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Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 33 OF 2023

DATE ISSUED 15 SEPTEMBER 2023

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**PROVINCIAL ADMINISTRATION: EASTERN CAPE
DEPARTMENT OF HEALTH**

APPLICATIONS

- : Additional Note: Applicants must make use of the e-Recruitment system when applying for Chief Executive Officer and Programme Manager (Subject Specialist) Community- PN D4 posts, Link: <https://erecruitment.ecotp.gov.za/> Applications directed to the addresses as indicated below or Hand Delivery as indicated below:
- St Patricks Hospital** - Post to: Human Resource Office, St Patricks Hospital Private Bag X 531, Bizana 4800 or Hand Delivery to St Patricks Hospital Bizana. Enquiries: Ms Gxaweni; Tel No: (039) 251 0236
- Grey Hospital** - Post to: HR Office, Private Bag X0043, King William's Town, 5600 or hand deliver to: HR Office, Grey Hospital, Eales Street, King Williams Town, 5600. Enquiries: Ms Phillips Tel No: (043) 643 3300
- Amathole District Office** - Post to: HR Office, Amathole District Office, Private Bag X 022, Southernwood, East London 5200 or Hand deliver to: Human Resource Office, Amathole Health District 19 St James Road, Medical Centre Building, Southernwood, East London, 5200. Enquiries: Ms N Nene Tel no: 043 707 6748.
- Empilisweni Hospital** - Post to: Human Resource Office, Empilisweni Hospital, P/bag X5029, Sterkspruit, 9762 or Hand delivery: HR Office, Empilisweni Hospital, Umlamli Road, Sterkspruit, 9762. Enquiries: Mr. S.L Bosholo – Tel no: 051 611 0259/078 530 7136.
- Maclear Hospital** - Post to: Human Resource Office, Maclear Hospital, PO Box 93, Maclear, 5480 or Hand delivery: HR Office, No 1 Fourie Street, Maclear Hospital. Enquiries: Ms N Zuza - Tel no: 045 932 1028. Enquiries: Mr. S.L Bosholo – Tel no: 051 611 0259/078 530 7136.
- Madzikane Ka Zulu Hospital** - Post to: HR Office Madzikane ka Zulu Hospital Private Bag x9003 Mt Frere 5900 Enquiries Mr. Sigola Tel no 039 255 8200/11/12
- Cala Hospital** - Post to: Human Resource Office, Private Bag X516, Cala, 5455 or hand delivery to Drully Lane Street, Cala, 5455. Enquires: Ms Z Sentile – Tel no: 047 874 8000
- Alfred Nzo District Office** - Post to Human Resource Office, Alfred Nzo District Office, Private Bag X3515, Kokstad,4700: Enquiries Mr. Praim Tel no 0397976070.
- Sipetu Hospital** - Post to: Human Resource Office Sipetu Hospital P/Bag X9005, Tabankulu, 5090. Enquiries: Ms L Mahlati Tel: 039 255 0077
- Settlers Hospital** - Post to: HR Office Settlers Hospital, Private Bag x1007 Grahamstown 6140 or hand delivery to: HR Office, Settlers Hospital Milner Street, Cradock Heights Grahamstown 6140 Enquires: Ms S Diva Tel no 046 602 5046.
- Tafalofefe Hospital** – Post to: HR Office, Tafalofefe Hospital Private Bag X 3024, Butterworth, 4960 or hand deliver to: HR Office, Tafalofefe Hospital, Kabakazi A/A Centane 4960. Enquiries: Mr Bongani Tel no 047 498 8900.
- Sarah Baartman District Office** - Post to: Human Resource Office, Sarah Baartman Health District, Private Bag X27667, Greenacres, Port Elizabeth, 6057, or Hand deliver at: Human Resource Office, Sarah Baartman Health District, No 16 Grace Street, Laboria House, Port Elizabeth 6057. Enquiries: Ms T. Mpitimpiti Tel no: 041 408 8509
- Umzimvubu Sub District** - Post: Human Resource Office, Umzimvubu Sub District, Private Bag X3515, Kokstad 4800 Enquiries: Mr. Magadla Tel no 039 727 2090.
- Senqu Sub-District** - Post to: Human Resource Office, Sengu Subdistrict, Private Bag X5009, Sterkspruit, 9762 or hand delivery: HR Office, Sengu Sub-district, Bensonvale Collage. Enquiries: Tel no: 051 633 9617/0781161958
- Alfred Nzo District Office** - Post to Human Resource Office, Alfred Nzo District Office, Private Bag X3515, Kokstad,4700: Enquiries Mr. Praim Tel no 0397976070.
- Nelson Mandela Metro Office** - Post to: HR Office, Nelson Mandela Health District, Private Bag X 28000, Greenacres Port Elizabeth 6057 or hand deliver to: Registry Office Nelson Mandela Health District Office, (Old Walton Building) Conyngham Street, Parson Hill, Port Elizabeth, 6057. Enquiries: Ms P Makuluma Tel No: 041391 8164.

Mthatha Regional Hospital - Post to: HR Office Mthatha Regional Hospital Private Bag x 5014 Mthatha 5099 or hand deliver to: HR Office, Mthatha Regional Hospital 71 Nelson Mandela Hospital. Enquiries: Ms Mkhosi Tel no 047 502 4143/4008

Dr Malizo Mpehle Hospital - Post to: Human Resource, Dr Malizo Mpehle Memorial Hospital, Private Bag X1400, Tsolo, 5170. Enquiries: Ms Makalima Tel no 047 542 6300

Kouga Sub District - Post to: The Human Resource Office, Kouga Sub District, P.O. Box 1154, Humansdorp, or Hand Delivered to Room 131 Ground floor, Kouga Sub District Office Humansdorp, 6300. Enquiries: Mrs Phillips Tel no 042 200 4214.

Midlands Hospital - Post to: The Human Resource Office, Midlands Hospital, P/ Bag X 696, Graaf-Reinet, 6280. or Hand Deliver at: Human Resource Office, Midlands Hospital, Graaf-Reinet. Enquiries: Ms M. Human Tel no 049 807 7739

Port Alfred Hospital -Post to HR Office, Alfred Hospital, Private Bag x227, Port Alfred, 6170 or Hand Deliver to HR Office, Southwell Road, Port Alfred, 6170. Enquiries: Ms L Raco Tel No 046 604 4000

PE Pharmaceutical Depot: Post to: HR Office PE Pharmaceutical Depot Private Bag x6033 Struandale Port Elizabeth 6000 or Hand deliver to: HR Office PE Pharmaceutical Depot 1104 Struandale Port Elizabeth 6000. Enquiries: Ms U Xwayi Tel 041 406 9831.

Makana Sub-District Office, 49 Beaufort Street, Grahamstown or posted for the attention of Human Resource Office: Private Bag x1023, Grahamstown, 6140 Enquiries: Ms. Qaleni Tel: 046 622 4901

Willowmore Hospital - Post to: The Human Resource Office, Willowmore Hospital, Private Bag X 239, Willowmore, 6445. Enquiries: Ms R Schutte Tel: 044 923 1127

Nompumelelo Hospital - Post to Nompumelelo Hospital Private Bag x13 Peddie 5640 or hand deliver: Grahamstown Road, Peddie 5640, Enquiries: Ms Mlotana Tel no: 040 673 3321

EMS: Buffalo City Metro District Office - Post to: HR Office, Buffalo City Metro District Office, Private Bag X9015, East London, 5200 or hand Deliver to: HR Office, Buffalo City Metro District Office, 64 Terminus Street, Old Standard Bank Building, East London 5200. Tel. No. 043 7433 006/057

EMS: Amathole District Office - Post to: Amathole District Office, Private Bag x 022, Southernwood, East London 5200 or Hand deliver to: Human Resource Office, Amathole Health District 19 St James Road, Medical Centre Building, Southernwood, East London, 5200. Enquiries: Ms N Nene Tel no: 043 707 6748.

EMS: OR Tambo District Office - Post to: District Manager, OR Tambo Health District Office, Private Bag X OR 5005, Mthatha 5099 or Hand Delivery 9th Floor Room 19 Botha Sigcawu Building Enquiries: Tel 047 502 9000.

EMS: Sarah Baartman District Office - Post to: Human Resource Office, Sarah Baartman Health District, Private Bag X27667, Greenacres, Port Elizabeth, 6057, or Hand deliver at: Human Resource Office, Sarah Baartman Health District, No 16 Grace Street, Laboria House, Port Elizabeth 6057. Enquiries: Ms T. Mpitimpiti Tel no: 041 408 8509.

EMS: Chris Hani District Office - Post to: Human Resource Office, Chris Hani District Office, PO Box 1661, Queenstown 5320 or hand delivery at Chris Hani District Office, Ward F HR Office. Enquires: Ms Nyoka Tel no 045 8071110/1101.

EMS: Joe Gqabi District Office - Post to: Human Resource Office, Joe Gqabi District Office, Private Bag X1005, Aliwal North, 9750 or Hand delivery: HR Office, Joe Gqabi District Office, 32 Dan Pienaar Street, Hot springs, Aliwal North 9750. Enquiries: Mr. J.S Ndzinde – Tel no: 051 633 9631.

EMS: Alfred Nzo District Office - Post to Human Resource Office, Alfred Nzo District Office, Private Bag X3515, Kokstad,4700: Enquiries Mr. Praitel Tel no 0397976070.

EMS: Nelson Mandela Metro Office - Post to: HR Office, Nelson Mandela Health District, Private Bag X 28000, Greenacres Port Elizabeth 6057 or hand deliver to: Registry Office Nelson Mandela Health District Office, (Old Walton Building) Conyngham Street, Parson Hill, Port Elizabeth, 6057. Enquiries: Ms P Makuluma Tel No: 041 391 8164.

St Elizabeth Regional Hospital - Post to: Human Resource Office, St Elizabeth Regional Hospital, Private Bag x1007, Lusikisiki, 4820. Enquiries: Mr. M Nozaza – Tel no: 039 253 5012.

Madzikane Ka Zulu Hospital - Post to: HR Office Madzikane ka Zulu Hospital Private Bag x9003 Mt Frere 5900 Enquiries Mr. Sigola Tel no 039 255 8200/11/12.

Nelson Mandela Academic Hospital - Post to: Nelson Mandela Academic Hospital, Private Bag x5014 Mthatha 5099. Hand Deliver to: Human Resource Office, Nelson Mandela Academic Hospital, Nelson Mandela Drive, Mthatha 5099. Enquiries: Ms Calaza Tel no: 047 502 4469.

Elizabeth Donkin Hospital - Post to: HR Office, Elizabeth Donkin Hospital, Private Bag X6024, Port Elizabeth, 6000 or hand deliver to: HR Office, 1 La Roche Drive, Elizabeth Donkin Hospital, Walmer, Port Elizabeth, 6001. Enquiries: Mr. E Felkers Tel no 041 585 2323.

Andries Vosloo Hospital - Post to: Human Resource Office, Andries Vosloo Hospital, Private Bag X27667, Port Elizabeth, 6057, Enquires: Ms CZ Zozo – Tel no: 042 243 1313

Livingstone Tertiary Hospital - Post to: Recruitment & Selection Section, Private Bag x, Korsten, 6014 or Hand deliver to Nurses Home, 2nd Floor, Standford Road, and Korsten Port Elizabeth. Enquiries: Ms L Mabanga Tel no 041 405 2348

St Lucys Hospital - Post to: Human Resource Office, St Lucy's Hospital, P.O St Cuphberts, Tsolo, 5171. Enquiries: Ms Mayikana Tel no 047 532 6259.

Camdeboo Sub-District - Post to: The Human Resource Office, Margery Parkes Hospital, P.O. Box 13, Graaf Reinet 6280. Or Hand deliver at: Human Resource Office, Margery Parkes Hospital, Graaf Reinet. Enquiries: Mr. MT Buyelo Tel: 049 893 0031.

Tower Psychiatric Hospital - Post to: HR Office, Private Bag X228, Fort Beaufort, 5720 or hand deliver to: HR Office, Tower Psychiatric Hospital, Street, Fort Beaufort, Eastern Cape, 5720. Enquiries: Mrs. V Whitecross Tel no 046 645 5008

King Sabatha Dalindyebo Sub-District Office - Post to: King Sabatha Dalindyebo Sub-District, OR Tambo Health District Office, Private Bag X 5005, Mthatha 5099 or Hand Delivery 8th Floor Room 19 Botha Sigcawu Building. Enquiries: Ms O Gcagca Tel no 047 531 0823.

OR Tambo District Office - Post to: District Manager, OR Tambo Health District Office, Private Bag X OR 5005, Mthatha 5099 or Hand Delivery 9th Floor Room 19 Botha Sigcawu Building Enquiries: Tel 047 502 9000.

Mhlontlo Sub District - Post to Human Resource Office, Mhlontlo Sub – District, Private Bag X421, Qumbu, 5180, Enquiries:Ntlabi Tel No: 047 553 0585

Amahlati Sub-district - Post to: Human Resources Office, Amahlati Sub-district, Private Bag x7425, King Williams Town, 5600. Hand Delivery: Amahlati Sub-district, 01 Bridge Street, West Bank, King Williams Town, 5600. Enquires: Ms B Mngxe Tel no: 043 643 4775/6.

