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Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 24 OF 2026

DATE ISSUED 10 JULY 2026

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

AMENDMENTS

: **SOUTH AFRICAN POLICE SERVICE: DIVISION: PROTECTION AND SECURITY SERVICES:** Kindly note that the following post was advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The post title has been amended as follows: Post title: Human Resource Clerk Supervisor (Level 07) Post reference number: PSS HRM08/26 and previously was advertised as Financial Clerk Supervisor with Ref No: PSS HRM08/26

DIVISION: SUPPLY CHAIN MANAGEMENT: Kindly note that email address divscm.recruitment@saps.gov.za as indicated in the Public Service Vacancy Circular 23 dated 03 July 2026 is for internal users. Please amend the external email address as follow divscm.recruitment@saps.gov.za

PROTECTION AND SECURITY SERVICES: Kindly note that the following 1 post were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The post description was advertised as Financial Clerk Supervisor (Level 07) Ref No: PSS HRM08/26 have been amended as follows (1) Human Resource Clerk Supervisor (Level 07) with Ref No: PSS HRM08/26; the center is Human Resource Management & Development: Northwest, Mafikeng

PROVINCIAL ADMINISTRATION: EASTERN CAPE: COOPERATIVE GOVERNANCE & TRADITIONAL AFFAIRS: Kindly note that the following post was advertised in Public Service Vacancy Circular 22 dated 26 June 2026. The Requirement is amended as follows: (1) General Worker: Traditional Leadership Institutional Support: Amampondomise Kingship with Ref No: COGTA 12/06/2026, Centre: Qumbu. Enquiries: Ms N. Gemby at (072 657 6518), e-Recruitment Enquiries: recruitment@eccogta.gov.za. NB: No Code 8 Driver's license is required. The closing date remains the 10 July 2026.

PROVINCIAL ADMINISTRATION: LIMPOPO: OFFICE OF THE PREMIER: Kindly note that the two (2) posts of Registry Clerk: General Records under the Directorate: Records and Facilities Management was advertised in Public Service Vacancy Circular 23 dated 03 July 2026. The salary notch was incorrect and is amended as follows: Post: Registry Clerk: General Records (2x posts) Ref. No: OTP: 05 / 26 / 17, Directorate: Records and Facilities Management Services (Work Environment), Salary Notch: R237 453 per annum (Level 05), Salary Scale: R237 453 – R279 708 per annum. Centre: Polokwane. The closing date for this post only is extended to 24 July 2026.

PROVINCIAL ADMINISTRATION: MPUMALANGA: SOUTH AFRICAN POLICE SERVICE: Kindly note that the following 16 were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post: Human Resource Clerk (Level 05) (X16 Posts):** Ref No: MP 26/06/2026, Ref No: MP 27/06/2026, Ref No: MP 28/06/2026, Ref No: MP 29/06/2026, Ref No: MP 30/06/2026/ Ref No: MP 31/06/2026, Ref No: MP 32/06/2026, Ref No: MP 33/06/2026, Ref No: MP 34/06/2026, Ref No: MP 35/06/2026, Ref No: MP 36/06/2026, Ref No: MP 37/06/2026, Ref No: MP 38/06/2026, Ref No: MP 39/06/2026.

Kindly note that the following 15 posts were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post: Secretary (Level 05) (X15 Posts):** Ref No: MP 40/06/2026, Ref No: MP 41/06/2026, Ref No: MP 42/06/2026, Ref No: MP 43/06/2026, Ref No: MP 44/06/2026, Ref No: MP 45/06/2026, Ref No: MP 46/06/2026, Ref No: MP 47/06/2026, Ref No: MP 48/06/2026, Ref No: MP 49/06/2026, Ref No: MP 50/06/2026, Ref No: MP 51/06/2026, Ref No: MP 52/06/2026, Ref No: MP 53/06/2026, Ref No: MP 54/06/2026/

COMPONENT: CORPORATE SUPPORT: Kindly note that the following X4 posts were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post title: Human Resource Clerk (Level 05) (X4 Posts)** with Ref No: CS 04/06/2026, **Post title: Secretary (Level 05) (X1 Post):** with Ref No: CS 05/06/2026

