



the dpsa

Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

## PUBLIC SERVICE VACANCY CIRCULAR

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### 1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

### 2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

### 3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

### 4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za).

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**PROVINCIAL ADMINISTRATION: FREE STATE  
DEPARTMENT OF ECONOMIC, SMALL BUSINESS DEVELOPMENT, TOURISM AND ENVIRONMENTAL  
AFFAIRS**

*Free State Provincial Government is an equal opportunity affirmative action employer. We intend to promote representativity (race, gender, and disability) in the Province through the filling of these posts, and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

<b><u>CLOSING DATE</u></b>	:	13 March 2026 At 16:00
<b><u>NOTE</u></b>	:	Directions to applicants: Applications must only be done via the online recruitment platform at: <a href="https://www.erecruitment.fs.gov.za">https://www.erecruitment.fs.gov.za</a> . Applications filed by hand on the Z83 will unfortunately not be considered. Shortlisted candidates must provide certified copies of required documents (Identity Document, qualifications, etc) where necessary and service certificates to support senior management experience to Human Resources before the interviews, including South African Qualifications Authority (SAQA) evaluation reports for foreign qualifications. Failure to comply will result in disqualification. Applications: Please submit your application before the closing date as late applications will not be considered. If applying for multiple posts, submit separate applications for each post. If you have not heard from us within 1 month, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. For Attention: Mesdames. M Parkies/ K Majafa

**OTHER POST**

<b><u>POST 07/92</u></b>	:	<b><u>AUDIT COMMITTEE MEMBER (5 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Audit committee members are remunerated per meeting for preparation and attendance at a rate in accordance with Treasury Regulations T20.2.2. as per National Treasury Directive.
<b><u>CENTRE</u></b>	:	Bloemfontein
<b><u>REQUIREMENTS</u></b>	:	A relevant post-graduate degree or equivalent qualification with a minimum of five years' experience in any of the following fields: Accounting/ Auditing/ Financial Management/ Project Management/ Risk Management/ Information Technology/ Legal/ Tourism/ Economics. The candidate should be a registered member of a professional body, with experience of serving in an audit or similar committee. The following will be an added advantage: Integrity, dedication, understanding of public sector business and controls, good communication skills and independent judgement. In terms of Treasury Regulation 27.1.4 – the majority of the member of an audit committee may not be employed by the public entity or the members of the controlling body. In other words, this would be interpreted to mean that the majority of audit committee members must be “non-executive.”
<b><u>DUTIES</u></b>	:	The role and responsibilities of the Audit Committee and consequently its membership will be clearly defined the Audit Committee’s Charter and will be aligned with the provisions of Chapter 3 of the Treasury Regulations and Public Sector Internal Audit Framework. The Audit Committee will report to the Executive Authority and Accounting Officer within DESTEA. The Audit Committee will meet at least (4) four times per annum and as determined by needs on the required oversight responsibilities.
<b><u>ENQUIRIES</u></b>	:	Ms M Mokone, Tel. No: (082) 788 5804
<b><u>NOTE</u></b>	:	In terms of section 76 (4) and 77 of the Public Finance Management Act (PFMA) read with Chapter 3 of the Treasury Regulations, applications are hereby invited from interested independent and suitably qualified experts to serve on the DESTEA Audit Committee for a period of three years with effect from 1 August 2026.

## DEPARTMENT OF TREASURY

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

- APPLICATIONS** : Applications, quoting the relevant reference, should be forwarded as follows: The Deputy Director: Human Resources Management, Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. H Shabalala, Fidel Castro Building, applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, Ground Floor, Fidel Castro Building, Cnr. Markgraaff and Miriam Makeba Streets, Bloemfontein. Applications may also be e-mailed to [recruitment@treasury.fs.gov.za](mailto:recruitment@treasury.fs.gov.za).
- FOR ATTENTION** : Ms. N Mokotso
- CLOSING DATE** : 13 March 2026
- NOTE** : Directions to applicants Applications must be submitted on the new Z.83 form (Updated version that came into effect on 1 January 2021), obtainable from any Public Service Department or on the internet at <https://www.gov.za> and must only be accompanied by a detailed Curriculum Vitae (Subjects of relevant qualification(s) should be mentioned in the CV). The Curriculum Vitae should be specific regarding previous positions occupied and the start date and end date of the position(s) should also be indicated. Applicants are requested to complete the Z83 form properly and in full. The department name, post title and reference number of the advertised post should be stated on the Z83. Only short-listed candidates will be required to submit certified copies of qualifications and other related documents on, or before the day of the interview following an invitation from the Department to attend an interview, and such qualification(s) and other related document(s) should be in line with the requirements of the advertisement. For SMS posts in the Public Service, no appointment shall be effected without the recommended candidate producing a Certificate of completion for the Nyukela Programme (SMS Pre-Entry Programme) offered by the National School of Government which can be accessed via the following link: <https://www.thensg.gov.za> . All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Recommended candidates will also be required to undergo a competency assessment The successful candidate will be required to enter into an employment contract and a performance agreement and will also be required to disclose his/her financial interests. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted, hand delivered or e-mailed timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA). Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial assets check, qualification verification and reference checks). The Department reserves the right not to make appointments on the advertised post(s). Applications submitted by e-mail must include a Z.83 application form & CV only as one (1) document or attachment, indicating job title and reference number of the post on the subject line of your e-mail.

## MANAGEMENT ECHELON

- POST 07/93** : **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: FSPT: 001/26**
- SALARY** : R1 266 714.per annum. (Level 13). (An all-inclusive salary package) (This all-inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)
- CENTRE** : Bloemfontein

**REQUIREMENTS**

: A bachelor's degree or advanced diploma (NQF level 7) qualification in Commerce/Management/Public Administration, with a minimum of five (5) years' Middle/Senior Management experience in a supply chain management/financial management environment. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations, Preferential Procurement Policy Framework Act, Broad Based Black Economic Empowerment Act and supply chain management policies. Working knowledge of transversal systems such as the Central Supplier Database (CSD), LOGIS and BAS. Computer literacy. Must possess the following skills: Strategic capability-, good business communication-, interpersonal-, analytical-, supervisory and leadership. Valid driver's license.

**DUTIES**

: Oversee and monitor supply chain, assets, logistics and transport management in the Department. Manage demand and acquisition functions to ensure effective and efficient procurement of goods and services. Ensure effective implementation and management of supply chain management functions in line with the National Treasury SCM framework. Manage risks with regard to supply chain management in the Department to minimize risks and enhance performance with regard to supply chain management processes. Manage logistics processes for effective and efficient payment of procured goods and services. Manage assets and disposal processes in the Department. Develop and implement sound supply chain management policies and procedures. Monitor the implementation and application of the Preferential Procurement Policy Framework Act (PPPFA) and Broad Based Black Economic Empowerment Act (B-BBEE). Respond to Auditor General's audit queries on matters related to supply chain management. Serve as a member of Bid Evaluation Committees and provide technical guidance and assistance to the Evaluation Committees, Specification Committees and Inter-Departmental Bid Committees. Manage the resources of the Directorate to ensure proper functioning of the Directorate.

**ENQUIRIES**

: Ms. J H Botes Tel No: 083 455 1388 (Office hours only)

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

- APPLICATIONS** : To Be Posted To: The Chief Director, Human Resource Management & Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or Hand Delivered To: The Chief Registry Clerk, 2nd Floor, South Tower, Natalia, 330 Langalibalele Street, Pietermaritzburg for the attention of Ms E Perumal.
- CLOSING DATE** : 20 March 2026.
- NOTE** : Applications must be submitted on the new Application for Employment Form (Z83) available from any Public Service Department and should be accompanied by a comprehensive CV. The Department discourages applications sent by registered mail and will not be held responsible for applications sent via registered mail which are not collected from the post office. All shortlisted candidates will be subjected to a technical assessment and an ethics assessment. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Failure to comply with any instruction will disqualify applicants. Appointment is subject to a positive outcome on the following checks (Security Clearance, Citizenship, qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should applicants not receive any response from the Department within three months of the closing date, please accept that your application was unsuccessful. Applicants may also submit their Z83 and CV via the e-Recruitment System on [www.eservices.gov.za](http://www.eservices.gov.za). All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment, the logistics of which will be communicated by the Department. Following the interview and the technical exercise, the selection committee will recommend the candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The Department is an equal opportunity, affirmative action employer and is committed to empowering people with disability.
- MANAGEMENT ECHELON**
- POST 07/94** : **CHIEF DIRECTOR: DISASTER MANAGEMENT REF NO: 26 /2026 (DM)**  
Branch: Development And Planning  
Chief Directorate: Disaster Management
- SALARY** : R1 494 900 per annum (Level 14) (All-inclusive remuneration package to be structured in accordance with the rules of the Senior Management Service)
- CENTRE** : Pietermaritzburg
- REQUIREMENTS** : The ideal candidate must be in possession of NQF level 7 qualification in Public Management/ Environmental Management/ Social Sciences as recognised by SAQA coupled with at least 5 years Senior Management experience in a Disaster Management Environment as well as an SMS Pre-entry certificate (Nyukela) as offered by the National School of Government (NSG) (Certificate submitted prior to appointment) and a valid Driver's Licence. Essential Knowledge, Skills And Competencies Required: The successful candidate must have: - Knowledge of Disaster Management Policies; Public Service Legislation; Local Government legislation; Project Management; Interpretation of relevant and related legislation; Climate and climate change; Financial management. The candidate must also have: - Project Management skills; Leadership; Team development/ management skills; Decision Making and Problem solving skills; Public Participation; Financial Management; Diplomacy; Good communication skills (written and verbal) with other Government Departments, Municipalities, Traditional Institutions, NGO's, Private Sector Organisations and foreign countries; Good computer skills in Ms Office.
- DUTIES** : Key Responsibilities: The successful candidate will be required to manage and oversee the Disaster Management system in the Province with the following key responsibilities: - Manage and support the implementation of the Disaster

Management Act, Act No. 57 of 2002 and Fire Brigade Service Act; Facilitate and institutionalize integrated and uniform disaster management in the province; Provide a capacity building mechanism in respect of disaster management and fire and rescue services to municipalities; Monitor and evaluate Disaster Management and Fire Services; Manage the development and implementation of policies, procedures and strategies in disaster management, fire and rescue services; Manage the resources of the Disaster Management Centre.  
MS B Mgutshini At Tel No: 033 897 5672

**ENQUIRIES**

**OTHER POSTS**

**POST 07/95**

**DEPUTY DIRECTOR: LABOUR RELATIONS REF NO: 27/2026 (HRA)**  
Chief Directorate: Human Resource Management And Development  
Directorate: Human Resource Administration

**SALARY**

R896 436 per annum (level 11) (All-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Services)

**CENTRE**

Pietermaritzburg

**REQUIREMENTS**

The ideal candidate must be in possession of a NQF Level 6 qualification as recognised by SAQA in Labour Relations / Human Resource field coupled with 3 years junior management experience in a labour relations environment. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge and understanding of the Labour Relations Act; Public Service Act and Regulations; Collective Agreements; Bargaining Structures and Departmental policies; Negotiations skills; Dispute resolution skills; Facilitation skills; Good communication skills (verbal & written) with other Government organisations, Private sector and Organised Labour; Good computer literacy in MS Office and a valid driver's licence.

**DUTIES**

key responsibilities: The successful candidate will be required to manage labour relation matters within the Department with the following responsibilities: - Management of grievances and dispute resolution mechanisms; Manage discipline processes; Facilitate collective bargaining; Develop policies and strategies aimed at improving service delivery; Manage the resources of the Sub - Directorate.

**ENQUIRIES**

MR GN Dlamini At Tel No: 033 260 8038

**POST 07/96**

**DEPUTY DIRECTOR: SECURITY REF NO: 28/2026 (AUX)**  
Chief Directorate: Corporate Services  
Directorate: Auxiliary Services

**SALARY**

R896 436 per annum (Level 11) (All-inclusive remuneration package to be structured in accordance with the rules of the Middle Management Service)

**CENTRE**

Pietermaritzburg

**REQUIREMENTS**

The ideal candidate must be in possession of a NQF Level 6 qualification as recognised by SAQA in Security/Police management coupled with 3 years junior management experience in security management. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge and understanding of the Constitution of the Republic of South Africa; Minimum information Security Standards (MISS); NIA Directives; Control of Access to Public Premises and Vehicle Act; National Key Point Act; State Security Agency Directives; Promotion of Access to Information Act; Minimum Physical Security Standards (MPSS); National Strategic Intelligence Act; Public Service Act and Regulations; Public Finance Management Act; Promotion of Access to Information Act; Promotion of Administrative Justice Act; Criminal Procedure Act; Occupational Health and Safety Act; Memorandum of understanding of VIP Services; Department Security Policy Act; Electronic Security Systems; Control room operation; Events Management; SSA Security Managers Course; Planning and organising; Investigation; Interpersonal relations; Negotiation skills; Research and data analysis; Report writing; Presentation skills; Leadership skills; Supervision; Diplomacy; Facilitation skills; Project planning/management; Good communication skills (verbal & written) internally: Departmental staff, management, HOD and MEC; Externally: State Security Agency (SSA), South African Police Services (SAPS), Crime Intelligence, Provincial Department, national Departments, General Public; Good computer literacy in MS Office and a valid driver's licence.

**DUTIES**

Key Responsibilities: The successful candidate will be required to manage effective and efficient security services within the Department with the following

- responsibilities: - Manage the provision of physical security support services (Personnel, Assets, Building); Develop and implement vetting and classified documents policies and procedures; Ensure Information security management; Develop policies and strategies aimed at improving service delivery; Manage the resources of the Sub - Directorate.
- ENQUIRIES** : MS Z Mtshali At Tel No: 033 260 8028
- POST 07/97** : **ACCOUNTING CLERK: EXPENDITURE REF NO: 29 /2026 (FM)**  
Chief Directorate: Financial Management  
Directorate: Financial Accounting
- SALARY REQUIREMENTS** : R228 321 per annum (Level 5)  
: The ideal candidate must be in possession of a Grade 12 certificate with demonstration of knowledge and skills in a financial field. Essential Knowledge, Skills And Competencies Required: The successful candidate must have knowledge of: - Pastel Evolution; PFMA; Treasury Regulations; Supply Chain Management; Internal Control procedures; Traditional Financial Management Expenditure Management practice notes and Traditional Council expenditure procedures; numeric and mathematical accuracy; Accounting skills; Planning; Organizational skills; Good communication skills (written and verbal) with internal and external programme/responsibility managers, officials, banks, households and other Provincial departments; Good computer skills in MS Office.
- DUTIES** : Key Responsibilities: The successful candidate will be required to provide an integrated financial administrative support to Traditional Institutions with the following key responsibilities: - Receive monthly Traditional Council expenditure schedules and verify supporting financial documents; Process monthly Traditional Council payments; Reporting on monthly financial transactions; Financial Management Improvement and Capacity building (Projects).
- ENQUIRIES** : MR SK ngubane at Tel No: 033 260 8016

#### **DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS**

- APPLICATIONS** : Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs) or submit their Z83 and CV directly to the following email address: [kznjobs@kznedtea.gov.za](mailto:kznjobs@kznedtea.gov.za). Applicants may also visit any one of our Designated Online Application Centres (DOACS), where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the Designated Online Application Centres (DOACS) list at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)." Please Note That Applicants Should Only Use One Of The Following Methods When Applying For A Post: Either Through The Online E-Recruitment System, Emailing The Z83 And Cv Directly To The Relevant Department, Or Submitting A Hardcopy Application As Directed. Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, PIETERMARITZBURG, 3200, Or hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201, in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Siphso Zangwa.
- CLOSING DATE** : 13 March 2026 (at 16h00). Applications received after the closing date and time will not be considered.
- NOTE** : Directions To Candidates Note to applicants: The Provincial Administration of KwaZulu-Natal is an equal opportunity, affirmative action employer, and women and people with disabilities are encouraged to apply. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment. All applications must be submitted on the new Application for Employment form (Z83), which became effective from the 1st of January 2021, obtainable from any Public Service Department or can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies). The form must be completed in full, and the application form should be initiated, signed, and dated. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated, detailed Curriculum Vitae (CV). Dates of starting and leaving employment must be given as DD/MM/YYYY. Shortlisted candidates must submit certified documents on or before the day of the interview, following communication from Human Resources.

Should an applicant have a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be required to undergo a competency test/technical exercise. Candidates are discouraged from sending their applications through registered mail, as the Department will not take responsibility for the non-collection of those applications. The appointment is subject to a positive outcome obtained from the State Security Agency to the following checks (security clearance, qualification, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and or /previous employer(s) apart from the referees listed. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidate/s to attend a generic managerial competency assessment (in compliance with the DPSA Directive on implementing competency-based assessment). The competency assessment will test generic managerial competencies using the mandated DPSA SMS competency assessment tools. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Before the appointment for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry, and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>. Regrettably, due to excessive budget cuts, the Department is not in a position to meet any travel and subsistence costs relating to recruitment processes.

#### OTHER POSTS

<b><u>POST 07/98</u></b>	:	<b><u>DEPUTY DIRECTOR: WOMEN ECONOMIC EMPOWERMENT REF NO: DD- WEE 01/FEB 2026</u></b> Business Unit: Women And People With Disabilities Economic Empowerment
<b><u>SALARY</u></b>	:	R896 436 - R1 055 958 per annum (Level 11)
<b><u>CENTRE</u></b>	:	Head Office: Pietermaritzburg
<b><u>REQUIREMENTS</u></b>	:	An appropriate Bachelor's Degree / Three-year National Diploma in Business Management/ Business Administration/ Economics at NQF Level 6/7 as recognized by SAQA. A minimum of 3 years' junior management experience in Business Development, Project Management (Project Conceptualization, Stakeholder Interaction and Management as well as Financial Management), Empowerment of target groups (women/ youth/people with disabilities), and Formulation of Economic Development concepts. A valid driver's License.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate and coordinate enterprise development, skills and capacity building programme for women; Facilitate women's economic empowerment and stakeholder partnerships in the KZN Province; Facilitate and coordinate initiatives to support Gender Based Violence Victims; Develop and implement transformation policies, strategies, frameworks and plans in the Province; Manage the resources of the Sub-directorate and Compliance. Skills, Training And Competencies: The successful candidate must have an in-depth knowledge of women development and target groups strategies and policies; B-BBEE Act, Codes of Good Practice and Strategies; Public Service Act and other relevant Public Acts; Business Development Strategies; Understanding of broad transformation and industrial strategies and policies in the Province and National; Research Methodologies; Sustainable Economic Development strategies; Feasibility studies, Sector studies, Business plans; Integrated Development Plans, Project financing, SWOT and Economic Development Plans; Economic Environment of KZN and at District level; Interpreting and Analysing Economic

Information as well as Project and Contract Management. Sound knowledge and understanding of the Public Service Regulatory Framework, e.g., Public Service Act, PFMA, Constitution of the Republic of South Africa, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Basic Conditions of Employment Act, Service Delivery Frameworks (Batho Pele Principles), Employee Performance Management System, Skills Development Act, Promotion of Access to Information Act, National Development Plan, Project Management Principles. Skills such as Communication skills (verbal and written), presentation skills, report writing, planning and organizing, advanced research skills, policy formulation/development, strategic management, interpersonal relations, project management, computer literacy, time management, change leadership and transformation, diversity management skills, facilitation skills, and decision-making skills. Attributes such as integrity, respect, honesty, teamwork, vision, transparency, commitment, and confidentiality.

**ENQUIRIES  
NOTE**

: Ms. N Nzama: Tel. No. 033 264 2708  
 : All the appointments will be made in accordance with the employment equity targets of the department, which is African female, coloured female, Indian female, and people with disabilities who meet the requirements are encouraged to apply.

**POST 07/99**

: **DEPUTY DIRECTOR: PEOPLE WITH DISABILITIES ECONOMIC  
EMPOWERMENT REF NO: DD- PDEE 02/FEB 2026**  
 Business Unit: Women And People With Disabilities Economic Empowerment

**SALARY  
CENTRE  
REQUIREMENTS**

: R896 436 - R1 055 958 per annum (Level 11)  
 : Head Office: Pietermaritzburg  
 : An appropriate Bachelor's Degree/Three-year National Diploma in Business Management/ Business Administration/ Economics at NQF Level 6/7 as recognized by SAQA. A minimum of 3 years' junior management experience in Business Development, Project Management (Project Conceptualization, Stakeholder Interaction and Management as well as Financial Management), Empowerment of target groups (women/ youth/people with disabilities), and Formulation of Economic Development concepts. A valid driver's License is required. EDTEA is committed to providing reasonable accommodations to qualified individuals with disabilities.

**DUTIES**

: Key Performance Areas: Facilitate and coordinate enterprise development, skills and capacity building programme for entrepreneurs with disabilities; Facilitate market and financial access for entrepreneurs with disabilities; Facilitate economic empowerment for entrepreneurs with disabilities and stakeholder partnerships in the KZN Province; Develop and implement transformation policies, strategies, frameworks and plans in the Province; Manage the human and financial resources of the Sub-directorate. Skills, Training And Competencies: The successful candidate must have an in-depth knowledge of People with Disabilities strategies and policies; B-BBEE Act, Codes of Good Practice and Strategies; Public Service Act and other relevant Public Acts; Business Development Strategies; Understanding of broad transformation and industrial strategies and policies in the Province and National; Research Methodologies; Sustainable Economic Development strategies; Feasibility studies, Sector studies, Business plans; Integrated Development Plans, Project financing, SWOT and Economic Development Plans; Economic Environment of KZN and at District level; Interpreting and Analysing Economic Information as well as Project and Contract Management. Sound knowledge and understanding of the Public Service Regulatory Framework, e.g., Public Service Act, PFMA, Constitution of the Republic of South Africa, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Basic Conditions of Employment Act, Service Delivery Frameworks (Batho Pele Principles), Employee Performance Management System, Skills Development Act, Promotion of Access to Information Act, National Development Plan, Project Management Principle. Skills such as Communication skills (verbal and written), Presentation skills, report writing, planning and organizing, advanced research skills, policy formulation/development, strategic management, interpersonal relations, project management, computer literacy, time management, change leadership and transformation, diversity management skills, facilitation skills, and decision-making skills. Attributes such as integrity, respect, honesty, teamwork, vision, transparency, commitment, and confidentiality.

**ENQUIRIES**

: Ms. N Nzama: Tel No: 033 264 2708

**NOTE** : NB: all the appointments will be made in accordance with the employment equity targets of the department which is people with disabilities, African male, coloured male and ndian male who meet the requirements are encouraged to apply. for people with disabilities, reasonable accommodations will be provided for the application process and the job itself.

**POST 07/100** : **DEPUTY DIRECTOR: LOCALISATION OF OPPORTUNITIES TOWNSHIP AND RURAL ECONOMIE REVITALIZATION REF NO: DD- TRER 03/FEB 2026 (X 2 POSTS)**  
Business Unit: Economic Empowerment

**SALARY CENTRE REQUIREMENTS** : R896 436 - R1 055 958 per annum (Level 11)  
: Head Office: Pietermaritzburg  
: An appropriate Bachelor's Degree / Three-year National Diploma in Business Management/ Business Administration/ Economics at NQF Level 6/7 as recognized by SAQA. A minimum of 3 years' junior management experience in project management (project conceptualization, stakeholder interaction and management, financial management and monitoring), development work in township and rural areas, and the formulation of economic development concepts. A valid driver's License.

**DUTIES** : Key Performance Areas: Facilitate and coordinate the implementation of Township and Rural Economies Revitalization; Facilitate Access to finance and markets for township and rural based enterprises; Facilitate the establishment of sound stakeholder management processes and partnerships; Develop and implement policies, strategies, frameworks and plans relevant to Localization of Opportunities Township and Rural Economies Revitalization (TRER) in the Province; Manage the human and financial resources of the Sub-directorate. Skills, Training And Competencies: The successful candidate must have an in-depth knowledge of Legislation, Policy and Strategy affecting Township and Rural Economic Development; Provincial Economic Transformation policies and strategies; Research Methodologies; Sustainable Economic Development strategies; Feasibility Studies, Sector Studies, Business Plans, Integrated Development Plans, Project Financing, SWOT and Economic Development Plans; Economic Environment of KZN and at District Level; Partnerships for Economic Development; Interpreting and Analysing Economic Information as well as Project and Contract Management. Sound knowledge and understanding of the Public Service Regulatory Framework, e.g., Public Service Act, PFMA, Constitution of the Republic of South Africa, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Basic Conditions of Employment Act, Service Delivery Frameworks (Batho Pele Principles), Employee Performance Management System, Skills Development Act, Promotion of Access to Information Act, National Development Plan, Promotion of Administrative Justice Act, Project Management Principle. Skills such as Research, Planning and organizing, Verbal and written communication (isiZulu & English proficiency), Negotiation and Networking, Ability to interact with people at all levels, Time management, Interpersonal relations, Project development, management and monitoring, Business planning, Report writing and Presentation skills, Budgeting, Analytical thinking and problem solving, as well as Computer Literacy. Attributes such as Self-confidence, Integrity and trust, Client orientation, Ability to work in teams as and when necessary, Independent work and result-oriented, Ability to motivate others and show initiative, as well as Ability to learn continuously.

**ENQUIRIES NOTE** : Mr. B Mkhize: Tel No: 033 264 2641  
: NB: all the appointments will be made in accordance with the employment equity targets of the department, which is african male, coloured male, indian male, and people with disabilities who meet the requirements are encouraged to apply.

**POST 07/101** : **DEPUTY DIRECTOR: BLACK INDUSTRIALIST PROGRAMME REF NO: DD-BIP 04/FEB 2026 (X 2 POSTS)**  
Business Unit: Black Industrialist Programme

**SALARY CENTRE REQUIREMENTS** : R896 436 - R1 055 958 per annum (Level 11)  
: Head Office: Pietermaritzburg  
: An appropriate Bachelor's Degree / Three-year National Diploma in Business Management / Business Administration/ Economics / Production / Operations Management at NQF Level 6/7 as recognized by SAQA. A minimum of 3 years'

- junior management experience in Enterprise Development in the manufacturing space or Industrial Development project. valid driver's License.
- DUTIES** : Key Performance Areas: Facilitate the implementation of the KZN Black Industrial Framework; Facilitate the KZN Black Industrialist stakeholder partnerships; Facilitate market and financial access for KZN Black Industrialists; Develop and implement policies, strategies, frameworks, and plans relevant to the Black Industrialist Programme; Manage the human and financial resources of the Sub-directorate. Skills, Training And Competencies: The successful candidate must have an in-depth knowledge of Manufacturing value chains, New Regulatory Frameworks for the Public Service, National Industrial Policy Framework, National Development Plan, Integrated Action Plan, Economic Development Plans, Provincial Growth & Development Strategy, National R&D and Innovation Strategy, Industrial Policy Action Plan, National & Provincial Economic Transformation Policies and Strategies as well as Black Industrial Policy and Enterprise Development and Interpreting and Analysing Economic Information. Sound knowledge and understanding of the Public Service Regulatory Framework, e.g., Public Service Act, PFMA, Constitution of the Republic of South Africa, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Basic Conditions of Employment Act, Service Delivery Frameworks (Batho Pele Principles), Employee Performance Management System, Skills Development Act, Promotion of Access to Information Act, National Development Plan, Promotion of Administrative Justice Act, Project Management Principle. Skills such Research, Planning and organizing, Verbal and written communication (isiZulu & English proficiency), Negotiation and Networking, Ability to interact with people at all levels, Time management, Interpersonal relations, Project management, Business profiling, Report writing and Presentation skills, Budgeting and financial management, Stakeholder management, Analytical and Innovative thinking, problem solving, mentorship and people management as well as Computer Literacy. Attributes such as Competence, Vision, Integrity, Transparency, Respect, Honesty & trustworthy, Team-player, as well as Commitment.
- ENQUIRIES** : Mr. P. Mthembu: Tel No: 033 264 2789
- NOTE** : NB: all the appointments will be made in accordance with the employment equity targets of the department, which is African male, coloured male, Indian male, and people with disabilities who meet the requirements are encouraged to apply.
- POST 07/102** : **SECRETARY TO DIRECTOR: BLACK INDUSTRIALIST PROGRAMME REF NO: SEC TO DIR BIP/05 FEB 2026**  
Business Unit: Economic Empowerment
- SALARY** : R228 321 – R268 950 per annum (Level 5)
- CENTRE** : Head Office: Pietermaritzburg
- REQUIREMENTS** : The ideal candidate must be in possession of Grade 12 or any qualification that will enable the person to perform work satisfactorily. Practical experience in rendering secretarial/ administrative support to Management/ Senior Management will serve as an added advantage. Computer literacy is a prerequisite.
- DUTIES** : Key Performance Areas: The successful candidate will be required to Provide a secretarial/receptionist support service to the Director i.e. Receive telephone calls and refer the calls to the correct role players if is not meant for the Manager. Record appointments and events in the diary of the Director, type documents for the Director, and operate office equipment; Provides travel and event management services to the Director i.e. Liaises with travel agencies to make travel arrangements; Check the arrangements when the relevant documents are received; Arranges meetings and events for the director and the staff in the directorate; Identify venue, invite role players, organize refreshments and set up scheduled for meetings and events; Processes the travel and subsistence claims for the directorate; Provide a clerical support service to the Director i.e. Process all invoices that emanate from the activities of the work of the Manager, records minutes of the meeting of the Director, does filling of documents, administer leave system, Receive, record and distribute all incoming and outgoing documents, handles the procurement of standard items e.g. Stationery, refreshments, collect all relevant documents to enable the Director to prepare for the meetings; Remains up to date with regard to prescripts and policies to ensure effective and efficient support to the Director i.e. Studies relevant Public Service and departmental prescripts/ policies and other documents, remain abreast with the procedures and process that apply in the office of the Director. Essential

Knowledge, Skills, And Competencies Required: The successful candidate must have: - Knowledge of relevant legislation/ policies/ prescripts and procedures Reporting formats/templates of the organisation Sound knowledge on the operation and utilization of the following equipment: General Office Equipment i.e. Binding Machines, Dictaphones, computer, printer, photocopier, fax machine, data video projector, and MS Office i.e. Word, Excel, and Presentation; Working knowledge of the Public Sector, knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, Public Finance Management Act (PFMA), Treasury Regulations, Constitution of the Republic of South Africa, Public Service Regulations, Service Delivery (Batho Pele). Skills: Minutes taking, Sound organizational skills, good telephone etiquette, high level of reliability. Language skills and ability to communicate well with people at different levels and from different backgrounds. Ability to work under pressure and meet deadlines. Confidentiality, fairness, discretion, respect and high level of reliability.

**ENQUIRIES**

: Mr. P Mthembu: Tel No: 033 264 2789

**NOTE**

: all the appointments will be made in accordance with the employment equity targets of the department. people with disabilities are encouraged to apply.this post is only open to people residing in kwazulu-natal

**POST 07/103**

: **SECRETARY TO DIRECTOR: LOCALISATION OF OPPORTUNITIES, TOWNSHIP AND RURAL REVITALISATION REF NO: SEC TO DIR TRER /06 FEB 2026**

Business Unit: Economic Empowerment

**SALARY**

: R228 321 – R 268 950 per annum (Level 5)

**CENTRE**

: Head Office: Pietermaritzburg

**REQUIREMENTS**

: The ideal candidate must be in possession of Grade 12 or any qualification that will enable the person to perform work satisfactorily. Practical experience in rendering secretarial/ administrative support to Management/ Senior Management will serve as an added advantage. Computer literacy is a prerequisite.

**DUTIES**

: Key Performance Areas: The successful candidate will be required to Provide a secretarial/receptionist support service to the Director i.e. Receive telephone calls and refer the calls to the correct role players if is not meant for the Manager. Record appointments and events in the diary of the Director, type documents for the Director, and operate office equipment; Provides travel and event management services to the Director i.e. Liaises with travel agencies to make travel arrangements; Check the arrangements when the relevant documents are received; Arranges meetings and events for the director and the staff in the directorate; Identify venue, invite role players, organize refreshments and set up scheduled for meetings and events; Processes the travel and subsistence claims for the directorate; Provide a clerical support service to the Director i.e Process all invoices that emanate from the activities of the work of the Manager, records minutes of the meeting of the Director, does filling of documents, administer leave system, Receive, record and distribute all incoming and outgoing documents, handles the procurement of standard items e.g. Stationery, refreshments, collect all relevant documents to enable the Director to prepare for the meetings; Remains up to date with regard to prescripts and policies to ensure effective and efficient support to the Director i.e. Studies relevant Public Service and departmental prescripts/ policies and other documents, remain abreast with the procedures and process that apply in the office of the Director. Essential Knowledge, Skills, And Competencies Required: The successful candidate must have: - Knowledge of relevant legislation/ policies/ prescripts and procedures Reporting formats/templates of the organisation Sound knowledge on the operation and utilization of the following equipment: General Office Equipment i.e. Binding Machines, Dictaphones, computer, printer, photocopier, fax machine, data video projector, and MS Office i.e. Word, Excel, and Presentation; Working knowledge of the Public Sector, knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, Public Finance Management Act (PFMA), Treasury Regulations, Constitution of the Republic of South Africa, Public Service Regulations, Service Delivery (Batho Pele). Skills: Minutes taking, Sound organizational skills, good telephone etiquette, high level of reliability. Language skills and ability to communicate well with people at different levels and from different backgrounds. Ability to work under pressure and meet deadlines. Confidentiality, fairness, discretion, respect and high level of reliability.

**ENQUIRIES** : Mr. B Mkhize: Tel No: 033 264 2641  
**NOTE** : All The Appointments Will Be Made In Accordance With The Employment Equity Targets Of The Department. People With Disabilities Are Encouraged To Apply. This Post Is Only Open To People Residing In Kwazulu-Natal E Ad-Dom H/O /01 Jan 2026

**POST 07/104** : **SECRETARY TO DIRECTOR: WOMEN & PEOPLE WITH DISABILITIES**  
**ECONOMIC EMPOWERMENT REF NO: SEC TO DIR WPDEE /07 FEB 2026**  
Business Unit: Women & People With Disabilities Economic Empowerment

**SALARY** : R228 321 – R268 950 per annum (Level 5)  
**CENTRE** : Head Office: Pietermaritzburg  
**REQUIREMENTS** : The ideal candidate must be in possession of Grade 12 or any qualification that will enable the person to perform work satisfactorily. Practical experience in rendering secretarial/ administrative support to Management/ Senior Management will serve as an added advantage. Computer literacy is a prerequisite.

**DUTIES** : Key Performance Areas: The successful candidate will be required to Provide a secretarial/receptionist support service to the Director i.e. Receive telephone calls and refer the calls to the correct role players if is not meant for the Manager. Record appointments and events in the diary of the Director, type documents for the Director and other staff within the unit on work processor; and operate office equipment like fax machines and photocopiers; Provides travel and event management services to the Director i.e. Liaises with travel agencies to make travel arrangements; Check the arrangements when the relevant documents are received; Arranges meetings and events for the Director and the staff in the Directorate; Identify venue, invite role players, organize refreshments and set up scheduled for meetings and events; Processes the travel and subsistence claims for the directorate; Provide a clerical support service to the Director i.e. Process all invoices that emanate from the activities of the work of the Director; Record basic minutes of the meeting of the Director where required; Draft routine correspondence and reports; File documents for the Director and the Directorate where required; Receive, record and distribute all incoming and outgoing documents, handles the procurement of standard items e.g. Stationery, refreshments, collect all relevant documents; Handle the procurement of standard items like stationery, refreshments, etc; Collect all relevant documents to enable the Director to prepare for meetings; Remains up to date with regard to prescripts/ policies and procedures applicable to his/her work terrain to ensure effective and efficient support to the Director i.e. Studies relevant Public Service and departmental prescripts/ policies and other documents to ensure that the application thereof is understood properly; remain abreast with the procedures and process that apply in the office of the Director. Essential Knowledge, Skills, And Competencies Required: The successful candidate must have: - Knowledge of relevant legislation/ policies/ prescripts and procedures Reporting formats/templates of the organisation Sound knowledge on the operation and utilization of the following equipment: General Office Equipment i.e. Binding Machines, Dictaphones, computer, printer, photocopier, fax machine, data video projector, and MS Office i.e. Word, Excel, and Presentation; Working knowledge of the Public Sector, knowledge and understanding of the regulatory framework for the Public Service e.g. Public Service Act, Public Finance Management Act (PFMA), Treasury Regulations, Constitution of the Republic of South Africa, Public Service Regulations, Service Delivery (Batho Pele). Skills: Minutes taking, Sound organizational skills, good telephone etiquette, high level of reliability. Language skills and ability to communicate well with people at different levels and from different backgrounds. Ability to work under pressure and meet deadlines. Confidentiality, fairness, discretion, respect and high level of reliability.

**ENQUIRIES** : Ms. N Nzama: Tel No: 033 264 2708  
**NOTE** : All the appointments will be made in accordance with the Employment Equity Targets of the Department. People with disabilities are encouraged to apply. This post is only open to people residing in Kwazulu-Natal

#### **DEPARTMENT OF TRANSPORT**

*The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer*

**APPLICATIONS** : Address: Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants may also visit any one of our Designated Online Application Centres (DOACs) where our

friendly staff will assist you with applying for jobs on the KZN online e-Recruitment system or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Please note that applicants should only use one of the following methods when applying for a post: either through the online e-Recruitment system or submit a hardcopy application as directed. Forward your application, quoting the relevant reference number to: Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

**CLOSING DATE**

: 13 March 2026 (at 16h00). Applications received after the closing date and time will not be considered.

**NOTE**

: Applications must be submitted on the NEW Application for Employment Form, Z83 (obtainable on the internet at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies)). The Z83 form must be completed in terms of DPSA circular 03 of 2025. The completed and signed Z83 must be accompanied by a detailed CV. Dates of starting and leaving employment must be given as DD/MM/YYYY. Kindly take note that only shortlisted candidates will be required to provide certified copies of required documents (Where a Senior Certificate is a requirement for the post, kindly note that a statement of results will not be accepted. Where a tertiary qualification is required, kindly note that certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted) on or before the date of the interviews following communication from Human Resources. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must provide a copy of their Permanent Residence Permits if shortlisted for an interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such if shortlisted for an interview. Under no circumstances will faxed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications, and should you not receive an invitation to attend an interview within three (3) months of the closing date applicants should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. Prior to appointment being made to an SMS post, the appointee must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. The Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to ensure that potential SMS members have a background on processes and procedures linked to the SMS. The duration of the online Pre-Entry Programme is 120 notional hours. Full details may be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill the advertised post(s) at any stage of the recruitment process. Persons with Disabilities (PWDs) and other designated groups are encouraged to apply. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

## OTHER POSTS

**POST 07/105** : **CONTROL PROVINCIAL INSPECTOR: PROVINCIAL DRIVERS LICENCE INSPECTORATE (REF. NO. DOT 01/2026)**

Road Traffic Inspectorate  
Public Transport Enforcement Unit

**SALARY CENTRE REQUIREMENTS** : R896 436 per annum (Level 11) (all-inclusive remuneration package)  
: Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg

: A relevant tertiary qualification (3 year Diploma/Degree in a Traffic / Management / Law field – NQF 6 or higher); plus A Basic Traffic Officer's Diploma; plus Registered as a Traffic Officer; plus 3-5 years' management experience in a Traffic Law Enforcement field; plus 7-10 years' working experience in a Traffic Law Enforcement field; plus A valid driving licence (minimum code B); plus No criminal record. Knowledge, Skills and Competencies Required: Knowledge on how to manage the implementation of Public Transport and Traffic Law Enforcement policies and regulations. Knowledge of driver fitness inspections. Knowledge of vehicle fitness inspections. Knowledge on the completion of Law Enforcement documents. Knowledge of operator fitness inspections. Knowledge of investigations. Working knowledge of applicable legislations – Public transport and traffic environment. Records, resource and customer relationship management skills. Performance, finance and conflict management skills. Projects, time and self-management skills. Risk, change and public information management skills. Planning, organising and people management skills. Service delivery, communication and decision-making skills. Results and quality management skills. Problem solving, report writing and workplace relations skills. Conflict management, monitoring and evaluation and management skills. Results/quality management skills. Innovation/continuous improvement skills. Analytical, negotiation and innovative skills. Computer literacy.