Holy Cross Hospital - Post to: Human Resource Office, Holy Cross Hospital, Private Bag X1001, Flagstaff, 4810, Enquiries: Ms B Mbutye – Tel no 039 252 2026/8

Qaukeni Sub-District - Post to: Qaukeni Sub District: Lusikisiki College of Education, Department of Health Offices, Private bag x1058, Lusikisiki, 4820, Enquiries: Ms N Hlobo – Tel No 039 253 1541

Nessie Knight Hospital - Post to: Human Resource Office, Nessie Knight Hospital, P/Bag X420, Qumbu, 5180 or hand delivery to Sulenkama Admin Area-Nessie Knight Hospital-Qumbu, Enquiries: Ms O.N Sotsako- Tel No: 047 553 6007/8/9.

Cloete Joubert Hospital - Post to: Human Resource Office, Cloete Joubert Hospital, P/Bag X7, Barkly East, 9786 or Hand delivery: HR Office, No 1 Voortrekker Road, Cloete Joubert Hospital. Enquiries: Mr. Z.O Mgeyi – Tel no: 045 971 0091

Taylor Bequest Hospital (Mt Fletcher) - Post to: Human Resource Office, Taylor Bequest Hospital (Mount Fletcher), Private Bag X1129, Mount Fletcher, 4770, Hand delivery: HR Office, Elundini LSA Police Street, Mount Fletcher. Enquiries:Mr JZ Nzinde Tel no: 039 257 0099.

Maletswai Sub-District - Post to: Human Resource Office, Parklane Avenue no 1, Aliwal North Hospital, Aliwal North, 9750 or Hand delivery: HR Office, Maletswai Sub-District, Aliwal North Hospital, Aliwal North, 9750. Enquiries: Mr JZ Nzinde Tel no: 051 633 9617.

Umlamli Hospital - Post to: Human Resource Office, Umlamli Hospital, Private bag X5016, Sterkspruit, 9762 or Hand delivery: HR Office, Umlamli Hospital. Enquiries: Ms Mpithimpithi - Tel no: 051 611 0079/90.

Dr Malizo Mpehle Hospital - Post to: Human Resource, Dr Malizo Mpehle Memorial Hospital, Private Bag X1400, Tsolo, 5170. Enquiries: Ms Makalima Tel no 047 542 6300

Elliot Hospital - Post to: Human Resource Office, P.O. Box 523. Elliot, 5460. or Hand deliver to Elliot Hospital, Maclear Road, Elliot, 5460. Enquiries: Ms NB Puza – Tel no 045-9311321.

Hewu Hospital - Post to: Human Resource Office, Hewu Hospital Private Bag x1409 Queenstown 5320 or hand deliver to: HR Office Hewu Hospital Ekuphumleni Township Main Road Whittlesea. Enquiries Mr. Mabandla Tel no 040 841 0133

Burgersdorp Hospital - Post to: Human Resource Office, Burgersdorp Hospital, Burgersdorp, 9744 or Hand delivery: HR Office, Burgersdorp Hospital, Daantjie Van Den Heever street. Enquiries: Ms N Zondi - Tel no: 051

Greenville Hospital - Post to: Human Resource Office, Greenville District Hospital, Private Bag X 559, Bizana, 4800, Enquiries: Mr. Bango – Tel no: 039 251 3009.

Taylor Bequest Hospital (Mt Fletcher) - Post to: Human Resource Office, Taylor Bequest Hospital (Mount Fletcher), Private Bag X1129, Mount Fletcher, 4770, Hand delivery: HR Office, Elundini LSA Police Street, Mount Fletcher. Enquiries: Mr JZ Nzinde Tel no: 039 257 0099.

Canzibe Hospital - Post to Human Resource Office Canzibe Hospital, P/Bag X104, Ngqeleni, 5140 or Hand Deliver to: HR Office, Canzibe Hospital, Ngqeleni 5140. Enquiries: Ms Solwandle – Tel: 047 568 8291/2/3

Dora Nginza Regional Hospital - Post to: HR Office, Dora Nginza Hospital, Private Bag X11951 Algoa Park 6005 or hand deliver to: Room DG71, Admin Building 1st Floor, Dora Nginza, Spondo Street Zwile Port Elizabeth 6201. Enquiries: Ms B Bomela Tel no 041 406 4421.

Cofimvaba Hospital - Post to: Human Resource Office, Cofimvaba Hospital, Private Bag x 1207. Cofimvaba 5380. Enquiries: Ms A Mbana – Tel no 047 874 0111.

Molteno Hospital - Post to: Human Resource Office, Molteno Hospital, Stuart Street, Molteno 5880. Enquiries: Mr. L Tsengiwe Tel no 045 967 0089.

St Elizabeth Regional Hospital - Post to: Human Resource Office, St Elizabeth Regional Hospital, Private Bag x1007, Lusikisiki, 4820. Enquiries: Mr. M Nozaza – Tel no: 039 253 5012.

Empilweni TB Hospital - Post to: HR Office, Private Bag X6060, Port Elizabeth, 6000 or hand delivered to: HR Office, Empilweni TB Hospital, 01 Mati Road, New Brighton, Port Elizabeth, 6200. Enquiries: Ms K Sinyahla Tel no: 041 406 7627.

Temba TB Hospital - Post to: The Human Resource Office, Temba TB Hospital, P.O. Box 20, Grahamstown, 6140. Or Hand deliver at: 36 A Street, Fingo Village, Grahamstown. Enquiries: Mr. Ntsepe Tel: 046 622 3524

Frere Tertiary Hospital - Post to: Human Resource Office, Frere Hospital, Private bag X 9047, East London, 5200 or Hand deliver to: Human Resource Office, Frere Hospital, Amalinda Main Road, East London, 5200 Enquiries: Ms N Mthitshana Tel no: 043 709 2487/2532.

Orsmond TB Hospital - Post to: HR Office, Orsmond TB Hospital, PO Box 246, Uitenhage, 6230 or hand deliver to: HR Office, Orsmond TB Hospital, 1 John Dissel Avenue, Uitenhage, 6230. Enquiries: Ms D Davids Tel no. 041 988 1111.

Jansenville Hospital - Post to: HR Office, PO Box 156, Jansenville, 6265 or hand deliver to: Janseville, Hospital, College Street, Jansenville, Enquiries: Mr T Marene Tel No: 049 836 0086

Emalahleni Sub District - Post to: Human Resources Office, Emalahleni Sub District Lady Frere 5410. Enquiries: Ms NP Mtshabe Tel no 047 878 4300

Ngcobo Sub-District - Post to: Human Resource Office, Ngcobo Sub-District, P.O Box X 215, Ngcobo 5050 or hand delivered to: All Saints Hospital Ngcobo (Old Maternity Ward) Enquiries: Ms N. Matala Tel No 047 5480022/34/072 355 8144.

Intsika Yethu Sub-District Office: Post to: Human Resource, Recruitment Office, Intsika Yethu Sub-District Office, Private bag X 1250, Cofimvaba, 5380. Enquiries: Ms A Mabentsela – Tel No: 047 874 0079.

Lukhanji Sub-District - Post to: Human Resource Office, Lukhanji Sub District Private Bag x1 Queenstown 5320. Enquiries: Ms Mtweni Tel no 045 807 8908

Sakhisizwe Sub-District - Post to: Human Resource Office, Sakhisizwe Sub-District, P.O. Box 1126, Cala 5455 Enquiries: Ms B Mtsi Tel No 047-8770931.

Glen Grey Hospital - Post to: Human Resource Office, Glen Grey Hospital, Private bag X 1142 Lady Frere, 5410 or hand and deliver to Glen Grey Hospital, 5410. Enquiries: Ms N Ralushe Tel No: 047 878 2800.

Nelson Mandela Metro Office - Post to: HR Office, Nelson Mandela Health District, Private Bag X 28000, Greenacres Port Elizabeth 6057 or hand deliver to: Registry Office Nelson Mandela Health District Office, (Old Walton Building) Conyngham Street, Parson Hill, Port Elizabeth, 6057. Enquiries: Ms P Makuluma Tel No: 041 391 8164

Elundini Sub-District - Post to: Human Resource Office, P Bag X1129, Mount Fletcher, 4770 or Hand delivery: HR Office, Elundini Sub-District Office, Police Street, Enquiries: Mrs. Du Plessis – Tel no: 039 257 2400.

Bambisana Hospital - Post to: Human Resource Office, Bambisana Hospital P/Bag X1046, Lusikisiki, 4820 or Hand deliver to Goqwana A/A, Lusikisiki, 4820, Enquiries Mr. S Mahlangeni –Tel No: 039 253 7262.

CLOSING DATE
NOTE

: 02 October 2023
: Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, a relationship with reference, Furthermore, Applicants are only required to submit a Z83 form and a comprehensive CV. Communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). Note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

MANAGEMENT ECHELON

POST 33/142

: **CHIEF EXECUTIVE OFFICER (CEO) REF NO:**
ECHEALTH/CEO/LTH/ARP/01/09/2023
This post is a re-advertisement. Applicants who have applied before are encouraged to apply again.

SALARY
CENTRE
REQUIREMENTS

: R1 371 558 – R1 635 897 per annum (Level 14), an all-inclusive package
: Nelson Mandela Metro, Livingstone Tertiary Hospital
: National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with Five (5) years' experience in the Health Sector at Senior Management level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Senior Management Pre-entry Programme Certificate (Nyukela) required prior to appointment. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's license.

DUTIES

: To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in

place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budgeted in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Ms L Mabanga Tel No (041) 405 2348
APPLICATIONS : Applicants must apply for this post by using e-Recruitment system <https://erecruitment.ecotp.gov.za/>

POST 33/143 : **CHIEF EXECUTIVE OFFICER (CEO) REF NO: ECHEALTH/CEO/TPH/ARP/01/09/2023**

This post is a re-advertisement. Applicants who have applied before are encouraged to apply again.

SALARY : R1 162 200 – R1 365 411 per annum (Level 13), an all-Inclusive package
CENTRE : Amathole, Tower Psychiatric Hospital
REQUIREMENTS : National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with (5) years' experience in the Health Sector at Middle Management level. Registration with the relevant Professional Council Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Senior Management Pre-entry Programme Certificate (Nyukela) required prior to appointment. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budgeted in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES : Mrs. V Whitecross Tel No: (046) 645 5008
APPLICATIONS : Applicants must apply for this post by using e-Recruitment system <https://erecruitment.ecotp.gov.za/>

POST 33/144 : **CHIEF EXECUTIVE OFFICER (CEO) REF NO: ECHEALTH/CEO/DNRH/ARP/01/09/2023**

This post is a re-advertisement. Applicants who have applied before are encouraged to apply again.

SALARY : R1 162 200 – R1 365 411 per annum (Level 13), an all-Inclusive package
CENTRE : Nelson Mandela Metro, Dora Nginza Regional Hospital
REQUIREMENTS : National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with (5) years' experience in the Health Sector at Middle Management level. Registration with the relevant Professional Council Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Senior Management Pre-entry

- Programme Certificate (Nyukela) required prior to appointment. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.
- DUTIES** : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.
- ENQUIRIES APPLICATIONS** : Ms B Bomela Tel No: (041) 406 4421
: Applicants must apply for this post by using e-Recruitment system <https://erecruitment.ecotp.gov.za/>
- POST 33/145** : **CHIEF EXECUTIVE OFFICER (CEO) REF NO: ECHEALTH/CEO/SERH/ARP/01/09/2023**
- SALARY CENTRE REQUIREMENTS** : R1 162 200 – R1 365 411 per annum (Level 13), an all-Inclusive package
: OR Tambo, St Elizabeth Regional Hospital
: National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with (5) years' experience in the Health Sector at Senior Management level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Senior Management Pre-entry Programme Certificate (Nyukela) required prior to appointment. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's licence.
- DUTIES** : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.
- ENQUIRIES** : Mr. M Nozaza Tel No: 039 253 5012

APPLICATIONS : Applicants must apply for this post by using e-Recruitment system <https://erecruitment.ecotp.gov.za/>

POST 33/146 : **CHIEF EXECUTIVE OFFICER (CEO) REF NO: ECHEALTH/CEO/TBH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R1 162 200 – R1 365 411 per annum (Level 13), an all-Inclusive package
: Joe Gqabi, Taylor Bequest Hospital (Mt Fletcher)
: National Senior Certificate, an undergraduate qualification (NQF level 7) as recognized by SAQA in the clinical field coupled with (5) years' experience in the Health Sector at Senior Management level. Registration with the relevant Professional Council. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Senior Management Pre-entry Programme Certificate (Nyukela) required prior to appointment. Competencies: Strategic capability and leadership, Programme and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's license.