COMPONENT: EXECUTIVE SUPPORT AND INTERNATIONAL RELATIONS: Kindly note that the following X5 Posts were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post: Administration Clerk (Level 05) (X2 Posts):** Ref No: ESIR 03/06/2026, Ref No: ESIR 04/06/2026. **Post: Supply Chain Clerk (Level 05) (X1 Post):** Ref No: ESIR 05/06/2026. **Post: Financial Clerk (Level 05) (X1 Post),** Ref No: ESIR 06/06/2026. **Post: Secretary (Level 05) (X1 Post):** Ref No: ESIR 07/06/2026

COMPONENT: RESEARCH: Kindly note that the following X2 posts were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post: Secretary (Level 5) (X2 Posts),** Ref No: RS 02/06/2026, Ref No: RS 03/06/2026

COMPONENT: RISK AND INTEGRITY MANAGEMENT: Kindly note that the following 4 posts were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post: Administration Clerk** (Level 05) (X2 Posts): Ref No: RIM 03/06/2026/, Ref No: RIM 04/06/2026. **Post: Secretary** (Level 05) (X2 Posts), Ref No: RIM 05/06/2026, Ref No: RIM 06/06/2026

COMPONENT: CORPORATE SUPPORT: Kindly note that the following 4 posts were advertised in Public Service Vacancy Circular 23 dated 03 July 2026, The requirements have been amended as follows: Requirements: No experience is required. **Post: Human Resource Clerk** (Level 05) (X4 Posts): Ref No: CS 04/06/2026. **Post: Secretary** (Level 05) (X1 Post): Ref No: CS 05/06/2026

**PROVINCIAL ADMINISTRATION: EASTERN CAPE
DEPARTMENT OF HEALTH**

APPLICATIONS

- : Applications can be submitted via hand delivery/courier to:
- Alfred Nzo District Office** - Hand deliver/courier to: Human Resource Office, Alfred Nzo District Office, 81 Murray Street, Kokstad, 4700. Enquiries: Mr K Praim Tel No: (039) 797 6070.
- Amathole District Office:** Hand deliver/courier to: Human Resource Office, Amathole Health District, 19 St James Road, Medical Centre Building, Southernwood, East London, 5200. Enquiries: Ms S Njokweni Tel No: (043) 707 6748.
- Buffalo City Metro District Office:** Hand deliver/courier to: Human Resource Office, Buffalo City Metro District Office, Old Building BKB, No 79 Fitzpatrick Road, Quigney, East London 5200. Enquires: Ms S Magoloti Tel No: (043) 708 1720.
- Frere Tertiary Hospital:** Hand deliver/courier to: Human Resource Office, Frere Hospital, Amalinda Main Road, East London, 5200 Enquiries: Ms N Mthitshana Tel No: (043) 709 2487/2532
- Lilitha College of Nursing:** Hand deliver/courier to: Human Resource Office, Room 43, 2nd floor, Human Resource Office, Lilitha College of Nursing, East London, 5200. Enquiries: Ms P Mene Tel No: (043) 700 9717/26.
- Chris Hani District Office:** Hand deliver/courier to: Human Resource Office, Chris Hani District Office, Ward F, Queenstown, 5320. Enquiries: Mr S Magxiva Tel No: (045) 8071110/1101.
- Joe Gqabi District Office:** Hand deliver/courier to: Human Resource Office, Joe Gqabi District Office, 32 Dan Pienaar Street, Hot springs, Aliwal North 9750. Enquiries: Mr. J.S Ndzinde Tel No: (051) 633 9631.
- Nelson Mandela Metro Office:** Hand deliver/courier to: Human Resource Office, Nelson Mandela Health District Office, (Old Walton Building) Conyngham Street, Parson Hill, Gqeberha, 6057. Enquiries: Ms P Makuluma Tel No: (041) 391 8164.
- Livingstone Tertiary Hospital:** Post to: Recruitment & Selection Section, Private Bag x, Korsten, Gqeberha, 6014 or Hand deliver to Nurses Home, 2nd Floor, Standford Road, and Korsten, Gqeberha, 6001. Enquiries: Ms L Mabanga Tel No: (041) 405 2348
- OR Tambo District Office:** Hand deliver/courier to: Human Resource Office, OR Tambo Health District Office, 70 Blackway Street, Mthatha, 5099. Enquiries: Ms A Sokutu Tel No: (047) 502 9000.
- Nelson Mandela Academic Hospital:** Hand deliver/courier to: Human Resource Office, Nelson Mandela Academic Hospital, Nelson Mandela Drive, Mthatha, 5099. Enquiries: Ms Calaza Tel No: (047) 502 4469.
- Sarah Baartman District Office:** Hand deliver/courier to: Human Resource Office, Sarah Baartman Health District, No 66 Ring Road Road, Fairview Office Park, Greenacres, Gqeberha, 6057. Enquiries: Ms T Sompontsha at 071 867 8865.