**DUTIES** : Provide effective and efficient leadership: Co-ordinate stakeholder relations with other state departments and Law Enforcement Agencies (LEAs). Provide strategic guidance and leadership to law enforcement officials. Evaluate the activities of the Regional/District Operational plans to ensure strategic alignment with the Strategic plan, budget statements and national and provincial strategies: Co-ordinate the development of standardised operational plans. Monitor and evaluate operational performance of the region to ensure continuous alignment and development. Develop and maintain corrective action on identified problem areas. Research and capture national and international traffic law enforcement best practice. Promote a holistic integrated management approach in terms of support and other functions. Create and facilitate an enabling environment between provincial and local government in respect of traffic law enforcement and ensure alignment across these spheres. Co-ordinate the collection and analysis of regional law enforcement statistics, conduct research, formulate policy and develop new strategies and models to improve service delivery: Ensure that environmental analysis of each centre is updated on an annual basis and reviewed on a quarterly basis. Develop a monitoring mechanism to co-ordinate law enforcement operations and statistics. Develop provincial policies in terms of operations, public transport, legislation, equipment and prosecutions. Provide strategic leadership and mentoring to regional/district role-players regarding strategies, developments and trends. Manage and co-ordinate human resource processes in the region/district. Manage and co-ordinate the budget process and utilisation of facilities, vehicles and equipment of the region/district: Monitor the budget of the region to prevent over/under spending on a monthly basis. Monitor the procurement and utilisation of equipment of and services provided to the centre. Ensure appropriate use of all facilities.

**ENQUIRIES APPLICATIONS** : Mr S Sithole Tel No: 033 – 355 8826  
: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr B Hornsby  
: It is the intention of this Department to consider equity targets when filling this position.

**POST 07/106** : **DEPUTY DIRECTOR: REGIONAL ROAD SAFETY (REF. NO. DOT 02/2026)**  
Re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

**SALARY** : R896 436 per annum (level 11) (all-inclusive remuneration package)  
**CENTRE** : Regional Office, Pietermaritzburg  
**REQUIREMENTS** : An undergraduate qualification in Social Sciences, Communication or Education field (NQF Level 6 or higher); plus 3-5 years' junior/middle management experience in a road safety programme implementation environment; plus A valid driver's licence (minimum Code B); plus Proficiency in IsiZulu and English). Knowledge, Skills and Competencies Required: Knowledge of Traffic Safety Management and Project Management. Knowledge of Road Safety Strategies and Best Practices in the field of Road Safety. Knowledge of the National Road Traffic Act and Regulations. Knowledge of Road Safety Key Priorities. Knowledge of Road Safety Programs and Projects. Knowledge of Data Analysis. Knowledge of Program Development. Knowledge of Public Finance Management Act. Knowledge of Community Development. Facilitation knowledge. Knowledge of Public Service Regulations. Knowledge of Capacity Development and Empowerment. Knowledge of Road Safety Standards. Analytical and innovative thinking skills. Report writing and formulation skills. Ability to work independently. Excellent communication skills, both verbal and written. Presentation skills. Computer skills. Community support and development skills. Organizing skills for arranging workshops and meetings. Policy and strategy development skills. Skills in the management of financial resources. The ideal candidate should be conscientious, committed to community development and innovative. He/she should also have the ability to communicate with people at all levels, be receptive to new ideas and have good people management skills.

**DUTIES** : Manage provision of road safety education. Plan and co-ordinate road safety projects. Develop policies and strategies aimed at improving service delivery. Manage resources of the Road Safety component.

**ENQUIRIES** : Mr S Madela Tel No: 033 – 392 6600  
**APPLICATIONS** : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION** : Mr B Hornsby  
**NOTE** : It is the intention of this Department to consider equity targets when filling this position.

**POST 07/107** : **ENGINEER PRODUCTION GRADE A (REF. NO. DOT 03/2026) (2 POSTS)**

**SALARY** : R879 342 per annum (salary depending on experience) (OSD)  
(Inclusive flexible remuneration package)  
**CENTRE** : Regional Office, Empangeni  
**REQUIREMENTS** : An engineering degree (BEng / BSc (Eng) - Civil; plus 3 (Three) years post qualification engineering experience; plus Compulsory Registration with Engineering Council of South Africa (ECSA) as a Professional Engineer; plus, A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Programme and Project management knowledge. Engineering design and analysis knowledge. Contract management. Expropriation, access control, and roadside development services. Stakeholder engagement. Maintenance management systems and project implementation. Knowledge of research and development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of technical report writing and networking. Knowledge of creating high performance culture. Knowledge of engineering and professional judgement. Decision-making, team leadership and analytical skills. Creativity, self-management and financial management skills. Customer focus and responsiveness skills. Communication, planning and organizing skills. Computer Literacy. Conflict and people management skills. Problem solving and analysis skills. Change management and innovation skills. The ideal candidate should be honest, decisive, analytical and reliable.

**DUTIES** : Design new systems to solve practical engineering challenges, improve efficiency and enhance safety. Manage regional capital projects. Human capital

development. Office administration and budget planning. Research and development.

**ENQUIRIES APPLICATIONS** : Mr LN Dlamini Tel. No: 035- 787 1442  
: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr C McDougall  
: It is the intention of this Department to consider equity targets when filling this position.

**POST 07/108** : **ENGINEER PRODUCTION GRADE A (REF. NO. DOT 04/2026) (07 POSTS)**  
Mentorship Training Division Directorate

**SALARY** : R879 342 per annum (salary depending on experience) (OSD)  
(Inclusive flexible remuneration package)

**CENTRE REQUIREMENTS** : Inkosi Mhlabunzima Maphumulo House  
: An engineering degree (BEng / BSc (Eng) - Civil; plus 3 (Three) years post qualification engineering experience; plus Compulsory Registration with Engineering Council of South Africa (ECSA) as a Professional Engineer; plus, A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Programme and Project management knowledge. Engineering design and analysis knowledge. Contract management. Project and programme management. Stakeholder engagement. Maintenance management systems and project implementation. Knowledge of research and development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of technical report writing and networking. Knowledge of creating high performance culture. Knowledge of engineering and professional judgement. Decision-making, team leadership and analytical skills. Creativity, self-management and financial management skills. Customer focus and responsiveness skills. Communication, planning and organizing skills. Computer Literacy. Conflict and people management skills. Problem solving and analysis skills. Change management and innovation skills. The ideal candidate should be honest, decisive, analytical and reliable.

**DUTIES** : Design new systems to solve practical engineering challenges, improve efficiency enhance safety and service delivery. Manage various programmes and projects. Human capital development through mentorship and training. Office administration and budget planning. Research and development.

**ENQUIRIES APPLICATIONS** : Ms SN Mngomezulu Tel. No: 035- 355 8609  
: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr C McDougall  
: It is the intention of this Department to consider equity targets when filling this position.

**POST 07/109** : **ENGINEER PRODUCTION GRADE A (REF. NO. DOT 05/2026)**  
Mentorship Training Division Directorate

**SALARY** : R879 342 per annum (salary depending on experience) (OSD) (Inclusive flexible remuneration package)

**CENTRE REQUIREMENTS** : Inkosi Mhlabunzima Maphumulo House:  
: An engineering degree (BEng / BSc (Eng) - Mechanical; plus 3 (Three) years post qualification engineering experience; plus Compulsory Registration with Engineering Council of South Africa (ECSA) as a Professional Engineer; plus, A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Programme and Project management knowledge. Engineering design and analysis knowledge. Contract management. Construction Equipment mechanical maintenance. Stakeholder engagement. Maintenance management systems and project implementation. Knowledge of research and development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of technical report writing and networking. Knowledge of

creating high performance culture. Knowledge of engineering and professional judgement. Decision-making, team leadership and analytical skills. Creativity, self-management and financial management skills. Customer focus and responsiveness skills. Communication, planning and organizing skills. Computer Literacy. Conflict and people management skills. Problem solving and analysis skills. Change management and innovation skills. The ideal candidate should be honest, decisive, analytical and reliable.

**DUTIES** : Design new systems to solve practical engineering challenges, improve efficiency and enhance safety. Manage construction plant maintenance and enhancements. Human capital development through mentorship and training. Office administration and budget planning. Research and development.

**ENQUIRIES FOR ATTENTION** : Ms SN Mngomezulu Tel. No: 035- 355 8609

**NOTE** : Mr C McDougall

It is the intention of this Department to consider equity targets when filling this position.

**APPLICATIONS** : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**POST 07/110** : **CANDIDATE CONSTRUCTION PROJECT MANAGER REF NO: DOT 06/2026)**  
**(12 POSTS)**

(4-year fixed contract)

Technology Transfer Centre

**SALARY** : R761 157 per annum (OSD)

**CENTRE** : Inkosi Mhlabunzima Maphumulo House:

**REQUIREMENTS** : A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus An Honors degree in the Built Environment field of study/ BTech qualification (Built Environment field) with a minimum of one (1) year experience/ National higher diploma (Built Environment field) with a minimum of eighteen (18) months experience/National Diploma (Built Environment field) with a minimum of two (2) years' experience; plus Compulsory Registration with SACPCMP as a Candidate Construction Project Manager; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Project management principles and methodologies. Knowledge of Legal Compliance. Knowledge of research and development. Knowledge of computer-aided engineering applications. Knowledge of technical report writing and networking. Project management skills. Decision-making, team leadership and analytical skills. Creativity, self-management and financial management skills. Customer focus and responsiveness skills. Communication, planning and organizing skills. Computer Literacy. Problem solving and analysis skills.

**DUTIES** : Manage and co-ordinate all aspects of all projects under the supervision of a Construction Project Manager. Project accounting and financial management. Office administration. Research and development.

**ENQUIRIES** : Ms SN Mngomezulu Tel No: 033 – 355 8609

**APPLICATIONS** : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION** : Mr B Hornsby

**NOTE** : It is the intention of this Department to consider equity targets when filling this position. the successful candidates will be deployed in any office/ district across the province of kwazulu natal

**POST 07/111** : **CHIEF PROVINCIAL INSPECTOR REF NO: DOT 07/2026)**  
Public Transport Enforcement Unit

**SALARY** : R582 444 per annum (level 10)

**CENTRE** : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg

**REQUIREMENTS** : A Senior Certificate / National Certificate (Vocational) NQF Level 4; plus A relevant tertiary qualification (3 year Diploma/Degree in a Traffic / Management / Law field – NQF 6); plus a Basic Traffic Officer's Diploma; plus 3-5 years'

supervisory experience in a Traffic Law Enforcement field; plus 7-10 years' working experience in Traffic Law Enforcement field; plus All valid relevant driving licences (A and EC); plus No criminal record. Knowledge, Skills and Competencies Required: Extensive knowledge of Traffic Management policies and regulations. Knowledge of relevant legislations and traffic management regulations. Knowledge of vehicle inspections / impoundment. Knowledge of driving skills. Records and resource management skills. Customer relationship management skills. Planning, organizing, leadership, controlling and monitoring skills. People Management skills. Service delivery, communication and decision-making skills. Results and quality management skills. Problem solving skills. Innovation/continuous improvement skills. Analytical skills. Computer literacy. Negotiation and initiative skills. Project management, mentoring and coaching skills.

**DUTIES**

: Manage the implementation of operational law enforcement plan: Complete and update environmental analysis to ensure that it is used as a base line for planning. Develop operational plan for station / centre based on provincial annual performance plan and ensure successful implementation. Plan and monitor the execution of projects relating to the implementation of the strategy/plan. Monthly monitoring of the annual performance plan targets. Communicate regularly with station / centre management and facilitate the development of and participation in a centre strategic / operational plan. Participate in integrated partnerships with local authorities. Ensure effective and efficient leadership: Co-ordinate stakeholder relations with other state departments and Law Enforcement Agencies (LEAs). Management of service delivery improvement: Manage administration systems. Implement administrative processes to ensure registers are inspected weekly. Ensure that statistics kept are correct, current and forwarded by due dates and monitored and made available at centres. Manage and ensure effective external community communication and liaise with local Community Police Forums. Ensure that Testing Centre Stations (TCS) are operating optimally. Ensure that prescribed Acts, Policies and Procedures of the Department are implemented and adhered to. Ensure that all the relevant records and registers thereof are filed properly and kept up to date at all times. Management of Human Resources: Manage grievances according to prescribed procedures. Facilitate at least one team building activity per quarter for the centre. Ensure that leave is utilized and managed according to the relevant policies and instructions. Develop and implement in-service training program and monitor formal training needs of the unit. Manage performance of staff. Financial Management: Monitor monthly expenditure and inspection reports from the Province and implement corrective action in problem areas. Regular budget control and management discussions as part of management meetings. Document overtime planning based on priorities. Participate in budget planning as required by the Province. Respond to requests from head office regarding outstanding financial queries within provided time limit. Ensure effective and efficient Asset Management: Monitor vehicle costs for station / centre vehicles (as per worksheet) and identify and monitor members involved in accidents and ensure that motor vehicle fleet is managed properly and that vehicles are in good running order. Ensure effective loss control measures are in place to address loss of firearms and other related equipment i.e. the relevant equipment that gets lost and put measures in place to deal with it. Manage assets as per inventories of station / centre.

**ENQUIRIES  
APPLICATIONS**

: Mr S Sithole Tel No: 033 – 355 8826  
: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)

**FOR ATTENTION  
NOTE**

: Mr B Hornsby  
: It is the intention of this Department to consider equity targets when filling these positions.

**POST 07/112**

: **SENIOR SAFETY OFFICER: OCCUPATIONAL HEALTH AND SAFETY  
HUMAN RESOURCE ADMINISTRATION DIRECTORATE REF NO: DOT  
08/2026**  
Re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

- SALARY CENTRE REQUIREMENTS** :
- : R468 459 per annum (level 09)
  - : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
  - : An undergraduate qualification in Safety Management (NQF Level 6); plus A minimum of 3-5 years' experience in an Occupational Health and Safety environment; plus, Registration with the relevant Professional Body; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Extensive knowledge of the Occupational Health and Safety Act, Regulations, SABS and specifications. Knowledge of the South African Constitution. Sound knowledge of fire protection. Knowledge of the, Labour Relations Act. Extensive knowledge in Occupational Health and Safety. Knowledge of building construction. Knowledge of technical, mechanical and administrative procedures. Knowledge of legislation of procedures. Knowledge of construction regulations. Knowledge of Public Service Act and Regulations. Knowledge of Public Finance Management Act (PFMA) and Treasury Regulations. Knowledge of Occupational Health and Safety Act No. 85 of 1993, Occupational Health and Safety Regulations and Hazardous Substance Act No. 55 of 1998. Knowledge of Fire Protection and Environmental Act. Knowledge of National Building Regulations Act No. 15 of 1973 as amended. Knowledge of Compensation for Injuries and Diseases Act of 1993. Knowledge of Disaster Management Act No. 57 of 2000 as amended. Knowledge of Public Sector policies, procedures and legislation. Knowledge of Access to Information Act and Public Service Regulatory Framework. Knowledge of Basic Conditions for Employment Act No. 55 of 1998 and National Treasury Guideline documents. Computer literacy. Good verbal and written communication skills. Good interpersonal relations skills. Problem solving skills. Policy development and analysis skills. Research, organising, facilitation and planning skills. Project and Basic Financial Management skills. Management skills. Team development and change management skills. Influencing and leadership skills. Decision making skills. Skills in the use of training aids. Report writing skills. Analytical and innovative skills. Firefighting and first aid skills. Self-disciplined and able to work under pressure with minimum supervision. Able to network with all levels of management, staff and outside clients. The ideal candidate should be dedicated, believe in transformation, be loyal, accurate, innovative, independent, time frame driven, meticulous, maintain confidentiality, be proactive, honest and have integrity. He/she should be reliable, patient, show commitment and professionalism, be culturally sensitive, a team player, show perseverance and be punctual.
- DUTIES** :
- : Implement monitoring protocols and corrective action investigations. Co-ordinate the establishment and maintenance of occupational health and safety structures. Provide OHS training and awareness. Provide advice, guidance and input to policies, strategies and procedures pertaining to Occupational Health and Safety (OHS). Supervise staff.
- ENQUIRIES APPLICATIONS** :
- : Mr N Zondi Tel No: 033 – 355 8653
  - : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).
- FOR ATTENTION NOTE** :
- : Mr B Hornsby
  - : It is the intention of this Department to consider equity targets when filling this position.
- POST 07/113** :
- : **ASSISTANT DIRECTOR: GORVERNMENT OWNED VEHICLES CORPORATE SUPPORT SERVICES DIRECTORATE REF NO: DOT 09/2026**
  - : Re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.
- SALARY CENTRE REQUIREMENTS** :
- : R468 459 per annum (level 09)
  - : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
  - : An undergraduate qualification in Public Management Fleet Management (NQF level 6 or higher); plus A minimum of 3 years' supervisory experience in Government/Public Sector Fleet Management; plus A valid driver's licence (minimum Code B). Knowledge, Skills and Competencies Required: Knowledge of Departmental Policies and Procedures. Knowledge of the Republic of South Africa Constitution. Knowledge of the Public Service Act and Regulations. Knowledge of the Public Finance Management Act and Treasury Regulations.

Knowledge of the Labour Relations Act. Knowledge of the National Road Traffic Act and related traffic legislation. Knowledge of the National and Provincial Fleet Management policies and procedures. Knowledge of the Transversal Fleet Management Contracts. Knowledge of Employee Performance and Management System. Knowledge of Supply Chain Management Practices and procedures. Knowledge of the Promotion of Access to Information Act. Knowledge of Service Delivery frameworks. Knowledge of the Promotion of Administrative Justice Act. Knowledge of the Skills Development Act, Occupational Health and Safety Act, Employment Equity Act and any other relevant Acts / Legislative Mandates. Language, listening and presentations skills. Analytical thinking and interpersonal relations skills. Computer skills (MS Word, MS Excel, MS Powerpoint, MS Access, MS Outlook, Hardcat). Organizational and research skills. Analytical, leadership and financial management skills. Time management, report writing and problem-solving skills. Good communication skills (verbal and written). Conflict and change management skills. Self-disciplined and able to work under pressure with minimum supervision. Project and people management skills. Decision making and facilitation skills. The ideal candidate should be innovative/creative, independent, timeframe driven, meticulous, proactive, honest, reliable, patient and have integrity and the ability to maintain confidentiality. He/she should also be committed, professional, culturally sensitive, punctual, loyal, responsible and punctual.

**DUTIES** : Ensure the acquisition, utilization, maintenance and disposal of state-owned vehicles. Manage the registration and licenses of state-owned vehicles as well as traffic infringement notices and deal with vehicle abuse. Maintain the vehicles asset register for state-owned vehicles and facilitate the reconciliation of monthly costs for state-owned vehicles. Provide advice and guidance and input to policy. Provide staff supervision.

**ENQUIRIES APPLICATIONS** : Mr J Ncube Tel No: 033 – 355 8619  
: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr B Hornsby  
: It is the intention of this Department to consider equity targets when filling this position.

**POST 07/114** : **PRINCIPAL PROVINCIAL INSPECTOR REF NO: DOT 10/2025**  
(Traffic Information Office)

**SALARY CENTRE REQUIREMENTS** : R397 116 per annum (level 08)  
: Road Traffic Inspectorate, Head Office TMC  
: A Senior Certificate; plus Traffic Officer's Diploma; plus Registered as a Traffic Officer; plus A minimum of 6 - 10 years Traffic Law Enforcement experience; plus All valid relevant driving licences (A and EC); plus Applicants must possess no criminal record. Knowledge, Skills and Competencies Required: Extensive experience in road traffic and Public Transport policies and regulations. Law enforcement knowledge on traffic and Public Transport, vehicle inspections, vehicle impoundment and completion of law Enforcement Documents. Records, resource and customer relationship management skills. Planning and organizing skills. Leading, controlling and monitoring skills. People management skills. Service delivery, communication and decision-making skills. Results and quality management skills. Problem solving, writing & reporting and Labour Relations skills. Driving, investigation and motivational skills. Innovation/continuous improvement skills. Analytical skills. Computer literacy. Operations/projects management skills.

**DUTIES** : Manage and enforce Road Traffic, Public Passenger, Transport Legislation and other relevant legislations. Manage joint law enforcement activities and projects (co-operative governance). Manage resources and provide leadership and direction to all subordinates. Identify and manage risks. Manage the performance of all administrative activities and related duties.

**ENQUIRIES APPLICATIONS** : Mr BW Davis / Ms SP Msimang Tel No: 033 – 355 0442  
: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043,

		Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at <a href="http://www.kznonline.gov.za/kznjobs">www.kznonline.gov.za/kznjobs</a> .
<b><u>FOR ATTENTION NOTE</u></b>	:	Mr B Hornsby
	:	It is the intention of this Department to consider equity targets when filling this position. Kindly Note That The 24/7 Shift System Will Be Applicable.
<b><u>POST 07/115</u></b>	:	<b><u>PRINCIPAL PROVINCIAL INSPECTOR (EF NO: DOT 11/2026)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R397 116 per annum (level 08)
	:	Public Transport Enforcement Unit, Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
<b><u>REQUIREMENTS</u></b>	:	A Senior Certificate; plus Traffic Officer's Diploma; plus A minimum of 6 - 10 years Traffic Law Enforcement experience; plus All valid relevant driving licences (A and EC); plus Applicants must possess no criminal record. Knowledge, Skills and Competencies Required: Extensive experience in road traffic and Public Transport policies and regulations. Law enforcement knowledge on traffic and Public Transport, vehicle inspections, vehicle impoundment and completion of law Enforcement Documents. Records, resource and customer relationship management skills. Planning and organizing skills. Leading, controlling and monitoring skills. People management skills. Service delivery, communication and decision making skills. Results and quality management skills. Problem solving, writing & reporting and Labour Relations skills. Driving, investigation and motivational skills. Innovation/continuous improvement skills. Analytical skills. Computer literacy. Operations/projects management skills.
<b><u>DUTIES</u></b>	:	Manage and enforce Road Traffic, Public Passenger, Transport Legislation and other relevant legislations. Manage joint law enforcement activities and projects (co-operative governance). Manage resources and provide leadership and direction to all subordinates. Identify and manage risks. Manage the performance of all administrative activities and related duties.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Mr S Sithole Tel No: 033 355 8826
	:	Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at <a href="http://www.kznonline.gov.za/kznjobs">www.kznonline.gov.za/kznjobs</a> .
<b><u>FOR ATTENTION NOTE</u></b>	:	Mr B Hornsby
	:	It is the intention of this Department to consider equity targets when filling this position.
<b><u>POST 07/116</u></b>	:	<b><u>CANDIDATE ENGINEERING TECHNICIAN (CIVIL) GRADE A REF NO: DOT 12/2026) (16 POSTS)</u></b> (4-year fixed contract) Technology Transfer Centre
<b><u>SALARY CENTRE</u></b>	:	R338 748 per annum (OSD) plus 37% in lieu of benefits
	:	Inkosi Mhlabunzima Maphumulo House:
<b><u>REQUIREMENTS</u></b>	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus An appropriate recognised National Diploma in Civil Engineering or relevant qualification: plus Compulsory registration with Engineering Council of South Africa as a "Candidate Engineering Technician"; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of Project Management. Knowledge of Technical design and analysis. Knowledge of Research and Development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of Technical report writing. Problem solving and analysis skills. Decision making skills. Team work skills. Creativity skills. Self-management skills. Customer focus and responsiveness skills. Communication skills. Computer skills. People management skills. Planning and organizing skills. Change management skills.
<b><u>DUTIES</u></b>	:	Render technical services under supervision. Perform administrative and related functions. Research and Development.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms SN Mngomezulu Tel No: 033 – 355 8609
	:	Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043,

		Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at <a href="http://www.kznonline.gov.za/kznjobs">www.kznonline.gov.za/kznjobs</a> .
<b><u>FOR ATTENTION NOTE</u></b>	:	Mr B Hornsby
	:	It is the intention of this Department to consider equity targets when filling these positions. The Successful Candidates Will Be Deployed In Any Office/ District Across The Province Of Kwazulu Natal
<b><u>POST 07/117</u></b>	:	<b><u>CANDIDATE ENGINEERING TECHNICIAN (MECHANICAL) GRADE A REF NO: DOT 13/2026 (04 POSTS)</u></b> (4-year fixed contract) Technology Transfer Centre
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R338 748 per annum (OSD) plus 37% in lieu of benefits
	:	Inkosi Mhlabunzima Maphumulo House:
	:	A Senior Certificate/ National Certificate (Vocational) NQF level 4; plus An appropriate recognised National Diploma in Mechanical Engineering or relevant qualification. Compulsory registration with Engineering Council of South Africa as a "Candidate Engineering Technician"; plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of Project Management. Knowledge of Technical design and analysis. Knowledge of Research and Development. Knowledge of computer-aided engineering applications. Knowledge of legal compliance. Knowledge of Technical report writing. Problem solving and analysis skills. Decision making skills. Team work skills. Creativity skills. Self-management skills. Customer focus and responsiveness skills. Communication skills. Computer skills. People management skills. Planning and organizing skills. Change management skills.
<b><u>DUTIES</u></b>	:	Render technical services under supervision. Perform administrative and related functions. Research and Development.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms SN Mngomezulu Tel No: 033 – 355 8609
	:	Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at <a href="http://www.kznonline.gov.za/kznjobs">www.kznonline.gov.za/kznjobs</a> .
<b><u>FOR ATTENTION NOTE</u></b>	:	Mr B Hornsby
	:	It is the intention of this Department to consider equity targets when filling these positions. The Successful Candidates Will Be Deployed In Any Office/ District Across The Province Of Kwazulu Natal
<b><u>POST 07/118</u></b>	:	<b><u>ADMINISTRATIVE OFFICER: FINANCIAL SYSTEMS &amp; CONTROL: REF NO. DOT 14/2026) REVENUE CONTROL (02 POSTS)</u></b> (Financial Accounting Directorate)
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R325 101 per annum (level 07)
	:	Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg
	:	A Degree/ Diploma or equivalent qualification in Financial Accounting (NQF Level 6 or higher); plus A minimum of 3-5 years'appropriate experience in Financial Services; plus A valid driver's licence (Code EB or higher). Knowledge, Skills and Competencies Required: Understanding of legislation, policies, instructions, delegations, regulations and procedures. Understanding the departmental vision, objectives, structures, functions, communication channels and reporting procedures. Knowledge of SCOA. Knowledge of systems: Persal and BAS system. Knowledge of internal and external codes of conduct. Knowledge of Labour Relations/ Grievance Procedures. Knowledge of financial processes and procedures. Knowledge of PFMA, Treasury Regulations, Practice notes, Income Tax Act, Policies and Procedures. Ability to interpret and apply legislation and policy. Analytical and innovative thinking skills. Writing and verbal communication skills. Computer literacy (Microsoft excel and word). Interpersonal relations skills. Organizing and planning skills. Accountancy skills. The ideal candidate should be reliable, honest, innovative, decisive, culturally sensitive, and also should have integrity and high level of confidentiality.
<b><u>DUTIES</u></b>	:	Reconcile Persal Interface with BAS accounting Report. Maintain and control all salary suspense accounts as per PFMA and Treasury Regulations. Provide update to management on the status of the Suspense Accounts. Facilitate the recovery and disbursement of employee salary deductions to relevant institutions. Management of human resources and development of staff.

**ENQUIRIES APPLICATIONS** : Mrs N Zwane Tel. No: 033 – 355 8801  
 : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr B Hornsby  
 : It is the intention of this Department to consider equity targets when filling these positions.

**POST 07/119** : **ADMINISTRATIVE OFFICER: ACCOUNTING AND BOOKKEEPING REF NO. DOT 15/2026**  
 (Financial Accounting Directorate)

**SALARY CENTRE REQUIREMENTS** : R325 101 per annum (level 07)  
 : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg  
 : A Degree/ Diploma or equivalent qualification in Financial Accounting (NQF Level 6 or higher); plus, A minimum of 3-5 years' appropriate experience in Financial Services; plus A valid driver's licence (Code B or higher). Knowledge, Skills and Competencies Required: Understanding of legislation, policies, instructions, delegations, regulations and procedures. Understanding the departmental vision, objectives, structures, functions, communication channels and reporting procedures. Knowledge of SCOA. Knowledge of systems: Persal and BAS system. Knowledge of internal and external codes of conduct. Knowledge of Labour Relations/ Grievance Procedures. Knowledge of financial processes and procedures. Knowledge of PFMA, Treasury Regulations, Practice notes, Income Tax Act, Policies and Procedures. Ability to interpret and apply legislation and policy. Analytical and innovative thinking skills. Writing and verbal communication skills. Computer literacy (Microsoft excel and word). Interpersonal relations skills. Organizing and planning skills. Accountancy skills. The ideal candidate should be reliable, honest, innovative, decisive, culturally sensitive, and also should have integrity and maintain confidentiality.

**DUTIES** : Provide accounting and Banking services. Facilitate interdepartmental communication and ensure procedural compliance with PFMA Act 1 of 1999 and applicable Treasury Regulations. Provide update to management on the status and reconciliation of the Suspense Accounts. Maintain effective and accurate records on BAS. Management of human resource and development of staff.

**ENQUIRIES APPLICATIONS** : Mrs N Zwane Tel. No.: 033 – 355 8801  
 : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr B Hornsby  
 : It is the intention of this Department to consider equity targets when filling these positions.

**POST 07/120** : **ADMINISTRATIVE OFFICER: PUBLIC TRANSPORT, POLICY & PLANNING REF NO. DOT 16/2026**  
 (Public Transportation Policy & Planning Directorate)

**SALARY CENTRE REQUIREMENTS** : R325 101 per annum (level 07)  
 : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg  
 : A Senior Certificate / National Certificate (Vocational) NQF Level 4; plus A minimum of 4 years' administrative experience; plus A valid driver's licence (minimum Code B). Knowledge, Skills and Competencies Required: Knowledge of the Constitution of the Republic of South Africa. Knowledge of the Public Service Act, Public Service Regulations and Public Finance Management Act. Knowledge of the Employee Performance and Management System. Knowledge of Supply Chain Management Practices and procedures. Knowledge of Promotion of Access to Information Act and Promotion of Administrative Justice Act. Understanding of organizational objectives and values. Knowledge of project management and implementation processes. Computer Literacy. Verbal and written communication skills. Financial Management skills. Analytical skills. Office Management skills. Presentation and Interpersonal Relations skills. Report

writing and time management skills. The ideal candidate must be dedicated, loyal, accurate, innovative, independent, time frame driven and maintain confidentiality. He/ She must also be honest, have integrity, be reliable, professional, a team player, punctual and have the ability to work under pressure.

**DUTIES**

: Provide administrative support to the Policy and Planning Directorate. Assist in the process of building and maintaining communication links for the directorate, consult with all relevant stakeholders (i.e. communities, municipalities, other departments, etc.) and community liaison. Prepare letters and general correspondence. Administration of the budget of the section. Identify and apply skills training needs of junior colleagues.

**ENQUIRIES**

: Mr SE Mdlalose Tel. No.: 033 – 355 8894

**APPLICATIONS**

: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION**

: Mr B Hornsby

**NOTE**

: It is the intention of this Department to consider equity targets when filling this position.

**POST 07/121**

: **ADMINISTRATIVE CLERK (PRODUCTION): FINANCIAL SYSTEMS & REVENUE CONTROL: DEBT MANAGEMENT REF NO: DOT 17/2026**

**SALARY**

: R228 321 per annum (level 05)

**CENTRE**

: Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg

**REQUIREMENTS**

: A Senior Certificate/ National Certificate (Vocational) NQF Level 4. Knowledge, Skills and Competencies Required: Understanding of legislation, policies, instructions, delegations, regulations and procedures. Understanding the departmental vision, objectives, structures, functions, communication channels and reporting procedures. Knowledge of internal and external codes of conduct. Knowledge of Labour Relations/ Grievance Procedures. Knowledge of financial processes and procedures. Knowledge of PFMA, Treasury Regulations, Practice notes, Income Tax Act, Policies and Procedures. Knowledge of systems: Persal and BAS system. Computer literacy (Microsoft excel and word). Planning and organising skills. Language skills. Good verbal and written communication skills. Communication skills. Interpersonal relations skills. Flexibility skills. Teamwork skills. Numeric skills. Accountancy skills. The ideal candidate should be honest, reliable, innovative/ creative, trustworthy, loyal, friendly disposition, efficient, responsible, discretion and also should have an ability to work under pressure, ability to work individually and as part of a team and an ability to maintain confidentiality.

**DUTIES**

: Maintain effective records of all in service and out of service debts. Facilitate and monitor the recovery of outstanding debts. Perform financial functions relating to the setting up of debts and recovery. Process debt write-offs in line with the approved debt management policy and established procedures. Review debt account records and compile monthly progress updates.

**ENQUIRIES**

: Mrs N Zwane Tel No: 033 – 355 8801

**APPLICATIONS**

: Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION**

: Mr B Hornsby

**NOTE**

: It is the intention of this Department to consider equity targets when filling this position.

**POST 09/122**

: **ADMINISTRATION CLERK: MOVABLE ASSETS REF NO: DOT 18/2026**

**SALARY**

: R228 321 per annum (level 05)

**CENTRE**

: Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg

**REQUIREMENTS**

: A Senior Certificate/ National Certificate (Vocational) NQF Level 4, plus A valid driver's licence (minimum code B). Knowledge, Skills and Competencies Required: Knowledge of basic asset management duties and practices. Knowledge and understanding of basic legislative framework governing the Public Service (PFMA and Treasury Regulations). Knowledge of basic work

procedures in terms of the working environment. Knowledge of basic financial operating systems (BAS and Hardcat). Basic Accounting/ Numeracy skills. Have the ability to capture data, operate computer and collecting statistics. Computer Literacy (Excel/ Access). Flexibility and teamwork skills. Good Interpersonal relations skills. Computer skills (Financial Systems). Planning and organization skills. Language skills. Good verbal and written communication skills. The ideal candidate must be highly motivated, receptive to ideas and suggestions, a high performer, confident, accurate reliable, open, honest, creative, innovative and detail orientated. He/she must be a self-starter and team player, demonstrate willingness to learn and interest in Asset Management field, must have strong work ethic- with the sense of urgency to get the right things done and must be capable of working under deadline pressures.

**DUTIES** : Reconcile Departmental Movable Assets and BAS. Capture movements of Movable Assets into FAR. Verify the Departmental Movable Assets in terms of the Departmental Policy. Dispose obsolete and redundant Movable Assets in terms of the Departmental Policy. Render theft and losses.

**ENQUIRIES APPLICATIONS** : Mr S Tom Tel No: 033 – 355 8643  
 : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**POST 07/123** : **ADMINISTRATIVE CLERK (PRODUCTION): TRAFFIC AND TRANSPORT SPECIALIZED INVESTIGATION REF NO: DOT 19/2026**  
 (Special Operations Directorate)

**SALARY CENTRE REQUIREMENTS** : R228 321 per annum (level 05)  
 : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg  
 : A Senior Certificate/National Certificate (Vocational) NQF Level 4; plus A valid driver's licence (minimum code 08). Knowledge, Skills and Competencies Required: Knowledge of other computer such as Microsoft. Sound knowledge, interpretation and understanding filing systems. Knowledge of PFMA. Communication skills. Innovative thinker. Computer literacy. Interpersonal skills. The ideal candidate should be trustworthy, loyal and friendly, courteous & diplomacy, honest, open-mindedness & independently and accountable and responsible.

**DUTIES** : Process all overtime and sub-car and S&T transactions for all staff members of the unit as well as payment transactions. Process written notices, suspension notices, impoundment notices and other law enforcement documents on the computerized system. Co-ordinate travel arrangements including flight arrangements, accommodation and hire of vehicles. Typing of correspondence and filing, which includes control and safekeeping of documents. Attend to general public enquiries. Compiling and typing of minutes for meeting.

**ENQUIRIES APPLICATIONS** : Mr S Sithole Tel No: 033 – 355 8826  
 : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).

**FOR ATTENTION NOTE** : Mr B Hornsby  
 : It is the intention of this Department to consider equity targets when filling this position.

**POST 07/124** : **ADMINISTRATIVE CLERK (PRODUCTION): ADMINISTRATION SUPPORT SERVICES REF NO: DOT 20/2026**  
 (Special Operations Directorate)

**SALARY CENTRE REQUIREMENTS** : R228 321 per annum (level 05)  
 : Inkosi Mhlabunzima Maphumulo House, Pietermaritzburg  
 : A Senior Certificate/National Certificate (Vocational) NQF Level 4; plus A valid driver's licence (minimum code 08). Knowledge, Skills and Competencies Required: Knowledge of other computer such as Microsoft. Sound knowledge, interpretation and understanding filing systems. Knowledge of PFMA. Communication skills. Innovative thinker. Computer literacy. Interpersonal skills.

- The ideal candidate should be trustworthy, loyal and friendly, courteous & diplomacy, honest, open-mindedness & independently and accountable and responsible.
- DUTIES** : Process all overtime and sub-car and S&T transactions for all staff members of the unit as well as payment transactions. Process written notices, suspension notices, impoundment notices and other law enforcement documents on the computerized system. Co-ordinate travel arrangements including flight arrangements, accommodation and hire of vehicles. Typing of correspondence and filling, which includes control and safekeeping of documents. Attend to general public enquiries. Compiling and typing of minutes for meeting.
- ENQUIRIES** : Mr S Sithole Tel No: 033 – 355 8826
- APPLICATIONS** : Please note applications can be hand delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, or couriered via postal services to Recruitment & Selection Section, Human Resource Administration Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs).
- FOR ATTENTION** : Mr B Hornsby
- NOTE** : It is the intention of this Department to consider equity targets when filling this position.

#### DEPARTMENT OF TREASURY

*The KwaZulu-Natal Department of Provincial Treasury is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups.*

- APPLICATIONS** : KwaZulu-Natal Provincial Treasury, P O Box 3613, Pietermaritzburg, 3200 or 145 Chief Albert Luthuli Road Pietermaritzburg 3200. Applications can also be submitted via the e-services system, please assess this site ([eservices.gov.za](http://eservices.gov.za)).
- FOR ATTENTION** : Ms N Cele
- CLOSING DATE** : 13 March 2026
- NOTE** : The new Z83 form must be used effective 1st January 2021 and can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies). The Z83 must be accompanied by a comprehensive Curriculum Vitae. Only provisionally shortlisted applicants will be contacted and requested to submit their supporting documents. The Department will also conduct reference checks with HR of current /previous employer(s) beside the references provided on CV. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Candidates will be subjected security screening and a technical assessment. Under no circumstances will be faxed, emailed and late applications be accepted. The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Should you not hear from the Department within 3 months of the closing date, please regard your application as unsuccessful. Regrettably, due to excessive budget cuts, the department is not in a position to meet any travel and subsistence costs relating to recruitment processes, or relocation and resettlement costs for successful candidates. Preferences: Females and people with disabilities who meet the requirements.

#### OTHER POST

- POST 07/125** : **ASSISTANT DIRECTOR: FINANCIAL AUDITS REF NO: KZNPT 26/04**  
(re-advertise)
- SALARY** : R444 036 per annum
- CENTRE** : KZN Provincial Treasury, Pietermaritzburg
- REQUIREMENTS** : A 3-year NQF level 7 qualification or higher in Auditing and Accounting/Accounting/ Accounting Sciences in Financial Accounting/ Accounting Sciences in Internal Auditing/Financial Accounting/Internal Auditing. A Minimum of 3 years' experience in conducting or providing technical support in internal/ external auditing. Membership of Institute of Internal Auditors South Africa (IIA SA) / South African Institute of Chartered Accountants (SAICA). A valid driver's license. People with disabilities without valid Driver's license will be assisted by the department to meet work related travel obligations. Skills,

Knowledge And Competencies: Detailed knowledge of public sector, local government and public/private entities systems and relevant legislation/statutes, including: Constitution. PFMA and Treasury Regulations. PSRF (Public Service Regulatory Framework). Standards for the Professional Practice of Internal Auditing. General Recognized Accounting Principles. Generally Recognised Accounting Principles. Generally Accepted Accounting Principles. Modified Cash Standards (MCS). MTEF budget compilation and analysis. Enterprise Risk Management. Team Mate Audit system. Verbal and written communication abilities. Problem-solving. Analytical and numeracy. Auditing and report writing. Quantitative method tools. Good interpersonal relations. Research. Project planning and management. Change management. Time management. Policy analysis and development. Statistical and quantitative analysis. Financial management. People management. Strategic planning. Chairing of meetings. Computer skills: Spreadsheets (MS Excel), word processing (MS Word), Power Point (MS Office), internet and intranet.