DUTIES : To plan, direct coordinate and manage the efficient and effective delivery of clinical and administration support services through working the key executive management team at the hospital within the legal regulatory framework. To present the Hospital Authoritatively at provincial and public forums. To provide Strategic leadership to improve operational effectively within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic Plan for the Hospital to ensure it is in Line with the 10-point plan, national, provincial, regional and district plan. Finance Management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation and Asset and Risk management. Finance management: Maximize revenue through Collection of all income due to the hospital, ensure that Hospital is managed within the budget in line with the PFMA and Relevant guidelines. Ensure that adequate policies, systems and Procedures are in place to enable prudent management of financial resources. Planning of financial resources mobilization. Monitoring and evaluation, and Asset and Risk Management.

ENQUIRIES APPLICATIONS : Mr JZ Nzinde Tel No: (039) 257 0099
: Applicants must apply for this post by using e-Recruitment system <https://erecruitment.ecotp.gov.za/>

OTHER POSTS

POST 33/147 : **FAMILY PHYSICIAN (DCST) REF NO: ECHEALTH/DCST-FAM-PHY/BCMDO/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R1 887 363 – R2 001 927 per annum, (OSD), an all-inclusive package
: Buffalo City Metro, District Office
: Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Family Physician Plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policy. Demonstrated skills in the following areas: Leadership, Communication, Teaching, mentorship and coaching, Problem solving, Functioning in a multi-disciplinary team, Computer literacy. Behavioural attributes reflecting the following: Stress tolerance, Self-confidence, Objectivity, Ethical, Empathic. A valid driver's licence.

DUTIES : Represent family medicine as a member of the District Clinical Specialist Team (DCST) responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a family

physician by spending 10 to 20% of time on continuing professional education and clinical care at a relevant facility be it a district, regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of health services within the district. Support community orientated clinical services in the district by responding to family and community health needs, spanning the range of risk and environmental hazards within families and communities. Primarily support clinics, community health centres and primary health care outreach teams, including engaging private sector practitioners regarding service delivery related matters. Secondly support district hospitals with all aspects of service delivery related to family practice. Promote clinical effectiveness in all facilities through supporting outreach programmes to primary care teams in their community, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training, and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of medical services, including epidemiological research, disease profiles and establishment of community needs. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant, as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of medical services within the district. Assist with the recruitment and management of relevant human resources.

- ENQUIRIES** : Ms Jaceni Tel No: (043) 7433 006/057
- POST 33/148** : **FAMILY PHYSICIAN (DCST) REF NO: ECHEALTH/DCST-FAM-PHY/JGDO/ARP/01/09/2023**
- SALARY** : R1 887 363 – R2 001 927 per annum, (OSD), an all-inclusive package
- CENTRE** : Joe Gqabi, District Office
- REQUIREMENTS** : Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Family Physician Plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policy. Demonstrated skills in the following areas: Leadership, Communication, Teaching, mentorship and coaching, Problem solving, Functioning in a multi-disciplinary team, Computer literacy. Behavioural attributes reflecting the following: Stress tolerance, Self-confidence, Objectivity, Ethical, Empathic. A valid driver's licence.
- DUTIES** : Represent family medicine as a member of the District Clinical Specialist Team (DCST) responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a family physician by spending 10 to 20% of time on continuing professional education

and clinical care at a relevant facility be it a district, regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of health services within the district. Support community orientated clinical services in the district by responding to family and community health needs, spanning the range of risk and environmental hazards within families and communities. Primarily support clinics, community health centres and primary health care outreach teams, including engaging private sector practitioners regarding service delivery related matters. Secondly support district hospitals with all aspects of service delivery related to family practice. Promote clinical effectiveness in all facilities through supporting outreach programmes to primary care teams in their community, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of medical services, including epidemiological research, disease profiles and establishment of community needs. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant, as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of medical services within the district. Assist with the recruitment and management of relevant human resources.

ENQUIRIES

: Mr. J.S Ndzinde Tel No: (051) 633 9631

POST 33/149

: **FAMILY PHYSICIAN (DCST) REF NO: ECHEALTH/DCST-FAM-PHY/NMMDO/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS

: R1 887 363 – R2 001 927 per annum, (OSD), an all-inclusive package
 : Nelson Mandela Metro, District Office
 : Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Family Physician Plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policy. Demonstrated skills in the following areas: Leadership, Communication, Teaching, mentorship and coaching, Problem solving, Functioning in a multi-disciplinary team, Computer literacy. Behavioural attributes reflecting the following: Stress tolerance, Self-confidence, Objectivity, Ethical, Empathic. A valid driver's licence.

DUTIES

: Represent family medicine as a member of the District Clinical Specialist Team (DCST) responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a family physician by spending 10 to 20% of time on continuing professional education and clinical care at a relevant facility be it a district, regional or tertiary hospital.

Spend at least 80% of time on supporting the improvement of health services within the district. Support community orientated clinical services in the district by responding to family and community health needs, spanning the range of risk and environmental hazards within families and communities. Primarily support clinics, community health centres and primary health care outreach teams, including engaging private sector practitioners regarding service delivery related matters. Secondly support district hospitals with all aspects of service delivery related to family practice. Promote clinical effectiveness in all facilities through supporting outreach programmes to primary care teams in their community, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of medical services, including epidemiological research, disease profiles and establishment of community needs. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant, as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of medical services within the district. Assist with the recruitment and management of relevant human resources.

ENQUIRIES

: Ms P Makuluma Tel No: (041) 391 8164

POST 33/150

: **FAMILY PHYSICIAN (DCST) REF NO: ECHEALTH/DCST-FAM-PHY/OTDO/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS

: R1 887 363 – R2 001 927 per annum, (OSD), an all-inclusive package
 : OR Tambo, District Office
 : Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Family Physician Plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policy. Demonstrated skills in the following areas: Leadership, Communication, Teaching, mentorship and coaching, Problem solving, Functioning in a multi-disciplinary team, Computer literacy. Behavioural attributes reflecting the following: Stress tolerance, Self-confidence, Objectivity, Ethical, Empathic. A valid driver's licence.

DUTIES

: Represent family medicine as a member of the District Clinical Specialist Team (DCST) responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a family physician by spending 10 to 20% of time on continuing professional education and clinical care at a relevant facility be it a district, regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of health services

within the district. Support community orientated clinical services in the district by responding to family and community health needs, spanning the range of risk and environmental hazards within families and communities. Primarily support clinics, community health centres and primary health care outreach teams, including engaging private sector practitioners regarding service delivery related matters. Secondly support district hospitals with all aspects of service delivery related to family practice. Promote clinical effectiveness in all facilities through supporting outreach programmes to primary care teams in their community, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards. Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of medical services, including epidemiological research, disease profiles and establishment of community needs. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant, as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of medical services within the district. Assist with the recruitment and management of relevant human resources.

ENQUIRIES

: Ms Z Mtimba Tel No: (047) 502 9000

POST 33/151

: **PAEDIATRICIAN (DCST) REF NO: ECHEALTH/DSCT-PEADS/ANZDO/ARP/01/09/2022**

SALARY CENTRE REQUIREMENTS

: R1 887 363 – R2 001 927 per annum, (OSD), an all-inclusive package
 : Alfred Nzo, District Office
 : Appropriate specialist qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Paediatrician Plus at least 5 years' experience after obtaining qualification. Sound knowledge of the following: Own clinical discipline, Medical ethics, Programme planning, implementation and evaluation, Information management programmes, Epidemiology and statistics, Quality assurance and improvement programmes, Human resources and financial management, Health and Public Service legislation, regulations and policy. Demonstrated skills in the following areas: Leadership, Communication, Teaching, mentorship and coaching, Problem solving, Functioning in a multi-disciplinary team, Computer literacy. Behavioural attributes reflecting the following: Stress tolerance, Self-confidence, Objectivity, Ethical, Empathic. A valid driver's licence.

DUTIES

: Represent paediatric specialist discipline as a member of a District Clinical Specialist Team responsible for the delivery of quality health care for mothers, babies and children at all levels within a health district. Promote equitable distribution of resources and access to an appropriate level of care for all mothers, babies and children throughout the district. Maintain personal competency as a paediatrician by spending 10 to 20% of time on continuing professional education and clinical care at the regional or tertiary hospital. Spend at least 80% of time on supporting the improvement of paediatric services within the district. Support neonatal, child and youth health service

delivery in the district. Primarily support district hospitals with all aspects of service delivery related to paediatrics and child health. Secondly support clinics, community health centres and primary health care outreach teams, including engaging private sector paediatricians with service delivery related to paediatrics and child health. Promote clinical effectiveness in all facilities through supporting outreach programmes and development, dissemination or implementation of clinical protocols and standard treatment guidelines aligned with national norms and standards: Facilitate and participate in the development, training and mentorship of health professionals in all facilities within the district. Facilitate and participate in the training, development and mentorship of under- and post graduate medical, nursing and allied health professionals. This may require involvement with local academic training institutions. Work with the District Management Team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of paediatric and child health services. Provide support to ensure appropriate infrastructure, equipment, resources and sundries for the provision of quality clinical care in paediatrics and child health. Initiate, support and participate in risk management activities for patients (e.g. critical event analysis, morbidity and mortality meetings), practitioners (e.g. infection control) and the organization (e.g. performance reviews). Initiate, support and participate in clinical audit and quality improvement cycles with specific focus on paediatric and child health assessments. Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and health outcomes. Initiate, support or participate in relevant research. This may require involvement with local academic training institutions. Foster effective teamwork and collaboration within the DCST. Enable engagement with the local community, relevant non-government organisations and private providers. Facilitate and ensure effective communication with all management structures within the district, the regional and tertiary hospitals as relevant as well as the provincial Department of Health. Present regular reports on activities, health services and programmes. Participate in provincial and national activities and initiatives to save mothers, babies and children. Assist with strategic and operational planning of services in the district and/or catchment area of the regional hospital. Assist with the coordination and supervision of paediatric and child health services within the district. Assist with the recruitment and management of relevant human resources.

- ENQUIRIES** : Mr. Praim Tel No: (039) 797 6070
- POST 33/152** : **CLINICAL MANAGER REF NO: ECHEALTH/CM/GH/ARP/01/09/2023**
- SALARY CENTRE REQUIREMENTS** : R1 227 255 – R1 362 063 per annum, (OSD), an all-inclusive package
 : Alfred Nzo, Greenville Hospital
 : National Senior Certificate. Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of Three (3) years appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's license.
- DUTIES** : Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients. Provision of after-hours services to care for emergency cases. Provide medicine related information to clinical staff as may be required. Undertake on-going care individuals' patients to allow for continuity of care. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals actively participate in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programmes. Ensure that cost effective service delivery is maintained within the respective department. Attend to administrative matters as required Perform commuted overtime.
- ENQUIRIES** : Mr. Bango Tel No: (039) 251 3009

POST 33/153 : **CLINICAL MANAGER REF NO: ECHEALTH/CM/KNMAH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R1 227 255 – R1 362 063 per annum, (OSD), an all-inclusive package
 : OR Tambo, Nelson Mandela Academic Hospital
 : National Senior Certificate. Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of Three (3) appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's license.

DUTIES : Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients. Provision of after-hours services to care for emergency cases. Provide medicine related information to clinical staff as may be required. Undertake on-going care individuals' patients to allow for continuity of care. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals actively participate in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programmes. Ensure that cost effective service delivery is maintained within the respective department. Attend to administrative matters as required Perform commuted overtime.

ENQUIRIES : Ms Calaza Tel No: (047) 502 4469

POST 33/154 : **CLINICAL MANAGER REF NO: ECHEALTH/CM/FTH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R1 227 255 – R1 362 063 per annum, (OSD), an all-inclusive package
 : Buffalo City Metro, Frere Tertiary Hospital
 : National Senior Certificate. Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner. A minimum of Three (3) appropriate experience as a medical officer after registration with the HPCSA as Medical Practitioner. Knowledge of relevant legislation such as National Health Act, Mental Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Competencies: Strategic capability and leadership, Program and Project Management, Financial Management, Change Management, People Management and Empowerment, Service Delivery Innovation, Knowledge Management, Problem Solving and Analysis, Communication, Client Orientation and Customer focus. A valid driver's license.

