhisho
<u>REQUIREMENTS</u>	:	National Higher Certificate/ Diploma (NQF Level 5) in Public Management/ Public Administration/ Social Science or relevant qualification with no experience OR Senior Certificate (NQF Level 4) with two years' in Public Service/ Office Administration. Microsoft word, Excel, PowerPoint and email. Competencies: Good interpersonal skills. Basic Communication skills (Verbal and Written) organizational skills and ability to maintain high level of confidentiality. Knowledge of Public Service Prescripts including PFMA Treasury Regulations.
<u>DUTIES</u>	:	Compile claim forms, Calculate and submit to the Supervisor. Compile list and capturing of claims on system. Filing of claims documents.
<u>ENQUIRES</u>	:	Mr M. Matebese / Ms. N Mabusela at 071 689 6162
<u>APPLICATIONS</u>	:	For e-Recruitment enquiries, email to: recruitment@eccogta.gov.za

DEPARTMENT OF HEALTH

<u>APPLICATIONS</u>	:	Applications must be submitted only via the provincial e-recruitment system accessible at: https://ecprov.gov.za and/or at https://erecruitment.ecotp.gov.za The Provincial e-Recruitment System Closes at 23: 59 on the Closing Date. To report technical glitches, for assistance regarding the system, and/or for activation of your profile, password resets, etc, send an email with (i) your ID Number, (ii) your profile email address, (iii) details of the issue to: RecruitmentHeadOffice@echealth.gov.za . Do not submit any applications to this email address as all applications submitted here will be regarded as lost and will not be considered. Technical support is limited to working hours: (08:00-16:30 Mon-Thurs and 08:00-16:00 on Fridays).
<u>CLOSING DATE</u>	:	22 December 2025. No Late applications will be accepted.
<u>NOTE</u>	:	Applications must be submitted on a duly complete Z83 form (effective from 01 January 2021) obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents , e-Recruitment System automatically generates Z83 immediately you apply. SMS (Senior Management Service) Posts: In terms of DPSA Directive on compulsory capacity development, mandatory training, and minimum entry requirements for members of the Senior Management Level for SMS appointments, it is a requirement for SMS positions to have obtained pre-entry Certificate (Nyukela) as offered by the National School of Government (NSG) for entry into the SMS posts and the full details can be sourced by following the link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme (the SMS pre-entry certificate is not a requirement for shortlisting; is submitted prior to appointment). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed signed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on interview day. Under My Job Applications, the system Z83 does not reflect work experience and qualifications, however, every detail of your information does reflect to the Recruitment team. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents to HR on or before the interview date. Applicants with foreign qualifications would be required to submit an evaluation certificate from the South African Qualification Authority (SAQA) on or before the day of the interview. Failure to submit all the requested documents will disqualify the application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/knowledge test. The competency assessment will be testing generic

managerial competencies using the mandated DPSA SMS competency assessment tools. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Successful candidates will be appointed on a probation period of twelve 12/24 months. Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. It is the department's objective to address the Employment Equity Affirmative Action Measures in line with the Employment Equity Plan and to achieve equitable representation across race and gender. In filling of these posts gender equity and people living with disability will be highly considered to adhere to the EE targets of the department. The Department reserves the right to amend/ review/ withdraw advertised posts if by so doing, the best interest of the department will be well served. (Females and People with disabilities are also requested to apply and indicate such in their applications). Enquires can be directed to: Ms. S Ndlabhu Tel no: 040 608 1272 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za

OTHER POSTS

POST 45/234 : **CHIEF MECHANICAL ENGINEER (INFRASTRUCTURE PLANNING) REF NO: ECHEALTH/CME-IP/HO/HFRG/01/12/2025**

SALARY : Grade A: R1 266 450 – R1 446 921 per annum, (OSD), an all-inclusive package
Grade B: R1 532 466 – R2 388 657 per annum, (OSD), an all-inclusive package

CENTRE REQUIREMENTS : Head Office, Bhisho
: National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification coupled with six (6) years' experience post qualification as registered professional Engineer. Compulsory registration with ECSA as professional Engineer (Mechanical). A valid Driver's licence. Computer literate.

DUTIES : To perform final review and approvals of audits on new engineering designs according to design principles or theory. Research the needs of the relevant health institutions. Monitoring of current deployed technology. Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Allocate, control, monitor and report on all resources. Compile risk logs and manage significant risk according to sound risk management practice and organizational requirements. Provide technical consulting services for the operation on engineering risks. Manage the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to the organisational needs and objectives. Assist with the establishment of the statutory structures as required in terms of the Act. Monitor OHS training interventions at all Health Facilities in terms of equipment. Monitor safety audits. Continuous professional development to keep up with new technologies and procedure. Develop and manage the operational plan. Serve on transversal task teams as required. Implement quality control of work delivered by employees.

ENQUIRIES : Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za

POST 45/235 : **CHIEF MECHANICAL ENGINEER (ENGINEERING & TECHNICAL SERVICES) REF NO: ECHEALTH/CME-ETS/HO/HFRG/02/12/2025**

SALARY : Grade A: R1 266 450 – R1 446 921 per annum, (OSD), an all-inclusive package
Grade B: R1 532 466 – R2 388 657 per annum, (OSD), an all-inclusive package

CENTRE REQUIREMENTS : Head Office, Bhisho
: National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification coupled with six (6) years' experience post qualification as registered professional Engineer. Compulsory registration with ECSA as professional Engineer (Mechanical). A valid Driver's licence. Computer literate.

<u>DUTIES</u>	:	To perform final review and approvals of audits on new engineering designs according to design principles or theory. Research the needs of the relevant health institutions. Monitoring of current deployed technology. Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Allocate, control, monitor and report on all resources. Compile risk logs and manage significant risk according to sound risk management practice and organizational requirements. Provide technical consulting services for the operation on engineering risks. Manage the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to the organisational needs and objectives. Assist with the establishment of the statutory structures as required in terms of the Act. Monitor OHS training interventions at all Health Facilities in terms of equipment. Monitor safety audits. Continuous professional development to keep up with new technologies and procedure. Develop and manage the operational plan. Serve on transversal task teams as required. Implement quality control of work delivered by employees.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/236</u>	:	<u>CHIEF ELECTRICAL ENGINEER (ENGINEERING & TECHNICAL SERVICES) REF NO: ECHEALTH/CEE-ETS/HO/HFRG/03/12/2025</u>
<u>SALARY</u>	:	Grade A: R1 266 450 – R1 446 921 per annum (OSD), an all-inclusive package Grade B: R1 532 466 – R2 388 657 per annum (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification coupled with six (6) years' experience post qualification as registered professional Engineer. Compulsory registration with ECSA as professional Engineer (Electrical). A valid Drivers licence. Computer literate.
<u>DUTIES</u>	:	To perform final review and approvals of audits on new engineering designs according to design principles or theory. Research the needs of the relevant health institutions. Monitoring of current deployed technology. Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Allocate, control, monitor and report on all resources. Compile risk logs and manage significant risk according to sound risk management practice and organizational requirements. Provide technical consulting services for the operation on engineering risks. Manage the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to the organisational needs and objectives. Assist with the establishment of the statutory structures as required in terms of the Act. Monitor OHS training interventions at all Health Facilities in terms of equipment. Monitor safety audits. Continuous professional development to keep up with new technologies and procedure. Develop and manage the operational plan. Serve on transversal task teams as required. Implement quality control of work delivered by employees.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/237</u>	:	<u>CHIEF QUANTITY SURVEYOR (DELIVERY DIRECTORATE) REF NO: ECHEALTH/QS-DD /HO/HFRG/04/12/2025</u>
<u>SALARY</u>	:	Grade A: R1 099 488 - R1 250 907 per annum (OSD), an all-inclusive package Grade B: R1 323 267 - R2 027 811 per annum (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho National Senior Certificate, an NQF level 7 in Quantity Surveying and/or equivalent qualification as recognised by SAQA coupled with six (6) years' post qualification survey experience as a Quantity Surveyor. Compulsory

DUTIES

registration as Professional Quantity Surveyor with SACQSP. A valid driver's licence. Computer literate.

- : Prepare the Procurement Strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Prepare the infrastructure budget and final project list. Prepare the packages/individual project briefs; presenting these to Implementing Agent (IA) referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Participate in the procurement of Professional Services Providers and Contractors, including the preparation and approval of Bid Specifications and evaluations of tenders as member of the Supply Chain Management Committees in Public Works and/or relevant SCM Committees of Alternative IAs and Provincial Department of Health. Monitor the implementation of programmes and projects by the Implementing Agent (IA) and the adherence to the Service Delivery Agreement. Review and sign off on the Infrastructure Programme Implementation Plan (IPIP) as prepared by the Implementing Agent (IA). Review and recommend Variation Orders in terms of contracts management practice and financial implications in collaboration with professionals in the directorate Infrastructure Planning. Develop and approve project stage reports and designs, in accordance with strategic decision-making points as defined in the Provincial Infrastructure Delivery Framework (IDMS). Coordinate and participate in project commissioning, including site visits. Review and maintenance plans and budget on completion of project. Review Infrastructure projects and programmes in line with the built environment norms, standards and legislative requirements. Monitor that infrastructure projects that are planned within available funds. Monitor expenditure on infrastructure projects within the budgets. Control cost and scope variances on infrastructure projects.

ENQUIRIES

- : Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to:
RecruitmentHeadOffice@echealth.gov.za

POST 45/238

- : **DEPUTY DIRECTOR: ADMIN SUPPORT & COORDINATION (OFFICE OF THE MEC) REF NO: ECHEALTH/DD-ASC/HO/05/12/2025**
This is a re-advertisement. Applicants who have applied in the previous advertisement are encouraged to apply again.

SALARY CENTRE REQUIREMENTS

- : R896 436 - R1 055 958 per annum (Level 11), all-inclusive package
- : Head Office; Bhisho
- : National Senior Certificate, an appropriate NQF Level 7 as recognized by SAQA in Public Administration/Management/Office Management and Technology or any equivalent qualification coupled with Five (5) years' experience of which three (3) years must be at Assistant Director level (SL9) preferably in a core Staff environment/Political Office. A valid driver's license is a prerequisite. Knowledge of Monitoring and evaluation Process. Reporting procedure. Strategic planning Processes. Budgeting process. Strategic reporting. Public Service Act, 1994. Public Service Regulations 2001. Public Finance Management Act, 1999. Treasury regulations. A valid driver's licence.

DUTIES

- : Coordinate the planning process for the MEC Office. Analyze reports coming from statutory bodies and identify areas of emphasis. Organize and facilitate sessions to discuss portfolio questions and draw responses. Facilitate tabling and discussion of Directorate Operational Plans. Develop and implement records management policies, file plans, strategies, and procedures: Coordinate records management policies to ensure compliance. Provide registry support services in the office of the MEC. Implement the records management and file plans effectively. Monitor accurate monthly and quarterly reports. Ensures the safekeeping of all documentation in the office of the Head in line with relevant legislation and policies. Ensures that office equipment, e.g. Fax machines and photocopiers are in good working order. Records the engagements of the Head of Office. Utilizes discretion to decide whether to accept/decline or refer to other employees' requests for meetings, based on the assessed importance and urgency of the matter. Coordinates with and sensitizes/ advises the Head of office regarding engagements. Compiles realistic schedules of appointments. Ensures the effective flow of information and documents to and from the head office. Obtains inputs, collates and compiles reports, e.g: progress and management reports. Scrutinizes routine submissions/ reports and makes notes and/or recommendations for the manager. Responds to enquiries received from internal and external stakeholders. Coordinate and guide budgeting process and financial reporting:

		Consolidate the budget of the Head of office for submission to the Budget Office. Prepare In-year Monitoring report for the Office. Maintain high standards by ensuring that the team/section produces excellent work in terms of quality/quantity and timeliness.
<u>ENQUIRIES</u>	:	Ms S Ndlabhu Tel No: (040) 608 1272 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/239</u>	:	<u>CIVIL/ STRUCTURAL ENGINEER: INFRASTRUCTURE DELIVERY REF NO: ECHEALTH/CSE-ID/HO/HFRG/06/12/2025</u>
<u>SALARY</u>	:	Grade A: R879 342 - R938 061 per annum, (OSD), an all-inclusive package Grade B: R990 669 - R1 067 235 per annum, (OSD), an all-inclusive package Grade C: R1 127 100 - R1 323 267 per annum, (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification as recognised by SAQA coupled with three (3) years' experience post qualification as registered professional Engineer (Civil/Structural). Compulsory registration with ECSA as professional Engineer. A valid driver's licence. Computer literate.
<u>DUTIES</u>	:	To prepare the Procurement Strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Prepare the Infrastructure budget and final project list. Prepare the packages/individual project briefs; presenting these to Implementing Agent (IA) – referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Participate in the procurement of Professional Service Providers and Contractors, including the preparation and approval of Bid Specifications and evaluations of tenders as member of the Supply Chain Management Committees in Public Works and / or relevant SCM Committees of Alternative IAs and Provincial Department of Health. Monitor the implementation of Programmes and Projects by the Implementing Agent (IA) and the adherence to the Service Delivery Agreement. Manage project implementation of projects that are not allocated to an Implementing Agent (IA). Review the sign off on the Infrastructure Programme Implementation Plan (IPIP) as prepared by the Implementing Agent (IA). Develop and approve project stage reports & designs in accordance with strategic decision-making points as defined in the Provincial Infrastructure Delivery Framework (IDMS). Coordinate and participate in project commissioning including site visits. Review the maintenance plans and budgets on completion of projects. Collect and update information on systems (if applicable) in terms of Technical Condition Assessments on completion of projects. Review Infrastructure projects and programmes in line with built environment norms, standards and legislative requirements. Manage and participate in Post Project and Post Occupancy Evaluation exercises. Update the Infrastructure policies of the Department in terms of research findings, new technology and changes in the institutional environment.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/240</u>	:	<u>MECHANICAL ENGINEER: PLANNING DIRECTORATE REF NO: ECHEALTH/ME-PD/HO/HFRG/07/12/2025</u>
<u>SALARY</u>	:	Grade A: R879 342 - R938 061 per annum (OSD), an all-inclusive package Grade B: R 990 669 - R1 067 235 per annum (OSD), an all-inclusive package Grade C: R1 127 100 - R1 323 267 per annum (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification coupled with three (3) years' experience post qualification as registered professional Engineer. Compulsory registration with ECSA as professional Engineer (Mechanical). A valid Drivers licence. Computer literate.
<u>DUTIES</u>	:	To provide inputs to technical and functional norms and standards from an engineering perspective to be issued in terms of the Provincial Health Facilities Guidelines. Monitor that infrastructure projects implemented by Implementing Agent(s) comply with approved engineering functional and technical norms and standards and that the planning and design are according to sound engineering principles and code of practice. Update functional and technical norms and

standards updated based on learning generated through Post Project and Post Occupancy Evaluation (POE) exercises. Prepare reports stating the advisability, desirability, impact and legality of proposals for innovative service delivery mechanisms. Undertake feasibility studies and prepare reports detailing service impact, financial impact, infrastructure impact, constraints, alternatives and attainability. Develop cost effective solutions according to standards. Prepare technical specifications. Apply mechanical design principles. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology in specifications. Undertake preliminary costing per installation. Develop mechanical engineering standard data sheets and drawings. Provide mechanical engineering inputs to Project Execution Plan v.1. Prepare reports on mechanical engineering investigations. Determine mechanical engineering proposals and design work for solutions where necessary. Provide mechanical engineering professional and technical advice in the form of verbal and written advice reports, calculations, specifications and drawings. Monitor and study the health sector, legal frameworks, standards changes and policy frameworks. Engage in relevant continuous professional development activities (tools and techniques) as prescribed and /or required.

ENQUIRIES : Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to:
RecruitmentHeadOffice@echealth.gov.za

POST 45/241 : **MECHANICAL ENGINEER: ENGINEERING & TECHNICAL SERVICES REF NO: ECHEALTH/ME-ETS/HO/HFRG/08/12/2025**

SALARY : Grade A: R879 342 - R938 061 per annum (OSD), an all-inclusive package
Grade B: R990 669 - R1 067 235 per annum (OSD), an all-inclusive package
Grade C: R1 127 100 - R1 323 267 per annum (OSD), an all-inclusive package

CENTRE REQUIREMENTS : Head Office, Bhisho
: National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification as recognised by SAQA coupled with three (3) years' experience post qualification as registered professional Engineer (Mechanical). Compulsory registration with ECSA as professional Engineer. A valid Drivers licence. Computer literate.

DUTIES : To perform final review and approvals of audits on new engineering designs according to design principles or theory. Research the needs of the relevant health institutions. Co-ordinate designs efforts and integration across disciplines to ensure seamless integration with current technology. Pioneering of new engineering services and management methods. Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Allocate, control, monitor and report on all resources. Compile risks logs and manage significant risk according to sound risk management practice and organizational requirements. Provide technical consulting services for the operation on engineering related matters to minimise possible engineering risks. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organizational needs and objectives. Facilitate the compilation of innovation proposals to ensure validity and adherence to organisational principles. Continuous professional development to keep up with new technologies and procedure.

ENQUIRIES : Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to:
RecruitmentHeadOffice@echealth.gov.za

POST 45/242 : **ELECTRICAL ENGINEER: INFRASTRUCTURE PLANNING REF NO: ECHEALTH/EE-IP /HO/HFRG/09/12/2025**

SALARY : Grade A: R879 342 - R938 061 per annum (OSD), an all-inclusive package
Grade B: R990 669 - R1 067 235 per annum (OSD), an all-inclusive package
Grade C: R1 127 100 - R1 323 267 per annum (OSD), an all-inclusive package

CENTRE REQUIREMENTS : Head Office, Bhisho
: National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification as recognised by SAQA coupled with three (3) years' experience post qualification as registered professional

		Engineer (Electrical). Compulsory registration with ECSA as professional Engineer. A valid driver's licence. Computer literate.
<u>DUTIES</u>	:	To provide inputs to technical and functional norms and standards from an engineering perspective to be issued in terms of the Provincial Health Facilities Guidelines. Monitor that infrastructure projects implemented by Implementing Agent (s) comply with approved engineering functional and technical norms and standards and that the planning and design are according to sound engineering principles and code of practice. Update functional and technical norms and standards updated based on learning generated through Post Project and Post Occupancy Evaluation (POE) exercises. Prepare reports stating the advisability, desirability, impact and legality of proposals for innovative service delivery mechanisms. Undertake feasibility studies and prepare reports detailing services impact, financial impact, infrastructure impact, constraints, alternatives and attainability. Develop cost effective solutions according to standards. Prepare technical specifications. Apply electrical design principles. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology in specifications. Undertake preliminary costing per installation. Prepare reports on electrical engineering investigation. Determine electrical engineering proposals and design work for solutions where necessary. Provide electrical engineering inputs to implement projects successfully. Provide electrical engineering professional and technical advice in the form of verbal and written advice, reports calculations, specifications and drawings. Monitor and study the health sector, legal framework, standards changes and policy frameworks.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/243</u>	:	<u>ELECTRICAL ENGINEER: ENGINEERING & TECHNICAL SERVICES REF NO: ECHEALTH/EE-ETS/HO/HFRG/10/12/2025</u>
<u>SALARY</u>	:	Grade A: R879 342 - R 938 061 per annum, (OSD), an all-inclusive package Grade B: R990 669 - R1 067 235 per annum, (OSD), an all-inclusive package Grade C: R1 127 100 - R1 323 267 per annum, (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho
	:	National Senior Certificate, an NQF level 7 qualification in Engineering (B Eng/BSC (Eng) or relevant qualification as recognised by SAQA coupled with three (3) years' experience post qualification as registered professional Engineer (Electrical). Compulsory registration with ECSA as professional Engineer. A valid driver's licence. Computer literate.
<u>DUTIES</u>	:	To provide inputs to technical and functional norms and standards from an engineering perspective to be issued in terms of the Provincial Health Facilities Guidelines. Monitor that infrastructure projects implemented by Implementing Agent (s) comply with approved engineering functional and technical norms and standards and that the planning and design are according to sound engineering principles and code of practice. Update functional and technical norms and standards updated based on learning generated through Post Project and Post Occupancy Evaluation (POE) exercises. Prepare reports stating the advisability, desirability, impact and legality of proposals for innovative service delivery mechanisms. Undertake feasibility studies and prepare reports detailing services impact, financial impact, infrastructure impact, constraints, alternatives and attainability. Develop cost effective solutions according to standards. Prepare technical specifications. Apply electrical design principles. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology in specifications. Undertake preliminary costing per installation. Prepare reports on electrical engineering investigation. Determine electrical engineering proposals and design work for solutions where necessary. Provide electrical engineering inputs to implement projects successfully. Provide electrical engineering professional and technical advice in the form of verbal and written advice, reports calculations, specifications and drawings. Monitor and study the health sector, legal framework, standards changes and policy frameworks.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za

<u>POST 45/244</u>	:	<u>QUANTITY SURVEYOR (INFRASTRUCTURE DELIVERY) REF NO: ECHEALTH/ME-ETS/HO/HFRG/11/12/2025</u>
<u>SALARY</u>	:	Grade A: R761 157 – R816 852 per annum, (OSD), an all-inclusive package Grade B: R866 304 - R924 198 per annum, (OSD), an all-inclusive package Grade C: R976 029 - R1 144 008 per annum, (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho National Senior Certificate, an NQF level 7 in Quantity Surveying and/or equivalent qualification as recognised by SAQA coupled with three (3) years' post qualification survey experience as a Quantity Surveyor. Compulsory registration as Professional Quantity Surveyor with SACQSP. A valid driver's licence. Computer literate.
<u>DUTIES</u>	:	To prepare the Procurement strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Prepare the Infrastructure budget and final project list. Prepare the packages/individual project briefs; presenting these to the Implementing Agent (IA) referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Participate in the procurement of Professional Service Providers and Contractors, including the preparation and approval of Bid Specifications and evaluations of tenders as member of the Supply Chain Management Committees in Public Works and/ or relevant SCM Committees of Alternative IAs and Provincial Department of Health. Monitor the implementation of Programmes and Projects by the Implementing Agent (IA) and the adherence to the Service Delivery Agreement. Manage project implementation of projects that are not allocated to an Implementing Agent (IA). Review and sign off on the Infrastructure Programme Implementation Plan (IPIP) as prepared by the Implementing Agent (IA). Review and recommend Variation Orders in terms of contract management practice and financial implications in collaboration with professionals in the Directorate Infrastructure Planning. Manage the updating of project/programme documentation and information and submit all built environment documentation to the Directorate Infrastructure Planning and the financial documents to the Deputy Director Finance. Coordinate and participate in project commissioning including site visits. Collect and update information on systems in terms of Technical Condition Assessment on completion of projects. Review Infrastructure Projects and programmes in line with the built environment norms, standards and legislative requirements. Monitor and study the Health sector, legal frameworks standards changes and policy frameworks.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/245</u>	:	<u>QUANTITY SURVEYOR (INFRASTRUCTURE PLANNING) REF NO: ECHEALTH/QS-IF /HO/HFRG/12/12/2025</u>
<u>SALARY</u>	:	Grade A: R761 157 – R816 852 per annum (OSD), an all-inclusive package Grade B: R866 304 - R924 198 per annum (OSD), an all-inclusive package Grade C: R976 029 - R1 144 008 per annum (OSD), an all-inclusive package
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Bhisho National Senior Certificate, an NQF level 7 in Quantity Surveying and/or equivalent qualification as recognised by SAQA coupled with three (3) years' post qualification survey experience as a Quantity Surveyor. Compulsory registration as Professional Quantity Surveyor with SACQSP. A valid driver's licence. Computer literate.
<u>DUTIES</u>	:	To develop planning and cost norms and standards issued in terms of Provincial Health Facilities Guidelines. Maintain planning and cost norms and standards library. Monitor that Infrastructure projects implemented by Implementing Agent (s) comply with approved planning and cost norms and standards. Promote the adoption of technical and quality strategies. Review cost determinations of projects and estimates submitted. Provide inputs from quantity surveyor perspective to infrastructure policies, procedures, methods and criteria for Capex, minor capital and scheduled maintenance projects. Develop commissioning plans from a quantity surveyor perspective. Prepare from a Quantity Surveyor perspective inputs to Project Briefing documents. Prepare from a Quantity Surveyor perspective inputs to the Project Execution Plan version 1. Develop cash flow projections. Develop costing models. Provide inputs to the Annual Medium Term and Adjustment budgets to the Directorate Infrastructure Delivery. Provide inputs to the User Asset

		Management Plan from Quantity Surveyor perspective. Provide inputs to the Infrastructure Programme Management Plan and Infrastructure Programme Implementation Plan from the Quantity Surveyor perspective. Provide inputs to the procurement strategy from a Quantity Surveyor perspective. Update the Infrastructure comprehensive planning framework of Department in terms of research findings, new technology and changes in the institutional environment.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/246</u>	:	<u>CANDIDATE CONSTRUCTION PROJECT MANAGER: INFRASTRUCTURE DELIVERY REF NO: ECHEALTH/CCPM-ID /HO/HFRG/13/12/2025</u> (5-Year Contract)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R761 157 - R807 864 per annum, (OSD), an all-inclusive package Head Office, Bhisho National Senior Certificate, a National Higher Diploma (Built Environment field) with a minimum of eighteen months experience/ a National Diploma (Built Environment field) with a minimum of two (2) years' experience/ BTech qualification (Built Environment field) with a minimum of one (1) year experience/ An Honours degree in the Built Environment field of study. Registered as Candidate Construction Project Manager with SACPCMP. A valid driver's license. Computer literate.
<u>DUTIES</u>	:	Assist to prepare the Procurement Strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Assist to prepare the infrastructure budget and final project list. Assist to prepare the packages/individual project briefs; presenting these to the Implementing Agent (IA) referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Assist to monitor the implementation of programmes and projects by Implementing Agent (IA) and the adherence to the Service Delivery Agreement. Assist to manage project implementation of projects that are not allocated to an Implementing Agent (IA). Assist to review Variation Orders in terms of contract management practice and financial implications in collaboration with professionals in the Directorate Infrastructure Planning. Assist to develop Project Stage reports & designs in accordance with strategic decision-making points as defined in the Provincial Infrastructure Delivery Framework. Coordinate and participate in project commissioning, including site visits. Review and Maintenance Plans and budgets on completion of projects. Assist to review infrastructure projects and programmes in line with the built environment norms, standards and legislative requirements. Assist to participate in the continuous improvement of best practices, standardised process and procedures, software applications and tools. Update the Infrastructure policies of the Department in terms of research findings, new technology and changes in the institutional environment.
<u>ENQUIRIES</u>	:	Ms N. Gwarube Tel No: (040) 608 1180 For e-Recruitment enquiries, email to: RecruitmentHeadOffice@echealth.gov.za
<u>POST 45/247</u>	:	<u>CANDIDATE ARCHITECT: INFRASTRUCTURE DELIVERY REF NO: ECHEALTH/CA-ID /HO/HFRG/14/12/2025</u> (5 Year Contract)
<u>SALARY CENTRE REQUIREMENTS</u>	:	R660 612 - R701 148 per annum, (OSD), an all-inclusive package HEad Office, Bhisho National Senior Certificate, an NQF Level 7 in Architecture and /or equivalent qualification as recognised by SAQA with no previous experience required. Registration with the South African Council for Architectural Professions (SACAP) as a Candidate Architect. A valid driver's license. Computer literate.
<u>DUTIES</u>	:	Assist to prepare the Procurement Strategy, Infrastructure Programme Management Plan (IPMP) and updating of the plan. Assist to prepare the infrastructure budget and final project list. Assist to prepare the packages/individual project briefs; presenting these to the Implementing Agent (IA) referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Assist to monitor the implementation of programmes and projects by Implementing Agent (IA) and the adherence to the Service Delivery Agreement. Assist to manage project implementation of

projects that are not allocated to an Implementing Agent (IA). Assist to review Variation Orders in terms of contract management practice and financial implications in collaboration with professionals in the Directorate Infrastructure Planning. Assist to develop Project Stage reports & designs in accordance with strategic decision-making points as defined in the Provincial Infrastructure Delivery Framework. Coordinate and participate in project commissioning, including site visits. Review and Maintenance Plans and budgets on completion of projects. Assist to review infrastructure projects and programmes in line with the built environment norms, standards and legislative requirements. Assist to participate in the continuous improvement of best practices, standardised process and procedures, software applications and tools. Update the Infrastructure policies of the Department in terms of research findings, new technology and changes in the institutional environment.

ENQUIRIES : Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to:
RecruitmentHeadOffice@echealth.gov.za

POST 45/248 : **ENGINEERING TECHNICIAN: CIVIL REF NO: ECHEALTH/ET-C/HO/HFRG/15/12/2025**

SALARY : Grade A: R453 576 - R487 500 per annum, (OSD), an all-inclusive package
Grade B: R513 303 - R551 493 per annum, (OSD), an all-inclusive package
Grade C: R586 665 - R690 237 per annum, (OSD), an all-inclusive package

CENTRE REQUIREMENTS : Head Office, Bhisho
: National Senior Certificate, a National Diploma in Engineering (Civil) or equivalent relevant qualifications (Civil) coupled with three (3) years working experience post qualification as an Engineering Technician (Civil). Registration with ECSA as an Engineering Technician (Civil). A valid driver's Licence. Computer literate.

DUTIES : To assist the Engineer with Technical activities. Promotes safety in line with statutory and regulatory requirements. Evaluate existing maintenance technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications. Assist to manage the execution of maintenance strategy through the provision of appropriate structures systems and resources. Assist to set engineering maintenance and standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Design and establish a system to collect credible data on the use of utilities by Health Facilities. Provide training to Administrative Clerk on collection of data. Validate usage and draft reports. Identify excessive usage. Assist to allocate, control, monitor and report on all resources. Assist to compile risk logs and manage significant risk according to sound risk management practice and organisational requirements. Provide inputs into the budgeting process as require. Compile and submit reports as required. Provide and consolidate inputs to technical engineering operational plan. Continuous professional development to keep up with new technologies and procedures.

ENQUIRIES : Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to:
RecruitmentHeadOffice@echealth.gov.za

POST 45/249 : **ENGINEERING TECHNICIAN: ELECTRICAL (ENGINEERING & TECHNICAL SERVICES DIRECTORATE) REF NO: ECHEALTH/ET-EETS/HO/HFRG/16/12/2025**

SALARY : Grade A: R453 576 - R487 500 per annum (OSD), an all-inclusive package
Grade B: R513 303 - R551 493 per annum (OSD), an all-inclusive package
Grade C: R586 665 - R690 237 per annum (OSD), an all-inclusive package

CENTRE REQUIREMENTS : Head Office, Bhisho
: National Senior Certificate, A National Diploma in Engineering (Electrical) or equivalent relevant qualifications (Electrical) coupled with three (3) years working experience post qualification as an Engineering Technician (Electrical). Registration with ECSA as an Engineering Technician (Electrical). A valid driver's Licence. Computer literate.

DUTIES : To assist the Engineer with Technical activities. Promotes safety in line with statutory and regulatory requirements. Evaluate existing maintenance technical manuals, standard drawings and procedures to incorporate new technology. Produce technical designs with specifications. Assist to manage

the execution of maintenance strategy through the provision of appropriate structures systems and resources. Assist to set engineering maintenance and standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Design and establish a system to collect credible data on the use of utilities by Health Facilities. Provide training to Administrative Clerk on collection of data. Validate usage and draft reports. Identify excessive usage. Assist to allocate, control, monitor and report on all resources. Assist to compile risk logs and manage significant risk according to sound risk management practice and organisational requirements. Provide inputs into the budgeting process as require. Compile and submit reports as required. Provide and consolidate inputs to technical engineering operational plan. Continuous professional development to keep up with new technologies and procedures.

ENQUIRIES

: Ms N. Gwarube Tel No: (040) 608 1180
For e-Recruitment enquiries, email to:
RecruitmentHeadOffice@echealth.gov.za

**PROFINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

<u>APPLICATIONS</u>	:	Applications should be submitted strictly online at the following E-Recruitment portal: http://jobs.gauteng.gov.za
<u>CLOSING DATE</u>	:	22 December 2025
<u>NOTE</u>	:	Kindly note that no payment of any kind is required when applying for posts advertised by the Gauteng Department of Health. The Department reserves the right not to fill any advertised posts. No hand-delivered, faxed, or emailed applications will be accepted. For assistance with online applications, please email your query to healthjobqueries@gauteng.gov.za . Applications should be accompanied by a fully completed and signed new Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. Leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Applications without proof of a new Z83 application form and a detailed CV will be disqualified. Applicants must indicate the post reference number on their applications. Shortlisted candidates will receive communication from the HR unit to submit certified copies of educational qualifications and other relevant documents not older than 6 months on or before the day of the interview. Personnel Suitability Checks (criminal checks, citizenship checks, qualification verification, company directorship, social media, financial record checks, reference checks) must be conducted prior to appointment. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) only when shortlisted. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Medical Supplies. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities, Coloured Males and Females, Indian Males and Females, and White Males and Females are encouraged to apply.

OTHER POSTS

<u>POST 45/250</u>	:	<u>DEPUTY MANAGER PHARMACEUTICAL SERVICES CONTRACT MANAGEMENT REF NO: REFS/024111</u> Directorate: Contract Management
<u>SALARY</u>	:	R1 247 202 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Medical Supplies Depot
<u>REQUIREMENTS</u>	:	B. Pharm or equivalent qualification. Current registration with the South African Pharmacy Council (SAPC) as a pharmacist. 7 years of appropriate experience in management/supervisory roles in the pharmaceutical preferably in the pharmaceutical supply chain. Specific experience in pharmaceutical procurement and/ contract management of more than 2 years is required. A postgraduate qualification in management will be added advantage. A good understanding of the relevant legislation, National Drug Policy, the Essential Drugs Programme, Public Finance Management Act, and Good Pharmacy Practice relating to pharmaceutical services. Good verbal and written communication and presentation skills. Sound leadership, analytical and computer proficiency. Proven problem-solving and project management experience, monitoring and evaluation and risk evaluation skills. Must be achievement-driven and self-motivated. Extensive knowledge of Pharmaceutical Services' approaches, policies, and procedures. In-depth knowledge and experience in the supervision of Pharmaceutical Services.

		Understanding of the PFMA, Medicines and Related Substances Act, and Pharmacy Act. Knowledge and understanding of the legislative prescripts governing the Public Service, Pharmacy Practice and Control of Medicines. Computer literacy. Excellent communication skills (verbal and written). Good team building, problem-solving solving and leadership skills. Knowledge and skills in managing quality improvement programmes. Sound knowledge and understanding of the mandate of the Medical Supplies Depot.
<u>DUTIES</u>	:	To perform the duties of a pharmaceutical supply chain manager in accordance with the PFMA, Medicines and Related Substances Act, Pharmacy Act, GPP and GWP. Ensure compliance with the procurement unit supply chain prescripts and other relevant legislation. Strengthen stakeholder and staff engagement to improve performance and service delivery. Facilitate the development and maintenance of internal control procedures to mitigate identified risks in the unit. Ensure the effective and efficient use of resources. Represent pharmaceutical services at relevant meetings and to serve on various committees and participate in relevant forums in the depot. Coordinate training programmes for Pharmacy assistants, Pharmacist Interns and other support personnel. Develop protocols, standard operating procedures, and guidelines for efficient and cost-effective pharmaceutical services. Supervise pharmacists and pharmacist assistants, maintain discipline and deal with grievances and Labour Relations issues in terms of the laid down procedures and policies, and implement the Performance Management and Development system. Compiling reports for submission to MSD management on a monthly and quarterly basis.
<u>ENQUIRIES</u>	:	Mr S Langa Tel No: (011) 628 9002
<u>POST 45/251</u>	:	<u>PHARMACIST ASSISTANT BASIC REF NO: REFS/02417 (X3 POSTS)</u> Directorate: Pharmaceutical Services - Warehouse
<u>SALARY</u>	:	R215 0123 per annum, plus benefits
<u>CENTRE</u>	:	Medical Supplies Depot
<u>REQUIREMENTS</u>	:	Grade 12 Certificate and qualification as a Basic Pharmacist Assistant. Active Registration as a Basic Pharmacist Assistant with the South African pharmacy council. Knowledge and experience in Warehousing, logistics, Supply chain Management, transportation, and the Hospital Pharmacy sector as well as computer literacy will be an added advantage.
<u>DUTIES</u>	:	Receiving of stock from suppliers according to standard operating procedures, Good Distribution Practice and Good Pharmacy practice standards: offloading trucks and moving stock into the appropriate quarantine area, moving of stock to storage areas and packing stock on correct shelves according to FEFO and FIFO. Stock rotation and participating in stock takes. Issuing of ordered stock according to scope of practice to Health Facilities in Gauteng Province. Moving of roll-trainers to the dispatch area.
<u>ENQUIRIES</u>	:	Ms. C Ramaphakela Tel No: (011) 628-9046

DEPARTMENT OF INFRASTRUCTURE DEVELOPMENT

The Department of Infrastructure Development is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

<u>APPLICATIONS</u>	:	To apply for the below position, please apply online at https://jobs.gauteng.gov.za . Only online applications will be considered and for general enquiries please contact Human Resource on 076 521 4118.
<u>CLOSING DATE</u>	:	22 December 2025
<u>NOTE</u>	:	In line with the Department's Employment Equity Plan, People with disabilities are encouraged to apply. Applicants must complete the online Z83 and attach a comprehensive Curriculum Vitae (CV). All other documents are submitted by shortlisted candidates). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Only shortlisted candidates will be requested to submit certified copies of qualifications not older than six (06) months, identity document and valid driver's license (where driving/travelling is an inherent requirement of the job). It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of this post and candidates whose transfer/promotion/appointment will promote representivity will receive

preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The Department reserves the right not to appoint. If you do not receive any response from us within 3 months, please accept your application was unsuccessful.

OTHER POSTS

<u>POST 45/252</u>	:	<u>ENGINEER PRODUCTION: ELECTRICAL GRADE A-C (X3 POSTS)</u>
<u>SALARY</u>	:	R879 342 - R1 323 267 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested from the shortlisted candidates).
<u>CENTRE</u>	:	Head Office (Johannesburg): Chief Directorate: Education (Technical Portfolio Service) Ref No: REFS/024214 Directorate: Research and Green Technology Ref No: REFS/024215 Chief Directorate: Engineering Services Ref No: REFS/024216
<u>REQUIREMENTS</u>	:	An Engineering Degree in Electrical (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.
<u>DUTIES</u>	:	Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.
<u>ENQUIRIES</u>	:	Ms. Sikelelwa Mboto at 076 942 4090/ 076 521 4118
<u>POST 45/253</u>	:	<u>ENGINEER PRODUCTION: STRUCTURAL/ CIVIL GRADE A-C REF NO: REFS/024218</u> Chief Directorate: Education, Infrastructure, Maintenance and Technical Portfolio Services: Portfolio Technical Services
<u>SALARY</u>	:	R879 342 - R1 323 267 per annum, (all-inclusive package). The package includes a basic salary (70% of package), and a flexible portion of 30% that may be structured in terms of applicable rules. Which includes state's

		contribution to the Government Employees Pension Fund (13% of basic salary). The offer is based on recognition of experience after obtaining registration. (Proof of recognized experience will be requested from the shortlisted candidates).
<u>CENTRE REQUIREMENTS</u>	:	Head Office (Johannesburg)
	:	An Engineering Degree in Structural/Civil (B Eng / BSC (Eng) or equivalent qualification. A minimum of 3 years' post qualification experience in Engineering is required. Must be a registered as a Professional Engineer with ECSA. Must have a valid driver's license. Competencies: Public Service Act of 1994. Public Service Regulations, 2016. PFMA and Treasury Regulations. Provincial/Departmental SCM policies. Government Immovable Asset Management Act of 2007. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Health Act, Regulations and Guidelines. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Engineering design and analysis Programme and project management. Computer-aided engineering applications. Knowledge of legal compliance. Skills- Decision making, Team leadership, Analytical, Creativity, Self-management, Financial management, Customer focus and responsiveness, Communication, Computer literacy Conflict management, Problem solving, Research, Technical report writing and Networking.
<u>DUTIES</u>	:	Plan, design, operate and maintain engineering projects. Develop cost effective solutions according to standards. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Develop tender specifications. Ensure through evaluation that planning and design by others is done according to sound engineering works according to norms and standards and code of practice and approve engineering works according to prescribed norms and standards. Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice. Supervise the engineering work and process and administer performance management and development. Manage resources and prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement and personnel administration. Monitor, control expenditure and service report on expenditure and service delivery.
<u>ENQUIRIES</u>	:	Ms. Sikelelwa Mboto at 076 942 4090/ 076 521 4118
<u>POST 45/254</u>	:	<u>CHIEF ARTISAN GRADE A: ELECTRICAL/MECHANICAL REF NO: REFS/024212</u> Chief Directorate: Maintenance
<u>SALARY</u>	:	R455 223 - R729 783 per annum, (plus benefits)
<u>CENTRE</u>	:	Leratong Facility Maintenance Hub
<u>REQUIREMENTS</u>	:	An appropriate Trade Test Certificate. Minimum of 10 years' experience post qualification as an Artisan/Artisan Foreman (Proof of recognized experience will be requested for shortlisted applicants). Computer literacy. A valid driver's license. Competencies: Knowledge of the National Building Regulation and Building Standards Act No 103 of 1977, Regulations and Municipal Regulations, Promotion of Access to Information Act of 2000, Promotion of Administrative Justice Act of 2000. Government Immovable Asset Management Act of 2007 and Occupational Health and Safety Act of 1993 and Regulations Skills- Planning and organizing, verbal and written communication and computer literacy skills.
<u>DUTIES</u>	:	Manage technical personnel. Manage Division Meetings. Manage job assessments for the Division. Manage material requirements for the Division. Manage availability of tools and materials for the Division. Manage client interaction and relations. Manage scheduling of work. Manage the overall productivity of the Division. Manage the development of maintenance schedules Enforce compliance for the keeping of maintenance schedules and records. Undertake research and literature studies. Apply research findings in the work environment. Sign performance based on approved Job Descriptions, Strategic and Annual Performance Plans of the Department. Manage human resources and maintain discipline. Manage the provision of equipment required by personnel for achievement of outputs in their respective Job Descriptions. Manage skills transfer between personnel and outside technical assistants and/or consultants. Plan and allocate work responsibilities and processes to

		control work performance including quality assurance. Manage staff performance and Development.
<u>ENQUIRIES</u>	:	Ms. Sikelelwa Mboto at 076 942 4090/ 076 521 4118
<u>POST 45/255</u>	:	<u>ARTISAN PRODUCTION GRADE A-C: CARPENTER REF NO: REFS/024213</u> Directorate: Facilities Maintenance Services
<u>SALARY</u>	:	R243 597 – R408 048 per annum, (plus benefits). The offer is based on recognition of experience after a Trade test certificate. (Proof of recognized experience will be requested for shortlisted applicants).
<u>CENTRE REQUIREMENTS</u>	:	Head office An appropriate Trade Test Certificate. A minimum of 0-2 years of experience. A valid driver's License. Competencies: Knowledge of Public Service Legislation, Policies and Regulations. Knowledge of OHS Act. Knowledge of the Departmental policies, strategies and procedures. Computer-aided technical applications. Knowledge of legal compliance. Skills: Technical report writing. Problem solving and analysis. Decision making. Teamwork. Creativity. Analytical. Self-management. Communication and Computer skills. Planning and organising skills.
<u>DUTIES</u>	:	Produce designs according to client specifications and within limits of production capability. Produce objects with material and equipment according to job specifications and recognised standards. Render quality assurance of produced objects. Inspect equipment and/or facilities for technical faults. Repair equipment and facilities according to standards. Test repair equipment and/or facilities against specifications. Service equipment and/or facilities according to schedule. Render quality assurance of serviced and maintained equipment and/or facilities. Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register. Supervise and mentor staff. Keep up with new technologies and procedures for continuous individual development.
<u>ENQUERIES</u>	:	Ms. Sikelelwa Mboto at 076 942 4090/ 076 521 4118

PROVINCIAL TREASURY

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

<u>APPLICATIONS</u>	:	Applications must be submitted on a duly New signed Z83 form, comprehensive CV only shortlisted candidates will submit certified documents. All applications should be emailed to Mohale.Ramahlo@gauteng.gov.za
<u>CLOSING DATE</u>	:	23 December 2025, at 00:00 midnight
<u>NOTE</u>	:	Applications must be submitted on new z83 form, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The Completed and signed form should be accompanied by a recently updated CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. The copies of qualifications, ID, drivers' license and relevant certificates need not be certified when applying for the post. Only shortlisted candidates will be required to submit certified documents on or before the interview date following communication from HR. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment may be subject to a positive security clearance. All non-SA citizens must attach a certified proof of permanent residence in South Africa only when shortlisted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. SMS candidates will be required to undergo a Competency Assessment as prescribed by the DPSA. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Gauteng Provincial Treasury (GPT) reserves the right to utilise practical exercises / tests for non-SMS positions and during the recruitment process (candidates who are

shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). GPT also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prospective applicants must please use the new Z83 which is effective as at 01 January 2021, should an application be received using the incorrect application for employment (Z83) form, it will not be considered. You need to fill in all sections of this form completely, accurately and legibly.