CLOSING DATE

- : 24 July 2026

NOTE

- : Applications must be posted on the new Z83 Form, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference. Applicants are only required to submit a Z83 form and a comprehensive CV. Therefore, only shortlisted candidates for a post will be required to submit certified documents (copies of Qualification(s) inclusive of Matric certificate, Identity document, Proof of registration, proof of citizenship if not RSA citizen) on or before the day of the interview following communication from HR. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. Applicants must note that further Personnel Suitability checks will be conducted on short-listed candidates and that their appointment is subject to the outcome of these checks which include security clearance, security vetting, qualification verification and criminal record checks. Reference checks will be done on nominated candidate(s). If you have not been contacted by the Department of Health within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. We thank all applicants for their interest. People with disabilities are encouraged to apply for these posts.

OTHER POSTS

POST 24/138 : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES REF NO: ECHEALTH/DPM/FRH/APL/01/07/2026**

SALARY : R1 297 089 – R1 395 528 per annum, (OSD), (all-inclusive remuneration package) - basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.

CENTRE REQUIREMENTS : Buffalo City Metro, Frere Tertiary Hospital
: B.Pharm or equivalent qualification that allows registration with the South African Pharmacy Council (SAPC) as a pharmacist. A minimum of 7 years appropriate experience after registration as a Pharmacist with the SAPC of which three (3) years of experience as a Pharmacist Supervisor/Assistant Manager (or performing the functions) in the pharmaceutical environment. Registration with the SAPC as a Pharmacist A good understanding of relevant legislation. National Drug Policy, the essential Drugs programme, Public finance Management Act (PFMA), Medicines and related Substances Act and Pharmacy Act. Sound leadership, analytic and computer proficiency Good warehousing practice and pharmacy practice. Extensive knowledge of pharmaceutical services' approaches. Sound knowledge and understanding of the mandate of the Medical supplies Depot. Knowledge and understanding of the legislative prescripts governing the public service. Knowledge and skilled in managing quality improvement programmes. Must be achievement-driven and self-motivated. Be available to be a responsible pharmacist when required. Good verbal, written communication and presentation skills. Good in team building and problem solving. A valid driver's licence.

DUTIES : To perform the duties of the warehouse manager in accordance with the Pharmacy Act, GPP and GWP. Ensure compliance of the warehouse to pharmacy and other relevant legislation. Ensure proper storage of medicines at the depot and distribution to healthcare institutions and facilities. Strengthen stakeholder and warehouse staff engagement to improve performance and service delivery. Facilitate the development and maintenance of internal control procedures to mitigate identified risks in the warehouse. Ensure the effective and efficient use of warehouse resources. Represent pharmaceutical services at relevant meetings and serve on various committees and participate in relevant forums in depot. Coordinate training programmes for pharmacy assistants. Pharmacist interns and other support personnel. Develop protocols, standard operating procedures and guidelines for efficient and cost-effective pharmaceutical service. Supervise pharmacists and pharmacist assistants. Maintain discipline and deal with grievances and labour relations systems. Compiling report for submission to warehouse management on monthly and quarterly basis.