DUTIES : Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients. Provision of after-hours services to care for emergency cases. Provide medicine related information to clinical staff as may be required. Undertake on-going care individuals' patients to allow for continuity of care. Maintain accurate health records in accordance with legal ethical considerations. Train and guide staff and health associated professionals actively participate in morbidity and mortality reviews. Attend and participate in continuous medical education. Participate in quality improvement programmes. Ensure that cost effective service delivery is maintained within the respective department. Attend to administrative matters as required Perform commuted overtime.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532

POST 33/155 : **ASSISTANT MANAGER (PHARMACEUTICAL SERVICES) REF NO: ECHEALTH/AMN/NMAH/ARP/01/09/2023 (X3 POSTS)**

SALARY CENTRE REQUIREMENTS : R990 066 - R1 145 748 per annum, (OSD)
 : OR Tambo, Nelson Mandela Academic Hospital
 : Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a pharmacist. A minimum of 5 years' appropriate experience after registration as a pharmacist with the SAPC. Relevant hospital pharmacist experience. Knowledge of Good Pharmacy Practice, National Drug Policy, Pharmacy regulations and act 101. An

		understanding of the relevant employment acts including the PFMA. Good communication skills, report writing and presentation skills. Computer literacy. Willing to tutor both pharmacist assistants and pharmacist interns.
<u>DUTIES</u>	:	Ensure efficient drug supply management. Ensure overall quality management of all pharmaceutical services. Assist in the development of SOPs, policies and health systems. Innovative in the improvement of pharmaceutical care services. Establish operational systems. Plan and organise own work and work of subordinates to allow smooth flow of pharmaceutical services.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469
<u>POST 33/156</u>	:	<u>DEPUTY DIRECTOR: THERAPEUTIC & MEDICAL SUPPORT SERVICES (CLINICAL SUPPORT) REF NO: ECHEALTH/DD-CS/MGH/ARP/01/09/2023</u>
<u>SALARY</u>	:	Grade 1: R946 461 - R1 048 197 per annum, (OSD) Grade 2: R1 079 259 - R1 231 095 per annum, (OSD)
<u>CENTRE</u>	:	OR Tambo, Mthatha General Hospital
<u>REQUIREMENTS</u>	:	B/BSc. Degree or equivalent qualification in Radiography (Diagnostic/ Ultrasound/ Radiotherapy/ Nuclear Medicine), Speech Therapy, Audiology, Speech Therapy & Audiology, Physiotherapy, Occupational Therapy, Dietetics, Social Work, Orthotics & Prosthetics or Clinical Technology. Registration certificate with HPCSA or SACSSP, Minimum of twelve (12) years appropriate experience after registration with HPCSA/SACSSP as an independent practitioner (post Community Service) in the relevant profession in a clinical setting, preferably at a secondary or tertiary institution. Seven (7) years appropriate experience in a management/supervisory position (Ass Director or Chief post) at a state referral hospital Management or post graduate qualification will be an added advantage. Computer literacy in MS Excel, MS Word and PowerPoint. Experience in provincial procurement processes. Financial and human resource management skills as well as experience of working on LOGIS is essential. Applicants must be in possession of a valid South African driver's licence. Good understanding of clinical governance and clinical auditing. Applicants must be able to work under pressure, have strong leadership and management skills, good verbal and written communication skills, sound interpersonal skills, change management skills, project management skills as well as client orientation and customer focus skills. Analytic thinking, independent decision making and problem-solving skills also required. Ability to work independently and in a multidisciplinary context.
<u>DUTIES</u>	:	Provide strategic leadership to the Clinical Support Services sub-directorate of the hospital, ensuring that efforts are focused on service delivery and a well-co-ordinated rehabilitation service. Develop/implement an annual Operational plan for Clinical Support Services. Participate in the development, implementation and monitoring of the hospital's Operational Plan in line with the Provincial Strategic plan. Facilitate the implementation of relevant guidelines, protocols and SOPs in line with the national and provincial health system. Collaborate with academic and other relevant stakeholders, especially those with students allocated for clinical work in the hospital. Lead and direct quality management activities. Provide measures and guidance on quality assurance to comply with set quality standards. Monitor and support the Ideal Hospital Programme and Quality Improvement initiatives. Utilize health information technology and other health information systems for enhancement of service delivery. Human Resources: General management of Clinical Support Services' unit managers and own office employees Facilitate performance management, reporting and accountability. Effective Human Resource planning to ensure that the workforce is aligned with the current and future needs of the hospital. Ensure and plan for optimal human resource development in all categories. Effective management of overtime and RWOPS Financial Management: Estimate and track budget for line items required for the sub-directorate. Monitor expenses and payments. Develop and implement cost reduction initiatives. Monitoring of all backlogs (assistive devices) and waiting times in all Clinical Support Services' departments. Monitor outreach programs. Comply with all legal prescripts Acts, Legislatives, Policies, Circular, Procedure, Guidelines and Code of Conduct for public service. Adhere to correct channels of communication. Maintain professional and ethical standards. Involvement and promotion of research projects within the hospital.
<u>ENQUIRIES</u>	:	Ms Mkhosi Tel No: (047) 502 4143/4008

POST 33/157 : **DEPUTY DIRECTOR: THERAPEUTIC & MEDICAL SUPPORT SERVICES (CLINICAL SUPPORT) REF NO. ECHEALTH/DD-CS/SEH/ARP/01/09/2023**

SALARY : Grade 1: R946 461 - R1 048 197 per annum, (OSD)
Grade 2: R1 079 259 - R1 231 095 per annum, (OSD)

CENTRE : OR Tambo, St Elizabeth Regional Hospital

REQUIREMENTS : B/BSc. Degree or equivalent qualification in Radiography (Diagnostic/ Ultrasound/ Radiotherapy/ Nuclear Medicine), Speech Therapy, Audiology, Speech Therapy & Audiology, Physiotherapy, Occupational Therapy, Dietetics, Social Work, Orthotics & Prosthetics or Clinical Technology. Registration certificate with HPCSA or SACSSP, Minimum of twelve (12) years appropriate experience after registration with HPCSA/SACSSP as an independent practitioner (post Community Service) in the relevant profession in a clinical setting, preferably at a secondary or tertiary institution. Seven (7) years appropriate experience in a management/supervisory position (Ass Director or Chief post) at a state referral hospital Management or post graduate qualification will be an added advantage. Computer literacy in MS Excel, MS Word and PowerPoint. Experience in provincial procurement processes. Financial and human resource management skills as well as experience of working on LOGIS is essential. Applicants must be in possession of a valid South African driver's licence. Good understanding of clinical governance and clinical auditing. Applicants must be able to work under pressure, have strong leadership and management skills, good verbal and written communication skills, sound interpersonal skills, change management skills, project management skills as well as client orientation and customer focus skills. Analytic thinking, independent decision making and problem-solving skills also required. Ability to work independently and in a multidisciplinary context.

DUTIES : Provide strategic leadership to the Clinical Support Services sub-directorate of the hospital, ensuring that efforts are focused on service delivery and a well-co-ordinated rehabilitation service. Develop/implement an annual Operational plan for Clinical Support Services. Participate in the development, implementation and monitoring of the hospital's Operational Plan in line with the Provincial Strategic plan. Facilitate the implementation of relevant guidelines, protocols and SOPs in line with the national and provincial health system. Collaborate with academic and other relevant stakeholders, especially those with students allocated for clinical work in the hospital. Lead and direct quality management activities. Provide measures and guidance on quality assurance to comply with set quality standards. Monitor and support the Ideal Hospital Programme and Quality Improvement initiatives. Utilize health information technology and other health information systems for enhancement of service delivery. Human Resources: General management of Clinical Support Services' unit managers and own office employees Facilitate performance management, reporting and accountability. Effective Human Resource planning to ensure that the workforce is aligned with the current and future needs of the hospital. Ensure and plan for optimal human resource development in all categories. Effective management of overtime and RWOPS Financial Management: Estimate and track budget for line items required for the sub-directorate. Monitor expenses and payments. Develop and implement cost reduction initiatives. Monitoring of all backlogs (assistive devices) and waiting times in all Clinical Support Services' departments. Monitor outreach programs. Comply with all legal prescripts Acts, Legislatives, Policies, Circular, Procedure, Guidelines and Code of Conduct for public service. Adhere to correct channels of communication. Maintain professional and ethical standards. Involvement and promotion of research projects within the hospital. Mr. M Nozaza Tel No: (039) 253 5012

ENQUIRIES :

POST 33/158 : **DEPUTY MANAGER NURSING REF NO: ECHEALTH/DMN/NMAHARP/01/09/2023**

SALARY : R930 747 - R1 045 731 per annum, (OSD), an all-inclusive package

CENTRE : OR Tambo, Nelson Mandela Academic Hospital

REQUIREMENTS : Basic R425 qualification Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse General. Minimum of 9 years after registration as a Professional Nurse, at least 4 years' appropriate recognizable experience must be at Management Level. Demonstrate advanced understanding and application of Nursing legislation and related legal and ethical nursing practices. Knowledge of PFMA, HR

		Management. Knowledge of Public Sector Legislation and relevant Prescript/Regulation, Batho Pele Principles and patient Right Charter. Strong leadership, good interpersonal relations, effective problem solving, management and decision making skill. Good verbal and written communication skills are essential requirements. Valid driver's license.
<u>DUTIES</u>	:	To manage and provide strategic Nursing leadership and direction to the Nursing Services. Plan and monitor the objectives of the specialized unit in line with the strategic plan of the institution and Department. Coordinate and maintain conducive/constructive working relationships with Nursing and other stake holders. Ensure compliance with professional and ethical practice. Monitor and ensure nursing care is practiced in accordance with the statutory law, policies and procedures governing the Nursing Profession, Labour and Health Care. Effective management and utilization of Human and Material Resources. Ensure effective implementation of PMDS. Monitor compliance to Quality Assurance and Infection Control and Occupational Health and Safety standards and National Core Standards Compliance. Ensure efficient and effective execution of administration functions of the Nursing unit.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469
<u>POST 33/159</u>	:	<u>DEPUTY MANAGER NURSING REF NO:</u> <u>ECHEALTH/DMN/DMH/ARP/01/09/2023</u>
<u>SALARY</u>	:	R930 747 - R1 045 731 per annum, (OSD), an all-inclusive package
<u>CENTRE</u>	:	OR Tambo, Dr Malizo Mpehle Hospital
<u>REQUIREMENTS</u>	:	Basic R425 qualification Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as a Professional Nurse General. Minimum of 9 years after registration as a Professional Nurse, at least 4 years' appropriate recognizable experience must be at Management Level. Demonstrate advanced understanding and application of Nursing legislation and related legal and ethical nursing practices. Knowledge of PFMA, HR Management. Knowledge of Public Sector Legislation and relevant Prescript/Regulation, Batho Pele Principles and patient Right Charter. Strong leadership, good interpersonal relations, effective problem solving, management and decision making skill. Good verbal and written communication skills are essential requirements. Valid driver's license.
<u>DUTIES</u>	:	To manage and provide strategic Nursing leadership and direction to the Nursing Services. Plan and monitor the objectives of the specialized unit in line with the strategic plan of the institution and Department. Coordinate and maintain conducive/constructive working relationships with Nursing and other stake holders. Ensure compliance with professional and ethical practice. Monitor and ensure nursing care is practiced in accordance with the statutory law, policies and procedures governing the Nursing Profession, Labour and Health Care. Effective management and utilization of Human and Material Resources. Ensure effective implementation of PMDS. Monitor compliance to Quality Assurance and Infection Control and Occupational Health and Safety standards and National Core Standards Compliance. Ensure efficient and effective execution of administration functions of the Nursing unit.
<u>ENQUIRIES</u>	:	Ms Makalima Tel No: (047) 542 6300
<u>POST 33/160</u>	:	<u>PROGRAMME MANAGER (SUBJECT SPECIALIST) COMMUNITY- PN D4</u> <u>REF NO: ECHEALTH/DD-OM/LILTH/01/09/2023</u>
<u>SALARY</u>	:	R811 560 – R952 485 per annum (Level 11)
<u>CENTRE</u>	:	Lilitha Nursing College, East London Central Office
<u>REQUIREMENTS</u>	:	Master's Degree in Nursing Science, Degree/Diploma in Nursing Education and Management. Current registration with SANC as a Professional Nurse. A minimum of 10 years appropriate / recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. At least 6 years of the period referred to above must be appropriate / recognizable experience in Nursing Education after obtaining the Nursing Education Post Basic Qualification. At least three (3) years relevant experience in management on the academic platform. Good understanding and experience of classroom and clinical teaching including the community Based and Problem Based approach. Monitors curriculum implementation throughout all college institution. Ability to identify gap in the implementation of the curricula in the specific discipline excellent communication, interpersonal and leadership skills. Advanced computer literacy and a valid driver's license. Competencies:

		Knowledge of Public Service Administration Act and Legislation such as Health Act, SAQA, CHE, NQF, Nursing Act, Rules and Regulations, College Policies, PSR, Disciplinary Code and Procedures, Labour Relations Act, etc. Excellent communication, interpersonal and leadership skills. Report writing skills, Facilitation skills, liaison skills, presentation skills, management skills, Analytical skills, motivation skills, Research skills.
<u>DUTIES</u>	:	Manage implementation of clinical and theoretical academic content for the College and Campuses. Ensure quality assurance and change management in the implementation of all teaching and learning programmes and student competencies. Co-ordinate and monitor Community Based Education (CBE) and work-integrate learning (WIL) at the College and Campuses. Facilitate effective and efficient implementation of College Policies in all disciplines. Oversee clinical allocation of learners in the identified and approved clinical facilities for all the relevant disciplines. Monitor compliance to set standard as laid down by SANC, CHE and SAQA. Ensure continuous staff capacity building to promote academic excellent. Exercise supervision and support to academic staff. Manage various submission in relation to student academic matters, including recruitment, registration and SANC records. Facilitate a research culture for both academics and students to promote evidence-based teaching and learning.
<u>ENQUIRIES</u>	:	Ms P Mene Tel No: (043) 700 9717/26
<u>APPLICATIONS</u>	:	Applicants must apply for this post by using e-Recruitment system https://erecruitment.ecotp.gov.za/
<u>POST 33/161</u>	:	<u>ASSISTANT MANAGER NURSING (CLINIC SUPERVISION) REF NO: ECHEALTH/QSD/SH/ARP/01/09/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	R683 838 - R767 184 per annum, (OSD)
<u>CENTRE</u>	:	Qaukeni Sub-District, Flag Staff CHC Ref No: ECHEALTH/QSD/FGC/ARP/01/09/2023 (X1 Post) Qaukeni Sub-District Office Ref No: ECHEALTH/QSD/QSDO/ARP/01/09/2023 (X1 Post)
<u>REQUIREMENTS</u>	:	Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. Registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.
<u>DUTIES</u>	:	Promote quality on service delivery. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined. Ensure the implementation of the Patient's Rights Charter as well as Batho Pele Principles of nursing care. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how these impacts. Render supervision services in the clinics within Quakeni Sub District. Monitor the implementation of clinic's budget and expenditure. Monitor the implementation of health programmes within the clinics. Implement the Eastern Cape Clinic Supervisors manual. Monitor and improve quality care in clinics.
<u>ENQUIRIES</u>	:	Ms N Hlobo Tel No 039 253 1541
<u>POST 33/162</u>	:	<u>ASSISTANT MANAGER NURSING (CLINIC SUPERVISION) REF NO: ECHEALTH/AMN/BSUB/ARP/01/09/2023</u>
<u>SALARY</u>	:	R683 838 - R767 184 per annum, (OSD)
<u>CENTRE</u>	:	Buffalo City Metro, Sub-District Office
<u>REQUIREMENTS</u>	:	Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. Registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC

in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.