OTHER POST

<u>POST 45/256</u>	:	<u>GAUTENG PROVINCIAL GOVERNMENT INVOICE RESOLUTION COMMITTEE MEMBER REF NO: 13/5/5</u> Term of office: The appointment is for a period of three (3) years subject to renewal at the discretion of the Department. The appointment will be supported by the Invoice Resolution Committee Charter and signing of a contract.
<u>SALARY</u>	:	GPG Invoice Resolution Committee Members will be remunerated in accordance with the Treasury Regulation 20.2.2, members of a Committee of Inquiry must be remunerated according to scales determined by the National Treasury. Members will be remunerated for preparation and attendance of meetings.
<u>CENTRE REQUIREMENTS</u>	:	Johannesburg Undergraduate qualification and a postgraduate qualification at the NQF level 8, recognized by SAQA in Law and Public/ Business Administration or related fields with these subjects Auditing, Accounting, Risk, Economics and Business Management 8-10 years' relevant experience in senior managerial level. public administration or finance, legal mediation, or financial management, legal advisory, financial Governance. Understanding of PFMA and Supplier Chain Management process Proven track record in dispute resolution, mediation, conflict and committee management. Required attributes and skills: Independence, integrity, reliability, good communication and interpersonal skills and leadership skills.
<u>DUTIES</u>	:	Provide guidance to the Executive, Accounting Officers, and Management regarding outstanding invoices and governance matters. Serve as an independent advisor to all GPG Departments on issues related to outstanding invoices, risk management, accounting policies, financial and non-financial information, effective governance, and compliance with applicable legislation and regulations. Adjudicate disputes concerning invoices between departments and service providers, and mediate conflicts involving departments, main contractors, and subcontractors. Participate as a member or chairperson of the invoice resolution committee. Attend meetings as necessary and remain flexible with scheduling. Perform duties in accordance with the approved Charter and review the adequacy and effectiveness of the Department's internal controls.
<u>ENQUIRIES</u>	:	Mr. Jafta Mhlomo/ Mr. Cecil Koeberg at 082 256 0860/ 083 955 7112

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

OTHER POSTS

<u>POST 45/257</u>	:	<u>MEDICAL SPECIALIST GRADES 1 – 3 REF NO: PMMH 04/2025 (X1 POST)</u> Component: Orthopaedic
<u>SALARY</u>	:	Grade 1: R1 341 855 – R1 422 810 per annum Grade 2: R1 531 032 – R1 623 609 per annum Grade 3: R1 773 222 – R2 212 680 per annum (All-inclusive packages, consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into a performance contract for commuted overtime.
<u>CENTRE REQUIREMENTS</u>	:	Prince Mshiyeni Memorial Hospital Senior Certificate or Equivalent. MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (Orthopaedic). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedic. Current (2025) registration as a Medical Specialist with HPCSA. Grade 1: No experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions of South Africa. Grade 2: Further to the minimum requirements mentioned herein, the appointment to Grade 2 requires 5 years' appropriate experience after registration with HPCSA as Medical Specialist in Orthopaedic. Grade 3: Further to the minimum requirements mentioned herein, the appointment to Grade 3 requires 10 years' appropriate experience after registration with HPCSA as Medical Specialist in Orthopaedic. Knowledge, Skills Training and Competencies Required: Sound knowledge and experience in the Orthopaedics. Knowledge of current health and public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Good Communication, leadership, decision-making and clinical skills. Ability to teach junior doctors and participate in continuing professional development Comprehensive knowledge of specialty Discipline.
<u>DUTIES</u>	:	Provide safe, ethical and high quality of care through the development of standards and risk assessments in clinical and customer care (patient perspective) in the respective specialty. Provide a full package of services including after hour services. Develop, maintain and audit the correct implementation of clinical protocols and guidelines Implement and maintain an efficient, effective and seamless service delivery process within the Institution and referring facilities. Plan and provide continuous medical education to multidisciplinary team members, conduct and stimulate research. Manage and direct performance of junior staff within the area of control. Align clinical service delivery plans with hospital plans and priorities. Provide Specialist services and support to the Clinical Head of Unit. Ensure Compliance with Norms and Standards as prescribed by Office of Health Standards Compliance (OHSC). Participate in the continued medical education programme in the institution. Manage EPMDS of junior staff. Participate in the extended management activities. Develop, Implement and monitor quality improvement programmes. Develop and participate in the outreach programme. Ensure a functional referral system. Actively participate in the academic programme run by the Department of Health for the postgraduate training of Registrars. Clinical teaching of undergraduate and postgraduate students. Engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. Competence in the clinical evaluation of patients, Interpretation of special investigations within the Discipline. Render efficient and cost-effective services to patients managed by the institution. Ensure Clinical Governance within the Discipline. Deliver an effective and efficient administration of all resources allocated to the Discipline. Assist the Head of Clinical Unit (HCU) to ensure an optimal delivery of Services within the Discipline. Assist HCU in the

development of management protocols/policies for Department – Discipline. Assist with Quality Improvement imperatives including Clinical Audits (morbidity and mortality reporting and reviewing, clinical documentation audits etc.) and continuous professional development activities. Maintain satisfactory clinical professional and ethical standards in the department Engage in research and supervise registrar research. Partake in outreach programmes of the DOH. After hours participation in call rosters.

**ENQUIRIES
APPLICATIONS**

: Dr R Magagula Tel No: (031) 907 8319
: To be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeni, 4060. Applications may also be emailed to: Mxolisi.Mlambo@kznhealth.gov.za quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

**FOR ATTENTION
NOTE**

: Mr. M.F Mlambo
: Directions to Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 04/2025. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's License, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 22 December 2025

POST 45/258

: **MEDICAL SPECIALIST (OBSTETRIC & GYNAECOLOGY) REF NO: NE 01/2025 (X1 POST)**

SALARY

: Grade 1: R1 341 855 – R1 422 810 per annum
Grade 2: R1 531 032 – R1 623 609 per annum
Grade 3: R1 773 222 – R2 212 680 per annum
(All-inclusive salary packages, which consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules). Other benefits: - Commuted Overtime (Conditions applies).

CENTRE

: Newcastle Regional Hospital

REQUIREMENTS

: Senior certificate/ Grade 12. Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Appropriate tertiary qualification in the Health Science (MBChB) an appropriate qualification that allows registration with the HPCSA as a Medical Specialist in Obstetrics & Gynaecology. Registration with the HPCSA as a Medical Specialist in O&G. Current HPCSA registration 2025/2026. **Grade 1:** No experience required. Registrars who have completed their training may also apply on condition that their appointment will be subjected to them submitting documentary evidence of registration with the HPCSA. **Grade 2:** In addition to the requirements for a Grade 1 specialist post, a minimum of five (05) years relevant experience after registration with the HPCSA as a Medical Specialist in O&G is required for appointment as a grade 2 specialist. **Grade 3:** In addition to the requirements for a Grade 1 specialist post, a minimum of ten (10) years relevant experience after registration with the HPCSA as a Medical Specialist in O&G is required for appointment as a grade 3 specialist. Knowledge, Skills, Training and Competencies Required: Sound knowledge and experience in O&G. knowledge of current health and public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Good communication, leadership, decision-making and clinical skills. Ability to teach junior doctors and participate in continuing professional development.

DUTIES

: Provide safe, ethical and high quality of care through the development of standards and risk assessments in clinical and customer care (patient perspective) in the respective specialty. Provide a full package of services including after hour services. Develop, maintain and audit the correct implementation of clinical protocols and guidelines. Implement and maintain an efficient, effective and seamless service delivery process within the institution referring facilities. Plan and provide continuous medical education to multidisciplinary team members, conduct and stimulate research. Manage and direct performance of junior staff within the area of control. Align clinical service delivery plans with the hospital plans and priorities. Provide specialist services and support to the Clinical Head of Unit. Ensure compliance with norms and standards as prescribed by the Office of Health Standards Compliance (OHSC). Participate in the continued medical education programme in the institution. Manage EPMDS of junior staff. Participate in extended management activities. Develop, implement and monitor quality improvement programmes. Develop and participate in the outreach programme. Ensure a functional referral system. Actively participate in the academic programme run by the Department of Health for the post graduate training of registrars. Clinical teaching of undergraduates and post graduate students. Engage in academic research culminating in the publication of papers in scientific journals or the presentation of results of such research at a scientific congresses. The incumbent should have; comprehensive knowledge of specialty discipline. Competence in the clinical evaluation of patients, interpretation of special investigations within the discipline. Render efficient and cost effective services to patients managed by the institution. Ensure Clinical Governance within the discipline. Deliver an effective and efficient administration of all resources allocated to the discipline. Assist the Head of Clinical Unit (HCU) to ensure an optimal delivery services within the discipline. Assist HCU in the development of management protocols/ policies for department-discipline. Assist with quality improvement imperatives including Clinical Audits (morbidity and mortality reporting and reviewing, clinical documentation audits etc). And continuous professional development activities. Maintain satisfactory clinical professional and ethical standards in the department. Engage in research and supervise registrar research. Partake in outreach programmes of DOH. After hours participation in call rosters.

ENQUIRIES APPLICATIONS

: Dr. JJN Duze Tel No: (034) 328 0000
: All applications should be posted to: The Recruitment Officer, Newcastle Regional Hospital, Private Bag X6653, Newcastle, 2940 or can be emailed to Tholakele.Nyandeni@kznhealth.gov.za

FOR ATTENTION NOTE

: The Recruitment Officer
: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to

apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. NE01/2020. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

CLOSING DATE

:

24 December 2025

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF EDUCATION**

**APPLICATIONS**

- : Quoting the relevant references applications should be forwarded to the relevant District
- Capricorn North:** The District Director Capricorn North Education District Private Bag X9711, Polokwane, 0700 Cnr Blaauwberg & Yster Street Ladanna, Polokwane.
- Capricorn South:** The District Director Capricorn South Education District Private Bag X03, cChueniespoort, 0745. Old Parliament Complex.
- Lebowakgomo:** The District Director Sekhukhune South Education District Private Bag X70, Lebowakgomo, 0737. Old Parliament Complex Lebowakgomo.
- Mogalakwena Education District:** The District Director Private Bag X601, Mahwelereng, 0626. 805 Rufus, Seakamela Street, Mahwelereng, 0626.
- Mopani East:** Education District, Private Bag X578, Giyani, 0826. Old Parliament Building, Giyani.
- Mopani West:** The District Director Mopani West Education District Private Bag X4032, Tzaneen, 0850. 27 Peace Street, Prosperitas Building, Tzaneen, 0850.
- Sekhukhune East:** The Acting District Director, Sekhukhune East Education District, Private Bag X9041, Burgersfort, 1150. 83 Aloe Street, Stand No 2314, Ext 4 Aloeridge West, Burgersfort, 1150.
- Sekhukhune South Education District:** The District Director, Private Bag X70, Lebowakgomo, 0737. Old Parliament Complex, Lebowakgomo.
- Vhembe East:** The Acting District Director, Vhembe East, Education District Private Bag X2250, Sibasa, 0970. Makwarela, Old Parliament Building.
- Vhembe West:** The District Director Vhembe West Education District Private Bag X2250, Sibasa, 0970. Block D, Old Parliament Building Thohoyandou.
- Waterberg:** The Acting District Director, Waterberg Education District, Private Bag X1040, Modimolle, 051084. Limpopo Street, NTK Building, Modimolle, 0510.

Applications submitted via e-Recruitment system through the link a <https://erecruitment.limpopo.gov.za>

CLOSING DATE

- : 09 January 2026 (Applications received after the closing date and faxed copies will not be considered).

NOTE

- : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e. effective 01 January 2021 or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/>). Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant, and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application, it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will Photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short-listed candidates

POST 45/259

DRIVER/MESSENGER (X33 POSTS)

: R193 359 per annum
:
: Sekhukhune South, Asiphumelele Special School: Ref No: LDoE 53/10/2025 (X1 Post)
Capricorn South, Bana – Ba - Thari Special School: Ref No: LDoE 54/10/2025 (X1 Post)
Capricorn South, Benedict & Hope Special School: Ref No: LDoE 55/10/2025 (X1 Post)
Capricorn North, Botlokwa Special School: Ref No: LDoE 57/10/2025 (X2 Posts)
Vhembe East, Fulufhelo Special School: Ref No: LDoE 58/10/2025 (X4 Posts)
Capricorn South, Grace and Hope Special School: Ref No: LDoE 59/10/2025 (X4 Posts)
Vhembe East, Grace and Love Special School: Ref No: LDoE 60/10/2025 (X1 Post)
Sekhukhune South, Ipelegeng Special School: Ref No: LDoE 61/10/2025 (X1 Post)
Sekhukhune East, Jane Furse Special School: Ref No: LDoE 62/10/2025 (X1 Post)
Mogalakwena, Lebone Special School: Ref No: LDoE 63/10/2025 (X1 Post)
Sekhukhune South, Matobule Special School: Ref No: LDoE 64/10/2025 (X1 Post)
Capricorn South, Mahlasedi Special School: Ref No: LDoE 65/10/2025 (X2 Posts)
Mopani East, Nthabiseng Special School: Ref No: LDoE 66/10/2025 (X1 Post)
Mopani East, Pfunanani Special School: Ref No: LDoE 67/10/2025 (X1 Post)
Mopani East, Ramokgwakgwa Special School: Ref No: LDoE 68/10/2025 (X2 Posts)
Capricorn North, Ratanang Special School: Ref No: LDoE 69/10/2025 (X1 Post)
Sekhukhune East, Rehlahleng Special School: Ref No: LDoE 70/10/2025 (X1 Post)
Capricorn North, Rethuseng Special School: Ref No: LDoE 71/10/2025 (X1 Post)
Waterberg, Sedibeng Special School: Ref No: LDoE 72/10/2025 (X1 Post)
Waterberg, Suzan Strijdom Special School: Ref No: LDoE 73/10/2025 (X1 Post)
Vhembe West, Tshilwavhusiku Razwimisani Special School: Ref No: LDoE 74/10/2025 (X1 Post)
Capricorn South, Tsoga - O – Itirele Special School: Ref No: LDoE 75/10/2025 (X1 Post)
Vhembe West, Rivoni Special School: Ref No: LDoE 76/10/2025 (X1 Post)
Waterberg, Thusanang Special School: Ref No: LDoE 77/10/2025 (X1 Post)

Grade 12. Valid Code 10 driver's license with PDP. 03 years' bus driving experience will be an added advantage. Driver's competency test will be conducted before appointment.

: Responsible to transport learners in Special Schools to and from school by following designated routes and schedule. Follow traffic laws. Capable to communicate with learners, parents and school staff. Assist learners in safe loading and off - loading learners. Inform school's personnel, parents of incidents to maintain proper procedures. Performs pre - and post - trip inspection. Supervise learners during transit for the purpose of maintaining safety and following Departmental policies. Conduct safety and operational

inspection of assigned vehicle daily Reports needed mechanical repairs when necessary Performs periodical safety drills as required by law, completing necessary reports upon request. Delivery and collections: Collect and deliver documents, correspondence, mail, packages, and other items from places such as the post office, other departments, and external stakeholders. Purchase and loading: buying and loading equipment's, groceries for the institution. Health support: Taking learners to clinic and hospitals. Route Planning: Plan and follow the most efficient routes using maps or GPS to ensure timely delivery and avoid traffic delays. Vehicle Maintenance: Perform pre-trip and post-trip inspections, ensure the vehicle is fuelled, clean, and well-maintained, and report any issues or arrange for necessary repairs. Record Keeping: Complete and maintain all required records and logbooks regarding trips, mileage, fuel consumption, and goods handled. General Support: Assist with general office or clerical work, such as filing, making photocopies, running errands, or assisting with loading and unloading items. Customer Service: Interact with clients and customers in a professional and courteous manner, potentially collecting payments or obtaining signatures for deliveries.

ENQUIRIES

: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mr Molope KS at 081 660 3991, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

**PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF ECONOMIC DEVELOPMENT AND TOURISM**

It is the strategic intent of the Department to promote employment equity in terms of race, gender and disability through the filling of these posts with candidates whose transfer, promotion or appointment will promote equitable representativity in line with the numeric targets as contained in the departmental Employment Equity plan.

<u>APPLICATIONS</u>	:	Fully completed and signed Z83 employment application form, quoting reference number should be addressed to the Head: Economic Development and Tourism. Applications can be hand delivered to Nokuthula Simelane Building, 1st Floor, No 7 Government Boulevard, Riverside Park, Extension 02 Mbombela 1201 or alternatively applications emailed to the respective email address provided for each post.
<u>CLOSING DATE</u>	:	22 December 2025 @ 16h00
<u>NOTE</u>	:	It is compulsory to fill all fields on the New Amended Z83 Form (No.81/971431) as prescribed with effect from 01 January 2021, which must be signed, initialled and dated. The form is obtainable at any National or Provincial Department(s), www.dpsa.gov.za/dpsa2g/vacancies.asp . Applicants must indicate the Post, Reference Number on the Z83 Form application. The new Z83 Form must be accompanied by a recent updated curriculum vitae with full personal details, experience, including three (3) names of contactable referees and it is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). The question related to conditions that prevents re-appointment under Part F must be answered by applicants who were previously appointed in the public service. Applications received after closing date will, as a rule not be accepted. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. It will be expected of candidate(s) to be available for interview process on a date, time and place as determined by the Department. Shortlisted candidate(s) will also be subjected to practical assessments, will be required to undergo personal suitability checks, which include criminal records, citizenship, financial credits/assets, qualifications verification and previous employment background/reference checks will be verified. Candidates will be subject to security screening and vetting. Applicants must disclose if she/he is not a Director/Shareholder of a company or conducting any business with Organ of State and whether is performing any additional remunerative work outside his/her normal duties. The successful candidate will enter into an Annual Performance Agreement, and also annually disclose his/her financial interest. The Department reserves the right not to make appointment. Candidates requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. Communication and correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. SMS Posts: The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government, which can be accessed using the following link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme/ . Candidates must provide proof of successful completion of the course prior to appointment. Following the interview and technical exercise(s), the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Core competencies: Strategic capacity and leadership. People management and empowerment. Advanced programme and project management. Change management. Financial management. Process Competencies: Knowledge management. Service Delivery Innovation. Advanced problem-solving and analysis. Client orientation and customer focus. Advanced communication skills (written and verbal). The successful candidate will be appointed subject to positive results

of a pre-employment screening process which includes criminal records and verification of educational qualification certificates. Candidates requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. Communication and correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The Department reserves the right not to make appointment.

OTHER POSTS

POST 45/260 : **SENIOR LEGAL ADMINISTRATION OFFICER (MR6) REF NO: DEDT 2025/26/06**

(Please note that this post is re-advertised and applicants who applied previously are encouraged to re-apply)

SALARY : R586 956 - R1 386 972 per annum, (Salary will be in accordance with OSD determination). The successful candidate will be required to sign a performance agreement.

CENTRE REQUIREMENTS : Head Office: Mbombela
: An appropriate SAQA recognized LLB Degree with at least 8 years appropriate post qualification legal experience. Experience in management of litigation and internal appeals, ability to draft legal documents and ability to draft primary and secondary legislation and interpretation thereof. Knowledge and understanding of legislation administered by the Department, as well as legislation that impacts on the functions being performed in the Department, knowledge of the South African Constitutional Law. Knowledge and understanding of legislative drafting process and rules. Good communication (written and verbal), interpersonal, planning, organisational, problem solving and research skills. A valid driver's license.

DUTIES : Facilitate and Render legal advisory services on diverse legal issues to the MEC, the HOD and officials of the Department. Conduct research that will provide information and case law relevant to the legal matter at hand and present motivation/ proposals on how the specific case should be approached to obtain a desirable/ justifiable outcome/ result. Manage litigation instituted by and against the Department, Conduct Legislative review, drafting of Bills, subordinate legislation and regulations. Provide legal support, advice, drafting and vetting of contracts.

ENQUIRIES APPLICATIONS : Ms. LP Mabaso Tel No: (013) 766 4424
: Email to recruitmentdedt3@mpg.gov.za

POST 45/261 : **STATE ACCOUNTANT: FINANCIAL ACCOUNTING REF NO: DEDT/2025/26/22**

SALARY : R325 101 per annum (Level 07)

CENTRE : Head Office: Mbombela

REQUIREMENTS : An appropriate SAQA recognized NQF level six (6) tertiary qualification in Accounting/Financial Accounting/Financial Management with three (3) years relevant work experience in final payments/creditors payments/salary administration. Sound reasoning, mathematical, accounting and problem-solving ability. Basic working knowledge of computer systems in the Public Service/Private Sector, including PERSAL, BAS, Invoice Tracking System, MS Word, Excel, PowerPoint and Outlook. Well-developed verbal and written communications skills, very conscientious and motivated towards producing effective, efficient and correct work and always aiming for a zero-defect environment. Ability to effectively function as part of a team, receptive to work-related suggestions and ideas. Decisive/persevering regarding task finalisation and able to effectively function under pressure. A valid drivers license.

DUTIES : Monthly closure on BAS. Capture journals to clear suspense accounts. Manage cash-flow on PMG account to avoid bank overdraft. Submit monthly/quarterly reports on equitable share, transfers to Public Entities. Attend to requests for information (RFI) from both internal and external auditors (AGSA). Ensure timeous processing of payments to related parties/beneficiaries. Assist with and coordinate related administrative tasks. Capturing of all final payments and related transactions on PERSAL and on the Financial Management System (BAS). Ensuring that all accounting records, documentation and files are safeguarded and readily available for

		audit purposes. Perform any other duties that will be assigned by the Manager/Supervisor from time to time.
<u>ENQUIRIES</u>	:	Ms. NC Ndlala Tel No: (013) 766 4370
<u>APPLICATIONS</u>	:	Email to recruitmentdedt5@mpg.gov.za
<u>POST 45/262</u>	:	<u>SUPPLY CHAIN CLERK: SCM REF NO: DEDT/2025/26/23</u>
<u>SALARY</u>	:	R325 101 per annum (Level 07)
<u>CENTRE</u>	:	Head Office: Mbombela
<u>REQUIREMENTS</u>	:	An appropriate SAQA recognized NQF level six (06) tertiary qualification in Financial Management/ Logistics/ Supply Chain Management/ Public Administration/ Cost and Management Accounting with three years relevant work experience in a supply chain management environment, in demand and acquisition management and management of service provider's contracts, performance and management. In-depth knowledge and understanding of the Public Finance Management Act (PFMA), its Treasury Regulations, the Preferential Procurement Policy Framework Act (PPPFA), B-BBEE legislation, and National Treasury SCM instructions and notes. Well established knowledge of general SCM principles, including demand management, acquisition, inventory management, and contract management. Operational knowledge of procurement processes of goods and services and procurement management systems i.e. LOGIS, BAS etc. Sound reasoning, mathematical, accounting and problem-solving ability. Basic working knowledge of computer systems in the Public Service/Private Sector, including PERSAL, BAS, Invoice Tracking System, Central Supplier Database (CSD), MS Word, Excel, PowerPoint and Outlook.
<u>DUTIES</u>	:	Supervising and monitoring SCM clerical activities, ensuring compliance with all SCM legislative requirements (PFMA, Treasury Regulations, etc. Managing demand and acquisition clerical support, including sourcing (requesting and receiving) quotations, placing orders, maintaining and updating supplier databases. Administering contract management processes, including maintaining contract files and assessing supplier performance. Rendering asset management clerical support, which involves maintaining records, verifying asset registers, and managing disposals. Preparing payment documents and assisting with account reconciliation. Compiling reports and statistics related to SCM activities. Verify inventory register. Register suppliers on LOGIS. Capture specifications on the electronic purchasing system and place orders. Issue and receive bid documents. Provide secretarial or logistical support during the bid consideration and contracts conclusion processes. Compile draft documents. Render logistical support services, which include printing orders for goods and services. Receive and verify goods and services from suppliers. Capture goods in requests database, receive request for goods from end users. Issue goods to end users. Maintain goods register and update and maintain register of suppliers. Perform any other relevant duties as directed by the Manager/Supervisor.
<u>ENQUIRIES</u>	:	Ms. J Mabuza Tel No: (013) 766 4140
<u>APPLICATIONS</u>	:	Email to recruitmentdedt6@mpg.gov.za
<u>POST 45/263</u>	:	<u>RECEPTIONIST REF NO: DEDT 2025/26/24</u>
<u>SALARY</u>	:	R193 359 per annum (Level 04)
<u>CENTRE</u>	:	Ehlanzeni District: Mbombela
<u>REQUIREMENTS</u>	:	Grade 12 certificate. Must be prepared to work autonomously and under pressure. Knowledge of Batho Pele principles, operation of telecommunication system and front office etiquette is essential. The applicant must have the following skills problem solving, communication, computer literacy, customer orientation.
<u>DUTIES</u>	:	Attend to all incoming and outgoing telephone calls, direct calls to the relevant official/office, render onsite and online receptionist services, proper maintenance of equipment, and coordinate the travel and meeting bookings and telephonic calls. Maintain the telephone directory for the District Office, maintain relevant files. Receive and re-reroute incoming mail and packages. Ensure no visitor proceeds to offices without first verifying with the relevant office and signing in. Maintain the cleanliness and order of the reception area.
<u>ENQUIRIES</u>	:	Ms. FP Sibiya Tel No: (013) 766 4490
<u>APPLICATIONS</u>	:	Email to recruitmentdedt4@mpg.gov.za

DEPARTMENT OF HEALTH

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

CLOSING DATE

: 24 December 2025

NOTE

: N.B. Applicants are advised to apply as early as possible to avoid disappointments. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administration burden on HR Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts health/engineering posts that are advertised within the Department professional registration will be required from various statutory council for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All shortlisted candidates will be subject to a vetting process prior to appointment. If no response is received from Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the correct references when applying and where possible the station / centre where the post is. www.mpuhealth.gov.za Only Online Applications will be accepted. NB: Candidates who are not contacted within 90 days after the closing date must consider their applications as having been unsuccessful. Please note the Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

ERRATUM: Kindly note that the post of Medical Specialist Grade 1-3: Ophthalmology (Themba Hospital, Ehlanzeni District) with Ref No: MPDOH/No/25/670 advertised on the Public Service Vacancy Circular 42 dated 14 November 2025, the post has been withdrawn.

OTHER POSTS

POST 45/264

: **MEDICAL SPECIALIST GRADE 1-3: INTERNAL MEDICINE REF NO: MPDOH/DEC/25/862**

SALARY

: Grade 1: R1 341 855 - R1 422 810 per annum
Grade 2: R1 531 032 - R1 623 609 per annum
Grade 3: R1 773 222 - R2 212 680 per annum

CENTRE REQUIREMENTS

: Themba Hospital (Ehlanzeni District)
Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management.
Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Internal Medicine) for foreign qualified employees. **Grade:**

	<p>2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Internal Medicine) for qualified foreign employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Internal Medicine) for qualified foreign employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.</p>
<u>DUTIES</u>	: Supervising the management of and managing Internal Medicine and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/265</u>	: <u>MEDICAL SPECIALIST GRADE 1-3: OPHTHALMOLOGY REF NO: MPDOH/DEC/25/863</u>
<u>SALARY</u>	: Grade 1: R1 341 855 - R1 422 810 per annum Grade 2: R1 531 032 - R1 623 609 per annum Grade 3: R1 773 222 - R2 212 680 per annum
<u>CENTRE</u>	: Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	: Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Ophthalmology (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Ophthalmology) for foreign qualified employees. Grade 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Ophthalmology) for qualified foreign employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Ophthalmology) for qualified foreign employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general

	clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	: Supervising the management of and managing Ophthalmology and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/266</u>	: <u>MEDICAL SPECIALIST GRADE 1-3: SURGERY REF NO: MPDOH/DEC/25/864</u>
<u>SALARY</u>	: Grade 1: R1 341 855 - R1 422 810 per annum Grade 2: R1 531 032 - R1 623 609 per annum Grade 3: R1 773 222 - R2 212 680 per annum
<u>CENTRE REQUIREMENTS</u>	: Witbank Hospital (Nkangala District) : Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Surgery (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Surgery) for foreign qualified employees. Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Surgery) for qualified foreign employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Surgery) for qualified foreign employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	: Supervising the management of and managing Surgery and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist

		with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/267</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: ORTHOPAEDIC REF NO: MPDOH/DEC/25/865</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 - R1 422 810 per annum Grade 2: R1 531 032 - R1 623 609 per annum Grade 3: R1 773 222 - R2 212 680 per annum
<u>CENTRE REQUIREMENTS</u>	:	Witbank Hospital (Nkangala District) Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedic (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (Orthopaedic) for foreign qualified employees. Grade: 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Orthopaedic) for qualified foreign employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (Orthopaedic) for qualified foreign employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	Supervising the management of and managing Orthopaedic and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za

<u>POST 45/268</u>	:	<u>MEDICAL SPECIALIST GRADE 1-3: GENERAL SURGERY REF NO: MPDOH/DEC/25/866</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 - R1 422 810 per annum Grade 2: R1 531 032 - R1 623 609 per annum Grade 3: R1 773 222 - R2 212 680 per annum
<u>CENTRE REQUIREMENTS</u>	:	Witbank Hospital (Nkangala District) Appropriate qualifications that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in General Surgery (2025). A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: None after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of one 1-year relevant experience after registration with a recognized Foreign Professions and / or the HPCSA as a Medical Specialist (General Surgery) for foreign qualified employees. Grade 2: A minimum of five (5) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). A minimum of six (6) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (General Surgery) for qualified foreign employees. Grade 3: A minimum of ten (10) years' experience after registration with the HPCSA as Medical Specialist (Independent Practice). Minimum of eleven (11) years' relevant experience after registration with a recognized foreign health profession council and / or the HPCSA as a Medical Specialist (General Surgery) for qualified foreign employees. Knowledge, skills, Training and Competences required. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge. Competency and skills in general clinical domains. The ability to work independently and under pressure and beyond normal working hours and work with diverse team. Good communication, leadership, interpersonal, and engage when necessary. Knowledge of current health policies, legislation, programs and priorities within the domain. Ability to teach and guide junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	:	Supervising the management of and managing General Surgery and coordinate services. To execute duties and functions with proficiency, to support the aims and objectives of the institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programs. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services maintained. Comply with the performance Management and Development System (conducting quarterly reviews and final assessment).
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/269</u>	:	<u>MEDICAL OFFICER GRADE 1 REF NO: MPDOH/DEC/25/873 (X7 POSTS)</u>
<u>SALARY</u>	:	R1 001 349 - R1 078 116 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	MBChB degree (qualification) that allows registration with the HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner (2025) (Independent Practice). NB: The appointed Medical Officer must be able to work shifts. A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical

	management. Grade 1: No experience required after registration with the HPCSA as Medical Practitioner (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge, competency and skills in general clinical domains. The ability to work under supervision as an efficient team member. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	: To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development. Provide support to hospital management towards an efficient standard of patient care and services is maintained.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/270</u>	: <u>MEDICAL OFFICER GRADE 1 REF NO: MPDOH/DEC/25/874</u>
<u>SALARY</u>	: R1 001 349 - R1 078 116 per annum
<u>CENTRE</u>	: Rob Ferreira Hospital (Ehlanzeni District)
<u>REQUIREMENTS</u>	: MBChB degree (qualification) that allows registration with the HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner (2025) (Independent Practice). NB: The appointed Medical Officer must be able to work shifts. A valid work permit will be required from non-South Africans. Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies. Skills in terms of consultations, history taking, examination, clinical assessment and clinical management. Grade 1: No experience required after registration with the HPCSA as Medical Practitioner (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as a Medical Practitioner (Independent Practice) for foreign qualified employees. Knowledge, Skills, Training and Competences Required: Sound knowledge of medical ethics. Multidisciplinary management and teamwork and experience in the respective medical discipline. Sound clinical knowledge, competency and skills in general clinical domains. The ability to work under supervision as an efficient team member. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain. Ability to teach, guide and junior staff within the department. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationship.
<u>DUTIES</u>	: To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted in a level 2/3 package of service facility. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to medicine. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits actively participate in continuous professional development.

		Provide support to hospital management towards an efficient standard of patient care and services is maintained.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/271</u>	:	<u>PHARMACY SUPERVISOR GRADE 1 REF NO: MPDOH/DEC/25/875</u> (Re-advertisement)
<u>SALARY</u>	:	R1 001 349 - R1 062 183 per annum
<u>CENTRE</u>	:	Pharmaceutical Depot, Middelburg
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Diploma Pharm/ BSc. Pharm/ B. Pharm. Current registration with South African Pharmacy Council (SAPC) (2025). Minimum of four (4) years' appropriate experience after registration as a Pharmacist with SAPC. Good communication, interpersonal and computer skills (MS Word and Excel). Ability to work in a team. Good understanding of the National Drug Policy and Good Pharmacy Practice. Sound knowledge of the Pharmacy Act and the Medicine and Related Substance Control Act. A valid code B driver's license.
<u>DUTIES</u>	:	Implement and monitor the procurement of medicines and medical devices against the approved demand plan and stock levels. Authorize purchase orders generated as per the SCM delegation. Monitor the receiving of purchased goods and confirm that goods have been received and can be paid for (sign completion certificate). Monitor and manage returns by facilities. Compile and submit reports. Monitor stock upliftment and ensure proper credit allocation by the supplier/s. Coordinate the transfer of stock from receiving to the warehouse and from the warehouse to receiving. Monitor upliftment and batch recalls and stock of poor quality or standard. Compile and submit reports of obsolete (expired and damaged) and redundant stock. Monitor receipt of all stock received on donation. Confirm stock issued to facilities (sign completion certificate for the service rendered by the service provider). Compile stock reports and analyse these reports. Capture receipt transactions on stock management system. Attend Bid Evaluation and/or Bid Specific Committee meetings. Perform quality assurance activities in the area of responsibility. Maintain and uphold good warehousing practice standards and Good Pharmacy Practice standards.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/272</u>	:	<u>OPERATIONAL MANAGER NURSING (PN-B3): OPERATING THEATRE REF NO: MPDOH/DEC/25/876</u>
<u>SALARY</u>	:	R693 096 – R789 861 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2025). A post basic nursing qualification, with duration of at least one (01) year accredited with the SANC in Operating Theatre Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Operating Theatre Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance

	procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.
<u>DUTIES</u>	: Provide effective management and professional leadership in the specialized units of Operating Theatre Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/273</u>	: <u>OPERATIONAL MANAGER NURSING (PN-B3): ONCOLOGY REF NO: MPDOH/DEC/25/877</u>
<u>SALARY</u>	: R693 096 – R789 861 per annum
<u>CENTRE</u>	: Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	: Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse (2025). A post basic Nursing qualification, with duration of at least one (01) year accredited with the SANC in Oncology Nursing Science. Diploma/Degree in nursing management. Minimum of ten (09) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing At least six (05) years of period referred to above must be appropriate/recognizable in the specific specialty after obtaining the one (01) year post basic qualification in Oncology Nursing Science. At least three (03) years of the period referred to above must be appropriate/recognizable experience at Management Level Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act Patient's Rights Charter, Batho-Pele Principles. Sound knowledge and skills in implementing disciplinary code and procedure, grievance procedure Leadership, organizational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework Good interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Knowledge of financial and budgetary prescripts and processes pertaining to the relevant resources under management Insight into public health sector strategies and priorities including the nursing strategy, standards procedures and policies pertaining to nursing care, computer skills in basic programs.
<u>DUTIES</u>	: Provide effective management and professional leadership in the specialized units of Oncology Unit. Demonstrate effective communication with patients, supervisors, other health professional and junior colleagues including more complex report writing when required Effective management, utilization and

supervision of all resources Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensure that the unit adheres to the principles of Batho Pele Maintain clinical competence by ensuring that scientific principles of nursing and clinical governance are implemented. Implement maternal guidelines, demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practice. Exercise control of discipline, grievance and any labour related issues in terms of laid down procedures. Provide supportive supervision and comply with PMDS evaluation of staff, formulate training programs and participate in training and development of staff and nursing students Monitor implementation of Disaster management, monitor implementation of NCS and Ideal Hospital Realization Framework and interpret its impact on service delivery thereof. Co-ordinate and participate in health promotion activities and monitor and evaluation of data Demonstrate basic computer literacy as a support tool to enhance service delivery.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za.

POST 45/274 : **OPERATIONAL MANAGER (PN-A5): GENERAL STREAM REF NO: MPDOH/DEC/25/878**

SALARY : R549 192 - R629 121 per annum
CENTRE : Witbank Hospital (Nkangala District)
REQUIREMENTS : Senior Certificate / Grade 12 plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of seven (7) years of appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing (2025). A Diploma / Degree in Nursing Administration and Management will be an added advantage. Knowledge/skills: Basic computer literacy, strong Leadership, Good communication and Sound Interpersonal skills. Ability to work under pressure, manage own time, function as an effective leader of the nursing team Implement and manage change. Willingness to work shifts and standby in accordance with the requirements of the unit and nursing services. Report writing.

DUTIES : The candidate will be responsible for Planning, Organizing, Managing, and coordinating as well as maintaining optimal Nursing Services as an Operational Manager in General Unit. Develop / establish and maintain constructive working relationships with Nursing and stakeholders (i.e. inter- Professional, inter-sectoral and multi – disciplinary team workers). Participate in the analysis, formulation, and implementation of nursing guidelines, practices, Standards, and procedures. Effectively manage the utilization of Human, Financial and Physical resources. Maintain professional Growth / Ethical standards and self-development. Deliver a supportive service to the Nursing Service and the institution by taking overall supervision after hours and on weekends. Ensure implementation of Norms and Standards and Ideal Hospital Framework and develop Quality Improvement Plans. Manage Performance and Development of staff as well as participating in the Managers scheduled meetings. Exercise control of discipline, grievance and other labour related issues in terms of laid down policies or procedures. Manage data in the unit and ensure submission to facility information office. Identify develops and control Risk Management Systems within the unit. Provide safe therapeutic environment as laid by Nursing Acts, Occupational Health and safety Acts and all the applicable prescripts. Implementation and management of Infection Prevention and Control protocols. Uphold the Batho Pele and Patients Right Principles.

ENQUIRIES : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS : Departmental Online Application System: www.mpuhealth.gov.za

<u>POST 45/275</u>	:	<u>CHIEF DIAGNOSTIC RADIOGRAPHER GRADE 1 REF NO: MPDOH/DEC/25/879</u>
<u>SALARY</u>	:	R575 250 – R638 856 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus an appropriate three-year National diploma/ Degree in Diagnostic Radiography. Current Registration with Health Professions Council of South Africa as Diagnostic Radiographer (Independent Practice). A minimum of 3 years appropriate experience in Diagnostic Radiography. Working Knowledge and experience in radiography principles, systems and procedures performed within the radiology department which include CT scanning, fluoroscopy, theatre screening and performing General Radiography duties. Sound knowledge of radiation safety regulations and sound knowledge in Radiography equipment and protocols. Knowledge of relevant public service policies acts and regulations. Knowledge of HR related policies and procedures, knowledge of Employee Performance Management and Development Systems. Good verbal and written communication, and sound interpersonal skills. Ability to work under pressure. Ability to promote and uphold patients' rights. Knowledge of X-ray digital system, RIS and PACS. Render 24-hour radiology services.
<u>DUTIES</u>	:	Responsibility include but not limited to: Performance of X-ray examinations. Ensure that radiology equipment installed and used meet all applicable radiation safety standards. Ensure that the equipment is well maintained and function properly. Quality improvement management. Ensure that applicable Quality assurance programme and Quality Control (QC) tests are performed at the prescribed frequencies as stipulated in the diagnostic QC policy. Ensure that radiation surveys to monitor safe performance of equipment and to monitor radiation levels in work areas are undertaken. Ensure compliance with HPCSA regulations on CPD annually. Ensure that radiation safety rules are communicated to and followed by all personnel. Train and supervise junior radiography staff. Oversight of administrative functions including compiling memos, stock control and other resources. Perform all delegated departmental tasks with limited supervision and have the ability to deal with crisis situations independently.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/276</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): MATERNITY REF NO: MPDOH/DEC/25/880</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Mmamethlake Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1year, accredited with the SANC in terms Government Notice R212 in Advanced Midwifery Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Advanced Midwifery Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to

		prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 45/277</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): OPERATING THEATRE REF NO: MPDOH/DEC/25/881</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1 year, accredited with the SANC in terms Government Notice R212 in Operating Theatre Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Operating Theatre Nursing Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/278</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): ICU REF NO: MPDOH/DEC/25/882</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1 year, accredited with the SANC in terms Government Notice R212 in Intensive Care Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching

	skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	: Perform clinical nursing practice in accordance with the scope of practice of Intensive Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/279</u>	: <u>PROFESSIONAL NURSE GRADE 1 (PN-B1): TRAUMA & EMERGENCY REF NO: MPDOH/DEC/25/883</u>
<u>SALARY CENTRE REQUIREMENTS</u>	: R476 367 – R559 548 per annum : Witbank Hospital (Nkangala District) : Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1 year, accredited with the SANC in terms Government Notice R212 in Trauma & Emergency Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	: Perform clinical nursing practice in accordance with the scope of practice of Trauma & Emergency Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za

<u>POST 45/280</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): PAEDIATRIC REF NO: MPDOH/DEC/25/884</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1 year, accredited with the SANC in terms Government Notice R212 in Paediatric Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Paediatric Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/281</u>	:	<u>PROFESSIONAL NURSE GRADE 1 (PN-B1): PSYCHIATRIC REF NO: MPDOH/DEC/25/885</u>
<u>SALARY</u>	:	R476 367 – R559 548 per annum
<u>CENTRE</u>	:	Witbank Hospital (Nkangala District)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse (2025). A post basic nursing qualification with of at least 1 year, accredited with the SANC in terms Government Notice R212 in Psychiatric Nursing Science. A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Demonstrate an understanding of legislation and related legal and ethical nursing practices.
<u>DUTIES</u>	:	Perform clinical nursing practice in accordance with the scope of practice of Psychiatric Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Ensure compliance of Infection Prevention and Control policies. Ensure that equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety

		incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/282</u>	:	<u>LECTURER GRADE 1 (PN-D1): WITBANK HOSPITAL SUB-CAMPUS REF NO: MPDOH/DEC/25/886</u>
<u>SALARY</u>	:	R476 367 - R559 548 per annum
<u>CENTRE</u>	:	Mpumalanga College of Nursing, Kabokweni
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Masters / Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional nurse plus post basic qualification in Nursing Education registered with the SANC. A minimum of four (4) years appropriate / recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing (2025). Recommendations: Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Experience after registration with SANC in Nursing Education after obtaining R118 in Nursing Education will be an added advantage. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills. Excellent written and verbal communication. Leadership skills, Presentation, Facilitation, problem solving, conflict management, research, project management and time management skills.
<u>DUTIES</u>	:	Planning, co-ordination, implementation, and facilitation of training programmes for nurses in the health establishment. Mentoring and coaching of nursing staff. Co-ordinate the activities of Clinical Education and Training Unit (CETU). Facilitate the implementation of Continuous Professional Development (CPD) Framework. Liaise between Nursing Education and Nursing Practice (Hospital & Nursing College). Provide Skills and competency updates and facilitation of in-service training. Monitoring, evaluation and analysis of training programmes/activities/competencies and skills to ensure quality health service delivery. Internal and External Collaboration on training programmes to ensure effective capacity building. Effective Management, co-ordination, administration, and reporting of Teaching Programmes. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Effective and efficient management of resources.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/283</u>	:	<u>LECTURER GRADE 1 (PN-D1): STANDERTON HOSPITAL SUB-CAMPUS REF NO: MPDOH/DEC/25/887</u> (Re-advertisement)
<u>SALARY</u>	:	R476 367 - R559 548 per annum
<u>CENTRE</u>	:	Mpumalanga College of Nursing, Kabokweni
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus Basic R425 qualification (i.e. Masters / Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional nurse plus post basic qualification in Nursing Education and Nursing Administration registered with the SANC. A minimum of four (4) years appropriate / recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing (2025). Registration with SANC as a Professional Nurse in Nursing Education and a Midwifery. Valid Driver's license. Computer certificate / Literacy. Competencies: Knowledge of Curriculum development, Study guide

	development, SANC education and training prescripts. Knowledge of Public Service Administration Acts and Legislation such as: Public service regulation, Health Act, NQF Act, Nursing Act, Higher Education Act, and CHE related documents and guidelines, SANC guidelines and Regulations, Labour Relations Act, Public Finance Management Act etc. Skills: Good communication skills, Report writing skills, Facilitation skills, Liaison skills. Good Interpersonal skills, Presentation skills, Management skills, Research skills and Leadership skills. Attributes: Team player, Honesty, Responsiveness, Professionalism, Accuracy, Flexibility, Independent, Co-operative, Team player, Supportive, integrity and able to maintain Confidentiality. The main objective of the post is to facilitate education and training to student nurses for undergraduate programme, Advanced Diploma in Midwifery (R.1497.)
<u>DUTIES</u>	: Provide education and training of nurses. Co-ordinate clinical learning exposure to students between college and clinical areas. Implement assessment strategies to determine students' competencies. Exercise control over students. Support mission and promote the image of the college.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/284</u>	: <u>OCCUPATIONAL THERAPIST GRADE 1 REF NO: MPDOH/DEC/25/888</u>
<u>SALARY CENTRE RUIQUEMENTS</u>	: R397 233 - R454 191 per annum Witbank Hospital (Nkangala District) Senior Certificate / Grade 12 plus appropriate qualification that allows for the registration with the HPCSA in the relevant profession (where applicable). Current registration with the HPCSA as an Occupational Therapist (2025) (Independent Practice). A valid work permit will be required from non-South Africans. Grade 1: No experience required after registration with the HPCSA as an Occupational Therapist (Independent Practice). Minimum of 1-year relevant experience after registration with a recognised Foreign Health Professions and / or the HPCSA as an Occupational Therapist (Independent Practice) for foreign qualified employees. Clinical experience in general adult and pediatric assessment and treatment is required. Knowledge in the fields of mental health, vocational rehabilitation, neurology, hand injuries, burns, amputations, developmental delays, etc. is expected. Clinical experience in these fields will be beneficial.
<u>DUTIES</u>	: To provide optimal and evidence-based occupational therapy in individual and group settings for patients in, out and clinics. To administer standardized and clinical assessments to patients requiring FCEs and other clinical reports. To perform and complete administrative functions including record keeping, statistics, participate in various meetings and awareness campaigns. To plan for and participate in internal and external audits and ensure departmental standards and effective service delivery. To participate in the performance management and training and development programs within the department. To supervise junior level staff. To supervise allocated students and learners.
<u>ENQUIRIES</u>	: Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	: Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/285</u>	: <u>DIETICIAN GRADE 1 REF NO: MPDOH/DEC/25/889</u>
<u>SALARY CENTRE REQUIREMENTS</u>	: R397 233 - R454 191 per annum Witbank Hospital (Nkangala District) Senior Certificate / Grade 12 plus BSc Dietetics Degree. Registration with the HPCSA as a Dietician (2025). Grade 1: SA qualified employees: None experience after registration with the HPCSA in the relevant profession (where applicable) in respect of employees who performed Community Service as required in SA. Foreign qualified employees: one (1) year relevant experience after registration with the HPCSA in the relevant profession (where applicable)

		in respect of employees who performed Community Service as required in South Africa. Hospital experience and extensive knowledge in Occupational Health and Safety will be an added advantage. Good interpersonal Skills, written, verbal and presentation Skills. Accuracy and attention to detail. Ability to work under pressure. Ability and willingness to travel. Good interpersonal relationship, Leadership skill. Valid drivers' license.
<u>DUTIES</u>	:	Render preventative Nutrition Services (including growth monitoring, education, etc) in the surrounding clinics. Diet prescriptions for patients. Help with food management of the hospital. Participate in quality Improvement Programmes. Rendering of nutritional counselling services. Prescription and authorization of special diet products. Implementation of guidelines for the maintenance of healthy nutritional practices. Compilation and implementation of information pamphlets on nutrition. Plan and implement a suitable programme for an individual or group.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za .
<u>POST 45/286</u>	:	<u>LEGAL ADMINISTRATION OFFICER (MR-4): LEGISLATION AND CONTRACT DRAFTING REF NO: MPDOH/DEC/25/890</u>
<u>SALARY</u>	:	R388 392 - R444 075 per annum
<u>CENTRE</u>	:	Provincial Office, Mbombela (Nelspruit)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus LLB Degree with a minimum of five (5) years post graduate legal experience in the capacity of an in-house legal advisor and legislative drafting. Specialized knowledge of the legislation drafting process and legislation administered by the Department, knowledge of government procurement systems and South African Legal System, knowledge of the Constitution of Republic of South Africa, Public Finance Management Act (PFMA), Treasury Regulation, PPPFA, PAJA, PAIA. Knowledge of the litigation process and drafting / reviewing of contracts. Skills and competencies: Interpersonal skills, strategic capability and leadership skills, Legal research and drafting skills, problem solving and dispute resolution skills. Communication skills (written and verbal), report writing skill, ability to work under pressure, Computer literacy. Valid driver's license.
<u>DUTIES</u>	:	Draft and or amend legislation administered by the Department and pilot it through legislature. Comment on draft legislation of other Departments on behalf of the Department, Scrutinize legislation which requires amendment for which the Department is affected. To render legal advice, guidance and opinions to MEC, Top Management and Department at large in respect to matters relating to legislation drafting and other legal matters. To provide legal opinions in other matters pertaining to the Department. Handle litigations on behalf of the Department. Draft, review contracts for the department. Drafting of contract. Prepare monthly reports for and on behalf of the Director.
<u>ENQUIRIES</u>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<u>APPLICATIONS</u>	:	Departmental Online Application System: www.mpuhealth.gov.za
<u>POST 45/287</u>	:	<u>SENIOR STATE ACCOUNTANT: RISK PERFORMANCE AND CONTRACT MANAGEMENT REF NO: MPDOH/DEC/25/891</u>
<u>SALARY</u>	:	R397 116 per annum (Level 08), (plus service benefits)
<u>CENTRE</u>	:	Provincial Office, Mbombela (Nelspruit)
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12 plus six (6) years relevant experience in Supply Chain Management field or Diploma / Degree (NQF Level 6/7) in Supply Chain Management / Financial Management, Public Management / Management Accounting field of study plus a minimum of three (3) years' experience in Supply Chain Management field. A qualification related to Treasury and competence for Finance officials will be an added advantage. Preparedness to security clearance and disclosure of financial interest. A valid driver's license (with exception of people with disabilities). Knowledge, Competencies and

Skills: Supervisory skills, good planning and organized skills. Good interpersonal relations and good communication skills (written and verbal). Ability to work under pressure and preparedness to work overtime, when required. Skills in Microsoft Word and Excel.