**DUTIES**

: Contribute to the development and revision of policies, methodologies, and procedure manuals for Internal Audit services for the province. Contribute to the development and revision of the strategic and annual plans for Internal Audit services for the Provincial Departments based on the results for the Provincial or Departmental risk assessments. Supervise and implement the internal audit project, policies, methodologies and procedure manual. Provide value adding recommendations for improving the institutions governance, risks and controls and monitor the implementation thereof. Maintain relationships with client management, and any other internal and external stakeholders. Manage the resources of the unit.

**ENQUIRIES**

: Ms. N Ngcobo Tel No: (033 897 4650)

**PROVINCIAL ADMINISTRATION: LIMPOPO  
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

*Limpopo Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer with clear employment equity targets. Applications are hereby invited for the filling of the vacant posts, which exist in the Limpopo Department of Agriculture and Rural Development. Women and people with disabilities are encouraged to apply.*

**APPLICATIONS**

: Applicants using electronic format must quote the relevant reference number on the application and apply on the following website: <https://erecruitment.limpopo.gov.za> and applicants submitting applications in a printed hard copy (manual or hand delivery) must quote the relevant reference number on the application and forward to the below addresses.

**For Head office: Polokwane, Tlokweng** Research Centre; Mara Research Centre and Tompi Seleka College and Madzivhandila College: The Head of Department, Limpopo Department of Agriculture and Rural Development, Private Bag X9487, Polokwane 0700 or hand delivered to: Office 48, Temo Towers Floor 2, 67/69 Biccard Street, Polokwane, 0699.

**Mopani District:** The Director Mopani District Limpopo Department of Agriculture and Rural Development, Private Bag X577, Giyani 0826 or hand delivered to: Old Parliamentary Building, Giyani 0826.

**Waterberg District:** The Director Waterberg District Limpopo Agriculture and Rural Development, Private Bag X1048, Modimolle 0510 or hand delivered to: NTK Building, Modimolle 0510.

**Capricorn District:** The Director: Capricorn District, Limpopo Department of Agriculture and Rural Development, Private Bag X28, Chuenespoort 0745 or hand delivered to: Block 28 Next to Traffic Government offices: Lebowakgomo.

**Sekhukhune District:** The Director: Sekhukhune District, Limpopo Department of Agriculture and Rural Development, Private Bag X01, Chuenespoort 0745 or hand delivered to: Block 27 Next to Traffic Government offices: Lebowakgomo.

**Vhembe District:** The Director: Vhembe District, Limpopo Department of Agriculture and Rural Development, Private Bag X2247, Sibasa 0970 or Physical address: Handed in at Makwarela Government offices.

**CLOSING DATE**

: 13 March 2026 at 16:00 (walk-in) and 00:00 (online)

**NOTE**

: It is compulsory for the applicant to complete all the mandatory fields of the E-recruitment System. Once all the fields in an E-recruitment System are completed, the applicant shall confirm that they understand that by applying electronically, they agree that all the information presented is true, correct, and legally binding. All applications submitted through an electronic format shall be accepted as the final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. Applicants submitting applications in a printed hard copy (manual or hand delivery) must utilize the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, as amended, failure to do so will result in disqualification. The Z83 form must be completed in a manner that provides sufficient information about the candidate and the post he or she applies for by completing all relevant fields. The declaration must be signed in order for an applicant to be considered. The following must be considered in relation to the completion of the new z83 form by the applicants: All the fields in Parts A, B, C, and D must be completed. In Part B, all fields must be completed in full except the following; South African applicants need not provide passport numbers, If an applicant responds "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State?" then the answer to the next question "In the event that you are employed in the Public Service, will you immediately relinquish such business interests?" can be left blank or indicated as not applicable. A "not applicable" or blank response will be allowed on the question "if your profession or occupation requires official registration, provide date and particulars of registration", if you are not in possession of such registration. Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information required is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The question related to conditions that

prevent re-appointment under Part F must be answered (Applicants currently employed by the public service do not need to complete the section). The application must include only completed and signed Z83 form and a recently updated comprehensive CV (with detailed previous experience). Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the date of the interview date. The applicant may submit additional information separately where the space provided on z83 form is not sufficient. Applicants who apply for more than one position are requested to submit separate applications for each position they wish to apply for. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000. By virtue of applying, you are consenting that the department subject you to personnel suitability checks e.g. the verification of educational qualifications, previous experience, citizenship, reference checks, financial checks and security vetting. Candidates with foreign qualifications are advised to attach SAQA accreditation of their qualifications. As per DPSA directive on human resources management and development for public service professionalization volume 1, "All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment". Successful incumbents will be expected to sign a performance agreement within three months of the assumption of duty and be required to disclose their financial interest in accordance with the prescribed regulations. Failure to comply with the above requirements will result in the disqualification of the application. The Department reserves the right not to make any appointment for the advertised posts. The employment decision shall be made by the Employment Equity Plan for the Department. Note: Due to austerity measures, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews. Note: The full contents of the advertised posts will be posted on the following websites: [www.ldard.gov.za](http://www.ldard.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za) and Departmental social media.

#### OTHER POSTS

- POST 07/126** : **HUMAN RESOURCE CLERK: HR PROVISIONING AND UTILIZATION REF NO: LDARD 1/2/2026 (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 5)  
: Head Office: Polokwane  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualification in HRM and related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies, And Skills: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collecting statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Report writing skills. Communication skills.
- DUTIES** : Render Human Resource Clerical Services. Handle advertisement of posts, Shortlisting and Interviews. Attend to Transfers, Translations, Secondments and Debt Recoveries. Handle Probationary Appointments of Employees.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 07/127** : **ADMINISTRATION CLERK: STORES (SUPPLY CHAIN AND ASSET MANAGEMENT) REF NO: LDARD 2/2/2026 (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R228 321 per annum (Level 5)  
: Capricorn District

- REQUIREMENTS** : Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Supply Chain Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of Supply Chain Duties, Practices as well as the ability to capture data. Operate Computer and collect statistics. Basic Knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Job Knowledge. Computer skills. Communication skills. Planning and Organization. Interpersonal Relations skills. Flexibility Good verbal and written. Teamwork. Problem-solving skills. Customer service skills. Knowledge of the PFMA. Knowledge of Batho Pele Principles
- DUTIES** : Administer inventory database. Administer capturing of order on Logis System. Receive and issue inventory. Maintain inventory register. Render inventory management clerical services. Control stores and warehouse. Render stocktaking
- ENQUIRIES** : Ms. Sebatjane LD Tel No: (015) 632 8609 or Mr. Masera TN Tel No: (015) 632 8625 or Ms. Maredi BR (015) 632 8610
- POST 07/128** : **SUPPLY CHAIN CLERK: SUPPLY CHAIN AND ASSET MANAGEMENT (2 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R228 321 per annum (Level 5)  
: Capricorn District (Ref No: LDARD 3/2/2026) (01 Post)  
: Vhembe District (Ref No: LDARD 4/2/2026) (01 Post)
- REQUIREMENTS** : Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Supply Chain Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of supply chain duties, practices as well as the ability to capture data, operate computer and collecting statistics. Basic knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Job Knowledge. Computer Skills. Communication Planning and organisation. Interpersonal relations Language. Flexibility Good verbal and written. Communication skills. Teamwork.
- DUTIES** : To render supply chain management (SCM) clerical services. Render asset management clerical support. Render demand and acquisition clerical support. Render logistical support services.
- ENQUIRIES** : Capricorn District: Ms. Sebatjane LD Tel No: (015) 632 8609 or Mr. Masera TN Tel No: (015) 632 8625 or Ms. Maredi BR (015) 632 8610  
Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.
- POST 07/129** : **SUPPLY CHAIN CLERK: PURCHASING MANAGEMENT REF NO: LDARD 5/2/2026 (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R228 321 per annum (Level 05)  
: Head Office: Polokwane
- REQUIREMENTS** : Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Purchasing Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of supply chain duties, practices as well as the ability to capture data, operate computer and collecting statistics. Basic knowledge and understanding of the legislative framework governing the Public Service. Basic knowledge of work procedures in terms of the working environment. Finest, Bas, PFMA, Dora, Treasury Regulation policies Job Knowledge. Communication Skills. Presentation Skills. Financial Management Skills. Time Management. Computer Skills.
- DUTIES** : Render supply chain management clerical support. Render purchasing clerical support. Render logistical support services.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

- POST 07/130** : **REGISTRY CLERK: GENERAL RECORDS REF NO: LDARD 6/2/2026 (02 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 05)  
: Head Office: Polokwane  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualifications in Record Management and related fields will be added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skill: Knowledge of registry duties, practices as well as the ability to capture data, and operate computer. Working knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding of the work in registry. Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Computer. Planning and organisation. Language. Good verbal and written communication skill.
- DUTIES** : Provide registry services. Provide registry counter services. Handle incoming and outgoing correspondence. Render an effective filing and record management service. Operate office machines in relation to the registry function. Process documents for archiving and/ disposal.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 07/131** : **ADMINISTRATIVE CLERK: ADMINISTRATIVE SUPPORT SERVICES (2 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 05)  
: Capricorn East (Ref No: LDARD 7/2/2026) (01 Post)  
: Vhembe Central (Ref No: LDARD 8/2/2026) (01 Post)  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualification in Administration / Public Management / Transport Management / Administration or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collecting statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Good verbal and written communication skills. Interpersonal relations. Flexibility. Teamwork. Computer literacy. Planning and organization.
- DUTIES** : Render general clerical support services. Provide supply chain clerical support services. Provide personnel administration clerical support services. Provide financial administration support services. Provide transport support services.
- ENQUIRIES** : Capricorn District: Ms. Sebatjane LD Tel No: (015) 632 8609 or Mr. Masera TN Tel No: (015) 632 8625 or Ms. Maredi BR (015) 632 8610  
Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007
- POST 07/132** : **HR CLERK: HUMAN RESOURCE SERVICES (REF NO: LDARD 9/2/2026) (1 POST)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum (Level 05)  
: Mopani District  
: Grade 12 or an equivalent appropriate (NQF Level 4) qualification as recognized by SAQA. Certificate / Qualification in HRM and related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Knowledge of Human Resource policies and legislation. Report writing. Good communication skills (verbal and written). Computer literacy (MS Office). Good organizing skills. Accuracy and attention to details.
- DUTIES** : Provide human resources provisioning and utilization services. Recruit personnel and handle placements. Facilitate transfers and translations. Provide personnel

		administration clerical support services within the component. Implement conditions of services (Leave, Housing, Medical, Injury on Duty, Long Service Recognition, Overtime and Termination of service). Performance Management. Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
<b><u>ENQUIRIES</u></b>	:	
<b><u>POST 07/133</u></b>	:	<b><u>ADMINISTRATION CLERK (2 POSTS)</u></b> (Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum (Level 05) Sekhukhune East (Ref No: LDARD 10/2/2026) (01 Post) Waterberg North (Ref No: LDARD 11/2/2026) (01 Post)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification as recognised by SAQA. Certificate / Qualification in Administration / Public Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collect statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Job Knowledge Good verbal and written communication skills. Interpersonal relations. Flexibility. Teamwork. Computer literacy. Planning and organisation.
<b><u>DUTIES</u></b>	:	Render general clerical support services. Provide supply chain clerical support services. Provide personnel administration clerical support services. Provide financial administration support services. Provide transport support services.
<b><u>ENQUIRIES</u></b>	:	Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000 Waterberg North: Mr. Matjiu SK Tel No: (014) 717 4949 or Ms. Kekana RM Tel No: (014) 717 1324
<b><u>POST 07/134</u></b>	:	<b><u>FINANCE CLERK: FINANCIAL AND MANAGEMENT ACCOUNTING REF NO: LDARD 12/2/2026 (01 POST)</u></b> (Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum (Level 05) Mopani District
<b><u>REQUIREMENTS</u></b>	:	Grade 12 certificate or equivalent qualification as recognized by SAQA. No experience required. Certificate / Qualification Financial and Management Accounting or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies And Skills: Basic knowledge of financial functions, practices as well as the ability to capture data, operate computer and collate financial statistics. Basic knowledge and insight into the Public Service financial legislations, procedures and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial Manual). Knowledge of basic financial operating systems (PERSAL, BAS, LOGIS etc.) Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Accuracy. Aptitude of figures. Computer operating skills. Planning and organization. Language proficiency. Good verbal and written communication skills. Basic Numeracy skills. Ability to perform routine tasks. Ability to operate office equipment.
<b><u>DUTIES</u></b>	:	Render Financial Accounting Transactions. Perform Salary Administration Support Services. Perform Bookkeeping Support Services. Render Budget Support Services. Receiving of Payment Vouchers. Capturing of Payment Vouchers. Control of Payment Vouchers. Dispatch proof of Payment Vouchers. Verifications, collections and banking of state revenue. Processing receipts and clearing of bank exceptions. Recording, filling and safekeeping of face value books. Liaise with internal and external clients with matters concerning revenue and debt. Render Administrative Support Services.
<b><u>ENQUIRIES</u></b>	:	Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
<b><u>POST 07/135</u></b>	:	<b><u>ADMINISTRATION CLERK: CORPORATE MANAGEMENT REF NO: LDARD 13/2/2026 (1 POST)</u></b> (Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum (Level 05) Head Office: Polokwane

- REQUIREMENTS** : A grade 12 certificate or equivalent qualification as recognized by SAQA. Certification / Qualification in Management Assistant and Public Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of Clerical administrative work. Knowledge of clerical duties, practices as well as the ability to capture data, operate computers and collect statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Job Knowledge Good verbal and written communication skills. Interpersonal relations. Flexibility. Teamwork. Computer literacy. Planning and organisation.
- DUTIES** : Render general clerical support services. Provide supply chain clerical support services within the component. Provide personnel administration clerical support services within the component. Provide financial administration support services in the component.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 07/136** : **DRIVER OPERATOR (4 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R163 680 per annum (Level 03)  
: Mopani District (Ref No: LDARD 14/2/2026) (01 Post)  
: Vhembe District (Ref No: LDARD 15/2/2026) (01 Post)  
: Sekhukhune District (Ref No: LDARD 16/2/2026) (01 Post)  
: Waterberg District (Ref No: LDARD 17/2/2026) (01 Post)
- REQUIREMENTS** : NQF level 3 (Grade 10 certificate) / ABET / AET or equivalent appropriate qualification as recognised by SAQA. A valid driver's license and an operating certificate (PDP). A minimum of Five (5) years' driving and operating specialized equipment experience. Knowledge, Competencies, And Skills: Knowledge of driving and operating specialized equipment. Communication Skills. Ability to operate the equipment. Ability to read and write. Good eyesight. Teamwork. Physical inspection of vehicles and interpret instructions for proper use of all controls for safe operation of vehicles. Interpret and follow operating manuals, maintenance manuals and service charts.
- DUTIES** : Operate specialized equipment. Load and offload goods/equipment. Inspection and maintenance of equipment and report defects. Keep log sheets of vehicles and machinery. Application of safety and precautionary measures. Cleaning and lubrication of machinery equipment. Grading of gravel roads and re-ravelling/shoulder maintenance. Render driving services. Transportation of work teams and materials/equipments. Detect and repair minor mechanical problems on the vehicles and take steps to have it repaired (check level and condition of oil, fuel, tyres and water). Inspection of the vehicles/equipment and report defects. Complete vehicle logbook, trip authorization for the vehicle.
- ENQUIRIES** : Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.  
: Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.  
: Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.  
: Waterberg District: Mr. Matjiu SK Tel No: (014) 717 4949 or Ms. Kekana RM Tel No: (014) 717 1324.
- POST 07/137** : **GENERAL WORKER (3 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R138 486 per annum (Level 02)  
: Vhembe East (Ref No: LDARD 18/2/2026) (01 Post)  
: Vhembe Central (Ref No: LDARD 19/2/2026) (01 Post)  
: Mopani District (Ref No: LDARD 20/2/2026) (01 Post)
- REQUIREMENTS** : ABET level 2 or equivalent appropriate qualification as recognised by SAQA. Exposure in the field will be an added advantage. Knowledge, Competencies, And Skills: Basic literacy and numeracy. Able to read and write. Knowledge of cleaning procedures and gardening principles. Ability to operate basic garden equipment and machinery. Knowledge of maintenance of relevant equipment. Good interpersonal relations Be able to work in a team. Be able to perform

- manual work. Show commitment and loyalty. Must be punctual, productive and show good behaviour towards customers Communication skills.
- DUTIES** : Perform general assistant work. Maintain premises and surroundings. Maintenance and safekeeping of gardening equipment. Moving furniture and equipment as required. Removing garbage and empty boxes. Assist in receiving stock and goods. Reporting losses/damage to equipment. Loading and offloading of goods.
- ENQUIRIES** : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.  
Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
- POST 07/138** : **CLEANER (4 POSTS)**  
(Re-advertisement, those who have applied before are encouraged to re-apply if still interested)
- SALARY CENTRE** : R138 486 per annum (Level 02)  
Vhembe West (Ref No: LDARD 21/2/2026) (01 Post)  
Mopani District (Ref No: LDARD 22/2/2026) (02 Posts)  
Mopani East (Ref No: LDARD 23/2/2026) (01 Post)
- REQUIREMENTS** : Grade 10 or equivalent appropriate qualification as recognised by SAQA. Exposure in the field will be an added advantage. Knowledge, Competencies, And Skills: Basic literacy and numeracy. Able to read and write. Communication skills. Good interpersonal relations and knowledge of Batho Pele Principles. Knowledge of cleaning products/materials and equipment. Knowledge of operating cleaning equipment. Good interpersonal skills. Ability to work under pressure. Teamwork. Client focus and responsiveness. Be able to perform manual work. Show commitment and loyalty. Must be punctual, productive and show good behaviour towards customers. Knowledge of Batho Pele Principle. Health and safety measures. Working procedures in respect of working environment.
- DUTIES** : Cleaning of offices, storerooms, corridors, elevators, and boardrooms. Dust and take out waste and provide water during meetings. Refill aqua cooler/s washing walls and windows. Cleaning equipment and machinery. Cleaning windows and all general kitchen utensils. Scrubbing toilets and polishing office floors. Vacuum cleaning using vacuum machine. Provide toilet paper in the toilets. Keep and maintain cleaning materials and equipment.
- ENQUIRIES** : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.  
Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.

#### **DEPARTMENT OF SOCIAL DEVELOPMENT**

***Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities remain our target and are encouraged to apply.***

- APPLICATIONS** : Applications should be addressed to various institution as per the applicant's need, for Head Office, Seshego Treatment Centre, Mavambe Secure Care Centre and Polokwane Welfare Complex: Applications should be directed to Head of Department, Private Bag X 9710, POLOKWANE, 0700 or submitted at: 21 Biccard Street, Olympic Towers Building, Ground Floor, Office no 30.  
**Capricorn District/Sekutupu** Old Age Home: The District Director, Private Bag X 9709, POLOKWANE, 0700 or hand delivered at 34 Hans Van Rensburg POLOWANE.  
**Sekhukhune District:** The District Director, Private Bag X80, LEBOWAKGOMO, 0737 or hand delivered at Old Parliament Building LEBOWAKGOMO.  
**Vhembe District:** The District Director, Private Bag X5040, THOHoyANDOU, 0950 or hand delivered at Thohoyandou Child and Youth Care Centre, Thohoyandou Block F Punda Maria Road, THOHoyANDOU.  
**Waterberg District:** The District Director, Private Bag X1051, MODIMOLLE, 0510 or hand delivered at Cnr Elias Motswaledi & Thabo Mbeki Street, MODIMOLLE.  
**Mopani District:** The District Director, Private Bag X 9689, GIYANI, 0826 or should be hand delivered at Department of Social Development Unigaza Road GIYANI Section A, 0826.  
Applicants are hereby invited to apply for the funded vacant posts as advertised. Applicants who previously applied for the re-advertised posts they are

encouraged to re-apply if still interested. Applicants are encouraged to register and submit their applications through the e-Recruitment website at <https://erecruitment.limpopo.gov.za>, however, hand delivery applications are acceptable and must be submitted on the new Z83 application form obtained from all Government Departments or can be downloaded from [www.gov.za](http://www.gov.za) / [www.dpsa.gov.za](http://www.dpsa.gov.za) / [www.labour.gov.za](http://www.labour.gov.za). Applicants using e-recruitment must also complete the Z83 and upload together with their CV in addition to the online profile.

**CLOSING DATE**

: 13 March 2026

**NOTE**

: The new Z83 form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 by applicants: All the fields in Part A, Part C and Part D must be completed. In Part B, all fields should be completed in full except the following: South African applicants need not provide passport numbers. If an applicant responded “No” to the question “Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? Then it is acceptable for an applicant to indicate not applicable or leave blank to the question. If yes (provide detail), “In the event that you are employed in the Public Service, will you immediately relinquish such business interest?”. Applicants may leave the following question blank if they are not in possession of such: “If your profession or occupation requires official registration, provide date and particulars of registration”. Noting there is limited space provided for Part E, F & G, applicants often indicate “refer to Curriculum Vitae (CV) or see attached”, this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Applicants are not required to submit certified copies of educational qualifications, academic records, current registration with the relevant statutory body, Identity documents and a valid motor vehicle driver’s license (where required) but must submit a duly completed Z83 application for employment form, and a detailed CV. Shortlisted candidates will be required to come for an interview, at which time, certified copies of all relevant qualifications, current registration with the relevant statutory body, copy of ID and a valid motor vehicle driver’s license (where required) must be submitted. All shortlisted candidates shall undertake two pre-entry assessments. One shall be a practical exercise and the other shall be an Integrity (Ethical Conduct), an Assessment as per Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. The successful candidate will be subjected to security clearance [Vetting] as per the Directive on Human Resource Management and Development for Public Service Professionalization effective from 01 April 2024. NB: Applicants are encouraged to comply with Practice note on the Z83 application for employment DPSA Circular 19 of 2022, Clarification regarding the completion of Z83 application DPSA circular 3 of 2025 and other related matters. The Department reserves the right NOT to make any appointment to the posts advertised. The employment decision shall among other determination be informed by the Employment Equity Plan of the Department. The closing date for applications is 13 March 2026. The Limpopo Department of Social Development is an equal opportunity and Affirmative Action Employer. Designed race groups, females and People with disabilities remain our target and are encouraged to apply. Correspondence will be entered into with short-listed candidates only due to a large number of applications we envisage to receive, if you have not heard from the Department within ninety (90) day from the closing date, consider your application unsuccessful. However, Faxed applications will not be considered. Recognition of experience on appointment will be considered for Social Service Professions in line with Occupational Dispensation prescripts. The contents of this circular will also be posted on the following websites [www.dsd.limpopo.gov.za](http://www.dsd.limpopo.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za) / [www.dpsa.gov.za](http://www.dpsa.gov.za), Provincial Departments website and social media. Please note: Due to austerity measure, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews.

## OTHER POSTS

<b><u>POST 07/139</u></b>	:	<b><u>DEPUTY DIRECTOR: DEMOGRAPHY, RESEARCH AND STATISTICS REF NO: DSD/2026/01 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R1 059 105. per annum (Level 12) (All Inclusive Package)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF level 6 or equivalent qualification in Demography / Statistics / Social Science / Economics as recognised by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's license (with the exception of person with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Statistical methodologies, quantitative and qualitative research methods, data collection, validation, and management processes, Social Development indicators and poverty measurement tools, Social policy development and implementation frameworks, Government-wide Monitoring and Evaluation Systems (GWMES), Knowledge of national data systems (e.g. STATS SA, NIDS, GHS, Community Surveys), Public Service Regulations, PFMA, and strategic planning frameworks. Data privacy and ethical considerations in research, Analytical and statistical analysis skills, Research design and project management, Report writing and presentation skills, Data visualization and GIS mapping, Proficiency in statistical software, Policy analysis and advisory skills, Leadership and team coordination and Stakeholder engagement and relationship building
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage the collection, processing, and management of demographic data for the province. Develop data collection frameworks and methodologies to ensure comprehensive coverage of demographic variables. Develop annual reports on demographic trends, focusing on population growth, age distribution, and migration. Conduct and oversee research on social development issues, utilizing demographic and statistical data to assess and predict trends. Develop research methodologies that integrate both qualitative and quantitative data analysis techniques. Coordinate the work of research teams, providing guidance and ensuring quality control. Support the development of social development policies based on demographic research and statistical analysis. Oversee the preparation and dissemination of statistical reports that inform decision-making in social development. Develop and implement a strategy for timely reporting and communication of demographic trends and social statistics. Build the capacity of staff and stakeholders in demographic data collection, analysis, and application. Collaborate with academic institutions to provide training and certification for social development practitioners in research and data analysis. Build and maintain collaborative relationships with provincial and national statistical bodies such as STATS SA.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/140</u></b>	:	<b><u>DEPUTY DIRECTOR: ORGANISATIONAL DEVELOPMENT REF NO: DSD/2026/02 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R896 436. per annum (Level 11) (All Inclusive Package)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 6 or equivalent qualification in Management Services / Production Management / Operations Management / Industrial and Organisational Psychology as recognized by SAQA. JE Certificate as a Job analyst will serve as an added advantage. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's licence (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem solving and analysis. Client orientation and customer focus. good communication skills. Knowledge And Skills: Knowledge of public service governance frameworks, legislation, and regulations. Knowledge of

- change management processes, methodologies and principles. Knowledge of Org-Plus, Bizagi Modelling and Microsoft Visio. Knowledge of Work Study Techniques. Attention to detail. Ability to handle complex projects. Policy analysis and interpretation skills. Interpersonal skills. Facilitation skills. Report writing skills. Process management and improvement. Analytical skills. Computer literacy. Research processes and procedures. Organisational design skills.
- DUTIES** : Key Performance Areas: Develop and maintain efficient and effective Organisational Structure. Coordinate the development of Standard Operating Procedures. Develop business process re-engineering strategies to enhance efficiency. Facilitate the development and review of job descriptions. Coordinate job evaluation processes. Conduct assessments to measure and improve organisational productivity across all levels of the department. Conduct Organisational Functionality Assessment. Facilitate change management initiatives. Compile comprehensive reports on the progress of organisational development initiatives and assess their impact on the department's goals.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/141** : **DEPUTY DIRECTOR: MONITORING & EVALUATION REF NO: DSD/2026/03, (1 POST)**
- SALARY** : R896 436.per annum (Level 11) (All Inclusive Package)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An appropriate qualification at NQF 6 or equivalent qualification in Social Sciences / Public Administration / Public Management as recognized by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior/Middle Management level (SR9-12). Valid motor vehicle driver's license (with exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysis and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.
- DUTIES** : Key Performance Areas: Manage the development and implementation of monitoring and evaluation systems, frameworks, and policies. Promote a culture of evidence-based decision-making and accountability across the department. Oversee capacity building of staff on M&E processes and methodologies to enhance M&E skills at all levels. Ensure effective monitoring of programs and initiatives. Lead the evaluation of programs to assess their effectiveness, impact, and value for money. Build and maintain strong relationships with internal and external stakeholders to enhance M&E processes and outcomes. Ensure the accuracy, reliability, and timeliness of data collected for monitoring and evaluation purposes.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/142** : **DEPUTY DIRECTOR: INFRASTRUCTURE MANAGEMENT REF NO: DSD/2026/04 (1 POST)**
- SALARY** : R896 436.per annum (Level 11) (All Inclusive Package)  
**CENTRE** : Head Office  
**REQUIREMENTS** : An appropriate qualification at NQF 6 or equivalent qualification in Built Environment /Project Management/ Infrastructure Planning/ Construction Management /Quantity Surveying / Architecture / Engineering / Facilities Management as recognised by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's licence (with the exception of persons with disabilities). core and process competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. knowledge and skills: Knowledge of

infrastructure delivery and project lifecycle management. Understanding of the Infrastructure Delivery Management System (IDMS) and GIAMA (Government Immovable Asset Management Act). Knowledge of PFMA, Treasury Regulations, Public Service Act and other relevant legislation. Financial and contract management skills. Excellent planning, organisational, and leadership capabilities. Strong analytical, communication and report writing skills. Computer literacy (MS Office, project management tools).

**DUTIES** : Key Performance Areas: Manage the implementation of facilities infrastructure management plan. Manage and coordinate the implementation of infrastructure contracts. Manage infrastructure policies and legislation. Manage the implementation of maintenance plan for state owned properties. Liaise with implementing agents (e.g. Department of Public Works, IDT) and ensure timely delivery of infrastructure projects. Monitor and report on the performance of infrastructure programmes, including budget and expenditure management. Ensure compliance with infrastructure and supply chain policies, project governance frameworks, OHS prescripts and service level agreements. Manage infrastructure condition assessments, user asset management plans (UAMPs), and maintenance schedules.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/143** : **DEPUTY DIRECTOR: HUMAN RESOURCE PLANNING AND INFORMATION REF NO: DSD/2026/05 (1 POST)**

**SALARY CENTRE REQUIREMENTS** : R896 436.per annum (Level 11) (All Inclusive Package)  
: Head Office

: An appropriate qualification at NQF level 6 or equivalent qualification in HRM / HRD / Industrial Psychology / HR Information System and Technology / Information Management as recognised by SAQA. A minimum of 5 years' relevant experience, of which 3 years must be at Junior / Middle Management level (SR9-12). PERSAL Controllers Certificate will be an added advantage. Valid motor vehicle driver's license (with the exception of person with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Knowledge of Public Service Regulations, Knowledge of policies and procedures, Knowledge of Public Finance Management Act (PFMA), Public Service Acts, Leadership & Management skills, Communications skill, Conflict management skill, Policy analyzing and interpretation skill, Report writing skills, Project Management, Problem analysis.

**DUTIES** : Key Performance Areas: Develop and implement a comprehensive HR plan that aligns with the strategic goals of the Department. Manage departmental establishment structure. Coordinate Intergration of HRM systems. Manage and ensure proper utilization of the HRM systems. Ensure the effective and efficient maintenance of the PERSAL database. Manage and Co-ordinate Human Resources Management Information. Manage the integrity of information, migration patterns and distribution. Conduct HRM systems audit.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/144** : **DEPUTY DIRECTOR: AUXILIARY SERVICES REF NO: DSD/2026/06 (1 POST)**  
Re-Adverts

**SALARY CENTRE REQUIREMENTS** : R896 436.per annum (Level 11) (All Inclusive Package)  
: Head Office

: An appropriate qualification at NQF level 6 or equivalent qualification in Public Management / Administration/ Facilities Management/Logistics as recognised by SAQA. A minimum of 5 years' relevant experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategies Capability and leadership, Programme and project management, change management, financial management, People management and empowerment, Knowledge management, Problem solving and

analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality customer care skills.

**DUTIES** : Key Performance Areas: Develop the operational plan in line with the strategic objective of the Department. Manage telecommunication services. Manage allocation of parking services. Manage helpdesk, cleaning services and landscaping. Manage administration of leases, state housing accommodation. Manage key accounts and budget for the section. Manage financial, administrative and related functions

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/145** : **DEPUTY DIRECTOR: HUMAN RESOURCE TRAINING AND DEVELOPMENT, REF NO: DSD/2026/07 (1 POST)**

**SALARY** : R896 436.per annum

**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in HRM / Development / Training / Public Administration / Management as recognised by SAQA. A minimum of 5 years' experience of which 3 years must be at Junior / Middle Management level (SR9-12). Valid motor vehicle driver's license (with the exception of persons with disabilities). Core And Process Competencies: Strategies Capability and leadership, Programme and project management, change management, financial management, People management and empowerment, Knowledge management, Problem solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality customer care skills.

**DUTIES** : Key Performance Areas: Manage induction and orientation program. Manage the development of Workplace Skills Plan. Manage the implementation of WSP. Manage Skills Development programmes. Manage and administer bursaries. Manage Developmental programmes (Internship, Learnership and AET Programmes)

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/146** : **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF NO: DSD/2026/08 (1 POST)**

**SALARY** : R896 436 per annum, (Level 11)

**CENTRE** : Capricorn District

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Financial Management as recognised by SAQA. A minimum of 5 years' relevant experience in financial management of which 3 years must be at Junior management / Middle management level Valid motor vehicle driver's licence (with the exception of persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and customer focus, good communication skills. Knowledge And Skills: Understanding of Public Service Regulations, Acts, policies and procedures. Public Finance Management Act (PFMA) and Treasury regulations. Knowledge NGO financial governance, funding cycles, and donor requirements. Department of Social Development (DSD) financial policies and procedures. Financial reporting standards (GRAP/IFRS). Financial analysis, reporting, and interpretation. Budgeting and expenditure control. Auditing and compliance verification. Capacity building and training facilitation for NGOs. Report writing and presentation. Use of accounting

- and financial systems/software (e.g., Excel, BAS) Stakeholder engagement and communication. Problem-solving and decision-making under pressure. Good understanding of BAS, PERSAL and LOGIS financial systems.
- DUTIES** : Key Performance Areas: Manage the provision of Supply Chain Management, Manage Demand and acquisition, Purchasing and inventory management. Manage and coordinate asset management services. Manage transportation Services. Manage the provision of financial Planning and Budgeting. Manage the provision of Financial Accounting Service. Manage the physical facility maintenance and repairs. Manage audit processes.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/147** : **ASSITANT DIRECTOR: GOVERNANCE SERVICES REF NO: DSD/2026/09 (1 POST)**
- SALARY CENTRE REQUIREMENTS** : R468 459 per annum (Level 09)  
: Head Office  
: An appropriate qualification at NQF level 6 or equivalent qualification in Financial Accounting / Internal Auditing / Cost and Management Accounting as recognized by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Sound and in-depth knowledge of Accounting and Auditing standards. Knowledge of governance frameworks, policies, and procedures. Knowledge of Public Finance Management Act (PFMA). Project Management. Relationship management. Leadership. Communication. Change Management. Performance Management. Accounting and auditing skills. Computer literacy. Policy analysis and interpretation. Budgeting. Ethical Integrity.
- DUTIES** : Key Performance Areas: Develop and implement strategic frameworks/systems for internal control and compliance management. Oversee and coordinate governance processes within the Department and ensure compliance with all relevant policies, laws, and regulations. Facilitate the identification, assessment, and mitigation of risks associated with governance, internal controls, and compliance. Coordinate and facilitate both internal and external audits. Design and facilitate capacity-building and training programs for staff on internal control, governance, and compliance matters.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/148** : **ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT & DEVELOPMENT (2 POSTS)**
- SALARY CENTRE REQUIREMENTS** : R468 459 per annum (Level 09)  
: Vhembe District Ref: DSD/2026/10 (1 Post)  
: Sekhukhune District Ref: DSD/2026/11 (1 Post)  
: An appropriate qualification at NQF level 6 or equivalent qualification in Human Resource Management / Development / Industrial Psychology Public Administration / Management as recognised by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Public Service Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Policy analysis and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills. Persal literacy. People Management
- DUTIES** : Key Performance Areas: Develop the business plan in line with the strategic objectives of the department. Facilitate Recruitment and Selection Processes, Facilitate and coordinate conditions of services and benefits, Develop and maintain establishment spreadsheet. Coordinate HR Planning and Reporting. Facilitate and monitor training and development programmes. Facilitate and monitor Performance Management and Development system.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/149** : **ASSISTANT DIRECTOR: EMPLOYEE RELATIONS AND PEOPLE MANAGEMENT REF NO: DSD/2026/12 (1 POST)**

**SALARY** : R468 459 per annum (Level 09)

**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Labour Relations/Labour Law/LLB/Human Resource Management or equivalent qualification as recognised by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Labour Relations Act, Basic Conditions of Employment Act, Public Service Act, Employment Equity Act, Public Service Regulations, Human Resource Management policies, Collective bargaining agreements, Public Service Coordination and Bargaining Council's Resolution, PHSDSBC Resolutions Policy/guideline formulation, Public Finance Management Act. Management skills, Problem solving skills, Organizing, Leadership, Interpretation of legislation/policies. Budgeting /Financial, Negotiation, Verbal/Written communication. People Management

**DUTIES** : Key Performance Areas: Provide labour dispute resolutions. Provide remedial and preventative actions on labour unrest. Facilitate the investigation on misconduct cases. Facilitate collective bargaining in the department. Develop and manage information and records of all activities in the labour relations.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/150** : **ASSISTANT DIRECTOR: RISK AND SECURITY MANAGEMENT (2 POSTS)**

**SALARY** : R468 459 per annum (Level 09)

**CENTRE** : district Ref: DSD/2026/13 (1 Post)

**REQUIREMENTS** : waterberg district Ref: DSD/2026/14 (1 Post)

An appropriate qualification at NQF level 6 or equivalent qualification in Financial Management / Risk Management / Security Management as recognized by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies, and procedures. Knowledge of Public Finance Management Act (PFMA). Treasury Regulations, Public Services Act and Regulations. Knowledge of Risk and Security Management Frameworks. Computer Literacy (MS Word and Spreadsheets), Communication skills (verbal and written), Strong Analytical skills, Report Writing skills, Project Management skills, Good, Problem solving. People Management

**DUTIES** : Key Performance Areas: Support the implementation of risk management strategy. Provide and coordinate risk management support services. Facilitate risk and security management services. Implement the anti-fraud and anti-corruption norms and standards. Ensure that risk management strategies are effective in mitigating against the identified risks. Advise management on the amendments of security policy and the implication of management decisions on security matters. Conduct security awareness campaigns and training programmes. Ensure the availability of surveillance system, categorization of documents and computers. Monitor the security vetting function in terms of the Management Information System (MISS). Implement a security strategy regarding safety of personnel, information and assets and ensure implementation and compliance.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/151** : **ASSISTANT DIRECTOR: DEMAND AND ACQUISITION REF NO: DSD/2026/15 (2 POSTS)**

**SALARY** : R468 459 per annum (Level 09)

**CENTRE** : Head Office

**REQUIREMENTS** : An appropriate qualification at NQF level 6 or equivalent qualification in Supply Chain Management / Logistics / Purchasing Management as recognized by SAQA. A minimum of 3 years' relevant experience at supervisory / Junior

		Management level (SR7-10). Valid motor vehicle driver's license (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of PFMA, Treasury Regulations, PPPFA, BBBEE Act, SCM Instruction Notes, and other relevant legislation. Ability to manage procurement planning and acquisition processes effectively. Knowledge of LOGIS and/or similar systems. Facilitation and presentation skills. Planning and organising skills. Conflict Management skills. Financial Management. Good communication skills. Report writing. Analytical and problem-solving skills. Stakeholder engagement and relationship management skills. Ethical conduct and integrity. People Management
<b><u>DUTIES</u></b>	:	Key Performance Areas: Ensure effective procurement planning aligned with Departmental objectives. Manage acquisition processes. Promote effective supplier and stakeholder management.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/152</u></b>	:	<b><u>ASSISTANT DIRECTOR: SYSTEMS CONTROL REF NO: DSD/2026/16 (1 POST)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R468 459 per annum (Level 09) Head Office An appropriate qualification at NQF 6 or equivalent qualification in Financial Information system / Business informatics/ Business analysis/ System Development /Information Technology / System. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with exception of persons with disabilities).knowledge and skills: Knowledge of Public Finance Management Act (PFMA). Knowledge of Public Service Regulations, Policies and procedures. Knowledge of transversal systems specifically related to system controlling. Leadership & Management skills. Financial reporting skills. Communications skills. Conflict management skills. Project Management skills. Problem solving skills.
<b><u>DUTIES</u></b>	:	key performance areas: Ensure proper security control in all financial systems (Transversal systems). Implement and enforce segregation of duties in the financial systems. Reviews of user's access rights. Provide helpdesk facilities to all financial systems users. Develop and ensure implementation of procedure manuals or standard operating procedures (SOP's). Maintain departmental standard chart of accounts and security profile. Monitor the interface and transversal system on banks, LOGIS, PERSAL and BAS. Download and prepare payment within 30 days report from Vulindlela. facilitate closure of books and monitor clearance of suspense accounts. Ensure proper financial reporting of the department. Assist in the preparations of the annual financial statement of the department.
<b><u>ENQUIRIES</u></b>	:	eneral enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/153</u></b>	:	<b><u>ASSISTANT DIRECTOR: GENERAL RECORDS REF NO: DSD/2026/17 (1 POST)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R468 459 per annum (Level 09) Head Office An appropriate qualification at NQF 6 or equivalent qualification Records / Achieves / Information Science / Library and Information science / Public Management / Administration as recognized by SAQA. Completion of the National Achieves Records Management Courses will be added advantage. A minimum of 3 years' relevant experience at supervisory / Junior Management level (SR7-10). Valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge And Skills: Comprehensive prescripts, as well as understanding of the legislative framework governing the Public Service e.g. Archives and Records Service of South Africa Act, PFMA, Promotion to Access to Information, Protection of Personal Information Act, Limpopo Provincial Archives Act, Promotion of Administrative Justice Act, Public Service Regulations, Labour Relations Act, Negotiation skills, People Management, Financial Management, Problem Solving, Project Management, Planning & organizing, Time Management, Policy analysis and development ,Good Communication skills, Diversity management; Facilitation and coordination skills,