ENQUIRIES APPLICATIONS : Ms N Mthitshana Tel No: (043) 709 2487/2532
: can be submitted electronically via email to:
Noluthando.Mthitshana@echealth.gov.za

POST 24/139 : **PN-D4 VICE PRINCIPAL OF NURSING COLLEGE (SINGLE NURSING COLLEGE) REF NO: ECHEALTH/VCP SC/LCN/ES/01/07/2026**

SALARY : R1 069 215 – R1 219 323 per annum, (OSD), (all-inclusive remuneration package) (basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.

CENTRE REQUIREMENTS : Lilitha College of Nursing, East London Campus
: National Senior Certificate, NQF Level 7 as recognised by SAQA in Nursing, NQF Level 8 as recognised by SAQA in Education and Management and NQF Level 9 as recognised by SAQA in Health Sciences. A minimum of 10 years appropriate/ recognizable nursing experience after registration as a Professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognizable experience in Nursing Education after obtaining the 1 year Post Basic Qualification. Knowledge of Public Service Administration acts and legislation such as National Health Act, CHE, SAQA, NQF, Nursing Act, rules and regulations, colleges policies and Labour Relations Act. Excellent communication, interpersonal and leadership skills, report writing skills, facilitation skills, liaison

<u>DUTIES</u>	:	skills, presentation skills, management skills, analytical skills, motivation skills and research skills. Advanced computer literacy and a valid driver's licence.
	:	Manage implementation of clinical and theoretical academic content at Campus and sub-campus level. Ensure quality assurance and change management in the implementation of all teaching and learning programmes and student competencies. Co-ordinate and monitor community-based education (CBE) and work-intergrated learning (WIL) at campus and sub-campus. Ensure a conducive Teaching and Learning environments for academics, students and clinical facilitators and provide seamless support across all platforms. Facilitate effective and efficient implementation of college policies in all disciplines. Oversee clinical allocation of learners in the identified and approved clinical facilities for all the relevant disciplines. Monitor compliance with to set standard as laid down by SANC, CHE, DHET & SAQA. Ensure continuous staff capacity building to promote academic excellence excellent. Exercise supervision and support to academic staff. Manage various submission in relation to student academic matters including recruitment, registration and SANC records. Facilitate a research culture for both academics and students to promote evidence-based teaching and learning.
<u>ENQUIRIES</u>	:	Ms P Mene Tel No: (043) 700 9717/26
<u>APPLICATIONS</u>	:	must be submitted electronically via email to: Patricia.Mene@echealth.gov.za
<u>POST 24/140</u>	:	<u>SOCIAL WORK MANAGER GRADE 1 REF NO: ECHEALTH/SWM/FRH/APR/01/07/2026</u>
<u>SALARY</u>	:	R1 009 512 – R1 154 271 per annum, (OSD), (all-inclusive remuneration package) - basic salary consists of 70% or 75% of total package, salary package will be structured according to Middle Management Service guidelines.
<u>CENTRE</u>	:	Buffalo City Metro, Frere Tertiary Hospital
<u>REQUIREMENTS</u>	:	National Senior Certificate, Appropriate qualification (Degree in Social Work) that allows registration with SACSSP. A minimum of 10 years' appropriate/recognizable experience in social work after registration as Social Worker with the SACSSP of which 3-5 years should be at a Social Worker Supervisory level. Registration with SACSSP as Social Worker. Competencies: Strategic Capacity and Leadership, Programme and Project management, Change Management, Financial Management, People Management and Empowerment, Knowledge Management, Problem Solving and analysis, Client orientation and Customer Focus, Communication and Advanced Computer Literacy. Knowledge and Skills: Expert skills to challenge structural sources of poverty, inequality, oppression, discrimination and exclusion. Expert knowledge and understanding of human behaviour and social systems and skills to intervene at the points where people interact with their environments to promote social well-being. The ability and competence to assist and empower individuals, families, groups, organisations and communities to enhance their social functioning and their problem-solving capacities, prevent and alleviate distress and use resources effectively in cases where expert knowledge is required. The understanding and ability to provide complex social work services towards protecting people who are vulnerable, at-risk and unable to protect themselves. The ability to compile complex reports. A valid South African drivers' license is a prerequisite.
<u>DUTIES</u>	:	Provide a social work service of the highest, most advanced and specialised nature within (a) defined area(s) of specialisation regarding the care, support, protection and development of vulnerable individuals, groups, families and communities through the relevant programmes in partnership with stakeholders. Management and support to Developmental Social Welfare Services Programmes in line with the legislation, policies, regulatory framework, norms and standards focusing on the following: Services to Older Persons, Persons with Disabilities, HIV & AIDS and Social Relief. Attend to any other matters that could result in, or stem from, social instability in any form. Facilitate the development and planning of programmes and interventions to render a social work service through the efficient, economical and effective utilisation of financial resources. Manage a social work unit to ensure that an efficient and effective social work service is delivered through the efficient and effective utilisation of human resources. Keep up to date with new developments in the social work and management fields. Plan and ensure that social work research and development are undertaken. Undertake complex