DUTIES

: The successful candidate will perform the following duties: Maintain a database of all concluded contracts. Administering contracts effectively in accordance with policy, procedures and compliant with applicable legislative requirement. Maintain contract register in a format provided by Provincial Treasury. Interacting with the Project Managers about the signing of contracts and service level agreements for all contracts entered by the Department. Ensuring that all contracts are accurately recorded on the contract Register and regularly update of the contract register. Reviewing contracts on the contract register to ensure their validity. Co-coordinating and control the application of the procedures in respect of the supplier performance monitoring and contract management. Preparing reports on non-performing / poor performing companies and recommends the appropriate actions to be taken to remedy the situation. Supervising activities of the personnel to ensure that work performed meets acceptable standards and is completed within agreed upon timelines.

ENQUIRIES

: Mr. Emmanuel Makoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi Tel No: (013) 766 3103 / Ms. Nomsa Maphanga Tel No: (013) 766 3207 / Ms. Sebenzile Mthisi Tel No: (013) 766 3339, Mr. Mxolisi Maseko Tel No: (013) 766 3351, Mr. Samson Nyoni Tel No: (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

APPLICATIONS

: Departmental Online Application System: www.mpuhealth.gov.za

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

<u>CLOSING DATE</u>	:	23 December 2025
<u>NOTE</u>	:	Applications must be submitted on the new prescribed application form Z83 of the Public Service Act, obtainable from any Public Service Department or any Public Service Administration website. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed/comprehensive Curriculum Vitae, indicating positions held, dates and key performance responsibilities. Only shortlisted candidates will be required to submit certified copies of their qualifications and relevant documents on or before the day of the interview proceedings following communication from the Human Resource Management Recruitment and Selection Unit. Failure to submit the requested documents or information will result in your application not being considered. The employment decision shall be informed by the Employment Equity Plan of the Northern Cape Department of Health. Should an applicant wish to apply for more than one post, separate applications must be submitted for all posts. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, residential address, qualification verification and employment verification). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan. For all SMS positions, the successful completion of the Public Service Senior Management Leadership Programme as endorsed by the National School of Government. The SMS Pre-Entry Certificate is required prior to appointment. For more details on the pre-entry course visit: https://www.thensg.gov.za/trainingcourse/sms-pre-entry-programme .

MANAGEMENT ECHELON

<u>POST 45/288</u>	:	<u>CHIEF DIRECTOR INFRASTRUCTURE DEVELOPMENT AND TECHNICAL SERVICES REF NO: NCDOH 155/2025 (X1 POST)</u>
<u>SALARY</u>	:	R1 494 900 per annum, (TCE package)
<u>CENTRE</u>	:	Provincial Office, Kimberley
<u>REQUIREMENTS</u>	:	Bachelors' Degree in the Built Environment. NQF level 7/Advanced Diploma as recognized by SAQA. Post-graduate Qualification in management will be an added advantage. A minimum of 5 years' working experience in the in Senior Management in the Public Sector and/or related Management experience in design and delivery of infrastructure programmes. A valid driver's license. Exceptional knowledge in the development of Government policies, procedures and prescripts. Documented track record of successful management of construction programmes and projects. Sound knowledge of the CIDB Act and Regulations. Knowledge in financial and Supply Chain Management processes, Supply Chain Management Policies, Government Immovable Asset Management Policies, Government Immovable Asset Management Act of 2007, Occupational Health and Safety Act and Regulations as well as other related Acts and Regulations. Good communication skills, both verbal and written. Project management and excellent research and benchmarking skills. Ability to work in a high-pressured environment. Meticulous attention to detail. Core management competencies. Core

	Management competencies: Continuous improvement, developing others, Diversity Management, Communication and information management, problem solving and decision making, applied strategic thinking, budgeting and financial management. Client Orientation and customer focused. Programme and project management, Computer literacy.
<u>DUTIES</u>	: Provide strategic direction on the service delivery mechanisms of the following directorates: Infrastructure Planning, Infrastructure Delivery, Health Technology Management and Maintenance Management. Plan and construct new health facilities as well as renovate and maintain existing facilities. Perform leadership functions such as planning work programmes, personnel administration and determining work procedures and methods. Compile presentations and briefs for the Head of Department. Manage structures and external committees and stakeholders. Provide technical and professional support to the Head of Department. Write reports, memorandums, and policy documents, etc. Prepare documentation for the follow-up of high-profile meetings. Develop and maintain a working system to ensure good corporate governance. Coordinate all infrastructure projects inclusive of planning execution, monitoring and evaluation. Lead the change management process in the Department into policy, organisational re-alignment and system implementation(s).
<u>ENQUIRIES</u>	: Mr M. Mlatha Tel No: (053) 8302 100
<u>APPLICATIONS</u>	: Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.

OTHER POSTS

<u>POST 45/289</u>	: <u>HEAD: CLINICAL UNIT (MEDICAL) REF NO: NCDOH 156/2025 (X1 POST)</u>
<u>SALARY</u>	: R2 084 754 per annum
<u>CENTRE</u>	: John Taolo Gaetsewe District Office
<u>REQUIREMENTS</u>	: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Family Medicine. Appropriate tertiary qualification in the Health Science (MBChB). Current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in the required discipline. Experience: Grade 1: A Minimum of 3 (three) years appropriate experience as Medical Specialist after registration with the HPCSA as a medical specialist in one of the following discipline: Family Medicine. Competencies: Good communication skills (written and verbal) well as computer literacy. Must have strong record of clinical expertise and clinical governance, research and experience of training and teaching at both under and post graduate levels. Strong people management skills, analytical thinking, problem solving, decision-making and ability to work in a multi-disciplinary team.
<u>DUTIES</u>	: To provide holistic, patient-centred care at all levels of the health system — from clinics and community health centres to district hospitals. Diagnosing and managing acute and chronic medical conditions across all age groups. Offering maternal and child health services, including antenatal care. Performing surgical procedures. Overseeing chronic disease management (e.g., diabetes, hypertension, HIV, TB). To ensure that care is coordinated across the health system. Promoting community-oriented primary care — integrating public health and clinical practice. Participating in health promotion and disease prevention initiatives at community level. Ensuring quality improvement, patient safety, and evidence-based practice. Participating in clinical audits, mortality meetings, and continuous quality improvement. Providing support and mentorship to medical officers, nurses, and other primary care providers across the health system. Developing and implementing clinical guidelines and protocols. Leading continuous professional development (CPD) activities for healthcare teams. Conducting or facilitating research relevant to primary care and district health. Actively participate in the management of health services within the district. Supporting human resource development, team coordination, and efficient service delivery. Participating in policy implementation and strategic planning at district level.
<u>ENQUIRIES</u>	: Dr DG Theys Tel No: (053) 830 2102

<u>APPLICATIONS</u>	:	Please note applications can be hand delivered to the front reception of James Exum Building or E-Mailed at nchealthhr@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.
<u>POST 45/290</u>	:	<u>MEDICAL SPECIALIST: PAEDIATRICS REF NO: NCDOH 157/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital Appropriate qualification that allows for the registration with Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics. Registration with the Health Professional Council of South Africa as Medical Specialist in the required/mentioned field. Appropriate qualification that allows registration with the HPCSA as Medical Specialist. Experience: Grade 1: Experience, none after registration with the HPCSA as a Medical Specialist. Grade 2: Experience, a minimum of 5 years' experience after registration with the HPCSA as Medical Specialist. Grade 3: Experience, a minimum of 10 years' experience after registration with the HPCSA as Medical Specialist.
<u>DUTIES</u>	:	To provide and develop Tertiary Services and to ensure the provision of quality clinical services to patients, as well as teaching and training of junior doctors. To ensure clinical governance (including but not limited to protocol development, risk management, commuted overtime management and cost containment), to provide outreach services to the rest of the province.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. D Theys Tel No: (053) 830 2102 Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 45/291</u>	:	<u>MEDICAL SPECIALIST: FAMILY MEDICINE REF NO: NCDOH 158/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R 1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital Appropriate qualification that allows for the registration with Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Family Medicine. Registration with the Health Professional Council of South Africa as Medical Specialist in the required/mentioned field. Experience: Grade 1: Experience, none after registration with the HPCSA as a Medical Specialist. Grade 2: Experience, a minimum of 5 years' experience after registration with the HPCSA as Medical Specialist. Grade 3: Experience, a minimum of 10 years' experience after registration with the HPCSA as Medical Specialist.
<u>DUTIES</u>	:	To provide and develop Tertiary Services and to ensure the provision of quality clinical services to patients, as well as teaching and training of junior doctors. To ensure clinical governance (including but not limited to protocol development, risk management, commuted overtime management and cost containment), to provide outreach services to the rest of the province.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. D Theys Tel No: (053) 830 2102 Please note applications can be hand delivered to the James Exum Building, Room 29, couriered via postal services to 144 Du Toitspan Road, James Exum Building, Kimberley Hospital Complex, Kimberley, 8301 or emailed to nchealthhr@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 45/292</u>	:	<u>OPERATIONAL MANAGER PRIMARY HEALTH CARE REF NO: NCDOH 159/2025 (X7 POSTS)</u>
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	John Taolo Gaetsewe District: Gadiboe Clinic (X1 Post) Kuruman Clinic (X1 Post)

	Bothitong Clinic (X1 Post)
	Heuningvlei Clinic (X1 Post)
	Glenred Clinic (X1 Post)
	Deerward Clinic (X1 Post)
	GW Maroro Clinic (X1 Post)
<u>REQUIREMENTS</u>	: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty.
<u>DUTIES</u>	: Provide overall management and supervision of all nursing and support staff in the facility. Lead the development and implementation of operational, business, and quality improvement plans. Ensure compliance with the Ideal Clinic Realisation and Maintenance (ICRM) framework. Ensure clinical protocols, treatment guidelines are implemented and adhered to. Provide clinical mentorship, support, and supervision to professional nurses and other staff. Coordinate and monitor the integration of programs such as HIV/AIDS, TB, maternal and child health, NCDs, and mental health. Participate in clinical audits, morbidity and mortality reviews Promote health promotion and disease prevention initiatives in collaboration with community structures. Manage staff, orientation, allocation, leave planning, and performance appraisal. Identify training and development needs of staff and facilitate in-service training and continuous professional development (CPD). Ensure staff discipline, motivation, and adherence to professional ethics and codes of conduct. Oversee budget planning, expenditure monitoring, and resource utilization at the facility. Ensure proper management of pharmaceuticals, medical supplies, and equipment. Monitor infrastructure maintenance and facility cleanliness Ensure accurate and timely collection, verification, and submission of health data. Analyse and use data to monitor performance, identify gaps, and implement corrective actions. Lead the of quality improvement projects and monitor outcomes. Collaborate with local government, NGOs, schools, and other sectors to address social determinants of health. Implement and monitor Occupational Health and Safety (OHS) standards. Ensure compliance with the Nursing Act, Public Service Regulations, and Department of Health policies. Uphold the ethics and standards of the nursing profession as outlined by the South African Nursing Council (SANC).
<u>ENQUIRIES</u>	: Mr LI Moemedi Tel No: (053) 775 1149
<u>APPLICATIONS</u>	: Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or emailed to nchhealthhr-jtg@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.
<u>POST 45/293</u>	: <u>PROFESSIONAL NURSE SPECIALTY (ADVANCED MIDWIFERY AND NEONATAL NURSING SCIENCE) REF NO: NCDOH 160/2025 (X1 POST)</u>
<u>SALARY</u>	: Grade 1: R476 367 – R549 192 per annum Grade 2: R588 989 – R713 253 per annum
<u>CENTRE</u>	: Kuruman District Hospital, John Taolo Gaetsewe District
<u>REQUIREMENTS</u>	: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Advanced Midwifery and Neonatal Nursing Science, Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: Minimum of 14 years' appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing, at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification in the relevant specialty.
<u>DUTIES</u>	: Provide comprehensive, evidence-based care to women during antenatal, intrapartum, and postnatal periods, including management of both normal and high-risk pregnancies. Conduct thorough maternal and fetal assessments, identifying complications early and initiating appropriate interventions. Manage

labour and delivery, ensuring safe conduct of both normal and complicated births. Ensure infection prevention and control (IPC) standards are strictly adhered to. Serve as a clinical expert and resource person for professional nurses, midwives, and nursing students. Provide specialist consultation for complicated or high-risk cases and collaborate with medical officers and obstetricians for referral and management. Participate in multidisciplinary ward rounds and case discussions to optimize maternal and neonatal outcomes. Facilitate in-service education and skills training on maternal and neonatal care, emergency obstetric care (EOC), and perinatal protocols. Contribute to the development and updating of clinical guidelines and standard operating procedures (SOPs). Lead the response to obstetric emergencies. Participate in maternal and perinatal mortality and morbidity review meetings. Maintain accurate records and documentation of maternal and neonatal care in patient files and registers. Analyse ward statistics to identify trends, problem areas, and opportunities for improvement. Participate in quality improvement (QI) projects within the maternity ward. Implement and monitor Ideal Hospital Framework, and Maternal Health Guidelines. Conduct clinical audits, risk assessments, and quality reviews in maternity services. Promote patient safety, confidentiality, and respectful maternity care. Ensure adherence to infection prevention, waste management, and occupational health protocols. Participate in or initiate clinical audits, operational research, and evidence-based practice projects. Stay updated with current midwifery, obstetric, and neonatal care guidelines.

**ENQUIRIES
APPLICATIONS**

: Mr LI Moemedi Tel No: (053) 775 1149
: Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or emailed at nchhealthhr-jtg@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

POST 45/294

: **CLINICAL NURSE PRACTITIONER REF NO: NCDOH 161/2025 (X2 POSTS)**

SALARY

: Grade 1: R451 533 – R520 560 per annum
: Grade 2: R553 545 – R676 068 per annum

**CENTRE
REQUIREMENTS**

: Kagiso CHC
: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC (i.e R48). Experience: **Grade 1:** Minimum of 4 years' appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** Minimum of 14 years' appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing, at least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification in the relevant specialty.

DUTIES

: Provide administrative services: Plan and organise the clinic, ensure completion of statistics, ensure ordering and control of stationery and consumables, ordering of medication. Ensure implementation of 95 95 95 strategy in all aspects of all programmes especially HIV/AIDS and TB Provision of educational services In-service training, personnel development, health education to patients. Provision of clinical services: Initiate the implementation of programme and evaluation of patients conditions, initiate minor treatments, individual consultation sessions. Function as a member of the therapeutic team. Continuous evaluation of nursing care and nursing services. Identify community needs. Ensure effective crisis management in the clinic. Initiate resuscitation if necessary. Assist in regional and departmental research projects. Ensure accurate data and information management systems. Ensure accurate monthly reporting to the Operational Manager or Health Area Manager. Ensure implementation of the ideal PHC/CHC standards.

**ENQUIRIES
APPLICATIONS**

: Mr LI Moemedi Tel No: (053) 775 1149
: Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or emailed to nchhealthhr-jtg@ncpg.gov.za. All applicants must complete an application register when an application is hand delivered.

<u>POST 45/295</u>	:	<u>OCCUPATIONAL THERAPIST REF NO: NCDOH: 162/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 961 per annum Grade 3: R543 099 per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with a Professional Council: Current registration with the Health Professional Council of South Africa (HPCSA) as an Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as Occupational Therapist in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: A Valid driver's license. Willingness to rotate within the substructure and perform relief duties. Competencies (knowledge/skills): Relevant skills in assessing, developing and implementing OT intervention. Sound knowledge of relevant national, provincial legislation and Health Care 2030. Experience in student training/supervision. Basic computer skills in MS Word, Excel, Outlook.
<u>DUTIES</u>	:	Coordinate & manage OT services for a designated area. People management, Rehab Care Workers, students, volunteers. Liaise and collaborate with stakeholders. Screen, assess and intervene as required & appropriate Link to appropriate levels of care.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr JP Berend Tel No: (054) 332 9094 Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington, 8801 or e-mailed at vacancies.dhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 45/296</u>	:	<u>PHYSIOTHERAPIST REF NO: NCDOH 163/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 961 per annum Grade 3: R543 099 per annum
<u>CENTRE REQUIREMENTS</u>	:	Dr Harry Surtie Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. Registration with a Professional Council: Registration with the HPCSA as a Physiotherapist Experience: Grade 1: None after registration with the HPCSA in respect of RSA-qualified employees. 1-year relevant experience after registration with the HPCSA as a Physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as a Physiotherapist in respect of RSA-qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA a Physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as a Physiotherapist in respect of RSA qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as a Physiotherapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Willingness to work overtime. Ability to work after hours for ERAS (Enhanced Recovery After

		Surgery) calls. Competencies (knowledge/skills): Knowledge of applicable health legislation, relevant Acts and Public Service Policies and Procedures. Ability to work under extreme pressure. Ability to problem solve, organise, and prioritize patient treatments/discharge plans. Ability to work within the MDT. Ability to work independently Ability to supervise undergraduate students in a tertiary setting. Appropriate, clinical experience as a Physiotherapist in an acute and specialist/tertiary hospital. Good problem solving, interpersonal and communication skills. Computer literacy.
<u>DUTIES</u>	:	Assess and treat patients in Trauma, Oncology, Maternity, Neurology, Neurosurgery, Orthopaedic, Acute Spinal Cord Injuries, 163 OPD, Medical, Surgical, Cardiothoracic wards as well as High Care and Intensive Care units associated with these wards Be responsible for administration related to patient care as well as departmental administration. Management of assets in allocated work area. Assist in the clinical supervision of undergraduate students.
<u>ENQUIRIES</u>	:	Mr JP Berend Tel No: (054) 332 9094
<u>APPLICATIONS</u>	:	Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington, 8801 or e-mailed at vacancies.dhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 45/297</u>	:	<u>RADIOGRAPHER REF NO: NCDOH 164/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 961 per annum Grade 3: R 543 099 per annum
<u>CENTRE</u>	:	Dr Harry Surtie Hospital
<u>REQUIREMENTS</u>	:	An appropriate three-year National Diploma/Degree in Diagnostic Radiography. Current registration with the Health Professions Council of South Africa as a Diagnostic Radiographer (Independent Practice) Experience: Grade 1: No experience after registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. One-year relevant experience after registration with the Health Professional Council of South Africa as a Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum 10 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum 11 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Grade 3: Minimum 20 year relevant experience after registration with the HPCSA as a Radiographer – Diagnostic Imaging in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum 21 years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Knowledge, Skills Training and Competencies Required: Working knowledge of radiography principals, systems and procedures Sound knowledge of radiation safety regulations. Sound knowledge of diagnostic radiography equipment and protocols. Knowledge of relevant public service policies acts and regulations. Knowledge of HR related policies and procedures. Knowledge of relevant Health and Safety regulations. Good communication and sound interpersonal skills.
<u>DUTIES</u>	:	Perform clinical radiographic duties in a completely digital radiology department that offers a 24-hour radiology service whilst adhering to the departmental policies & procedures. Perform imaging examinations whilst adhering to radiography protocols, practices, and techniques. Participate in the radiation protection and quality assurance program while adhering to the safety protocols and quality standards in compliance with the Department of Health policies and procedures. Required to produce good quality images in all diagnostic modalities which include CT scanning. Perform overtime duties as required.
<u>ENQUIRIES</u>	:	Mr JP Berend Tel No: (054) 332 9094

<u>APPLICATIONS</u>	:	Please note applications can be hand delivered at the Human Resource offices at Dr Harry Surtie Hospital, couriered via postal services to C/O Upington 26 Drive and Turner Street, Upington 8801 or e-mailed at vacancies.dhsh@ncdoh.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 45/298</u>	:	<u>PROFESSIONAL NURSE GENERAL REF NO: NCDOH 165/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R324 384 - R376 458 per annum Grade 2: R396 132 – R459 726 per annum Grade 3: R476 367 – R601 638 per annum
<u>CENTRE REQUIREMENTS</u>	:	Kagisho CHC, John Taolo Gaetsewe District Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. Experience: Grade 1: None Grade 2: A minimum of 10 years' experience appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years' experience appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing.
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice/quality patient care). Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr LI Moemedi Tel No: (053) 775 1149 Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or emailed to nchhealthhr-jtg@ncpg.gov.za
<u>NOTE</u>	:	All applicants must complete an application register when an application is hand delivered.
<u>POST 45/299</u>	:	<u>STAFF NURSE REF NO: NCDOH 166/2025 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R220 614 – R246 798 per annum Grade 2: R262 287 – R294 513 per annum Grade 3: R306 798 – R376 458 per annum
<u>CENTRE REQUIREMENTS</u>	:	Olifantshoek CHC, John Taolo Gaetsewe District Qualification that allows registration with the SANC as Staff Nurse. Registration with SANC as Enrolled Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Grade 3: A minimum of 20 years' appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse.
<u>DUTIES</u>	:	Assist clients with daily activities. Provide basic clinical nursing care. Effective utilisation of resources. Maintain professional growth /ethical standards and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr LI Moemedi Tel No: (053) 775 1149 Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or emailed to nchhealthhr-jtg@ncpg.gov.za . All applicants must complete an application register when an application is hand delivered.
<u>POST 45/300</u>	:	<u>NUSING ASSISTANT REF NO: NCDOH 167/2025 (X6 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R174 261 – R196 305 per annum Grade 2: R203 271 – R227 286 per annum Grade 3: R239 559 – R294 513 per annum
<u>CENTRE</u>	:	John Taolo Gaetsewe District: Kuruman District Hospital (X3 Posts) Tshwaragano District Hospital (X3 Posts)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as Nursing Assistant. Experience: Grade 1: None, Grade 2: A minimum of 10 years appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant. Grade 3: A minimum of

	20 years appropriate/recognizable nursing experience after registration with the SANC as Nursing Assistant.
<u>DUTIES</u>	: Provide elementary nursing care in accordance with the scope of practice and nursing standards. Implement and development of basic patient care plans to provide quality patient care. Willing to rotate through department and work night duty. Maintain professional growth / ethical standards and self-development. Work as part of a multidisciplinary team and support the managers to ensure quality nursing care.
<u>ENQUIRIES</u>	: Mr LI Moemedi Tel No: (053) 775 1149
<u>APPLICATIONS</u>	: Please note applications can be hand delivered to 1 Petso Street, Kagisho Health Centre, Mothibistad or emailed to nchhealthhr-jtg@ncpg.gov.za All applicants must complete an application register when an application is hand delivered.

DEPARTMENT OF TRANSPORT SAFETY AND LIAISON

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department

<u>APPLICATIONS</u>	: Applications stating the relevant reference number must be sent to: Head of Department: Department of Transport, Safety and Liaison, Ocean Echo Building, Cnr Sidney and Lennox Street, P.O.Box 1368, Kimberley, 8300. "Note" in line with DPSA Circular 19 of 2022, applicants are submitting Z83 and CV Only, All applications should be submitted using The Link Below: https://form.jotform.com/253152788411559
<u>FOR ATTENTION</u>	: Ms.J.J.Jafta
<u>CLOSING DATE</u>	: 22 December 2025
<u>NOTE</u>	: Note" in line with DPSA Circular 19 of 2022, applicants are required to submit the new employment Z83 form which can be downloaded at www.dpsa.gov.za vacancies or obtained at any government. A recently updated, comprehensive CV, with at least two (2) contactable references should accompany the fully completed and signed new (Z83) form. The provision of certified copies of qualifications will only be required from shortlisted candidates for submission on or before the day of the interview. Shortlisted applicants will be subjected to qualification verification, reference checking, security screening and vetting. Shortlisted candidates will be required to submit proof of RSA Citizenship/Permanent Resident permit. Should you be in possession of a foreign qualification, it is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation only when shortlisted. Correspondence will be limited to successful candidates only. Short-listed candidates will be expected to avail themselves at the Department's convenience. The department reserves the right not to make appointments to the advertised posts. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Each application for employment form (Z83) must be duly signed and initialled by the applicant. Failure to sign this form may lead to disqualification during the selection process. Applications submitted using the old Z83, as well as not submitting the required documents will result in the application not being considered. All shortlisted candidates shall undertake two pre-entry assessments. One of which shall be a practical exercise, and the other shall be an Integrity (Ethical Conduct) Assessment. All applications, including those submitted via registered mail must reach the department before 16:00 on the day of the closing date; late applications will not be considered.

OTHER POSTS

<u>POST 45/301</u>	: <u>PROVINCIAL INSPECTORS (X18 POSTS)</u> Directorate: Transport Regulations
<u>SALARY CENTRE</u>	: R269 499 – R317 463 per annum (Level 06) Calvinia Ref No: S4.1/11/01 (X2 Posts) Colesberg Ref No: S4.1/11/02 (X2 Posts) Jan kempdorp Ref No: S4.1/11/03 (X3 Posts) Mothibistad Ref No: S4.1/11/04 (X4 Posts) Olifantshoek Ref No: S4.1/11/05 (X1 Post)

	Richmond Ref No: S4.1/11/06 (X2 Posts) Springbok Ref No: S4.1/11/07 (X1 Post) Upton Ref No: S4.1/11/08 (X3 Posts)
<u>REQUIREMENTS</u>	: Matric Certificate, Traffic Officer Diploma from accredited training institution as recognised by RTMC. A valid driver's license code B manual transmission Computer literate Medical Examination proof - Be medical fit and work under strenuous conditions SAPS Clearance Certificate- No criminal record or case pending against you Be willing to be vetted. Knowledge And Skills: Good record and resource management, Good customer relationship management abilities. Completion of law enforcement documents. Knowledge and understanding of road traffic and public transport legislation, policies and guidelines. Knowledge of vehicle inspections and vehicle impoundment. Knowledge of firearm and ammunition Act 60/2000. Code of conduct within the Public Service. Knowledge of overload control and escort duties. Knowledge of operational guidelines on law enforcement equipment. Ability to work under pressure. Good observation skills (moving violations/defects). Good driving and negotiation skills. Sound interpersonal and conflict resolution skills. Good written and verbal communication skills in at least two of the provincial official languages.
<u>DUTIES</u>	: Road Traffic, Public Passenger, Transport and other relevant legislations Provide visible Traffic Control/ Policing Perform all administrative activities and related duties Perform standby duties and shifts. Work over weekends and public holidays when required Attend to accidents and provide traffic control duties NB: Applicant may be transferred/ deployed to any station within the province where the need is identify, at the discretion of the department.
<u>ENQUIRIES</u>	: Mrs J. Jafta at 069 772 6279/ 078 249 1561
<u>POST 45/302</u>	: <u>CASHIERS SUPERVISOR (X6 POSTS)</u>
<u>SALARY CENTRE</u>	: R325 101 – R382 959 per annum (Level 07) De Aar (Pixley ka Seme District) Ref No: S4.1/11/09 (X1 Post) Churchill (John Taolo Gaetsewe district) Ref No: S4.1/11/10 (X1 Post) Upton (ZF Mgcawu district) Ref No: S4.1/11/11 (X1 Post) Springbok (Namakwa District) Ref No: S4.1/11/12 (X1 Post) Kimberley (Frances Baard District) Ref No: S4.1/11/13 (X2 Posts)
<u>REQUIREMENTS</u>	: Grade 12 with 3-5 years' experience in Revenue sector/environment or Post Matric Qualification in Financial Management/Accounting/Economics Good interpersonal skills, verbal and written communications skills Ability to work under pressure and display initiative Planning and general administrative skills In line with the Competency Framework for Financial Management (CFFM, National Treasury, 2010), candidates must demonstrate technical competencies at Level 7-8 in Revenue Management, including thorough knowledge of the legislative and regulatory framework (e.g., Public Finance Management Act, 1999; National Road Traffic Act, 1996 and Regulations; National Treasury Regulations; and departmental policies/procedures/delegations) applied in complex revenue collection scenarios. `Key skills include supervising compliance with revenue policies, overseeing accurate collection/recording/reconciliation of revenue, managing banking interfaces and safeguarding of cash/source documents, preparing revenue reports, and interpreting relevant legislation for query resolution. Attributes required: accountability in monitoring compliance, initiative in policy implementation, and ethical stewardship in revenue handling. Computer literacy Computer literacy (proficient in Microsoft Excel for data manipulation and analysis; data analysis techniques for identifying trends and discrepancies; creation and maintenance of dashboards for revenue visualisation and monitoring; and reconciliations of financial records and reporting) Sound interpersonal and communication skills (written and verbal) Ability to work independently and deadline driven No criminal record Valid Driver's License
<u>DUTIES</u>	: Supervising subordinates and the activities of registering authority cashiers at provincial motor vehicle license (MVL) renewals sites Verifying the daily control and face value count sheets, of registering authorities Performing queries on the National Traffic Information System (NaTIS) Handling general and NaTIS related enquiries from clients Verifying and reconcile revenue collected Monitor the clearing of bank adjustment suspense account Liaising with Provincial Helpdesk Maintaining proper filing system Interpretation of the National Road Traffic Act and its Regulations Submitting reports to management Keeping and maintaining PMDS reports of subordinates To maintain high level of

ENQUIRIES
NOTE

- professional ethics To sign contract of confidentiality, National Code of Conduct, Disciplinary Code on procedures in the Public Service and NaTIS Undertaking (NUU)
- : Mrs J. Jafta at 069 772 6279/ 078 249 1561
 - : Persons with disabilities are encouraged to apply and Youth and Woman are encouraged to apply.

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF ECONOMIC DEVELOPMENT AND TOURISM**

<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>CLOSING DATE</u>	:	26 January 2026
<u>NOTE</u>	:	Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16.00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

<u>POST 45/303</u>	:	<u>STATE ACCOUNTANT: MANAGEMENT ACCOUNTING REF NO: DEDAT 56/2025</u>
<u>SALARY CENTRE</u>	:	R397 116 - R467 790 per annum (Level 08)
	:	Department of Economic Development and Tourism, Western Cape Government.
<u>REQUIREMENTS</u>	:	An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) with Accounting or Economics as majors; A minimum of 1 year relevant experience in a financial management or similar environment; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Management; Customer service; Project Management; Accounting Finance and Audit; Information Technology; Financial analysis; People Management. Skills in the following: Numeracy; Computer Literacy in MS Office; Language skills; Presentation; Research; Excellent verbal and written communication skills; Interpersonal relations; Flexibility; Innovation; Organising; Delivering Results and Meeting Customer Expectations; Adhering to Principles and Values; Writing and Reporting; Presenting and Communicating Information; Working with People; Ability to work under pressure.
<u>DUTIES</u>	:	Assist in the co-ordination of the Budgeting and Planning portfolio; Assist in the co-ordination Revenue and Expenditure Portfolio; Assist in the co-ordination of the Reporting portfolio.
<u>ENQUIRIES</u>	:	Mr R Le Breton Tel No: (021) 829 9158
<u>POST 45/304</u>	:	<u>ADMINISTRATOR: BUSINESS REGULATION REF NO. DEDAT 57/2025</u>
<u>SALARY CENTRE</u>	:	R397 116 - R467 790 per annum (Level 08)
	:	Department of Economic Development and Tourism, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 3 years administrative experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Legal processes; Consumer Protection, including policies; Provincial and national legislation within the regulatory environment; Consumer Tribunal/Quasi-judicial/Court processes; Understanding of the synergy between Office of the Consumer Protector, Strategic Partners, and Industry bodies in the environment of consumer protection; Skills in the following: Organising and planning skills; Problem-solving skills; Facilitation skills; Presentation skills; Analytical skills.

<u>DUTIES</u>	:	Facilitate case flow administration within the Consumer Affairs Tribunal (CAT); Provide administrative support for CAT hearings; Facilitate stakeholder engagement; Provide project administration and logistic support.
<u>ENQUIRIES</u>	:	Mr B Nopote Tel No: (021) 483 9411
<u>POST 45/305</u>	:	<u>ASSISTANT RECORDS MANAGER: STRATEGIC AND OPERATIONAL SUPPORT REF NO: DEDAT 58/2025</u>
<u>SALARY</u>	:	R325 101 - R382 959 per annum (Level 07)
<u>CENTRE</u>	:	Department of Economic Development and Tourism, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 1 year experience in records management; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Public Service legislation, including POPI, PAIA, PAJA; Management and people management principles; Record Management Systems; Electronic content management; Policies and prescripts related to records and knowledge management; Project Management. Skills needed: Planning and organising skills; Problem-solving skills; Analytical skills; Facilitation and presentation skills; Communication skills (written and oral); People management skills.
<u>DUTIES</u>	:	Assist with the maintenance of the department's physical record systems; Provide an effective registry service; Assist with the maintenance of electronic management systems (ECM); Manage Registry Staff work activities; Assist with ECM, Security, Registry and Accommodation helpdesk requests; Assist with Knowledge Management and Information function; Assist with the planning, management and coordination of ICT.
<u>ENQUIRIES</u>	:	Ms Cheryl Julies Tel No: (021) 483 9000

DEPARTMENT OF ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING

<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>CLOSING DATE</u>	:	26 January 2026
<u>NOTE</u>	:	Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16.00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POST

<u>POST 45/306</u>	:	<u>ENVIRONMENTAL OFFICER (PRODUCTION LEVEL): POLLUTION MONITORING AND INFORMATION MANAGEMENT REF NO: EADP24/2025</u>
<u>SALARY</u>	:	R343 842 per annum, (OSD as prescribed)
<u>CENTRE</u>	:	Department of Environmental Affairs and Development Planning, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year National Diploma/B-Degree in Natural, Physical sciences, environmental science/management, engineering or equivalent qualification; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge in the following: Integrated environmental management processes including the specific environmental management act promulgated in terms of NEMA and Provincial

environmental policies e.g Environmental Impact Assessment and pollution management; Technical knowledge of the functioning of ecosystems, social interactions and other environmental aspects; Water and environmental quality monitoring methodologies and techniques; Functions of statutes governing other organs of state; Functional knowledge on related sectors/fields e.g. mining, agriculture, water, industry, forward planning, town and regional planning. Skills needed: Computer literacy in MS Office Package (Word, Excel, PowerPoint etc); Ability to work independently and as part of a team; Reporting and report writing: Basic statistical analysis; Communication skills (written and verbal); Presentation skills; Project management; Research.

DUTIES : Provide technical comment on prioritised environmental applications identified as having high potential pollution risks; Support the development and implementation of the Water Quality Monitoring Programme for the River Resource Protection plans and investigative pollution monitoring; Assist with the development of pollution information management systems, collation, analysis and reporting of water and environmental quality data; Assist with general administrative procedures relating to the working environment.

ENQUIRIES : Ms N Davis-Wolmarans Tel No: (021) 483 4656

DEPARTMENT OF HEALTH AND WELLNESS

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 45/307 : **MEDICAL SUB-SPECIALIST GRADE 1 TO 3 (VASCULAR SURGERY)**

SALARY : Grade 1: R1 553 670 per annum
Grade 2: R1 773 222 per annum
Grade 3: R1 936 806 per annum
(A portion of the package can be structured according to the individual's personal needs.)

CENTRE REQUIREMENTS : Groote Schuur Hospital, Observatory
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Sub-Specialist in Vascular Surgery. Registration with a professional council: Registration with the HPCSA as Medical Sub-Specialist in Vascular Surgery. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Sub-Specialist in Vascular Surgery. **Grade 2:** A minimum of 5 years appropriate experience as Medical Sub-Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as Medical Sub-Specialist in Vascular Surgery. **Grade 3:** A minimum of 10 years appropriate experience as Medical Sub-Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as Medical Sub-Specialist in Vascular Surgery. Competencies (knowledge/skills): Clinical and surgical competency in vascular surgery. Ability to work in a high-volume clinic and surgical environment. Ability to teach and train undergraduate and post graduate students. Ability to conduct clinically relevant research in the field of vascular surgery.

DUTIES : Vascular Surgery clinical service provision and management in the Groote Schuur Hospital, Vascular Unit. Management and training of surgical staff. Participation in academic and management activities of the division.