DUTIES : Promote quality on service delivery. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined. Ensure the implementation of the Patient's Rights Charter as well as Batho Pele Principles of nursing care. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how these impacts. Render supervision services in the clinics within Buffalo City Sub District. Monitor the implementation of clinic's budget and expenditure. Monitor the implementation of health programmes within the clinics. Implement the Eastern Cape Clinic Supervisors manual. Monitor and improve quality care in clinics.

ENQUIRIES : Ms Jaceni Tel No: (043) 708 1700

POST 33/163 : **ASSISTANT MANAGER NURSING (CLINIC SUPERVISION) REF NO: ECHEALTH/AMN-CS/MSD/ARP/01/09/2023**

SALARY : R683 838 - R767 184 per annum, (OSD)
CENTRE : OR Tambo, Mhlontlo Sub District Office
REQUIREMENTS : Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. Registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.

DUTIES : Promote quality on service delivery. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined. Ensure the implementation of the Patient's Rights Charter as well as Batho Pele Principles of nursing care. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts. Render supervision services in the clinics within Mhlontlo Sub District. Monitor the implementation of clinic's budget and expenditure. Monitor the implementation of health programmes within the clinics. Implement the Eastern Cape Clinic Supervisors manual. Monitor and improve quality care in clinics.

ENQUIRIES : Ms Ntlabi Tel No: (047) 553 0585

POST 33/164 : **ASSISTANT MANAGER NURSING (OPD & CASUALTY) REF NO: ECHEALTH/AMN/MKZ/ARP/01/09/2023**

SALARY : R683 838 - R767 184 per annum, (OSD)
CENTRE : Alfred Nzo, Madzikane ka Zulu Hospital
REQUIREMENTS : Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse Registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele

		Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interpersonal professional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate. And comprehensive information of health care.
<u>ENQUIRIES</u>	:	Mr. Sigola Tel No: (039) 255 8200/11/12
<u>POST 33/165</u>	:	<u>ASSISTANT MANAGER NURSING (OPD & CASUALTY) REF NO: ECHEALTH/AMN/TH/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R683 838 - R767 184 per annum, (OSD)
	:	Amathole, Tafalofefe Hospital
	:	Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. Registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interpersonal professional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate. And comprehensive information of health care.
<u>ENQUIRIES</u>	:	Mr Bongani Tel No: (047) 498 8900
<u>POST 33/166</u>	:	<u>ASSISTANT MANAGER NURSING SPECIALTY (MATERNITY) REF NO: ECHEALTH/AMNS/DMM/APL/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R683 838 - R767 184 per annum, (OSD)
	:	OR Tambo, Dr Malizo Mpehle Memorial Hospital
	:	Basic R425 qualification (Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus post basic nursing qualification, with duration of at least 1 year accredited with SANC in terms of Government Notice No R212. A minimum of 10 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 6 years of period referred to above must be appropriate/ recognizable experience after obtaining 1 year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate / recognizable experience at management level.
<u>DUTIES</u>	:	Demonstrate in in-depth knowledge of relevant prescripts as well as understanding of the legislative framework governing Public Service. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health

facility. Promote quality of nursing care as directed by professional scope of practice and standards determined by the health facility. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate in-depth understanding of nursing legislation and related legal and ethical nursing practices and how it expects a service delivery. Demonstrate knowledge of Neonatal Care Standards and in reporting and monitoring of indicators. Ensure that the environment complies with Health and Safety Act and Infection Prevention and Control Policies.

ENQUIRIES : Ms Makalima Tel No: (047) 542 6300

POST 33/167 : **ASSISTANT MANAGER NURSING (OPD & CASUALTY) REF NO: ECHEALTH/AMN/MH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R683 838 - R767 184 per annum, (OSD)
 : Sarah Baartman District, Midland Hospital
 : Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. Registration with SANC as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interpersonal professional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate. And comprehensive information of health care.

ENQUIRIES : Ms M. Human Tel No: (049) 807 7739

POST 33/168 : **ASSISTANT MANAGER NURSING PRIMARY HEALTH CARE REF NO: ECHEALTH/AMNPHC/ZCHC/ARP/01/09/2023 (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : R683 838 - R767 184 per annum, (OSD)
 : Ngcobo Sub-District, Zwelakhe Dalasile CHC
 : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care/ Clinical Assessment, Treatment and Care (R48) accredited with the SANC. Registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level.

DUTIES : Deliver a service in the General nursing areas indicated to ensure service delivery on a 24-hour basis. Will be required to do calls within the discipline and do hospital sit-ups as required by the service as well as night duty. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Monitor patient care and compliance to quality standards. Work effectively and amicably at a managerial level, with persons of diverse intellectual, cultural, racial or religious differences. Provision of quality Nursing Care, assist team members with Quality Assurance and monthly audits and development of clinical guidelines and policies. Maintain,

manage PMDS of subordinates. Manage risk and ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Ensure effective and efficient budget control and assets control for the department. Preparedness to engage and manage any project aimed at improving the image of the nursing profession and the effectiveness and efficiency of the health service. Overall management of the Community Health Centre.

ENQUIRIES : Ms N. Matala Tel No: (047) 548 0022/34/072 355 8144

POST 33/169 : **ASSISTANT MANAGER NURSING PRIMARY HEALTH CARE REF NO: ECHEALTH/AMNPHC/KUY/ARP/01/09/2023 (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : R683 838 - R767 184 per annum, (OSD)
: Intsika Yethu Sub-District, Kuyasa CHC
: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care/ Clinical Assessment, Treatment and Care (R48) accredited with the SANC. Registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level.

DUTIES : Deliver a service in the General nursing areas indicated to ensure service delivery on a 24-hour basis. Will be required to do calls within the discipline and do hospital sit-ups as required by the service as well as night duty. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Monitor patient care and compliance to quality standards. Work effectively and amicably at a managerial level, with persons of diverse intellectual, cultural, racial or religious differences. Provision of quality Nursing Care, assist team members with Quality Assurance and monthly audits and development of clinical guidelines and policies. Maintain, manage PMDS of subordinates. Manage risk and ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Ensure effective and efficient budget control and assets control for the department. Preparedness to engage and manage any project aimed at improving the image of the nursing profession and the effectiveness and efficiency of the health service. Overall management of the Community Health Centre.

ENQUIRIES : Ms A Mabentsela Tel No: (047) 874 0079

POST 33/170 : **ASSISTANT MANAGER NURSING PRIMARY HEALTH CARE REF NO: ECHEALTH/AMNPHC/NOM/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R683 838 - R767 184 per annum, (OSD)
: Lukhanji Sub-District, Nomzamo CHC
: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care/ Clinical Assessment, Treatment and Care (R48) accredited with the SANC. Registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level.

DUTIES : Deliver a service in the General nursing areas indicated to ensure service delivery on a 24-hour basis. Will be required to do calls within the discipline and do hospital sit-ups as required by the service as well as night duty. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Monitor patient care and compliance to quality standards. Work effectively and amicably at a managerial level, with persons

of diverse intellectual, cultural, racial or religious differences. Provision of quality Nursing Care, assist team members with Quality Assurance and monthly audits and development of clinical guidelines and policies. Maintain, manage PMDS of subordinates. Manage risk and ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Ensure effective and efficient budget control and assets control for the department. Preparedness to engage and manage any project aimed at improving the image of the nursing profession and the effectiveness and efficiency of the health service. Overall management of the Community Health Centre.

ENQUIRIES : Ms Mtweni Tel No: (045) 807 8908

POST 33/171 : **ASSISTANT MANAGER NURSING PRIMARY HEALTH CARE REF NO: ECHEALTH/AMNPHC/CHS/ARP/01/09/2023**

SALARY : R683 838 - R767 184 per annum, (OSD)
CENTRE : Sakhisizwe Sub-District, Cala CHC
REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Post basic qualification with a duration of at least 1 year in Curative Skills in Primary Health Care/ Clinical Assessment, Treatment and Care (R48) accredited with the SANC. Registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1-year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level.

DUTIES : Deliver a service in the General nursing areas indicated to ensure service delivery on a 24-hour basis. Will be required to do calls within the discipline and do hospital sit-ups as required by the service as well as night duty. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Monitor patient care and compliance to quality standards. Work effectively and amicably at a managerial level, with persons of diverse intellectual, cultural, racial or religious differences. Provision of quality Nursing Care, assist team members with Quality Assurance and monthly audits and development of clinical guidelines and policies. Maintain, manage PMDS of subordinates. Manage risk and ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. Ensure effective and efficient budget control and assets control for the department. Preparedness to engage and manage any project aimed at improving the image of the nursing profession and the effectiveness and efficiency of the health service. Overall management of the Community Health Centre.

ENQUIRIES : Ms B Mtsi Tel No: (047) 877 0931

POST 33/172 : **ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/FTH/ARP/01/09/2023**

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork).

Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms N Mthitshana Tel No: (043) 709 2487/2532.

POST 33/173 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/BH/ARP/01/09/2023

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : OR Tambo, Bambisana Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Mr. S Mahlangeni Tel No: (039) 253 7262.

POST 33/174 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/TPH/ARP/01/09/2023

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : Amathole, Tower Psychiatric Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Mrs. V Whitecross Tel No: (046) 645 5008

POST 33/175 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/WH/ARP/01/09/2023

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : Amathole, Winterberg Hospital

REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms Z Maneli Tel No: (046) 645 1142

POST 33/176 : **ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/UH/ARP/01/09/2023**

SALARY : R627 474 – R724 278 per annum, (OSD)

CENTRE : Joe Gqabi,Umlamli Hospital

REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Mr JZ Ndzinde Tel No: (051) 611 0079/90.

POST 33/177 : **ASSISTANT MANAGER NURSING (AREA) (X3 POSTS)**

SALARY : R627 474 – R724 278 per annum, (OSD)

CENTRE : King Sabatha Dalindyebo Sub-District, Mqanduli CHC Ref No: ECHEALTH/AMN/MCHC/ARP/01/09/2023 (X1 Post)

Ngangelizwe CHC Ref No: ECHEALTH/AMN/NCHC/ARP/01/09/2023 (X1 Post)

Ngcwanguba CHC Ref No: ECHEALTH/AMN/NGCHC/ARP/01/09/2023 (X1 Post)

REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six

- key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
- DUTIES** : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
- ENQUIRIES** : Ms O Gcagca Tel No: (047) 531 0823
- POST 33/178** : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/HCH/ARP/01/09/2023
- SALARY CENTRE REQUIREMENTS** : R627 474 – R724 278 per annum, (OSD)
: OR Tambo, Holy Cross Hospital
: Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
- DUTIES** : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
- ENQUIRIES** : Ms B Mbutye Tel No: (039) 252 2026/8
- POST 33/179** : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/NKH/ARP/01/09/2023
- SALARY CENTRE REQUIREMENTS** : R627 474 – R724 278 per annum, (OSD)
: OR Tambo, Nessie Knight Hospital
: Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
- DUTIES** : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
- ENQUIRIES** : Ms O.N Sotsako Tel No: (047) 553 6007/8/9

POST 33/180 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/SLH/ARP/01/09/2023

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : OR Tambo, St Lucys Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms Mayikana Tel No: (047) 532 6259.