social work research. Perform and/or ensure that all the administrative functions required in the unit are performed.

ENQUIRIES APPLICATIONS : Ms N Mthitshana Tel No: (043) 709 2487/2532
: can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za

POST 24/141 : **ASSISTANT MANAGER NURSING SPECIALTY (TRAUMA) REF NO: ECHEALTH/AMN-TRAM/ARP/NTSG/01/07/2026**

SALARY CENTRE REQUIREMENTS : R785 568 – R884 940 per annum, (OSD)
: Nelson Mandela Metro, Livingstone Tertiary Hospital
: Basic R425 qualification (i.e. Diploma/degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in the relevant speciality. Registration with SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem-solving skills. Knowledge of six key priority areas, ability to work under pressure.

DUTIES : Demonstrate in in-depth knowledge of relevant prescripts as well as understanding of the legislative's framework governing Public Service. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by professional scope of practice and standards determined by the health facility. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate in depth understanding of nursing legislation and related legal and ethical nursing practices and how it expects a service delivery. Demonstrate knowledge of Neonatal Care Standards and in reporting and monitoring of indicators. Ensure that the environment complies with Health and Safety Act and Infection Prevention and Control Policies.

ENQUIRIES APPLICATIONS : Ms L Mabanga Tel No: (041) 405 2348
: can be submitted electronically via email to: Noms.Tsotsobe@echealth.gov.za

POST 24/142 : **ASSISTANT MANAGER NURSING SPECIALTY (ONCOLOGY) REF NO: ECHEALTH/AMN-ONC/NMAH/ARP/01/07/2026**

SALARY CENTRE REQUIREMENTS : R785 568 – R884 940 per annum, (OSD)
: OR Tambo District, Nelson Mandela Academic Hospital
: Basic R425 qualification (i.e. Diploma/degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in Oncology Nursing Science. Registration with SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality. At least 3 years of the period referred to above must be appropriate/ recognisable experience at management level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal framework, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem-solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's license. Computer Literacy.

DUTIES : Demonstrate in in-depth knowledge of relevant prescripts as well as understanding of the legislative's framework governing Public Service. Ensure that the clinical nursing practice by the team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by professional scope of

practice and standards determined by the health facility. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate in depth understanding of nursing legislation and related legal and ethical nursing practices and how it expects a service delivery. Demonstrate knowledge of Neonatal Care Standards and in reporting and monitoring of indicators. Ensure that the environment complies with Health and Safety Act and Infection Prevention and Control Policies.

ENQUIRIES : Ms Calaza Tel No: (047) 502 4469
APPLICATIONS : must be submitted electronically via email to:
Nozidumo.Calaza@echealth.gov.za

POST 24/143 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/ANZODO/NHI/01/07/2026 (X3 POSTS)
 (1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
 Grade 2: R844 128 – R935 049 per annum, (OSD)
 Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Alfred Nzo District
 Honours Degree in Psychology/4 years Bachelor’s Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years’ appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver’s license.3: A minimum of 16 years’ appropriate experience after registration with HPCSA as a Registered Counsellor.