ENQUIRIES APPLICATIONS : Prof L Cairncross Tel No: (021) 406-6229
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only

applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Please ensure that you attach an updated CV. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/308</u>	:	<u>MANAGER: MEDICAL SERVICES GRADE 1</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R1 422 810 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Southern Cape TB Centre (Harry Comay Hospital), George Sub-district & Uniondale Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: A minimum of 3 years' experience as Medical Officer after registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: Willingness and skills to do after hours work. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Excellent communication skills on all levels. Strong business orientation with proven skills and abilities in the clinical management of a health service. Proven management competencies specific to a health-care environment. Computer literacy (MS Word, Excel, PowerPoint, Internet and email). Appropriate experience of managing clinical services.
<u>DUTIES</u>	:	Strategic and operational management of all health service platforms at Harry Comay Hospital, George Primary Health Care Services and Uniondale Hospital. Ensure safe clinical services and practices that comply with professional laws of the country and compatible with acceptable clinical practices. Set up systems to manage quality assurance in the Sub District to ensure support of the patient centred experience, compliance to national core standards, Ideal clinic standards and improved information management. Provide operational support to the office of the Director by effective and efficient use of allocated human, financial, infrastructure and health technology resources and to support service delivery of all the health service platforms in the Sub District. Develop internal and external key partnerships in the sub-district to ensure a WOSA to address the BoD and move to a wellness approach.
<u>ENQUIRIES</u>	:	Ms H Le Roux Tel No: (044) 803-2700
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ oral assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/309</u>	:	<u>CLINICAL MANAGER (MEDICAL) GRADE 1</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 422 810 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Klipfontein/Mitchells Plain Sub-Structure Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Qualification that allows for registration with the Health Professions Council of South Africa as a Medical Practitioner. Registration with a professional council: Registration with the HPSCA as a Medical Practitioner. Experience: Minimum of 3 years appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: Valid driver's licence (Code B/EB) and willingness to travel. Competencies (knowledge/skills): Strong leadership, organisational operational and contingency planning skills. Independent decision-making and problem-solving skills. Good knowledge of

	applicable legislation, regulations and provincial policies. Proven management competencies in a public health environment. Appropriate experience of managing health services. Management experience at a Health Facility.
<u>DUTIES</u>	: Overall strategic, clinical and corporate governance for the Klipfontein/Mitchells Plain Sub-Structure. Ensure Quality Assurance and Medico Legal services for the Sub-structure. Clinical Governance systems design to support service improvement initiatives/innovation. Ensure implementation of service re-design and support within ecosystems. Ensure compliance with finance and supply chain processes with a focus on efficient service provision. Act as custodian of the clinical governance (internal and external) and mentoring of clinical staff in the Sub-structure. Co-ordinate and facilitate outreach and support within the ecosystem and to surrounding PHC facilities.
<u>ENQUIRIES</u>	: Ms P Olckers Tel No: (021) 370-5007
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/310</u>	: <u>MEDICAL SPECIALIST GRADE 1 TO 3 (PEADIATRIC SURGERY)</u> (6 Months Contract)
<u>SALARY</u>	: Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum A portion of the package can be structured according to the individual's personal needs
<u>CENTRE</u>	: Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatric Surgery. Registration with a professional council: Registration with the Health Professions Council of South Africa as Medical Specialist in Paediatric Surgery. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Paediatric Surgery. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in Paediatric Surgery (or recognised foreign Health Professional Council in respect of foreign qualified employees). Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in Paediatric Surgery (or recognised foreign Health Professional Council in respect of foreign qualified employees). Inherent requirements of the job: Experience in management of general and specialist paediatric surgery including trauma and burns. Commuted Overtime of 16 hours per week. Willingness to travel within the District and Metro Region. Valid Driver's Licence. Competencies (knowledge/skills): Involvement in all aspects of Paediatric surgery will be required. Ability to comprehensively manage all paediatric surgery cases including intensive management of tertiary level patients. Proven leadership abilities. Experience in supervision and training of staff in acquiring paediatric surgical, burns and trauma management competencies and operative experience. Experience and effective management of allocated resources. Proven experience in teamwork. Proven knowledge/skills and experience in principles of service planning, organizing, implementation, monitoring and evaluation. Proven ability to adhere to all departmental requirements and protocols. Proven knowledge of public health and public health policies, guidelines and related prescript to manage resources effectively. Computer literacy.
<u>DUTIES</u>	: Provide full time paediatric surgery specialist care including Outpatient, Inpatient, Emergency and Afterhours service as a specialist paediatric surgeon. Including, but are not limited to General Paediatric surgery at a tertiary service level including colorectal, GIT, oncology and hepatobiliary surgery at a junior consultant level and paediatric burns and trauma service. Provide support to HCU Paediatric Surgery. Administrative duties, including

	quality, efficiency and outcome improvements. Participation in human resource management. Clinical audit, data management, monitoring and evaluation and clinical governance. Participation in all academic activities of the department, research, and teaching and training of under- and post-graduate students and other health personnel.
<u>ENQUIRIES</u>	: Prof Sharon Cox Tel No: (021) 685 5012 Email: Sharon.Cox@uct.ac.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Red Cross Hospital for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/311</u>	: <u>MEDICAL SPECIALIST GRADE 1 TO 3 (FAMILY MEDICINE)</u> Garden Route District
<u>SALARY</u>	: Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	: Oudtshoorn Hospital
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Family Medicine. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Family Medicine. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Family Medicine. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Family Medicine. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Family Medicine. Inherent requirements of the job: A commuted overtime contract is compulsory, as well as the ability to work after-hours. Valid (Code B/EB) driver's license, as well as willingness and ability to travel. Competencies (knowledge/skills): Knowledge of a public health approach to delivering integrated family medicine services. Ability to work in integrated multi-disciplinary teams across platforms. Clinical, leadership, administrative, teaching, and mentoring skills. Computer literacy in MS Office is mandatory. Creativity to develop new ideas, which can result in positive changes to existing processes. Systems thinking and innovation.
<u>DUTIES</u>	: Specialist family medicine care to patients (all age groups) in Oudtshoorn & Kannaland Sub-Districts. Participate in clinical governance of a growing integrated district family medicine health service with a focus on successful COPC implementation and innovation in primary care and chronic disease management. Teaching and clinical supervision of junior and allied health practitioners, generalists and medical students within the Oudtshoorn & Kannaland Sub-Districts.
<u>ENQUIRIES</u>	: Dr E Heydenrych Tel No: (044) 203-7204
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are

submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/312</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (NUCLEAR MEDICINE)</u>
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Nuclear Medicine. Registration with the professional council: Registration with the HPCSA as Medical Specialist in Nuclear Medicine. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Nuclear Medicine. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Nuclear Medicine. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Nuclear Medicine. Inherent requirements of the job: Commuted overtime is compulsory. Emergency and after hour call cover. Competencies (knowledge/skills): Ability to perform and report all nuclear medicine studies and procedures, including therapy. Work with a team of hospital clinicians to optimise patient services. Knowledge and understanding of relevant legislation, hospital procedures and policies. Excellent written and verbal communication skills. It will be expected of the successful candidate to participate in a system of remunerated commuted overtime and collaboration with the Stellenbosch University Node for Infection Imaging (NII).
<u>DUTIES</u>	:	Clinical image reporting and therapy service provision in all areas of nuclear medicine. Ensure maintenance of quality care standards in nuclear medicine services. Guide to staff, teaching, training, and supervision of staff. Efficient use of resources, manage assets, consumables, and services effectively. Participate in teaching program activities, tutorials and assessments as part of the student training programs. Performance of own research and research supervision.
<u>ENQUIRIES APPLICATIONS</u>	:	Prof J Warwick Tel No: (021) 938-4372 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Medical Specialist in Nuclear Medicine with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/313</u>	:	<u>SENIOR REGISTRAR (NEUROPSYCHIATRY AND LIAISON PSYCHIATRY) (X2 POSTS)</u> (2-Year Contract)
<u>SALARY</u>	:	R1 341 855 per annum, (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Registration with the Professional Council Registration with the HPCSA as Medical Specialist in Psychiatry Independent Practice. Inherent requirements of the job: Commuted overtime is compulsory (Liaison Psychiatry). Competencies (knowledge/skills): Outreach to district and specialist hospitals. Assessment, diagnosis and treatment of inpatients and outpatients with acute and chronic neuropsychiatric disorders, including conditions associated with neuroHIV, TBI, epilepsy and other related conditions. Communication including report generation, letter writing, consultation. Effective and efficient administration. Facilitation of management system. MMED and FCPsych (SA) qualifications.
<u>DUTIES</u>	:	Teaching and Training/Supervision of Junior Staff. Clinical Service Provision. Clinical Governance and Administration. Completion of the logbook of neuropsychiatric cases, presentations and medicolegal aspects. Effective and efficient administration of clinical records and patient reports. Presentations at conferences. Initiate and complete appropriate research project for MPhil in Neuropsychiatry. Participate in the teaching programmes of the Department at a level appropriate to training and experience. Undertake and complete College of Medicine examination for the Certificate Neuropsychiatry (SA).
<u>ENQUIRIES</u>	:	Prof J Joska Tel No: (021) 404 2164 or john.joska@uct.ac.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration with the relevant council (including individuals who must apply for change in registration status)". Appointment as Senior Registrar will be for a maximum contract period of 2 years. Senior Registrars will function across health facilities, as per an agreed programme. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Senior Registrar will be on contract. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Please ensure that you attach an updated CV. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all registrar appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plein District Hospital, Victoria Hospital and George Provincial Hospital. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University/University of Cape Town according to the yearbook and guidelines." Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/314</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3 (FAMILY PHYSICIAN)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R 1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Crossroads Community Day Centre

<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Family Medicine. Registration with the professional council: Registration with the HPCSA as a Medical Specialist in Family Medicine. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Family Medicine. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Family Medicine. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Family Medicine. Inherent requirements of the job: A Valid driver's licence. Working Commuted Overtime at the 24-hour facilities. Willingness to work at other facilities in the Sub-structure. Competencies (knowledge/skills): Good leadership, clinical and communication skills. Knowledge of Community Orientated Primary Care approach and ability to engage all relevant stakeholders in the Ecosystem. Experience in facilitating clinical teaching, learning and assessment of both undergraduate and postgraduate health sciences students. Participate in on call rosters.
<u>DUTIES</u>	:	Clinical services as a consultant and clinician. Clinical teaching and training. Clinical Governance and quality management. Academic educational activities, teaching undergraduate and postgraduate students, and research. People management of clinical staff and supporting the budget management related to clinical services.
<u>ENQUIRIES</u>	:	Dr. J Morgan, e-mail: Jennie.Morgan@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). -The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/315</u>	:	<u>MEDICAL SPECIALIST GRADE 1 TO 3</u> Chief Directorate: Emergency and Clinical Support Services (Contract until March 2028)
<u>SALARY</u>	:	Grade 1: R1 341 855 per annum Grade 2: R1 531 032 per annum Grade 3: R1 773 222 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	:	Forensic Pathology Services; Forensic Medicine, Stellenbosch University
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allow registration with the Health Professions Council of South Africa (HPCSA) as a Specialist in Forensic Pathology. Registration with the professional council: Appropriate registration with the Health Professions Council (HPCSA) as a Specialist in Forensic Pathology. Experience: Grade 1: None after registration with the HPCSA as a Medical Specialist in Forensic Pathology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in in Forensic Pathology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in in Forensic Pathology. Inherent requirements of the job:

Valid Code E/EB Driver's License. Will be required to deliver expert testimony in court proceedings. Will be required to perform routine service autopsies. Will be required to perform work duties outside normal working hours and away from the base of employment. Availability to travel to regional facilities to offer a service for limited periods. Competencies (knowledge/skills): Knowledge of the functioning of a Forensic Pathology Department. Exposure to Post-mortems, autopsy work and dissection. Good interpersonal skills including effective service delivery within a group situation at all levels of authority. Research ability. Ability to teach and train Medical students, Forensic Pathology Officers and Medical staff. Working knowledge of the legislation, policies and code of conduct pertaining to Forensic Pathology Practice in the Republic of South Africa. Creativity and openness to new ideas. Ability to communicate clearly and discreetly in person and in writing. Computer literacy (Microsoft Word, Microsoft Outlook, Microsoft Excel).

DUTIES : Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by performance of and supervising post-mortems of natural and unnatural deaths. Provide full-time medico-legal death investigative service within the Division of Forensic Medicine by compiling and completing reports, including all ancillary investigations and editing reports of junior staff members. Expert testimony in court as well as expert opinion on inquest dockets or the relevant cases as requested by the Department of Justice. Academic teaching and Training, Research, Clinical governance and quality assurance. Support to the Head: Clinical Unit with all administrative functions of the Division.

ENQUIRIES : Dr J Verster, email: jverster@sun.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Candidates may have to undergo profiling assessments prior to appointment. "The pool of applications will be considered for vacancies within (Forensic Pathology Service, Division: Forensic Medicine, Stellenbosch University), for a period of three months from the date of the advert, provided that the job title, core functions.

CLOSING DATE : 09 January 2026

POST 45/316 : **MEDICAL SPECIALIST GRADE 1 TO 3 (PAEDIATRICS)**
 Chief Directorate; Rural Health Services

SALARY : Grade 1: R1 341 855 per annum
 Grade 2: R1 531 032 per annum
 Grade 1: R1 773 222 per annum
 (A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Worcester Regional Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Paediatrics. Experience: **Grade 1:** None after registration with the HPCSA as Medical Specialist in Paediatrics. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Paediatrics. **Grade 3:** A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employee) as a Medical Specialist in Paediatrics. Inherent requirements of the job: Valid SA driver's license. Participate in the after-hours call system. Competencies (knowledge/skills): Proven clinical competencies to manage ambulatory and in-patient Paediatric services. Proven abilities and experience in leadership and supervision. Proven experience in principles of planning,

	organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Computer literacy.
<u>DUTIES</u>	: Provide comprehensive, efficient and cost-effective patient-centred Paediatric services that is of high quality. Ensure strong Clinical Governance through appropriate clinical audits, quality improvement and research within the department to stay abreast of clinical development. Create a learning environment for students, junior staff and peers at both under- and postgraduate level as required. Improve service delivery in the Rural Central Ecosystem through Outreach and Support to referral centers in the drainage area of Worcester Hospital. Ensure strong Corporate Governance through effective and efficient financial and physical resources, as well as adherence to requirements for all People Management matters.
<u>ENQUIRIES</u>	: Dr JJ Fourie Tel No: (023) 348-1101
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/317</u>	: <u>CHIEF ENGINEER: GRADE A</u>
<u>SALARY</u>	: Grade A: R1 266 450 per annum, A portion of the package can be structured according to the individual's personal needs.
<u>CENTRE</u>	: Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	: Minimum educational qualification: Degree in electrical or mechanical engineering (B Eng/BSc Eng). Registration with a professional council: Registration with the Engineering Council of South Africa (ECSA) as a Professional Engineer. Certificated Engineer. Experience: A minimum of 6 years post qualification experience required as a registered professional Engineer. Extensive experience in the maintenance and operation of machinery and electrical systems. Extensive experience in Hospital engineering (or similar domain/industry) Experience in the functioning of medical equipment and the application of health technologies. Experience in personnel management. Inherent requirements of the job: A valid Code EB/B driver's license. Working outside normal hours per, travel and stay away from home. Competencies (knowledge/skills): Able to train and transfer knowledge and skills, have good planning, organizing, people- and performance management skills and Computer literacy, particularly in MS Office (MS Word, Excel, Outlook, PowerPoint). Able to write, understand and interpret specifications for electrical and medical equipment and apply this to procurement, to prepare policy reports, submissions and presentations, to plan and execute research in related fields. Be fit and able to climb onto, over and under machinery and services for the purpose of inspecting, repairing, or adjusting. Knowledge and adherence to Occupational Health and Safety Act (Act 85 of 1993), Hazardous Substances Act (Act 15 of 1973, Understanding of the Comprehensive Health Services Plan of the Department, International Hospital Engineering Standards, Public Finance Management Act (Act 1 of 1999). Treasury Regulations, Treasury Practice Notes and Circulars, Accounting Officer System, Public Service Act and Regulations, Labour Relations Act and Regulations.
<u>DUTIES</u>	: Manage the provision of effective, efficient and affordable engineering services through inspections, maintenance, repair, training, evaluation and modification. Serve as the competent person in terms of the Occupational Health and Safety Act (regulations pertaining to electrical and mechanical installations) and provide occupational and equipment safety services. Provide engineering input regarding construction projects and technical feedback to hospital

		management. Management of the allocated financial and human resources to achieve the pre-determined performance indicators and service delivery imperatives. Contract management in terms of putting Engineering contracts in place and management thereof. Prepare policy reports, submissions and presentations.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr S De Vries Tel No: (021) 404-3178/9
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. A practical/competency test may form part of the shortlisting and/or interview process. No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/318</u>	:	<u>PRIMARY HEALTH CARE MANAGER</u> Overberg District
<u>SALARY</u>	:	R1 059 105 per annum, (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Overstrand Sub-district, Hermanus
	:	Minimum educational qualification: Appropriate 4-year Health related National Diploma/Degree or equivalent, registrable with a South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate/recognisable experience in District Health Systems/Management/ Services. Appropriate experience in PHC Management. Inherent requirements of the job: Valid (Code B/EB/CI) driver's licence. Willingness to travel within the district. Availability to work after hours, when required. Be able to work independently and in a multi-disciplinary team. Competencies (knowledge/skills): Managerial skills, strategic thinking, interpretation and articulation skills. Sound knowledge of professional ethics. Computer literacy (i.e., MS Word, PowerPoint and Excel). Good intra- and interpersonal skills aimed at professional relational development, maintenance of good professional relations and effective conflict resolution. Adaptable and innovative in a high-pressure environment and to work independently and in different clinical settings. Good communication skills. Be able to work independently and in a multi-disciplinary team.
<u>DUTIES</u>	:	Operational and strategic management of Primary Health Care services for the sub-district. Manage critical support services. Adequate financial planning and control. HR planning and management. Liaison and interaction with micro/specific and macro/general environment-Networking.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr F Fourie Tel No: (028) 312-1166
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be required to undergo a competency assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/319</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (OBSTETRICS AND GYNAECOLOGY)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	George Regional Hospital
	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with the professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community

Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a medical practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a medical practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a medical practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a medical practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Participate in the after-hours call system. Competent and willing to work across disciplines if required. A valid (Code B/EB) driver's license and willingness to travel. Participate in termination of pregnancy services within guidelines and protocols. Competencies (knowledge/skills): Sufficient appropriate clinical experience in the management of obstetrics and gynaecology in- and outpatients, since obtaining the degree of MBChB. Surgical competency in caesarean sections, evacuation of uteruses and obstetrics and gynaecology ultrasound performance will count in your favour. Diploma in Obstetrics and Gynaecology. Good work etiquette; excellent communication skills; conflict management; cost conscious care provision. Good technology and computer skills; problem-solving experience; leadership and mentoring experience. Performance of audits or research Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively.

DUTIES

: Clinical service provision: Provide efficient and cost-effective clinical service of high quality with a patient centered focus, addressing the burden of disease in the Rural East Geographical Service area (GSA). Effective clinical administration in maintaining high quality clinical patient records and reports. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct. Participate in the teaching program. Active participation in Research and Professional Development and clinical governance activities in the unit. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role model and clinical mentor to junior doctors and associated clinical staff, supervising and teaching community service medical officers, interns and medical students and liaise with consultants daily.

ENQUIRIES **APPLICATIONS**

: Dr HA Swart Tel No: (044) 802-4616/4437
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE

: No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within George Regional Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE

: 09 January 2026

POST 45/320

: **REGISTRAR (DENTAL) (ORTHODONTICS) (X3 POSTS)**
Chief Directorate: Metro Health Services
(4-Year Contract)

SALARY

: R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs.)

CENTRE **REQUIREMENTS**

: Oral Health Centres
: Minimum educational qualification: A qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dentist.

	Registration with the professional council: Registration with the HPCSA as a Dentist (Independent Practice). Inherent requirements of the job: A valid driver's license. Registrars will be required to register as postgraduate students with the University of the Western Cape as applicable according to the requirements for the discipline in the yearbook and guidelines. Primaries and/or Postgraduate qualifications relevant to Orthodontics. Competencies (knowledge/skills): Appropriate experience after registration as a Dentist (Independent Practitioner).
<u>DUTIES</u>	: Rendering of service and research on combined platforms as determined by the Head of department. Undergraduate teaching and training on the platform of Oral Health Centre (including satellite clinics) as required by the Head of Department. Completion of the 4 years (48 months) academic requirements for MChD Degree at UWC. Administration duties as determined by the Head of Department.
<u>ENQUIRIES</u>	: Prof D Joubert Tel No: (021) 937-3121/3106 or email: dejoubert@uwc.ac.za
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written and oral assessment. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Appointment as Registrar will be for a maximum contract period of 4 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression. Appointment as Registrar will be on contract. -Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with University of the Western Cape according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/321</u>	: <u>REGISTRAR (MEDICAL)</u> Chief Directorate: Emergency and Clinical Support Services (4-Year Contract)
<u>SALARY</u>	: R1 001 349 per annum, (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE</u>	: Forensic Pathology Services; Forensic Medicine, Stellenbosch University
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Independent Medical Practitioner. Registration with the professional council: Appropriate registration with the Health Professions Council of South Africa (HPCSA) as an Independent Medical Practitioner. Inherent requirements of the job: Valid Code B/EB driver's license. It will be expected of the successful candidate to participate in a system of Remunerated Commuted Overtime and

will be expected to provide proof of work completed after hours during commuted overtime capture. Competencies (knowledge/skills): Display knowledge and all other prescripts that concerns the functioning of a Forensic Medicine Department and continuous learning and improvement of knowledge and skills. Ability to adhere to requests, follow advice and instructions from consultants and confirm to divisional protocols. Ability to adhere to safety standards. Problem solving abilities, as can be expected from a Registrar in Forensic Pathology Service. Continuous academic input and contribution, including case and topic presentations, conference participation, research and participation in all academic activities in the Division. Ability to communicate clearly and discreetly in person and in writing. Ability to work well within a group at all levels of authority. Ability to travel to peripheral FPS facilities should it be required to render a supportive function at other facilities in terms of service delivery requirements. Ability to consult with the responsible consultant when unsure of how to proceed with a case or related problem and inform a consultant whenever any work-related complication arises. Ability to work under pressure. Organizational skills. Rendering effective and efficient service under consultant supervision. Medical Research capabilities. Ability to successfully complete at least one research project conforming to the MMED requirements of the University of Stellenbosch during duration of the Registrar contract. Computer literacy (Microsoft Word, Microsoft Outlook, Microsoft Excel).

DUTIES : To render effective and efficient forensic autopsy service. To render effective and efficient forensic pathology case follow up service. Effective administration and medico-legal duties. Effective and efficient management of service area. Effective delivery of training, teaching and operational research, conforming to academic responsibilities.

ENQUIRIES : Dr J Verster, email: jverster@sun.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment for the prescribed registration fees to the relevant council are submitted on or before the day of interview. "The pool of applications will be considered for vacancies within (Forensic Pathology Service, Division: Forensic Medicine, Stellenbosch University), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." - Other: Registrars will be required to register as post-graduate students with Stellenbosch University as applicable according to the requirements for the discipline in the yearbook and guidelines. *Preference will be given to SA citizens/permanent residents with a valid identity document. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their Registrarship should they not be successful for advertised Specialist positions. Appointment conditions and rotation: Appointment of Registrars will be for a maximum contract period of 4 years (or 5 years dependent on the minimum requirements of the post). It may become necessary to second/ transfer staff to another hospital/ institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason, the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they are entitled to receive pay progression.

CLOSING DATE : 09 January 2026

POST 45/322 : **MEDICAL OFFICER GRADE 1 TO 3 (ANAESTHETICS)**
 Chief Directorate: Rural Health Services

SALARY : Grade 1: R1 001 349 per annum
 Grade 2: R1 142 553 per annum
 Grade 3: R1 322 352 per annum
 (A portion of the package can be structured according to the individual's personal needs)

<u>CENTRE REQUIREMENTS</u>	: Worcester Regional Hospital
	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Officer. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Participate in the after-hours call system. Competencies (knowledge/skills): Proven experience in principles of planning, organizing and implementation. Proven knowledge of public health policies, guidelines and related prescript to manage resources effectively. Competent and willing to work across disciplines if required.
<u>DUTIES</u>	: Ensure an efficient and cost-effective clinical service of high quality with a patient centered focus and addressing the burden of disease in the Worcester healthcare ecosystem. Ensure compliance by means of maintaining high quality clinical records. Financial management by effective and efficient use of resources. Adhere to requirements for all HR matters and Code of Conduct.
<u>ENQUIRIES APPLICATIONS</u>	: Dr C van der Westhuizen Tel No: (023) 348-1141
	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/323</u>	: <u>MEDICAL OFFICER GRADE 1 TO 3: SURGERY (OPHTHALMOLOGY)</u> (1-Year Contract)
<u>SALARY</u>	: Grade 1: R1 001 349 per annum Grade 2: R1 142 553 per annum Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	: Groote Schuur Hospital, Observatory
	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as Medical Practitioner after registration with the

HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Commuted overtime is compulsory. Competencies (knowledge/skills): Ability to work well within a group at all levels of authority. Ability to communicate with patients and colleagues. Computer literate to facilitate patient care, research and administration. Ability to use a slit lamp and do a basic eye examination. Basic ophthalmology clinical and surgical experience. An interest in learning ophthalmology and commitment to service.

DUTIES : Clinical Service Provision. Management and administration. Research and professional development. To be responsible for consulting room provisioning. Teaching and training.

ENQUIRIES : Prof N Du Toit Tel No: (021) 406-6216
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Groote Schuur Hospital has adopted the department's ecosystem framing of its training platform. Accordingly, all medical officer appointments may be called upon to work across this platform and may include rotations at Metro West and Rural East hospitals. This includes Red Cross War Memorial Children's Hospital, New Somerset Hospital, Mitchells Plain District Hospital, Victoria Hospital and George Provincial Hospital. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 09 January 2026

POST 45/324 : **MEDICAL OFFICER GRADE 1 TO 3**
 Cape Winelands Health District

SALARY : Grade 1: R1 001 349 per annum
 Grade 2: R1 142 553 per annum
 Grade 3: R1 322 352 per annum
 (A portion of the package can be structured according to the individual's personal needs).

CENTRE : Montagu Hospital, Langeberg Sub-district
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community

Service, as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid (code B/EB) driver's licence. Compulsory commuted Overtime duties. Competencies (knowledge/ skills): Sound knowledge of general medical and surgical conditions at district hospital and Primary Health Care level and knowledge applicable to the South African TB and HIV care guidelines. Comprehensive evidence-based, direct patient-centred Clinical Service Provision in the sub-district Health Service and computer literacy (MS Excel, Word, Outlook etc.) and good interpersonal, organizational and teamwork skills. Competent in performing district level procedures including performance of caesarian sections, administration of spinal and general anesthesia, management of chronic conditions and HIV/TB care, maternal and child health as well as emergency medical care including adult and neonatal resuscitations. Ability and willingness to do outreach services to clinics throughout the Langeberg Sub-district and guiding health care colleagues in managing difficult district-level cases.

DUTIES : Provide quality care to patients at Robertson, Montagu Hospital and surrounding clinics in the Langeberg Sub District and healthcare facilities. Provide Outreach and Support service to PHC facilities in the Langeberg sub-district. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of Langeberg sub-district facilities as required.

ENQUIRIES : Dr A Williams Tel No: (023) 626-8539
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Langeberg Sub District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 09 January 2026

POST 45/325 : **DEPUTY DIRECTOR: RURAL HUB TECHNICAL SERVICES**
 Directorate: Engineering and Technical Services

SALARY : R896 436 per annum, (A portion of the package can be structured according to the individual's personal needs.)

CENTRE : Head Office, Cape Town (Engineering Services located in Worcester)
REQUIREMENTS : Minimum educational qualification: An appropriate National Diploma in Engineering (Mechanical /Electrical) or equivalent relevant qualification. Experience: Appropriate/recognisable managerial experience in health care engineering and maintenance after obtaining the relevant qualification e.g. National Diploma in Engineering. Appropriate experience in design, specification and maintenance of hospital infrastructure. Appropriate experience in the compilation of specifications and procurement documentation. Inherent requirements of the job: Willing to work overtime, stay away and travel throughout the Western Cape Province, often at short notice. Willing to assist in other institutions and directorates. Physically fit and able to inspect buildings and related engineering infrastructure and machinery. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge in the compilation of specifications and tender documentation. Contracts and quality management skills. Knowledge of risk analysis and risk mitigation strategies and prioritisation. Conversant with OHSA and pertaining to relevant prescripts and regulations. Conversant with NEC contracts especially the

		Short-, Term service- and Framework agreement forms of contracts. Computer literate (MS Word. Auto CAD and Excel). Budgeting and planning of workshop activities to support the province with maintenance activities. Sound interpersonal and good verbal and written communication skills.
<u>DUTIES</u>	:	Management and provision of an effective, efficient, and affordable Hospital Engineering Services. Monitor and evaluate maintenance projects according to the strategy, plans, and provide feedback to all stakeholders. Perform inspections and provide transversal technical guidance and advice to Health Facilities within the Province. Implementation of projects and direct technical support to facilities. Finance and Supply Chain Management. People Management.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms K Du Toit, email: Karien.DuToit@westerncape.gov.za
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. A practical/competency test may form part of the shortlisting and/or interview process, a full job description is available upon request. Candidates may be subjected to a competency test.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/326</u>	:	<u>DEPUTY DIRECTOR: METRO HUB TECHNICAL SERVICES</u> Directorate: Engineering and Technical Services
<u>SALARY</u>	:	R896 436 per annum, (A portion of the package can be structured to the individual's personal needs)
<u>CENTRE</u>	:	Head Office, Cape Town, (Maintenance workshops located in Lentegeur and Retreat)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate National Diploma in Engineering (Mechanical /Electrical) or equivalent relevant qualification. Experience: Appropriate/recognisable managerial experience in health care engineering and maintenance after obtaining the relevant qualification e.g. National Diploma in Engineering. Appropriate experience in design, specification and maintenance of hospital infrastructure. Appropriate experience in the compilation of specifications and procurement documentation. Inherent requirements of the job: Willing to work overtime and travel throughout the Cape Metro and parts of the Western Cape Province, often at short notice. Willing to assist in other institutions and directorates. Physically fit and able to inspect buildings and related engineering infrastructure and machinery. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge in the compilation of specifications and tender documentation. Contracts and quality management skills. Knowledge of risk analysis and risk mitigation strategies and prioritisation. Conversant with OHSA and pertaining to relevant prescripts and regulations. Conversant with NEC contracts especially the Short-, Term service- and Framework agreement forms of contracts. Computer literate (MS Word. Auto CAD and Excel). Budgeting and planning of workshop activities to support the province with maintenance activities. Sound interpersonal and good verbal and written communication skills.
<u>DUTIES</u>	:	Management and provision of an effective, efficient, and affordable Hospital Engineering Services. Monitor and evaluate maintenance projects according to the strategy, plans and provide feedback to all stakeholders. Perform inspections and provide transversal technical guidance and advice to Health Facilities within the Province. Implementation of projects and direct technical support to facilities. Finance and Supply Chain Management. People Management.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms K Du Toit, email at Karien.DuToit@westerncape.gov.za
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. A practical/competency test may form part of the shortlisting and/or interview process, a full job description is available upon request.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/327</u>	:	<u>PSYCHOLOGIST GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R872 709 per annum

	Grade 2: R1 014 705 per annum Grade 3: R1 174 848 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	: Khayelitsha/Eastern Sub-structure : Minimum educational qualification: Appropriate qualification that allows registration as a Clinical Psychologist with the Health Professions Council of South Africa (HPCSA). Registration with the professional council: Registration with the Health Professions Council of South Africa and registration with the HPCSA in the category Clinical Psychologist. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Computer Literate. Willingness to travel in the sub-district/ district to consult clients, attend and conduct meetings and training sessions. Competencies (knowledge/skills): Knowledge and/or experience in counselling, psychometric assessments, and identification of mental health challenges. Work within your professional scope of practice and know when to refer for more specialized mental health interventions, must be abreast of the Mental Health Care Act and other laws and policies pertaining to the field and have a sound knowledge of professional ethics. Computer literacy (i.e., MS Word, PowerPoint and Excel). Good intra- and interpersonal skills aimed at professional relational development, maintenance of good professional relations and effective conflict resolution. Adaptable and innovative in a high-pressured environment and to work independently and in different clinical settings.
<u>DUTIES</u>	: Ensure that mental health services include treatment, prevention, promotion and protection of mental health care users and other vulnerable groups through relevant intervention programs and strategies. Ensure that quality mental health services are provided according to professional standards and ethical principles. Establish Referral pathways and coordination with all stakeholders. Include Suicide and Substance use disorders prevention. Inter-sectoral and inter-disciplinary collaboration and coordination. Provide supervision, mentoring and support to lay health workers and Registered Counsellors, as part of the sub district and district mental health teams.
<u>ENQUIRIES APPLICATIONS</u>	: Dr T Cyster Tel No: (021) 360-4622 : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates could be subjected to a competency test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Khayelitsha Eastern Sub Structure, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/328</u>	: <u>CANDIDATE CONSTRUCTION PROJECT MANAGER</u> Directorate: Infrastructure Programme Delivery, (9 Lower Burg Street, Cape Town CBD) (Two Year Contract, Renewable for a Maximum of Three Years)
<u>SALARY</u>	: R761 157 per annum, (A portion of the package can be structured according to the personal needs)
<u>CENTRE REQUIREMENTS</u>	: Head Office, Cape Town : Minimum educational qualification: An Honours degree in the Built Environment field of study: BTech qualification (Built Environment field) with a minimum of one (1) year experience. National higher diploma (Built Environment field) with a minimum of eighteen months experience. National diploma (Built Environment field) with a minimum of two (2) years' experience. Registration with the professional Council: Registration as a Candidate Construction Project Manager with The South African Council for the Project and Construction Management Profession (South African Council for the

Construction Project Management Professions). Inherent requirements of the job: Valid (Code B/EB) licence. Willingness to travel within the Western Cape, and occasionally, nationally. Competencies (knowledge/skills): Computer literacy (MS Office). Contract documentation and administration experience within the built environment Understanding of the design and construction of complex buildings with specific reference to healthcare facilities. Experience in the preparation of reports, submissions and presentations in English. Sound interpersonal and good verbal and written communication skills in programme and project management. Ability to work in a team. Sound interpersonal skills. Ability to work under pressure and meet deadlines. Good verbal and written communication skills. Construction Industry Development Board Act of 2000 and Regulations. Construction Procurement System. Expanded Public Works Programme. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Joint Building Contracts Committee (JBCC) and New Engineering Contract (NEC) construction contracts. Construction Procurement Standard as Issued by Construction Industry Development Board (CIDB).

DUTIES : Leading & Stewarding for Health and Well-being Cultivating people's centric care and organisational Culture Fostering collaborative policymaking. and strategy alignment. Building ethical and just decision-making systems, project Implementation and monitoring Strategic support to Whole of Government Agenda Project Management of several Health Facility Projects. Programme Management and Reporting, Monitoring and Oversight. Implementation of projects in accordance with Framework for Infrastructure Delivery and Procurement Management (FIDPM). Stakeholder Engagement. Systems and Reporting improvement and optimization.

ENQUIRIES : Mr G Graham, email: Gavin.Graham@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 09 January 2026

POST 45/329 : **CANDIDATE ENGINEER**
 Directorate: Infrastructure Programme Delivery (9 Lower Burg Street, Cape Town CBD)
 (Two Year Contract, Renewable for a Maximum of Three Years)

SALARY : R761 157 per annum, (A portion of the package can be structured according to the individual's personal needs)

CENTRE : Head Office, Cape Town
REQUIREMENTS : Minimum educational qualification: Engineering degree (B Eng/ BSC (Eng) or relevant qualification. Registration with the Professional Council: Registration as a Candidate Engineer with Engineering Council of South Africa. Experience: No experience required. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the Western Cape, and occasionally, nationally. Competencies (knowledge/skills): Computer literacy (MS Office) and computer aided engineering applications, particularly Excel. Power Business Intelligence (BI) is advantageous. Contract documentation and administration experience in and understanding of the design and construction of complex buildings with specific reference to healthcare facilities including problem solving, engineering design and analysis. Experience in designing and monitoring the construction of building services engineering systems for healthcare facilities or similar buildings. Knowledge of risk analysis and risk mitigation strategies. Experience in the preparation of reports, submissions and presentations in English. Sound interpersonal and good verbal and written communication skills in programme and project management. Ability to work in a team. Sound interpersonal skills. Ability to work under pressure and meet deadlines. Systems and Reporting improvement and optimisation. Knowledge of legal compliance and formulation of policies in a multi-disciplinary professional environment. Construction Industry Development Board Act of 2000 and Regulations. Construction Procurement System. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Engineering Profession Act of 2000. National Building Standards

		Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Health Act and Regulations, Act 61 of 2003. Joint Building Contracts Committee (JBCC) and New Engineering Contract (NEC) construction contracts. Construction Procurement Standard as Issued by Contractor Industry Development Board (CIDB).
<u>DUTIES</u>	:	Project Management of several Health Facility Projects Programme Management & Reporting Monitoring & Oversight. Implementation of projects in accordance with Framework for Infrastructure Delivery and Procurement Management (FIDPM). Stakeholder Engagement. Application of Technical Engineering expertise. Systems and Reporting improvement and optimization.
<u>ENQUIRIES</u>	:	Mr G Graham, email: Gavin.Graham@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/330</u>	:	<u>ASSISTANT MANAGER NURSING: GENERAL (NIGHT DUTY)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife/Accoucheur. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife/Accoucheur. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to work shifts, public holidays, after-hours, standby and weekend cover for nursing and travel to attend official meetings and/or trainings. Deputising for the Deputy Manager Nursing: Head of Nursing and willingness to act for another member of the Nurse Management team. Competencies (knowledge/skills): Demonstrates an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how it impacts on service delivery in a rural regional hospital environment. Demonstrates a clear understanding of Infection Prevention and Control, Occupational Health and Safety and Risk Management – including Ideal Facility and the Office of Health Standard Compliance. Ensure that clinical nursing practice is rendered by the nursing team and promote quality of nursing care as directed by the scope of practice and standards. Managerial, leadership skills and values: integrity, innovative visionary, catalyst for change, self-awareness and confidence, delegation, accountability, problem solving & decision making, conflict resolution, interpersonal and communication skills. Very knowledgeable and demonstrates a good understanding of People Management (Human Resource Management). Demonstrates a good understanding of financial policies and practices. Knowledgeable about relevant legislation pertaining to labour relations, nursing legislation, related legal and ethical nursing practices, relevant public sector policies and protocols. Computer Literacy in MS Word, Excel, PowerPoint and Outlook.
<u>DUTIES</u>	:	Overall coordination, implementation and monitoring of the strategic objectives of nursing, the facility and the Department of Health and Wellness. Effective management and coordination of quality nursing care within set standards and within legal and professional frameworks. Manage and facilitate both human resources and financial resources. Management of information through the collection and analysis of data, report writing and development and implementation of relevant interventions. Policy development and implementation.
<u>ENQUIRIES</u>	:	Mr S Bruiners Tel No: (023) 348-1104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core

		functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/331</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY: MATERNITY, MOU)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Macassar CDC, Khayelitsha/Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least one year accredited with the SANC in Advance Midwifery and Neonatal Nursing Science. Registration with the professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period of the above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification a mentioned above. Inherent requirements of the job: Valid (code B/EB) driver's licence. Willingness to work after hours. Competencies (knowledge/skills): Principles of Management: leadership, supervision, problem solving, conflict resolution, interpersonal and communication skills. Knowledge of relevant legislation pertaining to: Labour Relations, Nursing Legislation, related Legal and Ethical Nursing Practices and Framework and relevant Public Sector Policies and Protocols. Human Resources and Financial Management, including computer literacy (MS, Word, Excel, PowerPoint, and Outlook).
<u>DUTIES</u>	:	Responsible for the coordination and delivery of quality nursing care within the allocated Maternal Child and Woman's Health department. Participate in formulating, monitoring and implementation of policies, guidelines, standards, procedures, and regulations pertaining to nursing care within the relevant department. Provide effective support and management of human, material and financial resources, as well as functional business FBU management principles. Manage staff performance training and personal development of self and subordinates, including management of under-performance and grievances. Collect, provide, and use relevant information for the enhancement of service delivery. Participate in and encourage nursing research.
<u>ENQUIRIES</u>	:	Ms G Viana Tel No: (021) 857-2330
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for similar vacant posts within the Metro Health Services for a period of 3 months from the date of advert. Candidates will be subjected to a practical/written/oral and competency assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/332</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY: THEATRE, TRAUMA AND MATERNITY)</u> Garden Route District
<u>SALARY</u>	:	R693 096 per annum, (Plus non pensionable rural allowance of 8% of your annual basic salary)
<u>CENTRE</u>	:	Riversdale Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree) in Nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic qualification, with a duration of at least 1 year, accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre or Advanced Midwifery and Neonatal Nursing Science or Critical Care Nursing: General or Trauma and Emergency. Registration with the professional council: Registration with SANC as a Professional Nurse and Midwife. Experience: A minimum of 9 years of appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: A valid (Code B/EB) driver's licence

		and willingness to travel. Willingness to perform after-hour and weekend standby duties for the hospital. Willingness to relief the Head of Nursing Services and other Operational Managers in the facility. Competencies (knowledge/skills): Appropriate knowledge of legislation, regulations and Departmental Policies. The ability to promote quality patient care through the setting, implementation and monitoring of standards. Good communication skills (verbal and written). Effective interpretation, leadership, execution of discipline, decision-making and conflict resolution skills. Computer literacy (MS Word, Excel, PowerPoint and Outlook).
<u>DUTIES</u>	:	Responsible for the coordination and delivery of quality nursing care within the Operating Theatre and Central Sterilization Unit, Maternity and Obstetric Unit & Emergency Trauma Unit. Participate in formulating, monitoring and implementation of policies, guidelines, standards, procedures, and regulations within the relevant department. Manage human resources, including staff performance, people development and disciplinary processes. Manage material and financial resources. Provide effective support and management of functional business unit management principles. Effective management of information to enhance service delivery.
<u>ENQUIRIES</u>	:	Mr NL Mphato Tel No: 044) 604-6104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ oral assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/333</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY UNIT: PAEDIATRICS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R693 096 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital, Khayelitsha/Eastern Sub-structure
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic nursing qualification with a duration of at least one year accredited with the SANC in Child Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period of the above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification a mentioned above. Inherent requirements of the job: Willingness to work overtime, after hours hospital cover, weekends, and Public Holidays as required. Competencies (knowledge/ skills): Computer literate (i.e. MS Word, Outlook, Excel, and PowerPoint). Demonstrate an in-depth understanding of nursing legislation and related and ethical nursing practices and how these impacts on service delivery. Effective interpersonal, leadership, organizational, decision making and conflict resolution skills. Demonstrate a good understanding of People Management (Human Resources) and financial policies and practices. Knowledge of FBU functions and management (ability to work collaboratively within FBU's). Good leadership and organizational skills and the ability to function under pressure. Ability to function independently as well as part of a multi-disciplinary team.
<u>DUTIES</u>	:	Ensure that clinical nursing practice rendered by the nursing team and promote quality of nursing care as directed by the professional scope of practice and standards. Effectively managed and co -ordinated nursing care within a Paediatric setting with set standards and within a legal /Professional framework. Effectively manage and co-ordinate the provision of clinical nursing care for the area. Manage and facilitate both human and financial resources/aspects. Effectively utilized and supervised resources. Support effective practice development, education, and research activities/resources. Effectively delivered support service and management of human, material and financial resources to the Nursing Division. Maintain maintained professional growth /ethical standards constructive working relationships with nursing

	personnel and other stakeholders (multi-disciplinary teamwork). Function as a health care professional according to the applicable norms and standards.
<u>ENQUIRIES APPLICATIONS</u>	: Ms. E Brock Tel No: (021) 360-4370
	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/334</u>	: <u>OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)</u> Garden Route District
<u>SALARY CENTRE REQUIREMENTS</u>	: R693 096 per annum Touwsrante CC, George Sub-district Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48), accredited with SANC. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in Curative Skills in Primary Health Care (R48). Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel. Willingness to rotate between PHC clinics within the Sub-district. Competencies (knowledge/skills): Exposure to managerial functions in Primary Health Care Facilities. Good communicate skills (verbal and written). Computer literacy (MS Office: Word, Excel and PowerPoint).
<u>DUTIES</u>	: Effective management of Support Services which includes, Information Management with regards to data collection, verification, report writing and submission of data, Human Resources (supervision of staff, development and performance management), Finance and Supply Chain Management to ensure effective budgeting and control. Control over infrastructure, maintenance, and security. Liaise with relevant stakeholders including Facility Committees. Co-ordinate and evaluate Health programmes in respected area. Co-ordinate and evaluate Community Based Health Services in respected areas. Overall management of the clinic.
<u>ENQUIRIES APPLICATIONS</u>	: Ms MJF Marthinus Tel No: (044) 814 - 1100
	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ oral assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/335</u>	: <u>CHIEF RADIOGRAPHER GRADE 1 (DIAGNOSTIC)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	: R575 250 per annum Tygerberg Hospital, Parow Valley Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. Registration with the professional council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: A minimum of 3 years appropriate experience in Radiography (Diagnostic) after registration with the HPCSA. Inherent requirements of the job: Render 40 - hours per week which includes after hour services as determined by the department. 24-hour call after hours and be responsible for covering the shifts

as determined by the radiography management. Competencies (knowledge/skills): Thorough knowledge of radiation protection, radiographic techniques, quality assurance and equipment safety. Ability to supervise and organise a unit. Excellent communication skills (written and verbal). Computer literacy (MS Windows, Word, Excel, and PowerPoint). Good interpersonal and supervisory skills and knowledge of the Staff Performance Management System (PERMIS). Knowledge of Patient Archiving and Communication, Radiology Information and Health Information Systems. Ability to manage and collate departmental statistics and supervise the theatre screening of the department. Must be able to work in a multidisciplinary team. Must have managerial experience and skills.

DUTIES : Responsible for the smooth running of the theatre screening of the department, office and after hours, and the delivery of a professional service to all patients. Produce, control, and participate in diagnostic images of high quality. Responsible for staff and student training in your area. Participate in the management of the Radiography cost centre. Manage radiography and support personnel, including performance appraisals. Ensure quality assurance, care of equipment and suitable radiation protection. Engage with vendors with regard to the maintenance of equipment. Participate in middle management and delegated management tasks, including statistic collation and attending meetings.

ENQUIRIES : Ms B Dreyer Tel No: (021) 938-5918
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.

CLOSING DATE : 09 January 2026

POST 45/336 : **CLINICAL PROGRAMME COORDINATOR GRADE 1 (COMPREHENSIVE HEALTH)**
 Central Karoo District

SALARY : R549 192 per annum, (Plus non pensionable rural allowance of 12% of your annual basic salary)

CENTRE : Central Karoo District Office, (Stationed in Beaufort West)
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel in the district as well as in the province. Competencies (knowledge/skills): Good psychosocial, health assessment, interpersonal, planning, organisational and training skills. Good interpersonal relations, leadership and communication skills (verbal and written). Appropriate knowledge of the Maternal-Child-Women's-Health, HIV/AIDS/STI/TB, and Chronic Conditions. Computer literacy (MS Word, Excel and PowerPoint). Ability to work independently and in a multi-disciplinary team.

DUTIES : Ensure implementation, coordination, monitoring and evaluation of the District Child health services and strategies. Support the implementation of the HIV/AIDS/STI/TB services, establish linkages with integrated management of chronic conditions, Maternal Women, Youth and Men's Health and the 1st 1000 day's strategies within the Laingsburg and Prince Albert sub-districts and the Beaufort West Sub District. Support the internal and external interface strengthening with the focus on the COPC Model. Monitor and evaluate programme goals and targets including the collection, validation and interpretation of statistical data. Support the Laingsburg and Prince Albert sub districts and the Beaufort West Sub District to achieve and maintain Ideal Health status (PHC facilities and District Hospitals). Support the Laingsburg and Prince Albert sub districts and the Beaufort West Sub District to with all other quality related services.