		Leadership skills, Change and knowledge management, Planning and organization skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate and coordination of management of archives and disposal. Conduct inspections on general and staff records management at institutions/district and offices. Oversee the rendering of messenger service duties. Maintain retrieval/safekeeping/filing of Departmental records. Facilitate and coordination of registry services.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/154</u></b>	:	<b><u>SOCIAL WORK SUPERVISOR GRADE 1: NPO GOVERNANCE AND COMPLIANCE SERVICE REF NO: DSD/2026/18, (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R477 564.per annum
<b><u>CENTRE</u></b>	:	Mopani District
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 7 or equivalent qualification in Social Work as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). A minimum experience of seven (07) years in social work after registration with the SACSSP. A valid motor vehicle driver's licence. (with exception of persons with disabilities). Knowledge And Skills: Computer Skills. Interpersonal Skills. Communication Skills. Report Writing Skills. Management and Evaluation Skills. Knowledge of supervision model within the sector. Knowledge of relevant programmes in Social Work. In-depth knowledge of social work service delivery model. People management and empowerment. Knowledge of NPO Governance.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate NPO's registration. Monitor compliance, accreditation and transformation of NGO's, CBO's and FBO's. Monitor and conduct quality assurance. Management of funding processes in line with policy on financial awards. Supervise and advise social workers and social auxiliary workers.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/155</u></b>	:	<b><u>SENIOR INFORMATION TECHNOLOGY TECHNICIAN, REF NO: DSD/2026/19 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R397 116.per annum, (Level 08)
<b><u>CENTRE</u></b>	:	Head Office
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF level 6 or equivalent qualification in Computer Science / Information Technology or equivalent qualification as recognised by SAQA. A minimum of 3 years' relevant experience. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of TCP/IP, routing protocols (BGP, OSPF), VLANs, VPNs, firewalls. Understanding of Windows Server, Linux, Active Directory, DNS, DHCP, Group Policy. Knowledge in virtualization platforms (VMware, Hyper-V). Knowledge of cloud computing platforms (AWS, Azure, Google Cloud). Comprehensive understanding of IT security principles, endpoint protection, vulnerability management, and incident response. Knowledge of network monitoring tools (e.g., SolarWinds, Nagios). Understanding of ITIL framework and best practices. Knowledge of hardware provisioning and resource allocation for physical and virtual environments. Communication and interpersonal skills. Network design and implementation. Server installation, configuration, and maintenance. Virtualization management and optimization. Cloud infrastructure administration. Security policy implementation and enforcement. Network troubleshooting and diagnostic skills. Data backup and recovery procedures. Technical support and user training.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate the management and maintenance of network infrastructure. Monitor and optimise network performance to support operational efficiency. Administer cloud services and server environment. Provide user support and training. Provide security compliance, documentation and reporting.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

<b><u>POST 07/156</u></b>	:	<b><u>COMMUNITY DEVELOPMENT SUPERVISOR GRADE 1, (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R453 201.per annum
<b><u>CENTRE</u></b>	:	Waterberg District: Modimolle: Ref: DSD/2026/20 (1 Post) Mopani: Maruleng: Ref: DSD/2026/21 (1 Post) Vhembe District: Musina One Stop Centre: Ref: DSD/2026/21A (1 Post)
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 6 or equivalent in Development Studies as recognized by SAQA. A minimum of seven (07) years' appropriate experience in Community Development after obtaining the required qualification. Valid motor vehicle driver's license (with the exception of person with disabilities). Knowledge And Skills: Knowledge and understanding of individual and group behaviour, inter relations within community structures, dynamics of the community and current legislation to enable interventions. The ability and competence to manage community development structures and projects. The ability to influence individuals and groups to participate in their own self-empowerment ventures. Research and report writing skills. Problem solving and conflict resolution skills. Computer literacy. Financial management. Presentation skills. Project management. People Management. Knowledge of the Public Service Management Framework, e.g. PFMA, Labour Relations Act, etc.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage community development structures and projects. Supervise the identification, facilitation and implementation of integrated community development interventions in partnership with the community and other relevant stakeholders. Supervise and support community development practitioners to ensure that there are communication and coordination with all the relevant role players, internal and external. Perform administrative support on community development and related activities. Keep up to date with the new developments in the community development field to enhance service delivery.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/157</u></b>	:	<b><u>OCCUPATIONAL THERAPIST GRADE 1 REF NO: DSD/2026/22 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R397 233 per annum
<b><u>CENTRE</u></b>	:	Seshego Treatment Centre
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF 7 or equivalent in Occupational Therapy as recognized by SAQA. Current registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapist. Valid motor driver's license (with the exception of persons with disabilities). Knowledge And Skills: Sound knowledge of occupational therapy practice and ethos. Good clinical reasoning and decision-making skills. Knowledge on use and care of equipment. Knowledge on scope of practice, ethical codes and relevant legislation. Good organisation and time management skills. Excellent communication and interpersonal relations. People Management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Develop patients treatment plan. Render occupational therapy services in allocated areas of work that comply with the norms and standard as indicated by health policies. Provide optimal and evidence based occupational therapy in individual and group settings for in, out and clinics patients. Administer standardized and clinical assessments to patients requiring FCEs and other clinical reports. Perform and complete administrative functions including record keeping, statistics. Participate in various meetings and awareness campaigns. Participate in internal and external audits. Participate in the performance management and training and development programs within the department.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/158</u></b>	:	<b><u>SENIOR ADMINISTRATIVE OFFICER: RECORDS MANAGEMENT REF NO: DSD/2026/23 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R397 116.per annum, (Level 8)
<b><u>CENTRE</u></b>	:	Capricorn District
<b><u>REQUIREMENTS</u></b>	:	An appropriate qualification at NQF level 6 or equivalent qualification in Records / Achieves / Information Science / Library and Information science / Public Management / Administration as recognised by SAQA. A minimum of 2–3 years

- relevant experience. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge and application of relevant legislative frameworks applicable to Records management, i.e. Promotion of Access to Information Act, Promotion of Administrative Justice Act, Protection of Personal Information Act, National Archives and Records Services Act. Good Communication skills. Organizing and planning. Interpersonal. Creativity. Report writing skills. Networking Driving
- DUTIES** : Key Performance Areas: Coordinate the implementation of the approved records classification systems through awareness workshops. Develop implementation program for the approved Records Classification Systems. Implement the program through awareness workshops. Conduct audit on all files opened/closed to monitor compliance. Ensure that Registry maintains and updates registers of files opened/closed. Ensure that files are opened according to the File Plans and correlate with the provisions in the File Plans. Coordinate regular inspections of all records within the district and sub-districts to ensure compliance according to records guidelines. Provide continuous support on record keeping. Coordinate PAIA/POPIA activities and awareness workshops. Facilitate HR and general records, messenger and postal services. Coordinate the implementation of the disposal programs.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/159** : **SOCIAL WORKER GRADE 1 (11 POSTS)**
- SALARY CENTRE** : R325 200.per annum  
: **Capricorn District (5 Posts)**  
Mathabatha Clinic: Ref: DSD/2026/24 (1 Post)  
All Days: Ref: DSD/2026/25 (1 Post)  
Molethji-Moshate: Ref: DSD/2026/26 (1 Post)  
Manamela Clinic: Ref: DSD/2026/27 (1 Post)  
Senwabarwana: Ref: DSD/2026/28 (1 Post)  
**Vhembe District:**  
Fondwe Clinic Ref: DSD/2026/29 (1 Post)  
**Mopani District:**  
Kgapane Office Ref: DSD/2026/30 (2 Posts)  
Rotterdam Ref:DSD/2026/30A (1 Post)  
Giyani Ref: DSD/2026/30B (1 Post)  
Namakgale Ref: DSD/2026/30C (1 Post)
- REQUIREMENTS** : An appropriate qualification at NQF 7 or equivalent qualification in Social Work as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). Valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge: Skills And Competencies: Knowledge and understanding of human behaviour, social system and skills to intervene at a point where people interact with their environmental environment in order to promote their well-being. Knowledge of programme and project management skills. Information and knowledge management skills. Communication and coordination skills. Computer literacy.
- DUTIES** : Key Performance Areas: Render an advanced and specialized social work services with regards to care, protection and development of children and youth in the centre. Provide individual and group counselling. Conduct advance and specialized assessment aimed at identifying condition and justify relevant intervention. Implement the recommendations on the appropriate intervention required to address the needs and provide continuous support. Produce and maintain records of social work interventions, processes and outcomes. Undertake social work research and development, contribute to and assist with the development of policies. Perform all the administrative functions required of the job. Management of child and youth care information management system (CYCA).
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/160** : **SOCIAL WORKER GRADE 1 REF NO: DSD/2026/31 (2 POSTS)**
- SALARY CENTRE** : R325 200.per annum  
: Seshego Treatment Centre

- REQUIREMENTS** : An appropriate qualification at NQF 7 or equivalent qualification in Social Work as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). Valid motor vehicle driver's license (with exception of persons with disabilities). Knowledge: Skills And Competencies: Knowledge and understanding of human behaviour, social system and skills to intervene at a point where people interact with their environmental environment in order to promote their well-being. Knowledge of programme and project management skills. Information and knowledge management skills. Communication and coordination skills. Computer literacy.
- DUTIES** : Key Performance Areas: Conduct intake, assessment, and development of individualised treatment plans for clients. Provide therapeutic interventions and rehabilitation. Provide aftercare, reintegration, and community linkages. Contribute to substance abuse prevention and strengthen collaboration with stakeholders. Ensure compliance with administrative requirements and promote ongoing professional growth.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/161** : **PERSONNEL PRACTITIONER: PERFORMANCE MANAGEMENT & DEVELOPMENT SYSTEM (PMDS) REF NO: DSD/2026/32 (1 POST)**
- SALARY CENTRE REQUIREMENTS** : R325 101.per annum, (Level 7)  
: Sekhukhune District  
: An appropriate recognized at NQF level 6 or equivalent qualification in HRM / HRD as recognised by SAQA. A minimum of 2 years' relevant experience. Valid motor vehicle driver's licence. (with the exception of persons with disabilities).Knowledge And Skills: PERSAL literacy. Knowledge and understanding of the legislative framework governing the Public Service. Coordination skills. Report writing skills. Presentation skills. Computer skills.
- DUTIES** : Key Performance Areas: Monitor compilation and submission of the performance agreements (PAs), Mid- term and Annual assessments reports. Conduct quality assurance of PMDS reports. Facilitation of moderation committees. Compile PMDS reports. Capture PMDS reports on PERSAL. Process PMDS incentives. Conduct PMDS workshops.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
- POST 07/162** : **PERSONAL ASSISTANT REF NO: DSD/2026/33 (1 POST)**
- SALARY CENTRE REQUIREMENTS** : R325 101.per annum, (Level 07)  
: Mopani District  
: An appropriate NQF 6 in Management Assistant / Secretarial / Office Management /Public Administration / Management or equivalent qualification as recognised by SAQA. A minimum of 1-2 years' experience in rendering support to senior management. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Sound and in-depth knowledge of relevant legislation/policies/prescripts and procedures governing the public service. Basic knowledge on financial administration. Excellent written and verbal skills. Good telephone etiquette. Computer literacy. Sound organisational skills. Interpersonal relations. High level of reliability. Ability to act with tact and discretion. Ability to conduct research, document analysis and situations. Self-management and motivation. Presentation skills.
- DUTIES** : Key Performance Areas: Provide a secretarial/receptionist support service to the manager. Render administrative support service. Provide support to manager regarding meetings. Support the manager with the administration of the manager's budget. Obtain inputs and compile reports. Respond to enquiries received from internal and external stakeholders. Keep abreast with the procedures and processes applicable in the office of the Manager.
- ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/163** : **PROVISIONING ADMINISTRATIVE OFFICER: AUXILIARY SERVICES REF NO: DSD/2026/34 (1 POST)**

**SALARY** : R325 101 per annum, (Level 07)

**CENTRE** : Mopani District

**REQUIREMENTS** : An appropriate qualification at NQF 06 or equivalent qualification as recognised by SAQA. A minimum of 1-2 years relevant experience. Valid driver's licence (with exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, good interpersonal relationship, ability to handle pressure. Conflict management. Policy analysing and interpretation skills. Report writing skills. Problem analysis and analytical thinking. Honesty and confidentiality, customer care skills.

**DUTIES** : Key Performance Areas: Provide administration support services. Co-ordinate office and housing accommodation for staff. Maintenance and updating of accommodation and machinery lease / rental register. Provider support on cleaning services to the department. Manage help desk and switchboard operations.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/164** : **COMMUNITY DEVELOPMENT PRACTITIONER GRADE 1 (7 POSTS)**

**SALARY** : R278 169.per annum

**CENTRE** : **Capricorn District (3 Posts)**

Lepelle-Nkumpi Ref No: DSD/2026/35 (1 Post)

Blouberg Ref No: DSD/2026/36 (1 Post)

Dendron Ref No: DSD/2026/37 (1 Post)

**Waterberg District (3 Posts)**

Mokopane Ref No: DSD/2026/38 (1 Post)

Witpoort Ref No: DSD/2026/39 (1 Post)

Thabaleshoba Ref No: DSD/2026/40 (1 Post)

**Vhembe District:**

Shayandima Office Ref No: DSD/2026/41 (1 Post)

**REQUIREMENTS** : An appropriate qualification at NQF 6 or equivalent in Development Studies as recognized by SAQA. Valid motor vehicle driver's licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of community development work, skills, attitudes and values of communities. Knowledge and understanding of human behaviour, social systems and relevant legislations. The ability and competence to co-ordinate community development structures. The ability to influence individuals and group to participate in self-empowerment ventures. Understanding of social dynamics of communities. Knowledge and understanding of basic financial management. Presentation skills. Computer literacy. Written and verbal communication skills. Facilitation skills. Research skills. Project management.

**DUTIES** : Key Performance Areas: Identify and facilitate the implementation of integrated community development interventions in partnership with the community and other relevant stakeholders. Collaborate and liaise with pertinent role players and stakeholders to establish partnerships to ensure the sustainability of development actions within the community. Support communities and perform administrative support on community development and related activities. Keep abreast of new developments in the community development field to enhance service delivery.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/165** : **ADMINISTRATIVE CLERK: TRANSPORT MANAGEMENT REF NO: DSD/2026/42 (1 POST)**

**SALARY** : R228 321 per annum, (Level 05)

**CENTRE** : Vhembe District

**REQUIREMENTS** : An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Valid motor vehicle drivers' licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service

		Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Interpretation skills. Report writing skills. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/166</u></b>	:	<b><u>ADMINISTRATIVE CLERK, REF NO: DSD/2026/43 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R228 321 per annum, (Level 05)
<b><u>CENTRE</u></b>	:	Vhembe District: Thohoyandou office
<b><u>REQUIREMENTS</u></b>	:	An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Valid motor vehicle drivers' licence (with the exception of persons with disabilities). Knowledge And Skills: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Public Finance Management Act (PFMA). Good communication and listening skills, Good interpersonal relationship, Ability to handle pressure. Conflict management. Report writing skills. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Render general clerical support services. Provide SCM clerical services. Provide financial admin support. Assist in collecting statistics. Intake client information. Filling of records. Distribute food parcels. Updating client register. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/167</u></b>	:	<b><u>REGISTRY CLERK REF NO: DSD/2026/44</u></b>
<b><u>SALARY</u></b>	:	R228 321 per annum, (Level 5)
<b><u>CENTRE</u></b>	:	Sekhukhune District
<b><u>REQUIREMENTS</u></b>	:	An appropriate recognized NQF level 4 (Grade 12) or equivalent qualifications as recognised by SAQA. Knowledge And Skills: Knowledge of registry duties, practices as well as the ability to capture data. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures. Computer literacy skills. Planning and organisation skills. Good verbal and written communication skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Provide registry counter services. Handle incoming and outgoing correspondence. Render an effective filing and record management service. Operate office machines in relation to the registry function. Process documents for archiving and/ disposal. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/168</u></b>	:	<b><u>SOCIAL AUXILIARY WORKER (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R192 972 per annum
<b><u>CENTRE</u></b>	:	Capricorn District: Polokwane Ref: DSD/2026/45 (1 Post) Sekhukhune District: Elias Motswaledi Ref DSD/2026/46 (1 Post)
<b><u>REQUIREMENTS</u></b>	:	An appropriate recognised NQF level 4 (Grade 12) or equivalent qualification and Social Auxiliary Certificate. Current registration with the South African Council for Social Service Professions (SACSSP) Knowledge And Skills: Demonstrate basic understanding of the South African social welfare context, the policy and practice of developmental social welfare services and the role of social auxiliary worker within this context. Consistently reflect the values and principles contained in the

		Bill of Rights and the social work profession's Code of Ethics in service delivery. Demonstrate a basic understanding of the South African judicial system and the legislation governing and impacting on social auxiliary work and social work. Demonstrate a basic understanding of human behaviour, relationship system and social issues. Implement appropriate social auxiliary work methods and techniques to address the social needs of client systems.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Provide assistance and support to social workers with the rendering of a social work service with regard to the care, support, protection and development of vulnerable individuals, groups, families and communities through the relevant departmental programmes. Assist social workers to attend to any other matters that could result in, or stem from, social instability in any form. Keep abreast with new developments in the social work and social services field. Perform administrative support functions in support of social workers as required by the job. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/169</u></b>	:	<b><u>STAFF NURSE GRADE 1 REF NO: DSD/2026/47 (1 POST)</u></b>
<b><u>SALARY</u></b>	:	R220 614 per annum,
<b><u>CENTRE</u></b>	:	Seshego Treatment Centre
<b><u>REQUIREMENTS</u></b>	:	Qualification that allows registration with the South African Nursing Council ([SANC]) as Enrolled Nurse. Current registration with SANC. Knowledge And Skills: Computer Literacy. Report writing skill. Basic nursing skill. Knowledge of legal framework governing the public service. Knowledge of law governing the nursing profession. Client orientation and customer focus.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Develop and implement basic patient care plans. Implement nursing care with the scope of practice for enrolled nurse. Report writing and updating client register. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Filling of record. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.
<b><u>ENQUIRIES</u></b>	:	General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.
<b><u>POST 07/170</u></b>	:	<b><u>CHILD AND YOUTH CARE WORKER GRADE 1 (3 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R184 320. per annum
<b><u>CENTRE</u></b>	:	Vhembe District: Thohoyandou CYCC Ref: DSD/2026/48 (1 Post) Polokwane Welfare Complex Ref: DSD/2026/49 (1 Post) Mavambe Secure Care Centre: Ref: DSD/2026/50 (1 Post)
<b><u>REQUIREMENTS</u></b>	:	An appropriate NQF 4 (Grade 12) or equivalent qualification and an FET Certificate in Child and Youth Care at NQF 4 as recognised by SAQA. Current registration with the South African Council for Social Service Professions (SACSSP). Knowledge And Skills: Knowledge and understanding of the legislative framework (Children's act, Child Care Act, Child Justice Act) governing the Secure Care Centres/Children's home. Good communication skills, Good interpersonal relationships, Ability to handle pressure. Honesty and confidentiality, customer care skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Receive children and youth to the care facility after admission. Provide orientation of the child to the centre. Provide care and development of children and youth where their needs are protected. Ensure that children/ youth receive medical services. Facilitate the independent living and recreational programmes. Organise family visits and contacts. Escort children to external services. Assist with implementation of developmental and therapy programmes. Perform administration duties. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/171** : **LAUNDRY AID (2 POSTS)**

**SALARY CENTRE** : R138 486 per annum, (Level 2)  
: Vhembe District (2 Posts)  
: Thohoyandou Child & Youth Care Centre Ref: DSD/2026/51 (1 Post)  
: Mtsetweni Child & Youth Care Centre Ref: DSD/2026/52 (1 Post)

**REQUIREMENTS** : Junior Certificate or STD 08 / Grade 10 / AET / ABET or equivalent qualification. Knowledge And Skills: Communication skills. Interpersonal skills. Ability to read and write. Time management skills. Ability to identify and correct issues with laundry quality such s stains, damage or improper drying. Understanding of the entire laundry cycle, from sorting and washing to drying, folding and storage.

**DUTIES** : Key Performance Areas: Sort items based on fabric type, colour and washing instructions. Operate washing machines and dryers. Iron items, fold them neatly for storage and delivery. Ensure maintenance of laundry equipment. Notify management of low stock level. Keep laundry area organised and clean.Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/172** : **CLEANER (4 POSTS)**

**SALARY CENTRE** : R138 486. per annum (Level 2)  
: Waterberg District:  
: Mokopane office Ref: DSD/2026/53 (1 Post)  
: Tshamahansi Ref: DSD/2026/54 (1 Post)  
: Mopani District:  
: DR CN Phatudi One Stop Centre Ref: DSD/2026/55 (1 Post)  
: Vhembe District Ref: DSD/2026/56 (1 Post)

**REQUIREMENTS** : Junior Certificate or STD 8/Grade 10/Aet/Abet, or equivalent qualification. Knowledge And Skills: Knowledge of Batho Pele Principles. Knowledge of basic safety and hygiene practices. Knowledge of infection control and hazard monitoring. Interpersonal skills. Communication skills. Time management.

**DUTIES** : Key Performance Areas: Provide cleaning services. Keep and maintain cleaning materials and equipment. Request and manage the supply of cleaning materials and equipment. Implement and maintain hygiene and infection prevention measures. Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES** : General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**POST 07/173** : **GROUNDSMAN (2 POSTS)**

**SALARY CENTRE** : R138 486 per annum, (Level 2)  
: Vhembe District:  
: Makwarela Local Office Ref: DSD/2026/57 (1 Post)  
: Mopani District:  
: DR CN Phatudi Ref: DSD/2026/58 (1 Post)

**REQUIREMENTS** : Junior Certificate or STD 08/Grade 10/ AET / ABET or equivalent qualification. Knowledge And Skills: Knowledge of Batho Pele Principles. Infection control. Garden materials. Occupational health and safety act. White paper on transformation in the public services. Good communication skills. Interpersonal skills. Ability to read and write.

**DUTIES** : Key Performance Areas: Maintain premises and surrounding. Clean premises and surrounding. Empty dirty bins. Maintain the garden. Watering the garden. Prune and trim flowers and trees. Mow the grass. Remove weeds and garden refuse. Apply insecticides. Cultivate the soil for trees and flowers. Maintain gardening equipment's and tools. Detect and report malfunctioning of gardening equipments and tools. Repair minor defects of gardening equipment and tools.

Key Performance Areas: Allocate vehicles on daily basis. Check the vehicle conditions. Maintain and update registers. Facilitate cleaning of vehicles. Conduct inspection on vehicles and report damages.

**ENQUIRIES**

: General enquiries about the advertised posts should be directed to Mr S Rasivumo / Ms ME Gafane / Mr QLM Mogotlane / Ms MR Semake/Mr LI Mosehlana at 015 230 4422 / 4315 / 4375 / 4434.

**DEPARTMENT OF TRANSPORT AND COMMUNITY SAFETY**

***Limpopo Department of Transport and Community Safety is an equal opportunity, affirmative action employer with clear employment equity targets. ALL positions targets Women and Persons with Disabilities.***

**APPLICANTS**

: are encouraged to register and submit their applications through the e-recruitment link at <https://erecruitment.limpopo.gov.za>. However, hand delivered applications are accepted and must be submitted on the New Z83 application form obtainable from all Government Departments or can be downloaded from [www.gov.za](http://www.gov.za) / [www.dpsa.gov.za](http://www.dpsa.gov.za). No Email Or Fax Applications Will Be Accepted. Applications should be submitted to the centre (Head Office or districts) where the post is located as follows:

Head Office: The Acting Director: HRM, Department of Transport and Community Safety, Private Bag X 9491, Polokwane, 0700 or handed in at Phamoko Building, Second (2nd) Floor, Office No. 45 at 40 Church Street, Polokwane, 0699.

Capricorn District, 39 Church Street, Snabasa Building, Polokwane 0699, Tel. No. 073 170 6748. Sekhukhune District, Lebowakgomo Govt. Complex. The Director, Private Bag X 61, Lebowakgomo, 0737, Tel No 015 633 5150.

Waterberg District, NTK Building, Modimolle, Corner Limpopo Street & Thabo Mbeki. The Director, Private Bag X 1038, Modimolle, 0510, Tel No 014 718 2335/2317/2330. Mopani District, Giyani Govt Complex, The Director, Private Bag X 9679, Giyani, 0826, Tel No 015 811 7000/7022.

Vhembe District, Thohoyandou Govt Complex, The Director, Private Bag X 2145, Sibasa, 0790, Tel No 015 960 3000

**CLOSING DATE**

: 13 March 2026 @16h00. Late applications or faxed applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application.

**NOTE**

: Instructions from paragraph 3 to 7 applies to hand / mail delivered applications. The new Z83 applications form must be fully completed and signed by the applicant. The following must be considered in relation to the completion of the Z83 application form by applicants. All the fields in Part A, C and D should be completed. In Part B, all fields should be completed in full except the following South African applicants need not provide passport numbers. If an applicant responded "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State? Then it is acceptance for an applicant to indicate not applicable or leave blank to the question, "In the event that you are employed in the Public Service, will you immediately relinquish such business interest?" if yes (provide detail)". Applicants may leave the following question blank if they are not in possession of such: "If your profession or occupation requires official registration, provide date and particulars of registration". Noting there is limited space provided for Part E, F & G, applicants often indicate "refers to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information is not provided in the CV, the applicant may be disqualified. It must be noted that a CV is an extension of the Z83 application form for employment and applicants are accountable for the information that is provided therein. The questions related to conditions that prevent re-appointment under Part F must be answered with Yes or No as provided on the Z83 application form, however if it is not applicable to the applicant, it is acceptable to indicate N/A. A specific reference number indicated on the post applied for must be quoted in the Column "Reference Number" on Z83 application form. Applicants with foreign qualifications remain responsible for ensuring that their qualifications are evaluated by the South African Qualifications Authority (SAQA). Successful incumbents will be expected to sign a performance agreement within one month after assumption of duty. The successful candidate will also be required to disclose their financial interest in accordance with the prescribed regulations. Shortlisted candidates for the post of Senior Management Services (SMS) will be subjected to a technical exercise that is intended to test relevant technical elements of the job and competency-based assessment, the logistics of which will be communicated by the Department. A Pre-entry certificate

obtained from National School of Government (NSG) is required to all SMS applications. To access the pre-certificate course, please visit: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. As per Department of Public Service and Administration (DPSA) directive on Human Resource Management and Development for Public Service Professionalization Volume 1 number 1.32.1, "All shortlisted candidates, including SMS shall undertake two pre- entry assessments. One will be a practical exercise and other will be an Integrity (Ethical Conduct) Assessment. All shortlisted candidates will be subjected to a security clearance and verification of qualifications and will be subjected to Personnel Suitability Check for Security reasons. Certified copies of educational qualifications, academic records, identity documents and a valid driver's licence (where required) will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Kindly note that No payment of any kind is required when applying for posts advertised in this circular. The advert will also be accessible on the following websites [www.ldtcs.limpopo.gov.za](http://www.ldtcs.limpopo.gov.za) / [www.limpopo.gov.za](http://www.limpopo.gov.za) and [www.dpsa.gov.za](http://www.dpsa.gov.za) / <https://erecruitment.limpopo.gov.za> / Provincial departments and social media platform. Communication will only be with shortlisted candidates and if you do not receive any response from us within 90 days /three (3) months after the closing date, you may regard your application as unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to seek reasons for the above administration action in terms of Promotion of Administrative Justice Act (PAJA), Act No.3 of 2000). Due to austerity measures the department will not carry any related costs (transport, accommodation and meals) for candidates attending interviews. The Department reserves the right to fill or not to fill the advertised posts. The employment decision shall be informed by the Employment Equity Plan of the Department.

#### **MANAGEMENT ECHELON**

- POST 07/174** : **CHIEF DIRECTOR: PROVINCIAL SECRETARIAT FOR POLICE SERVICE REF NO: LDTCS H1/2026**  
(Five (5) years fixed contract)
- SALARY** : R1 494 900.per annum. (Level 14). (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be structured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Head Office (Polokwane)  
: An undergraduate qualification NQF level 7 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Policing oversight or governance or related field will be an added advantage. Proof of completion of the SMS pre-entry programme (Nyukela) upon the appointment. 5 years' experience at senior management level. Valid driver's license (with the exception of persons with disabilities). No SAPS Membership: Must not be a current or former member of the South African Police Services (SAPS).Core And Process Competencies: Strategic Capability and Leadership; Knowledge of Change management principles; People Management and Empowerment, Programme and Project Management; Financial Management, Computer Literacy; Knowledge Management, Service Delivery Innovation; Problem Solving and Analysis; Client Orientation and Customer Focus; Communication; Negotiation skills and understanding supply chain management principles, good governance and oversight capabilities. Knowledge And Skills Sound and in-depth knowledge and understanding of the legislative framework governing the public service i.e., Public Service Act, Public Service Regulation, South African Police Services Act, Public service knowledge and negotiations, stakeholder engagement and community relation, change management and diversity.
- DUTIES** : Key Performance Areas: Monitor and evaluate the implementation of policing policy in the province. Evaluate and monitor police conduct in the province. Develop and evaluate safety models and monitoring tools to ensure alignment with the functions of the Civilian Secretariat. Assist the Civilian Secretariat with any monitoring and evaluation projects and Promote community police relations. Establish and promote partnerships. Manage the enhancement of community safety structures within the province.
- ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

**POST 07/175** : **DIRECTOR: PROVINCIAL POLICE OVERSIGHT, CONDUCT AND COMPLIANCE REF NO: LDTCS H2/2026**

**SALARY** : R1 266 714.per annum. (Level 13) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be structured in terms of applicable rules.

**CENTRE REQUIREMENTS** : Head Office (Polokwane)  
: An undergraduate qualification NQF level 7 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Policing oversight or governance will be an added advantage. Proof of completion of the SMS pre-entry programme (Nyukela) upon the appointment.5 years' experience at a middle/senior management level in the Administration field. Valid driver's license (with the exception of persons with disabilities).Core And Process Competencies: Strategic Capability and Leadership; Knowledge of Change management principles; People Management and Empowerment, Programme and Project Management; Financial Management, Computer Literacy; Knowledge Management, Service Delivery Innovation; Problem Solving and Analysis; Client Orientation and Customer Focus; Communication; Negotiation skills and understanding supply chain management principles. Knowledge And Skills: Constitution to the republic of South Africa, Good governance and Batho-Pele Principles, SAPS Act, Knowledge of Community structures, Public Service Act, Public-Service Transformation, Government systems, legislation, structure, Internal performance evaluation and reporting, Security Act, SMS Handbook, Diversity management, PFMA, Civilian secretariat for police Act, Performance Management and monitoring

**DUTIES** : Key Performance Area: To manage monitoring and evaluation of the conduct and function of South African Police Services (SAPS). To manage monitoring and evaluation of implantation of police policies and directives. To supervise compliance with the Domestic Violence Act (DVA) policies and guidelines. To manage complaints against police. To manage the implementation of IPID recommendations by the Police. To oversee the monitoring and evaluation of the service delivery of police units in the Provincial police commissioner and specialised units. To manage the monitoring of Districts courts through the Court Watching Briefs Programme.

**ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

#### **OTHER POSTS**

**POST 07/176** : **DEPUTY DIRECTOR: TRANSPORT PLANNING, POLICY AND RESEARCH REF NO: LDTCS H3/2026**

**SALARY** : R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.

**CENTRE REQUIREMENTS** : Head Office (Polokwane)  
: An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, Transport Engineering or Transport Operations, as recognized by South African Qualifications Authority (SAQA). An NQF level 7 qualification in any of the above will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Computer literacy, Report writing, Good understanding of the PFMA, Operational and Strategic Planning, Leadership, Financial Management, Policy analysis and policy development skills, Transport Management, Thorough knowledge of Public Service policies and procedures, Project Management and Project planning.

<b><u>DUTIES</u></b>	:	Key Performance Area: Manage the development, maintenance and monitoring of Transport Plans i.e. Integrated Transport Plans (ITP's), Provincial Land Transport Framework (PLTF's) etc. Manage identification of transport research needs. Manage provincial transport forums. Manage the implementation of integrated public transport networks
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/177</u></b>	:	<b><u>DEPUTY DIRECTOR: HUMAN RESOURCE PLANNING REF NO: LDTCS H4/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11). (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office (Polokwane) An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Management/ Human Resource Management will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. PERSAL Certificate / Results (Attached). Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Knowledge of PERSAL system, HR Prescripts, Public Service Regulation, Employment Equity Act, Microsoft Excel, Planning and organizing, Communication skills, Policy analysis, Presentation skills, ability to communicate at all levels. Interpersonal, high-level report writing and computer skills.
<b><u>DUTIES</u></b>	:	Key Performance Area: Develop, review and monitor the implementation of Human Resource plan. Develop, review and monitor the implementation of Employment Equity plan. Manage Staff Establishment and Provide PERSAL technical support. Manage Human Resource Information.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/178</u></b>	:	<b><u>DEPUTY DIRECTOR: HUMAN RESOURCE DEVELOPMENT &amp; PERFORMANCE MANAGEMENT SYSTEMS REF NO: LDTCS H5/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office (Polokwane) An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Administration/ Public Management/ Human Resource Management Development will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act Experience of and insight into legislation which impacts on human resource development. Negotiation Skills, People Management, Financial Management, Planning & Organizing, Time Management, Strategic Planning. Policy Analysis and Development, Good Communication Skills, Group dynamics, Diversity Management, Facilitation Skills, Co-ordination Skills, Leadership Skills. Change and Knowledge Management, Knowledge of PERSAL system.

<b><u>DUTIES</u></b>	:	Key Performance Area: Manage skills development planning. Manage coordination of capacity building programmes. Manage coordination of learnerships, internships programmes and Workplace Integrated Learning Plan. Management of Bursaries. Ensure institutionalisation of the Performance Management Development System. Ensure planning and contracting towards development of performance contracts. Monitor progress reviews and evaluate performance.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/179</u></b>	:	<b><u>DEPUTY DIRECTOR: EVENTS MANAGEMENT REF NO: LDTCS H6/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Head Office (Polokwane) An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Communication/Marketing will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and applications of communication services as well as understanding of the legislative framework governing the Public Service. People Management, Program and project Management skills, Financial Management skills, Change Management skills, Communication skills, Conflict Management skills, Policy analysing skills, Report writing skills.
<b><u>DUTIES</u></b>	:	Key Performance Area: Management of all departmental events. Management of internal and external marketing. Management of effective stakeholder, public participation, and media relations for the department. Management of promotional / marketing of external corporate image Manage and utilize resources (human and physical) in accordance with relevant directives and legislation.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/180</u></b>	:	<b><u>DEPUTY DIRECTOR: TRANSPORT OPERATIONS REF NO: LDTCS S1/2026</u></b>
<b><u>SALARY</u></b>	:	R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Sekhukhune District (Lebowakgomo) An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, Transport Engineering or Transport Operations, as recognized by South African Qualifications Authority (SAQA). An NQF level 7 qualification in any of the above will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Computer Literacy, Knowledge of Public Transport products and programs, Public Transport history and current situation in SA, PFMA and Treasury Regulations, Knowledge of Public Service Policies and Procedures, Communication Skills, Conflict Management, Public relations, Analytical thinking and strategic management.
<b><u>DUTIES</u></b>	:	Key Performance Area: Manage the registration and licensing of public transport and transport operations. Manage transport operator conflicts. Monitor transport

- operator safety and compliance. Monitor implementation of rural transport strategy.
- ENQUIRIES** : Mr. Mabitsela M Tel No: 015 632 9529, Ms. Malope T: 015 632 9531
- POST 07/181** : **DEPUTY DIRECTOR: CORPORATE SERVICES REF NO: LDTCS W1/2026**
- SALARY** : R896 436.per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Waterberg (Modimolle)  
: An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Social Sciences will be an added advantage. Five (5) years' experience within Corporate Services of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Knowledge of PERSAL, Computer literacy, Financial Management, Management skills, Negotiation skills, Innovative thinking, Client Orientation and Customer Focus, Written and Verbal Communication Skills, Decision Making Skill, Strong Leadership and Team building Skills, Policy Development Skills, Planning and Organising skill, Conflict Management and Project Management. Knowledge And Skills: Sound and depth Knowledge and understanding of legislative framework governing public service i.e. Public Service Act, Public Service Regulation, Public Service knowledge.
- DUTIES** : Key Performance Area: Manage Human Resource Management and Development. Manage Employee Wellness services. Manage Information technology, Information management and communication services. Manage transformation and service delivery improvement services. Manage records, facilities and EPWP program.
- ENQUIRIES** : Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330.
- POST 07/182** : **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF: LDTCS W2/2026**
- SALARY** : R896 436 per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
- CENTRE REQUIREMENTS** : Waterberg (Modimolle)  
: An undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. Five (5) years' experience of which three (3) years must be at Junior Management / Assistant Director level in a related field. Valid driver's license (with exception of persons with disability). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem solving and Analysis, Client Orientation and Customer focus, Communication. Knowledge And Skills: Advanced computer literacy, Knowledge of PFMA, BAS, PERSAL, LOGIS, Treasury regulations, Financial Management, Project Management, Programme Management, Risk identification and management, extensive knowledge and interpretation of accounting and reporting standards and good understanding of government Standard Chart of accounts.
- DUTIES** : Key Performance Area: Manage payment of salaries in the district. Prepare budget and monitor expenditure. Manage procurement services and district assets. Manage revenue and debt in the district. Ensure compliance to rules and regulations of financial policies
- ENQUIRIES** : Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330.
- POST 07/183** : **CONTROL PROVINCIAL INSPECTOR REF NO: LDTCS W3/2026**
- SALARY** : R896 436. per annum. (Level 11) (All-inclusive remuneration package) The inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employee Pension Fund, a medical fund and flexible portion which may be restructured in terms of applicable rules.
- CENTRE** : Waterberg District (Modimolle)

<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). Basic Diploma for Traffic Law Enforcement. A qualification in Road Traffic / Traffic Management will be an added advantage. 3 - 5 years' experience as Chief Provincial Inspector. 7-10 years working experience in the traffic law enforcement field. Five (5) years' experience of which three (3) years must be at Junior Management/Assistant Director level in the related field. Valid driver's license (with exception of persons with disabilities). No criminal record. Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem solving and Analysis, Client Orientation People and Customer focus, Communication. Knowledge And Skills: Knowledge of Road Traffic and Safety Acts, Accident reconstruction, knowledge of criminal procedure Act, Road Safety history and current situation in SA, PFMA, Negotiation skills, Conflict resolution, Problem solving and presentation skills, Ability to communicate at all levels, Ability to analyse the findings and make recommendations, Understanding of legislatives governing the public service i.e. Public Service Act and Public Service Regulation. Public service knowledge, Negotiation, High level reporting skill.
<b><u>DUTIES</u></b>	:	Key Performance Area: Manage and enforce National Road Traffic Act 93/1996, National Land Transport Act 5/2009 and other related legislations. Manage implementation of operational law enforcement and road safety plans. Manage registration of operational law enforcement and road safety plans. Manage registration and licensing services. Manage provision of traffic operational resources. Manage the implementation of transport safety outreach programmes. Manage traffic information and management systems. Provide incident management systems
<b><u>ENQUIRIES</u></b>	:	Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330.
<b><u>POST 07/184</u></b>	:	<b><u>CHIEF PROVINCIAL INSPECTOR (2 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R582 444.per annum (Level 10) Waterberg (Modimolle Traffic Station- (Ref LDTC W4/2026) Mopani District (Maruleng Traffic Station – (Ref: LDTCS M1/2026)
<b><u>REQUIREMENTS</u></b>	:	An Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). Basic Diploma for Traffic Law Enforcement. A qualification in Road Traffic / Traffic Management will be an added advantage. 7-10 years' experience in the traffic law enforcement field. 3-5 years working experience at Principal Provincial Inspector. Valid driver's license (with exception of persons with disabilities). No criminal record. Core And Process Competencies: Extensive knowledge of Traffic Management policies and regulations, relevant legislations and traffic management regulations, Communication skills, Problem solving and analysis skills, Knowledge management, Service delivery and innovation skill, Client Orientation and Customer Focus. Knowledge And Skills: Knowledge of Road Traffic and Safety Acts, Accident reconstruction, Knowledge of Criminal Procedure Act, Road Safety history and current situation in SA, PFMA, negotiation skills, Conflict resolution, problem solving and Presentation skills, ability to communicate at all levels. Ability to analyse the findings and make recommendations, understanding of the legislative framework governing the public service i.e., Public Service Act, Public Service Regulation. Public service knowledge, negotiations, Public Service Knowledge, high level report writing skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Manage and enforce Road Traffic, Public passenger and Transport Legislation. Overall management of the traffic station. Manage joint law enforcement activities and projects. Manage the performance of all administrative activities and related duties.
<b><u>ENQUIRIES</u></b>	:	Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330 (Waterberg) / Ms. Baloyi C: T 015 811 7022, Mr. Banyini NG 015 811 7019(Mopani)
<b><u>POST 07/185</u></b>	:	<b><u>CHIEF PROVINCIAL INSPECTOR: PUBLIC TRANSPORT UNIT (PTU-WATERBERG DISTRICT) (REF: LDTCS W5/2026)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R582 444.per annum (level 10) Waterberg District (Modimolle)
<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A recognised Traffic Diploma. A qualification in Road Traffic / Traffic Management will be an added

advantage.3 - 5 years' experience at Principal Provincial Inspector .7-10 years working experience in the traffic law enforcement field. Valid driver's license (with exception of persons with disabilities). No criminal record. Core And Process Competencies: Extensive knowledge of Traffic management policies and regulations, Relevant Legislation and Traffic management regulations, Communication skills, Problem Solving and Analysis, Knowledge Management, Service Delivery and Innovation, Client Orientation and Customer Focus. Knowledge and Skills: Knowledge of Road Traffic and Safety Acts, Accident reconstruction, Knowledge of Criminal Procedure Act, Road Safety history and current situation in SA, Computer literacy, Strategic capability and Leadership, Programme and Project Management, Change Management, Problem solving and Analysis, Client orientation and customer focus, report writing skills.