DUTIES : They will be first line of community based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES : Mr K Praim Tel No: (039) 797 6070
APPLICATIONS : can be submitted electronically via email to:
Loyiso.Xhelithole@echealth.gov.za

POST 24/144 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/AMADO/NHI/01/07/2026 (X3 POSTS)
 (1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
 Grade 2: R844 128 – R935 049 per annum, (OSD)
 Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Amathole District
 Honours Degree in Psychology/4 years Bachelor’s Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years’ appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver’s license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the

purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES APPLICATIONS : Ms S Njokweni Tel No: (043) 709 2487/2532
: can be submitted electronically via email to: Themba.Toko@echealth.gov.za

POST 24/145 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/BCMDO/NHI/01/07/2026 (X2 POSTS)
(1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
Grade 2: R844 128 – R935 049 per annum, (OSD)
Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro
: Honours Degree in Psychology/4 years Bachelor's Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years' appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver's license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES APPLICATIONS : Ms S Magoloti Tel No: (043) 708 1720
: can be submitted electronically via email to:
Simphiwe.Mangoloti@echealth.gov.za

POST 24/146 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/CHDO/NHI/01/07/2026 (X5 POSTS)
(1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
Grade 2: R844 128 – R935 049 per annum, (OSD)
Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Chris Hani District
: Honours Degree in Psychology/4 years Bachelor's Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years' appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver's license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all

systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES APPLICATIONS : Mr S Magxiva Tel No: (045) 8071110/1101
: can be submitted electronically via email to: Siphiwo.Magxiva@echealth.gov.za

POST 24/147 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/JGDO/NHI/01/07/2026 (X2 POSTS)
(1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
Grade 2: R844 128 – R935 049 per annum, (OSD)
Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Joe Gqabi District
: Honours Degree in Psychology/4 years Bachelor's Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years' appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver's license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES APPLICATIONS : Mr. J.S Ndzinde Tel No: (051) 633 9631
: can be submitted electronically via email to: Joseph.Ndzinde@echealth.gov.za

POST 24/148 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/NMMDO/NHI/01/07/2026 (X3 POSTS)
(1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
Grade 2: R844 128 – R935 049 per annum, (OSD)
Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro
: Honours Degree in Psychology/4 years Bachelor's Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years' appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver's license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on

interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES APPLICATIONS : Ms P Makuluma Tel No: (041) 391 8164
: can be submitted electronically via email to: Princess.Makuluma@echealth.gov.za

POST 24/149 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/ORTDO/NHI/01/07/2026 (X3 POSTS)
(1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
Grade 2: R844 128 – R935 049 per annum, (OSD)
Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : OR Tambo District
: Honours Degree in Psychology/4 years Bachelor's Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years' appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver's license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources. Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES APPLICATIONS : Ms Z Mtimba Tel No: (047) 502 9000
: can be submitted electronically via email to: Zukiswa.Mtimba@echealth.gov.za

POST 24/150 : **REGISTERED COUNSELLOR REF NO:**
ECHEALTH/RC/SBDO/NHI/01/07/2026
(1 year contract)

SALARY : Grade 1: R741 102 – R821 070 per annum, (OSD)
Grade 2: R844 128 – R935 049 per annum, (OSD)
Grade 3: R953 094 – R1 055 292 per annum, (OSD)

CENTRE REQUIREMENTS : Sarah Baartman District
: Honours Degree in Psychology/4 years Bachelor's Degree in Psychology or any other appropriate qualification that allows registration with Health Profession Council of South Africa (HPCSA) as Registered Counsellor. Registration with HPCSA as a Registered Counsellor. **Grade 1:** none after registration with HPCSA. **Grade 2:** A minimum of 8-years appropriate experience after registration with HPCSA as a Registered Counsellor. **Grade 3:** A minimum of 16 years' appropriate experience after registration with HPCSA as a Registered Counsellor. A valid driver's license.

DUTIES : They will be first line of community-based support providing psycho – education, conducting psychological and preventative interventions that focus on the promotion and enhancement of psychosocial wellbeing for individuals, families, groups and communities. Performing psychological screening, basic assessment and psychological interventions with individuals and groups for the purpose of mental health preliminary screening in order to refer appropriately. Design, implement and monitor developmental programmes appropriate for all systems levels. Provide counselling in conjunction with interdisciplinary support teams. Report writing and providing feedback to clients on interventions. Providing training and promotion of primary psychosocial wellbeing. Referral to appropriate professionals or other appropriate resources.