ENQUIRIES : Ms J Nel Tel No: (023) 414 - 3590

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/337</u>	:	<u>CHIEF DIAGNOSTIC RADIOGRAPHER: GRADE 1 (MRI)</u>
<u>SALARY</u>	:	Grade 1: R575 250 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Diagnostic Radiography. Registration with the Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) in Diagnostic Radiography. Experience: A minimum of 3 years' relevant experience in Diagnostic Radiography after registration with the Health Professions Council of South Africa (HPCSA). Inherent requirements of the job: Must be able to work with paediatric patients and be prepared to work with patients with acute medical conditions. Willingness to rotate through Trauma/MRI. Participate in the 24-hour service of the department. Competencies (knowledge/skills): The candidate must have thorough knowledge of radiation protection, quality assurance and equipment safety. Full competency in MRI working independently. Full competency in advanced CT scan working independently. Competency in Cath Lab would be advantageous. Knowledge of paediatric protocols. Computer literacy (MS Windows, Word, Excel, and PowerPoint). Good interpersonal and supervisory skills and knowledge of the Staff Performance Management System. Good organisational, decision-making and conflict resolution skills; understanding of quality assurance and strong commitment to high service standards.
<u>DUTIES</u>	:	Manage the radiographic service in the MRI Unit Perform MRI independently. Perform advanced CT imaging as required by the department. Manage and perform general radiography, fluoroscopy, mobile radiography, theatre and Lodox. Training- Be responsible for staff and student teaching and training. People Management - Manage radiography and support personnel, this includes doing their performance appraisals. Participate in the management of the Radiography cost centre. Participate in middle management and delegated management tasks. Care of Equipment. Ensure quality assurance in the department (all modalities) and the use of suitable radiation protection. Engage with vendors with regards to the maintenance of equipment of all modalities.
<u>ENQUIRIES</u>	:	Ms C Pietersen Tel No: (021) 658 5104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/338</u>	:	<u>CHIEF DIAGNOSTIC RADIOGRAPHER GRADE 1 (TRAUMA)</u>
<u>SALARY</u>	:	R575 250 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in Diagnostic Radiography. Registration with the Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) in Diagnostic Radiography. Experience: A minimum of 3 years' relevant experience in Diagnostic Radiography after registration with the Health Professions Council of South Africa (HPCSA). Inherent requirements of the job: Must be able to work with paediatric patients and be prepared to work with patients with acute medical conditions. Willingness to rotate through Trauma/MRI. Participate in the 24-hour service of the department. Competencies (knowledge/skills): The candidate must have thorough knowledge of radiation protection, quality assurance and equipment safety. Full competency in advanced CT scan working independently. Full competency in MRI working independently. Competency in Cath Lab would be

		advantageous. Knowledge of paediatric protocols. Computer literacy (MS Windows, Word, Excel, and PowerPoint). Good interpersonal and supervisory skills and knowledge of the Staff Performance Management System. Good organisational, decision-making and conflict resolution skills; understanding of quality assurance and strong commitment to high service standards.
<u>DUTIES</u>	:	Manage the radiographic service in the Trauma Unit. Manage and perform general radiography, fluoroscopy, mobile radiography, theatre and Lodox. Perform advanced CT imaging as required by the department. Perform MRI independently. Training- Be responsible for staff and student teaching and training. People Management. Manage radiography and support personnel, this includes doing their performance appraisals. Care of Equipment. Ensure quality assurance in the department (all modalities) and the use of suitable radiation protection. Engage with vendors with regards to the maintenance of equipment of all modalities. Provide statistics and report on daily activities and equipment status.
<u>ENQUIRIES</u>	:	Ms C Pietersen Tel No: (021) 658-5104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/339</u>	:	<u>CONTROL ENGINEERING TECHNICIAN GRADE A</u> <u>(ELECTRICAL/MECHANICAL)</u> Directorate: Engineering and Technical Services, Professional Engineering Services
<u>SALARY</u>	:	Grade A: R551 493 per annum, (A portion of the package can be structured according to the individual's personal needs).
<u>CENTRE</u>	:	Head Office, Cape Town (Location on the grounds of Karl Bremer Hospital)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate National Diploma in Engineering (Electrical/Mechanical) or equivalent relevant qualification. Registration with a professional council: Registration with ECSA as a professional Engineering Technician. Experience: At least 6 years appropriate/recognisable experience after obtaining the relevant qualification e.g. National Diploma in Engineering. Appropriate experience in design, specification and maintenance of hospital infrastructure with a strong emphasis on plant, reticulation and engineering systems. Appropriate experience in the compilation of specifications and procurement documentation. Inherent requirements of the job: Willing to work overtime, stay away and travel throughout the Western Cape Province, often at short notice. Willing to assist in other institutions and directorates. Physically fit and able to inspect buildings and related engineering infrastructure and machinery. Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge in the compilation of specifications and tender documentation. Contracts and quality management skills. Knowledge of risk analysis and risk mitigation strategies and prioritisation. Conversant with OHSA and regulations pertaining to Electrical and Electrical installations. Conversant with NEC contracts especially the Short-, Term service- and Framework agreement forms of contracts. Computer literate (MS Word. Auto CAD and Excel). Knowledge and experience in computer aided design of engineering infrastructure in the health care environment. Sound interpersonal and good verbal and written communication skills.
<u>DUTIES</u>	:	Compile specifications and tender documentation within time limits. Manage projects from inception to close-out. Liaise with clients with regard to information and work progress. Ensure continuity of service schedules, prioritizing work, and consideration of operational requirements. Ensure Engineering infrastructure, plant and equipment comply with Occupational Health and Safety Act. Built environment related regulations and prescripts in the Health Care environment.
<u>ENQUIRIES</u>	:	Mr S Reichert Tel No: (021) 830-3768
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. A practical/competency test may form part of the shortlisting and/or interview process, a full job description is available upon request.
<u>CLOSING DATE</u>	:	09 January 2026

<u>POST 45/340</u>	:	<u>OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL UNIT) (MIXED WARD)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R549 192 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma in nursing and midwifery) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife / Accoucheur. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife / Accoucheur. Inherent requirements of the job: Flexibility to perform official after-hour and weekend standby duties for the hospital. Willingness to work night shifts, act on behalf of supervisor. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Competencies (knowledge/skills): Managerial & leadership skills and values: integrity, innovative visionary, catalyst for change, self-awareness & confidence, delegation, accountability, problem solving & decision making, conflict resolution, interpersonal & communication skills. Clinical Governance, staff empowerment and development. Human Resource and Financial Management – including computer literacy (MS Word, Excel, PowerPoint and Outlook). Extensive knowledge in general nursing, infection prevention and control and quality assurance. Knowledge of relevant legislation pertaining to labour relationships, nursing legislation, related legal and ethical nursing practices, relevant public sector policies and protocols.
<u>DUTIES</u>	:	Supervise and lead the provision of effective and efficient patient care through adequate nursing care within the functional business unit (FBU). Coordinate and monitor the implementation of nursing care plans and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationships with nursing and stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilisation of human, financial and physical resources, including information management.
<u>ENQUIRIES</u>	:	Mr S Bruiners Tel No: (023) 348-1104
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test and/or competency assessment. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/341</u>	:	<u>OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL UNIT: MALE WARD)</u> Cape Winelands Health District
<u>SALARY</u>	:	Grade 1: R549 192 per annum, (Plus 8% rural allowance of your annual basic salary)
<u>CENTRE</u>	:	Robertson Hospital (Male Ward), Langeberg Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Work after-hours, shifts, weekends and public holidays when required. Standby for Hospital. Valid (code B/EB) driver's licence. Willingness to assist in other wards when required. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing s within the public sector and basic computer literacy (MS Word, Excel and Outlook). Ability to promote quality patient care through the setting,

		implementation and monitoring of standards. Effective communication, interpretation, leadership, decision-making and conflict resolution and organizational skills. Knowledge of health applications i.e. CLINICOM, SINJANI and HECTIS.
<u>DUTIES</u>	:	Effective management of nursing care, which includes effective utilization of human, financial and physical resources in the male ward. Ensure quality nursing care throughout the hospital through participation in the analysis, formulation and implementation of nursing guidelines, practices standards and procedures. Provision of effective support and standby duty for Nursing Management. Implement and oversee effective processes and practices regarding all statistical information needed to render a quality health service. Supervise, plan and implement the provision of effective and efficient infection control measures. Maintain and participate in inter-professional and multi-disciplinary teamwork.
<u>ENQUIRIES</u>	:	Ms SM Kortje Tel No: (023) 626-8548
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a practical test and will be subjected to a Competency Assessment. The pool of applications will be considered for vacancies within (Langeberg Sub District), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/342</u>	:	<u>CHIEF ARTISAN GRADE A (TECHNICAL SERVICES)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade A: R480 261 per annum
<u>CENTRE</u>	:	Stikland Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate trade test certificate in Electrical/Millwright/Carpentry/Plumbing. Experience: Appropriate ten (10) years post qualification experience as an Artisan/Artisan Foreman in the building environment. Appropriate supervisory/managerial experience. Appropriate experience in Project Management and Building Maintenance Management. Inherent requirements of the job: Valid Code B/EB driver's licence. Willingness to perform standby duties after hours and over weekends/Public holidays and overtime when the need arises. Willingness to perform the duties of an Artisan/Artisan Foreman as and when required. Must be physically fit to perform duties as required. Competencies (knowledge/skills): Strong communication skills (written and verbal) with the ability to communicate effectively to both internal and external stakeholders. Strong organisational and problem-solving skills to support effective project management and the timely delivery of targets and outputs. Knowledge of the relevant SCM and Finance legislative prescripts, policies and procedures. Strong Contract- and project management as well as compilation of procurement documentation skills. Computer proficiency in MS Office package.
<u>DUTIES</u>	:	Effective and efficient management of the Workshop, including People Management, Equipment- and Supplies management and the management of the Workshop stores. Input and liaising with Chain Management/Finance Management on procurement matters and other resources. Strategic planning and management of hospital maintenance needs and infrastructure projects. Implement strategies to ensure continuous adherence to OHSA and other legislative frameworks in order to achieve compliance with IHS, IPC and OHS norms and standards and render sound quality and risk management practices. Provide input, assistance and compile technical specifications, draft business plans, draft reports and submissions, assist and complete adverse incident reports, submit monthly and adhoc statistics and other relevant administrative tasks as required. Ensure adherence to all legislation relating to construction, electrical, plumbing, welding, plantrooms and carpentry works to ensure compliance and smooth operations at Stikland Hospital.
<u>ENQUIRIES</u>	:	Ms Z Filby Tel No: (021) 940-4555
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of

applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post

<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/343</u>	:	<u>ASSISTANT DIRECTOR: HUMAN RESOURCES ADMINISTRATION (PERSONNEL PRACTICES)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Office of the CD, Emergency Medical Services, People Management (Premises of Karl Bremmer Hospital)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma/Degree or equivalent NQF6 qualification in the Human Resource related field. Experience: Appropriate experience in Human Resource Management. Appropriate experience in a supervisory or a managerial position in Human Resource Management. Inherent requirements of the job: Valid drivers' licence. Willingness to travel throughout the province, stay overnight when required and work overtime. Thorough knowledge of the Departmental policies, prescripts and Acts that govern the functions. Competencies (knowledge/skills): Excellent written and verbal proficiency. Ability to function as a team player, with or without supervision. Ability to function under stressful environment and cope with a heavy workload. Leadership capabilities, managerial and organisational skills. Ability to manage conflict and function under pressure. Ability to analyse, interpret and apply legislation, policies and prescripts. Computer literacy (MS Word, Excel, PowerPoint, Outlook and Internet).
<u>DUTIES</u>	:	Responsible for the effective management of the APL (including the APL budget), HR Planning and Job Evaluation processes, Establishment Control, Recruitment, Selection, Transfer and appointment of staff within the Compensation management prescripts. Responsible for the effective management of the Staff Performance Management System and Job Descriptions in EMS. Conduct training to staff and line managers and provide support and guidance within the scope of the above profile. Responsible for the investigation of grievances/disputes linked to recruitment and selection and performance management processes. Serve as nodal point for maintaining and reporting on integrated HR Information (within the scope of profile) to stakeholders. Effective management and development of subordinates and co-ordinate an equitable workflow.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms L Meter Tel No: (021) 948 9374 or Liesl.Meter@westerncape.gov.za Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may undergo a Competency Based Administration. The pool of applicants will be considered for other vacant Assistant Director: Human Resource Management posts within the Chief Director Emergency & Clinical Services Support, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment. The People Management Offices will be relocating onto the premises of Alexandra Hospital.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/344</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE) (OPD: ARV)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Eerste River Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic nursing qualification, with a duration of at least 1 year accredited with the SANC in the following: Diploma in Clinical Science, Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A Minimum of 4 years

appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A Minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the periods referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the one-year post-basic qualification in Clinical Science, Health Assessment, Treatment and Care (R48). Inherent requirements of the job: Willingness to work overtime when necessary, and to work shifts including weekends, public holidays, and night duty. The incumbent will also be expected to rotate within the hospital. Competencies (knowledge/skills): Knowledge of procedures relating to nursing education, training and of basic post basic nursing. Knowledge and understanding of nursing Code of Ethics and Professional Practice of the SANC of nursing Standard of Practice and scope of practice. Computer literate in MS Office (Excel, Word and Power point) and MS Outlook.

DUTIES : Provide and perform clinical nursing practice in accordance with the scope of practice and nursing standards for nursing services. Plan and implement Health Promotion and Prevention activities. Link with community structures and NPO's. Collect data and submit reports on or before time. Assist with managing human and equipment resources. Ensure an effective administrative service. Facilitate clinical teaching, training and health education. Provision of effective clinical services. Participate in research activities.

ENQUIRIES : Ms MM Luphondo Tel No: (021) 902-8010/57
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification in: Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). The pool of applicants will be considered for other vacant Clinical Nurse Practitioner posts within the Chief Director: Metro Health Services, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 09 January 2026

POST 45/345 : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PHC)**
 Cape Winelands Health District

SALARY : Grade 1: R476 367 per annum
 Grade 2: R583 989 per annum

CENTRE : Saron Clinic, Drakenstein Sub-district
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a professional council: Current registration with the South African Nursing Council as Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Inherent requirements of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile and when needed within the community (COPC concept). A valid driver's license. Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Ability to effectively communicate (written and verbal). Computer literacy (MS Word and Excel).

DUTIES : Assist with the management of the burden of disease in accordance with the guidelines and protocols of the western cape. Provide and maintain quality of

		care to all patients and health services. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness with regards to health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms J Bosch Tel No: (021) 862-4520
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of interview. The concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care. The pool of applications will be considered for vacancies within (Drakenstein Sub District), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/346</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE REQUIREMENTS</u>	:	Delft Community Health Centre
	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. A post-basic qualification with a duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A Minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A Minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: A valid driver's licence and willingness to travel. Willingness to work after hours. Competencies (knowledge/ skills): NIMART training or experience. Knowledge and understanding of nursing Code of Ethics and Professional Practice of the SANC of nursing Standard of Practice and scope of practice. Computer literate in MS Office (Excel, Word and Power point) and MS Outlook.
<u>DUTIES</u>	:	Treatment of patients on Primary Health Care level with regards to Curative Services, Communicable Diseases, Mental Health and Chronic Diseases within the scope of practice. Render effective child and school health services, including the integration of nutritional services, within the scope of practice. Render effective Women's Health including Antenatal services within the scope of practice. Assist with management and execution of all relevant HAST Programmes (TB, STI and HIV/AIDS). Work as part of the multi-disciplinary team to ensure quality, promotive, preventive and curative Primary Health Care delivery. To be an advocate for patients to ensure the provision of quality Health Care necessary.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms K Levy Tel No: (021) 954-2237
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition

that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates will be subjected to a written/practical and oral assessment.

<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/347</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: OPD; ORTHOPAEDICS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	Mitchell's Plain District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (Degree/Diploma in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A Post basic nursing qualification with a duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Orthopaedic Nursing. Registration with a professional council: Registration with SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period referred to above must be appropriate/recognizable experience in specific specialty after obtaining the one-year post- basic qualification in Medical and Surgical Nursing Science: Orthopaedic Nursing. Inherent requirements of the job: To work shifts including weekends, public holidays and night duty. To rotate to other units within the Orthopaedics department. Competencies (knowledge/ skills): Sound knowledge and understanding of nursing and health service-related acts, legislation, policies and practices. Problem solving, report writing, liaison and facilitation skills. Basic computer skills in MS Word, Excel, Outlook and use of Internet Ability to lift and turn patients, stand for long hours and lift heavy equipment.
<u>DUTIES</u>	:	Provide an optimal, holistic, specialized Nursing Care within set standards and within a professional, legal framework as a Professional Specialist Nurse in Orthopaedic Nursing. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Participate in research and training and development of community, staff and students to achieve optimal health care and rehabilitation of orthopaedic patients. Assist with administrative duties, e.g. data collation and reporting.
<u>ENQUIRIES</u>	:	Mr R Geswindt Tel No: (021) 377-4410
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Medical and Surgical Nursing Science: Orthopaedic Nursing. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026

<u>POST 45/348</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2: SPECIALTY (THEATRE AND DAY WARD) (X4 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	:	New Somerset Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Council (SANC) as a Professional Nurse and midwife. A post-basic nursing qualification, with duration of at least 1 year, accredited with SANC in Medical and Surgical Nursing Science: Operating theatre technique, which allows registration with SANC. Registration with a professional council: Registration with the SANC as a Professional Nurse and midwife. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Operating Theatre after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to assist in all departments according to operational requirements. Competencies (knowledge/skills): Good communication, interpersonal relationships, exceptional leadership and conflict resolution skills. Ability to function/make decisions independently and as part of a multi-disciplinary team. Practical knowledge and experience in the operating theatre. Basic computer skills in MS Word, Excel, Outlook. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
<u>DUTIES</u>	:	Provide safe and comprehensive care delivered to patients in theatre. Provision of optimal, holistic specialised care with set standards within professional/legal framework. Ensure adherence to the principles of IPC practices in the theatre. Ensure accurate record keeping for statistical and legal purposes. Support and supervise students and subordinates in theatre. Effective utilization of resources.
<u>ENQUIRIES</u>	:	Ms S Basardien Tel No: (021) 402-6485
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)" The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/349</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: TRAUMA AND EMERGENCY) (X2 POSTS)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R476 367 per annum Grade 2: R583 989 per annum (Plus non pensionable rural allowance of 8% of your annual basic salary).
<u>CENTRE</u>	:	Riversdale Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i. e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic nursing qualification with a duration of at least one year

	<p>accredited with the SANC in Medical and Surgical Nursing Science: Critical Care Nursing: General or Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: A Minimum of 4 years' appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years' appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post-basic nursing qualification in the relevant speciality as mentioned above. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Willingness to work shifts, Sundays, public holidays, night shift and overtime. Competencies (knowledge/skills): Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact on service delivery. Effective interpersonal, leadership, organisational, decision making and conflict resolution skills. Be knowledgeable about South African Triage Scale (SATS) and Emergency Nursing. Good communication skills. Computer literacy (i.e. MS Word, Excel, PowerPoint and Outlook).</p>
<u>DUTIES</u>	: Provide holistic specialized nursing care to patients in a cost-effective manner. Effective implementation of infection control policies and health and safety legislation. Assist with managing human and material resources. Maintain a constructive working relationship with nursing and other stakeholders. Participate in training, development and research within the nursing department. Provision of Support to Nursing Services.
<u>ENQUIRIES</u>	: Mr NL Mphato Tel No: (028) 713-8656
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. -This concession is only applicable to candidates who apply for the first time for registration in the post-basic qualification in Medical and Surgical Nursing Science: Critical Care Nursing: General or Medical and Surgical Nursing Science: Critical Care Nursing: Trauma and Emergency. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/350</u>	: <u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY NURSING: OCCUPATIONAL HEALTH AND SAFETY/IPC/QUALITY ASSURANCE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R476 367 per annum Grade 2: R583 989 per annum
<u>CENTRE</u>	: False Bay Hospital, Southern/Western Sub-structure
<u>REQUIREMENTS</u>	: Minimum educational qualification: Basic R425 qualification (i.e. diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Occupational Health Nursing Science. Registration with the Professional Council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional nurse with the SANC in General nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional with the SANC in General nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific speciality after obtaining

the 1 year post basic nursing qualification with the SANC as mentioned above. Inherent requirements of the job: Partake in weekend and afterhours cover for the facility. Competencies (knowledge/ skills): Good verbal and communication skills. Practical knowledge of Occupational Health and Risk Management. Practical knowledge of research methodology and Quality Management. Ability to work independently and as part of the multi-disciplinary team. Computer literacy (Ms Word, Excel, PowerPoint).

DUTIES : Provide Occupational Health Clinical Services at institutional level (promoting Health, Safety and Wellness in the workplace). Provide advisory services on all Occupational Health and Safety matters. Render an efficient administrative system and control of the Occupational Health Service. Conduct Risk assessment audits. Participate in training programmes in conjunction with People Management and Training Departments as required. Management & Promotion of Quality Assurance and Infection Prevention and Control (liaise with IPC related matters).

ENQUIRIES : Ms B Tyutu Tel No: (021) 832-5206
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for other vacant posts within the Chief Directorate: Metro Health Services, for a period of three months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.

CLOSING DATE : 09 January 2026

POST 45/351 : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)**
 Cape Winelands Health District

SALARY : Grade 1: R476 367 per annum
 Grade 2: R583 989 per annum

CENTRE : Devon Valley Mobile
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse and Midwife. Post-basic qualification, with duration of at least 1-year, in Curative Skills in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a professional council: Registration with the South African Nursing Council as Professional Nurse and Midwife. Inherent requirements of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile and when needed within the community (COPC concept). Valid (Code B/EB) driver's license. Experience: **Grade 1:** A minimum of 4 years' appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant specialty. Competencies (knowledge/skills): Demonstrate in-depth knowledge of Nursing and public service legislation. Computer literacy (MS Word and Excel). Ability to promote quality patient care through the implementation of protocols, guidelines and standards. BANC & PACK training or experience.

DUTIES : Assist with the management of the burden of disease in accordance with the guidelines and protocols of the western cape. Provide and maintain quality of care of all patients and health services. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness with regards to health-related

issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff. Maintain professional growth/ethical standards and self-development.

**ENQUIRIES
APPLICATIONS**

: Ms MM Muller Tel No: (021) 808-6109
: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE

: No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a practical test. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Diploma in Clinical Nursing Science, Health Assessment, Treatment Care. "The pool of applications will be considered for vacancies within Stellenbosch Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE

: 09 January 2026

POST 45/352

: **ASSISTANT DIRECTOR: MEC SUPPORT (LICENSING)**
Directorate: Assurance

**SALARY
CENTRE
REQUIREMENTS**

: R468 459 per annum
: Head Office, Cape Town
: Minimum educational qualification: Appropriate three-year National Diploma (NQF Level 6) in Administration or Finance or Business or Health field (or equivalent). Experience: Appropriate administrative, data management and legal administration/ interpretation experience within a health service and/or business environment. Appropriate supervisory level (salary level 7 or 8). Appropriate experience within a regulatory environment. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Extensive knowledge of Health Acts & Regulations (National & Provincial), specifically those related to licensing of health services. Extensive knowledge of Policies and Guidelines (National & Provincial) related to licensing of health services. Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Ability to function independently and with confidence. Good team building skills. Client and task/results orientated. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, PowerPoint and E-mail.

DUTIES

: Effectively and assertively implement applicable health and related legislation, and decision-making procedure: Participating, on behalf of the Ministry, in all processes pertaining to legislative changes pertaining to the licensing function. Representing the Ministry in all consultative processes surrounding legal matters brought against the MEC in relation to the licensing function Implement guidance of P.N. 187, P.N. 180 and the Guidelines for Licensing Community Mental Health Facilities. Rendering professional administrative support to the MEC in relation to licensing: Receiving, sorting, filing and redirecting matters received by the MEC in relation to licensing. Monitoring the document progress for applications received by the MEC. Engage with the administrative staff in the office of the MEC on short and long term professional administrative support services with regards to licensing to: Collaborating on all appropriate functions with the administrative staff in the office of the MEC. Rendering an advisory service to the MEC in relation to licensing matters: Studying licensing documentation received by the MEC. Consulting additional advisors where necessary. Formulating advice for the MEC on all licensing matters. Presenting to the MEC on all licensing matters. Drafting outcome letters for the MEC in relation to applications received. Ensuring that legislative timeframes are met in relation to licensing. Liaison, on behalf of the MEC, between the office of the MEC and Department and/or applicants in the process of considering the applications: Engaging Departmental staff to clarify queries and obtain background information on all licensing matters dealt with in the MEC's office. Liaison with applicants to obtain additional information in relation to their applications. Liaison with additional advisors in the process of formulating

		advice in relation to the MEC's function of considering appeals and exemptions.
<u>ENQUIRIES</u>	:	Mr N Mavela Tel No: (021) 483-3316 / 073 875 8343
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/353</u>	:	<u>CLINICAL PROCUREMENT SPECIALIST</u>
<u>SALARY</u>	:	R468 459 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma/Degree. Experience: Appropriate experience in clinical product/equipment evaluation. Knowledge of medical equipment and supplies and their application within a healthcare environment. Appropriate experience in government procurement. Appropriate experience in strategic procurement. Sound clinical knowledge on medical products. Inherent requirements of the job: The candidate must be willing to work overtime. Competencies (knowledge/skills): Proven report writing skills. Broad knowledge on negotiating with suppliers. Health sector products (Medical & Surgical equipment and consumables). Bid Management and Procurement prescripts. Preferential Procurement and/or Black Economic Empowerment Management capabilities and understanding. Product evaluation processes. Highly developed problem-solving abilities. Sound interpersonal/communication skills. Computer literacy (Word, Excel, PowerPoint).
<u>DUTIES</u>	:	Co-ordinate the evaluation of medical & surgical equipment and consumables for purchase. Liaise with users and suppliers of medical & surgical equipment and consumables. Provide training and guidance on the use of the Essential Supplies List. Assist in the prioritisation of medical / surgical consumables and equipment needs. Represent SCM on various institutional committees. Ensure proper application of contract management. Advisor to the institutional Quotation Committee. Represent RCWMCH on various transversal and provincial bids. Ensure compliance to SCM prescripts. Assist in Procurement Planning and Demand Management.
<u>ENQUIRIES</u>	:	Mr E Jacobs Tel No: (021) 658-5786, Ebrahim.Jacobs@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. This post does not form part of any Occupation Specific Dispensation. Shortlisted candidates may be required to complete a practical test.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/354</u>	:	<u>RADIOGRAPHER GRADE 1 TO 3 (DIAGNOSTIC)</u>
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	:	Red Cross War Memorial Children's Hospital, Rondebosch
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer in Diagnostic Radiography. Registration with the Professional Council: Registration with the HPCSA as a Diagnostic Radiographer. Experience: Grade 1: None after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. 1-year relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. A Minimum of 11 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of RSA-qualified employees. A minimum of 21 years relevant experience after registration with the HPCSA as Diagnostic Radiographer in respect of foreign qualified employees, of whom it

is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Render 40 - hours per week which includes after hour services on weekends and night duty rotations as determined by the department. Competencies (knowledge/skills): Adhere to all departmental requirements and protocols. Knowledge of radiation protection, quality assurance and equipment safety. Provide paediatric radiography service independently and as part of a team. Knowledge of Digital Radiography imaging modalities and medical imaging workflow. Good computer skills (MS Word, Excel and PowerPoint). Good interpersonal skills and perform effectively as part of a multidisciplinary team. Comply with National Core Standards requirements. Good time management. Knowledge of Picture Archiving and Communication Systems and Radiology Information Systems.

DUTIES : Provide a radiographic service for paediatric patients and produce diagnostic images of high quality. Provide optimal patient care. Imaging of paediatric patients in specialized areas. Perform CT Scan imaging, Digital Radiography, Fluoroscopy, Theatre, DR Mobiles, Panorex Imaging and Lodox. Optimal use and care of equipment and daily quality checks. Participate in personal, departmental and hospital in-service and training programs. Provide relief duty in absence of the colleagues and provide support to supervisor.

ENQUIRIES : Ms C Pietersen Tel No: (021) 658-5104
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. The job contents as indicated in the advertisement might be adjusted in terms of the service needs. Shortlisted candidates may be subject to a practical test. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration as Diagnostic Radiographer with the relevant council (including individuals who must apply for change in registration status)".

CLOSING DATE : 09 January 2026

POST 45/355 : **MEDICAL TECHNOLOGIST GRADE 1 TO 3**
 Chief Directorate: Emergency and Clinical Services Support

SALARY : Grade 1: R397 233 per annum
 Grade 2: R463 941 per annum
 Grade 3: R543 099 per annum

CENTRE : Forensic Pathology Services, Forensic Medicine and Toxicology, Observatory
 Forensic Pathology Institute

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Technologist in Histopathology. Registration with a professional council: Registration with the HPCSA as Medical Technologist in Histopathology. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Technologist (Histopathology) in respect of South African employees. 1-year relevant experience after registration with the HPCSA in the relevant profession as a Medical Technologist (Histopathology) in respect of foreign qualified employees, of whom it is not required to work Community Service, as required in South Africa. **Grade 2:** A minimum of 10 years relevant experience after registration with the HPCSA as a Medical Technologist (Histopathology) in respect of South African employees. 11-years relevant experience after registration with the HPCSA in the relevant profession as a Medical Technologist (Histopathology) in respect of foreign qualified employees, of whom it is not required to work Community Service, as required in South Africa. **Grade 3:** A minimum of 20 years relevant experience after registration with the HPCSA as a Medical Technologist (Histopathology) in respect of South African employees. 21-years relevant experience after registration with the HPCSA in the relevant profession as a Medical Technologist (Histopathology) in respect of foreign qualified employees, of whom it is not required to work Community Service, as required in South Africa. Inherent requirements of the job: Valid Code B/EB driver's license. Competencies (knowledge/skills): Above average ability to communicate clearly and discreetly in person and in writing. Above average Computer and

software literacy in at least MS Excel and Word. Ability to achieve and maintain good interpersonal and working relations with staff and clients, with knowledge of the core values of the Department. Ability to perform duties outside normal working hours and away from base of employment. Good administrative skills and Laboratory Staff Management, with above average technical skills and problem-solving ability under pressure. Knowledge of the applicable Laboratory Information System. Knowledge of the medico-legal principles, including maintenance of chain of custody, that form the cornerstone of all medical laboratories but is of particular importance in a Forensic laboratory set-up. Proficiency in Good Laboratory Practice. Knowledge and Application of policies - sections of the Occupational Health and Safety Act, the National Health Act and the Inquests Act, as well as the processes and procedures associated with laboratory accreditation. Competent in numerical assessment, planning, forecasting, and checking (aware of finance principles, budget, procurement, stores, claims, etc.). Ability to deliver expert testimony in court proceedings. Exposure to postmortems, autopsy work and dissection. Planning skills. Keep abreast of developments within appropriate histopathology discipline(s). Knowledge of the functioning of a Forensic Pathology Department in South Africa. Ability to teach co-workers, students and medical staff. Working knowledge of the legislation, policies and code of conduct pertaining to Forensic Pathology practice.

<u>DUTIES</u>	:	Effective Clinical Service delivery and transformation. Effective and efficient Clinical Governance and Quality Assurance. Effective Corporate Governance. Effective and efficient administrative and academic responsibilities.
<u>ENQUIRIES</u>	:	Dr IJ Molefe, email: (Itumeleng.Molefe@uct.ac.za)
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). Candidates may have to undergo profiling assessments prior to appointment. "The pool of applications will be considered for vacancies within Forensic Pathology Service, Observatory Forensic Pathology Institute, Division: Forensic Medicine and Toxicology, University of Cape Town, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/356</u>	:	<u>OCCUPATIONAL THERAPIST GRADE 1 TO 3 (PHC SUPPORT AND OUTREACH)</u> West Coast District
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	:	Bergriver Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate qualification that allows for the registration with the Health Professional Council of South African (HPCSA) as an Occupational Therapist. Registration with a professional council: Registration with the Health Professional Council of South African (HPCSA) as an Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as Occupational Therapist in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as

Occupational Therapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint and Outlook). Ability to work accurately under pressure and maintain a high standard of professionalism. Ability to work independently and in a multi-disciplinary team with excellent interpersonal and communication skills. Innovative and analytical thinking and the ability to initiate, coordinate, manage and sustain programs. Knowledge of Community Oriented Primary care.

<u>DUTIES</u>	:	Delivery of optimal outcomes-based intervention to patients in the community according to occupational therapy principles and protocols. Mobility and assistive device services rendered in the community. Facilitation of training for health personnel, clients, their families, volunteers, and inter-departmental personnel. Perform administrative tasks relating to department and skills developmental and training for Occupational Therapist. General support to supervisor and colleagues within the subdistrict.
<u>ENQUIRIES</u>	:	Ms ME Ramokgadi Tel No: (022) 913-3062
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Bergriver Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/357</u>	:	<u>SPEECH THERAPIST GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Speech Therapist or Speech Therapist and Audiologist. Registration with the professional council: Registration with the HPCSA as a Speech Therapist or Speech Therapist and Audiologist. Experience: Grade 1: None after registration with the HPCSA as Speech Therapist or Speech Therapist and Audiologist in respect of SA qualified employees. 1-year relevant experience after registration with the HPCSA as Speech Therapist or Speech Therapist and Audiologist of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as Speech Therapist or Speech Therapist and Audiologist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as Speech Therapist or Speech Therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as Speech Therapist or Speech Therapist and Audiologist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as Speech Therapist or Speech Therapist and Audiologist in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Minimum educational qualification: An appropriate qualification that allows for registration with the

	Health Professions Council of South Africa (HPCSA) as a Speech Therapist or Speech Therapist and Audiologist. Inherent requirements of the job: Computer Literacy (MS Word, Excel and PowerPoint). Competencies (knowledge/skills): Ability to provide Speech Therapy services independently and as part of a team. Excellent report, clinical note and referral writing skills and competent in counselling of patients, carers and families. Sound verbal and written communication skills. Comply with the National Core Standards requirements. Inherent requirements of the job: Computer Literacy (MS Word, Excel and PowerPoint).
<u>DUTIES</u>	: Assess and manage Speech, Language, and Swallowing fallouts in the adult and Paediatric Populations. Coordinate and manage the Speech Therapy department and services at a district level. Participate in Multidisciplinary Team discussions and departmental, hospital in-service and training programmes and participate in basic student training. Effective and efficient resource management such as managing stock and ordering consumables. Complete weekly stats and service reports as required. Maintain own professional development, facilitate in-service training as identified. Manage review of personal performance.
<u>ENQUIRIES</u>	: Ms N Sondag Tel No: (021) 360-4299
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/358</u>	: <u>OCCUPATIONAL THERAPIST GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	: Klipfontein/Mitchell's Plain Sub-structure Office
<u>REQUIREMENTS</u>	: Minimum educational qualification: An appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Registration with the professional council: Registration with the HPCSA as an Occupational Therapist. Experience: Grade 1: None after registration with the HPCSA as an Occupational Therapist in respect of RSA qualified employees. 1-year relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: A minimum of 10 years' relevant experience after registration with the HPCSA as an Occupational Therapist in respect of SA qualified employees. A Minimum of 11 years' relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: A minimum of 20 years' relevant experience after registration with the HPCSA as an Occupational Therapist in respect of SA qualified employees. A minimum of 21 years' relevant experience after registration with the HPCSA as an Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: A Valid (Code B/EB) driver's licence and willingness to travel within the Metro. Competencies (knowledge/skills): Relevant skills in assessing, developing and implementing Occupational Therapy intervention. Sound knowledge of relevant National and Provincial

	legislation. Knowledge of Health Care 2030. Experience in student training/supervision. Basic computer skills in MS Word, Excel, Outlook.
<u>DUTIES</u>	: Coordinate & manage OT services for a designated area. People management (Rehab Care Workers, students, volunteers). Liaise and collaborate with stakeholders. Screen, assess and intervene as required and is relevant & appropriate. Link to appropriate levels of care.
<u>ENQUIRIES</u>	: Ms R Hull Tel No: (021) 370-5019
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status". The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/359</u>	: <u>DIETICIAN GRADE 1 TO 3</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R397 233 per annum Grade 2: R463 941 per annum Grade 3: R543 099 per annum
<u>CENTRE</u>	: Macassar CDC
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dietician. Registration with the professional council: Registration with the HPCSA as a Dietician. Experience: Grade 1: None after registration with the HPCSA in Dietetics in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in Dietetics in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 10 years relevant experience after registration with the HPCSA in Dietetics in respect of SA qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Dietetics in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 3: Minimum of 20 years relevant experience after registration with HPCSA in Dietetics in respect of SA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with the HPCSA in Dietetics in respect of foreign qualified employees. Inherent requirements of the job: Willingness to conduct outreaches to local clinics, community day/ health centres and communities. Valid Code B/EB driver's license. Willingness to work overtime. Competencies (knowledge/skills): Thorough knowledge and exposure to all aspects relating to Dietetics. Good interpersonal, communication, counselling and organisational skills. Computer literate in Word, Excel, PowerPoint, Outlook and MS Teams. Facilitation, presentation and project coordination skills. Sound knowledge of INP & nutrition policies.
<u>DUTIES</u>	: Managing burden of disease by improving nutrition in the early life and late life course to all patients. Provide community outreach, conduct projects and activities by rendering a therapeutic service Capacitated workforce. Provide in-service training and mentoring of all categories of personnel and students on nutrition related topics to. General administration including assisting with planning, reporting activities conducted, and monitoring of nutritional programmes.
<u>ENQUIRIES</u>	: Ms G Viana Tel No: (021) 857-2330
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written practical test and oral assessment.

Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. The pool of applicants will be considered for other vacant Dietician posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert.

<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/360</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: LABOUR RELATIONS</u> Directorate: Employee Relations
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Head Office, Cape Town (West Coast District Office)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National Diploma/Degree within Human Resource Management or Labour Relations. Experience: Appropriate experience in PERSAL. Appropriate experience in labour relations. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the West Coast District area, Rural Health District and Cape Town. Competencies (knowledge/skills): Computer Literacy in Ms Office Skills. Ability to work under pressure, meet deadlines and maintain confidentiality. Knowledge of Labour Relations. Presentation and Facilitation Skills.
<u>DUTIES</u>	:	Effective and efficient rendering of Labour Relations functions including Investigations and Representing the Employer in Disciplinary matters. Assist with the facilitation, development, implementation and evaluation of LR training. Interpret and apply Labour Relations policies/prescripts and manage/monitor its effective implementation. Effective and efficient management of harassment, misconduct, grievance and dispute cases. Maintain Labour Relations statistics and databases. Render support to IMLC's within District. Render an effective administrative support service to the Labour Relations Office.
<u>ENQUIRIES</u>	:	Mr R Van Staden Tel No: (022) 814-0331
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates could be subjected to a practical test.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/361</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: HUMAN RESOURCE MANAGEMENT (PEOPLE MANAGEMENT)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Emergency Medical Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate three-year National Diploma /Degree in Human Resource related field. Experience: Appropriate experience in Human Resource Management. Appropriate experience in a supervisory capacity. Inherent requirements of the job: A Valid (Code B/EB) driver's licence. Willingness to travel. Competencies (knowledge/skills): Ability to function in a stressful environment and cope with a heavy workload. Ability to analyse, interpret and apply legislation, policies and prescripts. Computer literacy (MS Word, advanced Excel and PowerPoint). Ability to function as a team player, with or without supervision. Leadership capabilities managerial and organisation skills. Appropriate planning and administration skills.
<u>DUTIES</u>	:	Monitoring control measures for all allowances. Ensure Audit Compliance. Financial Management. Appropriate utilization of overtime budget. Management of Registry services. Management of service benefits. Ensure efficient personnel administration for leave management. Effective Management of incapacity, Pilir applications and WCA. Ensure pension and audit compliance. Provide training, support and guidance to staff and line managers within the scope of profile. Effective management and development of subordinates.

<u>ENQUIRIES</u>	:	Ms C Acker Tel No: (021) 944-9202
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/362</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: INFORMATION MANAGEMENT</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Forensic Pathology Services
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Diploma/ Degree in Information Systems or relevant qualification. Experience: Appropriate experience in Information Management. Inherent requirements of the job: Valid Code B/EB driver's license. Competencies (knowledge/skills): Knowledge of commonly used concepts, practices and processes pertaining to Information Management. Knowledge of data analytics and visualization tools. Knowledge of ICT policies and procedures. Knowledge of business process analysis, mapping, modelling and re-engineering. Knowledge of relevant policies, prescripts and standards within the DoHW and CEI environment. Ability to deal with sensitive information that relates to the investigation of death scenes and autopsy examinations. Ability to comprehend regulations and Standard Operating Procedures and apply them to operations. Above average Computer and Software Literacy in Office Suite Applications (MS Word, Excel, Power Point and Power BI). Strategic Planning and Project Management. Information Technology.
<u>DUTIES</u>	:	Effective Information Management. Effective Training and Development. Effective and Efficient Management Support. Effective and efficient End User Support. Effective Management of Component.
<u>ENQUIRIES</u>	:	Mr MJ Vismer, email: Michael.Vismer@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates may be subjected to a security clearance prior to appointment. The pool of applicants will be considered for vacancies within the Forensic Pathology Service, Head Office for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/363</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: FINANCE</u> Chief Directorate: Emergency Clinical and Services Support
<u>SALARY</u>	:	R397 116 per annum
<u>CENTRE</u>	:	Sub-directorate: Finance and Supply Chain Management
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate 3-year National diploma or degree. Experience: Appropriate experience in Financial Management. Appropriate supervisory experience. Appropriate experience in completing and analysing BMI's. Appropriate experience in expenditure control. Inherent requirements of the job: Willingness to travel. Valid drivers' license. Competencies (knowledge/ skills): Organisational, managerial, leadership skills and an aptitude for working with financial figures. Strong people management and supervisory skills, ability to work in a team context and motivate team members. Computer literacy Microsoft Package. Knowledge of PFMA, Finance instructions, Provincial and National Treasury regulations, as well as Accounting Officer System and Project Management. Interpretation Policies, Formal Training, Economic, financial analysis, Legal Administration and Strategic Planning.
<u>DUTIES</u>	:	Effective and efficient support to the ASD to manage the Budgetary Function Equitable Share, Conditional Grants and Donor Funding. Effective support to the management of the accounting function Budget and expenditure against the applicable expenditure Equitable Share, Conditional Grants and Donor Funds. In-Year Monitoring and Reporting for Conditional Grants. Monitoring and Evaluation. Effective and efficient support to the ASD in the Internal Control function within the Equitable Share, Conditional Grants & Donor

		funding. Effective support to the ASD in the management of Human Resources in the component.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr A Beukes Tel No: (021) 830-3732
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants may be considered for other vacant Senior Administrative Officer: Finance posts within the Chief Director Emergency & Clinical Services Support, for a period of 3 months from date of advert. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/364</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: FINANCE AND SUPPLY CHAIN MANAGEMENT</u> Overberg District
<u>SALARY CENTRE REQUIREMENTS</u>	:	R397 116 per annum Hermanus Hospital Minimum educational qualification: Appropriate three-year National Diploma or Degree. Experience: Appropriate experience in Finance, Revenue, Patient Administration and Supply Chain. Appropriate experience in budget and expenditure control, and supply chain management. Appropriate experience in the management of Asset and Liability Accounts. Appropriate proven Supervisory experience. Inherent requirement of the job: Valid (Code B/EB/C1) drivers' license. Competencies (knowledge/skills): Extensive knowledge and practical experience in Logis and Integrated Procurement Solutions (IPS) as well as good organisational, managerial, leadership skills and an aptitude for working with financial figures. Extensive knowledge of relevant financial prescripts, departmental policies, delegations and procedures and Strong people management skills, ability to work in a team context and motivate team members. Computer literacy and thorough knowledge of computer systems (LOGIS, BAS, IPS, CLINICOM & Account Receivable). Excellent communication skills (verbal and written). Knowledge of the Public Financial Management Act (PFMA), National and Provincial Treasury Regulations.
<u>DUTIES</u>	:	Responsible for overall management for all Supply Chain Management functions and ensure the effective and efficient application of procurement policies and processes Responsible for Inventory control, warehouse management and Asset Management processes. Accurate and timeous preparation of reports and assist with the compilation of the Annual and Interim Financial statements. Clearing Asset and Liabilities accounts Supervise Patient Administration, Medical Records, and Hospital Fees Departments. Ensure sound Labour practices are executed and implemented.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms CE Langley Tel No: (028) 313-5220
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short listed candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/365</u>	:	<u>SOCIAL WORKER: GRADE 1 TO 4 (MENTAL HEALTH)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R325 200 per annum Grade 2: R397 119 per annum Grade 3: R477 564 per annum Grade 4: R585 441 per annum
<u>CENTRE REQUIREMENTS</u>	:	Stikland Hospital Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with a professional council: Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker. Experience: Grade 1: None after registration. Grade 2: A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Grade 3: A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Grade 4: A minimum of 30 years appropriate experience in social work after registration as a social worker with the

SACSSP. Inherent requirements of the job: A valid (code B/EB) driver's licence. Competencies (knowledge/skills): Ability to render a clinical social work practise as a member of a multi-disciplinary team in a Specialist Acute Mental Health Care setting. Sound knowledge and skills in psycho-social assessment, family and individual counselling skills. Knowledge of relevant statutory processes. Computer literacy. Good verbal and written communication skills.

DUTIES : Provide clinical social work services with regards to the care, support, protection and development of vulnerable individuals, groups, families and communities. Utilise specialist knowledge and skills to conduct psychosocial assessments, counsel individuals and families. Network effectively internally with the multi-disciplinary team as well as with relevant external role players. Conduct appropriate referrals to relevant role players and stake holders. Actively contribute to development of care and safety plans. Deliver accountable services through the application of the Social Work Administrative process. Integrated Programme Facilitation and community work, programme management and community outreach services. Ensure continued professional development by keeping updated with developments in the field.

ENQUIRIES : Ms T Kilian Tel No: (021) 940-4468
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 09 January 2026

POST 45/366 : **SYSTEM ADMINISTRATOR**
 Directorate: People Development

SALARY : R325 101 per annum
CENTRE : Head Office, Cape Town
REQUIREMENTS : Minimum educational qualification: An appropriate Diploma/Degree qualification [NQF level 6 or higher]. Experience: Appropriate experience and proven track record in all major aspects of systems management within a health care environment. Appropriate experience in system support to be able to manage the eLearning Management system used in the Department. Appropriate experience in content creation and management in a Moodle environment. Inherent requirements of the job: Valid driver's license and willingness to travel. Willing to work irregular hours. Competencies (knowledge/skills): Good planning, organisational skills and project management methodologies. Computer literacy (Ms Word, Excel, PowerPoint, Teams, SharePoint etc). Ability to produce accurate system reports. Good communication and writing skills and problem-solving analysis.

DUTIES : Responsible for ensuring that various systems integrity is monitored and access training is provided to users. Engage with various role players to ensure that individual system requirements are administered. Collaborate with management to identify and define the strategies, policies, and procedures at various platforms. Monitor and evaluate system implementation of new content to achieve online training objectives. Engage and collaborate with subject matter experts to ensure departmental objectives are met. Manage uploaded content to ensure NO departmental values are transgressed and monitored. Responsible for help desk support for all People Development system related queries. Report quarterly user activities and challenges to management. Monitor and report course participation and completion. Maintain the Learning Management System. Manage facilitators and content creators.