**DUTIES** : Key Performance Areas: Manage the implementation of PTU. Manage stop and check. Manage and the assets and equipment of the unit. Management of office administration

**ENQUIRIES** : Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330.

**POST 07/186** : **ASSISTANT DIRECTOR: BUS CONTRACT ADMIN & SCHOLAR TRANSPORT REF NO: LDTCS H7/2026**

**SALARY** : R468 459.per annum (Level 09)

**CENTRE** : Head Office (Polokwane)

**REQUIREMENTS** : An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, Transport Engineering or Transport Operations, as recognized by South African Qualifications Authority (SAQA). An NQF level 7 qualification in any of the above will be an added advantage.3 - 5 years' experience at supervisory level in the same field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Extensive knowledge of Traffic management policies and regulations, Relevant Legislation and Traffic management regulations, Communication skills, Problem Solving and Analysis, Knowledge Management, Service Delivery and Innovation, Client Orientation and Customer Focus Knowledge And Skills: Sound and depth knowledge of and understanding of the legislative framework governing the public service i.e., Public Service Act, Public Service Regulation, National Land Transport Act. Public service knowledge, negotiations, Public Service Knowledge, Facilitation skills, Computer literacy, Coordination and administration skills, Report writing skills, Quality management, Written and verbal communication skills.

**DUTIES** : Key Performance Area: Coordinate and control the implementation of Public and Scholar Transport Funding .Coordinate the implementation of Bus Subsidy and Scholar Transport Funding Policy .Coordinate the implementation of Bus and Scholar Transport Tender Contracts .Coordinate and monitor the implementation and creation of routes and other issues relating to the transportation of learners .Coordinate and Administer Database on schools and public Transport Operational Statistics.

**ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

**POST 07/187** : **ASSISTANT DIRECTOR: HUMAN RESOURCE DEVELOPMENT REF NO: LDTCS H8/2026**

**SALARY** : R468 459.per annum (Level 09)

**CENTRE** : Head Office (Polokwane)

**REQUIREMENTS** : Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Administration/Human Resources Management /Development will be an added advantage.3 - 5 years' experience at supervisory level in the same field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Experience of, and insight into legislation which impacts on human resource development. Negotiation Skills, People Management, Financial Solving, Planning & Organizing, Time Management, Strategic Planning, Policy Analysis

		and Development, Good Communication Skills, Group dynamics, Diversity Management, Facilitation Skills, Co-ordination Skills, Leadership Skills, Change and Knowledge Management and PERSAL.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Coordinate the implementation of skills programmes and bursaries. Coordinate implementation of internship, learnerships and will programmes. Coordinate skills development planning, reporting and facilitation of the workplace skills plan (WSP). Coordinate the implementation of inductions, career exhibitions and conferences.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/188</u></b>	:	<b><u>ASSISTANT DIRECTOR: TRANSFORMATION AND SERVICE DELIVERY (REF: LDTCS W6/2026)</u></b>
<b><u>SALARY</u></b>	:	R468 459.per annum (Level 09)
<b><u>CENTRE</u></b>	:	Waterberg District (Modimolle)
<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Public Administration will be an added advantage. 3 - 5 years' experience at supervisory level in the same field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Strategic Capability and Leadership, People Management and Empowerment, Programme and Project Management, Financial Management, Change Management, Knowledge Management, Service Delivery Innovation, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Public Service knowledge, Negotiation Skills, People Management, Financial Solving, Planning & Organizing, Time Management, Strategic Planning, Policy Analysis and Development, Good Communication Skills, Group dynamics, Diversity Management, Facilitation Skills, Co-ordination Skills, Leadership Skills, Change and Knowledge Management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Coordinate Transformation programmes. Coordinate service delivery improvement and customer care within the district. Coordinate Provincial and District Events. Coordinate District planning sessions, reporting, monitoring and evaluation.
<b><u>ENQUIRIES</u></b>	:	Mr. Motloutsi MF Tel No: 014 718 2335, Ms. Monyai RE 015 718 2330.
<b><u>POST 07/189</u></b>	:	<b><u>ADMINISTRATION OFFICER (STUDENT ADMINISTRATION): TRAFFIC TRAINING COLLEGE (REF: LDTCS H9/2026)</u></b>
<b><u>SALARY</u></b>	:	R325 101 per annum (Level 7)
<b><u>CENTRE</u></b>	:	Limpopo Traffic College (Vhembe-Mutale)
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. An undergraduate qualification in Public Administration will be an added advantage. A minimum of two (2) years' experience in the same or related field. Valid driver's license (with exception of persons with disabilities). Core And Process Competencies: Computer literacy, problem solving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills: Computer Literacy, PFMA, Organizing skills, Verbal and written communication, Interpersonal relations, Planning and Organizational Skills, Report Writing. Record management, Negotiation, Supervisory, Problem solving, Analytical thinking.
<b><u>DUTIES</u></b>	:	Key Performance Area: Handling application for training. Provide student administrative services. Provide record keeping. Managing auxiliary services.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/190</u></b>	:	<b><u>ADMINISTRATION OFFICER: CONTRAVENTION AND GENERAL ADMIN (2 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R325 101.per annum (Level 7)
<b><u>CENTRE</u></b>	:	Capricorn District- (Ref: LDTCS C1/2026) Waterbrg District- (Ref: LDTCS W7/2026)
<b><u>REQUIREMENTS</u></b>	:	An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. An undergraduate qualification in Public Administration/Financial

Management will be an added advantage. A minimum of two (2) years' experience in clerical field. Valid driver's license (with exception of persons with disabilities). Core And Process Competencies: Computer literacy, probl). Coreving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills: Computer Literacy, PFMA, organizing skills, Verbal and written communication, Interpersonal relations, Planning and Organizational Skills, Report Writing. Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e. Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act.

**DUTIES** : Key Performance Area: Receiving and Registering of Summons. Collection of revenue and ensure daily banking. Registering summons in Court roll. Conduct follow-up on court results and weekly returns.

**ENQUIRIES** : Ms. Lepulana MM 073 170 6748 (Capricorn) / Mr. Motloutsi F: 014 718 2335, Ms. Monyai RE 015 718 2330

**POST 07/191** : **ADMINISTRATIVE OFFICER: PUBLIC TRANSPORT SERVICES (2 POSTS)**

**SALARY CENTRE** : R325 101.per annum. (Level 07)  
: Vhembe District (Ref: LDTCS V1/2026)  
: Waterberg District (Ref: LDTCS W8/2026)

**REQUIREMENTS** : An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, or Transport Operations, as recognized by South African Qualifications Authority (SAQA). A minimum of two (2) years' experience in the same or related field. Valid driver's license (except for persons with disabilities). Core And Process Competencies: Computer literacy, problem solving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills: Computer literacy, Interpersonal relations, Planning and Organizational Skills, Report Writing, report writing, conflict resolution and problem-solving skills.

**DUTIES** : Key Performance Area: Investigate matters related to illegal public transport operations. Inspect subsidized contract agreement and general permits. Monitor bus timetable and routes. Inspect bus and taxi routes. Monitor scholar transport and animal-drawn carts

**ENQUIRIES** : Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032 (Vhembe)/ Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle)

**POST 07/192** : **ADMINISTRATIVE OFFICER: OPERATING LICENSES (2 POSTS)**

**SALARY CENTRE** : R325 101.per annum. (Level 07)  
: Mopani District (Ref: LDTCS M2/2026)  
: Sekhukhune District (Ref: LDTCS S2/2026) Sekhukhune (Fetakgomo Municipality)

**REQUIREMENTS** : An undergraduate qualification NQF level 6 or equivalent qualification in one of the following: Transport Planning, Transport Management, Urban and Regional Planning, Transport Economics, or Transport Operations, as recognized by South African Qualifications Authority (SAQA). A minimum of two (2) years' experience in the same or related field. Valid driver's license (except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of PFMA, Finance policies, Conflict management skills, problem solving skills, negotiations skills, Computer literacy, management skills, Interpersonal relations,

**DUTIES** : Key Performance Areas: Register Taxi Associations and non-members. Arrange operating licenses board meetings. Verify vehicles ownership. Issue permits and operating licenses

**ENQUIRIES** : Ms. Baloyi C Tel No: 015 811 7022, Mr. Banyini NG 015 811 7019(Mopani) / Mr. Mabitsela M: 015 632 9529, Ms. Malope T: 015 632 9531 (Sekhukhune)

**POST 07/193** : **ADMINISTRATION OFFICER: SECURITY SERVICES REF NO: LDTCS H10/2026**

**SALARY** : R325 101.per annum (Level 7)  
**CENTRE** : Head Office (Polokwane)  
**REQUIREMENTS** : An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. An undergraduate qualification in Public Administration and Security Management will be an added advantage. A minimum of two (2) years to experience in the same or related field. Valid driver's license (with exception of persons with disabilities) Core And Process Competencies: Computer literacy, problem solving, Interpersonal skills, Time management, Good Communication skills, Professionalism, Accuracy, Independent, Team player and patience. Knowledge And Skills Computer Literacy, PFMA, Organizing skills, Verbal and written communication, Interpersonal relations, Planning and Organizational Skills, Report Writing.

**DUTIES** : Key Performance Area: To provide administrative and functional support to the functioning of security services. Monitor the performance of security officers in the access controls to the departmental premises, parking and district offices. Ensure compliance with implementing security measures. Ensure the effectiveness of electronic and physical surveillance system. Ensure proper records keeping of the security service limit

**ENQUIRIES** : Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163

**POST 07/194** : **ADMINISTRATIVE OFFICER: DISABILITY ASSISTANT (SIGN LANGAUGE) REF NO: LDTCS V2/2026)**

**SALARY** : R325 101.per annum. (Level 07)  
**CENTRE** : Vhembe District (Thohoyandou)  
**REQUIREMENTS** : An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA.A qualification in Public Administration will be an added advantage. A minimum of two years' experience in the same or related field. Valid driver's license (except for persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge of working with deaf people, Knowledge of disability services Problem Solving, Interpersonal Skills, Safe driving skills, Time Management, Good Communication Skills, Diversity Management, Computer Literacy, Orientation and Mobility Skills Knowledge and understanding of PFMA, Finance policies, Conflict management skills, problem solving skills, negotiations skills, Computer literacy, management skills, Interpersonal relations.

**DUTIES** : Key Performance Areas: Provide disability support. Provide administration services. Provide sign languages services for the Department. Support disability awareness campaigns, commemorative days and training initiatives.

**ENQUIRIES** : Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032

**POST 07/195** : **ADMINISTRATIVE OFFICER: DISABILITY ASSISTANT (VISUALY IMPAIRED) REF NO: LDTCS V3/2026**

**SALARY** : R325 101 per annum. (Level 07)  
**CENTRE** : Vhembe District (Thohoyandou)  
**REQUIREMENTS** : An undergraduate qualification (NQF level 6) or equivalent as recognised by SAQA. A qualification in Public Administration will be an added advantage. A minimum of two years' experience in the same or related field. Valid driver's license (except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge of working with deaf people, Knowledge of disability services Problem Solving, Interpersonal Skills, Safe driving skills, Time Management, Good Communication Skills, Diversity Management, Computer Literacy. Orientation And Mobility Skills Knowledge and understanding of PFMA, Finance policies, Conflict management skills, problem

		solving skills, negotiations skills, Computer literacy, management skills, Interpersonal relations.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Provide disability support. Provide administration services. Support disability awareness campaigns, commemorative days and training initiatives.
<b><u>ENQUIRIES</u></b>	:	Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032
<b><u>POST 07/196</u></b>	:	<b><u>STATE ACCOUNTANT: ACQUISITION REF NO: LDTCS H11/2026</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R325 101 per annum. (Level 07) Head Office (Polokwane) Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Supply Chain Management/Financial Management will be an added advantage. A minimum of 2 years' experience in the same or related field. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Co-ordinate and execute the bidding process. Co-ordinate and compile a list of prospective providers for quotations. Source quotations from database according to the threshold values as determined by National Treasury. Ensure an effective acquisition management service
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/197</u></b>	:	<b><u>STATE ACCOUNTANT: SUPPLY CHAIN MANAGEMENT REF NO: LDTCS C2/2026</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R325 101.per annum. (Level 07) Capricorn District (Polokwane) Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Supply Chain Management/Financial Management will be an added advantage. A minimum of 2 years' experience in the same or related field. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Monitor the implementation of the procurement plan. Draft specifications and terms of reference for required goods and services. Registration of suppliers into the Central Supplier Database (CSD). Conduct price analysis
<b><u>ENQUIRIES</u></b>	:	Ms. Lepulana MM Tel No: 073 170 6748 / Ms. Maphoto SM 071 946 8565
<b><u>POST 07/198</u></b>	:	<b><u>STATE ACCOUNTANT: ASSET AND INVENTORY MANAGEMENT (3 POSTS)</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R325 101.per annum. (Level 07) Mopani (Giyani) (Ref: LDTCS M2/2026) (2 Post) Sekhukhune District) (Ref: LDTCS S3/2026) (1 Post) Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. A minimum of 2 years to experience in the same or related field. Valid Driver's Licence (Except for people with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis,

		Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Registration of Departmental Assets. Maintenance of Asset register Updating of Inventory lists. Conduct disposal of obsolete and redundant assets.
<b><u>ENQUIRIES</u></b>	:	Ms. Baloyi C Tel No: 015 811 7022, Mr. Banyini NG 015 811 7019(Mopani)/ Mr. Mabitsela M: 015 632 9529, Ms. Malope T: 015 632 9531 (Sekhukhune)
<b><u>POST 07/199</u></b>	:	<b><u>STATE ACCOUNTANT: REVENUE AND DEBT (2 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R325 101.per.annum. (Level 7) Mopani (Giyani) And Waterberg District (Modimolle) Mopani (Giyani)(Ref: LDTCS M3/2026) Waterberg District (Modimolle)(Ref: LDTCS W9/2026)
<b><u>REQUIREMENTS</u></b>	:	Undergraduate qualification NQF level 6 or equivalent qualifications as recognized by South African Qualifications Authority (SAQA). A qualification in Financial Management will be an added advantage. A minimum of 2 years' experience in the same or related field. Valid Driver's Licence (Except for persons with disabilities). Core And Process Competencies: Strategic Capability and Leadership, Programme and Project Management, Change Management, Financial Management, Knowledge Management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, PFMA, Advanced Financial Management, Reporting procedures, Computer Literacy. Written Communication negotiation skills, Analytical thinking skills, transformation policies and procedures, Production process knowledge and skills.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Facilitate the creation and recovery of departmental debts. Reconciliation of revenue collected and debts. Monitoring and revenue collection and safekeeping of state funds. Ensure compliance to rules and regulations of revenue policies.
<b><u>ENQUIRIES</u></b>	:	Ms. Baloyi C (Mopani) Tel No: 015 811 7007022, Mr Banyini NG 015 811 7019 / Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle)
<b><u>POST 07/200</u></b>	:	<b><u>ADMIN CLERK: HELP DESK SERVICES REF NO: LDTCS H12/2026</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R228 321.per annum. (Level 05) Head Office (Polokwane) Post targeting Persons with Disabilities Grade 12 or equivalent qualification. Computer Literacy. A qualification in Administration will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Registration and licensing of vehicles. Issue drivers and learner's licenses. Issue roadworthy certificates Issue special vehicles permits, motor trade numbers and allocate license numbers.
<b><u>ENQUIRIES</u></b>	:	Ms. Amika Y Tel No: 015-295 1209, Ms. Mpe N.F: 015 294 8401 and Ms. Maja M: 015 295 1163
<b><u>POST 07/201</u></b>	:	<b><u>ADMIN CLERK: NATIS CLERK (2 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R228 321.per annum. (Level 05) Waterberg District (Ref: Lephallale TS) Sekhukhune District (Ref: LDTCS S4/2026) (Moutse TS) - Post targeting Persons with Disabilities. Waterberg District (Ref: LDTCS W10/2026)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification. Computer Literacy. A qualification in Finance or Licensing will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and

		Customer Focus, Communication Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Registration and licensing of vehicles. Issue drivers and learner's licenses. Issue roadworthy certificates. Issue special vehicles permits, motor trade numbers and allocate license numbers.
<b><u>ENQUIRIES</u></b>	:	Mr. Mabitsela M Tel No: 015 632 9529, Ms. Malope T: 015 632 9531 (Sekhukhune) / Enquiries: Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle)
<b><u>POST 07/202</u></b>	:	<b><u>ADMIN CLERK: CONTRAVENTION AND GENERAL ADMIN (7 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R228 321.per annum. (Level 05)
	:	Capricorn District (Ref: LDTCS C3/2026)
		Lebowakgomo TS - Post targeting Persons with Disabilities (1 Post)
		Sekgosese TS (1 Post)
		Vhembe District (Ref: LDTCS V4/2026)
		Mutale TS - Post targeting Persons with Disabilities) (1 Post)
		Waterberg District (Ref: LDTCS W11/2026)
		Mantsole TCC - Post targeting Persons with Disabilities) (1 Post)
		Sekhukhune (Ref: LDTCS S5/2026)
		Dilokong Ts (X2 Posts)
		Moutse Ts (1 Post)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification. Computer Literacy. A qualification in Financial Management will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Render general administration support services. Render financial support services. Render contravention services. Handle transport services.
<b><u>ENQUIRIES</u></b>	:	Ms. Lepulana MM Tel No: 073 170 6748 (Capricorn), Ms. Maphoto SM 071 9468565 / Mr. Chabani T: 015 960 3094/ Ms. Masithi NH 015 960 3032(Vhembe)/ Enquiries: Mr. Motloutsi MF: 014 718 2335, Ms. Monyai RE 015 718 2330. (Modimolle) / Mr. Mabitsela M: 015 632 9529, Ms. Malope T: 015 632 9531. (Sekhukhune)
<b><u>POST 07/203</u></b>	:	<b><u>FINANCIAL CLERK/ CASHIER MOPANI DISTRICT REF NO: LDTC M4/2026 (2 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R228 321 per annum. (Level 05)
	:	Mopani District (Ba-Phalaborwa Ts And Giyani Ts - Post targeting Persons with Disabilities
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification. Computer Literacy. A qualification in Financial Management will be an added advantage. Valid Driver's Licence (Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge And Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.
<b><u>DUTIES</u></b>	:	Key Performance Areas: Perform cashier duties i.e. issuing of receipts, safekeeping and banking of state monies. Maintain and update relevant register. Provide a consolidated report. Capture revenue transactions in the financial systems. Prepare payment to Provincial and service provider for cash collection.
<b><u>ENQUIRIES</u></b>	:	Ms. Baloyi C (Mopani) Tel No: 015 811 7000/7022, Mr Banyini NG 015 811 7019.
<b><u>POST 07/204</u></b>	:	<b><u>ACCOUNTING CLERK: ASSET AND INVENTORY REF NO: LDTCS V5/2026)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R228 321.per annum. (Level 05)
	:	Vhembe District (Thohoyandou-District Office)
<b><u>REQUIREMENTS</u></b>	:	Grade 12 or equivalent qualification. Computer Literacy. A qualification in Financial Management will be an added advantage. Valid Driver's Licence

(Except for persons with disabilities) Core And Process Competencies: Financial systems, Debtors management, Problem Solving and Analysis, Client Orientation and Customer Focus, Communication. Knowledge and Skills: Knowledge and understanding of legislative framework governing Public Service, Information Systems, negotiation skills, analytical skills, Computer Literacy. Analytical thinking skills, Advanced financial management.

**DUTIES**

: Key Performance Areas: Compile and maintain records (e.g. asset records/databases). Check and issue furniture, equipment and accessories to components and individuals. Identify redundant, non-serviceable and obsolete equipment for disposal. Verify asset register.

**ENQUIRIES**

: Mr. Chabani T Tel No: 015 960 3094/ Ms. Masithi NH 015 960 3032

**PROVINCIAL ADMINISTRATION: MPUMALANGA  
DEPARTMENT OF ECONOMIC DEVELOPMENT AND TOURISM**

***It is the strategic intent of the Department to promote employment equity in terms of race, gender and disability through the filling of these posts with candidates whose transfer, promotion or appointment will promote equitable representativity in line with the numeric targets as contained in the departmental Employment Equity plan.***

- APPLICATIONS** : Fully completed and signed Z83 employment application form, quoting reference number should be addressed to the Head: Economic Development and Tourism. Applications can be hand delivered to Nokuthula Simelane Building, 1st Floor, No 7 Government Boulevard, Riverside Park, Extension 02 Mbombela 1201 or alternatively applications emailed to the respective email address provided for each post.
- CLOSING DATE** : 13 March 2026 @ 16h00
- NOTE** : The Z83 Form must be completed in the manner that it provides sufficient information about the candidate and the post that the candidate applies for by completing all relevant fields. The declaration must be signed in order for an applicant to be considered and the form should be initialled (DPSA Circular 3 of 2025) The form is obtainable at any National or Provincial Department(s), [www.dpsa.gov.za/dpsa2g/vacancies.asp](http://www.dpsa.gov.za/dpsa2g/vacancies.asp). Applicants must indicate the correct Post, correct Reference Number and correct name of the Department on the Z83 Form application. The new Z83 Form must be accompanied by a recent updated curriculum vitae with full personal details, experience, including three (3) names of contactable referees and it is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). The question related to conditions that prevents re-appointment under Part F – “applicants currently employed by the public service do not need to complete the section intended for those seeking re-employment, as their prior employment can be verified”. Applications received after closing date will, as a rule not be accepted. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. It will be expected of candidate(s) to be available for interview process on a date, time and place as determined by the Department. Shortlisted candidate(s) will also be subjected to practical assessments, will be required to undergo personal suitability checks, which include criminal records, citizenship, financial credits/assets, qualifications verification and previous employment background/reference checks will be verified. Candidates will be subject to security screening and vetting. Applicants must disclose if she/he is not a Director/Shareholder of a company or conducting any business with Organ of State and whether is performing any additional remunerative work outside his/her normal duties. The successful candidate will enter into an Annual Performance Agreement, and also annually disclose his/her financial interest. The Department reserves the right not to make appointment. Candidates requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. Communication and correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. SMS POSTS: The requirements for appointment at Senior Management Service level include the successful completion of Senior Management Pre-entry Programme as endorsed by the National School of Government, which can be accessed using the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates must provide proof of successful completion of the course prior to appointment. Following the interview and technical exercise(s), the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Core competencies: Strategic capacity and leadership. People management and empowerment. Advanced programme and project management. Change management. Financial management. Process Competencies: Knowledge management. Service

Delivery Innovation. Advanced problem-solving and analysis. Client orientation and customer focus. Advanced communication skills (written and verbal). The successful candidate will be appointed subject to positive results of a pre-employment screening process which includes criminal records and verification of educational qualification certificates. Candidates requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. Communication and correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. The Department reserves the right not to make appointment.

**MANAGEMENT ECHELON**

**POST 07/205** : **DIRECTOR: ECONOMIC EMPOWERMENT REF NO: DEDT 2025/26/28**  
 Re-advert applicants who applied previously are encouraged to reapply)

**SALARY CENTRE REQUIREMENTS** : R1 266 714 per annum (Level 13), all-inclusive salary package  
 : Head Office, Mbombela  
 : An appropriate SAQA recognized NQF level seven (07) tertiary qualification in Economics/Business Management with five (05) years relevant work experience at a middle/senior managerial level. Proven experience in Government policies and programmes. Sound knowledge and experience in small businesses and Women Empowerment Legislative Frameworks, Public Finance Management Act (PFMA) and Project Management. Knowledge and skills: Computer skills (Microsoft Office Package), Good communication (written and verbal), Interpersonal Relations & Facilitation skills, Stakeholder networking, Organizational and Presentation skills. Ability to work independently as well as in a team under extreme pressure. Strong Project and team management skills. Strong oral and written communication skills, including report writing. Knowledge of Government budgeting processes. Competencies: A preferable candidate must competently display these competencies: strategic capability, leadership, programme and project management, financial and management, knowledge management, service delivery innovation, problem solving and analysis, people management and empowerment, client orientation, customer focus and communication, honesty and integrity.

**DUTIES** : Designing, implementing and monitoring programs aimed at enhancing the economic capabilities of individuals and communities often focusing on marginalized groups by facilitating access to skills training, business development support and network opportunities to promote sustainable economic development in the green economy, mining, agriculture, tourism and manufacturing. Facilitate the implementation of all economic empowerment charters in all the sectors of our provincial economy. Support the initiative to establish partnership within mining. Support MSI Training and incubation programme. Oversee and report on the implementation of policies, programmes, mechanisms and interventions that promote women, youth, black owned businesses and persons with disabilities. Manage/ strengthen and input on policies and programme that mainstream the social transformation and economic empowerment of women, youth and persons with disabilities in South Africa. Management of governance within Economic Empowerment Directorate. Initiate and implement programmes that support the revitalization of rural and township economy. Identification of black owned companies participating in the green economy, mining value chain, tourism sector and manufacturing sector and link them with relevant stakeholders to get the appropriate support and funding. Identify and profile black owned companies in the province and develop a database of all empowered initiative. Management of all resources within the Directorate and handle all Auditor General queries and findings.

**ENQUIRIES APPLICATIONS NOTE** : Mr. SJ Xaba Tel No: (013) 766 4146  
 : Email application to: [recruitmentdedt2@mpg.gov.za](mailto:recruitmentdedt2@mpg.gov.za)  
 : (Please note that this post was previously advertised on DPSA Vacancy Circular 10 on 14 March 2025 and applicants who applied previously are encouraged to reapply)

**POST 07/206** : **DIRECTOR: COMMUNICATION REF NO: DEDT 2025/26/29**

**SALARY CENTRE** : R1 266 714 per annum (Level 13), all inclusive salary package  
 : Head Office, Mbombela

**REQUIREMENTS** : An appropriate SAQA recognised NQF level seven (07) tertiary qualification in Communication/Journalism/Marketing/Public Relations with five (05) years relevant work experience in government communication at a middle/senior managerial level. The prospective appointee must also be able to work under pressure; willing to work irregular hours (including weekends and public holidays); and also willing to travel extensively. Good understanding of the Departmental mandate in terms of applicable Acts, prescripts and regulations, as well as the media landscape. Competencies: A preferable candidate must competently display these competencies: excellent communication skills (verbal and written); excellent interpersonal skills; and have good understanding of the Public Finance Management Act (PFMA) and Treasury Regulations. strategic capability, leadership, project management, financial management, knowledge management, service delivery innovation, problem-solving and analysis, people management and empowerment, client orientation and stakeholder liaison, customer focus and communication, honesty and integrity.

**DUTIES** : Media Relations: Oversee the management of media liaison, media monitoring and analysis services, facilitation of interviews, media-space buying and the implementation of mass media campaigns. Render spokesperson ship function by becoming the official spokesperson of the Department and strengthen and nurture media relations. Corporate Communication: Oversee the rendering and management of graphic design and layout service, production and publications, content development, editorial, corporate identity and brand management, updating of official online platforms. Stakeholder Relations: Oversee the rendering and management of community/public participation programmes, which include outreach programmes, exhibitions, social media interactions, photography, video production, and branding paraphernalia. Governance: Manage, develop personnel, financial and non-financial resources of the Directorate.

**ENQUIRIES** : Mr. SJ Xaba Tel No: (013) 766 4146  
**APPLICATIONS** : Email application to: [recruitmentdedt2@mpg.gov.za](mailto:recruitmentdedt2@mpg.gov.za)

#### **OTHER POSTS**

**POST 07/207** : **ASSISTANT DIRECTOR TOURISM REF NO: DEDT 2025/26/32**

**SALARY** : R582 444 per annum (Level 10)  
**CENTRE** : Head Office, Mbombela

**REQUIREMENTS** : An appropriate SAQA recognised undergraduate NQF Level six (6) tertiary qualification in Tourism Development/Tourism Management/Tourism Marketing with a minimum 3-years functional experience in tourism environment/ economic development. A valid driving licence. Knowledge of Tourism Second Amendment Act (3 of 2014) and applicable Tourism Policies Skills needed: Project management; Analytical thinking; Planning and Organisational; Problem-solving; Decision making, Creative thinking, Accuracy and numeracy; Computer literacy in MS Office (Word, Excel, Powerpoint); Communication (written and verbal); presentation; Leading and Supervising; Working with people; Networking; Ability to work independently and as part of a team, Ability to analyse, conceptualise and implement policy.

**DUTIES** : Stakeholder engagements, Project Management, Setting up meetings with stakeholders, Minutes taking, Assist the public with tourism related enquiries, Report writing, Data management. Initiate and facilitate capacity-building and tourism sector awareness programmes through business processes, information and training. Support and participate in all relevant provincial and national structures. Assist in the development of tourism strategies and programmes in line with the national and provincial plans. Assist in the establishment and supporting of tourism structures, give guidance to tourism structures, stakeholders and municipalities. Assist in the facilitation and coordination of implementation of the Provincial Tourism Master plan, and engage all relevant stakeholders in the Tourism Sector. Assist in the compilation of quarterly reports, that includes Performance information, Risk Management reports.. Perform any other work that may assigned to you by the manager.

**ENQUIRIES** : Ms. FP Sibiyi Tel No: (013) 766 4490  
**APPLICATIONS** : Email application to: [recruitmentdedt4@mpg.gov.za](mailto:recruitmentdedt4@mpg.gov.za)

**POST 07/208** : **ADMINISTRATION OFFICER: OFFICE OF THE HOD REF NO: DEDT 2025/26/30**

**SALARY** : R325 101 per annum (Level 7)  
**CENTRE** : Head Office, Mbombela  
**REQUIREMENTS** : An appropriate SAQA recognized NQF level six (6) tertiary qualification in Management Assistant / Secretarial / Office Administration / Office Management / Business Administration/ Public Management/ Administration with three (3) years' experience in rendering support to Senior Management Services. Willingness to work beyond regular hours to meet deadline. Experience in managing traveling arrangements, management of diary and calendar. Knowledge and experience in Microsoft Office Suite, Microsoft and other relevant software. Experience in report writing and providing Secretarial Services. Basic knowledge of the relevant legislations / policies / prescripts and procedures governing public service and Batho pele principles. Ability to manage multiple tasks. Excellent written and verbal communication skills to effectively interact with diverse individuals at all levels and backgrounds. Proficiency in technology: Knowledge in Microsoft Office Suite, calendar applications and other relevant software. Comprehensive understanding of office management systems and applications. Discretion and confidentiality: Ability to handle sensitive information., honesty and integrity, good verbal and written communication skills, presentation skills, advanced computer skills (word, excel, power-point).

**DUTIES** : Perform office management duties such as typing of letters, memos, reports and related correspondence, photocopying. Receive and screen telephone calls in the Office and direct them accordingly. Ensure that office equipment, such as photocopiers are in good working order. Record the engagements and advise accordingly in the Office. Compile schedules for appointments. Ensure the effective flow of information and documents to and from the office. Ensure the safekeeping of all documentation in the office in line with relevant legislation and policies. Check the correctness of submission/reports. Responds to enquiries received from internal and external stakeholders. Draft documents as required. Filing of documents in the office. Make travel arrangements, accommodation, flights, meeting, venue. Diaries and confirm appointments for senior managers. Uphold a positive image of the office. Take minutes, prepare presentations. Responsible for office items like stationary, refreshments etc, for the activities of the HOD. Record minutes/decisions and communicate to relevant role-players, follow-up on progress made. Prepare logistical arrangements for meetings when required.

**ENQUIRIES** : Ms. J Mabuza Tel No: (013) 766 4140  
**APPLICATIONS** : Email application to: [recruitmentdedt6@mpg.gov.za](mailto:recruitmentdedt6@mpg.gov.za)

**POST 07/209** : **COMMERCIAL CLEANER REF NO: DEDT 2025/26/31**

**SALARY** : R138 486.per annum (Level 2)  
**CENTRE** : Gert Sibande District, Ermelo  
**REQUIREMENTS** : Grade ten (10) certificate with knowledge and skills of general hygiene, cleaning products and application, basic literacy and communication skills. Prepare to work autonomously and under pressure. Ability and knowledge to use a variety of cleaning equipment and products. Relevant work experience will serve as an added advantage.

**DUTIES** : Perform generic cleaning duties i.e. sweeping, buffing, mopping, dusting, emptying trashcans, vacuuming, polishing woodwork, wiping tables, scrubbing toilets and cleaning dishes and cutlery. Assist whenever there is a need.

**ENQUIRIES** : Ms. NC Ndlala Tel No: (013) 766 4370  
**APPLICATIONS** : Email application to: [recruitmentdedt5@mpg.gov.za](mailto:recruitmentdedt5@mpg.gov.za)

#### **DEPARTMENT OF HEALTH**

***The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.***

**CLOSING DATE** : 13 March 2026.

**NOTE** : Applicants are advised to apply as early as possible to avoid disappointments. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administration burden on HR Sections as well as considering the cost for applicants, Departments are encouraged to request

certified copies of qualifications and other relevant documents from shortlisted candidates only which may be submitted to HR on or before the day of the interview following communication from the relevant HR section of the Department. All posts health/engineering posts that are advertised within the Department professional registration will be required from various statutory council for shortlisted candidates. A complete set of application documents should be submitted separately for every post that you wish to apply for. Please ensure that you clearly state the full post description and the relevant Post Reference Number on your application. No fax applications will be considered. Applicants must ensure that they fully complete and sign form Z 83, even if they are attaching a CV. Incomplete and/or unsigned applications will not be considered. If you are currently in service, please indicate your PERSAL number at the top of form Z83. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short listed candidates will be subject to a vetting process prior to appointment. If no response is received from Mpumalanga Department of Health within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. Please quote the CORRECT references when applying and where possible the station / centre where the post is. [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za) Only Online Applications will be accepted. NB: Candidates who are not contacted within 90 DAYS after the closing date must consider their applications as having been unsuccessful. Please Note The Department reserves the right to amend / review / withdraw the advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are also requested to apply and indicate such in their applications).All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

#### OTHER POSTS

<b><u>POST 07/210</u></b>	:	<b><u>MANAGER NURSING (PN-A9): CHILD HEALTH (DCST) REF NO: MPDoH/Feb/26/1197</u></b>
<b><u>SALARY</u></b>	:	R1 155 099 – R1 320 732 per annum
<b><u>CENTRE</u></b>	:	Ehlanzeni District
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2026). A tertiary qualification in Health Sciences, preferably in Public Health. A minimum of ten (10) years of appropriate / recognizable experience in nursing after registration as a Professional Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience in management level of Child Health Services. Post basic qualifications in Child health, Diploma/Degree in Nursing Education and Administration will be an advantage. Demonstrate basic computer literacy as a support tool to enhance service delivery. Knowledge of MCWH, CARMMA, PMTCT and ESMOE programmes Ability to plan and organise own work. Be able to work under pressure. Valid driver's licence.
<b><u>DUTIES</u></b>	:	Be part of the District Clinical Specialist Team responsible for the delivery of quality health care for mothers, new-born, and children at all levels within the district. Promote equitable access to an appropriate level of care for all mothers, new-borns, and children within the district. Promote clinical effectiveness in all health facilities by supporting outreach programs, development, dissemination and implementation of clinical policies and standard treatment guidelines aligned with National norms and standards. Facilitate and participate in the development training and mentorship of health professionals in all health facilities within the district. Work with the District Management team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of services. Assist, support and participate in risk management activities for patients (e.g., Critical event analysis, morbidity, and mortality meetings) for organisation (e.g., District Performance Reviews) Support of facilities on implementation of Child Health services. Primary support districts hospitals in the provision of paediatric and child health services Participate in training and mentoring on programme related activities

		IMCI; ETAT; PMTCT). Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and outcomes Foster effective teamwork and collaboration within the district specialist team and with other professionals in the district involved in the delivery of Primary Health Care. Participate in the development of clinical record audit tools in line with current policies and Office of the Health Standards Compliance requirements.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 07/211</u></b>	:	<b><u>MANAGER NURSING (PN-A9): PHC: DCST REF NO: MPDoH/Feb/26/1198</u></b>
<b><u>SALARY</u></b>	:	R1 155 099 – R1 320 732 per. annum
<b><u>CENTRE</u></b>	:	Ehlanzeni District
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2026). A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience at management level of Primary Health Care. Post basic qualifications in Primary Health Care, Diploma / Degree in Nursing Education and Administration will be an added advantage. Demonstrate basic computer literacy as a support tool to enhance service delivery. Knowledge of MCWH, CARMMA, PMTCT and ESMOE programmes Ability to plan and organise own work. Be able to work under pressure. Valid driver's licence
<b><u>DUTIES</u></b>	:	Be part of the District Clinical Specialist Team responsible for the delivery of quality health care for mothers, new-born, and children at all levels within the district. Promote equitable access to an appropriate level of care for all mothers, new-borns, and children within the district. Promote clinical effectiveness in all health facilities by supporting outreach programs, development, dissemination and implementation of clinical policies and standard treatment guidelines aligned with National norms and standards. Facilitate and participate in the development training and mentorship of health professionals in all health facilities within the district. Work with the District Management team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of services. Assist, support and participate in risk management activities for patients (e.g., Critical event analysis, morbidity, and mortality meetings) for organisation (e.g., District Performance Reviews) Support of facilities on implementation of Maternal and Women's Health services. Participate in training and mentoring on programme related activities (Basic Antenatal Care plus model, Contraceptive and Fertility Planning; PMTCT). Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and outcomes Foster effective teamwork and collaboration within the district specialist team and with other professionals in the district involved in the delivery of Primary Health Care. Participate in the development of clinical record audit tools in line with current policies and Office of the Health Standards Compliance requirements.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 07/212</u></b>	:	<b><u>MANAGER NURSING (PN-A9): PHC: DCST REF NO: MPDoH/Feb/26/1199</u></b>
<b><u>SALARY</u></b>	:	R1 155 099 – R1 320 732 per. annum
<b><u>CENTRE</u></b>	:	Nkangala District
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2026). A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing. At least 5 years of the period referred to

above must be appropriate/recognizable experience at management level of Primary Health Care. Post basic qualifications in Primary Health Care, Diploma / Degree in Nursing Education and Administration will be an added advantage. Demonstrate basic computer literacy as a support tool to enhance service delivery. Knowledge of MCWH, CARMMA, PMTCT and ESMOE programmes Ability to plan and organise own work. Be able to work under pressure. Valid driver's licence

**DUTIES** : Be part of the District Clinical Specialist Team responsible for the delivery of quality health care for mothers, new-born, and children at all levels within the district. Promote equitable access to an appropriate level of care for all mothers, new-borns, and children within the district. Promote clinical effectiveness in all health facilities by supporting outreach programs, development, dissemination and implementation of clinical policies and standard treatment guidelines aligned with National norms and standards. Facilitate and participate in the development training and mentorship of health professionals in all health facilities within the district. Work with the District Management team to establish and maintain systems including surveillance, health information, communication and referral guidelines and processes to support the delivery of services. Assist, support and participate in risk management activities for patients (e.g., Critical event analysis, morbidity, and mortality meetings) for organisation (e.g., District Performance Reviews) Support of facilities on implementation of Maternal and Women's Health services. Participate in training and mentoring on programme related activities (Basic Antenatal Care plus model, Contraceptive and Fertility Planning; PMTCT). Implement effective monitoring and evaluation processes, effective use of data and appropriate reporting on outputs and outcomes Foster effective teamwork and collaboration within the district specialist team and with other professionals in the district involved in the delivery of Primary Health Care. Participate in the development of clinical record audit tools in line with current policies and Office of the Health Standards Compliance requirements.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 07/213** : **DEPUTY MANAGER NURSING (PN-A8): MATERNAL & NEONATAL HEALTH REF NO: MPDoH/Feb/26/1200**

**SALARY CENTRE REQUIREMENTS** : R1 028 091 – R1 172 427 per. annum  
 : Provincial Office, Mbombela (Nelspruit)  
 : Senior Certificate / Grade 12 plus Diploma/Degree in General nursing that allows registration with the South African Nursing Council (SANC) as a Professional Nurse (2026). A minimum of 09 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing. At least 04 years of the period referred to above must be appropriate/recognizable experience at management level of Advance Midwifery. Post basic qualifications in Advance Midwifery and Neonatal Nursing Science. Diploma/Degree in Nursing Education and Administration will be an advantage. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work. Knowledge of MCWH, CARMMA, PMTCT and ESMOE programmes. Be able to work under pressure. Valid driver's licence.