POST 33/181 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/LTH/ARP/01/09/2023

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : Nelson Mandela Metro, Livingstone Tertiary Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms L Mabanga Tel No: (041) 405 2348

POST 33/182 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/DNRH/ARP/01/09/2023

SALARY : R627 474 – R724 278 per annum, (OSD)
CENTRE : Nelson Mandela Metro, Dora Nginza Regional Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both

		written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
<u>ENQUIRIES</u>	:	Ms B Bomela Tel No: (041) 406 4421
<u>POST 33/183</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/CH/ARP/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R724 278 per annum, (OSD)
	:	Chris Hani, Cofimvaba Hospital
	:	Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
<u>ENQUIRIES</u>	:	Ms A Mbanja Tel No: (047) 874 0111
<u>POST 33/184</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/MH/ARP/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R724 278 per annum, (OSD)
	:	Chris Hani, Molteno Hospital
	:	Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Mr. L Tsengiwe Tel No: (045) 967 0089

POST 33/185 : **ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/SERH/ARP/01/09/2023 (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : R627 474 – R724 278 per annum, (OSD)
 : OR Tambo, St Elizabeth Regional Hospital
 : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Mr. M Nozaza Tel No: (039) 253 5012

POST 33/186 : **ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/AVH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R627 474 – R724 278 per annum, (OSD)
 : Sarah Baartman, Andries Vosloo Hospital
 : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms CZ Zozo Tel No: (042) 243 1313

POST 33/187 : **ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/NMAH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R627 474 – R724 278 per annum, (OSD)
 : OR Tambo, Nelson Mandela Academic Hospital
 : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour

		Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
<u>ENQUIRIES</u>	:	Ms Calaza Tel No: (047) 502 4469
<u>POST 33/188</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/ETBH/ARP/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R724 278 per annum, (OSD)
	:	Nelson Mandela Metro, Empilweni TB Hospital
	:	Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
<u>ENQUIRIES</u>	:	Ms K Sinyahla Tel No: (041) 406 7627
<u>POST 33/189</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/GH/ARP/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R724 278 per annum, (OSD)
	:	Alfred Nzo, Greenville Hospital
	:	Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.
<u>DUTIES</u>	:	Demonstrate in in-depth knowledge of relevant prescripts as well as understanding of the legislatives framework governing Public Service. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by professional scope of practice and standards determined by the health facility. Demonstrate a basic

		understanding of HR and Financial policies and practices. Demonstrate in-depth understanding of nursing legislation and related legal and ethical nursing practices and how it expects a service delivery. Demonstrate knowledge of Neonatal Care Standards and in reporting and monitoring of indicators. Ensure that the environment complies with Health and Safety Act and Infection Prevention and Control Policies.
<u>ENQUIRIES</u>	:	Mr. Bango Tel No: (039) 251 3009.
<u>POST 33/190</u>	:	<u>ASSISTANT MANAGER NURSING (AREA) REF NO: ECHEALTH/AMN/GH/ARP/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R724 278 per annum, (OSD)
	:	OR Tambo, Canzibe Gateway Clinic
	:	Basic R425 Qualification (Diploma/Degree) in Nursing or equivalent that allows registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic course/qualification in the specialty. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.
<u>DUTIES</u>	:	Demonstrate in in-depth knowledge of relevant prescripts as well as understanding of the legislatives framework governing Public Service. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by professional scope of practice and standards determined by the health facility. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate in-depth understanding of nursing legislation and related legal and ethical nursing practices and how it expects a service delivery. Demonstrate knowledge of Neonatal Care Standards and in reporting and monitoring of indicators. Ensure that the environment complies with Health and Safety Act and Infection Prevention and Control Policies.
<u>ENQUIRIES</u>	:	Mr. Bango Tel No: (039) 251 3009
<u>POST 33/191</u>	:	<u>ASSISTANT MANAGER NURSING(AREA) REF NO: ECHEALTH/AMN/GH/APL/01/09/2023</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R724 278 per annum, (OSD)
	:	Buffalo City, Grey Hospital
	:	Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.
<u>DUTIES</u>	:	Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.
<u>ENQUIRIES</u>	:	Ms Phillips Tel No: (043) 643 3300

POST 33/192 : **ASSISTANT MANAGER NURSING (AREA) REF NO. ECHEALTH/AMN/MRH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R627 474 – R724 278 per annum, (OSD)
: Joe Gqabi District, Maclear Hospital
: Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification that allows registration with SANC as a professional nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multidisciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of an effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (inter professional, intersect oral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care.

ENQUIRIES : Ms N Zuza Tel No: (045) 932 1028

POST 33/193 : **ASSISTANT DIRECTOR: THERAPEUTIC & MEDICAL SUPPORT SERVICES REF NO: ECHEALTH/ADT/SRH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R578 367 – R639 744 per annum, (OSD)
: OR Tambo, St Elizabeth Regional Hospital
: Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Radiographer (Radiation Therapy or Nuclear Medicine). Training in any management course or public health. Qualification in any management studies or public health will be an added advantage. Registration with a professional council: Registration with the HPCSA as a Radiographer (Independent Practice) Radiation Therapy or Nuclear Medicine. Experience: A minimum of 5 years' appropriate experience as a Radiographer (Radiation Therapy or Nuclear Medicine) after registration with the HPCSA & Minimum 3 years' experience as a chief radiographer (Radiation Therapy or Nuclear Medicine) / in a supervisor position. Inherent requirement of the job: Must be able to manage and supervise a subsection of the department with thorough knowledge of radiographic techniques, radiation protection, quality assurance, PACS and equipment safety. Must be able to plan and organize HR, technical and budgetary matters Competencies (knowledge/skills): Sound knowledge of radiation protection, quality assurance and equipment safety. Computer literacy (MS Windows, Word, Excel and PowerPoint). Good written and verbal communication skills. Demonstrates effective interpersonal skill, good administrative, strategic planning organizational skills, leadership qualities and supervisory skills Knowledge of Patient Archiving and Communication Basic knowledge of budget planning as well as the Public Finance and Management Act. Must have a good understanding of public hospital operational systems. Knowledge of relevant Health and Safety Acts, Knowledge of relevant Public Service policies, acts and regulations, Knowledge of Public Health Sector Quality Improvement Initiatives, Conflict resolution and problem solving skills.

DUTIES : To manage, coordinate and administer the operations of the Radiation Therapy & Nuclear Medicine services in the Livingstone Tertiary Hospital Facilitate the implementation of strategic plans in keeping with the requirements of the institution, the province and national health department. Ensure the effective, efficient and cost-effective management of allocated Resources of the Department Render effective patient centered Nuclear Medicine & radiation therapy service for in- and outpatients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Provision of strategic leadership in striving towards an optimisation of services. Facilitate

teaching and training of staff and students. Supervision and performance evaluation. Facilitate the formulation/ Developing of SOP, strategies, guidelines & protocols in line with service development in consultation with relevant stakeholders Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods Ensure radiation safety and control for public and staff, in support of the Medical Physicist. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment Applicant should be prepared to undergo Medical Surveillance as an inherent job requirement. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment). Ensure radiation safety and control for public and staff, in support of the Medical Physicist. Facilitate teaching and training of staff and students. Attend departmental meetings and represent the department at external meetings as required.

ENQUIRIES : Mr. M Nozaza Tel No: (039) 253 5012

POST 33/194 : **EMS SUB DISTRICT MANAGER REF NO:**
ECHEALTH/EMSSDM/ARP/01/09/2023

SALARY : Grade 2: R508 896 – R549 165 per annum, (OSD)
Grade 3: R565 179 – R607 329 per annum, (OSD)

CENTRE : OR Tambo EMS, Mthatha Station

REQUIREMENTS : **Grade 2:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as ECT. Three (3) years' experience after registration with the HPCSA as ECT. **Grade 3:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as Paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 4:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as an ECP. Three (3) years' experience registration with the HPCSA as ECP. Must have an unendorsed South African Driver's license with a current Professional Drivers 'Permit (PDP). Good communication skills and interpersonal skills, knowledge of all prescripts and policies relevant to the operations of EMS. Must be computer literate, especially in the use of Microsoft Office.

DUTIES : Facilitate implementation of operational standard operating procedures and policies. Control the issue and use of emergency medical equipment and vehicles. Management of vehicle use for operational purposes. Ensure Compliance with quality assurance standards relevant to documentation such as duty roster, vehicle check list and log sheets. Quality checks and verifies DHIS data before it is exported to district level. Complete monthly report on all operational activities and recommendations if any and provide such to the District Manager. Implementation of the EMS Regulations in the District.

ENQUIRIES : Mr AK Munilal Tel No: (040) 608 1911

POST 33/195 : **EMS SUB DISTRICT MANAGER REF NO:**
ECHEALTH/EMSSDM/ARP/01/09/2023

SALARY : Grade 2: R508 896 – R549 165 per annum, (OSD)
Grade 3: R565 179 – R607 329 per annum, (OSD)

CENTRE : Joe Gqabi EMS, Aliwal North Station

REQUIREMENTS : **Grade 2:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as ECT. Three (3) years' experience after registration with the HPCSA as ECT. **Grade 3:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as Paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 4:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as an ECP. Three (3) years' experience registration with the HPCSA as ECP. Must have an unendorsed South African Driver's license with a current Professional Drivers 'Permit (PDP). Good communication skills and interpersonal skills,

		knowledge of all prescripts and policies relevant to the operations of EMS. Must be computer literate, especially in the use of Microsoft Office.
<u>DUTIES</u>	:	Facilitate implementation of operational standard operating procedures and policies. Control the issue and use of emergency medical equipment and vehicles. Management of vehicle use for operational purposes. Ensure Compliance with quality assurance standards relevant to documentation such as duty roster, vehicle check list and log sheets. Quality checks and verifies DHIS data before it is exported to district level. Complete monthly report on all operational activities and recommendations if any and provide such to the District Manager. Implementation of the EMS Regulations in the District.
<u>ENQUIRIES</u>	:	Mr AK Munilal Tel No: (040) 608 1911
<u>POST 33/196</u>	:	<u>EMS SUB DISTRICT MANAGER REF NO:</u> <u>ECHEALTH/EMSSDM/ARP/01/09/2023</u>
<u>SALARY</u>	:	Grade 2: R508 896 – R549 165 per annum, (OSD) Grade 3: R565 179 – R607 329 per annum, (OSD)
<u>CENTRE</u>	:	Sarah Baartman, District Office
<u>REQUIREMENTS</u>	:	Grade 2: Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as ECT. Three (3) years' experience after registration with the HPCSA as ECT. Grade 3: Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. Grade 4: Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as an ECP. Three (3) years' experience registration with the HPCSA as ECP. Must have an unendorsed South African Driver's license with a current Professional Drivers 'Permit (PDP). Good communication skills and interpersonal skills, knowledge of all prescripts and policies relevant to the operations of EMS. Must be computer literate, especially in the use of Microsoft Office.
<u>DUTIES</u>	:	Facilitate implementation of operational standard operating procedures and policies. Control the issue and use of emergency medical equipment and vehicles. Management of vehicle use for operational purposes. Ensure Compliance with quality assurance standards relevant to documentation such as duty roster, vehicle check list and log sheets. Quality checks and verifies DHIS data before it is exported to district level. Complete monthly report on all operational activities and recommendations if any and provide such to the District Manager. Implementation of the EMS Regulations in the District.
<u>ENQUIRIES</u>	:	Mr AK Munilal Tel No: (040) 608 1911
<u>POST 33/197</u>	:	<u>CHIEF ARTISAN GRADE A REF NO: ECHEALTH/CA/TPH/ARP/01/09/2023</u>
<u>SALARY</u>	:	R434 787 – R494 619 per annum, (OSD)
<u>CENTRE</u>	:	Amathole, Tower Psychiatric Hospital
<u>REQUIREMENTS</u>	:	Appropriate trade test in Electrical/Mechanical/Building Environment with 10 years' experience post qualification experience required as an Artisan/Artisan Foreman. A sound knowledge of Preventative and Reactive maintenance programmes. Knowledge of PFMA, National Building Regulations, budgeting and Public Service Procurement processes, Public Service Regulations, OHS Act and other legislations applicable to the post Negotiation, presentation, PMDS procedures, training and mentorship, literacy and numeracy, skills, analytical thinking & problem solving. skills. Knowledge of Project Management, Planning; Organising Skills, Good verbal and written communication skills with respect to interacting with management, sub-ordinates, other employees, clients and co-workers in respect of procedural matters and the ability to write reports, memos, letters and specifications. Proven ability to co-ordinate, comply and enforce the implementation of policies. Display the willingness to work extended hours and perform stand-by duty and to travel. Computer Literacy. A valid driver licence.
<u>DUTIES</u>	:	Manage technical services and support in conjunction with Technicians/Artisans and associates in field, workshop and technical office activities; Ensure the promotion of safety in line with statutory and regulatory requirements; Provide inputs into existing technical manuals, standard drawings and procedures to incorporate new technology; and Ensure quality assurance in line with specifications. Manage administrative and related functions: Provide inputs into the budgeting process; Compile and submit

reports as required; Provide and consolidate inputs to the technical operational plan; Update databases; and Manage artisans and related personnel and assets. Financial Management Control and monitor expenditure according to budget to ensure efficient cash flow management; and Manage the commercial value add of the discipline-related activities and services. People management Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success. Mrs. V Whitecross Tel No: (046) 645 5008

ENQUIRIES

POST 33/198

EMS STATION MANAGER REF NO:
ECHEALTH/EMSSM//BCMDO/ARP/01/09/2023

SALARY

Grade 3: R359 691 – R406 461 per annum, (OSD)
Grade 4: R434 649 – R494 487 per annum, (OSD)
Grade 5: R508 896 – R549 165 per annum, (OSD)
Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE REQUIREMENTS

Buffalo City Metro, Mdantsane EMS
Grade 3: Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

DUTIES

Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.