ENQUIRIES : Mr W Peters Tel No: (021) 483-3785

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/367</u>	:	<u>INDUSTRIAL TECHNICIAN PRODUCTION (ELECTRICAL)</u> Directorate: Engineering and Technical Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Head Office, Cape Town (Professional Services, Bellville)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: National Diploma in Engineering (Electrical), or registration as Engineering Technician in terms of section 14(1) or 14(2) of the Engineering Profession of South Africa Act, 1990. Experience: Appropriate experience. Inherent requirements of the job: Willing to work overtime, stay away and travel throughout the Western Cape Province. Valid driver's license. Competencies (knowledge/skills): Knowledge of the Occupational Health and Safety Act of 1993, the Health Act and Regulations, Act 61 of 2003 and the Engineering Profession Act of 2000. A good knowledge of computer programs such as MS Office and Auto Cad. Ability to draft specifications. Good written and verbal communication.
<u>DUTIES</u>	:	Assist the Engineering component with technical activities in line with statutory and regulatory requirements. Produce technical designs with specifications. Assist the Engineering component to maintain a maintenance strategy through the provision of appropriate structures, maintenance standards, specifications and contract- and project management. Maintain the system to collect credible data on the use of utilities by Health facilities. Assist to control, monitor and report on all resources to ensure sound risk practices. Provide management information into the operations of the professional services component. Liaising with clients, stakeholders, and relevant councils.
<u>ENQUIRIES</u>	:	Mr C Badenhorst Tel No: (021) 830-3757
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/368</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Emergency Medical Services, premises of Tygerberg Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate with experience/competencies that focus on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain. Inherent requirements of the job: Valid Code B driver's licence. Willingness to travel. Competencies (knowledge/skills): Knowledge of and exposure to the Public Finance Management Act (PFMA) National Treasury Regulations and SCM instructions. Knowledge of LOGIS and/or SYSPRO, ESL and EPS system. Computer literacy (MS Office): Word, Excel, Outlook.
<u>DUTIES</u>	:	Manage the warehouse section. Ensure proper demand for planning inventory. Responsible for relevant monthly and quarterly reporting. Manage IFS and AFS stock take process. Maintaining procurement plan and issuance databases. Acquisition management of goods and services through EPS, transversal contracts and other means as prescribed in the AOS and SCM delegations. Responsible for system approval as per delegations. Manage the effective implementation of processes to prevent late payment. Proper record keeping relevant to warehouse section. Assist in other components within Supply Chain Management.
<u>ENQUIRIES</u>	:	Ms S Overmeyer Tel No: (021) 830-1160
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026

<u>POST 45/369</u>	:	<u>ADMINISTRATIVE OFFICER: FINANCE/ADMIN</u>
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with appropriate experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience of clinical procedures/services in various clinical disciplines. Appropriate ICD10 coding experience. Competencies (knowledge/skills): Proven training in Anatomy and Physiology or a Nursing/clinical background. Knowledge of Prosthetic Devices and High-Cost Consumables. Knowledge of a patient fees tariff structure. Good interpersonal skills and the ability to act independently, objectively and with confidence. Computer literate Ability to work under pressure, handle a high work volume and meet strict deadlines.
<u>DUTIES</u>	:	Clinical auditing of patient accounts in compliance with the Uniform Patient Fees Structure and relevant financial prescripts. Ensure that all prosthesis, high-cost consumables, and high-cost pharmaceuticals are charged timeously. Complete prosthesis/high-cost consumable forms when necessary for billing purposes. Provide estimations and interact with clinical personnel with regard to clinical procedures. Handle queries including 3rd party queries. Ensure accurate interpretation and implementation of policy, protocols and hospital procedures in respect of H2, H3 and Private patients (externally funded patients). Assist Case Manager with clinical updates, assign ICD10 codes, obtain authorisation and liaise with the Medical Schemes. Query codes as needed to obtain clarification of charted documentation to accurately assign ICD10 codes. Actively participate in training of ICD10 coders. Ensure compliance of coding rules and regulations. Compile and submit statistics on a weekly/monthly basis. Work as a team to meet departmental goals.
<u>ENQUIRIES</u>	:	Ms J Jooste Tel No: (021) 938-4140
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/370</u>	:	<u>ADMINISTRATIVE OFFICER: HUMAN RESOURCE MANAGEMENT</u>
		Cape Winelands Health District
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Stellenbosch Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience and knowledge of Human Resources (i.e. Salary Administration, Service Conditions, Personnel Management, Performance Management, HRD and Recruitment and Selection). PERSAL knowledge and experience. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel within the district. Competencies (knowledge/skills): Computer skills: MS office packages (Word, Excel, PowerPoint, Outlook) and PERSAL Knowledge and experience to the duties and responsibilities of a Human Resource section. Knowledge of applicable policies, legislation, guidelines, standards, procedures and applicable practices.
<u>DUTIES</u>	:	Administer and ensure effective and efficient implementation of HRM policies, prescripts, approval of PERSAL transactions with regards to Personnel provisioning, Personnel and Salary administration. Supervise Administration Clerks to ensure effective functioning of the Human Resource Section. Administer and ensure effective and efficient implementation to appointments, service terminations, salary administration and general service conditions, audit of leave and personnel files, debt management, pension administration and management of pay sheets, administration of OSD and Grade Progression, performance management and relevant reports. Administer and maintain an effective and efficient Recruitment and Selection service. Administer and maintain an effective and efficient Human Resource Development service. Provide an effective support function to management and personnel.
<u>ENQUIRIES</u>	:	Mr C Modisie Tel No: (021) 808-6178

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a practical test. The pool of applications will be considered for vacancies within Stellenbosch Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/371</u>	:	<u>ADMINISTRATIVE OFFICER: FEES AND PATIENT ADMINISTRATION (X3 POSTS)</u>
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a hospital environment. Competencies (knowledge/skills): Good interpersonal and Labour relations abilities. Computer literacy (MS Word, Excel). Knowledge of Budgeting. Good management skills. Sound knowledge of Hospital Fees Regulations and Procedures, HIS (CLINICOM/AR) and BAS, UPFS, PMFA and Treasury Instructions.
<u>DUTIES</u>	:	Manage and supervise a 24-hour unit, Wards or Clinics with a large component of patient admin clerks. Management of CLINICOM, billing (AR), JAC, ICD10 coding, HECTIS and other fees related systems in line with revenue generation projects. Manage HR, Labour issues including disciplinary processes wrt staff and submit monthly reports and statistics. Manage and ensure the cash collection and handover processes are followed effectively. Ensure accurate classification of patients and management of all administration duties
<u>ENQUIRIES</u>	:	Mr MA Khan Tel No: (021) 404-3248
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be required to attend a practical test. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/372</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (ASSET MANAGEMENT)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Karl Bremer Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in line with the duties (key result areas/outputs) of the post. Appropriate administrative duties within a healthcare environment. Inherent requirements of the job: Valid code B/EB driver's license and willingness to travel within the Northern Tygerberg district. Competencies (knowledge/skills): Working knowledge and experience of Asset Management and Supply Chain Management in the Public Service, have strong analytical and strategic thinking abilities. Have computer skills in MS Office (i.e. Word, Excel, PowerPoint and Outlook), good interpersonal, good organisational skills and be able to work in a team context as well as motivate team members. Knowledge of the PFMA, Finance Instructions, Provincial and National Treasury regulations, Supply Chain Management Instructions as well as the Accounting Officer System and have familiarity with LOGIS or Syspro. Attention to detail and adherence to deadlines, strong organisational, communication skills and have the ability to manage multiple priorities and work independently.

<u>DUTIES</u>	:	Asset Register maintenance. Management of the Asset verification and reconciliation process. Management of the disposal and loss control processes. Management of the Asset procurement process. Management of asset reporting. Effective Human Resources Management. Support to Supervisor and Management.
<u>ENQUIRIES</u>	:	Mr W Jacobs Tel No: (021) 918-1208
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/373</u>	:	<u>ADMINISTRATIVE OFFICER: FINANCE/ADMIN (EXPENDITURE)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and /or Senior certificate (or equivalent) with experience/competencies that focusses on the Key Performance Areas KPAs of the post. Experience: Appropriate experience in LOGIS and BAS system. Inherent requirements of the job: Valid driver's license (Code B/EB) to attend workshops, meetings and courses. Competencies (knowledge/ skills): Knowledge of the PFMA, National Treasury regulations, Provincial Treasury directives, financial delegations, financial procedures and instructions. Computer literacy (MS Word, Excel, BAS, Logis). Ability to interpret and apply policies.
<u>DUTIES</u>	:	Document, control, verify, pre-authorise and authorisation of Logis and Bas payments. Responsible for timeous clearance and maintenance of asset and liability accounts. Provide an effective debt control function in accordance with the debt management policy. Assist with the compilation and disclosure of AFS and IFS documentation and reports. Facilitate, attend and provide training and meetings in compliance of financial framework, policies and instructions. Provide monthly reporting and analysis of all financial and supply chain matters. Manage Human Resource Management and related functions within the Finance component.
<u>ENQUIRIES</u>	:	Mr L Jacobs Tel No: (023) 348-1106
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/374</u>	:	<u>SENIOR FORENSIC PATHOLOGY OFFICER (X8 POSTS)</u> Chief Directorate: Emergency And Clinical Services Support
<u>SALARY</u>	:	R325 101 per annum
<u>CENTRE</u>	:	Beaufort West, Wolseley, Hermanus, Knysna, Malmesbury, Mossel Bay, Vredenburg and Vredendal L2 (Non-Referral) Forensic Pathology Laboratories.
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Forensic (Medico-legal) experience as a Forensic Pathology Officer. Appropriate experience in supporting the manager with Corporate Governance functions. Inherent requirements of the job: A Valid (Code B/EB) driver's licence. Must be competent in forensic investigation and evisceration. Knowledge of Finance and Supply Chain in the FPL setting and ability to support revenue and expenditure management processes. Analytical Skills to monitor utilisation of consumables and project needs for demand management and procurement planning. Will be required to assist in the planning/training of Major incident exercises as well as involvement in Major incidents. Will be required to work office duties, standby duties and overtime

		duties. Ability to be trained in 4 x 4 vehicle handling and photography skills. Ability to lift and work with corpses (mutilated, decomposed, infectious viruses, etc). Will be required to wear a uniform. Knowledge of Fleet, Assets and Stores Management.
<u>DUTIES</u>	:	Efficient support to the Manager regarding operational management of the Forensic Pathology Laboratory. Efficient support to the Manager regarding Corporate Governance aspects. Effective Management of the Forensic Pathology Assistant Program. Effective Operational Service Delivery at the Facility.
<u>ENQUIRIES</u>	:	Mr S Fyfe, email; sean.fyfe@westerncape.gov.za or email; Mr B Jonker at brent.jonker@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The candidate will be subjected to an interview and competency test. Candidates will be subjected to security clearance prior to appointment. Shortlisted candidates may be subjected to a psychometric evaluation. "The pool of applications will be considered for vacancies within (Forensic Pathology Service, Garden Route Central Karoo and or West Coast Facilities), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." Candidates must indicate which facilities they are applying for and their 3 orders of priority with number 1 being their highest priority.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/375</u>	:	<u>PRINCIPAL PERSONNEL OFFICER: (EMPLOYEE BENEFITS AND POLICIES & PRACTICES)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum People Management: Employee Benefits and Policies & Practices Minimum educational qualification: Senior Certificate or equivalent. Experience: Appropriate experience in Employee Benefits and Policies & Practices. Appropriate experience in PERSAL. Inherent requirements of the job: Willingness to travel. Valid Driver's licence. Competencies (knowledge/skills): Computer skills MS Office packages (Word, Excel, PowerPoint) Outlook and PERSAL and numeracy skills. Extensive knowledge of PERSAL and People Management prescripts in the Public Service. Good interpersonal and organisational skills and ability to function under pressure and meet deadlines.
<u>DUTIES</u>	:	Effective management of the Benefit Administration section and Policies & Practices. Effective supervision and development of staff. Render an efficient and effective support and advisory service to personnel functionaries at institutions and management of audit investigations and ensure compliance. Provide an effective support function to supervisor.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms FG Malan Tel No: (021) 815-8837 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applicants will be considered for other vacant Principal Personnel Officer (Employee Benefits and Policies & Practices) posts within the Chief Director Emergency & Clinical Services Support, for a period of 3 months from date of advert provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/376</u>	:	<u>ADMINISTRATIVE OFFICER: SUPPORT SERVICES</u> Chief Directorate: Rural Health Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R325 101 per annum Worcester Regional Hospital Minimum educational qualification: Senior Certificate or equivalent. Experience: Appropriate supervisory experience. Appropriate experience in healthcare support services. Inherent requirements of the job: A valid (code B/EB) driver's licence. Willingness to do standby and work overtime. Competencies (knowledge/ skills): Computer literacy and thorough knowledge

		of computer systems (MS Office, Logis). Good organizational and administrative skills. Good decision making and conflict management skills. Working knowledge of support services management. Ability to extract, analyse and compile reports from systems.
<u>DUTIES</u>	:	Supervise and maintain acceptable standards of quality of services delivered by the Support Services components (Transport, Registry, Switchboard, Porters, Residence and Recreational areas). Efficient and cost effective monitoring, evaluation and reporting of monthly expenditures against allocated budget. Supervise support staff, manage leave and performance, and ensure compliance with HR policies and disciplinary procedures. Effective and efficient support within Support Services. Effective and efficient administration of the services. Ensure relevant policy implementation and compliance (Occupational Health & Safety, Ideal Hospital Framework, National Core Standards, etc) at the Hospital.
<u>ENQUIRIES</u>	:	Ms G Piet Tel No: (023) 348-1125
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/377</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING) (VARIOUS COMPONENTS) (X6 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE</u>	:	Khayelitsha District Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the professional council: Registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Experience: Grade 1: None after registration as Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, night duty, overtime, public holiday and weekends. Willingness to rotate to different wards according to operational requirements. Competencies (knowledge/skills): Basic Computer literacy (MS Office). Ability to function independently, as well as in a multi-disciplinary team to ensure good patient care. Excellent communication skills (both written and verbal).
<u>DUTIES</u>	:	Provide direction and supervision for the implementation of the nursing plan (clinical practice and quality patient care). Implement standards, practices, criteria, and indicators for quality nursing. Practice nursing and healthcare in accordance with relevant laws and regulations. Maintain constructive working relationships with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively.
<u>ENQUIRIES</u>	:	Ms D Sabie Tel No: (021) 360-4706
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applicants will be considered for similar vacant posts within the Chief Directorate: Metro Health

		Services for a period of 3 months from date of advert. Candidates will be subjected to a practical/oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/378</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL: INTEGRATED SCHOOL HEALTH PROGRAM)</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	PHC Support & Outreach, George Sub-district Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 3: A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willing to work in all Primary Health Care facilities e.g. Community Day Centres, Clinics, Satellite clinics and on Mobile Clinics. Willingness to work after hours and to travel as required. Competencies (knowledge/skills): Computer literacy (Word, Excel). Good interpersonal, communication skills. Ability to work independently and in a multi-disciplinary team. Knowledge of Community Oriented Primary care.
<u>DUTIES</u>	:	Provide clinical school health services within the George Sub District to learners with parental consent in schools, i.e. health assessment, immunisation & deworming. Participate in campaigns. Support the CCW and the teacher as part of the team within the school environment as well as the professional nurse in special schools. Support the PHC facility with the rendering of a youth friendly service after school hours and in school holidays. Monitor referrals and link with community structures. Monitor and Evaluate the Program, data management and reporting.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms M F J Marthinus Tel No: (044) 814-1100 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a practical/written assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/379</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: WARD)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	Karl Bremer Hospital Minimum educational qualification: Basic R425 qualification i.e. diploma/degree in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse (or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10

		years' appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 3: A minimum of 20 years' appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Willingness to work shifts, day & night duty, weekends, public holidays and overtime to meet the operational requirements. Willingness to rotate to other wards when required. Competencies (knowledge/skills): Computer literacy (MS Word and Excel). Planning and organisational skills. The ability to function independently under pressure. Knowledge and insight into protocols and policies pertaining to nursing practices in a hospital setting.
<u>DUTIES</u>	:	Provision of optimal, holistic nursing care with set standards and within a professional/legal framework. Effective utilisation of resources. Maintain professional growth/ethical standards and self-development. Provision of Support to Nursing Services. Participation in training and research.
<u>ENQUIRIES</u>	:	Ms E Linden-Mars Tel No: (021) 918-1224
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Shortlisted candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/380</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: TRAINING: CHP: COMMUNITY BASED SERVICES)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<u>CENTRE REQUIREMENTS</u>	:	Southern/Western Sub-structure Office Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the Professional Council Registration with the SANC as a Professional Nurse and Midwife. Experience: Grade 1: None after registration as Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel and work after hours. Competencies (knowledge/skills): Knowledge and understanding of Integrated Health and Wellness/Community Based Services and NPO Sector Management. Knowledge and understanding of the Nursing Code of Ethics and Professional Scope of Practice of SANC. Computer literacy in MS Office Suite (MS Word, Excel, Power-Point), MS Outlook, database management. Proficiency in report writing. Appropriate training/facilitation experience.
<u>DUTIES</u>	:	Planning, co-ordination, implementation, and facilitation of formal training programmes for metro health district staff and NPO Staff: Professional Nurses and Community Health Workers. Facilitate in-service training and orientation programmes. Mentoring and coaching of staff. Skills and competency updates. Monitoring, evaluation and analysis of training programmes / activities/ competencies and skills to ensure quality health service delivery. Internal and External Collaboration on training programmes to ensure effective capacity

	building. Effective Management, co-ordination, administration, and reporting of Teaching Programmes.
<u>ENQUIRIES</u>	: Ms Y Cottee Tel No: (021) 202-0925
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/381</u>	: <u>PARAMEDIC GRADE 1 TO 4 (CLINICAL LEAD) (X2 POSTS)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	: Grade 1: R321 372 per annum Grade 2: R397 308 per annum Grade 3: R487 014 per annum Grade 4: R570 267 per annum
<u>CENTRE</u>	: Emergency Medical Services, Metropole
<u>REQUIREMENTS</u>	: Minimum educational qualification: Grade 1: Successful completion of the Critical Care Assistant (CCA) programmes that allows registration with the Health Professions Council of South Africa (HPCSA) as Paramedic. Grade 2: Successful completion of the Critical Care Assistant programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic. Grade 3: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Grade 4: Successful completion of the Critical Care Assistant (CCA) programme or a Recognized National Diploma that allows registration with the HPCSA as Paramedic or B Tech Degree that allows registration with the HPCSA as Emergency Care Practitioner. Registration with the professional council: Grade 1: Registration with the HPCSA as Paramedic (CCA). Grade 2: Registration with the HPCSA as Paramedic with CCA or National Diploma. Grade 3: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Grade 4: Registration with the HPCSA as Paramedic with CCA or National Diploma or ECP. Experience: Grade 1: None after registration with the HPCSA as Paramedic (CCA). Grade 2: 7 years after registration with the HPCSA as Paramedic (CCA). None after registration with the HPCSA as Paramedic with National Diploma. Grade 3: Registered Paramedic (CCA) - 14 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) - 7 years after registration with the HPCSA as a Paramedic. Registered ECP-None. Grade 4: Registered Paramedic (CCA) - 24 years after registration with the HPCSA as Paramedic. Registered Paramedic (NDip) -17 years after registration with the HPCSA as Paramedic. Registered ECP's -10 years after registration with the HPCSA as an ECP. Inherent requirements of the job: Valid code C1 driver's license. Physical and mental fitness. Valid professional driver's permit (PrDP). Competencies (knowledge/skills): Excellent knowledge of all levels of emergency care protocols within the scope of registration category. Good communication and interpersonal skills. Computer literacy and skills.
<u>DUTIES</u>	: The primary purpose of this role: Establish and enhance Continuous Clinical Improvement mechanisms within the WCGHW Emergency Medical Services to deliver quality, efficient roadside-to-bedside emergency care within defined timeframes across all geographic and clinical service platforms. Core Duties: Patient Care Excellence: Ensure the dignity and rights of all patients are upheld at all times. Maintain consistently high-quality patient care standards across the entire service. Deliver continuous, effective, and holistic pre-hospital

emergency care to the Western Cape public. Clinical Leadership & Development: Partner with healthcare and emergency service professionals to develop evidence-based care pathways, protocols, policies, and clinical guidelines alongside the Head of Clinical Support Services. Provide clinical advice and support to prehospital providers for effective clinical decision-making. Establish living clinical improvement and coaching mechanisms to enhance provider capabilities. Quality Improvement & Innovation: Design and implement targeted clinical improvement initiatives based on current evidence and contextual appropriateness. Oversee the management and performance of recognised emergency procedures for both urgent and critical care cases. Establish living clinical oversight models to actively monitor and evaluate clinical practice effectiveness. Strategic Implementation: Promote patient-centred practices across the full spectrum of current and planned clinical services within WCGHW EMS. Provide strong clinical leadership throughout the organisation to drive continuous improvement. Performance Management Monitor service delivery against established emergency timeframes and quality benchmarks. Evaluate and enhance clinical practices through systematic oversight and feedback mechanisms. Drive organisational excellence through strategic leadership and clinical governance.

ENQUIRIES : Dr N Abdullah at (063) 780-8164 or email: @naseef.abdullah@westerncape.gov.za

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates are subjects to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Emergency Medical Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

CLOSING DATE : 09 January 2026

POST 45/382 : **PHARMACIST ASSISTANT (POST-BASIC) GRADE 1 TO 3 (X2 POSTS)**
West Coast District

SALARY : Grade 1: R264 750 per annum
Grade 2: R 306 411 per annum
Grade 3: R330 540 per annum

CENTRE : Vredenburg Hospital, Saldanha Bay Sub-district

REQUIREMENTS : Minimum educational qualification: A qualification that allows registration with the SAPC as a Pharmacist Assistant (Post Basic) Institutional or Pharmacist Assistant (Post Basic, as required by the training facility and the South African Pharmacy Council (SAPC). Registration with a professional council: Registration with the SAPC registration as a Pharmacist Assistant (Post Basic) (Institutional) or Pharmacist Assistant (Post Basic). Experience: **Grade 1:** None after registration as Pharmacist's Assistant (Post Basic) with the SAPC. **Grade 2:** A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. **Grade 3:** A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to perform regular after hour duties. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel, PowerPoint and Outlook). Ability to work accurately under pressure and maintain a high standard of professionalism. Ability to work in a multi-disciplinary team with excellent interpersonal and communication skills. Appropriate knowledge of National and Provincial Health Policies, Medicines Act 101 of 1965, the Pharmacy Act 53 of 1974 and Public Finance Management Act. Appropriate clinical and pharmaceutical knowledge. Knowledge with JAC/WellSky dispensing system. Time management, strategic planning, prioritizing of tasks.

<u>DUTIES</u>	:	Effective control of pharmaceutical stock. Ensure effective Pharmaceutical Care (Dispensing) including the Chronic Dispensing Unit within the Sub District. Assist with collection of Pharmacy Data and recordkeeping. Promote and assist with optimal Pharmaceutical Advisory Service with the relevant multi-disciplinary teams. Ensure effective Quality of Health Service.
<u>ENQUIRIES</u>	:	Ms E Julius Tel No: 022 709 7237
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test and/or competency test. No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/383</u>	:	<u>PHARMACIST ASSISTANT (POST BASIC) GRADE 1 TO 3</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R264 750 per annum Grade 2: R306 411 per annum Grade 3: R330 540 per annum
<u>CENTRE</u>	:	Calitzdorp CC, Kannaland Sub-district, (Stationed at Alan Blyth Hospital)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: As required by the training facility and the South African Pharmacy Council (SAPC) plus Post-Basic Pharmacist Assistant qualification that allows registration with SAPC as a Pharmacist Assistant (Post-Basic) or Pharmacist Assistant (Post-Basic) Institutional. Registration with a professional council: Registration with the South African Pharmacy Council as Pharmacist's Assistant (Post-Basic) (Institutional) or Pharmacist Assistant (Post-Basic). Experience: Grade 1: None after registration with the SAPC as Pharmacist Assistant (Post-Basic). Grade 2: A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Grade 3: A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Inherent requirements of the job: Valid driver's license (Code B/EB) and willingness to travel in the Sub-district. Willingness to work at other clinics in the Sub-district. Willingness to work overtime and after hours as needed. Competencies (knowledge/ skills): Good knowledge of institutional pharmacy practices and procedures. Knowledge and/or experience in handling pharmaceutical supplies in both the hospital and clinic environment, including appropriate cold chain practices. Knowledge of Drug Supply Management Principles. Knowledge of Good Pharmacy Practice. Meticulous and diligent. Good interpersonal and communication skills. Computer literacy in the Microsoft Office Package. Ability to use at least one of the computerised dispensing and stock control programs available. Physically ability to move heavy pharmaceutical items at various heights in the pharmacy storeroom.
<u>DUTIES</u>	:	Working under both direct and indirect supervision of a pharmacist within the hospital and clinic environment, respectively. Manage drug supply within the facilities, including but not limited to correct ordering of stock, receiving and checking of stock, appropriate stock control and storage, rotation of stock to prevent expiry, accurate handling of expired stock, and appropriate temperature control. Dispensing and issuing of acute and chronic scripts according to Standard Treatment Guidelines and the WCGHW Pharmaceutical Code List. Issuing medication prepared by Tertiary Institutions and CDU (Chronic Dispensing Unit) and the management thereof. Support to the pharmacy supervisor and colleagues within the Kannaland Sub-district, within scope of practice. Ensure the provision of high-quality services measured by outcomes of quality assurance activities.
<u>ENQUIRIES</u>	:	Ms E Canovi Tel No: (028) 551-1010
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply.

Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE

:

09 January 2026

POST 45/384

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PHARMACIST ASSISTANT (POST-BASIC) GRADE 1 TO 3 (X2 POSTS)
Chief Directorate: Rural Health Services

SALARY

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Grade 1: R264 750 per annum
Grade 2: R306 411 per annum
Grade 3: R330 540 per annum

**CENTRE
REQUIREMENTS**

:

:

George Regional Hospital
Minimum educational qualification: As required by the training facility and the South African Pharmacy Council (SAPC) plus Post-Basic Pharmacist Assistant qualification that allows registration with SAPC as a Pharmacist Assistant (Post-Basic) or Pharmacist Assistant (Post-Basic) Institutional. Registration with the professional council: Registration with the SAPC as Pharmacist's Assistant (Post-Basic) or Pharmacist's Assistant (Post-Basic) (Institutional) Experience: **Grade 1:** None after registration with the SAPC as Pharmacist's Assistant (Post-Basic) (Institutional). **Grade 2:** A minimum of 5 years appropriate experience as Pharmacist's Assistant after registration as Pharmacist's Assistant (Post-Basic) (Institutional) with the SAPC. **Grade 3:** A minimum of 13 years appropriate experience as Pharmacist's Assistant after registration as Pharmacist's Assistant (Post-Basic) (Institutional) with the SAPC. Inherent requirements of the job: Ability and willingness to work in a close team environment with rotating duties and according to task lists and rosters, in the pharmacy and greater hospital. Willingness to safely prepare and mix chemotherapy /cytotoxic prescriptions including working in a biological safety cabinet/ laminar flow mixing area. Ability and willingness to perform regular after-hours service duties, working weekend/public holiday shifts with reduced staffing – remunerated according to state policy. Computer literacy, with competency level of speed and accuracy required for in- and out-patient dispensing, orders, data capturing, stock control and invoicing, all within limited deadlines. -Logistics and order fulfilment, with competency level of speed and accuracy required for daily duties, within limited deadlines. Ability to safely climb a ladder and push / pull heavy trolleys or similar connecting to motions such as lifting, retrieving, carrying items with various weight, size and height involvement. Competencies (knowledge/skills): Computer literacy (MS office: Word, Excel, PowerPoint and Outlook), Teams, and dispensing /stock control programs of which Wellsky (JAC) will be an advantage. Ability to work with attention to detail, alone or in a team under pressure, while maintaining a high standard of accuracy and professionalism. Good work etiquette with the ability to work in multi-disciplinary teams, servicing various levels of customers, with excellent interpersonal communication and conflict management skills. - Appropriate working knowledge of National and Provincial public health policies and guidelines, Medicine Act 101 of 1965, the Pharmacy Act 53 of 1974, GPP. Medicine Supply Management principles and Public Finance Management Act. Appropriate practical clinical and pharmaceutical knowledge as listed in all the levels of the National Essential Medicine Lists. Innovative analytical thinking and the ability to initiate, co-ordinate, manage and sustain programs, with cost consciousness.

DUTIES

:

Providing a safe, efficient, cost-effective, fully comprehensive pharmaceutical service delivery according to legislation and scope of practice, under direct or indirect supervision. Ensuring customer centered focus, with provision of health/product information advice and effective rational usage and storage of all medication. Providing effective medicine supply management, administration and documentation (receiving, storage, control, distribution, operations relating to pharmaceuticals) including cold chain management in all areas related to pharmacy services and the greater hospital complex, where medications are kept. -Compliance with National and Provincial Health policies

	and guidelines, legislative requirements, National regulatory Frameworks, Good Pharmacy Practice guidelines and institutional requirements, including waste management practices and remaining constantly updated with changes and development. Represent the hospital pharmacy service profession, driven by Western Cape Government values culture, in performing duties to ensure adherence and compliance of self and co-workers, to minimum standards for accessibility and pharmaceutical services, while maintaining rational use of all hospital resources. Actively participate in and represent pharmacy on meetings or in multidisciplinary teams, which may include, but not limited to Occupational Health and Safety, Infection Prevention and Control, Cold chain and temperature management.
<u>ENQUIRIES</u>	: Ms SN Brits Tel No: (044) 802-4492
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within George Regional Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/385</u>	: <u>SOCIAL WORKER GRADE 1 TO 4 (PRODUCTION: NEW BEGINNINGS HOUSE) (6/8TH POST)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	: Grade 1: R243 900 per annum Grade 2: R297 840 per annum Grade 3: R358 173 per annum Grade 4: R439 080 per annum
<u>CENTRE</u>	: Stikland Hospital
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with the professional council: Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker. Experience: Grade 1: None after registration. Grade 2: A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Grade 3: A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Grade 4: A minimum of 30 years appropriate experience in social work after registration as a social worker with the SACSSP. Inherent requirements of the job: A valid (code B/EB) driver's licence. Competencies (knowledge/skills): Ability to render a clinical social work practise as a member of a multi-disciplinary team in a Specialist Acute Mental Health Care setting. Sound knowledge and skills in psycho-social assessment, family and individual counselling skills. Knowledge of relevant statutory processes. Computer literacy. Good verbal and written communication skills.
<u>DUTIES</u>	: Provide clinical social work services with regards to the care, support, protection and development of vulnerable individuals, groups, families and communities. Utilise specialist knowledge and skills to conduct psychosocial assessments, counsel individuals and families. Network effectively internally with the multi-disciplinary team as well as with relevant external role players. Conduct appropriate referrals to relevant role players and stake holders. - Actively contribute to development of care and safety plans. Deliver accountable services through the application of the Social Work Administrative process. Integrated Programme Facilitation and community work, programme management and community outreach services. Ensure continued professional development by keeping updated with developments in the field.

<u>ENQUIRIES</u>	:	Ms T Kilian Tel No: (021) 940-4468
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/386</u>	:	<u>ARTISAN PRODUCTION GRADE A TO C (MECHANICAL)</u>
<u>SALARY</u>	:	Grade A: R243 597 per annum Grade B: R285 816 per annum Grade C: R332 061 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Trade Test Certificate in appropriate field. Experience: Grade A: No experience required. Grade B: At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Grade C: At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to perform standby and overtime duties. Competencies (knowledge/skills): Appropriate experience in the mechanical, general mechanical repairs and the ability to carry out basic general welding. Appropriate knowledge of Machinery, pumps, compressors, steam systems and sterilizing equipment. Ability to work independently and under pressure, with good organisational as well as team skills. Good communication skills (verbal and written). Ability to plan ahead (pro-active), as well as working in a team and to learn and comply with in-house systems and procedures. Conversant with the requirements of the Machinery and Occupational Health and Safety Acts, NBR and SABA 1475. Ability to operate and use required tools and equipment skilfully and safely.
<u>DUTIES</u>	:	Maintain and repair all plant and equipment at the Hospital under the supervision of the Artisan Foreman. Perform necessary administrative functions, train and supervise subordinates. Assist with the execution of engineering projects and control over tools and materials. Assist Artisan Foreman with his duties.
<u>ENQUIRIES</u>	:	Mr P Sishuba Tel No: (021) 938- 6100
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/387</u>	:	<u>ADMINISTRATION CLERK: SUPPORT SERVICES (X2 POSTS)</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Groote Schur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Secretarial and Office Administration experience. Competencies (knowledge/skills): Good communication skills (verbal and written). Knowledge of secretarial and office administration practices and minute-taking skills. Computer literacy (MS Office, Word, and Excel) and typing proficiency. Willingness to undergo development courses.
<u>DUTIES</u>	:	Providing administration and secretarial support services, office management, and reception functions. Answering telephonic queries and delivering messages. Ordering of stationery, equipment, and office consumables. Typing

		of documents, reports, correspondence, and keeping an effective filing system. Prepare meetings and take minutes. Ensure timely submission of statistical data, as well as collate and compile databases, rosters, and monthly reports.
<u>ENQUIRIES</u>	:	Ms C Makeba Tel No: (021) 404 4038
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/388</u>	:	<u>ADMINISTRATION CLERK: FINANCE/ADMIN (FINANCE INCOME/ADMISSIONS)</u> West Coast District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Vredendal Hospital, Matzikama Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate experience in a hospital and patient fees environment. Inherent requirements of the job: Willingness to work overtime and as reliever for the Admissions section. Competencies (knowledge/skills): Good interpersonal and organisational skills, and computer literacy (MS Office). Good verbal and written communication skills. Knowledge of Uniform Patient Fees Schedule (UPFS), Hospital Memorandum 18 and Public Finance Management Act (PFMA). Knowledge of CLINICOM and AR systems.
<u>DUTIES</u>	:	Rendering of billing services to in-patients - control the correctness of the hospital patient bills, medical aids, road accident fund and privately funded patients. Rendering of billing services to out-patients. Follow-up procedures and release of invoices. Patient administration support services, including the printing of reports to identify all State Departments, WCA, RAF, H2, H3, Medical Aid and Private Doctor out-patients admitted and discharged. Liaise with relevant role players in matters relating to Patient Administration, Hospital Fees, and Case Management.
<u>ENQUIRIES</u>	:	Ms CA Davids Tel No: (027) 213 2038
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/389</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (PROCUREMENT) (STORES)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in a Supply chain environment and/or within Health Sector Commodities. Inherent requirements of the job: Rotate within the Supply Chain Section and relieve colleagues. Competencies (knowledge/skills): Computer literacy (i.e. MS Word, Excel, PowerPoint and Outlook). Sound communication, organisational and interpersonal skills. Knowledge of Supply Chain Management processes, PFMA and the Accounting Officers System. Knowledge of LOGIS, EPS and ESL.
<u>DUTIES</u>	:	Demand and acquisition (i.e. assist with identifying procurement plan items and ESL). Source quotations: Advertise requests on EPS to source quotations, perform an SCM evaluation of such quotes and guide users on how to evaluate. Generate and place orders with suppliers and maintain filing and complete adjudication of awarded orders on EPS. Prepare documentation for quotation committee meetings. Ensure that all transactions comply with

		legislative requirements. Handle telephonic and written enquiries from Directorates and Suppliers and perform relief duties within SCM component.
<u>ENQUIRIES</u>	:	Mr L Jacobs Tel No: (023) 348-1106
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/390</u>	:	<u>PERSONNEL OFFICER</u> Directorate: People Strategy
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Head Office, Cape Town (Bellville Health Park)
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate or equivalent (NQF 4). Experience: Appropriate experience in the field of administration. Competencies (knowledge/skills): Good computer (MS Word and Excel). Numeracy and mathematical skills. Good interpersonal skills and the ability to work in a team context. Knowledge of Human Resource prescripts in Public Service. Ability to function under pressure and meet deadlines.
<u>DUTIES</u>	:	Assist with research pertaining to policy formulation on Organisational development, structural changes in the Health Environment. Render general administrative support services. Arrange meetings, workshops, and stakeholder consultations. Provide efficient support services to the component.
<u>ENQUIRIES</u>	:	Mr TBR Petersen, Email: theodore.petersen@westerncape.gov.za
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/391</u>	:	<u>ADMINISTRATION CLERK: ADMISSIONS (PRIMARY HEALTH CARE)</u> Cape Winelands Health District
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Breede Rivier Clinic, Witzenberg-Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience. Inherent requirements of the job: Must be prepared to work 8 hours (i.e., Monday-Friday) and overtime when required. Valid (Code B/EB) driver's license and willingness to travel across the Sub-district. Competencies (knowledge/skills): Computer literacy (MS Word and Excel). The ability to accept accountability and responsibility with good interpersonal skills, the ability to maintain confidentiality, and excellent communication skills (verbal and written).
<u>DUTIES</u>	:	Compile headcount daily, weekly, and monthly data. Capturing data and compliments, and complaints on SINJANI. Generate an Appointments list for follow-up clients from Tier.net Folder drawn according to Tier.net appointment list. Folders prepared for the next day (blood results filed/ stickers printed). If a new client facility folder is to be opened, the correct stationery placed in the folder, and stickers are to be printed.
<u>ENQUIRIES</u>	:	Mr L Wawini Tel No: (023) 316-9600
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates may be subjected to a practical test. "The pool of applications will be considered for vacancies within Witzenberg Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/392</u>	:	<u>ADMINISTRATION CLERK: SUPPORT (QUALITY ASSURANCE) (X3 POSTS)</u>
<u>SALARY</u>	:	R228 321 per annum

<u>CENTRE REQUIREMENTS</u>	:	Groote Schuur Hospital, Observatory
	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience. Inherent requirements of the job: Must be willing to work shifts. Competencies (knowledge/skills): Good communication skills (verbal and written). Computer literacy. Accurate data capturing skills. Good organisational and interpersonal communication skills. Ability to work independently and within a team. Ability to execute duties accurately and thoroughly.
<u>DUTIES</u>	:	Providing effective customer care and support to patients and their families. Control and maintain order in patient waiting areas. Perform reception duties and answer queries, including dealing with staff, patients and visitors (telephonic and walk-in). Create and maintain databases for compilation of monthly reports. Type documents, reports and correspondence. Effective records management. Effective use of resources and consumables. Willingness to accept additional duties as assigned by your Supervisor/Manager. Relief and other related duties.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms T Khan Tel No: (021) 404 6441
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical assessment. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/393</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (PROCUREMENT) (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R228 321 per annum
	:	Red Cross War Memorial Children's Hospital, Rondebosch
	:	Minimum educational qualification: Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject, and/or Senior Certificate (or equivalent) with experience/competencies that focus on the Key Performance Areas (KPA's) of the post. Inherent requirements of the job: Perform overtime duties when required. Competencies (knowledge/skills): Knowledge of LOGIS and the Electronic Procurement Solutions (EPS). Good verbal and written communication skills. Computer literacy in MS Word, MS Excel, and Outlook. Good organisational skills. Knowledge of procurement, infrastructure services (16B), equipment, medical supplies, and contract management process. Knowledge of PFMA, Finance instructions, Provincial and Treasury regulations Knowledge of the Preferential Procurement Policy Framework Act 5 of 2000 (PPPFA). Knowledge in the procurement of infrastructure services (16B), equipment, and medical supplies in an SCM environment.
<u>DUTIES</u>	:	Assist and download quotations via e-PS, perform close-outs on e-PS, and prepare submission documentation for the quotation committee (QC) Assist with the entire lifecycle of procurement: specification development, advertising, evaluation, adjudication, award, order placement on LOGIS, delivery confirmation, and expenditure report if needed, for a specific order or contract Perform formal and informal procurement transactions, including compliance with relevant threshold policies. Assist with the drafting, renewal, and monitoring of mini-contracts, institutional contracts, leases, and service-level agreements. Assist with maintaining a contract register and ensure timely alerts before expiry. Support with audits of active contracts, ensuring contract files are updated with all required documentation. Liaise with service providers and internal departments for the amendment, renewal, or cancellation of contracts as required. Assist with the development of performance monitoring tools for Ensure compliance with relevant laws and regulations pertaining to supply chain management Maintain the 0-9 file and ensure daily filling is done. Effective and efficient knowledge of the Procurement on the LOGIS and Electronic Procurement Solutions (ePS) environment. Provide support to the AO, SAO, and colleagues by attending meetings, addressing procurement-related queries, and relieving staff during absences. Ensure clear written and verbal communication across the component. Assist with the submission of procurement plans, deviation reports, and urgent procurement memos. Liaise

		with internal clients (end-users) and external suppliers/government departments on SCM matters. Ensure adherence to SCM policies, procedures, and regulations, including 16A & 16B frameworks. Regularly update the 0–9 file and ensure all procurement documentation is filed daily. Generate accurate weekly, monthly, and ad hoc procurement reports for the AO, SAO, ASD, and other relevant stakeholders. Assist in internal and external audit preparations, ensuring completeness of files. Capture and track procurement of assets and ensure correct alignment with budget allocations and equipment planning. Ensure accurate reporting of infrastructure and capital equipment procurements in line with Equipment Committee and budget timelines. Assist with institutional annual stock counts, Liaise with end users, service providers and other Governmental departments regarding Supply Chain matters.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr O Zibaya /Mr A Jensei Tel No: (021) 658-5698/5486
<u>NOTE</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>CLOSING DATE</u>	:	No payment of any kind is required when applying for this post.
	:	09 January 2026
<u>POST 45/394</u>	:	<u>ADMINISTRATION CLERK: SUPPORT</u>
		Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Hanover Park Community Health Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate administrative experience. Appropriate experience in PHCIS/ CLINICOM. Inherent requirements of the job: Prepared to work 12-hour shifts (which include night duty, weekends and Public holidays) and work overtime on short notice. Competencies (knowledge/skills): Computer literacy. Good interpersonal and communication skills. Ability to accept accountability and responsibility, and to work independently and unsupervised, as well as in a multi-disciplinary team.
<u>DUTIES</u>	:	Registration and capturing of patient information on PHCIS. Recordkeeping, filing, retrieving, tracing of folders, disposal and archiving of folders. Effective and efficient handling of patient documentation. Perform relief duties within facility as needed. Effective and efficient handling of enquiries.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms M James Tel No: (021) 684-1302
<u>NOTE</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical, and oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/395</u>	:	<u>ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT</u>
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as passed subject or Senior Certificate (or equivalent) with appropriate experience that focuses on the Key Performance Area's (KRA's) of post. Experience: Appropriate administrative experience in line with the duties (key result areas/outputs). Appropriate administrative experience in a clinical or healthcare setting. Appropriate experience in SYSPRO/LOGIS. Inherent requirements of the job: Valid (Code B/EB/C1) driver's license. Competencies (knowledge/ skills): Working knowledge and experience of Asset Management and Supply Chain Management. Functional Computer skills in MS Office (i.e. Word, Excel, PowerPoint and Outlook). Computer literacy (MS Word, Excel and Outlook) and familiarity with Syspro or LOGIS. Good interpersonal and organisational skills. Knowledge of Accounting Officer System.
<u>DUTIES</u>	:	Asset Management. (Maintenance, Register Management, AOS compliance). Asset Verification. Disposal Management. Additions of assets Management. Operational leases Management. Support to supervisor and management.
<u>ENQUIRIES</u>	:	Ms V Groenewald Tel No: (021) 938-4911

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/396</u>	:	<u>ADMINISTRATION CLERK: SUPPORT</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R228 321 per annum
<u>CENTRE</u>	:	Khayelitsha/Eastern Sub-structure Office
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or equivalent) qualification. Experience: Appropriate administrative experience. Competencies (knowledge/ skills): Computer proficiency in MS Word, Excel and MS Office. Good interpersonal relations, communication, service orientation and organizational skills. Ability to interpret and implement relevant financial instructions. Ability to think analytically and logically and ability to work under pressure. Good human relations.
<u>DUTIES</u>	:	Provide effective and efficient general office administration, including logistical support, coordinating meetings and visits, minute taking, file administration and outreach or events support. Administrative support to the Health Program, Health Services including support to NPO partners and other Stakeholders. Ensure compliance with the appropriate Financial Management prescripts. Assist with the budget breakdowns for the NPO, contract documents and update the NGO's records/files accordingly. Supply Chain Management function with regard to ordering of stationary, stock Information, Education and Communication materials (receive and distribute) and maintaining an up-to-date inventory of stock. Administer the GMT system at the designated authority level, ensuring timely completion of trip authorities and overnight travel applications. Submit monthly security reports where applicable. Load maintenance request on DOHENG portal. Assist and support the supervisor and Programme and Services Manager(s).
<u>ENQUIRIES</u>	:	Mr M Strauss Tel No: (021) 360-4662
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subject to a practical/written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/397</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (X2 POSTS)</u> Cape Winelands Health District
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE</u>	:	Cape Winelands TB Centre
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a professional council: Registration with the SANC as Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as a Staff Nurse. Grade 3: A minimum of 20 years appropriate/recognisable nursing experience after registration with SANC as a Staff Nurse. Inherent requirements of the job: Willingness to work overtime when necessary. Will be required to work shifts, weekends, and public holidays. Must be prepared to assist in all departments according to operational needs. Ability to work under pressure. Competencies (knowledge/skills): Good communication, planning and interpersonal skills. Ability to work in the multidisciplinary team. Enhance patient care through the implementation of SOP's, policies, and guidelines.
<u>DUTIES</u>	:	Development and implementation of basic patient care to all patients. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES</u>	:	Ms R Van Rooyen Tel No: (023) 348 -1309

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). "The pool of applications will be considered for vacancies within Cape Winelands TB Centre, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/398</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (THEATRE AND CSSD)</u> West Coast District
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE REQUIREMENTS</u>	:	Vredenburg Hospital, Saldanha Bay Sub-district Minimum educational qualification: Qualification that allows registration with SANC as a Staff Nurse. Registration with a professional council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as a Staff Nurse. Grade 3: A minimum of 20 years' appropriate/recognizable experience in nursing after registration with the SANC as a Staff Nurse. Inherent requirements of the job: Willingness to work shifts, public holidays, after-hours, night duty, weekends and overtime when necessary. Willingness to work in all departments(wards) of nursing according to operational needs per rotational schedule. Competencies (knowledge/skills): Knowledge of the Nursing Act and relevant regulations Knowledge of the Medicines Control Act, Mental Health Care Act, Child Health Act, and other relevant legislation. Good communication, planning and interpersonal skills. Ability to work in a multi-disciplinary team and enhance patient care through implementation of SOP's, policies and guidelines.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide clinical nursing care. Effective utilization of resources. Maintain Professional growth/ethical standards and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms E Lester Tel No: (022) 709-7257 Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Saldanha Sub-District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/399</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (NEW BEGINNINGS HOUSE)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum

<u>CENTRE REQUIREMENTS</u>	:	Grade 3: R306 798 per annum Stikland Hospital
	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a professional council: Registration with the SANC as Staff Nurse. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends, and public holidays to meet the operational requirements. Must be prepared to rotate and assist in all departments according to operational requirements. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/ recognisable experience in nursing after registration with the SANC as Staff Nurse. Grade 3: A minimum of 20 years appropriate/ recognisable experience in nursing after registration with the SANC as Staff Nurse. Competencies (knowledge/skills): Knowledge of nursing care and procedures, nursing statutes, and other relevant legal frameworks. Must have good communication skills. Interpersonal skills.
<u>DUTIES</u>	:	Provide basic clinical nursing care. Development and implementation of basic patient care plans. Facilitate the provision of health care and education according to individual needs of patients, family and community. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Reporting on patient safety and adverse incidents Effective record keeping.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms M Le Roux Tel No: (021) 940-4424
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview." This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/400</u>	:	<u>STAFF NURSE GRADE 1 TO 3 (ICU HIGH CARE – 1 POST), (THEATRE- X1 POST), (OBSETETRICS AND GYNAECOLOGY – X2 POSTS)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE REQUIREMENTS</u>	:	Worcester Regional Hospital
	:	Minimum educational qualification: Qualification that allows registration with SANC as a Staff Nurse. Registration with the professional council: Registration with the South African Nursing Council as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years appropriate/ recognisable experience in nursing after registration with the SANC as Staff Nurse. Grade 3: A minimum of 20 years appropriate/ recognisable experience in nursing after registration with the SANC as Staff Nurse. Inherent requirements of the job: Ability to work shifts during the day and night, weekends and public holidays and overtime when required by supervisor. Willingness to rotate within different Functional Business Units. Competencies (knowledge/skills): Sound knowledge of SANC Regulation which prescribe nursing practice. The ability to function independently in a multi-disciplinary team and the ability to direct the team to ensure quality nursing care. Good interpersonal and communication skills. Ability to deal with conflict situations and make sound decisions under pressure.
<u>DUTIES</u>	:	Develop and implement basic patient care by providing individual direct and indirect health care under supervision of the Professional Nurse. Responsible for providing basic clinical nursing care within SANC Scope of Practice and competency training as required. Effective health promotion and information to patient/client and community. Participate in the effective utilization of physical

		and financial resources to maintain standards and ensure quality care. Maintain professional growth/ethical standards and self-development.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr S Bruiners Tel No: (023) 348-1104
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/401</u>	:	<u>STAFF NURSE GRADE 1 TO 3</u> Garden Route District
<u>SALARY</u>	:	Grade 1: R220 614 per annum Grade 2: R262 287 per annum Grade 3: R306 798 per annum
<u>CENTRE REQUIREMENTS</u>	:	Conville CDC, George Sub-district
	:	Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with the professional council: Registration with the SANC as a Staff Nurse. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Grade 3: A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Willingness to work extended hours, after hours, outreaches on projects. Willingness to rotate to the hospital facility and other clinics in the Sub-district when needed. Competencies (knowledge/skills): Good communication skills. Self- discipline and motivation.
<u>DUTIES</u>	:	Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self- development. Take actions to improve quality of nursing care. Participate in infection prevention and control.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms M Marthinus Tel No: (044) 814 -1100
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/402</u>	:	<u>LABORATORY ASSISTANT (TOXICOLOGY)</u> Chief Directorate: Emergency and Clinical Support Services
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Senior Certificate (or Equivalent). Experience: Appropriate experience in a Biomedical Laboratory. Appropriate

experience in using laboratory equipment such as centrifuges, vortexes, balances, and pipettes and pipetting skills. Appropriate experience in handling human biological samples and other hazardous chemicals/ waste and gases. Inherent requirements of the job: Valid (Code B/EB) driver's license. Competencies (knowledge/ skills): Above average competency use of Microsoft programs including both Word and Excel. The ability to work in a biohazardous environment, perform heavy manual tasks and the ability to work under pressure. Basic understanding of calculations necessary for the preparation of chemical solutions. Good interpersonal relationships and working both individually and in a team. Must be ethical, honest and take accountability. Understand basic laboratory equipment and how to follow SOP for their maintenance and monitoring. Good Laboratory Practice. Self-management. Good hand-eye coordination and manual dexterity. Ability to effectively manage multiple priorities and adapt to change within a fast-paced environment. Attention to detail and accuracy in record keeping and data numerical and text entry. Proficiency in office equipment. Ability to communicate clearly and discreetly in person and in writing.