**DUTIES** : Assist in coordination of the Maternal and Neonatal Health programme in the province and liaise with National Sub-Directorate, Districts and other sectors on issues related to Maternal Health. Develop strategic plans, policies, and protocols on implementation of Maternal and Neonatal Health programme. Support districts with the implementation of national and provincial policies. Render technical support, advice, and capacity building of personnel. Support the implementation of norms and standard for Maternal and Neonatal health programme. Manage the programme's finances and budget, Conduct research on Maternal Health related issues (CARMA, ESMOE, MSSN, HBB, PPIP & MaMMAS programs). Monitor and evaluate the impact of the programme.

**ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

<b><u>POST 07/214</u></b>	:	<b><u>DEPUTY MANAGER NURSING (PN-A8) REF NO: MPDoH/Feb/26/1201</u></b>
<b><u>SALARY</u></b>	:	R1 028 091 – R1 172 427 per annum
<b><u>CENTRE</u></b>	:	Evander Hospital (Gert Sibande District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 plus Basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse (2026). A minimum of nine (9) years appropriate / recognizable experience in nursing after registration as a Professional Nurse. At least 4 years of the period referred to above must be appropriate / recognizable experience in management level. Must be computer literate and able to work with MS Office packages including email. Knowledge of nursing care and procedures, nursing statutes and other relevant legal framework. Nursing Act, Health Act, Skills Development Act, Public Service Regulations, Labour Relations Act, Occupational Health and Safety Act, Patient's Right, Batho Pele Principles, Leadership, management, planning, organizing, decision making, delegate, problem solving, discipline, control. Clinical competencies and policy formulation skills, knowledge of nursing care delivery approach. Good verbal and written communication skills, mentorship and supervisory skills. Computer literacy, DHIS and TIER.NET. Knowledge and understanding of Human Resource and Financial Management. Valid driver's licence.
<b><u>DUTIES</u></b>	:	Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the hospital. Work effectively and amicably at management level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues including report writing. Ability to direct a multidisciplinary team so as to ensure good nursing care. Development and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to nursing care. Advocate and ensure the promotion of nursing ethos and professionalism. Manage human and financial resources.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 07/215</u></b>	:	<b><u>OPERATIONAL MANAGER NURSING (PN-B3): PHC REF NO: MPDoH/Feb/26/1204 (3 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R693 096 – R789 861 per. annum
<b><u>CENTRE</u></b>	:	Oakley Clinic, Calcutta Clinic and Thulamahashe Clinic (Ehlanzeni District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 or equivalent qualification plus Basic qualification accredited with the South African Nursing Council in Terms of Government Notice 425, (i.e. Diploma / Degree in Nursing) or Equivalent qualification that allows registration with the SANC as a Professional Nurse (2026) plus a post basic nursing qualification, with duration of at least 1 year, accredited with the SANC in terms of Government Notice No R212 in Primary Health Care. A minimum of nine (09) years of appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least five (05) years of the period referred to above must be appropriate / recognizable experience in Primary Health Care after obtaining the 1 year post basic PHC Nursing Science qualification. Experience and knowledge of the District Health System. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how these impact on service delivery. Demonstrate a basic understanding of HR and finance and practices. Knowledge of relevant legal framework such as Nursing Act, Health Occupational and Safety Act, Patients Right Charter, Batho Pele Principles, Operational Management Skills. Problem Solving, planning and Organizing Skills. Expected to work under pressure and on night duty. Leadership. Supervisory, problem-solving, conflict resolution, inter-personal and communication and communication skills. Demonstrate an in-depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Computer literacy will be an added advantage (MS Word, Excel, PowerPoint and Outlook). Computer literacy.

<b><u>DUTIES</u></b>	:	Manage and provide PHC facility supervisory in line with the PHC Supervision Guideline. Ensure clinical nursing practice by the nursing team in the facility in accordance with the scope and practice and nursing standard as determined by the relevant health facility. Promote quality nursing care as directed by the professional scope of practice and standard in accordance with the PHC delivery package. Ensure the implementation on National Core Norms and Standards including Six Priority Areas. Advocate for patients through ensuring adherence to Batho Pele Principles. Coordinate community involvement and participation. Manage and monitor effective use and maintenance of assets and infrastructure of the facility. Monitor information management and documentation.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 07/216</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER GRADE 1 (PN-B1): PHC REF. NO: MPDoH/Feb/26/1205</u></b>
<b><u>SALARY CENTRE REQUIREMENTS</u></b>	:	R476 367 – R559 548 per annum Moreipuso Clinic (Ehlanzeni District) Senior Certificate / Grade 12 qualification or equivalent plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2026), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in Primary Health Care Science. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills.
<b><u>DUTIES</u></b>	:	Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Provide comprehensive health care services in the Primary Health Care Unit. Ensure effective and efficient management of resources. Provide quality patient care, follow norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stake holders. Ensure compliance of Infection Prevention and Control policies. Ensure that the equipment is functional and ready all the time. Ability to prioritize, coordinate activities of patient management according to protocols. Able to plan and organize your own work and that of support personnel to ensure proper nursing care. Participate in staff development and performance management. Report patient safety incidence, challenges and deficiencies within the unit. Work effectively, co-operatively amicably with people of diverse intellectual, cultural, racial or religious differences. Ensure adherence to Batho - Pele Principles and Patient's Right Charter.
<b><u>ENQUIRIES</u></b>	:	Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
<b><u>APPLICATIONS</u></b>	:	Departmental Online Application System: <a href="http://www.mpuhealth.gov.za">www.mpuhealth.gov.za</a> .
<b><u>POST 07/217</u></b>	:	<b><u>CLINICAL CASE MANAGER REF. NO: MPDoH/Feb/26/1211 (6 POSTS)</u></b>
<b><u>SALARY CENTRE</u></b>	:	R397 116 per.annum. (Level 8 NB Non OSD Post) (plus service benefits) Mapulaneng Hospital (1 Post) Rob Ferreira Hospital (1 Post) Shongwe Hospital (1 Post) Themba Hospital (1 Post) Tintswalo Hospital (1 Post) Tonga Hospital (1 Post) (Ehlanzeni District)
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate / Grade 12 qualification plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2026), a post-basic nursing qualification, with

a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in ICU / Critical Care Science will be an added advantage. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. NB: Non OSD posts. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Good knowledge of the Uniform Patient Fees Schedule (UPFS), Knowledge of the Medical Schemes Act 131 of 1998 i.e. the Chronic Disease List (CDL) and Diagnostic Treatment Pairs (DTP) and the application of Prescribed Minimum Benefit (PMB) legislation. Experience in ICD-10 Code assignment and the ability to link patient diagnosis with procedure codes will be an advantage.

**DUTIES** : Identify and select externally funded patients for case management intervention Perform Case Management functions, i.e. obtaining pre-authorisation for emergency admissions, verify benefits with medical schemes and send clinical updates and assist with the implementation of Case Management policies, protocols and procedures. Daily ward rounds to identify billable services done on RAF, M/A, SAPS, PCS, IOD, DOJ, H3. Liaise with the various role players e.g. clinicians and medical scheme case managers to monitor utilisation while in hospital. Monitor ICD-10 coding and other clinical information to prevent rejections by funders. Assist in Revenue office with ICD-10 coding accuracy before submitting a claim, provide most appropriate procedure codes. Dissemination of information. Do clinical statistics monthly of the cases managed, ICD10 codes used, medical schemes, authorizations obtained, updates done and clinical rejections monitored.

**ENQUIRIES** : Mr. Emmanuel Makoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**POST 07/218** : **CLINICAL CASE MANAGER REF. NO: MPDoH/Feb/26/1215 (4 POSTS)**

**SALARY CENTRE** : R397 116 per. annum. (Level 8 NB Non OSD Post) (plus service benefits)  
Bethal Hospital (1 Post)  
Ermelo Hospital (1Post)  
Piet Retief Hospital (1 Post)  
Standerton Hospital (1 Post) (Gert Sibande District)

**REQUIREMENTS** : Senior Certificate / Grade 12 qualification plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2026), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in ICU / Critical Care Science will be an added advantage. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. NB: Non OSD posts. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Good knowledge of the Uniform Patient Fees Schedule (UPFS), Knowledge of the Medical Schemes Act 131 of 1998 i.e. the Chronic Disease List (CDL) and Diagnostic Treatment Pairs (DTP) and the application of Prescribed Minimum Benefit (PMB) legislation. Experience in ICD-10 Code assignment and the ability to link patient diagnosis with procedure codes will be an advantage.

**DUTIES** : Identify and select externally funded patients for case management intervention Perform Case Management functions, i.e. obtaining pre-authorisation for emergency admissions, verify benefits with medical schemes and send clinical updates and assist with the implementation of Case Management policies, protocols and procedures. Daily ward rounds to identify billable services done on RAF, M/A, SAPS, PCS, IOD, DOJ, H3. Liaise with the various role players e.g. clinicians and medical scheme case managers to monitor utilisation while in hospital. Monitor ICD-10 coding and other clinical information to prevent rejections by funders. Assist in Revenue office with ICD-10 coding accuracy before submitting a claim, provide most appropriate procedure codes. Dissemination of information. Do clinical statistics monthly of the cases managed, ICD10 codes used, medical schemes, authorizations obtained, updates done and clinical rejections monitored.

- ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 07/219** : **CLINICAL CASE MANAGER REF NO: MPDoH/Feb/26/1219 (4 POSTS)**
- SALARY CENTRE** : R397 116 per. annum. (Level 8 NB Non OSD Post) (plus service benefits)  
Bernice Samuel Hospital (1 Post)  
KwaMhlanga Hospital (1 Post)  
Middelburg Hospital (1 Post)  
Witbank Hospital (1Post) (Nkangala District)
- REQUIREMENTS** : Senior Certificate / Grade 12 qualification plus Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma / Degree in General Nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse and Midwifery (2026), a post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 specialty in ICU / Critical Care Science will be an added advantage. Minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC. NB: Non OSD posts. Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills. Good supervisory and teaching skills. Good knowledge of the Uniform Patient Fees Schedule (UPFS), Knowledge of the Medical Schemes Act 131 of 1998 i.e. the Chronic Disease List (CDL) and Diagnostic Treatment Pairs (DTP) and the application of Prescribed Minimum Benefit (PMB) legislation. Experience in ICD-10 Code assignment and the ability to link patient diagnosis with procedure codes will be an advantage.
- DUTIES** : Identify and select externally funded patients for case management intervention  
Perform Case Management functions, i.e. obtaining pre-authorisation for emergency admissions, verify benefits with medical schemes and send clinical updates and assist with the implementation of Case Management policies, protocols and procedures. Daily ward rounds to identify billable services done on RAF, M/A, SAPS, PCS, IOD, DOJ, H3. Liaise with the various role players e.g. clinicians and medical scheme case managers to monitor utilisation while in hospital. Monitor ICD-10 coding and other clinical information to prevent rejections by funders. Assist in Revenue office with ICD-10 coding accuracy before submitting a claim, provide most appropriate procedure codes. Dissemination of information. Do clinical statistics monthly of the cases managed, ICD10 codes used, medical schemes, authorizations obtained, updates done and clinical rejections monitored.
- ENQUIRIES** : Mr. Emmanuel Makokoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.
- APPLICATIONS** : Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).
- POST 07/220** : **PROFESSIONAL NURSE GRADE 1 (PN-A2): GENERAL NURSING REF NO: MPDoH/Feb/26/1223 (4 POSTS)**
- SALARY CENTRE** : R324 384 – R382 107 per annum  
Jim Brown Clinic, Cottendale Clinic, Arthurstone Clinic and Skukuza Clinic (Ehlanzeni District)
- REQUIREMENTS** : Senior Certificate / Grade 12 plus Basic qualification accredited with the SANC in terms of Government Notice (I.E. Diploma/ Degree in General Nursing) equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse (2026). Ability to function independently and to prioritize work. Leadership and sound interpersonal skills, problem solving and decision-making skills.
- DUTIES** : Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards. Participate in the implementation of the National Core Standards and Ideal Hospital Realization Framework. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively,

co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations (Batho-Pele). Effectively manage resources allocated in your unit.

**ENQUIRIES**

: Mr. Emmanuel Makoropo Tel No: (013) 766 3384 / Ms. Gugu Nkosi (013) 766 3103 / Ms. Nomsa Maphanga (013) 766 3207 / Ms. Sebenzile Mthisi (013) 766 3339, Mr. Mxolisi Maseko (013) 766 3351, Mr. Samson Nyoni (013) 766 3087 and IT related queries: Help desk Tel No: (013) 766 3018.

**APPLICATIONS**

: Departmental Online Application System: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za).

**PROVINCIAL ADMINISTRATION: WESTERN CAPE GOVERNMENT  
DEPARTMENT OF AGRICULTURE**

**CLOSING DATE** : 23 March 2026  
**NOTE** : All shortlisted candidates must make themselves available to be interviewed at a date, time and place as decided by the selection panel. Please ensure that you submit your application on or before the closing date as no late applications will be considered. The selection process will be guided by the EE targets of the employing department. Kindly note that technical support is only available from Monday to Friday from 8:00 to 16.00. Should you experience any difficulties with your online application you may contact the helpline at 0861 370 214. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools. The nominated candidate will be required to complete the Senior Management Pre-Entry Programme before they may be appointed into this post. The purpose of the Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to ensure that potential SMS members have a background on processes and procedures linked to the SMS. The duration of the online Pre-Entry Programme is 120 notional hours (15 days). Full details may be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-preentryprogramme/> Furthermore, thanks to the huge public interest we receive many applications for our positions, and as such will not be able to respond personally to all applications. Therefore, should you not hear from us within 10 weeks from close of advert please consider your application unsuccessful.

**MANAGEMENT ECHELON**

**POST 07/221** : **DIRECTOR: HIGHER EDUCATION AND TRAINING REF NO: AGR 03/2026**  
**SALARY** : R1 266 714. per annum (level 13). (All– inclusive salary package) Note: The remuneration package consists of a basic salary (70%) and the employer's contribution to the Pension Fund.  
**CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
 : A undergraduate degree in higher education or agricultural management or agricultural science as recognised by SAQA (NQF 7); 5 years middle and/ or senior management experience in agricultural management or higher education; A Valid driver's license, or alternative mode of transport for people with disabilities. Competencies: Proven knowledge of and working experience with relevant legislation, regulatory frameworks, policies and best practices that have a bearing on the line functions, i.e higher education; Proven knowledge in the processes involved in developing higher education training policies; Knowledge of Strategic management; Knowledge of People management and development; Good communication skills; and understanding of higher education governance and accreditation processes.  
**DUTIES** : Line management - higher education and training; Strategic management, including change management; Financial management; People management, including student management; Oversee and support the design, development, and delivery of a high-quality, innovative and industry-relevant academic programme; Client services/ stakeholder management and engagement/ liaison  
**ENQUIRIES APPLICATIONS** : Mr Granville Stander Tel No: (021 808 5019)  
 : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**OTHER POSTS**

**CLOSING DATE** : 23 March 2026  
**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification

purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16:00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

**POST 07/222** : **CIVIL ENGINEERING TECHNICIAN (PRODUCTION LEVEL): SUSTAINABLE RESOURCE USE AND MANAGEMENT (CALEDON), REF NO. AGR 10/2025 R1**

**SALARY** : Grade A: R391 671 - Grade C: R586 665 per annum, (Salary will be determined based on post registration experience as per OSD prescribed).

**CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
: An appropriate 3-year National Diploma in Civil Engineering or relevant qualification; Compulsory registration with the Engineering Council of South Africa (ECSA) as an Engineering Technician; Three years post qualification technical (Engineering) experience; A valid driving license. Competencies: Project Management; Technical design and analysis knowledge; Research and development; Computer-aided engineering applications; Knowledge of legal compliance; Technical report writing; Technical consulting; Skills needed: Problem solving and analysis; Decision making; Team work; Creativity; Customer focus and responsiveness; Written and verbal communication; Proven Computer Literacy; People Management; Planning and Organising; Change Management; Good analytical, problem solving, interpersonal and organisational.

**DUTIES** : Render technical services: Assist engineers, technologists and associates in field, workshop and technical office activities; Perform administrative and related functions; Compile and submit reports as required; Research and development.

**ENQUIRE APPLICATIONS** : Mr G Jephthas at Tel No: (028) 425 4819  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/223** : **CIVIL ENGINEERING TECHNICIAN (PRODUCTION LEVEL): LANDCARE: CENTRAL KAROO (LAINGSBURG), REF NO. AGR 24/2025 R1**

**SALARY** : Grade A: R391 671 - Grade C: R586 665 per annum (Salary will be determined based on post registration experience as per OSD prescribed).

**CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
: An appropriate 3-year National Diploma in Civil Engineering or relevant qualification; Compulsory registration with the Engineering Council of South Africa (ECSA) as an Engineering Technician; Three years post qualification technical (Engineering) experience; A valid driving license (Code B or higher). Competencies: Knowledge of the following: Technical: Project Management; Technical design and analysis; Research and development; Computer-aided engineering applications; Legal compliance; Technical report writing; Technical consulting; Generic: Problem solving and analysis; Decision making; Team work; Creativity; Customer focus and responsiveness; Communication (written and verbal); Computer skills; People Management; Planning and Organising; Change Management.

**DUTIES** : Render technical services: Assist engineers, technologists and associates in field, workshop and technical office activities; Promote safety in line with statutory and regulatory requirements; Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology and produce technical designs with specifications and submit for evaluation and approval by the relevant authority; Perform administrative and related functions; Provide input into the budgeting process as required; Compile and submit reports as required; Provide and consolidate inputs to the technical/engineering operational plan; Develop, implement and maintain databases; Supervise and control technical

- and related personnel and assets; Research and development: Continuous professional development to keep up with new technologies and procedures; Research/literature studies on technical engineering technology to improve expertise; Liaise with relevant stakeholders on engineering related matters.
- ENQUIRIE APPLICATIONS** : Ms PJ Pienaar at Tel No: (083) 649 9306  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/224** : **SCIENTIST (PRODUCTION LEVEL): FOOD SCIENCE (ELSENBURG), REF NO: AGR 11/2026**
- SALARY CENTRE REQUIREMENTS** : Grade A: R761 157 - Grade C: 1 144 008 per annum (OSD as prescribed)  
: Department of Agriculture, Western Cape Government  
: An appropriate 4-year Degree: BSc (Hons) in Food Science or 4-year relevant qualification or higher qualification; Compulsory registration with SACNASP (South African Council for Natural Scientific Professions) as a Professional Natural Scientist; Three years post qualification (natural scientific) experience; A valid driving licence. Competencies: Knowledge of the following: Programme and project management; Scientific methodologies and models; Computer-aided scientific applications; Technical report writing; Data analysis; Policy development and analysis; Presentation skills; Mentoring. Skills in the following: Team leadership; Analytical skills; Communication; Networking; People management; Planning and organising; Problem solving and analysis; Change management; Innovation; Computer literacy; Ability to work independently.
- DUTIES** : Undertake advanced research for the development of new products, adaptation of existing ones, including improvement, identification of new and innovative methods and processes, new technology, infrastructure and equipment; Write and publish papers in semi and scientific platforms; Facilitate compliance of agri-processing establishments, infrastructure and product compliance with relevant prescripts and market requirements; Facilitate on-site advice and support and training in various agri-processing activities; Perform administrative and human capital development functions, liaise with various stakeholders within the sector and represent the department and/or programme on various platforms.
- ENQUIRIE APPLICATIONS** : Ms L Thabethe at Tel No: (021) 808 7733  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/225** : **ARTISAN (PRODUCTION LEVEL)- CARPENTRY: BUILDING MAINTENANCE, (ELSENBURG), REF NO: AGR 05/2026**
- SALARY** : Grade A: R243 597 - R270 357 per annum  
: Grade B: R285 816 - R317 211 per annum  
: Grade C: R332 061 - R408 048 per annum (Salary will be determined as per OSD prescripts)
- CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
: Appropriate Trade Test Certificate (Carpentry); A valid (Code B or higher) driving licence. Competencies: Knowledge of the following: Technical analysis; Manufacturing of wooden structure and items, including but not limited to building frameworks, custom furniture, cabinets, doors, windows, stairs and decorative trims; Maintenance and repairs of equipment and infrastructure; General maintenance and repairs in support of the sub-directorate; Administration, supervision, procurement and expenditure control; Legislative framework governing the public service; Working procedures in terms of the working environment; Legal compliance; Relevant experience. Skills needed: Proven computer literacy (MS Office); Written and verbal communication; Technical report writing; Problem solving and an trims; a lysis; Planning and organising Analytical; Creativity; Decision making; Self-management; Customer focus and responsiveness; Ability to work independently and as part of a team; Ability to adapt to the working requirements and environment.
- DUTIES** : Design new carpentry-related requirements; Production of new carpentry related requirements; General maintenance and repairs of infrastructure in support of the sub-directorate; Perform administrative and related functions.
- ENQUIRIE** : Mr V Govender at Tel No: (021) 808 5422

- APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/226** : **ARTISAN (PRODUCTION LEVEL)- ELECTRICAL: BUILDING MAINTENANCE, (ELSENBURG), REF NO: AGR 06/2026**
- SALARY** : Grade A: R243 597- R270 357 per annum  
Grade B: R285 816- R317 211 per annum  
Grade C: R332 061 - R408 048 per annum (Salary will be determined as per OSD prescripts)
- CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
Appropriate Trade Test Certificate; A valid (Code B or higher) driving licence. Competencies: Knowledge of the following: Technical analysis; Working procedures; Legislative framework governing the public service; Legal compliance; Relevant experience. Skills needed: Proven computer literacy (MS Office); Written and verbal communication; Technical report writing; Problem solving and analysis; Planning and organising Analytical; Creativity; Decision making; Self-management; Customer focus and responsiveness; Ability to work independently and as part of a team; Ability to adapt to the working requirements and environment.
- DUTIES** : Design and installing of new electrical installations; Electrical maintenance and repair of infrastructure; General maintenance and repairs in support of the sub-directorate; Administration, supervision, procurement and expenditure control.
- ENQUIRIE APPLICATIONS** : Mr V Govender at Tel No: (021) 808 5422  
Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/227** : **DEPUTY DIRECTOR: (AGRICULTURAL) STATISTICS, (ELSENBURG), REF NO: AGR 07/2026**
- SALARY** : R1 059 105 per annum (Level 12) (All-inclusive salary package)
- CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
An appropriate Honours Degree at NQF Level 8 (equivalent or higher qualification) with Economics and/or agricultural economics as major subjects; A minimum of 6 years relevant experience required of which 3 years is managerial experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Working knowledge of the following: Managerial exposure; Proven knowledge of qualitative and quantitative agricultural economic and or economics research processes and techniques; Proven ability to conduct research, analytical skills and to conceptualise policy; Advanced computer literacy; Portfolio of research; Economic analytical techniques. Skills needed: Communication/presentation skills; Excellent report writing skills; Management skills; Strategic management and leadership skills.
- DUTIES** : Continuous in-depth study/research of developments/patterns/trends in a specific agricultural environment and agricultural economics particularly statistics; Determine and prioritise data and information needs of the agricultural and agribusiness sector; Collect and capture agricultural data; Develop and maintain comprehensive databases; Conduct spatial refencing of agricultural economic data; Provide a reliable agricultural economics statistics service.
- ENQUIRIE APPLICATIONS** : Ms B Matoti at Tel No: (021) 808 5213  
Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/228** : **SENIOR AGRICULTURAL ADVISOR: SWARTLAND (MOORREESBURG), REF NO: AGR 01/2026**
- SALARY** : R468 459 - R561 894 per annum (level 9)
- CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
An appropriate 4 year BSc Agric degree majoring in Agricultural Economics or BAgic Honours degree majoring in Agricultural Economics on NQF level 8 (or equivalent qualification); A minimum of 3 years experience in the provision of specialist input as an agricultural economist within the agricultural extension and advisory services framework; Registered with SACNASP or any other recognised

professional body (Proof to be submitted); A valid code B driving licence. Competencies: Working knowledge and understanding of the following: Agricultural production economics and agricultural production; Compilation of enterprise budgets; Compilation and interpretation of financial statements and cashflow projections of agricultural enterprises; Farm level application of agricultural economic principles; Financial and production record keeping; Compilation of viable business plans for agricultural enterprises; Ability to assess economic viability of agricultural enterprises; Production of crops and / or livestock produced in the specific area, also markets and value adding; Agricultural business administration; Key Project Management Practices; Good Research Skills; Excellent Written and Verbal Communication and Reporting; Sound Organizational and Leadership & Management Abilities; Good understanding of the Commodity Approach, Land Reform Programme and Project Implementation; Proven computer literacy in MS Office; (MS Word, MS Excel, MS Outlook, MS Power Point).

**DUTIES** : Compilation of Enterprise Budgets, Interpretation of Financial Statements and compilation and interpretation of Cashflow Projections; Compilation and evaluation of business plans for agricultural enterprises; Understanding and Interpretation of business plans for relevant agricultural enterprises; Conducting cost benefit analysis of potential new projects; Assessment of the economic viability of agricultural enterprises; Conduct relevant project evaluation within the monitoring and evaluation framework; Deliver continuous support to all farmers through providing agricultural economic advice across all functions, which include land reform, infrastructure development, extension and support on production and economic principles, institutional support as well as capacity building; Facilitate training and equipping of farmers in financial and production record keeping in their agricultural enterprises; Conduct financial analysis of agricultural enterprises; Facilitate market access for farmers and ensure market compliance; Facilitate workshops and planning sessions to determine needs and progress; Promote sustainable production systems; Write reports regarding financial and technical progress; Facilitate the development of organisational skills of the developing agricultural sector; Participate as a member of project teams; Assist farmers with credit applications to financial institutions; Do general office administration; Conducting regular site visits to projects; Ensure the utilization of Agricultural Information Management System (AIMS); Facilitate, engage and provide inputs to Project Implementing Partners and relevant Commodity Projects Allocation Committees (CPACs) in the delivery and implementation of projects; Management of Human Resources and Finances.

**ENQUIRIE APPLICATIONS** : Ms Rose Horne at Tel No: (022) 433 8903  
: Only applications submitted online will be accepted. To apply submit your application online only; via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/229** : **SENIOR AGRICULTURAL ADVISOR: GARDEN ROUTE (GEORGE), REF NO: AGR 13/2026**

**SALARY CENTRE REQUIREMENTS** : R468 459 - R 561 894 per annum (level 9)  
: Department of Agriculture, Western Cape Government  
: An appropriate 4 year BSc Agric degree majoring in Livestock or BAgri Honours degree majoring in Livestock on NQF level 8 or equivalent qualification; A minimum of 3 years' experience in agricultural extension; Registered with SACNASP or any other recognised professional body (Proof to be submitted); A valid code B driving licence. Competencies: Knowledge and understanding of the following: Production of livestock; Extension methodology; Project management practices; Good communication (written and verbal), leadership and presentation skills; Good problem solving (research skills); Good time management and ability to work under pressure; Computer literacy in Excel, Word, Power Point; Good leadership skills.

**DUTIES** : Responsible for extension and advisory services to all farmers; Responsible for specialised advice in livestock production and management principles to farmers; Deliver continuous support to all farmers, especially developing farmers across all functions, which include land reform, infrastructure development, extension and support on production and economic principles, institutional support as well as capacity building of food security; Compilation of project submissions and the management of project implementation. Conduct relevant project evaluation within the monitoring and evaluation framework; Responsible for management of developmental projects; Responsible for adaptive and demonstration research

projects in field of specialisation. Assist with research and demonstration trials; Provide information on markets; Facilitate workshops and planning sessions, training to determine the needs and progress of farmers; Responsible for farm assessments, farm plans, potential studies and writing reports regarding technical progress; Promote sustainable production systems; Facilitate the development of organisational skills of the developing agricultural sector; Facilitate relevant training as well as to support beneficiaries/farmers of projects; Responsible for specialised inputs to Business Plans for project development as well as project evaluation and monitoring; General office administration; Ensure the implementation of Agricultural Information Management system (AIMS); Facilitate, engage and provide inputs to implementing agencies and relevant Commodity Project Allocation Committees (CPAC's) in the delivery and implementation of projects; Practise Batho Pele principles; Lead, guide and support lower level extension staff and admin support staff.

**ENQUIRIE APPLICATIONS** : Mr C Lamberts at Tel No: (044) 803 3757  
 : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/230** : **REGISTRY CLERK: RECORDS MANAGEMENT AND REGISTRY SERVICES (ELSENBURG), REF NO: AGR 40/2025 R1**

**SALARY CENTRE REQUIREMENTS** : R228 321 - R 268 950 per annum (level 5)  
 : Department of Agriculture, Western Cape Government  
 : Grade 12 (Senior Certificate or equivalent qualification). Competencies: A good understanding of the following: Registry duties, practices and operate computer; Legislative framework governing the Public Service; Storage and retrieval procedures in terms of the working environment; Understanding of the work in registry; Skills in the following: Proven computer literacy; Planning and organisation; Written and verbal communication; Ability to work independently and as part of a team.

**DUTIES** : Provide registry services; Handle incoming and outgoing correspondence; Render an effective filing and record management service; Operate office machines in relation to the registry service; Process documents for archiving and disposal.

**ENQUIRIE APPLICATIONS** : Ms G. Martin at (021) 808 5350  
 : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/231** : **GROUNDSMAN: GROUNDS MAINTENANCE (ELSENBURG), REF NO: AGR 08/2026**

**SALARY CENTRE REQUIREMENTS** : R138 486 - R163 131 per annum (level 2)  
 : Department of Agriculture, Western Cape Government  
 : Basic Education NQF Level 1 to 2 (Grade 9 or higher). Competencies: General knowledge of routine manual maintenance activities. Skills required: Verbal communication skills and basic numeracy.

**DUTIES** : Perform routine activities in respect of grounds to include but are not limited to: Irrigation & watering of plants/lawn, weeding, pruning and trimming of plants, cutting, seeding and transplanting of plants, mowing of lawns, disposing of organic waste, dig up compost, digging, spraying, maintain flower beds and edges; Perform general routine activities in respect of infrastructure which would include the following but is not limited to: Maintaining road marking, painted surfaces, canals, buildings etc., cleaning signs, light fittings, sweeping, mixing and laying cement for walkways, driveways, unblocking of drains, empty and clean waste collection bins, cleaning and maintenance of roads, pavements and greenhouses; Perform general activities which would include but are not limited to: Care for equipment e.g. Cleaning, oiling and sharpening, loading/offloading, moving furniture, and minor repairs to furniture.

**ENQUIRIES APPLICATIONS** : Mr V Govender at (021) 808 5422.  
 : To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to

17:00pm); Or Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or Email your application to, [westerncape@respond.co.za](mailto:westerncape@respond.co.za) Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).

**NOTE** : Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful. NB: Applicants from relevant local communities will receive preferences. The selection process will be guided by the EE targets of the employing department.

**POST 07/231** : **GROUNDSMAN, FACILITIES MAINTENANCE – 12-MONTH CONTRACT (ELSENBURG), REF NO. AGR 09/2026**

**SALARY** : R138 486 - R163 131 per annum plus 37% in lieu of service benefits (Salary level 2)

**CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
: Basic Education NQF Level 1 to 2 (Grade 9 or higher). Competencies: General knowledge of routine manual maintenance activities. Skills required: Verbal communication skills and basic numeracy.

**DUTIES** : Perform routine activities in respect of grounds to include but are not limited to: Irrigation & watering of plants/lawn, weeding, pruning and trimming of plants, cutting, seeding and transplanting of plants, mowing of lawns, disposing of organic waste, dig up compost, digging, spraying, maintain flower beds and edges; Perform general routine activities in respect of infrastructure which would include the following but is not limited to: Maintaining road marking, painted surfaces, canals, buildings etc., cleaning signs, light fittings, sweeping, mixing and laying cement for walkways, driveways, unblocking of drains, empty and clean waste collection bins, cleaning and maintenance of roads, pavements and greenhouses; Perform general activities which would include but are not limited to: Care for equipment e.g. Cleaning, oiling and sharpening, loading/offloading, moving furniture, and minor repairs to furniture.

**ENQUIRIES APPLICATIONS** : Mr V Govender at (021) 808 5422  
: To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: Hand deliver your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or Email your application to, [westerncape@respond.co.za](mailto:westerncape@respond.co.za) Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).

**NOTE** : Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful. NB: Applicants from relevant local communities will receive preferences. The selection process will be guided by the EE targets of the employing department.

**POST 07/232** : **GROUNDSMAN, GENERAL SUPPORT SERVICES (ELSENBURG), REF NO. AGR 14/2026**

**SALARY** : R138 486 - R 163 131 per annum (level 2)

**CENTRE REQUIREMENTS** : Department of Agriculture, Western Cape Government  
: Basic Education NQF Level 1 to 2 (Grade 9 or higher). Competencies: General knowledge of the following: Ground keeping; Garden layout; Cutting and trimming lawns; Grounds man work; Appropriate tools and the usage there of; Verbal communication and Good interpersonal skills.

**DUTIES** : Responsible for keeping the grounds and gardens; Ensure that jobs are executed according to set standards; Responsible for delivering a support service; Ensure that equipment and other tools are kept in good working condition.

**ENQUIRIES APPLICATIONS** : Mr JW Smith at (021) 808 5343  
: To apply, please complete an application form (Z 83) and current CV (5 pages maximum). The post being applied for and the reference number must be clearly indicated on the Z83 application form. To submit your application, there are 3 methods in which you can apply, please only use 1 of the following: Hand deliver

your application for Attention: Western Cape Government Jobs, 44 Gannet Street Pelican Heights, Cape Town (From Monday to Friday between 07:00am to 17:00pm); Or Post your application for Attention: Western Cape Government Jobs, PO Box 22432, Fish Hoek, 7974, Or Email your application to, [westerncape@respond.co.za](mailto:westerncape@respond.co.za) Clearly indicate the reference number of post in email subject line and ensure attachments are in the appropriate format (MS Word or PDF).

**NOTE** : Applications not submitted on or before the closing date as well as faxed copies will not be considered. If you did not receive any correspondence within 3 months of closing date, consider your application as unsuccessful. NB: Applicants from relevant local communities will receive preferences. The selection process will be guided by the EE targets of the employing department.

#### **DEPARTMENT OF CULTURAL AFFAIRS AND SPORT**

**CLOSING DATE** : 23 March 2026  
**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

#### **OTHER POST**

**POST 07/233** : **COMMUNITY SPORT COORDINATOR REF NO: CAS 01/2026 (3 POSITIONS IN VARIOUS LOCATIONS)**  
 (Part-Time Contract Position For A 3-Year Contract)

**SALARY** : R142 701 per annum plus 37% in lieu of benefits (5/8th part-time, Salary level 5)  
**CENTRE** : Department of Cultural Affairs and Sport, Western Cape Government.  
**REQUIREMENTS** : Senior Certificate (Grade 12 or equivalent qualification). Competencies: A good understanding of the following: Procurement processes (SCM); Club Development programme; Information management; Sport Federations and Sport Councils; Experience in sport administration and club development. Skills needed: Computer literacy in MS Office Package (Word, Excel, PowerPoint etc); Ability to work independently and as part of a team; Communication skill (written and verbal); Report writing skills; Interpersonal skills.

**DUTIES** : Stakeholder Engagement and Coordination in the Club Development Programme; Coordination, Monitoring, and Administration of Club Development Reports; Regulation, Facilitation, and Coordination of Goods and Services for Clubs; Financial Management and Oversight for Clubs.

**ENQUIRIES** : Mr R Allies at Tel No: (021) 483 9780  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

#### **DEPARTMENT OF ENVIRONMENTAL AFFAIRS AND DEVELOPMENT PLANNING**

**CLOSING DATE** : 23 March 2026  
**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By

applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

#### OTHER POST

- POST 07/234** : **ASSISTANT DIRECTOR: COMMUNICATION (GRAPHIC DESIGNER), REF NO: EADP 03/2026**
- SALARY CENTRE** : R468 459 - R561 894 per annum (level 9)  
: Department of Environmental Affairs and Development Planning, Western Cape Government.
- REQUIREMENTS** : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Graphic Design, communication or related fields; A minimum of 3 years experience in a Graphic Design, Communications, Journalism or related field; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Publishing environment; Editing and creative direction; Project Management; Creative Design. Skills in the following: Written and verbal communication; Proven computer literacy (MS Office); Report writing; Adobe Creative Cloud.
- DUTIES** : Supervision of staff; Line Management – Communication; Clients and Liaison; Research, plan, create, design and layout print and online communication product for internal and external use. internal communication.
- ENQUIRIES APPLICATIONS** : Mr R van Jaarsveldt at Tel No: (021) 483 4051  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

#### DEPARTMENT OF INFRASTRUCTURE

- CLOSING DATE** : 23 March 2026
- NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

#### OTHER POSTS

- POST 07/235** : **PROFESSIONAL MECHANICAL ENGINEER (PRODUCTION LEVEL): EDUCATION INFRASTRUCTURE, REF NO. DOI 24/2026**
- SALARY** : Grade A: R879 342 - R938 061 per annum  
Grade B: R990 669 - R1 067 235 per annum  
Grade C: R1 127 100 - R1 323 267 per annum (Salary will be determined based on post registration experience as per OSD prescript).
- CENTRE** : Department of Infrastructure, Western Cape Government.
- REQUIREMENTS** : An appropriate Mechanical Engineering Degree [B Eng/BSc (Eng)] or relevant qualification; Three years post qualification engineering experience required;

Compulsory registration with ECSA as a professional engineer; A valid driving licence. Competencies: Knowledge of the following: Programme and Project Management; Engineering design and analysis; Research and development; Computer-aided engineering applications; Knowledge of legal compliance and formulation of policies in a multi-disciplinary professional environment; Knowledge of public sector procurement; Technical report writing; Creating high performance culture; Professional judgement; Networking; Generic: Decision making; Team leadership; Analytical skills; Creativity; Self-management; Financial Management; Customer focus and responsiveness; Communication; Proven computer literacy (MS Office); Planning and organising; Conflict Management; Problem solving and analysis; People Management; Change Management; Innovation; Willingness to travel on a regular basis; Ability to work under pressure.