ENQUIRIES

Mr AK Munilal Tel No: (040) 608 1911

POST 33/199

EMS STATION MANAGER REF NO:
ECHEALTH/EMSSM//ADO/ARP/01/09/2023

SALARY

Grade 3: R359 691 – R406 461 per annum, (OSD)
Grade 4: R434 649 – R494 487 per annum, (OSD)
Grade 5: R508 896 – R549 165 per annum, (OSD)
Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE REQUIREMENTS

Amathole, Alice EMS
Grade 3: Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years'

experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

DUTIES : Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.

ENQUIRIES : Mr AK Munilal Tel No: (040) 608 1911

POST 33/200 : **EMS STATION MANAGER REF NO:**
ECHEALTH/EMSSM/LUS/ARP/01/09/2023

SALARY : Grade 3: R359 691 – R406 461 per annum, (OSD)
Grade 4: R434 649 – R494 487 per annum, (OSD)
Grade 5: R508 896 – R549 165 per annum, (OSD)
Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE REQUIREMENTS : OR Tambo, Lusikisiki EMS
: **Grade 3:** Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

DUTIES : Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement

for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.

ENQUIRIES : Mr AK Munilal Tel No: (040) 608 1911

POST 33/201 : **EMS STATION MANAGER REF NO:**
ECHEALTH/EMSSM//SBDO/ARP/01/09/2023 (X2 POSTS)

SALARY : Grade 3: R359 691 – R406 461 per annum, (OSD)
Grade 4: R434 649 – R494 487 per annum, (OSD)
Grade 5: R508 896 – R549 165 per annum, (OSD)
Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE : Sarah Baartman, Grahamstown EMS Ref No:
ECHEALTH/EMSS//GEM/ARP/01/09/2023 (X1 Post)
Graaf Reiniet EMS Ref No: ECHEALTH/EMSSM/GF/ARP/01/09/2023 (X1 Post)

REQUIREMENTS : **Grade 3:** Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

DUTIES : Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.

ENQUIRIES : Mr AK Munilal Tel No: (040) 608 1911

POST 33/202 : **EMS STATION MANAGER REF NO:**
ECHEALTH/EMSSM//CHDO/ARP/01/09/2023 (X3 POSTS)

SALARY : Grade 3: R359 691 – R406 461 per annum, (OSD)
Grade 4: R434 649 – R494 487 per annum, (OSD)
Grade 5: R508 896 – R549 165 per annum, (OSD)
Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE : Chris Hani, Mgiima EMS Ref No: ECHEALTH/EMSSM/EMG/ARP/01/09/2023 (X1 Post)

REQUIREMENTS

Ngcobo EMS Ref No: ECHEALTH/EMSSM/NGC/ARP/01/09/2023 (X1 Post)
Emalahleni EMS Ref No: ECHEALTH/EMSSM/EMA /ARP/01/09/2023

Grade 3: Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

DUTIES

Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.

ENQUIRIES

Mr AK Munilal Tel No: (040) 608 1911

POST 33/203

EMS STATION MANAGER (X2 POSTS)

SALARY

Grade 3: R359 691 – R406 461 per annum, (OSD)
Grade 4: R434 649 – R494 487 per annum, (OSD)
Grade 5: R508 896 – R549 165 per annum, (OSD)
Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE

Joe Gqabi, Maclear EMS Ref No: ECHEALTH/EMSSM/MC/ARP/01/09/2023 (X1 Post)

REQUIREMENTS

Burgersdorp EMS Ref No: ECHEALTH/EMSSM/BG/ARP/01/09/2023
Grade 3: Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

<u>DUTIES</u>	:	Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.
<u>ENQUIRIES</u>	:	Mr AK Munilal Tel No: (040) 608 1911
<u>POST 33/204</u>	:	<u>EMS STATION MANAGER (X3 POSTS)</u>
<u>SALARY</u>	:	Grade 3: R359 691 – R406 461 per annum, (OSD) Grade 4: R434 649 – R494 487 per annum, (OSD) Grade 5: R508 896 – R549 165 per annum, (OSD) Grade 6: R565 179 – R634 176 per annum, (OSD)
<u>CENTRE</u>	:	Alfred Nzo, Mt Ayliff EMS Ref No: ECHEALTH/EMSSM/MTE/ARP/01/09/2023 (X1 Post) Mt Frere EMS Ref No: ECHEALTH/EMSSM/MFS /ARP/01/09/2023 (X1 Post) Meje EMS Ref No: ECHEALTH/EMSSM/MJE /ARP/01/09/2023 (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 3: Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. Grade 4: Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. Grade 5: Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. Grade 6: Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.
<u>DUTIES</u>	:	Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management id properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.
<u>ENQUIRIES</u>	:	Mr AK Munilal Tel No: (040) 608 1911

POST 33/205 : **EMS STATION MANAGER REF NO:**
ECHEALTH/EMSSM/NMMDO/ARP/01/09/2023

SALARY : Grade 3: R359 691 – R406 461 per annum, (OSD)
 Grade 4: R434 649 – R494 487 per annum, (OSD)
 Grade 5: R508 896 – R549 165 per annum, (OSD)
 Grade 6: R565 179 – R634 176 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro, Dora Nginza EMS
Grade 3: Successful completion of the ILS courses that allows registration with the HPCSA as AEA. Registration with the HPCSA as AEA. Three (3) years' experience after registration with the HPCSA as AEA. **Grade 4:** Successful completion of the ECT programmes courses that allows registration with the HPCSA as ECT. Registration with the HPCSA as an ECT. Three (3) years' experience registration with the HPCSA as ECT. **Grade 5:** Successful completion of the CCA course or National Diploma that allows registration with the HPCSA as Paramedic. Registration with the HPCSA as a paramedic. Three (3) years' experience after registration with the HPCSA as Paramedic. **Grade 6:** Successful completion of the B Tech-degree that allows registration with the HPCSA as ECP. Registration with the HPCSA as an ECP. Three (3) years' experience after registration with the HPCSA as ECP. Appropriate Valid Driver's License. Valid Public Driving Permit. Registration with the HPCSA. Knowledge and Skills: Knowledge of related policies, protocols, directives and legislation e.g. labour relations. Strong Communication and Interpersonal skills. (Verbal and written). Be able to work under pressure, excessive hours and be prepared to travel. Computer Literacy. Commitment, Integrity, Professional, Loyalty and Confidentiality Problem solving. Knowledge of PFMA and Treasury Regulations.

DUTIES : Responsible for all EMS activities in the station. Provide advice on procedures and policy matters to staff. Ensure compliance with all policies operating in the service. Ensure effective communication for ambulances and staff in the station. Ensure that fleet management is properly implemented to provide for the maintenance and replacement of all vehicles. Investigate service complaints received. Ensure the control and have inventory of all resources at the station assist District Manager in the control and implementation of the EMS Policies. Maintain, monitor and review continuous quality improvement for the station in accordance with the policy on quality improvement of EMS. Collect all relevant statistics and indicators. Process all relevant documents including leave forms for human resource submission. Ensure that staff attends to call timeously. Ensure adherence to EMS procedures. Attend to major incidents and co-ordinate such incidents within operational area. Ensure effective control and be accountable over resource in the station. Undertake any other duties as allocated by management. Ensure that station comply with OHS standards in respect of medical waste storage and disposal.

ENQUIRIES : Mr AK Munilal Tel No: (040) 608 1911.

POST 33/206 : **ARTISAN FOREMAN GRADE A REF NO:**
ECHEALTH/ARTF/FEH/ARP/01/01/2023

SALARY : R344 811 – R389 592 per annum, (OSD)
CENTRE : Sarah Baartman, Fort England Psychiatric Hospital
REQUIREMENTS : An applicant must be in possession of Appropriate Trade Test Certificate (Electrical). Five years post qualification experience required as an Artisan. Knowledge of legal compliance, technical report writing, Production process knowledge and skills. Competencies: Problem solving and analysis, Decision making, Teamwork, Analytical skills, Creativity, Self-management, Customer focus and responsiveness, Communication, Computer skills, Planning and organizing. A valid Driver's Licence is required.

DUTIES : Coordinate effective rendering of technical services. Lead and guide on all technical activities. Compile technical/ inspection reports. Monitor adherence to safety standard. Ensure maintenance of technical services. Ensure servicing of all makes of technical equipment. Maintain the electrical infrastructure of the institution. Maintain the electrical infrastructure of the institution. Maintain domestic, irrigation and sprinkler system. Undertake daily preventative and maintenance work. Inspect and monitor quality of the technical work. Supervise human and physical resources. Coach and mentor subordinates. Compile job profiles. Develop work plans. Conduct performance reviews. Identify training needs.

ENQUIRIES : Ms Nazo Tel No: (046) 602 2300

POST 33/207 : **ARTISAN FOREMAN GRADE A REF NO:**
ECHEALTH/ARTF/ANDRI/APL/01/01/2023

SALARY CENTRE REQUIREMENTS : R344 811 – R389 592 per annum, (OSD)
: Sarah Baartman, Andries Vooslos Hospital
: An applicant must be in possession of Appropriate Trade Test Certificate (Electrical). Five years post qualification experience required as an Artisan. Knowledge of legal compliance, technical report writing, Production process knowledge and skills. Competencies: Problem solving and analysis, Decision making, Teamwork, Analytical skills, Creativity, Self-management, Customer focus and responsiveness, Communication, Computer skills, Planning and organizing. A valid Driver's Licence is required.

DUTIES : Coordinate effective rendering of technical services. Lead and guide on all technical activities. Compile technical/ inspection reports. Monitor adherence to safety standard. Ensure maintenance of technical services. Ensure servicing of all makes of technical equipment. Maintain the electrical infrastructure of the institution. Maintain the electrical infrastructure of the institution. Maintain domestic, irrigation and sprinkler system. Undertake daily preventative and maintenance work. Inspect and monitor quality of the technical work. Supervise human and physical resources. Coach and mentor subordinates. Compile job profiles. Develop work plans. Conduct performance reviews. Identify training needs.

ENQUIRIES : Ms CZ Zozo Tel No: (042) 243 1313, Tel No: (046) 602 2300.

POST 33/208 : **CLINICAL ASSOCIATE REF NO: ECHEALTH/CLINA/MKZ/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R294 321 – R334 194 per annum (Level 07)
: Alfred Nzo, Madzikane ka Zulu Hospital
: Bachelor of Clinical Medical Practice (BCMP). Current registration with medical and dental board of HPCSA as clinical associates. Knowledge and experience of clinical guidelines and protocols of leading diseases. Good communication skills (both written and verbal).

DUTIES : Perform patient consultation across all ages in a District Hospital. Apply clinical reasoning in the assessment and of patient. Provide emergency care when need arises. Perform investigative and therapeutic procedures appropriate for District Hospital. Prescribed appropriate medication within the scope of practice. Facilitate communication and provide basic counselling. Integrate understanding of family, community and health system in practice.

ENQUIRIES : Mr. Sigola Tel No: (039) 255 8200/11/12

POST 33/209 : **CLINICAL ASSOCIATE REF NO: ECHEALTH/CLINA/CH/APL/01/09/2023**

SALARY CENTRE REQUIREMENTS : R294 321 – R334 194 per annum (Level 07)
: Chris Hani, Cala Hospital
: Bachelor of Clinical Medical Practice (BCMP). Current registration with medical and dental board of HPCSA as clinical associates. Knowledge and experience of clinical guidelines and protocols of leading diseases. Good communication skills (both written and verbal).

DUTIES : Perform patient consultation across all ages in a District Hospital. Apply clinical reasoning in the assessment and of patient. Provide emergency care when need arises. Perform investigative and therapeutic procedures appropriate for District Hospital. Prescribed appropriate medication within the scope of practice. Facilitate communication and provide basic counselling. Integrate understanding of family, community and health system in practice.

ENQUIRIES : Ms Z Sentile Tel No: (047) 874 8000

POST 33/210 : **CLINICAL ASSOCIATE REF NO: ECHEALTH/CLINA/WH/APL/01/09/2023**

SALARY CENTRE REQUIREMENTS : R294 321 – R334 194 per annum (Level 07)
: Sarah Baartman, Willowmore Hospital
: Bachelor of Clinical Medical Practice (BCMP). Current registration with medical and dental board of HPCSA as clinical associates. Knowledge and experience of clinical guidelines and protocols of leading diseases. Good communication skills (both written and verbal).