DUTIES : Effective and efficient Laboratory Upkeep and Support. Effective and efficient Testing Support. Efficient Specimen handling and Management. Effective and efficient Inventory, Facility and Admin Support.

ENQUIRIES : Ms B Davies Tel No: (021) 406-6026/6412 or Bronwen.Davies@uct.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be subjected to a security clearance prior to appointment. Shortlisted candidates will be subjected to a practical test. The pool of applicants will be considered for vacancies within Forensic Medicine and Toxicology, Observatory Forensic Pathology Institute, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.

CLOSING DATE : 09 January 2026

POST 45/403 : **LABORATORY ASSISTANT (DENTAL MECHANICS)**
 Chief Directorate: Metro Health Services

SALARY : R193 359 per annum
CENTRE : Oral Health Centre, Tygerberg/Mitchell's Plain
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in a Dental Laboratory as a Laboratory Assistant. Competencies (knowledge/skills): Good communication skills. Good interpersonal skills. Ability to maintain equipment.

DUTIES : Provide effective support services in the Dental Laboratory. Provide a support service to dental technicians for eg. invest and pack dentures, Pouring and trimming of models and articulate working models. Assist Dental Technicians in handling materials, equipment and errands pertaining to their scope of practice. Provide support within the dental laboratory stores. Basic maintenance of laboratory equipment. Provide basic administrative support and keep proper statistics of work done in input and output registers.

ENQUIRIES : Mr MV Adams Tel No: (021) 937-3068 or email: mvadams@uwc.ac.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Short listed candidates will be subjected to a written and oral assessment. The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 09 January 2026

POST 45/404 : **ARTISAN ASSISTANT (MECHANICAL) (X2 POSTS)**

SALARY : R193 359 per annum
CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS : Minimum educational qualification: Grade 10 Certificate or (or equivalent). Experience: Appropriate experience in the mechanical field, general mechanical repairs. Competencies (knowledge/skills): Strict adherence to the Occupational Health and Safety Act. Ability to plan ahead (pro-active), work

		independently as well as in a team and it would be required for the officer to learn & comply with in-house systems & procedures. Good communication skills (verbal and written). Ability to work independently and under pressure. Ability to carry out basic general welding tasks.
<u>DUTIES</u>	:	Maintain and repair equipment at the hospital. Assist with the execution of mechanical projects which will include fabrication & welding. Assist other departments within the workshop set up. Assist Artisans in the performance of their duties, and clean areas where work has been carried out. Complete and return repair requisitions and assist in ordering and controlling the workshop, materials and tools.
<u>ENQUIRIES</u>	:	Mr AK Mgcodo / Mr EM Sithole Tel No: (021) 404-6251 / 6212
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/405</u>	:	<u>ARTISAN ASSISTANT (MECHANICAL)</u>
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 (or equivalent). Experience: Appropriate handyman experience within a Health environment. Inherent requirements of the job: Valid driver's license. Must be prepared to work overtime and do standby duties. Must be physically able to perform duties required. Competencies (knowledge/ skills): Ability to function independently, plan ahead (pro-active) and work in a team. Ability to adhere to safety standards. Ability to handle conflict and problem-solving situations.
<u>DUTIES</u>	:	Assist with repairs and installation of projects, emergency breakdowns, supervise and in-service training of co-workers. Maintain and repair mechanical equipment, repair of plant equipment, furniture (Beds), fixtures and fittings mechanical. Assist in preventive maintenance procedures, including autoclave, steam generators, water tanks, chlorifiers. Basic welding repairs and installations. Obtaining quotations, order and control of materials as needed to complete requisitions. Strict adherence to the Occupational Health and Safety Act.
<u>ENQUIRIES</u>	:	Mr E Fransenburg Tel No: (021) 938-4237
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/406</u>	:	<u>ARTISAN ASSISTANT</u> Cape Winelands Health District
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Ceres Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 (equivalent to Standard 8). Experience: Appropriate experience in building, air-conditioning, refrigeration, plumbing, painting, electrical, carpentry, maintenance and repairs. Appropriate experience in workshop related tasks. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to do stand-by duties. Willingness to assist in all facilities in the sub district within the workshop set-up. Competencies (knowledge/skills): Be conversant with the requirements of the Machinery and Occupational Health and Safety Act. Ability to operate industrial machinery and welding tasks. Ability to communicate (written and verbal) Ability to handle heavy equipment, heights and narrow spaces.
<u>DUTIES</u>	:	Assist with the execution of engineering/projects/repairs and internal maintenance in regard of plumbing, carpentry, electrical, glazing and building works. Maintain, repair and cleaning of drains on a regular basis Maintain and repair general kitchen and laundry equipment. Strict adherence to the Occupational health and Safety Act. Assist Artisans in the performance of their duties. Control over tools, equipment and material.

<u>ENQUIRIES</u>	:	Mr W Owen Tel No: (023) 316-9600
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a practical test as part of the interview process. "The pool of applications will be considered for vacancies within Ceres Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/407</u>	:	<u>ARTISAN ASSISTANT (X2 POSTS)</u> West Coast District
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Bergriver Sub-district and Radie Kotze Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Grade 10 or equivalent. Experience: Appropriate experience in facility management, welding, painting, carpentry, and plumbing with general electrical knowledge. Inherent requirements of the job: Valid (Code B/EB) driver's license. Willingness to assist within the sub-district as needed. Willingness to work overtime and to perform standby duties, including weekends and public holidays. Physically fit to handle heavy equipment and objects. Must be able to work on heights i.e. on ladders and scaffolding. Competencies (knowledge/skills): Knowledge of and apply the requirements of the Machinery and Occupational Health and Safety Act, as well as read, write and follow written instructions, including manuals and written procedures. Ability to optimally utilise allocated resources such as tools and materials and be skilled in the usage of a variety of tools. Ability to work independently and as part of a team. Ability to adhere to safety standards. Ability to use a conventional lathe or milling machine.
<u>DUTIES</u>	:	Provide an effective and efficient maintenance and technical support service to the institutions. Maintenance of installations, machinery, equipment as well as the workshop and garden tools. Render a support function in the workshop as well as standby duties. Maintain professional growth / ethical and self-development.
<u>ENQUIRIES</u>	:	Mr M Julius Tel No: (022) 913-1337
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/408</u>	:	<u>FOOD SERVICES SUPERVISOR</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	R193 359 per annum
<u>CENTRE</u>	:	Stikland Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: General Education and training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in a large scale industrial, Food Service Unit. Inherent requirements of the job: Ability and willingness to work shifts, which include weekends/public holidays and overtime when needed. Physically able to lift heavy objects and be on your feet for long periods of time. Competencies (knowledge/skills): Knowledge of production and cooking methods for normal and therapeutic diets in an Industrial Foodservice Unit on a large scale. Knowledge of hygiene, occupational health, HACCP and safety principles. Sound organising skills. Inter-personal skills in relations with all categories of staff in the execution of his/her supervisory functions. Computer literacy in MS Office, writing skills and the ability to work under pressure (Computer literacy to be mentioned in CV or proof attached).
<u>DUTIES</u>	:	Order, receipt, storage and issue all food provisions and stock in the foodservice unit. Supervise food pre-preparation and production of all full and therapeutic diets. Supervise the weighing, dishing and distribution of food to various wards. Supervise hygiene, use and maintenance of equipment and occupational health and safety. Supervise adherence to prescripts, elementary control measures and standard operational procedures. Supervise human resources, financial resources and do stock control. Process food statistics and keep records.

<u>ENQUIRIES APPLICATIONS</u>	:	Ms R Potgieter Tel No: (021) 940-4575
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/409</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3 (GENERAL: VARIOUS COMPONENTS) (X5 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE REQUIREMENTS</u>	:	False Bay Hospital, Southern/Western Sub-structure Minimum educational qualification: Qualification that allows registrations with the SANC as a Nursing Assistant. Registration with a professional council: Registration with a professional council (SANC) as a Nursing Assistant. Experience: Grade 1: None Grade 2: A minimum of 10 years of appropriate/recognisable experience in nursing after registration with the SANC as a Nursing Assistant. Grade 3: A minimum of 20 years of appropriate/recognisable experience in nursing after registration with the SANC as a Nursing Assistant. Inherent requirements of the job: Willingness to work overtime when necessary. Will be required to work shifts, night duty, weekends, and public holidays. Must be prepared to assist in all departments according to operational needs. Competencies (knowledge/ skills): Knowledge of nursing care and procedures, nursing statutes, and other relevant legal frameworks. Must have good communication skills. Good Interpersonal skills.
<u>DUTIES</u>	:	Provide quality basic nursing care. Provide elementary clinical nursing care. Practice nursing in accordance with the laws and regulations relevant to nursing. Assist Patients with activities of daily living, which includes, nutritional status, mobility and elimination needs. Maintaining professional growth, ethical standards and self-development. Record keeping Utilise human, material and physical resources efficiently and effectively.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms B Tyutu Tel No: (021) 832 5206
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of applications for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registrations status). The pool of applicants will be considered for other vacant posts within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core function, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/410</u>	:	<u>NURSING ASSISTANT GRADE 1 TO 3 (FIRST STAGE LABOUR AND POST NATAL WARDS) (X3 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R174 261 per annum Grade 2: R203 271 per annum Grade 3: R239 559 per annum
<u>CENTRE REQUIREMENTS</u>	:	Mowbray Maternity Hospital Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council:

	Registration with the SANC as a Nursing Assistant. Inherent requirements of the job: Willingness to work shifts, public holidays, after hours, night duty and weekends when required. Willingness to work overtime when needed. Willingness to rotate to other wards when required. Experience: Grade 1: None. Grade 2: A minimum of 10 years' appropriate/recognisable nursing experience after registration with the SANC as a Nursing Assistant. Grade 3: A minimum of 20' years appropriate/recognisable nursing experience after registration with the SANC as a Nursing Assistant. Competencies (knowledge/skills): Knowledge and insight into protocols and policies pertaining to nursing practices in a hospital setting. Knowledge of Infection Prevention Control standards.
<u>DUTIES</u>	: Assist patients with activities of daily living. To observe patients' behaviour and actions in wards and in seclusion and provide elementary clinical nursing care. Maintain documentation and communication. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Actively participating in in-service training interventions.
<u>ENQUIRIES</u>	: Ms C Hammond-Rudimuldu Tel No: (021) 659-4908
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/411</u>	: <u>TRADESMAN AID (X4 POSTS)</u>
<u>SALARY</u>	: R163 680 per annum
<u>CENTRE</u>	: Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	: Minimum educational qualification: Grade 10 (or equivalent). Experience: Appropriate experience in tasks performed in an engineering environment. Inherent requirements of the job: Ability to work standby duties, overtime, weekends and public holidays when operationally required. The incumbent must be able to handle heavy objects, heights, narrow spaces and be on their feet the entire day. Competencies (knowledge/skills): Ability to work independently as well as part of a team. Good interpersonal, communication and organisational skills.
<u>DUTIES</u>	: Perform various basic maintenance duties in the workshop, on the grounds and clear areas where work has been carried out. Assist with repairs and emergency breakdowns (including after-hour repairs). Control, manage and safekeeping of tools, stock and equipment in the workshop and carrying, loading and off-loading of tools as well as material. Identify maintenance and repair needs and ensure that tools and material are available when needed and cleaned after use. Provide a support service to the technical staff. Collection, movement and delivery of equipment and furniture. Clean workshop and drains. Provide Support Service to technical Staff. Provide a clean hygiene and safe working environment.
<u>ENQUIRIES</u>	: Mr E Fransenburg Tel No: (021) 938-4237
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Shortlisted candidates will be expected to undergo a practical assessment.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/412</u>	: <u>OPERATOR: TUBE FEED (INFANT MILK KITCHEN) (X2 POSTS)</u>
<u>SALARY</u>	: R163 680 per annum

<u>CENTRE REQUIREMENTS</u>	:	Groote Schuur Hospital
	:	Minimum educational qualification: General Education and Training certificate (GETC) /Grade 9 (Std 7). Experience: Appropriate experience in a hospital milk kitchen service. Inherent requirements of the job: Physically able to perform physical tasks such as lifting, packing, and pushing heavy trolleys. Willingness to work overtime on public holiday and weekends. Competencies (knowledge/skills): Ability to read and write. Basic numerical skills with an ability to adapt feed recipes. Good communication skills (verbal and written). Basic knowledge of infant feed products. Knowledge of milk kitchen hygiene practices. Basic knowledge of store keeping and stock management. Knowledge of pasteurisation of human breast milk.
<u>DUTIES</u>	:	Production and distribution of infant formula. Processing of human milk including pasteurisation. Maintain optimal hygiene standards in the milk kitchen and store area. Basic stock taking and stock control. Perform basic administrative tasks as required within the department.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms A Du Toit Tel No: (021) 404-4471
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/413</u>	:	<u>TRADESMAN AID (X2 POSTS)</u> Chief Directorate: Metro Health Services
<u>SALARY CENTRE REQUIREMENTS</u>	:	R163 680 per annum
	:	Khayelitsha District Hospital, Khayelitsha/Eastern Sub-structure
	:	Minimum educational qualification: Grade 10 or equivalent certificate. Experience: Appropriate maintenance and repairs. Inherent requirements of the job: Code 8/ EB driver's license. Physically fit to do manual labour. Willingness to work after hours and overtime. Hand sanding, varnishing and stripping skills. Knowledge of the Occupational Health and Safety Act. Competencies (knowledge/ skills): Knowledge of maintenance tools, machinery and equipment. Good interpersonal skills.
<u>DUTIES</u>	:	Delivery, collection and transportation of items and equipment and other facilities. Assist with day-to-day repairs, installations, alterations and daily maintenance checks including emergency work. Assist with refurbishment and restoration of furniture. Cleaning of workshops, plant rooms, control tools, materials and equipment.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr Z Mtshatsheni Tel No: (021) 360-4635
	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/414</u>	:	<u>CHILD MINDER</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R163 680 per annum
	:	Groote Schuur Hospital, Observatory
	:	Minimum educational qualification: Numeracy and literacy and Child Care Certificate. Experience: Appropriate experience. Inherent requirements of the job: Willingness to work shift and/or rotation basis. Competencies (knowledge/skills): Good interpersonal, supervisory skills, ability to work independently and within a team. Ability to perform child minding activities, Educare teaching and training skills. Ability to multitask and take overall responsibility for each child. Good communication skills (verbal and written).
<u>DUTIES</u>	:	Provide quality childcare to children at the GSH Childcare Centre. Create a safe, stimulated and happy environment for the children. Supervise the children between the ages 0 to 5 years. Provide effective communication within and outside the institution. Report incidents or abnormalities to the relevant manager, parent or guardian. Provide ad hoc classroom cover if and when required. Maintain a clean and healthy environment to prevent infections.
<u>ENQUIRIES</u>	:	Ms J Stevens Tel No: (021) 404-6194

<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/415</u>	:	<u>FOOD SERVICES AID</u> Central Karoo District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Prince Albert Hospital
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic literacy and numeracy skills. Experience: Appropriate experience in preparing patient meals in hospitals environment. Inherent requirements of the job: Physically strong to lift heavy objects and be on their feet the entire day. Willingness to work shifts, weekends, overtime and public holidays. Competencies (knowledge/skills): Good communication skills. Self-disciplined, motivated, sober habits, willingness to develop skills and undergo training. Ability to read, write and interpret recipes to prepare meals to be served and be able to use an electronic kitchen scale. Appropriate knowledge of basic cleaning and maintenance of equipment used in the Food Service Unit.
<u>DUTIES</u>	:	Provision of food services, including pre-preparation & preparation of normal and special diets as well as dishing up and distribution of the meals. Assist with the receiving and storage of perishables and groceries. Implement and control hygienic environment according to occupational health and safety prescripts including infection control. Assist with the maintenance of appliances and equipment. Assist with the informal in-service training of new employees in the unit.
<u>ENQUIRIES</u>	:	Ms L Martins Tel No: (023) 814 - 2994
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ oral assessment. The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/416</u>	:	<u>PORTER</u> West Coast District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Swartland Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic literacy and numeracy skills. Experience: Appropriate porter experience in a Public Health facility/hospital. Inherent requirements of the job: Willingness to work shifts and over weekends. Competencies (knowledge/skills): Ability to achieve and maintain good interpersonal relations with staff and the service providers. Knowledge of the Occupational Health and Safety Act. Ability to perform tasks such as lifting of patients/corpse from/onto beds, trolleys, wheelchairs and to mortuary.
<u>DUTIES</u>	:	Accompany walking patients and safely transport sitting non-walking patients per wheelchair/bed trolley to and from different departments/wards. Render assistance to nursing/medical staff with the transfer of patients to beds/wheelchairs and vice versa. Assist with shifting of medical equipment to and from rooms. Report any defects of trolleys or wheelchairs to supervisor. Respond to requests from wards and departments. Ensure a safe and hygienic work environment as well as collecting and cleaning equipment. Safe transport and storing corpses in mortuary.
<u>ENQUIRIES</u>	:	Mr J Timotheus Tel No: (022) 487-9206
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026

<u>POST 45/417</u>	:	<u>PORTER</u> Central Karoo District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Beaufort West Hospital
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic numeracy and literacy skills. Experience: Appropriate porter experience in a public health facility. Inherent requirements of the job: Willingness to work shifts, including nightshift, weekends, overtime and public holidays. The ability to perform tasks such as lifting patient's from/onto beds, trolleys and wheelchairs. Willingness to cover shifts in absence of colleagues and to work in all departments /wards in the hospital. Competencies (knowledge/ skills): Basic knowledge of Infection Prevention Control procedure. Good interpersonal and communication skills. Willingness to work in a team. Ability to work under pressure.
<u>DUTIES</u>	:	Transport of patients. Deliver specimens to laboratories and ensure a safe and hygienic work environment. Accompany walking patients and transport sitting/non-walking patients per trolley or wheelchair between wards and treatment areas. Safe transport of patients on trolleys and wheelchairs to and from different departments/wards and assist with loading of patients in/out of ambulances/vehicles. Carry medical and other documentation (patient files, reports, etc) to wards/treatment and other admin areas. Responsible for the cleanliness of trolleys, wheelchairs, and working areas and report any defects to trolleys/wheelchairs to the supervisor and reply to requests from wards. Render support services to clinical staff, supervisor and colleagues.
<u>ENQUIRIES</u>	:	Ms M De Koker Tel No: (023) 414-8200
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/418</u>	:	<u>FOOD SERVICES AID</u> West Coast District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Swartland Hospital, Swartland Sub-district
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Basic numeracy and literacy skills. Experience: Appropriate experience in line with the Duties (key result areas/outputs). Appropriate experience in food services in a hospital environment. Inherent requirements of the job: Willingness to work shifts, public holidays, weekends and overtime. Competencies (knowledge/skills): Knowledge of production for normal and therapeutic diets in a foodservice unit. Knowledge of HACCP and safety principles. Ability to do work of a physical nature which includes lifting heavy objects and be on their feet the entire day.
<u>DUTIES</u>	:	Pre-preparation, cooking, plating, distributing and serving of meals and beverages for the patients in accordance with the PGWC Food Service Policy. Follow standardized PGWC Recipes and Menus. Assist in receipt and storage of all provisions in the foodservice unit. Clean and maintain the kitchen area and maintain equipment and adhere to health and safety regulations. Communicate with role-players and food service staff and give feedback regarding problems and recommendations to the Foodservice supervisor/manager. Render support to supervisor. Dress according to Departmental specifications and adhere to Hospital PGWC policy.
<u>ENQUIRIES</u>	:	Ms A van Breda Tel No: (022) 487-9223
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post.
<u>CLOSING DATE</u>	:	09 January 2026

<u>POST 45/419</u>	:	<u>GENERAL WORKER STORES (X2 POSTS)</u> Chief Directorate: Rural Health Services
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Worcester Regional Hospital
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a warehouse environment. Inherent requirements of the job: Ability to do physical tasks and operate heavy-duty warehouse machinery. Be able to lift heavy equipment and supplies and work with cleaning materials. Competencies (knowledge/ skills): The ability to issue stock, incoming and outgoing buyouts/stock according to AOS (Accounting Officer System), as well as safely and correctly handle Warehouse equipment. Basic numerical skills. Good physical health.
<u>DUTIES</u>	:	Assist with general tasks in the Stores area. Deliver stock and Buy-outs to different departments. Clean the Transito area and delivery area in courtyard. Assist the asset management department. Support to supervisor by adhering to the Code of Conduct.
<u>ENQUIRIES</u>	:	Mr S Joubert Tel No: (023) 348-1174
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. The pool of applicants will be considered for vacancies within Worcester Regional Hospital for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/420</u>	:	<u>GENERAL WORKER STORES</u>
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Tygerberg Hospital, Parow Valley
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate knowledge and appropriate experience in a Warehouse Management environment. Inherent requirements of the job: Physical ability to pick up and move heavy boxes or bags. Physical ability to pull heavy pallets containing stock to the various Wards using a pallet jack. Willingness to assist with stock-taking. Competencies (knowledge/skills): Good interpersonal and communication skills. Ability to work in a team.
<u>DUTIES</u>	:	Pick and deliver issued stock timeously to wards, clinics, theatres and departments in a cost-effective and safe manner. Maintain the audit trail of deliveries. Assist with the receiving, issuing, and the storage of stock. Clean stores on a regular basis. Assist with stock taking. Any ad-hoc duties.
<u>ENQUIRIES</u>	:	Mr L Campher Tel No: (021) 938-5546/ Mr B Scholtz Tel No: (021) 938-4631
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/421</u>	:	<u>HOUSEHOLD AID (X2 POSTS)</u> Garden Route District
<u>SALARY</u>	:	R138 486 per annum
<u>CENTRE</u>	:	Southern Cape TB Centre (Harry Comay Hospital)
<u>REQUIREMENTS</u>	:	Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a household/cleaning environment in a health facility. Inherent requirements of the job: Willingness to work shifts, including night shift, weekends, overtime, public holidays. The ability to do physical tasks and operate heavy duty cleaning and household equipment. Willingness to rotate in wards according to the needs of the service. Competencies (knowledge/ skills): Basic knowledge of cleaning of equipment. Support to housekeeping supervisor and adhere to policies and cleaning practices. Appropriate knowledge of stock, assets, linen and equipment control.
<u>DUTIES</u>	:	Deliver an effective cleaning service such as dusting, washing, scrubbing, polishing, washing and refuse removal. Adhere to safety measures and ensure adherence to Occupational Health and Safety policies and Infection Prevention Control measures. Render assistance to the supervisor with general

	housekeeping duties such as control of cleaning and household equipment, care and control of linen and serving of meals to patients.
<u>ENQUIRIES APPLICATIONS</u>	: Mr R Lewis-Peters Tel No: (044) 814-1117
	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates may be subjected to a competency test. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/422</u>	: <u>HOUSEHOLD AID</u> Cape Winelands Health District
<u>SALARY</u>	: R138 486 per annum
<u>CENTRE</u>	: Robertson Hospital
<u>REQUIREMENTS</u>	: Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate household aid and cleaning experience in a health facility or similar. Inherent requirements of the job: Willingness to work weekends, overtime, public holidays, night duty. Competencies (knowledge/skills): Basic knowledge of cleaning and the use of cleaning of equipment.
<u>DUTIES</u>	: Maintenance, general neatness and hygiene of the ward kitchens and surroundings on a daily basis. Adherence to OHS and IPC policies. Render assistance to the supervisor with regards to general housekeeping duties such as control of cleaning and household equipment and upkeep of linen. Responsible to help with handling of clean and soiled linen on ward level according to IPC policies and ward systems. Perform ward food service duties according to HACCP principles and food service unit policies.
<u>ENQUIRIES APPLICATIONS</u>	: Ms E Volschenk Tel No: (023) 626-8565
	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Short-listed candidates may be expected to complete a practical test. The pool of applications will be considered for vacancies within (Robertson Hospital), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/423</u>	: <u>SESSIONAL DENTAL SPECIALIST GRADE 1 TO 3 (ORTHODONTICS) (ORAL/DENTAL TRAINING)</u> Chief Directorate: Metro Health Services (16 Hours Per Week) (3 Year Contract)
<u>SALARY</u>	: Grade 1: R646 per hour Grade 2: R737 per hour Grade 3: R853 per hour
<u>CENTRE</u>	: Oral Health Centres, Tygerberg/Mitchell's Plain Platform
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Dental Specialist in Orthodontics. Registration with a professional council: Registration with the HPCSA as Dental Specialist in Orthodontics. Experience: Grade 1: None after registration with the HPCSA as Dental Specialist in Orthodontics. Grade 2: Minimum of 5 years' appropriate experience as Dental Specialist after registration with the HPCSA (or recognized foreign Health Professional Council in respect of a qualified foreign employee) as a Dental Specialist in Orthodontics. Grade 3: Minimum of 10 years' appropriate experience as Dental Specialist after registration with the HPCSA (or a recognized foreign Health Professional Council in respect of a foreign qualified employee) as a Dental Specialist in Orthodontics. Inherent requirements of the job: Valid Driver's licence.
<u>DUTIES</u>	: Screening of patients on arrival. Record patients details. Identify problems to provide diagnosis. Orthodontic treatment of patients at Oral Health Centre, Tygerberg/Mitchells Plain. Treatment of cleft lip/palate and syndrome patients

		at Red Cross Hospital (Dental Clinic). Restore function and aesthetics. Record keeping. Responsible for compiling stats.
<u>ENQUIRIES</u>	:	Dr D Joubert Tel No: (021) 937 3172
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<u>CLOSING DATE</u>	:	09 January 2026
<u>POST 45/424</u>	:	<u>SESSIONAL MEDICAL SPECIALIST GRADE 1 TO 3 (MEDICINE: NEUROLOGY)</u> (12 Hours) (Contract until 31 March 2026)
<u>SALARY</u>	:	Grade 1: R646 per hour Grade 2: R737 per hour Grade 3: R853 per hour
<u>CENTRE</u>	:	Groote Schuur Hospital, Observatory
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Neurology. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Neurology. Experience: Grade 1: None after registration with the HPCSA as Medical Specialist in Neurology. Grade 2: A minimum of 5 years' appropriate experience as Medical Specialist in Neurology after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Neurology. Grade 3: A minimum of 10 years' appropriate experience as Medical Specialist in Neurology after registration with the HPCSA (or recognised foreign Health Professional Council in respect of foreign qualified employees) as Medical Specialist in Neurology. Competencies (knowledge/skills): Excellent interpersonal, communication, teaching and mentoring skills. Excellent knowledge and skills in clinical neurophysiology (NCS, EMG, EEG, long-term video EEG). Excellent knowledge and skills in clinical neurology.
<u>DUTIES</u>	:	Patient clinical assessment and management, supervision of neurology registrars and neurotechnologist in neurophysiology clinics, as well as oversight of these clinics. Reading electroencephalograms and instructing registrars in the interpretation of electroencephalograms. Participation in epilepsy surgery evaluation clinics. Patient assessment and registrar supervision at general neurology outpatient clinics.
<u>ENQUIRIES</u>	:	Prof L Tucker Tel No: (021) 404-3197
<u>APPLICATIONS</u>	:	Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Please ensure that you attach an updated CV. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for

	registration in a specific category with the relevant council (including individuals who must apply for change in registration status).
<u>CLOSING DATE</u>	: 09 January 2026
<u>POST 45/425</u>	: <u>MEDICAL OFFICER GRADE 1 TO 3 (X10 POSTS)</u> Garden Route District (20 Sessions P/Week) (Contract Until 31 March 2027)
<u>SALARY</u>	: Grade 1: R482 per hour Grade 2: R550 per hour Grade 3: R636 per hour
<u>CENTRE</u>	: (Various Institutions) (George Sub-district; Mossel Bay Sub-district; Oudtshoorn Sub-district, NHI Project, (Garden Route District)
<u>REQUIREMENTS</u>	: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professional Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a medical practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a medical practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a medical practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a medical practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Valid driver's licence (Code B/EB). Willingness to travel throughout the Garden Route and Central Karoo Districts. Competencies (knowledge/ skills): Knowledge of general medical and surgical conditions on hospital and PHC level. Knowledge applicable to South African TB and HIV care guidelines and including paediatrics HIV and Drug-resistant TB. Comprehensive evidence-based, direct patient-centred Clinical Service Provision in the District Health Services. Computer literacy (MS Excel, Word, Outlook etc.). Good interpersonal, organizational and teamwork skills. Primary healthcare experience. Ability and willingness to do outreach services to clinics throughout the Garden Route and Central Karoo Districts, guiding health care colleagues in managing difficult PHC cases.
<u>DUTIES</u>	: Provide quality outpatient care to patients in the Garden Route and Central Karoo Districts Primary Healthcare and Hospital facilities. Provide an Outreach and Support service to PHC facilities in the Garden Route and Central Karoo Districts. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of Garden Route and Central Karoo Districts facilities as required. Provide an efficient administration service regarding all clinical and non-clinical matters and medico-legal work. Ensure a cost-efficient service at clinical level with regards to laboratory services, blood, medicine, consumables and equipment.
<u>ENQUIRIES</u>	: Ms S Pienaar Tel No: (044) 803-2703
<u>APPLICATIONS</u>	: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
<u>NOTE</u>	: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three

months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 09 January 2026

POST 45/426 : **DENTAL ASSISTANT GRADE 1 TO 2 (SESSIONAL) (X3 POSTS)**
Garden Route District
(1-Year Contract)

SALARY : Grade 1: R143 per hour
Grade 2: R167 per hour

CENTRE REQUIREMENTS : (Various Institutions) (NHI Project Garden Route District)
Minimum educational qualification: Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with the professional council: Registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Inherent requirements of the job: Valid driver's licence (Code B/EB). Willingness to travel between PHC facilities and Hospital. Competencies (knowledge/skills): Adhere to all departmental requirements and protocols. Sound verbal and written communication skills. Good computer skills (MS Word, Excel and PowerPoint) Appropriate inoculation. Knowledge of patient preparations and dental instruments. Knowledge of the National Oral Health Policy, National Norms, Standards and Practice. Guidelines for Primary Oral Health Care, Occupational Health & Safety Act.

DUTIES : Assisting Clinician, maintaining hygienic environment and maintaining infection control. Planning and packing for outside clinics, marathon sessions and outreach sessions. Clinical patient care. Stock control, stocking surgery and maintenance of equipment. Maintain appropriate database of work done. Waste management and practical patient flow management. Responsible for own continuous Professional Development.

ENQUIRIES APPLICATIONS : Ms S Pienaar Tel No: (044) 803 - 2703
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates may be required to do a competency test as part of the interview process. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

CLOSING DATE : 09 January 2026

DEPARTMENT OF INFRASTRUCTURE

CLOSING DATE : 26 January 2026
NOTE : Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16:00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your

application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

POST 45/427 : **PROFESSIONAL ENGINEER (PRODUCTION LEVEL): ROAD PROGRAMME COORDINATION REF NO: DOI 152/2024 R1**

SALARY : Grade A: R879 342 - R938 061 per annum
Grade B: R990 669 -R1 067 235 per annum
Grade C: R1 127 100 - R1 323 267 per annum

CENTRE : Department of Infrastructure, Western Cape Government
REQUIREMENTS : Engineering Degree B Eng/ BSC (Eng)) or relevant qualification; A minimum of 3 years post qualification engineering experience required; Compulsory registration with ECSA as a Professional Engineer or have submitted with ECSA for professional registration as a Professional Engineer; A valid code B or higher driving licence. Competencies: Knowledge of the following: Programme and project management; Engineering design and analysis knowledge; Research and development; Computer-aided engineering applications; Legal compliance; Technical report writing; Creating high performance culture; Professional judgment; Networking; The following skills: Decision making; Team leadership; Analytical skills; Creativity; Self-management; Financial management; Customer focus and responsiveness; Written and verbal communication skills; Computer literacy; Planning and organising; Conflict management; Problem solving and analysis; People management; Change management; Innovation.

DUTIES : Design new systems to solve practical engineering challenges and improve efficiency and enhance safety; Human capital development; Office administration and budget planning; Research and development; Experience in the following will be advantageous: Transport infrastructure, road construction and/or maintenance or the asset management processes of transport infrastructure; Various design stages for multidisciplinary Roads projects; Compiling/preparing tender document and the tender process; Supervising technical staff /teams; Data monitoring and analytics of projects in the various phases; Exposure of financial, human resource, supply chain-, contract, management and scope monitoring during construction; Project management and report writing; Willingness to travel when required; Further studies or courses

ENQUIRIES : Ms B Dlamini at 061 033 1978
APPLICATIONS : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

POST 45/428 : **CHIEF ENGINEER: ROAD USE MANAGEMENT REF NO: DOI 174/2025**

SALARY : Grade A: R1 266 450 per annum, all-inclusive salary package, (OSD as prescribed).

CENTRE : Department of Infrastructure, Western Cape Government
REQUIREMENTS : An appropriate Civil Engineering Degree [B Eng/BSc (Eng)] or relevant qualification; Six years post qualification engineering experience required; Compulsory registration with ECSA as a professional engineer; A valid code B driving license. Competencies: Knowledge of the following: Traffic analysis and assessment of traffic studies and proposals; Transport planning legislation and environment to include: National Land Transport Act (Act 5 of 2009); Spatial Planning and Land Use Management Act (Act 16 of 2013); Road Access Management Guideline and Arterial Management principles. Skills needed: Manage and Preparation of written proposals and submissions; Written and verbal communication; Analytical; Evidence-based decision making; Self-management to include planning and organizing of self, sub-ordinates and projects; Customer focus and responsiveness; Conflict management; Problem analysis and solution development; Proven computer literacy (MS Office); People management; Change management; Willingness to travel on a regular basis; and Ability to work under pressure.

<u>DUTIES</u>	:	Development and maintenance of road use management strategies; Management of the impact of spatial planning on the declared road network; Evaluation of development proposals affecting the road network; Development of Arterial Management Plans; and Liaison with various stakeholders in the transport infrastructure planning environment; Manage and ensure that a thorough evaluation of planning and design by others is done according to sound engineering principles and according to norms and standards and codes of practice; Approve engineering works according to prescribed norms and standards; Human capital development: Ensure training and development of production engineers, technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and codes of practice; Manage and Supervise the engineering work and processes; Administer performance management and development; Office administration and budget planning: Manage resources and prepare and consolidate inputs for the facilitation of resource utilisation; Ensure adherence to regulations and procedures for procurement and personnel administration; Monitor and control expenditure; Report on expenditure and service delivery; Research and development: Continuous professional development to keep up with new technologies and procedures; Research/literature studies on engineering technology to improve expertise; Liaise with relevant bodies/councils on engineering-related matters.
<u>ENQUIRIES</u>	:	Carl.October@westerncape.gov.za
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/429</u>	:	<u>CONTROL ENGINEERING TECHNOLOGIST: TRAFFIC ENGINEERING SUPPORT AND SAFETY REF NO: DOI 175/2025</u>
<u>SALARY</u>	:	Grade A: R921 900 per annum, all-inclusive salary package, (OSD as prescribed),
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Bachelor of Technology in Civil Engineering (B Tech) or relevant qualification; A minimum of six years post qualification Engineering Technologist experience required; Compulsory registration with ECSA as a Professional Engineering Technologist; A valid code B driving license. Competencies: Knowledge of the following: Project Management, Technical design and traffic analysis; Research and Development; Computer-aided engineering applications; Knowledge of legal compliance; Technical report writing; Technical consulting; Networking; Professional judgment; Process knowledge and skills; Maintenance skills and knowledge; Mobile equipment operating skills; Engineering design and analysis knowledge; Research and development; Computer-aided engineering applications; Creating high performance culture; Technical consulting; Communication (written and verbal) skills; People Management, Planning and organizing; Engineering and professional judgment; Strategic capability and leadership; Behavioural competencies: Problem solving and analysis; Decision making; Team leadership; Creativity; Financial management; Customer focus and responsiveness; Conflict management, negotiation and Change Management skills.
<u>DUTIES</u>	:	Engineering design and analysis effectiveness: Perform final review and approvals or audits on new engineering designs according to design principles or theory; Maintain engineering operational effectiveness: Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources; Governance: Allocate, control, monitor and report on all resources; Financial Management: Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment/services; People management: Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of engineering services according to organizational needs and requirements.
<u>ENQUIRIES</u>	:	Ms S Chow Tel No: (021) 483 2104
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co

<u>POST 45/430</u>	:	<u>AREA FOREMAN: ROUTINE MAINTENANCE REGION 1 (LANGEBERG)</u> <u>REF NO: DOI 155/2025</u>
<u>SALARY</u>	:	R269 499 - R317 463 per annum (Level 06)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 12 (Senior Certificate or equivalent qualification); A minimum of 3 years relevant experience; A valid Code B driving licence (or higher) with a valid Professional Driving Permit (PDP). Competencies: Knowledge of the following: Maintenance and repair of defects on roads and within road reserves according to the work methods; Operating of construction related machines; Supervision over a team of workers; Daily planning, organizing and coordinating of civil construction work and/or the maintenance thereof; Relevant further training. Skills needed: Proven computer literacy; Written and verbal communication; Report writing skills; Maintain good interpersonal relations; Ability to work under pressure; Good planning and problem-solving; Good time management.
<u>DUTIES</u>	:	Management of various Road Worker related Teams; Leading the execution of road construction/road maintenance operations; Assist in the undertaking of operational planning for the Proclaimed; Road Network; Manage, plan and Inspect road maintenance activities; Qualify and quantify material quantities for road maintenance activities; Define road defects during daily/weekly inspections and undertake corrective measures; Perform all administrative support functions pertaining to the Road; Worker related Teams; Safeguard work areas in terms of the Occupational Health and Safety Act; Handle emergency situations; Ensure that deadlines are met; train Supervisor and Subordinates in work methods.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/431</u>	:	<u>OPERATOR: CONSTRUCTION AND SPECIALISED MAINTENANCE</u> <u>REGION 1 (CALEDON) REF NO: DOI 150/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 certificate or equivalent; A minimum of 3 years experience operating various Construction machinery on road construction and maintenance; A valid code EC driving license with a valid Professional Driving Permit (PDP). Competencies: Proven knowledge of the following: Construction and Specialised Maintenance Machinery, i.e.: Excavator, Digger Loader, Tipper Truck, Mechanical Broom, Sit-on Tandem Roller, Water Truck, Frontend Loader, Line Marking Machine; Construction, maintenance and repair of roads; Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a Team.
<u>DUTIES</u>	:	Operate various types of Construction Machinery; Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities; Supervision and utilization of labourers to ensure effective management of subordinates; Perform generic administrative functions pertaining to the post.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/432</u>	:	<u>OPERATOR: CONSTRUCTION AND SPECIALISED MAINTENANCE</u> <u>REGION 1 (HOPEFIELD) REF NO: DOI 151/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 certificate or equivalent; A minimum of 3 years' experience operating various Construction machinery on road construction and maintenance; A valid code EC driving license with a valid Professional Driving Permit (PDP). Competencies: Proven knowledge of the following: Construction and Specialised Maintenance Machinery, i.e.: Excavator, Digger Loader, Tipper

		Truck, Mechanical Broom, Sit-on Tandem Roller, Water Truck, Frontend Loader, Line Marking Machine; Construction, maintenance and repair of roads; Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a Team.
<u>DUTIES</u>	:	Operate various types of Construction Machinery; Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities; Supervision and utilization of labourers to ensure effective management of subordinates; Perform generic administrative functions pertaining to the post.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/433</u>	:	<u>OPERATOR: CONSTRUCTION AND SPECIALISED MAINTENANCE REGION 1 (WORCESTER) REF NO: DOI 152/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 certificate or equivalent; A minimum of 3 years' experience operating various Construction machinery on road construction and maintenance; A valid code EC driving license with a valid Professional Driving Permit (PDP). Competencies: Proven knowledge of the following: Construction and Specialised Maintenance Machinery, i.e.: Excavator, Digger Loader, Tipper Truck, Mechanical Broom, Sit-on Tandem Roller, Water Truck, Frontend Loader, Line Marking Machine; Construction, maintenance and repair of roads; Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a Team.
<u>DUTIES</u>	:	Operate various types of Construction Machinery; Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities; Supervision and utilization of labourers to ensure effective management of subordinates; Perform generic administrative functions pertaining to the post.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/434</u>	:	<u>OPERATOR: CONSTRUCTION AND SPECIALISED MAINTENANCE REGION 1 (CLANWILLIAM) REF NO: DOI 156/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 certificate or equivalent; A minimum of 3 years' experience operating various Construction machinery on road construction and maintenance; A valid code EC driving license with a valid Professional Driving Permit (PDP). Competencies: Proven knowledge of the following: Construction and Specialised Maintenance Machinery, i.e.: Excavator, Digger Loader, Tipper Truck, Mechanical Broom, Sit-on Tandem Roller, Water Truck, Frontend Loader, Line Marking Machine; Construction, maintenance and repair of roads; Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a Team.
<u>DUTIES</u>	:	Operate various types of Construction Machinery; Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities; Supervision and utilization of labourers to ensure effective management of subordinates; Perform generic administrative functions pertaining to the post.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020

<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/435</u>	:	<u>OPERATOR: CONSTRUCTION AND SPECIALISED MAINTENANCE REGION 1 (PAARL - REGRAVEL) REF NO: DOI 158/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R193 359 - R227 766 per annum (Level 04)
	:	Department of Infrastructure, Western Cape Government
	:	Grade 10 certificate or equivalent; A minimum of 3 years' experience operating various Construction machinery on road construction and maintenance; A valid code EC driving license with a valid Professional Driving Permit (PDP). Competencies: Proven knowledge of the following: Construction and Specialised Maintenance Machinery, i.e.: Excavator, Digger Loader, Tipper Truck, Mechanical Broom, Sit-on Tandem Roller, Water Truck, Frontend Loader, Line Marking Machine; Construction, maintenance and repair of roads; Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a Team.
<u>DUTIES</u>	:	Operate various types of Construction Machinery; Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities; Supervision and utilization of labourers to ensure effective management of subordinates; Perform generic administrative functions pertaining to the post.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr A Koopman Tel No: (021) 863 2020
	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/436</u>	:	<u>ROAD WORKER SUPERVISOR: CONSTRUCTION AND SPECIALISED MAINTENANCE REF NO: DOI 164/2025 (X2 POSTS AVAILABLE IN BELLVILLE)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R193 359 - R227 766 per annum (Level 04)
	:	Department of Infrastructure, Western Cape Government
	:	Grade 10 (equivalent or higher qualification); A minimum of 3 years semi-skilled manual experience; A valid (Code EC) driving licence with professional drivers permit (PDP). Competencies: Good understanding of the maintenance and repair of defects on roads and within road reserves; Conflict and diversity management; Skills needed: Communication (verbal and written); Ability to work under pressure and meet deadlines; Ability to work in a team; Self-motivated.
<u>DUTIES</u>	:	Manage and supervise a team; Plan, supervise and undertake road maintenance activities; Determine material quantities for road maintenance activities; Define Road defects and undertake corrective measures; Safeguard work areas in terms of the Occupational Health and Safety Act; Train subordinates.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr C Cronje Tel No: (021) 863 2020
	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/437</u>	:	<u>ROAD WORKER SUPERVISOR: CONSTRUCTION AND SPECIALISED MAINTENANCE (HOPEFIELD) REF NO: DOI 165/2025</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R193 359 - R227 766 per annum (Level 04)
	:	Department of Infrastructure, Western Cape Government
	:	Grade 10 (equivalent or higher qualification); A minimum of 3 years semi-skilled manual experience; A valid (Code EC) driving licence with professional drivers permit (PDP). Competencies: Good understanding of the maintenance and repair of defects on roads and within road reserves; Conflict and diversity management; Skills needed: Communication (verbal and written); Ability to work under pressure and meet deadlines; Ability to work in a team; Self-motivated.