**DUTIES**

: Design new systems to solve practical engineering challenges and improve efficiency and enhance safety: Plan, design, operate and maintain engineering projects; Develop cost effective solutions according to standards; Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology; Develop tender specifications; Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice; Approve engineering works according to prescribed norms and standards; Human capital development: Ensure training and development of technicians, technologists and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice; Supervise the engineering work and processes; Administer performance management and development; Office administration and budget planning: Manage resources and prepare and consolidate inputs for the facilitation of resource utilisation; Ensure adherence to regulations and procedures for procurement and personnel administration; Monitor and control expenditure; Report on expenditure and service delivery; Research and development: Continuous professional development to keep up with new technologies and procedures; Research/literature studies on engineering technology to improve expertise; Liaise with relevant bodies/councils on engineering-related matters.

**ENQUIRIES APPLICATIONS**

: Ms T Potgieter at Tel No: (021) 483 4881  
 : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/236**

: **SENIOR ARCHITECTURAL TECHNOLOGIST (PRODUCTION): EDUCATION INFRASTRUCTURE REF NO. DOI 24/2025 R2 (2 POSTS)**

**SALARY CENTRE REQUIREMENTS**

: Grade A: R 453 576 - Grade C: R 690 237 per annum (OSD as prescribed).  
 : Department of Infrastructure, Western Cape Government.  
 : Bachelor of Technology in Architecture (B.Tech) or relevant qualification as recognised by the South African Council for the Architectural Profession (SACAP); A minimum of three years post qualification Senior Architectural Technologist experience; Compulsory registration with SACAP as a Senior Architectural Technologist; A valid code B (or higher) driving license. Competencies: Knowledge and experience in the following: Project management; Architectural planning; Research and development; Computer-aided architectural applications; Legal compliance; Technical report writing; Networking; Professional judgement; Skills needed: Problem solving and analysis; Decision making; Team leadership; Creativity; Self-management; Customer focus and responsiveness; Written and verbal communication; People management; Planning and organising; Change management; Good analytical, problem solving, interpersonal and organisational; Proven computer literacy (MS Office).

**DUTIES**

: Provide technological advisory services: Support Architects and associates in site surveying, preparing measured drawings of existing buildings, collecting of practical information relating to the proposed project and prepare presentation drawings and models of the design; Perform administrative and related functions: Compile and submit monthly and quarterly reports; Research and development: Keep up with new technologies and procedures.

**ENQUIRIES APPLICATIONS**

: Mr D Nugent at [Daniel.Nugent@westerncape.gov.za](mailto:Daniel.Nugent@westerncape.gov.za)  
 : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

- POST 07/237** : **ARTISAN (PRODUCTION LEVEL): CENTRAL MECHANICAL WORKSHOP (FITTER AND TURNER) - BELLVILLE, REF NO. DOI 11/2025 R1**
- SALARY** : Grade A: R243 597 - R270 357 per annum (Salary will be determined as per OSD prescripts).
- CENTRE REQUIREMENTS** : Department of Infrastructure, Western Cape Government.  
: Appropriate Trade Test Certificate (Fitter and Turner); A valid (Code B or higher) driving licence. Competencies: Working knowledge of the following: Repair and maintenance of road construction plant and vehicles spare parts or similar; Technical analysis; Legal compliance; Technical report writing; Team leadership; Problem solving and analysis; The following skills: Decision making; Team work; Analytical; Creativity; Self-management; Customer focus and responsiveness; Planning and organising; Proven computer literacy; Conflict Management; Written and verbal communication skills.
- DUTIES** : Design: Produce designs according to client specification and within limits of production capability; Production: Produce objects with material and equipment according to job specification and recognise standards; Maintenance: Inspect equipment and/or facilities for technical faults; Perform administrative and related functions: Compile and submit reports; Maintain expertise: Continuous individual development to keep up with new technologies and procedures.
- ENQUIRIES APPLICATIONS** : Mr E Louw at Tel No: (021) 959 7700  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/238** : **ARTISAN (PRODUCTION LEVEL): CENTRAL MECHANICAL WORKSHOP (OUDTSHOORN), REF NO. DOI 76/2025 R1**
- SALARY** : Grade A: R243 597 - R270 357 per annum (Salary will be determined as per OSD prescripts)
- CENTRE REQUIREMENTS** : Department of Infrastructure, Western Cape Government.  
: Appropriate Trade Test Certificate (Diesel Mechanic); A valid Code EC driving licence. Competencies: Working knowledge of the following: Maintaining diesel vehicles including earthmoving machines; Technical analysis; Legal compliance; Technical report writing; Team leadership; Problem solving and analysis; Skills needed: Decision making; Team work; Analytical; Creativity; Self-management; Customer focus and responsiveness; Planning and organising; Proven computer literacy; Conflict Management; Written and verbal communication skills.
- DUTIES** : Design: Produce designs according to client specification and within limits of production capability; Production: Produce objects with material and equipment according to job specification and recognise standards; Maintenance: Inspect equipment and/or facilities for technical faults; Perform administrative related functions: Compile and submit reports; Maintain expertise: Continuous individual development to keep up with new technologies and procedures.
- ENQUIRIES APPLICATIONS** : Mr. Dwayne Smith at Tel No: (044) 813 3141  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>
- POST 07/239** : **CONTROL WORKS INSPECTOR (ELECTRICAL): TECHNICAL: EDUCATION, REF NO: DOI 22/2026**
- SALARY** : R582 444 - R686 091 per annum (level 10)
- CENTRE REQUIREMENTS** : Department of Infrastructure, Western Cape Government.  
: A National Diploma (T/N/S stream) or equivalent qualification in Electrical Engineering; Or A N3 and a passed trade test in Electrical Engineering; Or Registration as an Engineering Technician: Electrical; A minimum of 6 years appropriate experience; A valid (Code B or higher) driving licence. Competencies: Knowledge and understanding of the following: Procurement and documentation requirements of building/maintenance projects; Contract documentation and administration, act/regulations of Occupation Health & Safety (OHS-Act), National Building Regulations, SANS and relevant Build Environment legislation; Programme and project management, research and planning procedures; Financial management; Formulation of policies in a multi-disciplinary professional environment. Skills needed: Advanced computer literacy (MS

Office); Communication (written and verbal); Ability to work under pressure and meet deadlines; Conflict management; Ability to work in a team.

**DUTIES** : Manage the process for the identification of needs, new services and requirements for minor new work and repairs to existing work by ensuring that customer complaints are investigated and follow-up; Facilitate, co-ordinate and control the implementation of new works, repair and renovation and maintenance; Ensure that the relevant project documentation for new and existing structures is compiled; Manage the activities of contractors and consultants; Gather and submit information in terms of the expanded public works programme; Supervise the performance and conduct of subordinates.

**ENQUIRIES** : Mr D Nugent at [Daniel.Nugent@westerncape.gov.za](mailto:Daniel.Nugent@westerncape.gov.za)

**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only; via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/240** : **STATE ACCOUNTANT: ASSURANCE SERVICES (INSPECTORATE), REF NO: DOI 101/2025 R1**

**SALARY** : R397 116 - R467 790 per annum (level 8)

**CENTRE** : Department of Infrastructure, Western Cape Government.

**REQUIREMENTS** : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 1 year relevant experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities but have reasonable access to transport may also apply. Competencies: Extensive knowledge of the following: National, Provincial and Departmental policies, prescripts and practices; Programme/project management, research and planning procedures; Public Service reporting procedures; Financial Management; Line functions and Departmental structure. Skills in the following: Computer Literacy; Strong conceptual and formulation; Excellent communication; Strategic thinking; Conflict resolution; Analytical thinking; Team-building and strong inter-personal; Conceptual and formulation; Problem solving; Report writing and presentation.

**DUTIES** : Compile/provide input to assurance services standard operating procedure and operational plan; Perform further investigations on provincial forensic services referrals and/or special requests for investigations; Post auditing of expenditure vouchers/claims and financial inspections; Perform inspections at municipalities; Maintain internal control processes.

**ENQUIRIES** : Mrs G Hartley at Tel No: (021) 483 0498

**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only; via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**DEPARTMENT OF LOCAL GOVERNMENT  
WESTERN CAPE GOVERNMENT**

**CLOSING DATE** : 23 March 2026

**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

**OTHER POSTS**

**POST 07/241** : **DEPUTY DIRECTOR: SPECIALISED SUPPORT (INTERVENTIONS), REF NO. LG 05/2026**

**SALARY** : R896 436 per annum (level 11) (All-inclusive salary package)  
**CENTRE** : Department of Local Government, Western Cape Government.  
**REQUIREMENTS** : An appropriate 4-year legal qualification or LLB (equivalent or higher); A minimum of 3 years management experience in a legal support or related environment; 8 years experience in Local Government Law, Criminal and Administrative Law; A valid code B (or higher) driving license. NB People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Working knowledge of the following: Local Government law and administrative law; Applicable policies, prescripts, legislation and procedures and Public administration; Skills needed: Research, analysis, and application of legislation; Applied strategic thinking; Decision making; Citizen focus and responsiveness; Analysing and fact-finding skills; Project Management.

**DUTIES** : Manage the provision of assistance with regard to functional and operational legal support and assistance in respect of formal provincial interventions justified or required in terms of Section 139 of the Constitution and the Western Cape Monitoring and Support of Municipalities Act; Manage the provision of Specialised Support on governance issues in response to municipalities needs; Manage the advocacy and capacity building regarding anti-corruption, fraud and maladministration policies and guidelines in municipalities Performance and information management and reporting; Manage Human Resources of the component; Plan the components budget and manage income and expenditure.

**ENQUIRIES** : Ms S Greyling at Tel No: (021) 483 6126  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/242** : **ADMINISTRATIVE OFFICER: CDW ADMINISTRATION, REF NO: LG 01/2026(2 POSTS AVAILABLE)**

**SALARY** : R325 101 – R382 959 per annum (level 7)  
**CENTRE** : Department of Local Government, Western Cape Government.  
**REQUIREMENTS** : An appropriate 3 year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 1 year administrative experience in government processes or similar. Competencies: Knowledge of the following: Financial and administrative prescripts governing the public sector, the Western Cape Government, and the Department; Legislation, regulations, policies, and prescripts that are relevant to the Department and the component; General office administration processes; Database and information management processes; Project administration processes; Record-keeping legislation, regulations, policies, prescripts and processes; People management prescripts, policies and processes; Supply Chain Management. Skills in the following: Numeracy - Ability to work accurately with numbers and financial data; Literacy Strong reading and writing skills for effective communication; Computer Literacy Proficiency in MS Office and other relevant systems; Language Skills Ability to communicate clearly in written and verbal formats; Accounting, Finance, and Audit Basic understanding of financial processes and compliance; Project Management Ability to plan, organize, and manage tasks effectively.

**DUTIES** : General administrative support: Provide day-to-day administrative assistance to the Regional Coordinator and provincial office, including filing, record management, scheduling, and coordinating reports and plans; Ensure timely follow-ups, manage official correspondence, and maintain compliance with policies and procedures; Financial and Asset Management: Assist with financial processes such as grant payments, cash flow reporting, overtime claims, and procurement of goods and services; Coordinate transport requests and support IT-related matters, asset verification, and management of losses or damages; Human Resource Management: Support HR functions by coordinating leave applications, housing allowances, training, and appointments; Maintain accurate staff records, update registers, and compile monthly HR reports for compliance and monitoring purposes; Information Management: Manage and consolidate inputs for strategic and operational plans, maintain administrative systems, and develop databases for monitoring; Collect and store performance evidence, compile monthly and quarterly reports, and ensure proper electronic filing and compliance with reporting standards.

**ENQUIRIES** : Ms M Petro at Tel No: (021) 483 2864  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**WESTERN CAPE MOBILITY DEPARTMENT  
WESTERN CAPE GOVERNMENT**

**CLOSING DATE** : 23 March 2026  
**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

**OTHER POSTS**

**POST 07/243** : **DEPUTY DIRECTOR: MANAGEMENT ACCOUNTING, REF NO: WCMD 03/2026**

**SALARY** : R896 436 per annum (Level 11) (All-inclusive salary package)  
**CENTRE** : Western Cape Mobility Department, Western Cape Government.  
**REQUIREMENTS** : An appropriate 3-year B-Degree (equivalent or higher qualification) in Financial Management; A minimum of 3-years management experience in Management Accounting; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Experience with the legislation, regulatory frameworks, policies and best practices that have a bearing on the line functions; Departmental management accounting services; Management of budget administration; Revenue and expenditure control; Monitoring and reporting on financial information; Information systems that aid in the management of knowledge and information pertaining to the line function; Public Finance Management Act, 1999, National Treasury Regulations, Provincial Treasury Instructions and Best Practice Notes, and other relevant prescripts/requirements; Public finance, human resources and discourse management processes; Operational management practices; Project management; Procurement and tendering processes. Skills needed: Numeracy; Literacy; Computer Literacy; Written and verbal communication; Project Management; Accounting, Finance and Audit; Economic, Financial and Statistical Analysis; Legal Administration; Conflict Resolution; Strong Analytical; Problem-Solving; Planning and Organisational; Research, including the ability to analyse and interpret information; Report-writing; Ability to work under pressure; Willingness to work irregular hours and meet tight deadlines; Willingness to travel; Reliable; Ethical; Self-motivated; Formulation ability; Ability to render advice and guidance in an objective yet dedicated manner; Ability to handle conflict; Self-confident and innovative; Attention to detail and thoroughness..

**DUTIES** : Manage the financial planning, budgeting and reporting Sub-directorate; Undertake financial planning, budgeting and reporting work; Manage the roll-over, adjustment estimates (ENE), and virement process; Plan and manage the work of and account for the overall performance of the Sub-directorate; People Management; Financial Management.

**ENQUIRIES** : Ms L Mars at Tel No: (021) 483 4180.  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/244** : **ASSISTANT DIRECTOR: LAND TRANSPORT SYSTEMS, REF NO. WCMD 77/2025 R1**

**SALARY** : R468 459 - R561 894 per annum (level 9)  
**CENTRE** : Western Cape Mobility Department, Western Cape Government.  
**REQUIREMENTS** : An appropriate 3-year National Diploma/ B-Degree (equivalent or higher qualification) in information systems, business analysis/management and project management.; A minimum of 3 years relevant supervisory level experience; A valid code B (or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Legislation, regulatory frameworks, policies and best practices that have a bearing on the line functions; Transport related regulatory, legislation policies and frameworks; Land transport systems and/or ICT systems; Transport related information services; Integrated Transport Hub (ITH) as a central hub for information exchange; Optimisation of data management processes; Information systems that aid in the management of knowledge and information pertaining to the line function; Project management; Operational management practices. Skills needed: Numeracy; Literacy; Computer Literacy; Written and verbal communication; Project Management; Data Analysis; Accounting, Finance and Audit; Analytical thinking; Planning; Organising; Problem Solving; Conflict Resolution; Monitoring, Evaluation and Reporting.

**DUTIES** : ITH Data and Technology Management; Data Integration and Management; Stakeholder Engagement and Collaboration; Risk Management and Compliance; Managerial Functions; Experience in Land transport systems and/or ICT systems.

**ENQUIRIES** : Mr N Hendricks at Tel No: (021) 483 6904  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**DEPARTMENT OF THE PREMIER  
WESTERN CAPE GOVERNMENT**

**CLOSING DATE** : 23 March 2026  
**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

**OTHER POSTS**

**POST 07/245** : **PSYCHOLOGIST, REF NO: DOTP 71/2025 R1**

**SALARY** : R872 709 per annum (Grade 1) - OSD as prescribed.  
**CENTRE** : Department of the Premier, Western Cape Government.  
**REQUIREMENTS** : A master's degree in industrial psychology; Compulsory registration as Psychologist (Industrial) with the Health Professions Council of South Africa; A minimum of 1-year industrial psychology internship. Competencies: Knowledge of the following: Group dynamics (roles and stages of group development); Health Professions Act, 1974; HPCSA Code of Ethics for Professionals; HPCSA training requirements; Scope of practice for Psychologists; Maintenance of professional registration through participation in continuous professional development; Research methods and statistics (action research, quantitative and qualitative); Mentoring and coaching practices; Project management; Protection

of Personal Information Act, 2013 Key elements of policies, frameworks, norms and standards on organisational performance; Labour Relations; Exposure culture measurement tools, leadership and team interventions and assessment tools. Skills needed: Analytical; Change management; Conceptual, interpretive and formulation; Conflict resolution; Diagnostic; Diversity management; Facilitation and process consultation; Influencing; Innovative; Problem-solving; Intervention design; Interviewing; Leadership; Listening; Mentoring and coaching; Motivation; Negotiation; Networking; Planning and organising; Presentation; Professional judgment and reasoning ability; Project management; Research; Strong people skills and relationship building; Team building and strong interpersonal skills; Verbal and written communication.

**DUTIES**

: Develop, guide and advise on complex theories and models in order to enhance behavioural, group and organisational behaviour; Responsible to perform psychometric and other assessments in order to determine the potential and/or suitability for training, development and recruitment and to determine individual, group and organisational effectiveness; Assess organisational behaviour dynamics; Design and develop assessment tools; Advise on institutional improvement and development based on diagnostic surveys and assessments; Advise on development of policies; Report on IP research; Develop and Execute culture and leadership development interventions to improve organisational performance; Apply paradigms, theories and models to enhance organisational behaviour; Facilitate and implement Western Cape Government Transversal Culture Programmes; Project management and Reporting; It will be advantageous to have the following: Experience in Leadership and Culture Interventions.

**ENQUIRIES  
APPLICATIONS**

: Ms J Roux at Tel No: (021) 466 9713 / 082 906 5530  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/246**

: **ASSISTANT DIRECTOR: PEOPLE ANALYTICS, REF NO: DOTP 03/2026**

**SALARY  
CENTRE  
REQUIREMENTS**

: R468 459 - R561 894 per annum (level 9)  
: Department of the Premier, Western Cape Government.  
: An appropriate 3-year Bachelor's Degree (equivalent or higher qualification) in a relevant field such as Data Science, Statistics, Information Systems or related with a specialisation in Data Analytics; A minimum of 5 years relevant experience. Competencies: Knowledge of the following: Knowledge of the following; People analytics and people metrics, including analysis and interpretation of people data for management reporting; Data management and governance, including data quality, integration, access controls, privacy requirements in terms of POPIA and GDPR, and ethical use of personal data; Statistical analysis and data modelling, including the development of dashboards and reports using tools such as Power BI or Tableau; Public sector data compliance, including confidentiality requirements and secure data handling practices. Skills needed: Application of data governance and ethical data practices, including data privacy compliance in terms of POPIA, data quality management, access control, and secure handling of people data; Applied statistical analysis and predictive analytics, including data exploration, trend analysis, and basic modelling to support evidence based decision making; Data visualisation and reporting skills, including the development of dashboards and automated reports using tools such as Power BI or Tableau for technical and management audiences; Practical data engineering skills, including supporting data pipelines, ETL processes, and integration of structured and unstructured data sources for analytics purposes; Database skills, including querying and managing relational databases using SQL or similar technologies to support data extraction and analysis; Programming skills in Python, R, or SQL to support data processing, automation, and analytical tasks; Analytics project support skills, including managing analytical deliverables, timelines, and inputs within defined project scopes; Stakeholder engagement and communication skills, including the ability to present analytical outputs clearly and accurately to non technical audiences; Problem solving and analytical thinking skills, including the ability to translate business questions into structured analytical approaches; Advanced Excel skills for data analysis, validation, and manipulation; Practical experience in people analytics, data analysis, or a related analytical role.

**DUTIES**

: The incumbent will establish and maintain data pipelines, ensuring seamless data extraction, transformation, and loading (ETL) processes across multiple

systems, ensuring quality, integrity and compliance (eg. POPIA, and optimising workflows for timely, accurate delivery; Apply people analytics and workforce insights to identify trends, generate actionable insights on performance, engagement, and retention, and develop reports that inform decision-making; Lead strategic advisory and stakeholder engagement by aligning data insights with organisational goals, driving data-driven decision-making, and training stakeholders on data interpretation; Manage reporting, visualisation, and dashboard development by creating interactive dashboards (e.g., Power BI, Tableau), automating reports, and standardising templates for effective decision support; Provide people management, project leadership, managing operations and tracking progress to ensure efficient implementable delivery.

**ENQUIRIES  
APPLICATIONS**

: Mr W Wilson at [warren.wilson@westerncape.gov.za](mailto:warren.wilson@westerncape.gov.za)  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/247**

: **ASSISTANT DIRECTOR: SUPPORT SERVICES, REF NO. DOTP 07/2026**

**SALARY  
CENTRE  
REQUIREMENTS**

: R468 459 - R561 894 per annum (level 9)  
: Department of the Premier, Western Cape Government.  
: An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Public Administration, Public Management, Business Administration / Management, Office Management, Administration or a relevant qualification; A minimum of 5 years relevant experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Legislation, regulatory frameworks, policies and best practices that have a bearing on the line functions; Information systems that aid in the management of knowledge and information pertaining to the line function; Project management; Operational management practices; Procurement and tendering processes; Supply Chain Management (SCM), Finance, and Logistics related practices and Asset management; Public Finance Management Act (PFMA), National and Provincial Treasury Regulations, other financial policies, prescripts, directives and collective agreements. Skills needed: Leading and Supervising; Delivering Results and Meeting Customer Expectations; Working with People; Planning and Organising; Applying Expertise and Technology; Presenting and Communicating Information.

**DUTIES**

: Managerial Functions; Plan and coordinate unit's operations, including scheduling, work allocation, process improvements and execution of functions; Monitor and report on performance, ensuring quality assurance, progress tracking, compliance, and effective records and information management; Manage and develop staff, including recruitment, coaching, performance management and promoting a healthy and safe work environment; Facilitate the provision of supply chain, procurement and asset management support; Coordinate procurement processes, including sourcing quotations, managing purchase orders, ensuring vendor compliance, and receiving goods and services; Manage movable assets, inventory, consumables and equipment to support operational and recruitment activities; Coordinate logistical and operational support; Coordinate travel and accommodation bookings, transport and logistical arrangements for meetings, workshops and recruitment activities; Coordinate the scheduling and administration of SMS competency assessments; Facilitate the provision of financial, budget and contract management support; Manage budgeting, expenditure tracking, financial reporting, and timely payment of service providers and claims in line with PFMA and Treasury requirements; Oversee contract lifecycle management, including maintaining registers, monitoring SLAs, coordinating renewals, and ensuring compliance with financial policies and internal controls; Facilitate the provision of facilities, OHS, administrative and governance support; Coordinate office accommodation requirements, facilities inputs and compliance with OHS legislation; Provide administrative and governance support and preparation of reports, correspondence and submissions.

**ENQUIRIES  
APPLICATIONS**

: Ms H Ward at Tel No: (021) 483 5640  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/248** : **OFFICE MANAGER: CENTRE FOR E-INNOVATION, REF NO. DOTP 08/2026**

**SALARY** : R468 459 - R561 894 per annum (level 9)  
**CENTRE** : Department of the Premier, Western Cape Government.  
**REQUIREMENTS** : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification); A minimum of 5 years relevant experience. Competencies: Knowledge and understanding of the following: Experience with the legislation, regulatory frameworks, policies and best practices that have a bearing on the line functions; Information systems that aid in the management of knowledge and information pertaining to the line function; Project management; Operational management practices; Procurement and tendering processes; Policy development, and operational management, monitoring and review processes; Modern systems of governance and administration; Public service procedures, processes and systems; Regional and local political, economic and social affairs impacting on the provincial government of the Western Cape; Constitutional, legal and institutional arrangements governing the South African public sector; Public finance, human resources and discourse management processes; Public Finance Management Act, National and Provincial Treasury Regulations, other financial policies, prescripts, directives and collective agreements; Functioning of the Province and the activities of sister departments/related functional areas; Policies of the government of the day; Labour Relations legislation and regulations; Performance management in general; Skills needed: Numeracy; Literacy; Computer Literacy; Written and verbal communication; Project Management; Accounting, Finance and Audit.

**DUTIES** : Render line administrative support services; Execute research, analyse information and compile complex documents for the Office of the DDG; Provide support to the DDG with regards to meetings; Manage resources of the office of the DDG; Manage engagements; Remain up to date with regards to the applicable prescripts/policies and procedures applicable to their work terrain to ensure efficient and effective support to the DDG.

**ENQUIRIES** : Ms A Basha at [aneesa.basha@westerncape.gov.za](mailto:aneesa.basha@westerncape.gov.za)  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/249** : **CHIEF NETWORK TECHNOLOGIST, REF NO: DOTP 09/2026**

**SALARY** : R468 459 - R 561 894 per annum (Level 9)  
**CENTRE** : Department of the Premier, Western Cape Government.  
**REQUIREMENTS** : An appropriate 3-year National Diploma/B-Degree (equivalent or higher qualification) in Information Technology; A Minimum of 3 years experience in ICT network infrastructure management, information technology or related field; A valid (Code B or higher) driving licence; NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: ICT Network Infrastructure (LAN, WAN, WIRELESS, Voice, etc); Mobile Data Communications and Wireless Networks; Server and storage systems; Virtual platforms (on prem and cloud base); PC, notebooks and printer (MS Operating Systems and services); Experience in the following: Network (Wired & Wireless) and related services; Voice, compute and storage infrastructure and operations, including VOIP architecture and systems and corporate IPT solutions; Industry vendor knowledge, example Cisco, Huawei, products as well as Microsoft and Linux server environments. Skills needed: Computer literacy in MS Office Package (Word, Excel, PowerPoint etc); Ability to work independently and as part of a team; Program and project management: Planning, coordination, organising; Decision making skills; Communication (verbal and written); Conflict resolution; Incident and change management.

**DUTIES** : ICT Infrastructure Architecture, planning, Design, configuration management; ICT Operations and Maintenance management; ICT Governance: Co-ordinate and manage departmental ICT infrastructure and security policy, strategy, architectures, standards; ICT Disaster Recovery and Business Continuity; ICT Program and Project management and Stakeholder Engagement; Knowledge Management: Documentation and Reporting.

**ENQUIRIES** : Mr S Hartley at Tel No: 021 483 7879 /[samir.hartley@westerncape.gov.za](mailto:samir.hartley@westerncape.gov.za) OR Mr E Petersen at 021 826 5575 /[eugene.petersen@westerncape.gov.za](mailto:eugene.petersen@westerncape.gov.za)

**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

#### **DEPARTMENT OF PROVINCIAL TREASURY**

**CLOSING DATE** : 23 March 2026

**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

#### **OTHER POSTS**

**POST 07/250** : **STRATEGIST: INSTITUTIONAL CHANGE REF NO: PT 05/2026**  
(3-Year Contract)

**SALARY** : R1 059 105 per annum (Level 12). (All-inclusive salary package)  
**CENTRE** : Provincial Treasury, Western Cape Government.  
**REQUIREMENTS** : An appropriate 4-year post school qualification (NQF 8); A minimum of 8 years relevant experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: Applicable policies, legislation, guidelines, standards, procedures and best practices; Strategy development, strategy management and strategy monitoring and review processes; Modern systems of governance and administration; Research methodologies; Leading data governance or project management offices within government or large organisations; Project management methodologies and tools, with a focus on data-centric projects; WCG Provincial Strategic Plan; Development, strategy management and strategy monitoring and review processes; Modern systems of governance and administration; Public Finance Management Act (PFMA), National and PT Regulations, other financial policies, prescripts, directives, and collective agreements; Ability to communicate complex technical concepts to diverse audiences and stakeholders. Skills needed: Communication (written and verbal); Computer literacy in MS Office Package (Word, Excel, PowerPoint); Monitoring, evaluating and reporting; Planning and organising; Planning and organising; Strategy and policy formulation; Research; Strong conceptual and formulation; Project management; Leadership; Policy analysis; Ability to lead and direct teams of professionals.

**DUTIES** : Research, refine and develop institutional change policies, strategies, and frameworks; Perform project management functions with regards to the implementation of institutional change programmes and projects; Facilitate the successful implementation of the department's e-vision strategy project, by harnessing data warehouse capabilities to support informed decision-making, business intelligence (BI), and reporting; Champion the digital transformation journey through the implementation of BI Project; Communicate and report on matters pertaining to institutional change programmes.

**ENQUIRIES** : Mr B Damons at Tel No: (021) 483 6127  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/251** : **STRATEGIST: INSTITUTIONAL FUNDRAISER (3-YEAR CONTRACT), REF NO, PT 06/2025**

**SALARY** : R1 059 105 per annum (level 12) (All-inclusive salary package)  
**CENTRE** : Provincial Treasury, Western Cape Government.  
**REQUIREMENTS** : An appropriate 4-year post school qualification (NQF 8); A minimum of 8 years relevant experience; A valid (Code B or higher) driving licence. NB: People with disabilities that restrict driving abilities, but who have reasonable access to transport, may also apply. Competencies: Knowledge of the following: applicable policies, legislation, guidelines, standards, procedures and best practices; strategy development, strategy management and strategy monitoring and review processes; public policy analysis and public policy development processes; stakeholder relations; intra- and intergovernmental relations; modern systems of governance and administration; protocol matters; research methodologies; Constitutional, legal and institutional arrangements governing the South African public sector; global, regional and local political, economic and social affairs impacting on the provincial government of the Western Cape; latest advances in public management theory and practice; policies of the government of the day e.g. PSP and Recovery Plan; Latest trends in public sector innovation and innovative methodologies; Project management; Transformation; Management principles; Public Service procedures; People Management processes; Financial Management; Financial systems in the public service; Budgeting and other financial processes; Generally Accepted Accounting Practices (GAAP) and Accrual Accounting; Asset Management and Intervention Control; Financial delegation Skills needed: Communication (written and verbal); Computer literacy in MS Office Package (Word, Excel, PowerPoint); Monitoring, evaluating and reporting; Planning and organising; planning and organising; Strategy and policy formulation; Research; Strong conceptual and formulation; Project management; Leadership; Policy analysis; Ability to lead and direct teams of professionals.

**DUTIES** : Research, refine and develop institutional fundraising policies and strategies by managing the development of a funding implementation strategy, policies and framework for Western Cape Government (WCG); Stakeholder relations, communication, and reporting by developing and maintaining partnerships between Western Cape Government (WCG) and institutions for funding; Manage Programmes / Projects by supporting the economic priority sectors in the province by aligning the long-term plans with implementation frameworks to identify the gaps; Ensure efficient and effective oversight and management of all financial resources and all performance requirements as related to the Public Finance Management Act (PFMA) and corporate governance.

**ENQUIRIES** : Mr B Damons at Tel No: (021) 483 6127  
**APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

#### **DEPARTMENT OF SOCIAL DEVELOPMENT**

**CLOSING DATE** : 23 March 2026  
**NOTE** : Shortlisted candidates will be required to attend interviews on a date and time determined by the department and submit documentation for verification purposes and criminal record vetting. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The selection process will be guided by the EE targets of the employing department. By applying for this position, you are consenting to the Western Cape Government contacting your previous employers/managers for an employment reference. Reference checks will include enquiries relating to your disciplinary records and reasons for leaving. Should you experience difficulties with your online application, technical support is available from Monday to Friday from 08:00 to 16.00. Contact the helpline at 086 137 0214. For all other queries relating to the position, kindly contact the enquiries person as indicated in the advert. Please ensure that you submit your application before the closing date as no late applications will be considered.

#### **OTHER POSTS**

**POST 07/252** : **SOCIAL WORK POLICY DEVELOPER: SERVICES TO PEOPLE WITH DISABILITIES, REF NO. DSD 08/2026**

**SALARY** : Grade 1: R453 201 – R514 470 per annum  
Grade 2: R535 035 – R725 754 per annum (OSD as prescribed)

**CENTRE REQUIREMENTS** : Department of Social Development, Western Cape Government.  
: Formal Tertiary Qualification in Social Work (e.g. Bachelor of Social Work) that allows professional registration with the South African Council for Social Service Professions; Compulsory registration with SACSSP as a Social Worker; A minimum of 8 years appropriate experience in social work after registration as Social Worker with the SACSSP; A valid code B (or higher) driving licence. Competencies: Knowledge of the following: Policy Analysis and development; Community development; Legislation of local government; Integrated Development Planning; Legislation, policies and procedures governing Non-Profit Organisations (NPO); Management of, as well as types of programmes relevant to NPOs. Skills needed: Mentoring and training; Facilitation; Project Management; Planning and organizing; Networking; Communication (written and verbal); Professional counselling; Financial management; Presentation; Monitoring and evaluation; Inter-sectoral collaboration and partnership; Intergovernmental relations; Ability to compile complex reports; Contract Management.

**DUTIES** : Develop, implement and maintain social work policies; Uniform Funding Cycle (UFC) - NPO Funding Process; Monitor and evaluate NPOs compliance against signed Transfer Payment Agreement (TPA) and compliance against Legislative, Programme Specific Norms and Standards/Regulatory frameworks; Rapid response following complaint/enquiries about NPOs, or a concern raised by a programme, regions, executive authority or head of department; Registration of facilities in terms of the relevant legislation; Monitoring of Programme Specific services as per relevant legislation; Stakeholder management / Relationship management (international, national, provincial, local and regional); Training/ Capacity Building on existing legislation and policy framework guiding service delivery; Keep up to date with new developments in the social work field; Administrative functions required in the unit and undertake the higher level administrative functions.

**ENQUIRIES APPLICATIONS** : Ms P Momoza at Tel No: (021) 483 4236  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/253** : **SUPPLY CHAIN MANAGEMENT CLERK: ASSET MANAGEMENT, REF NO. DSD 07/2026**

**SALARY** : R228 321 - R268 950 per annum (Level 5)  
**CENTRE** : Department of Social Development, Western Cape Government.

**REQUIREMENTS** : Grade 12 (Senior Certificate or equivalent qualification). Competencies: A good understanding of the following: Supply chain duties, practices as well as the ability to capture data, operate computer and collecting statistics; Legislative framework governing the Public Service; Work procedures in terms of the working environment. Skills needed: Written and verbal communication; Interpersonal relations; Flexibility; Teamwork; Planning and organisation; Proven computer literacy.

**DUTIES** : Render asset management clerical support; Render demand and acquisition clerical support; Render a budget support service.

**ENQUIRIES APPLICATIONS** : Mr R Martin at Tel No: (021) 483 6004  
: Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**POST 07/254** : **ADMINISTRATION CLERK: SERVICES TO PERSONS WITH DISABILITIES, REF NO. DSD 09/2026**

**SALARY** : R228 321- R268 950 per annum (Level 5)  
**CENTRE** : Department of Social Development, Western Cape Government.

**REQUIREMENTS** : Grade 12 (Senior Certificate or equivalent qualification). Competencies: Relevant experience; Relevant job knowledge; Skills needed: Literacy; Numeracy;

- Presentation; Decision-making; Computer literacy; Interpersonal Skills; Flexibility; Planning and organising; Written and verbal communication.
- DUTIES** : Render general clerical support services; Provide supply chain clerical support services within the component; Provide personnel administration clerical support services within the component; Provide financial administration support services in the component.
- ENQUIRIES** : Ms P Momoza at Tel No: (021) 483 4015
- APPLICATIONS** : Only applications submitted online will be accepted. To apply submit your application online only: via <http://www.westerncape.gov.za/jobs> or <https://westerncapegov.erecruit.co>

**DEPARTMENT OF HEALTH AND WELLNESS: WESTERN CAPE, PROVINCIAL GOVERNMENT**  
*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

- NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

#### **OTHER POSTS**

- POST 07/255** : **REGISTRAR (MEDICAL) (NEUROSURGERY)**  
(5 Year Contract)
- SALARY** : R 1 001 349 per annum (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
- CENTRE REQUIREMENTS** : Tygerberg Hospital, Parow Valley  
 : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner (Independent Practice). Inherent requirements of the job: A valid (code B/EB) driver's license. Commuted overtime is compulsory. Emergency and after-hours call cover. Registrars may be required to work across the training platform on request. Competencies (knowledge/skills): FCS (Neurosurgery) Primary Examination passed. Current Advanced Trauma Life Support (ATLS) certification. Experience as a Medical Officer in a recognized Neurosurgery training unit. Surgical experience. Research experience (particularly with publications). Evidence of effective leadership, communication, and interpersonal skills (as demonstrated in CV and references). Proficiency in neurosurgical patient care, including peri-operative management, trauma, and critical care.
- DUTIES** : (key result areas/outputs): Provision of safe and effective neurosurgical care to patients. Provision of care to neurosurgical patients in both outpatient and in-hospital setting. Comprehensive peri-operative care of neurosurgical patients, including in the Intensive Care Unit (ICU). Participate in trauma and emergency care related to neurosurgery. Attend regular tutorials and assist with the training of interns, medical students, nursing and allied staff. Take part in on-site after-hours duties relating to the care of acute patients and inpatients. Involvement in research and audits, particularly in neurosurgical techniques and patient outcomes.
- ENQUIRIES** : Prof I Vlok, tel. no. (021) 938-9265
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Appointment as Registrar will be for a maximum contract period of 5 years. It may become necessary to second/transfer staff to another hospital/institution during their period of training, in which case affected staff will be consulted prior to any decision being implemented. Registrars will function across health facilities, as per an agreed programme. Should registration with the HEI as a student be discontinued for any reason the appointment as a Registrar also discontinues. Consideration will be given to existing employees who are already on higher salary packages to retain their existing salary position, as personal. As such they

are entitled to receive pay progression. Appointment as Registrar will be on contract. Employees in service who opt to continue with their pension benefits as Registrar, will be required to resign after completion of their registrarship should they not be successful for advertised Specialist positions. The Department of Health is guided by the principles of Employment Equity. Candidates with disability are encouraged to apply and an indication in this regard will be appreciated. Specific Registrar posts within the Department will be identified as part of the Affirmative Action programme to create a representative Specialist cadre in line with applicable procedures. Preference will be given to SA citizens/permanent residents with a valid identity document. Registrars will be required to register as post-graduates with Stellenbosch University according to the yearbook and guidelines. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for a change in registration status)".

- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/256** : **MEDICAL OFFICER GRADE 1 TO 3 (PAEDIATRICS)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R1 001 349 per annum  
Grade 2: R1 142 553 per annum  
Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).
- CENTRE REQUIREMENTS** : Khayelitsha District Hospital, Khayelitsha Eastern Sub-structure office  
: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirements of the job: Willingness to work commuted overtime (compulsory). Competencies (knowledge/skills): Good governance principles and documentation practices. Commitment to providing empathetic, holistic care and advocating for patients. Capability to handle a demanding clinical workload with effective time management, organisation and prioritisation skills. Proven ability to work within a team and communicate effectively with colleagues, patients and families. Clinical skills and experience in paediatrics and neonatology.
- DUTIES** : (key result areas/outputs): To render a comprehensive clinical service in Paediatrics and Neonatology covering day-time work and after-hours duties. To provide inpatient and/or outpatient care, including clinical teaching, administration, management and research.
- ENQUIRIES APPLICATIONS** : Dr TL Josephs, tel. no. (021) 360-4357  
: Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply.

Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applicants will be considered for similar vacant posts within the Department for a period of 3 months from date of advert. Candidates will be subjected to a practical/written and oral assessment.

- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/257** : **MEDICAL OFFICER GRADE 1 TO 3 (PSYCHIATRIC AND MEDICAL SERVICES)**  
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R1 001 349 per annum  
Grade 2: R1 142 553 per annum  
Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
- CENTRE REQUIREMENTS** : Stikland Hospital  
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Willing and able to work shifts. Willing and able to work with patients with infectious diseases. Valid (Code B/EB) driver's licence and willingness and ability to travel. Available and willing to participate in after-hours duties. Competencies (knowledge/skills): Appropriate experience in Psychiatry. Excellent clinical consultation, management and procedural skills. Computer literacy. Good professional attitude. Excellent communication skills. Ability to work well both in a team or as an individual.
- DUTIES** : (key result areas/outputs): Provide comprehensive medical and psychiatric care to patients by diagnosing and treating illnesses, injuries, and other health conditions. Formulate and manage treatment plans, including medication and therapies. Maintain accurate and detailed patient records both electronically and paper-based. Refer patients to specialists or other healthcare providers when necessary. Complete the required CPD activities to maintain registration with the HPCSA. Complete and submit required medical reports and documentation for legal and administrative purposes. Uphold the reputation and integrity of the medical profession.
- ENQUIRIES APPLICATIONS** : Prof L Koen, tel. no. (021) 940-8718 or email: [liezle.koen@westerncape.gov.za](mailto:liezle.koen@westerncape.gov.za)  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in

registration status). The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/258** : **MEDICAL OFFICER GRADE 1 TO 3 (PAEDIATRIC MEDICINE)**
- SALARY** : Grade 1: R1 001 349 per annum  
Grade 2: R1 142 553 per annum  
Grade 3: R1 322 352 per annum (A portion of the package can be structured according to the individual's personal needs.)
- CENTRE** : Red Cross War Memorial Children's Hospital, Rondebosch
- REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Applicants must have a valid APLS/ PALS certificate. Must provide after-hours emergency services and participate in commuted overtime at 16-hours per week. Competencies (knowledge/skills): Ability to work in a professional team. Post-internship experience in general paediatrics under onsite supervision of a registered paediatrician. Ability to achieve and maintain good interpersonal relations with staff, patients and their families. Must assist with the provision of a comprehensive paediatric service. Completion of /or exemption from South African Community Service. Excellent report, clinical note and referral writing skills. Experience with teamwork, planning, organizing and coordination. Excellent interpersonal, administrative, communication, analytical and problem-solving skills. Display empathy for patients, promote advocacy and facilitate holistic treatment. Good time management.
- DUTIES** : (key result areas/outputs): Provide a high-quality clinical service to patients and their families. Supervision of junior medical staff to ensure quality of care and good clinical outcomes. Interaction with (and supervision of where necessary) nursing staff, allied professionals, and students. Informal teaching and training of junior staff in the course of clinical work. Teaching (formal and informal) of undergraduate medical students. Effective and efficient administration of clinical services. Clinical leadership in the workplace. Administration of the Medical Officer Roster, HECTIS patient management system and other WCG health applications. Improve professional competence by regular self-learning and reflection with the application of current evidence
- ENQUIRIES** : Dr S Naidoo, tel.no. (021) 658-5111 or email: [Shirani.Naidoo@uct.ac.za](mailto:Shirani.Naidoo@uct.ac.za); Dr C Procter, tel.no. (021) 658-5111 or email: [Claire.Procter@uct.ac.za](mailto:Claire.Procter@uct.ac.za)
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category

- with the relevant council (including individuals who must apply for change in registration status).
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/259** : **DEPUTY DIRECTOR (MEDICAL SUPPORT)**  
Chief Directorate: Metro Health Services
- SALARY** : R896 436 per annum (A portion of the package can be structured according to the individual's personal needs).
- CENTRE REQUIREMENTS** : Lentegour Hospital  
Minimum educational qualification: Appropriate 4-year National Diploma/Degree or equivalent in Health Sciences registrable with the South African Statutory Health Professions Council or South African Nursing Council. Experience: Appropriate supervisory experience. Appropriate experience as a Mental Health Care Practitioner as defined in the Mental Health Care Act 17 of 2002" means a psychiatrist or registered medical practitioner or a nurse, occupational therapist, psychologist or social worker who has been trained to provide prescribed mental health care, treatment and rehabilitation services. Inherent requirements of the job: Valid driver's licence. Competencies (knowledge/skills): Knowledge of the Quality Assurance framework and the related internal and external policies Statistical analytical skills. Appropriate knowledge and skills related to psychiatric rehabilitation and recovery. Ability to identify, successfully initiate and develop new health projects. Change-management skills. Computer skills. Sound knowledge of the Mental Health Care Act, 2002 (Act 17 of 2002), and the mental-health care package, policies and the ethos of community-based mental-health care. Sound knowledge and understanding of the health-care management systems including patient management systems, referral systems and Emergency Psychiatric Services.
- DUTIES** : (key result areas/outputs): Effective and efficient operational management and planning of the Clinical Support Services in the psychiatric hospital in terms of the relevant acts and regulations. Supervising Clinical Support Services. Manage the Quality Assurance and Risk Management program for the hospital by taking overall responsibility for the implementation and maintenance of the OHSC and Ideal Hospital requirements. Act as the delegated official to manage the documentary compliance with the Mental Health Care Act, 2002 (Act 17 of 2002). Responsible for liaison with the Mental Health Review Board and for ensuring the resolution of all identified problems. Support the CEO to ensure effective and efficient functioning of the hospitals business units and support the development of matrix-management teams.
- ENQUIRIES APPLICATIONS** : Ms E Silence, tel. no. (021) 370-1411  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/260** : **DEPUTY DIRECTOR (SERVICE IMPROVEMENT)**  
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : R896 436 per annum (A portion of the package can be structured according to the individual's personal needs).
- CENTRE REQUIREMENTS** : Clinical Service Improvement  
Minimum educational qualification: An appropriate 4-year Health related degree (or equivalent) registrable with a South African Professions Council (SANC, SAPC & HPCSA). Experience: Appropriate middle management experience. Extensive experience in managing and coordination of public health programmes or systems. Appropriate experience leading and managing improvement projects and initiatives. Inherent requirements of the job: Valid (Code B/ EB) driver's licence. Willingness to travel within the province. Competencies (knowledge/skills): Any legal, policy, managerial and clinical aspects of public health programmes/interventions and services. Good project management skills. Sound written and communication skills. Advanced computer literacy. Be familiar with the legal, policy, managerial and clinical aspects of the public health

- programmes/interventions and services. Strong deciding and respond to change. Sound presenting and communicating information. Good change management and ability to work well with stakeholders at all levels.
- DUTIES** : (key result areas/outputs): Manage the development of service improvement initiatives to improve effectiveness, efficiency, and equity throughout the service care continuum, using science methodologies. Manage the establishment of the Solutions Factory concept within the Department. Ensure capacity building and leadership to foster a culture of continuous improvement in the Department of Health. Ensuring the effective rendering of Clinical Service improvement support in the Department of Health. Ensure effective and efficient Financial and People Management.
- ENQUIRIES APPLICATIONS** : Ms L Najjaar, tel. no. (021) 815-8865  
: Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates may undergo a Competency Based Assessment. The pool of applicants may be considered for other vacant Deputy Director: Service Improvement posts within the Chief Director Emergency & Clinical Support Services, for a period of three months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/261** : **OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)**  
Garden Route District
- SALARY CENTRE REQUIREMENTS** : R693 096 per annum  
: Eyethu Clinic, Mossel Bay Sub-district  
: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48), accredited with SANC. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in Curative Skills in Primary Health Care (R48). Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel. Willingness to rotate between PHC clinics within the Sub-district. Competencies (knowledge/skills): Computer literate. Information management regarding PHC indicators. Quality assurance knowledge. COPC Principles and implementation. Legislation of Ideal Clinic and Office of Health standards and compliance.
- DUTIES** : (key result areas/outputs): Effective integrated execution and management of all clinical programmes (i.e. Acute, Chronic, Woman-and Child Health and TB/HIV/AIDS/STI). Effective management of Support Services which includes, Information Management with regards to data collection, verification, report writing and submission of data, Human Resources (supervision of staff, development and performance management), Finance and Supply Chain Management to ensure effective budgeting and control, control over infrastructure, maintenance and security. Liaise with relevant stakeholders. Effective communication with all levels of service delivery. Facilitation and implementation of COPC.
- ENQUIRIES APPLICATIONS** : Ms A Lamprecht, tel. no. (044) 604-6106  
: Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/ oral assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026, 17:00 PM

**POST 07/262** : **CLINICAL PROGRAMME COORDINATOR GRADE 1 (COMPREHENSIVE HEALTH SERVICES)**  
West Coast District

**SALARY** : Grade 1: R549 192 per annum  
**CENTRE** : Bergriver Sub-district (Radie Kotze and Lapa Munnik Hospitals)  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to work overtime if and travel when required. Competencies (knowledge/skills): Ability to think strategically and analytically, work independently, as well as the ability to interpret and implement policies and guidelines. Computer literacy (MS Word, Excel and PowerPoint).

**DUTIES** : (key result areas/outputs): Coordination and implementation of the Sub-district integrated comprehensive health services i.e. HIV/AIDS/STI/TB services and establishing service linkages with integrated management of chronic conditions, 1st 1000 day's strategy, adolescent, women's and men's health services and establishing health services linkages on all service platforms at Subdistrict level. Provide oversight, supervision and support to health facilities with regards to the implementation quality assurance policies, guidelines, protocols, norms and standards. Involvement with People Development component in skills development and training to support integrated health services provision. Responsible for the strengthening and coordination of internal and external interface management with stakeholders, including NPOs, to enhance implementation of the COPC principles. Monitoring and Evaluation of Integrated Health services performance as well as the effective implementation of appropriate projects to improve the integrated Primary Health care services and outcomes in the Sub-district.

**ENQUIRIES** : Ms EG Engel, tel. no. (022) 913-1337  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates may have to do a presentation and undergo a practical/competency assessment.

**CLOSING DATE** : 13 March 2026, 17:00 PM

**POST 07/263** : **ASSISTANT DIRECTOR: SUPPORT (INFRASTRUCTURE & SUPPORT SERVICES)**

**SALARY** : R468 459 per annum  
**CENTRE** : Western Cape College of Nursing (Central Administration offices, Stikland Campus)

**REQUIREMENTS** : Minimum educational qualification: An Appropriate 3-year National Diploma/Degree. Experience: Appropriate experience in Infrastructure and Support Services. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge of relevant legislation, regulations & policies, such as OHSC standards. Expertise in facilities and infrastructure management, maintenance, contracts, and support service best practices. Strategic thinking, policy development, and operational planning. Leadership, supervision, team building, and conflict-resolution skills. Stakeholder management, negotiation, and relationship-building competencies. Excellent verbal and written communication, including report writing and technical documentation. Computer literacy (Microsoft Word, Excel, PowerPoint, Outlook, Teams). Project management skills, including planning, organizing and coordinating service delivery.

**DUTIES** : (key result areas/outputs): Lead and coordinate the development and implementation of infrastructure master planning and lifecycle planning. Manage capital improvement projects for buildings and physical infrastructure across all sites. Manage support services such as workshop, transport, Reprographic, record management support/archives, and housekeeping. Manage service contracts (security, cleaning, maintenance, Access Control. Biometric systems,

CCTV, fire systems, ground maintenance, pest control etc.). Ensure efficient Security/Access Control for all staff and students' multi-campus. Oversee budgeting and financial management for support services. Lead people management within support services.

**ENQUIRIES** : Ms L Strauss, tel. no. (023) 814-0090

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency test.

**CLOSING DATE** : 13 March 2026, 17:00 PM

**POST 07/264** : **COMMUNITY LIAISON OFFICER**  
Chief Directorate: Metro Health Services

**SALARY** : R397 116 per annum

**CENTRE** : Northern Tygerberg Sub-structure office

**REQUIREMENTS** : Minimum educational qualification: Appropriate 3-year National Diploma or Degree Experience: Appropriate experience in community engagement, communication, and stakeholder coordination. Inherent requirements of the job: A valid Code B/EB driver's license. Willingness and ability to travel for official duties. Are you willing and able to work after hours and weekends when operationally required. Competencies (knowledge/skills): Working knowledge of governance-related legislation and regulations, and health promotion principles. Ability to compile reports, take minutes, capture community feedback, and perform administrative duties accurately. Understanding of communication processes with communities, internal staff, and external partners. Computer literacy, including MS Word, Excel, Outlook, and PowerPoint, with sound report-writing ability.

**DUTIES** : (key result areas/outputs): Implement the Western Cape Health Facility Boards and Committees Act by planning, coordinating, and supporting effective governance structures. Coordinate capacity-building programmes by organising, implementing, and monitoring training initiatives for relevant community and facility role players. Represent and promote Sub-Structure Office health services within relevant health-orientated community organisations. Facilitate and support stakeholder engagement meetings, forums, and community dialogues and meetings. Identify community needs, concerns, and service delivery challenges and report these to management. Compile reports, minutes, community feedback summaries, and attendance registers, and provide technical and administrative support to the Violence Prevention Unit and other components as required.

**ENQUIRIES** : Ms J Pieterse tel.no. (021) 830-3797

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Candidates will be subjected to a written/practical and oral assessment.

**CLOSING DATE** : 13 March 2026, 17:00 PM

**POST 07/265** : **SENIOR FORENSIC PATHOLOGY OFFICER (4 POSTS)**  
Chief Directorate: Emergency And Clinical Services Support

**SALARY** : R325 101 per annum

**CENTRE** : Beaufort West, Malmesbury, Vredenburg and Vredendal L2 (Non-Referral) Forensic Pathology Laboratories

**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate Forensic (Medico-legal) experience as a Forensic Pathology Officer. Appropriate experience in supporting the manager with Corporate Governance functions. Inherent requirements of the job: A Valid (Code B/EB) driver's licence. Must be competent in forensic investigation and evisceration. Knowledge of Finance and Supply Chain in the FPL setting and ability to support revenue and expenditure management processes. Analytical Skills to monitor utilisation of consumables and project needs for demand management and procurement planning. Will be required to assist in the planning/training of Major incident exercises as well as involvement in Major incidents. Will be required to work office duties, standby duties and overtime duties. Ability to be trained in 4 x 4 vehicle

handling and photography skills. Ability to lift and work with corpses (mutilated, decomposed, infectious viruses, etc). Will be required to wear a uniform. Knowledge of Fleet, Assets and Stores Management. Competencies (knowledge/skills): Ability to communicate clearly and discreetly in person and in writing. Knowledge, application and implementation of regulations policies and standards pertaining to the Forensic Pathology process, forensic investigation and evisceration as well as sound knowledge and understanding of legislation pertaining to Forensic Pathology, the ethical issues in Forensic Pathology, scope of practice and Forensic Pathology standards. Ability to supervise and plan. Competent in numerical assessment, planning, forecasting, and checking (budget, procurement, stores, claims, etc). Ability to work under pressure, meet deadlines and solve complex problems in a multi-disciplinary team. Computer Literacy in Microsoft Package (Microsoft Word, Microsoft Outlook, Microsoft Excel, FPS Business System, Live link). Ability to achieve and maintain good interpersonal and working relations with staff and clients, with knowledge of the core values of the Department.

**DUTIES** : (key result areas/outputs): Efficient support to the Manager regarding operational management of the Forensic Pathology Laboratory. Efficient support to the Manager regarding Corporate Governance aspects. Effective Management of the Forensic Pathology Assistant Program. Effective Operational Service Delivery at the Facility.

**ENQUIRIES** : Mr S Fyfe, email: [sean.fyfe@westerncape.gov.za](mailto:sean.fyfe@westerncape.gov.za), Mr B Jonker email: [brent.jonker@westerncape.gov.za](mailto:brent.jonker@westerncape.gov.za)

**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. The candidate will be subjected to an interview and competency test. Candidates will be subjected to security clearance prior to appointment. Shortlisted candidates may be subjected to a psychometric evaluation. "The pool of applications will be considered for vacancies within (Forensic Pathology Service, Garden Route Central Karoo and or West Coast Facilities), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post." Candidates must indicate: which facilities they are applying for and their 3 orders of priority with number 1 being their highest priority.

**CLOSING DATE** : 13 March 2026, 17:00PM

**POST 07/266** : **EMERGENCY CALL CENTRE SUPERVISOR (2 POSTS)**  
Chief Directorate: Emergency and Clinical Support Services

**SALARY CENTRE** : R325 101 per annum  
Emergency Medical Services, Central Karoo Communication Centre (Beaufort West) and Cape Winelands Communication Centre (Worcester)

**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (Grade 12) or equivalent. Experience: Appropriate previous supervisory experience. Appropriate experience in the Emergency Call Centre environment Inherent requirements of the job: Ability to work shifts and overtime, as needed. Competencies (knowledge/skills): Good leadership, communication, and interpersonal skills. Good planning, leading, organizing and control abilities. Ability to work well under pressure. Computer Literacy with MS Word, Excel and Power point, Outlook and Internet.

**DUTIES** : (key result areas/outputs): Cost Effective Management of allocated overtime needs. Effective Human Resource Management, Training and Development and the management of Labour Relations matters. Supervision and Management of all Administrative Requirements. Effective Communication and Liaison with internal and external clients. Support to colleagues and the Centre Manager.

**ENQUIRIES** : Ms BA Dees, tel.no (023) 346-6032 – Cape Winelands; Ms M Arries, tel.no. (044) 805-5070 – Central Karoo

**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine the candidate's suitability based on the post's technical and generic requirements, and the other will be an integrity (ethical conduct) assessment. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on

these checks, which include security clearance, qualification, verification, criminal records and previous employment.

- CLOSING DATE** : 13 March 2026, 17:00PM
- POST 07/267** : **ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (PROCUREMENT AND ASSET MANAGEMENT)**  
Chief Directorate: Metro Health Services
- SALARY CENTRE REQUIREMENTS** : R325 101 per annum  
Metro TB Hospital Complex (Brooklyn Chest Hospital)  
Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA'S) of the post. Experience: Appropriate experience of Supply Chain Management (Procurement and Asset Management). Appropriate supervisory experience. Appropriate working experience on LOGIS and the Electronic Procurement System. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Sound knowledge of the Public Finance Management Act (PFMA), National and Provincial Treasury Regulations, Accounting Officer's System of the department of Health. Knowledge of the Accounting Officer's System of the Department. Sound knowledge of all financial management systems and regulations: BAS, Logis, Financial and treasury instructions, PFMA, BMI. Advanced computer literacy (MS Word, Excel and Outlook).
- DUTIES** : (key result areas/outputs): Effective and efficient Asset management. Effective, efficient Contract management and Acquisition Management. Ensure Audit Compliance. Assistance with reporting and Support Supervisor. Effective and efficient management of the human resources in the component.
- ENQUIRIES APPLICATIONS** : Mr V Mcamba, tel.no. (021) 508-8319  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subject to a written and oral assessment. The pool of applicants will be considered for vacancies within the Chief Directorate: Metro Health Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/268** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL) (4 POSTS)**  
West Coast District
- SALARY** : Grade 1: R324 384 per annum  
Grade 2: R396 132 per annum  
Grade 3: R476 367 per annum
- CENTRE REQUIREMENTS** : Clanwilliam Hospital, Cederberg Sub-District  
Minimum educational qualification: Basic R425 qualification (i.e., degree/diploma in nursing) or equivalent that allows registration with the South African Council (SANC) as a Professional Nurse and Midwife. Registration with a professional council: Registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Experience: **Grade 1:** None after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A minimum of 10 years' appropriate / recognizable experience after registration as a Professional Nurse with SANC in General Nursing. **Grade 3:** A minimum of 20 years' appropriate / recognizable experience after registration as a Professional Nurse with SANC in General Nursing. Inherent requirement of the job: Willingness to work overtime, shifts, weekends, public holidays and night duty. Travel if necessary to meet operational requirements. Willingness to rotate to other wards in the facility. Competencies (knowledge/skills): Excellent communication with community and other stakeholders' engagement and facilitation skills, Knowledge of relevant legislation, policies including Health care 2030, Sustainable Development Goals, 1st 1000 days. Excellent planning and organisational skills in Community Health Care, programs and services. Computer literate in Microsoft office programs. Verbal and written communication skills.
- DUTIES** : (key result areas/outputs): Provision of optimal, holistic nursing care with set standards and within a professional / legal framework. Effective utilization of

resources: Human Resources, Material Resources and Services. Participation in training and research. Provision of support to Nursing Services. Maintain professional growth/ethical standards and self-development.

- ENQUIRIES APPLICATIONS** : Mr NM Goeieman, tel. no: 027 482 2166  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Cederberg Sub-District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/269** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: PRIMARY HEALTH CARE)**  
Overberg District
- SALARY** : Grade 1: R324 384 per annum  
Grade 2: R396 132 per annum  
Grade 3: R476 367 per annum
- CENTRE REQUIREMENTS** : Overstrand PHC Support and Outreach  
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration at SANC as a Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as a Professional Nurse in General Nursing. Inherent requirements of the job: Valid (Code B/EB/C1) driver's licence. Willingness to work overtime when necessary and relieve duties at other clinics in the Sub-district. Competencies (knowledge/skills): Good communication skills (written and verbal). Ability to function/make decisions independently and as part of a multi-disciplinary team. Good interpersonal relationships, exceptional leadership and conflict resolution skills. NIMART, BANC trained or experience. Basic computer skills in MS Office. Knowledge of relevant legislation and policies of the Department of Health Western Cape.
- DUTIES** : (key result areas/outputs): Provide direction and supervision for the implementation of quality comprehensive nursing care within the Primary Health Care context. Maintain ethical practice within legal and regulatory frameworks. Maintain a constructive working relationship with all relevant stakeholders of the Primary Health Care Team. Utilize human, material and physical resources efficiently and effectively. Participate in training programmes and research activities. Maintain workplace disciplinary of sub-ordinates.
- ENQUIRIES APPLICATIONS** : Ms GJ Smit, tel. no. (028) 313-5263  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Overberg District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026, 17:00PM

<b><u>POST 07/270</u></b>	:	<b><u>PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING)</u></b> Central Karoo District
<b><u>SALARY</u></b>	:	Grade 1: R324 384 per annum Grade 2: R396 132 per annum Grade 3: R476 367 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Prince Albert Hospital Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as a Professional Nurse and Midwife. Experience: <b>Grade 1:</b> None after registration as Professional Nurse with the SANC in General Nursing. <b>Grade 2:</b> A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. <b>Grade 3:</b> A minimum of 20 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, including weekends, public holidays, night shifts. Willingness to rotate to other wards in the facility and to work at the clinics in the Sub-district when needed. Competencies (knowledge/skills): The ability to function independently under pressure. Knowledge of Nursing Practice, Infection Prevention Control, control measures and practices. Excellent communication skills (both written and verbal).
<b><u>DUTIES</u></b>	:	(key result areas/outputs): Provide direction and supervision for the implementation of the nursing plan (clinical practice or patient care). Implement standards, practices, criteria, and indicators for quality nursing (quality of practice) Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain constructive working relationships with nursing and other stakeholders. Utilize human, material, and physical resources efficiently and effectively.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms B Hlalukana, tel. no. (023) 814-2982 Applications are submitted online via <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications").
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. Candidates will be required to undergo a practical assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
<b><u>CLOSING DATE</u></b>	:	13 March 2026, 17:00 PM
<b><u>POST 07/271</u></b>	:	<b><u>PHARMACIST ASSISTANT GRADE 1 TO 3: POST BASIC (PHARMACY)</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	Grade 1: R264 750 per annum Grade 2: R306 411 per annum Grade 3: R330 540 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Mowbray Maternity Hospital Minimum educational qualification: Appropriate qualification that allows registration with the South African Pharmacy Council (SAPC) as a Pharmacist's Assistant (Post Basic) Institutional or Pharmacist's Assistant (Post Basic). Registration with a professional council: Registration with the SAPC as Pharmacist's Assistant (Post-Basic) or Pharmacist's Assistant (Post-Basic) (Institutional). Experience: <b>Grade 1:</b> None after registration with the SAPC as Pharmacist's Assistant (Post-Basic). <b>Grade 2:</b> A minimum of 5 years' appropriate experience as Pharmacist's Assistant after registration as a Pharmacist's Assistant (Post-Basic) with the SAPC. <b>Grade 3:</b> A minimum of 13 years' appropriate experience as Pharmacist's Assistant after registration as a Pharmacist's Assistant (Post-Basic) with the SAPC. Inherent requirement of the

job: Physical ability to safely move heavy pharmaceutical items stored at various heights in the pharmacy. Ability and willingness to work in a team environment with rotation of duties according to rosters. Must be willing to work overtime and after hours as needed. Competencies (knowledge/skills): Knowledge of Good Pharmacy Practice and of institutional pharmacy practices and procedures. Knowledge of Medicine Supply Management Principles, including cold chain management Appropriate knowledge of National and Provincial Health Policies, Medicines Act 101 of 1965, the Pharmacy Act 53 of 1974 and Public Finance Management Act. Patient orientated with excellent interpersonal and communication skills including the ability to communicate with other health care professionals. Ability to plan, manage time effectively, take accountability, problem solve, innovate, work accurately under pressure and maintain a high standard of professionalism. Ability to take accountability for assigned duties including medicine related queries. Computer literacy.

**DUTIES** : (key result areas/outputs): Providing a safe, efficient, cost-effective comprehensive pharmaceutical service. Dispensing of medicines including documenting & assisting with medicine related queries. Effective control of pharmaceutical stock in Pharmacy and the wards including receiving, storage, control, distribution, cold chain management and temperature monitoring. Assisting with data collection and record keeping. Ensuring adherence to Infection Control and Occupational Health & Safety. Working under the direct supervision of a pharmacist and ensuring legal compliance.

**ENQUIRIES** : Mr V Mannilall, tel. no. (021) 659-4929  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)". The pool of applications will be considered for vacancies within Chief Directorate: Metro Health Services, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**CLOSING DATE** : 13 March 2026, 17:00 PM

**POST 07/272** : **ARTISAN PRODUCTION GRADE A TO C**  
Garden Route District

**SALARY** : Grade A: R243 597 per annum  
Grade B: R285 816 per annum  
Grade C: R332 061 per annum

**CENTRE** : Riversdale Hospital, Hessequa Sub-district  
**REQUIREMENTS** : Minimum educational qualification: Appropriate SAQA Trade Test Certificate in Electrician / Electrical Fitter / Electrical Cooling Systems / Millwright. Experience: **Grade A:** No experience required. **Grade B:** At least 18 years' appropriate/recognizable experience in the area after obtaining the relevant Trade Test Certificate. **Grade C:** At least 34 years' appropriate/recognizable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: Willingness to work irregular hours, (eg. overtime, after hours, day or night, weekends, public holidays and standby duties) and attend to emergencies when required. Valid (Code B/EB) driver's license and willingness to travel and work at all Public Health Institutions within the Hessequa Sub-District. Willingness to perform over a spectrum of technical trades and continual training in these. Competencies (knowledge/skills): Appropriate working knowledge of the requirements of the Machinery, and Occupational Health and Safety Act (Act 85). Able to interpret and apply regulations. Appropriate working knowledge of the working principle, parts and assembly, testing, routine & breakdown maintenance of the following: Domestic & light commercial laundry & kitchen equipment; Access control, Fire Detection & Electrical Fencing Hardware; Basic building terminology and construction; Hospital Technical Systems & plant; HVAC equipment; Welding & Plumbing skills (Demonstrable). Good communication skills (verbal and written). Computer literacy (MS Word, Excel,

- Email and Internet). Physically fit to perform duties and the ability to work at heights and in confined spaces.
- DUTIES** : (key result areas/outputs): Routine Maintenance and Repairs of equipment, plant, and tools at all Health Establishments in the Hessequa Sub-District that includes 1 District Hospital and 6 Clinics. Compile specifications and assist in managing projects. Control and supervision of workshop staff, groundsman and intern. Procurement of workshop consumables, oxygen, diesel, tools and materials as well as the control thereof in respect of stock control. Administration duties and functions in respect of Requisitions and Job Cards and managing departmental and institutional contracts. Occupational Health and Safety Practices.
- ENQUIRIES APPLICATIONS** : Mr. H Crous, tel. no. (028) 713-8642  
: Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. Short-listed applicants will be subjected to practical tests. The pool of applicants will be considered for vacancies within the Garden Route District Services, for a period of 3 months from date of advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026, 17:00PM
- POST 07/273** : **ADMINISTRATION CLERK: SUPPORT (SUPPLY CHAIN MANAGEMENT)**  
Directorate: Health Technology
- SALARY CENTRE REQUIREMENTS** : R228 321 per annum  
: Head Office, Cape Town (Clinical Engineering-Goodwood)  
: Minimum educational qualifications: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in a technical or health commodities environment. Appropriate experience in Supply Chain Management and Finance. Inherent requirement of the job: Strong cooperative and collaborative characteristics to promote and advance good teamwork. Competencies (Knowledge/skills): Sound knowledge and understanding of the Public Finance Management Act. Sound theoretical and practical knowledge of Supply Chain Management with specific knowledge of procurement of maintenance related goods. Knowledge of warehouse functions/modules in LOGIS or Stock Management System. Sound practical knowledge of the government's Electronic Procurements System (ePS). Sound knowledge of the Accounting Officer System. Good interpersonal and communication skills. Computer literacy (MS Word, Excel, Outlook, Teams). Ability to supervise and train junior staff.
- DUTIES** : (key result areas/outputs): Effective and efficient management of Procurement in a maintenance environment. Perform tasks related to procurement such as goods and services, supply chain stock and to maintain a database of contracts. Maintain 0-9 files and follow-up with suppliers on outstanding store stock and buy-outs. Capture requisitions/issues and receipt vouchers documentation on the LOGIS system. Prepare order batches for payments. Filing and recordkeeping of receipt and issues vouchers. Monthly SCM reporting to supervisor. Provide support to the supervisor and assist within the Supply Chain Component. Ensure compliance with all relevant laws and prescripts in the Supply Chain Management. Maintain open communication channels with suppliers. Ensure that all purchases are made according to existing state contracts and delegations. Perform the functions of the Quotation Committee Secretary and act on behalf of the Chairperson as required. Perform the functions of the buyer on ePS, from capturing events to adjudication. Liaise closely with the end-users on evaluations of quotations. Ensure compliance with applicable safety regulations.
- ENQUIRIES APPLICATIONS** : Mr K Lutchman, tel. no. (021) 590-5005  
: Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.
- CLOSING DATE** : 13 March 2026, 17:00PM

- POST 07/274** : **ADMINISTRATION CLERK: HRM (PEOPLE MANAGEMENT)**  
Chief Directorate: Emergency and Clinical Services Support
- SALARY** : R228 321 per annum  
**CENTRE** : Emergency Medical Services  
**REQUIREMENTS** : Minimum educational qualification: Senior certificate (Grade 12 or equivalent). Experience: Appropriate experience in Persal and Human Resource Management functions. Inherent requirements of the job: Valid Code B/EB driver's license. Willingness to travel. Competencies (knowledge/skills): Good computer literacy (MS Word, advanced Excel and PowerPoint), mathematical and communication skills. Good interpersonal skills and the ability to function as a team player, with and without supervision. Exercise good judgment in safeguarding confidential or sensitive information. Ability to function in a stressful environment, cope with a heavy workload and meet deadlines. Appropriate planning, prioritization, organization and administrative skills. Knowledge of People Management Legislation and Policies in the Public Service.
- DUTIES** : (key result areas/outputs): Effective and timeous performance of all personnel matters, such as pension-, service termination-, leave-, allowances-, service benefits- and debt management administration. Ensure correct application of People Management Policies and audit compliance. Assist with all other administrative functions in the personnel component, as per request. Maintain effective record keeping. Assist staff, colleagues, supervisors, management and members of the public with regards to all Human Resources and Personnel matters. Handle a variety of personnel, written and telephonic enquiries. Provide and ensure effective support to relevant line management within the component and colleagues.
- ENQUIRIES** : Ms C Acker, tel. no. (021) 944-9200  
**APPLICATIONS** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates could be expected to undergo a practical assessment. As directed by the Department of Public Service and Administration, applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, qualification, verification, criminal records and previous employment.
- CLOSING DATE** : 13 March 2026, 17:00PM
- POST 07/275** : **STAFF NURSE GRADE 1 TO 3**  
Central Karoo District
- SALARY** : Grade 1: R220 614 per annum  
Grade 2: R262 287 per annum  
Grade 3: R306 798 per annum
- CENTRE** : Laingsburg Hospital  
**REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a professional council: Registration with the SANC as a Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Staff Nurse with the SANC. Inherent requirements of the job: Willingness to work shifts, night duty, including weekends, public holidays as well as overtime. Willingness to rotate to other wards in the facility and to work at the clinics in the Sub-district when needed. Competencies (knowledge/skills): Good communication skills. Self-discipline and motivation.
- DUTIES** : (key result areas/outputs): Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.
- ENQUIRIES** : Mr G Samuels, tel. no. (023) 814-2015  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Candidates will be required to undergo a practical assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such

candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Central Karoo District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

- CLOSING DATE** : 13 March 2026, 17:00PM
- POST 07/276** : **NURSING ASSISTANT GRADE 1 TO 3 (6 POSTS)**  
West Coast District
- SALARY** : Grade 1: R174 261 per annum  
Grade 2: R203 271 per annum  
Grade 3: R239 559 per annum
- CENTRE** : Citrusdal Hospital (2 posts)  
Clanwilliam Hospital (4 posts)  
Cederberg Sub-District
- REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with South African Nursing Council (SANC) as a Nursing Assistant. Registration with a professional council: Registration with the SANC as a Nursing Assistant. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience after registration with the SANC as Nursing Assistant. **Grade 3:** A minimum of 20 years appropriate/recognisable experience after registration with the SANC as Nursing Assistant. Inherent requirement of the job: Willingness to rotate to other wards in the facility. Must be prepared to work shifts, weekends, and public holidays. Competencies (knowledge/skills): Computer literacy in MS Word, Excel & PowerPoint and knowledge of recordkeeping procedures. Good communication and interpersonal skills. Good organisational skills and the ability to function under pressure and as part of a team. Ability to accept accountability and responsibility and to work independently.
- DUTIES** : (key result areas/outputs): Assist patients with activities of daily living (Physical care). Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self-development. Effective functioning within multi-disciplinary team. Effective utilisation of resources.
- ENQUIRIES** : Mrs. L. van Geems-Wolmarans, Tel nr: 022 921 2153
- APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within the Cederberg Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026 17:00 PM
- POST 07/277** : **DRIVER (HEAVY DUTY VEHICLE)**  
Cape Winelands District
- SALARY** : R163 680 per annum
- CENTRE** : Cape Winelands District Office
- REQUIREMENTS** : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in transportation of employees, and goods. Inherent requirements of the job: Valid (Code C1) driver's license and PDP. Driving the mobile dental unit within the sub-districts in the Cape Winelands District. Willing to do admin functions of the dental bus. Competencies (knowledge/skills): Knowledge of

**DUTIES** : Transport Regulations. Safe driving skills. Ability to accept accountability, responsibility and to work independently.  
 : (key result areas/outputs): Daily transporting of dental mobile vehicle to respective schools and clinics. Transporting of personnel, goods, equipment, as well as completion of logbooks. Conduct routine maintenance and cleaning of Dental Mobile vehicle. Conduct routine inspection of vehicle and report defects. Perform routine administrative duties when required and respond to emergencies when necessary. Physically fit and able to lift and load heavy items. Relief staff within the Comprehensive Health Component when required.

**ENQUIRIES** : Ms. R Balie tel. no. (023) 348-8122  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a written/practical and oral assessment. The pool of applications will be considered for vacancies within Cape Winelands District Office, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**CLOSING DATE** : 13 March 2026, 17:00 PM

**POST 07/278** : **LINEN STORES ASSISTANT**  
 Garden Route District

**SALARY** : R138 486 per annum  
**CENTRE** : Harry Comay Hospital, George Sub-district  
**REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate experience in laundry services. Inherent requirements of the job: Must be able to be on feet for most of the day and to work in uncomfortable temperatures. Willingness to work weekends, overtime and public holidays. Willingness to rotate in other departments when needed. Competencies (knowledge/skills): Good communication skills. Ability to accept accountability and responsibility and to work independently and unsupervised. Ability to handle heavily soiled linen containing human excretions and blood. Appropriate knowledge of Laundry Services.

**DUTIES** : (key result areas/outputs): Collecting, Sorting and Weighing of dirty, soiled linen. Machine & Equipment operation, washing drying and ironing of linen. Linen Stock Control and Management of Linen Room. Execution of Occupational Health and Safety prescripts and general environmental safety and hygiene. Ad hoc Administrative duties. Assist supervisor where required. Do monthly linen counts at clinics.

**ENQUIRIES** : Mr E Thom, tel. no. (044) 814 - 1099  
**APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE** : No payment of any kind is required when applying for this post. Candidates will be subjected to a practical/written assessment. The pool of applications will be considered for vacancies within Garden Route District, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.

**CLOSING DATE** : 13 March 2026, 17:00PM

**POST 07/279** : **HOUSEHOLD AID: SUPPORT SERVICES**  
 Chief Directorate: Metro Health Services

**SALARY** : R138 486 per annum  
**CENTRE** : Karl Bremer Hospital  
**REQUIREMENTS** : Minimum requirement: Basic Literacy and Numeracy. Experience: Appropriate cleaning experience in a Health Facility. Inherent requirement of the job: Ability to operate machinery and equipment. Ability to lift/move heavy equipment and supplies. Must be willing to render a shift service on weekends, public holidays, day and night duties and rotate in different departments according to operational needs and requirements. Competencies (knowledge/skills): Ability to work effectively in a team, independently and unsupervised, to accept accountability and responsibility. Able to handle conflict and the ability to work under pressure.

**DUTIES** : (key result areas/outputs): General cleaning and maintenance (dusting, sweeping, polishing, scrubbing and mopping, cleaning windows and walls. Ensure that cleaning equipment e.g. Polisher and scrubbing machines, mops,

brooms and buckets are clean after usage and securely stored. Effective use of cleaning agents and stock as well as elementary stock control. Provide clean linen for hospital and manage clean and soiled linen. Responsible for general hygienic and safe environment in terms of standards and procedures to prevent injuries and the spread of infection. Attend training courses where applicable.

- ENQUIRIES APPLICATIONS** : Ms ZM Cupido, tel no. (021) 918-1228
- NOTE** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applicants will be considered for vacancies within (the Chief Directorate: Metro Health Services), for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post.
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/280** : **SESSIONAL MEDICAL SPECIALIST GRADE 1 TO 3: PSYCHIATRY (4 HOURS PER WEEK)**
- SALARY** : Grade 1: R646 per hour  
Grade 2: R737 per hour  
Grade 3: R853 per hour
- CENTRE REQUIREMENTS** : Groote Schuur Hospital, Observatory  
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Psychiatry. Registration with a professional council: Registration with the HPCSA as Medical Specialist in Psychiatry. Experience: **Grade 1:** None after registration with the HPCSA as a Medical Specialist in Psychiatry. **Grade 2:** A minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Psychiatry. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Specialist after registration with HPCSA (or a recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Psychiatry. Competencies (knowledge/skills): Technical skills appropriate for investigation. MMED in Psychiatry and/or FC Psychiatry (SA) qualifications. Facilitation of management system. Effective and efficient administration. Communication including report generation, letter writing, consultation. Clinical skills required of a Medical Specialist Psychiatrist, including assessment, diagnosis and treatment in a psychiatry outpatient setting.
- DUTIES** : (key result areas/outputs): Clinical Service Provision. Clinical Governance and Administration. Teaching and Training/Supervision of Junior Staff.
- ENQUIRIES APPLICATIONS** : Dr I Lewis, tel no. (021) 404-5381 or email: [lan.lewis@uct.ac.za](mailto:lan.lewis@uct.ac.za)
- ENQUIRIES APPLICATIONS** : Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").
- NOTE** : No payment of any kind is required when applying for this post. The pool of applications will be considered for vacancies within Groote Schuur Hospital, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post. Please ensure that you attached an updated CV. No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written/practical and oral assessment. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".
- CLOSING DATE** : 13 March 2026, 17:00 PM
- POST 07/281s** : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL: PHC) (4 X 20 SESSIONS)**  
(Contract Until 31 March 2027)  
Cape Winelands Health District
- SALARY** : Grade 1: R214 per hour

**CENTRE  
REQUIREMENTS**

Grade 2: R261 per hour  
Grade 3: R314 per hour  
Drakenstein Sub-district  
Minimum educational qualification: Basic R425 qualification (i.e. Degree/Diploma in nursing) or equivalent qualification that allows registration with SANC as Professional Nurse and Midwife. Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile, hospital and when needed within the community (COPC concept). Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing within the public sector and basic computer literacy (MS Word, Excel and Outlook) to be able to communicate, capture patient information, check results, capture data and do track referrals on the different electronic systems. Ability to promote quality patient care through the implementation of protocols, guidelines, and standards.

**DUTIES**

(key result areas/outputs): Provision of Primary Health Care in accordance with the guidelines and protocols of the Western Cape. Maintain accurate clinical records, statistics registers, and referral records. Effective utilization of Resources/Stock within the limited budget constraints. Participation in Community events and initiating awareness with regards to health-related issues. Maintain and participate in inter-professional and multi-disciplinary teamwork but able to work independently. Supervise and mentor lower categories of staff and improving quality of health services. Maintain professional growth/ethical standards and self-development.

**ENQUIRIES  
APPLICATIONS**

Ms J Bosch tel. no. (021) 862-4520  
Applications are submitted online via [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications").

**NOTE**

No payment of any kind is required when applying for this post. A practical test may form part of the selection process. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status). The pool of applications will be considered for vacancies within Drakenstein Sub-district, for a period of three months from the date of the advert, provided that the job title, core functions, inherent requirements, and salary level are the same as those of the advertised post."

**CLOSING DATE**

13 March 2026, 17:00 PM