<u>DUTIES</u>	:	Perform patient consultation across all ages in a District Hospital. Apply clinical reasoning in the assessment and of patient. Provide emergency care when need arises. Perform investigative and therapeutic procedures appropriate for District Hospital. Prescribed appropriate medication within the scope of practice. Facilitate communication and provide basic counselling. Integrate understanding of family, community and health system in practice.
<u>ENQUIRIES</u>	:	Ms R Schutte Tel No: (044) 923 1127
<u>POST 33/211</u>	:	<u>PHYSIOTHERAPIST TECHNICIAN GRADE 1 -2 REF NO: ECHEALTH/PTECH/EH/ARP/01/09/2023</u>
<u>SALARY</u>	:	Grade 1: R220 137- R251 706 per annum Grade 2: R259 308 - R314 685 per annum
<u>CENTRE REQUIREMENTS</u>	:	Joe Gqabi, Empilisweni Hospital Appropriate qualification that allows for the required registration with the Health Professional Council of South Africa (HPCSA) as a Physiotherapy Technician. Current registration with the Health Professional Council of South Africa (HPCSA). Knowledge in the application of clinical theory practice, ethics in health care, current clinical literature, current protocols as well as current health public service regulations, regulations and policies, skills in terms of consultation, examination, clinical assessment, and clinical procedures.
<u>DUTIES</u>	:	Provide clinical responsibility and management of resources to ensure optimal service delivery in the institution, under supervision of a qualified physiotherapist. Apply correct protocols to obtain service delivery. Implement quality assurance programs effective and efficient service delivery. Ensure that an effective physiotherapy service is delivered by the unit.
<u>ENQUIRIES</u>	:	Mr. S.L Bosholo Tel No: (051) 611 0259/078 530 7136.
<u>POST 33/212</u>	:	<u>ARTISAN GRADE A (CARPENTRY) REF NO: ECHEALTH/ART-PL/FEH/ARP/01/01/2023</u>
<u>SALARY</u>	:	R220 533 – R244 737 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Sarah Baartman, Fort England Psychiatric Hospital Appropriate Trade Test Certificate in one of these trade occupations (Carpentry). Knowledge: Technical analysis knowledge, Computer-aided technical Applications. Knowledge of legal compliance, technical report writing, Production process knowledge and skills. Competencies: Problem solving and analysis, Decision making, Teamwork, Analytical skills, Creativity, Self-management, Customer focus and responsiveness, Communication, Computer skills, Planning and organizing. A valid driver's licence will be an added advantage.
<u>DUTIES</u>	:	Render technical services, undertake building and repair work of all technical components in all of the allocated institution/s. Inspect and investigate technical faults in all makes of technical structures and equipment. Perform all trade related duties as per the relevant trade in Carpentry. Supervise trade assistants and general assistants allocated to the Workshops within the institution allocated to him/her and mentor all artisan development trainees placed on the platform. Facilitate for outsourcing of high-tech repair and maintenance service and provide for overall support to the infrastructure maintenance and repair services of the province as and when required.
<u>ENQUIRIES</u>	:	Ms Nazo Tel No: (046) 602 2300
<u>POST 33/213</u>	:	<u>ARTISAN GRADE A (PLUMBING) REF NO: ECHEALTH/ART/FEH/ARP/01/01/2023</u>
<u>SALARY</u>	:	R220 533 – R244 737 per annum, (OSD)
<u>CENTRE REQUIREMENTS</u>	:	Sarah Baartman, Fort England Psychiatric Hospital Appropriate Trade Test Certificate in one of these trade occupations (Carpentry). Knowledge: Technical analysis knowledge, Computer-aided technical Applications. Knowledge of legal compliance, technical report writing, Production process knowledge and skills. Competencies: Problem solving and analysis, Decision making, Teamwork, Analytical skills, Creativity, Self-management, Customer focus and responsiveness, Communication, Computer skills, Planning and organizing. A valid driver's licence will be an added advantage.
<u>DUTIES</u>	:	Render technical services, undertake building and repair work of all technical components in all of the allocated institution/s. Inspect and investigate

technical faults in all makes of technical structures and equipment. Perform all trade related duties as per the relevant trade in plumbing. Supervise trade assistants and general assistants allocated to the Workshops within the institution allocated to him/her and mentor all artisan development trainees placed on the platform. Facilitate for outsourcing of high-tech repair and maintenance service and provide for overall support to the infrastructure maintenance and repair services of the province as and when required.

ENQUIRIES : Ms Nazo Tel No: (046) 602 2300

POST 33/214 : **ARTISAN GRADE A (ELECTRICAL) REF NO: ECHEALTH/ART-ECT/FEH/ARP/01/09/2023 (X2 POSTS)**

SALARY CENTRE REQUIREMENTS : R220 533 – R244 737 per annum, (OSD)
 : Sarah Baartman, Fort England Psychiatric Hospital
 : Appropriate Trade Test Certificate in one of these trade occupations (Carpentry). Knowledge: Technical analysis knowledge, Computer-aided technical Applications. Knowledge of legal compliance, technical report writing, Production process knowledge and skills. Competencies: Problem solving and analysis, Decision making, Teamwork, Analytical skills, Creativity, Self-management, Customer focus and responsiveness, Communication, Computer skills, Planning and organizing. A valid driver's licence will be an added advantage.

DUTIES : Render technical services, undertake building and repair work of all technical components in all of the allocated institution/s. Inspect and investigate technical faults in all makes of technical structures and equipment. Perform all trade related duties as per the relevant trade in Electrical. Supervise trade assistants and general assistants allocated to the Workshops within the institution allocated to him/her and mentor all artisan development trainees placed on the platform. Facilitate for outsourcing of high-tech repair and maintenance service and provide for overall support to the infrastructure maintenance and repair services of the province as and when required.

ENQUIRIES : Ms Nazo Tel No: (046) 602 2300

POST 33/215 : **ARTISAN GRADE A (AIRCONDITIONING & REFRIGERATION) REF NO: ECHEALTH/ART-ACR/FEH/ARP/01/09/2023**

SALARY CENTRE REQUIREMENTS : R220 533 – R244 737 per annum, (OSD)
 : Sarah Baartman, Fort England Psychiatric Hospital
 : Appropriate Trade Test Certificate in one of these trade occupations (Carpentry). Knowledge: Technical analysis knowledge, Computer-aided technical Applications. Knowledge of legal compliance, technical report writing, Production process knowledge and skills. Competencies: Problem solving and analysis, Decision making, Teamwork, Analytical skills, Creativity, Self-management, Customer focus and responsiveness, Communication, Computer skills, Planning and organizing. A valid driver's licence will be an added advantage.

DUTIES : Render technical services, undertake building and repair work of all technical components in all of the allocated institution/s. Inspect and investigate technical faults in all makes of technical structures and equipment. Perform all trade related duties as per the relevant trade in Air conditioning & Refrigeration. Supervise trade assistants and general assistants allocated to the Workshops within the institution allocated to him/her and mentor all artisan development trainees placed on the platform. Facilitate for outsourcing of high-tech repair and maintenance service and provide for overall support to the infrastructure maintenance and repair services of the province as and when required.

ENQUIRIES : Ms Nazo Tel No: (046) 602 2300

POST 33/216 : **ARTISAN PRODUCTION GRADE A**

SALARY CENTRE : R220 533 – R244 737 per annum, (OSD)
 : Amathole, Tower Psychiatric Hospital
 Ref No: ECHEALTH/AP/TPH/ARP/01/09/2023
 Ref No: ECHEALTH/AP/TWR/01/09/2023

REQUIREMENTS : An applicant must be in possession of trade test certificate in in mechanical/carpentry/plumbing /electrical studies with 3-5 years' experience. Valid drivers' license is required.

DUTIES : Render technical services: Undertake building and repair work of all technical components in the institution. Inspect and investigate technical faults in all makes of technical structures and equipment. Electrical: Diagnose and repair electrical panels, circuits, wiring and related systems. Repair or replace switches receptacles, ballast's, fuse boxes, heat systems, electric motors, fans, lights and extension cords. Plumbing: Diagnose and repair plumbing fixtures, toilets, faucets, sinks, tubs, water heaters, water reticulation, drain lines and sluicing facilities. Unblock and clean pipes, tanks, floor drains and sewers. Repair and maintain steam traps and pipes on heat system. Carpentry: Repair and install shelves, cupboards, drawers, ceilings and hangs doors. Repair and replace fascia and barge boards. Construct or build wooden apparatus e.g. tables, desks, benches, partitions and occupational therapy aids. Repair all makes of carpentry items. Bricklaying: Build and repair masonry structures. Install and repair paving works. Build walls and partition structures. Fitter and Turner: Strip and assemble machinery and equipment. Lead and guide on all technical activities. Provide maintenance of technical services: Servicing of all makes of technical equipment. Maintain the electrical infrastructure of the institution. Maintain domestic, irrigation and sprinkler system. Undertake daily preventative and maintenance work. Inspect and monitor quality of the technical work.

ENQUIRIES : Mrs. V Whitecross Tel No: (046) 645 5008

POST 33/217 : **DENTAL ASSISTANT GRADE 1-2 REF NO:**
ECHEALTH/DA/SP/ARP/01/09/2023

SALARY : Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS : Alfred Nzo, Sipepetu Hospital
: Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES : Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES : Ms Mlotana Tel No: (040) 673 3321

POST 33/218 : **DENTAL ASSISTANT GRADE 1-2 REF NO:**
ECHEALTH/DA/SH/ARP/01/09/2023

SALARY : Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS : Makana Sub-District, Settlers CHC
: Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES : Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical

function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.
Ms. Qaleni Tel No: (046) 622 4901

ENQUIRIES

POST 33/219

DENTAL ASSISTANT GRADE 1-2 REF NO:
ECHEALTH/DA/PAH/ARP/01/09/2023 (X2 POSTS)

SALARY

Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS

Sarah Baartman, Port Alfred Hospital
Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES

Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES

Ms N Raco Tel No: (046) 604 4000

POST 33/220

DENTAL ASSISTANT GRADE 1-2 REF NO:
ECHEALTH/DA/GRC/ARP//01/09/2023 (X3 POSTS)

SALARY

Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS

Camdeboo Sub-District, Graaf-Reinet CHC
Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES

Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES

Mr. MT Buyelo Tel No: (049) 893 0031

POST 33/221

DENTAL ASSISTANT GRADE 1-2 REF NO:
ECHEALTH/DA/WEC/ARP/01/09/2023

SALARY

Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS

Nelson Mandela Metro, West End CHC
Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or

prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES : Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES : Ms P Makuluma Tel No: (041) 391 8164

POST 33/222 : **DENTAL ASSISTANT GRADE 1-2 REF NO:**
ECHEALTH/DA/RC/ARP/01/09/2023

SALARY : Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro, Rosedale CHC
Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES : Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES : Ms P Makuluma Tel No: (041) 391 8164

POST 33/223 : **DENTAL ASSISTANT GRADE 1-2 REF NO:**
ECHEALTH/DA/LBC/ARP/01/09/2023

SALARY : Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro, Letitia Bam CHC
Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES : Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES : Ms P Makuluma Tel No: (041) 391 8164

POST 33/224 : **DENTAL ASSISTANT GRADE 1-2 REF NO:**
ECHEALTH/DA/NH/ARP/01/09/2023

SALARY : Grade 1: R176 085 - R201 330 per annum (OSD)
Grade 2: R207 414 – R240 702 per annum, (OSD)

CENTRE REQUIREMENTS : Amathole, Nompumelelo Hospital
Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) as Dental Assistant. Registration with a professional council: Current registration as Dental Assistant with the

HPCSA. Inherent requirement of the job: Willingness to work shifts, including extended hours. Experience: **Grade 1:** None after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. **Grade 2:** A minimum of 10 years' appropriate experience after obtaining an appropriate qualification or prescribed in-service training that allows for the required registration with the HPCSA as Dental Assistant. Good written and verbal communication skills. Service record as proof of previous where applicable.

DUTIES : Assist in provision of Dental Care service by providing quality dental care patient to PHC dental facility. Perform general route administration/clerical function for dental clinics. Maintain infection control standards in all Oral Health Clinics in the hospital. Provide Oral Health Education.

ENQUIRIES : Ms Mlotana Tel No: (040) 673 3321

POST 33/225 : **PHARMACIST ASSISTANT (BASIC) REF NO: ECHEALTH/PHAB/PED/ARP/01/09/2023 (X2 POSTS)**

SALARY : Grade 1: R128 589 – R199 239 per annum, (OSD)
CENTRE : Nelson Mandela Metro Office, Port Elizabeth Depot
REQUIREMENTS : As required by the training facility and the South African Pharmacy Council plus basic Pharmacist Assistant qualification that allows registration with SAPC as Pharmacist Assistant qualification (Basic). Registration with the SAPC to study towards a Basic Pharmacist Assistant qualification. Grade 1: No experience required.

DUTIES : Issue orders to the transit out unit. Store and receive stock from transit-in. Maintain Stock levels. Order, receipt, record, maintain and store pharmaceutical and non-pharmaceutical products (up to including Schedule 5 Pharmaceutical products in accordance with prescribed standard operating procedures and relevant legislations. Pack and pre-pack pharmaceutical products (up to and including schedule 5 pharmaceutical products) under the direct supervision of a pharmacist. Maintain good housekeeping (orderliness, hygiene and cleanliness) in the Pharmaceutical environment.

ENQUIRIES : Ms P Makuluma Tel No: (041) 391 8164