<u>DUTIES</u>	:	Manage and supervise a team; Plan, supervise and undertake road maintenance activities; Determine material quantities for road maintenance activities; Define road defects and undertake corrective measures; Safeguard work areas in terms of the Occupational Health and Safety Act; Train subordinates.
<u>ENQUIRIES</u>	:	Mr C Cronje Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/438</u>	:	<u>ROAD WORKER SUPERVISOR: ROUTINE MAINTENANCE (CLANWILLIAM) REF NO: DOI 170/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 (equivalent or higher qualification); A minimum of 3 years semi-skilled manual experience; A valid (Code EC) driving licence with professional drivers permit (PDP). Competencies: Good understanding of the maintenance and repair of defects on roads and within road reserves; Conflict and diversity management; Skills needed: Communication (verbal and written); Ability to work under pressure and meet deadlines; Ability to work in a team; Self-motivated.
<u>DUTIES</u>	:	Manage and supervise a team; Plan, supervise and undertake road maintenance activities; Determine material quantities for road maintenance activities; Define road defects and undertake corrective measures; Safeguard work areas in terms of the Occupational Health and Safety Act; Train subordinates.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/439</u>	:	<u>ROAD WORKER SUPERVISOR (SPECIAL LINE MARKING TEAM): ROUTINE MAINTENANCE (PAARL) REF NO: DOI 171/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 (equivalent or higher qualification); A minimum of 3 years semi-skilled manual experience; A valid (Code EC) driving licence with professional drivers permit (PDP). Competencies: Good understanding of the following: Safety precautions whilst operating machinery and equipment; Usage of small tools and equipment; Operating of Lince Marking Machines, i.e. motorized and manual as well as general construction related machines Interpretation of basic civil drawings pertaining to Line Marking and determine quantities of goods and services; Skills needed: Supervisory; Communication (verbal and written); Ability to work under pressure and meet deadlines; Ability to work in a team; Self-motivated.
<u>DUTIES</u>	:	Management of Road Marking Team during construction and maintenance of the Proclaimed Road Network Operating of various types of machinery and equipment; Supervision and utilization of labourers to ensure effective management of subordinates; Perform generic administrative functions pertaining to the post.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/440</u>	:	<u>ROAD WORKER SUPERVISOR: ROUTINE MAINTENANCE (VANRHYNSDORP) REF NO: DOI 172/2025</u>
<u>SALARY</u>	:	R193 359 - R227 766 per annum (Level 04)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Grade 10 (equivalent or higher qualification); A minimum of 3 years semi-skilled manual experience; A valid (Code EC) driving licence with professional drivers permit (PDP). Competencies: Good understanding of the maintenance and repair of defects on roads and within road reserves; Conflict and diversity management; Skills needed: Communication (verbal and written); Ability to

		work under pressure and meet deadlines; Ability to work in a team; Self-motivated.
<u>DUTIES</u>	:	Manage and supervise a team; Plan, supervise and undertake road maintenance activities; Determine material quantities for road maintenance activities; Define road defects and undertake corrective measures; Safeguard work areas in terms of the Occupational Health and Safety Act; Train subordinates.
<u>ENQUIRIES</u>	:	Mr A Koopman Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>POST 45/441</u>	:	<u>ROAD WORKER (BELLVILLE) REF NO: DOI 153/2025</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5). Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labor; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/442</u>	:	<u>ROAD WORKER (CALEDON) REF NO: DOI 154/2025</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5). Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974,

		Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/443</u>	:	<u>ROAD WORKER REF NO: DOI 157/2025 (X2 POSTS AVAILABLE IN CERES)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5). Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/444</u>	:	<u>ROAD WORKER REF NO: DOI 159/2025 (X5 POSTS AVAILABLE IN CLANWILLIAM)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).

<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/445</u>	:	<u>ROAD WORKER (13 POSTS AVAILABLE IN HOPEFIELD) REF NO: DOI 160/2025</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5). Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/446</u>	:	<u>ROAD WORKER REF NO: DOI 161/2025 (X10 POSTS AVAILABLE IN ROBERTSON)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful.

<u>POST 45/447</u>	:	<u>ROAD WORKER REF NO: DOI 162/2025 (X2 POSTS AVAILABLE IN STANFORD)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/448</u>	:	<u>ROAD WORKER REF NO: DOI 163/2025 (X3 POSTS AVAILABLE IN VANRHYNSDORP)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labor; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful

<u>POST 45/449</u>	:	<u>ROAD WORKER REF NO: DOI 166/2025 (X3 POSTS AVAILABLE IN KLAWER)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful.
<u>POST 45/450</u>	:	<u>ROAD WORKER REF NO: DOI 167/2025 (X2 POSTS AVAILABLE IN MALMESBURY)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful.

<u>POST 45/451</u>	:	<u>ROAD WORKER REF NO: DOI 168/2025 (X4 POSTS AVAILABLE PIKETBERG)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful
<u>POST 45/452</u>	:	<u>ROAD WORKER REF NO: DOI 169/2025 (X11 POSTS AVAILABLE WORCESTER)</u>
<u>SALARY</u>	:	R163 680 - R192 810 per annum (Level 03)
<u>CENTRE</u>	:	Department of Infrastructure, Western Cape Government
<u>REQUIREMENTS</u>	:	Ability to read and write / Adult Basic Education and Training (ABET 2/Grade 5) Competencies: A good understanding of the following: Building, maintenance and repair of roads. Skills: Verbal and written communication skills; Ability to work under pressure and meet deadlines; Reliable; Able to work in a team.
<u>DUTIES</u>	:	Support road specialists in the construction, maintenance and repair of roads; Perform manual labour; Undertake general duties to support road specialists with the construction, maintenance and repair and cleaning of roads which may include maintenance or improvement of road surfaces, road reserves, road signs and road markings, waterways and structures and related activities.
<u>ENQUIRIES</u>	:	Mr T Ntomane Tel No: (021) 863 2020
<u>APPLICATIONS</u>	:	To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: 1. Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or 2. Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or 3. Email your application to, westerncape@respond.co.za Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).
<u>NOTE</u>	:	Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful

DEPARTMENT OF LOCAL GOVERNMENT

<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>CLOSING DATE</u>	:	26 January 2026
<u>NOTE</u>	:	Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16.00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

<u>POST 45/453</u>	:	<u>DEPUTY DIRECTOR: GOOD GOVERNANCE REF NO: LG 41/2025</u>
<u>SALARY</u>	:	R896 436 per annum (Level 11), all-inclusive salary package
<u>CENTRE</u>	:	Department of Local Government, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in a Legal field / Public Administration; A minimum of 3 years middle management experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: The Constitution and Local Government suite of Legislations-ie. Municipal Systems Act 32 of 2000, Municipal Structures Act, 1 17 of 1998; Political Environment; Anti-Corruption Legislative Framework; Code of Conduct for Councillors as contained in Schedule 7 of the Municipal Structures Act, 1 17 of 1998; Code for Ethical Leadership in Local Government; Remuneration of Public Office Bearers Act, 20 of 1998; Human Resource Management Financial Management. Skills in the following: Computer literacy in MS Office Package (Word, Excel, PowerPoint); Communication skills (written and verbal); Good interpersonal and decision-making skills; Supervising staff; Planning and Organising; Ability to work independently and as part of a team; Willingness to work irregular hours.
<u>DUTIES</u>	:	Initiate and coordinate ethical leadership, anti-fraud and anti-corruption programmes; Provide support to Municipal Public Accounts Committees (MPACs) and monitor the functionality of MPACs; Administer Councillor matters: Application of the Code of Conduct for Councillors and administer Councillor Remuneration; Render training on Code of Conduct for Councillors, Code for Ethical Leadership and Preventative Measures against Fraud and Corruption; Monitor the functionality of Councils, section 79/80 Committees and MPAC Committees; Provide support to Municipalities in maintaining Good Governance; Monitor Council Compositions in Municipalities; Strategic Management; Human Resource Management; Financial Management.
<u>ENQUIRIES</u>	:	Mr K Maken Tel No: (021) 483 4365
<u>POST 45/454</u>	:	<u>DEPUTY DIRECTOR: INTEGRATED DEVELOPMENT PLANNING REF NO: LG 43/2025</u>
<u>SALARY</u>	:	R896 436 per annum (Level 11), all-inclusive salary package
<u>CENTRE</u>	:	Department of Local Government, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year B-Degree (equivalent or higher qualification) in Town Planning / Development Studies / Public Management or related field; Plus training in integrated development planning (IDP) and/or Municipal Strategic Management; A minimum of 3 years middle management experience in Integrated Development Planning / Town Planning / Development studies or Local Government Planning. Competencies: Knowledge of the following: Integrated development planning (IDP) policy, legislation and guiding manuals;

		<p>Municipal integrated development planning; People-centered development, community-based participation processes; Strategic management processes, including strategic planning and performance management within government - including inter-sphere and cross-sector planning; Constitutional, institutional and developmental circumstances of municipalities; Project management and performance management; Public service procedures and regulations; Human Resource Management; Labour relations legislation; Skills Development Act; White Paper on Employment Equity; Financial Management regulations. Skills in the following: Ability to analyse, promote, facilitate and implement strategic planning; Presentation skills; Implementation and monitoring skills; Project management skills; Interpretation of legislation; Effective communication (verbal & written); Dispute resolution, facilitation in groups (within the community) and conflict management; Problem solving; Basic Accounting; Basic budgeting skills; Computer skills in report writing; A valid code B driving license.</p>
<u>DUTIES</u>	:	<p>Ensure integrated development planning support to municipalities with the drafting and review of integrated development plans; Assessment of the quality of municipal integrated development plans; Provide support regarding national and provincial planning alignment with municipal integrated development plans; Integrated development planning (IDP) training and capacity building to municipalities and related stakeholders; Monitor and report on municipal Integrated development planning (IDP) review progress and implementation; Plan and manage the work of and account for the overall performance of the Sub directorate; People Management; Financial Management.</p>
<u>ENQUIRIES</u>	:	Mr P.C Jansen van Vuren Tel No: (021) 483 9077
<u>POST 45/455</u>	:	<u>ASSISTANT DIRECTOR: INTEGRATED DEVELOPMENT PLANNING REF NO: LG 42/2025</u>
<u>SALARY</u>	:	R468 459 - R561 894 per annum (Level 09)
<u>CENTRE</u>	:	Department of Local Government, Western Cape Government
<u>REQUIREMENTS</u>	:	<p>An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Town Planning or Development studies or Public Management; Plus training in IDP and /or Municipal Strategic Management; A minimum of 3 years relevant experience in Integrated Development Planning / Town Planning / Development studies or Local Government Planning. Competencies: Knowledge of the following: Integrated development planning (IDP) legislation, regulatory frameworks, policies and good practices; Municipal integrated development planning (IDP), people-centered development, community-based participation processes; Strategic management processes including strategic planning and performance management within government including inter-sphere and cross sector planning; Constitutional, institutional and developmental circumstances of municipalities; Project management and performance management; Public service procedures and regulations; Information systems that aid in the management of knowledge and information pertaining to the line function; Operational management practices; Procurement and tendering processes. Skills in the following: Ability to analyse, promote, facilitate and implement strategic planning; Presentation skills; Implementation and monitoring skills; Project management skills; Interpretation of legislation; Effective communication (verbal and written); Dispute resolution, facilitation in groups (within community) and conflict management; Problem solving; Basic accounting; Basic budgeting skills; Computer skills in report writing; A valid driving license.</p>
<u>DUTIES</u>	:	<p>Provide integrated development planning (IDP) support to municipalities with the drafting and review of integrated development plans; Coordinate municipal integrated development planning (IDP) support across municipalities including sector planning support initiatives; Monitor the process and credibility of municipal integrated development planning; Research and develop integrated development planning good practices; Promote the institutionalisation of integrated development planning sector departments; Maintain an integrated development planning (IDP) document database that is accessible to all three spheres of government.</p>
<u>ENQUIRIES</u>	:	Mr Ivan Meyer Tel No: (021) 483 5528

POST 45/456 : **ASSISTANT DIRECTOR: SPECIALISED SUPPORT (INVESTIGATIONS)**
REF NO: LG 44/2025
Contract Position available

SALARY : R468 459 - R561 894 per annum (Level 09), plus 37% in lieu of service benefits
CENTRE : Department of Local Government, Western Cape Government
REQUIREMENTS : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Commerce / Law / Auditing / Forensics or related field; A minimum of 3 years relevant experience in investigations; A valid code B (or higher) driving license. NB People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Applicable legislation, prescripts, policies, acts and procedures; Legislation pertaining to forensic investigations; Research, analyse and applicable legislation. Skills needed: Proven computer literacy; Analytical thinking; Interpersonal; Communication (written and verbal); Conflict management; Project management; Good interviewing skills and ability to take statements during investigations.

DUTIES : Case/Project planning and execution; Investigate of assigned cases; Case closure and finalisation; Performance and information management and reporting.

ENQUIRIES : Ms J Louw Tel No: (021) 483 9071

POST 45/457 : **ADMINISTRATIVE OFFICER: HUMAN RIGHTS REF NO: LG 40/2025**

SALARY : R397 116 - R467 790 per annum (Level 08)
CENTRE : Department of Local Government, Western Cape Government
REQUIREMENTS : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 3 years administrative experience. Competencies: Knowledge of the following: Events and project management; Gender, Youth, Disability, Elderly, HIV/AIDS, and Children related policies and practices; A broad understanding of how Gender, Youth, Disability, Elderly, HIV/AIDS, and Children's concerns affect Municipalities and communities; Skills in the following: Computer literacy in MS Office Package (Word, Excel, PowerPoint, Teams, Outlook and Internet); Financial management; Project management including monitoring, evaluation and report writing skills; Presentation and stakeholder management skills; Good communication (written and verbal) skills; Ability to work independently and as part of a team; Willingness to work irregular hours and travel as required; It will be an advantageous to have a valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply.

DUTIES : Assist in the following: Providing guidance and assistance to municipalities with the institutionalisation of human rights concerns such as, Gender, Human Trafficking, Youth, Disability, Elderly, HIV/AIDS and children; Capacitating municipal focal units through capacity building workshops, awareness raising sessions and consultations for the advancement and implementation of human rights concerns, Gender, Youth, Disability, Elderly, and HIV/AIDS children at municipalities; Maintaining and supporting human rights structures at municipalities for continued transformation of local Government and attend workshops, inter-departmental meetings, conferences on HIV/AIDS, Gender, Youth, Disability, Elderly, and Children; Mainstreaming of Human Rights concerns such as (Gender, Youth, Disability, Elderly, and HIV/AIDS, children into the core functions of the department; Support special projects on human rights concerns such as Gender, Youth, Disability, Elderly, and Children HIV/AIDS, at municipalities; Maintain a sustainable partnership with civil society, community-based organisations, NGO's, Municipalities and inter-departmental forums on Gender, Human Trafficking, Youth, Disability, Elderly, HIV/AIDS, and Children concerns as applicable to allocated portfolios; Minutes taking and report writing, all general and financial administrative support, calendar management and maintaining data bases and filing systems for all programmes.

ENQUIRIES : Ms P Ramnath Tel No: (021) 483 3333

DEPARTMENT OF POLICE OVERSIGHT AND COMMUNITY SAFETY

CLOSING DATE : 26 January 2026
NOTE : All shortlisted candidates must make themselves available to be interviewed at a date, time and place as decided by the selection panel. Please ensure that

you submit your application on or before the closing date as no late applications will be considered. The selection process will be guided by the EE targets of the employing department. Kindly note that technical support is only available from Monday to Friday from 8:00 to 16:00. Should you experience any difficulties with your online application you may contact the helpline at 0861 370 214. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools. The nominated candidate will be required to complete the Senior Management Pre-Entry Programme before they may be appointed into this post. The purpose of the Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to ensure that potential SMS members have a background on processes and procedures linked to the SMS. The duration of the online Pre-Entry Programme is 120 notional hours (15 days). Full details may be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-preentryprogramme/> Furthermore, thanks to the huge public interest we receive many applications for our positions, and as such will not be able to respond personally to all applications. Therefore, should you not hear from us within 10 weeks from close of advert please consider your application unsuccessful. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

MANAGEMENT ECHELON

<u>POST 45/458</u>	:	<u>CHIEF DIRECTOR: MANAGEMENT SUPPORT REF NO: POCS 11/2025</u>
<u>SALARY</u>	:	R1 494 900 per annum (Level 14), all-inclusive salary package
<u>CENTRE</u>	:	Department of Police Oversight and Community Safety, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate Degree (NQF 7) or higher qualification as recognised by SAQA; A minimum of 5 years' experience at a Senior Managerial level; Completion of the Pre-entry SMS Certificate for entry into the SMS (Senior Management Service) submitted prior to appointment. Competencies: Proven knowledge of the following: Relevant legislation, regulatory frameworks, policies, and best practices related to the line functions of the post; Information systems that support knowledge and information management; Procurement and tendering processes; Policy development, strategic planning, and the monitoring, evaluation, and review of strategies and programmes; Global, regional, and local political, economic, and social trends that impact the Western Cape Government; Labour relations legislation, regulations, and best practices; Performance Management Systems and Frameworks. Core Competencies: Strategic capability and leadership; People Management and Empowerment; Programme and Project Management; Financial Management; Change Management. Skills: Numeracy; Literacy; Computer Literacy; Language skills; Project Management; Accounting/ Finance/ Audit; Economic, Financial and Statistical analysis; Legal Administration; Strategic Planning.
<u>DUTIES</u>	:	Strategic Management, advice and guidance will entail the following: Render strategic and communication services; Ensure effective financial management services; Render of specialised auxiliary services (Transport, Telephones, Registry & Messenger, Reprographics, Information Resource Centre & Miscellaneous Services); Provide support in respect of operational management of the department's working relationship with the corporate services centre; Governance and Oversight of Western Cape Liquor Authority (WCLA); Monitor in-year performance reports (financial and non-financial); Attend Governing Board, Audit Committee and bi-lateral meetings and feedback on support or actions implemented.; Ensure the finalisation of the Annual Transfer Payment Agreement; Facilitate the amendments to the Western Cape Liquor Act and Regulations as it relates to the implementation of the AHR White Paper; Facilitate the annual fee increase for license fees and

finances of the WCLA as prescribed in the Western Cape Liquor Act. Strategic Management and Change Management will entail the following: Define and continuously review the purpose, objectives, priorities and core activities of the Chief Directorate to ensure strategic alignment and organisational relevance; Drive the Chief Directorate's strategy, including the development, implementation and management of strategic and business plans.; Evaluate performance on an ongoing basis against predetermined key measurable objectives, targets and standards, ensuring continuous improvement; Provide strategic reports and advice on matters of substantial importance to support executive decision-making; Monitor and ensure compliance with all relevant legislation, regulations and prescripts, with specific emphasis on proper and compliant record-keeping; Lead change management initiatives to strengthen organisational adaptability, operational efficiency and stakeholder responsiveness; Foster and promote a culture of innovation, encouraging new approaches, continuous learning and improved service delivery within the Chief Directorate. People Management will entail the following: Participate in the recruitment of employees; Lead and manage staff to achieve organisational objectives; Drive talent development, performance management, and staff empowerment; Oversee workforce planning, service delivery improvement programmes and information resource plans, ensuring that organisational capacity operational efficiency and information management practices effectively support the strategic objectives of the Chief Directorate. Promote sound labour relations and oversee the maintenance of discipline within the chief directorate. Financial Management Oversee budgets, expenditure and financial planning for the Chief Directorate. Ensure effective financial controls and compliance with PFMA and Treasury Instructions; Monitor and report on financial performance and cost-effectiveness of projects; Assume direct accountability for ensuring contracts are managed effectively and efficiently; Prepare and oversee Annual and Adjustment Budgets; Assume accountability for the tender and procurement procedures of the Chief Directorate; Ensure that all spending is aligned with the strategic objectives of the chief directorate; Risk Management.

ENQUIRIES
APPLICATIONS

: Mr. H Arendse Tel No: (021) 483 4164
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

POST 45/459

: **CHIEF DIRECTOR: SECRETARIAT FOR SAFETY AND SECURITY REF NO: POCS 12/2025**

SALARY
CENTRE

: R1 494 900 per annum (Level 14), all-inclusive salary package
: Department of Police Oversight and Community Safety, Western Cape Government

REQUIREMENTS

: An appropriate Degree (NQF 7) or higher qualification as recognised by SAQA, A minimum of 5 years' experience at a Senior Managerial level; Completion of the Pre-entry SMS Certificate for entry into the SMS (Senior Management Service) submitted prior to appointment. Competencies: Proven knowledge of the following: Proven knowledge of and working experience of the following: Legislation, regulatory frameworks, policies, and best practices relevant to the line functions of the Chief Directorate; Information and Knowledge Management Systems; Procurement and tendering processes; Policy development and Strategic Management; Governance and administration; Broad understanding of global, regional and local political, economic and social dynamics affecting the Western Cape Government; Labour relations legislation, regulations, and best practices; Performance Management Systems and Frameworks. Core Competencies: Strategic capability and leadership; People Management and Empowerment; Programme and Project Management; Financial Management; Change Management. Skills: Numeracy; Computer literacy; Project Management; Accounting/ Finance/ Audit; Economic, Financial and Statistical Analysis; Legal Administration; Strategic Planning.

DUTIES

: Strategic Management, advice and guidance will entail the following: Manages (develop, implement, evaluate and adjust) programme/ projects that lead to the achievement of the long-term strategic objectives of the organisation; Initiate, execute, coordinate and support social crime prevention projects in the Western Cape; Provide an integrated information and research management framework / system towards safer communities in the Western Cape; Provide

civilian oversight over law enforcement agencies, including a support service to the WCPP Ombudsman; Build capacity within communities against crime through increasing levels of consciousness, institutionalising structures for community participation, empowering community policing and establishing uniformed partnerships with communities or decrease the levels of crime and levels of perception of crime. Strategic Management and Change Management will entail the following: Define and continuously review the purpose, objectives, priorities and core activities of the Chief Directorate to ensure strategic alignment and organisational relevance; Drive the Chief Directorate's strategy, including the development, planning and management of strategic and business plans; Evaluate performance on an ongoing basis against predetermined key measurable objectives, targets and standards, ensuring continuous improvement; Provide strategic reports and advice on matters of substantial importance to support executive decision-making; Monitor and ensure compliance with all relevant legislation, regulations and prescripts, with specific emphasis on proper and compliant record-keeping; Lead change management initiatives to strengthen organisational adaptability, operational efficiency and stakeholder responsiveness; Foster and promote a culture of innovation, encouraging new approaches, continuous learning and improved service delivery within the Chief Directorate. People Management will entail the following: Recruitment and Selection. Employee Development; Performance Management; Capacity Building; Labour Relations and Discipline Management; Financial Management; Budget participation and preparation; Financial reporting, accountability and proper record keeping; Procurement compliance; Contract Management; Strategic alignment; Asset Management; Contract Management; Risk Management.

**ENQUIRIES
APPLICATIONS**

: Mr. H Arendse Tel No: (021) 483 6915
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

POST 45/460

: **CHIEF DIRECTOR: SECURITY RISK MANAGEMENT REF NO: POCS 13/2025**

**SALARY
CENTRE**

: R1 494 900 per annum (Level 14), all-inclusive salary package
: Department of Police Oversight and Community Safety, Western Cape Government

REQUIREMENTS

: An appropriate Degree (NQF 7) or higher qualification as recognised by SAQA; A minimum of 5 years' experience at a Senior Managerial level; Completion of the Pre-entry SMS Certificate for entry into the SMS (Senior Management Service) submitted prior to appointment. Competencies: Proven knowledge of the following: Proven knowledge of and working experience of the following: Legislation, regulatory frameworks, policies, and best practices relevant to the line functions of the Chief Directorate; Information and Knowledge Management Systems; Procurement and tendering processes; Policy development and Strategic Management; Governance and administration; Broad understanding of global, regional and local political, economic and social dynamics affecting the Western Cape Government; Labour relations legislation, regulations, and best practices; Performance Management Systems and Frameworks. Core Competencies: Strategic capability and leadership; People Management and Empowerment; Programme and Project Management; Financial Management; Change Management. Skills: Numeracy; Computer literacy; Project Management; Accounting/ Finance/ Audit; Economic, Financial and Statistical Analysis; Legal Administration; Strategic Planning.

DUTIES

: Strategic Management, advice and guidance will entail the following: Provide comprehensive security risk management service to the Western Cape i.r.o property, assets, equipment, reputation, employees, visitors and guests; Provide strategic guidance and support to the Heads of provincial institutions to ensure compliance with applicable safety and security regulations and policies; Drive strategic direction and actively participate in internal and external forums to influence departmental leadership on security risk management; Lead the development and governance of integrated security programs with a focus on optimizing resource alignment and collaboration across departments and institutions; Provide security support services; Provide transversal administrative and support service to security risk management and Neighbourhood Watch Structures (NHWs); Develop transversal policy

documentation and/or guidelines in relation to the management of safely and security risks. Strategic Management and Change Management will entail the following: Define and continuously review the purpose, objectives, priorities and core activities of the Chief Directorate to ensure strategic alignment and organisational relevance; Drive the Chief Directorate's strategy, including the development, planning and management of strategic and business plans; Evaluate performance on an ongoing basis against predetermined key measurable objectives, targets and standards, ensuring continuous improvement; Report to the Head of Department on a regular basis on the activities of the Chief Directorate and on matters of substantial importance relating to operational management support; Monitor and ensure compliance with all relevant legislation, regulations and prescripts, with specific emphasis on proper and compliant record-keeping; Lead change management initiatives to strengthen organisational adaptability, operational efficiency and stakeholder responsiveness; Foster and promote a culture of innovation, encouraging new approaches, continuous learning and improved service delivery within the Chief Directorate. People Management will entail the following: Recruitment and Selection; Employee Development; Performance Management; Capacity Building; Labour Relations and Discipline Management. Financial Management: Budget participation and preparation; Financial reporting, accountability and proper record keeping; Tender Procurement and Tender procedures; Contract Management; Strategic alignment; Asset Management; Contract Management; Risk Management.

**ENQUIRIES
APPLICATIONS**

: Mr. H Arendse Tel No: (021) 483 6915
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

POST 45/461

: **DIRECTOR: COMMUNITY POLICE RELATIONS, REF NO: POCS 14/2025**

**SALARY
CENTRE**

: R1 266 714 per annum (Level 13), all-inclusive salary package
: Department of Police Oversight and Community Safety, Western Cape Government

REQUIREMENTS

: An appropriate 3-year B-degree/ Advanced Diploma (NQF 7) or higher qualification as recognised by SAQA; A minimum of 5 years relevant middle/senior management experience; Successful completion of the Senior Management Pre-entry Programme for entry into the SMS submitted prior to appointment. Competencies: Proven knowledge of and working experience of the following: Legislation, regulatory frameworks, policies, and best practices relevant to the line functions of the Directorate; Legislation, regulatory frameworks, policies and best practices that have a bearing on the line functions, amongst others, the SAPS Act 68 of 1995; the CSPS Act 2 of 2011; the WCCSA 3 of 2013; the ICVPS, 2022 and the Community Policing Policy, 2020. Information and Knowledge Management Systems; Procurement and tendering processes; Policy development and Strategic Management; Broad understanding of global, regional and local political, economic and social dynamics affecting the Western Cape Government; Labour relations legislation, regulations, and best practices; Performance Management Systems and Frameworks. Core Competencies: Strategic capability and leadership; People Management and Empowerment; Programme and Project Management; Financial Management; Change Management. Skills: Numeracy; Computer literacy; Project Management; Accounting/ Finance/Audit; Strategic Planning; Conflict Management skills.

DUTIES

: Strategic Management, advice and guidance will entail the following: Develop stakeholder engagement and relationship building capacity; Implement stakeholder engagement and relationship building programme and provide project implementation support; Facilitate the establishment and functionality of Community Safety Forums (CSFs) at municipal level; Support the establishment and functionality of Community Policing Forums (CPFs); Foster partnerships between communities and uniformed services; Build community capacity through targeted training, awareness, and empowerment initiatives focused on crime prevention and safety promotion; Monitor and evaluate the impact of community safety initiatives to ensure sustainable and measurable outcomes. Strategic Management and Change Management will entail the following: Define and review on a continual basis the purpose, objectives, priorities and activities of the Directorate; Drive the Directorate's strategic planning process; Drive the development and management of the strategic and

business plans for the Directorate; Evaluate the performance of the Directorate on a continuing basis against pre-determined key measurable objectives and standards; Report to the Chief Director on a regular basis on the activities of the Directorate and on matters of substantial importance relating to operational management support; Monitor and ensure compliance with relevant legislation and prescripts in respect of adequate and appropriate record keeping of the activities of the Directorate, and of the resources (people, finances and assets) employed by it; Foster and promote a culture of innovation within the Directorate, and the Department; Diligently perform all duties assigned to the post of Director. People Management will entail the following: Recruitment and Selection; Employee Development; Performance Management; Capacity Building; Labour Relations and Discipline Management. Financial Management: Budget participation and preparation; Financial reporting, accountability and proper record keeping; Tender Procurement and Tender procedures; Contract Management; Strategic alignment; Asset Management; Contract Management; Risk Management.

**ENQUIRIES
APPLICATIONS**

: Mr H Arendse Tel No: (021) 483 4861
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

OTHER POSTS

POST 45/462

: **ASSISTANT DIRECTOR (DEPARTMENTAL COMMUNICATION):**
COMMUNICATION REF NO: POCS 10/2025

**SALARY
CENTRE**

: R468 459 - R561 894 per annum (Level 09)
: Department of Police Oversight and Community Safety, Western Cape Government

REQUIREMENTS

: An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 3 years relevant experience. Competencies: Knowledge of the following: Extensive knowledge of applicable policies, legislation, guidelines, standards, procedures and best practices; Management principles; Public Service procedures; People management practices; Labour relations; Public Relations; Financial management; Expert knowledge of communication policy and strategies; Global, regional and local political, economic and social affairs impacting on the PGWC; Events management; Media liaison practices. Skills in the following: Planning and Organising; Writing and Reporting; Working with People; Adhering to Principles and Values; Relating and Networking; Numeracy; Literacy; Computer Literacy; Language skills; Project Management; Accounting / Finance / Audit; Budgeting and Financial Management; Communication and Information Management; Continuous Improvement; Citizen Focus and Responsiveness; Diversity Management; Impact and Influence; Planning and Organising; Problem Solving and Decision Making; The following will be advantageous: A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply.

DUTIES

: Coordinate Internal Communications; Coordinate and facilitate Web Research, Preparation and Uploads; Coordinate External Communications; Facilitate Procurement and Administrative Communication Requirements; Managerial functions.

**ENQUIRIES
APPLICATIONS**

: Mr I Davids Tel No: (021) 483 6689
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

NOTE

: Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to complete a practical assessment and attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16:00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical

		exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
<u>CLOSING DATE</u>	:	26 January 2026
<u>POST 45/463</u>	:	<u>ADMINISTRATIVE OFFICER: COMMUNITY TRAINING REF NO: POCS 15/2025</u>
<u>SALARY CENTRE</u>	:	R325 101 - R382 959 per annum (Level 07)
	:	Department of Police Oversight and Community Safety, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 1-year relevant experience. Competencies: Knowledge and understanding of the following: PFMA Section 6, Western Cape Community Safety Act of 2013; Engaging communities; Extensive administration knowledge within a government environment. Skills needed: Numeracy; Computer Literacy; Language skills; Financial Management; Decisive discipline Integrity; Verbal and written communication; Self-motivated; Facilitation and presentation skills; Planning and organising skills; Interpersonal relationships skills; Problem solving skills; Organising; Ability to work under pressure.
<u>DUTIES</u>	:	Facilitate all administrative and general support requirements for accredited neighbourhood watches; Facilitate administrative processes to ensure the implementation of training for accredited Neighbourhood Watches and Farm Watches; Facilitate administrative processes to support the funding of accredited Neighbourhood Watches and Farm Watches; Facilitate the administration process to ensure Accredited NHWs are resourced; Provide administrative and technical support to the Online NHW Accreditation Application.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr D Dwarte Tel No: (021) 483 3798
	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>NOTE</u>	:	Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to complete a practical assessment and attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16:00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.
<u>CLOSING DATE</u>	:	26 January 2026

DEPARTMENT OF THE PREMIER

<u>APPLICATIONS</u>	:	Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co
<u>CLOSING DATE</u>	:	26 January 2026
<u>NOTE</u>	:	Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16:00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry

assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

POST 45/464 : **ASSISTANT DIRECTOR: PRACTICE ENABLEMENT AND DEVELOPMENT**
REF NO: DOTP 72/2025 R1

SALARY : R468 459 - R 561 894 per annum (Level 09)
CENTRE : Department of the Premier, Western Cape Government
REQUIREMENTS : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Social Sciences, Humanities, Industrial Psychology, Public and Business Management Science or related; A minimum of 3 years relevant experience. Competencies: Knowledge of the following: Organisational performance as they relate to the field of organization development; Appropriate job evaluation system; Organisation development theory, practice, and techniques regarding organisation design, process development and improvement and behaviour; Information systems that aid in the management of knowledge and information pertaining to the line function; Appreciative inquiry; Research methods / statistics(action research, quantitative and qualitative); Project management; Operational management practices; Mentoring and coaching practices; National and provincial instruments and legislation pertaining to human resources management, financial management and supply chain management; Policies of the government of the day (national and provincial); Provincial government functions and services; Statutory framework governing the broad management of the public service; Staff performance management system (SPMS);Disciplinary and grievance procedure; It will be advantageous to have a valid(Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Skills needed: Numeracy; Literacy; Computer Literacy; Written and verbal communication; Project Management; Accounting Finance and Audit; Analytical; Data analysis and interpretation; ICT Systems Awareness; Benchmarking; Conceptual, interpretive and formulation; Diagnostic; Facilitation and process consultation; Influencing; Innovative problem-solving; Intervention design.

DUTIES : Deliver departmental work organisation capacity services; Deliver transversal job design services; Deliver on transversal organisation design and alignment; Deliver on transversal service delivery initiatives; Deliver a practice enablement and development service; Plan, execute and monitor project(s);Supervise Organisational Development Practitioners.

ENQUIRIES : Ms N Smith Tel No: (021) 466 9542

POST 45/465 : **PERSONAL ASSISTANT: CORPORATE COMMUNICATION REF NO: DOTP 92/2025**

SALARY : R325 101 – R382 959 per annum (Level 07)
CENTRE : Department of the Premier, Western Cape Government
REQUIREMENTS : Grade 12 (Senior Certificate or equivalent qualification) plus an accredited secretarial diploma and/or administrative qualification on the level of NQF level 5 or relevant higher tertiary qualification; A minimum of 3 years relevant experience in rendering support services to senior management. Competencies: Knowledge of the following: Office Administration; Managing diaries, meetings, and filing systems; Procurement and financial processes within government; WCG travel and accommodation policies. Skills needed: Written and verbal communication; Document management; Ability to draft, edit, and proofread official correspondence; Strong attention to detail for accuracy and compliance; Advanced MS Office skills (Word, Excel, PowerPoint, Outlook); Familiarity with digital collaboration tools (MS Teams, SharePoint); Event and travel coordination; Organising logistics for meetings, workshops, and official trips; Ability to work independently and as part of a team; Customer Service Orientation – Professional and responsive to stakeholder needs; Adaptability – Ability to work under pressure and adjust to changing priorities; Interpersonal Skills – Builds positive relationships across all levels; Attention to Detail – Ensures accuracy in documentation and scheduling.

DUTIES

: Executive support and office management: Manage the Director's diary, schedule appointments, and prioritize tasks; Act as the first point of contact for internal and external stakeholders; Maintain confidentiality and professionalism in all interactions; Meeting and event coordination; Organise and prepare meetings, including agendas, briefing notes, and presentations; Ensure accurate minute-taking and follow-up on action items; Coordinate logistics for events, workshops, and site visits; Communication and correspondence; Draft, edit, and manage official correspondence, reports, and documentation; Screen calls, emails, and inquiries, ensuring timely responses; Facilitate effective communication between the Director and stakeholders; Document and information management; Maintain filing systems (electronic and physical) for easy retrieval; Track submissions, deadlines, and ensure compliance with WCG protocols; Handle sensitive and confidential documents with discretion; Travel and logistics; Arrange travel itineraries, accommodation, and transport for official trips; Ensure compliance with WCG travel policies and budgetary requirements; Financial and administrative support; Process procurement requests, claims, and approvals; Assist with budget monitoring and expenditure tracking for the Director's office; Liaise with HR and finance for operational requirements; Gatekeeping and prioritisation; Manage access to the Director, filtering requests and prioritizing urgent matters; Ensure the Director's time is allocated effectively for strategic priorities.

ENQUIRIES

: Ms F Steyn Tel No: (021) 483 9955

DEPARTMENT OF PROVINCIAL TREASURY**APPLICATIONS**

: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**CLOSING DATE
NOTE**

: 26 January 2026
: Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16:00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POST**POST 45/466**

: **SUPPLY CHAIN MANAGEMENT PRACTITIONER: PROCUREMENT AND CONTRACT MANAGEMENT REF NO: PT 37/2025**

**SALARY
CENTRE
REQUIREMENTS**

: R397 116 - R467 790 per annum (Level 08)
: Provincial treasury, Western Cape Government
: An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Financial Management, SCM policy development, Commerce, Public Administration or Supply Chain Management; A minimum of 1 year related supply chain management experience. Competencies: Knowledge of the following: Public Sector policies and regulations (Public Financial Management Act (Act of 1999) Public Service Act (Act 103 of 1994); Prescripts, policies and procedures governing financial and supply Chain Management; National Treasury Contract Management Framework; National Treasury Regulations (NTR), National and Provincial Treasury's Supply Chain Management Instructions/Note/Circulars, Supply Chain Management Policies/legislations/Acts; public sector procurement processes, contract management, monitoring supplier performance. Skills needed: Written and verbal communication; Planning and organisational; Ability to work independently and meet deadlines and ability to work under pressure and deliver to tight deadlines, work in a team and preparedness to work overtime when required; Management and leadership.

- DUTIES** : Coordinate, review, undertake and implement the supply chain demand management process and policies; Render effective Contract Management services; Render risk management and performance monitoring services with regard to supply chain internally and externally.
- ENQUIRIES** : Mr N Rhapale Tel No: (021) 483 6107

DEPARTMENT OF SOCIAL DEVELOPMENT

- APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- CLOSING DATE** : 26 January 2026
- NOTE** : Shortlisted candidates will be required to submit copies of their documentation for verification purposes. These candidates will be required to attend interviews on a date and time as determined by the department. The selection process will be guided by the EE targets of the employing department. Should you experience difficulties with your online application, kindly note that technical support (challenges with online application) is only available from Monday to Friday from 08:00 to 16:00. you may contact the helpline at 0861 370 214. Otherwise, all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

- POST 45/467** : **CHILD AND YOUTH CARE TEAM LEADER: PROFESSIONAL SERVICES REF NO: DSD 106/2025**
(Various posts available in various locations)

- SALARY** : Grade 1: R203 748 – R230 700 per annum, (OSD as prescribed)
Grade 2: R240 147 – R282 342 per annum, (OSD as prescribed)
- CENTRE** : Department of Social Development, Western Cape Government
- REQUIREMENTS** : Grade 12 (Senior Certificate or equivalent qualification); A minimum of 7 years appropriate experience in child and youth care work after obtaining the required qualification; A valid code B driving licence. Competencies: Knowledge of the following: Developmental programmes and interventions; Clerical/administrative procedures; Rules and procedures of the Care Centre; Professional norms and standards; Professional ethics. Skills in the following: Proven computer literacy; Written and verbal communication; Ability to intervene and resolve conflict; Report writing; Presentation and facilitation; Planning and organising; Work effectively with social workers and members of multi-sectoral teams in social service delivery.

- DUTIES** : Serve as a team leader for child and youth care workers during a shifts; Oversee the following: Admission and related activities of residents to the facility; Access of residents to medical services; Implementation of planned developmental, recreational and therapeutic programmes; Basic life space work; Continuous supervision; Facilitate handover of shifts; Undertake inspections during a shifts and report on incidents and problems identified; Perform administrative work relevant to the job; Oversee the completion of daily registers e.g. log books, medication registers, incident reports etc.; Ensure that attendance registers are signed and kept up to date; Perform all the clerical functions required; Render care services to residents; Continuous professional development.

- ENQUIRIES** : Ms B Nicholas Tel No: (044) 803 7508

- POST 45/468** : **ASSISTANT DIRECTOR: MONITORING AND REPORTING REF NO: DSD 61/2025**

- SALARY** : R468 459 - R561 894 per annum (Level 09)
- CENTRE** : Department of Social Development, Western Cape Government
- REQUIREMENTS** : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 3 years relevant experience. Competencies: Knowledge of the following: Applicable policies, legislation, guidelines,

		standards, procedures and best practices; Public Service procedures; Project management methodologies and standards; Global, regional and local political, economic and social affairs impacting on the Western Cape Government. Skills needed: Interpret and apply relevant policies and procedures; Problem solving; Facilitation; Presentation; Policy formulation and analysis; Monitoring and evaluation; Communication (written and verbal); Organising; Information and knowledge management and Dispute resolution/conflict management; Interpersonal relationships; Analytical thinking; Project management; Ability to analyse, conceptualise and implement policy; Research.
<u>DUTIES</u>	:	Develop and implement Departmental performance monitoring and reporting processes; Contribute to the development and maintenance of performance indicators and monitoring frameworks; Monitor the implementation of the service delivery improvement plans (SDIPs); Facilitate the Department's MPAT process; Provide support and guidance in the management of Provincial Project Management and Information systems (BizSuite: BizProjects, BizPerformance, BizBrain).
<u>ENQUIRIES</u>	:	Ms S Nieftagodien at sihaam.nieftagodien@westerncape.gov.za
<u>POST 45/469</u>	:	<u>ASSISTANT DIRECTOR: QUOTATION ADMINISTRATION REF NO: DSD 105/2025</u>
<u>SALARY</u>	:	R468 459 - R561 894 per annum (Level 09)
<u>CENTRE</u>	:	Department of Social Development, Western Cape Government
<u>REQUIREMENTS</u>	:	An appropriate 3-year B-Degree/Advanced Diploma (equivalent qualification or higher); A minimum of 3 years supervisory level experience in Supply Chain Management; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Public sector SCM legislation, policies and procedures; Research and Reporting procedures; Strategic sourcing methodologies; Financial Management and Project Management; Standard bidding and advertising formats, market analysis methodology / sourcing strategies / Procurement Plan / Delegation of authority / Methods of product selection; Strategic sourcing and preferential procurement policy / BEE. Skills needed: Analytical thinking; Job Knowledge; Communication (written and verbal); Interpersonal relations; Flexibility; Teamwork; Planning and Organising; Numeracy; Literacy; Computer Literacy; Accounting, Finance and Audit.
<u>DUTIES</u>	:	Manage and supervise staff regarding the following functions and perform the more complex work in that regard: Supervise and compile quotation specifications as required; Coordinate, review, and compile the list of prospective providers for quotations; Supervise the sourcing of quotations for all purchases below R1000 000; Implementation of records and information management within the Division; Supervise human resource staff.
<u>ENQUIRIES</u>	:	Ms T Rakiep Tel No: (021) 483 4720