Will often report to the local public clinical psychologist employed within the District.

ENQUIRIES : Ms T Sompontsha at 071 867 8865
APPLICATIONS : can be submitted electronically via email to: Thandi.Sompontsha@echealth.gov.za

POST 24/151 : **ASSISTANT MANAGER NURSING (AREA) REF NO:**
ECHEALTH/AMN/LIV/APL/01/07/2026

SALARY : R720 819 – R846 282 per annum, (OSD)
CENTRE : Nelson Mandela Metro, Livingstone Tertiary Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification. Registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 8 years appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's licence. Computer literacy.

DUTIES : Delegate, supervise and co-ordinate the provision of the effective and efficient patient care through adequate nursing care. Develop/establish and maintain constructive relationships with nursing and other stakeholders (i.e., interpersonal, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis formulation of nursing guidelines, norms, and standards. Manage effective utilization and supervision of human, financial and material resources. In the department. Provide management support, guidance, and direction to personnel under her or his supervision towards the realization of strategic goals and objectives of the Nursing Department. Coordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development. Participate in SANC CPD Programme. Comply with the Performance Management and Development System (contracting, reviews and final assessment). Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues, including more complex report writing when required. Able to manage own work and that of units reporting to the post, and to ensure appropriate interventions to enhance nursing services at are/ facility level. Able to develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care.

ENQUIRIES : Ms L Mabanga Tel No: (041) 405 2348
APPLICATIONS : can be submitted electronically via email to: Noms.Tsotsobe@echealth.gov.za

POST 24/152 : **ASSISTANT MANAGER NURSING (AREA) - NIGHT DUTY REF NO:**
ECHEALTH/AMN/FRH/APL/01/07/2026

SALARY : R720 819 – R846 282 per annum, (OSD)
CENTRE : Buffalo City Metro, Frere Tertiary Hospital
REQUIREMENTS : Basic R425 qualification i.e. Diploma / Degree in Nursing or equivalent qualification. Registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 8 years' appropriate experience after registration as a Professional Nurse with the SANC of which at least 3 years should be at a managerial level. Ability to work in a multi-disciplinary team. Knowledge of PFMA, Batho Pele Principles, Patient Rights Charter and other relevant legal frameworks, Labour Relations and Public Service Acts. Managerial and communication (both written and verbal), report writing and problem-solving skills. Knowledge of six key priority areas, ability to work under pressure. A valid driver's licence. Computer literacy.

DUTIES : Delegate, supervise and coordinate the provision of effective and effective patient care through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluation thereof. Develop, establish and maintain a constructive working relationship with nursing and other stakeholders (interprofessional, intersectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Monitor & ensure proper utilization of financial & physical resources. Utilize information technology and other management information systems to manage nursing information for the

enhancement of service delivery: Advocate and ensure the promotion of nursing ethos and professionalism.

ENQUIRIES APPLICATIONS : Ms N Mthitshana Tel No: (043) 709 2487/2532.
: can be submitted electronically via email to:
Noluthando.Mthitshana@echealth.gov.za

POST 24/153 : **ASSISTANT DIRECTOR: RADIATION ONCOLOGY GRADE 1-2 REF NO: ECHEALTH/ADRADO/NMAH/ARP/NTSG/01/07/2026**

SALARY : Grade 1: R664 410 – R735 930 per annum, (OSD)
: Grade 2: R756 444 – R839 532 per annum, (OSD)

CENTRE REQUIREMENTS : OR Tambo District, Nelson Mandela Academic Hospital
: Appropriate qualification in radiotherapy that allows for registration with the Health Professions Council of South Africa (HPCSA) as an independent practitioner. Registration with the HPCSA as Radiotherapist (Independent Practice). Experience: A minimum of 5 years of experience in the relevant field post community service of which 3 years must be at a supervisory/managerial capacity. Experience in a hospital environment, supervisory experience and additional qualifications in the relevant field will be an added advantage. Knowledge, skills and Competencies: Sound knowledge of relevant legislation guiding the provision of clinical health care in the public sector. I.e., Health Act, Occupational health and Safety, Patients Right Charter, Batho Pele principles, Ministerial priorities, Ideal Hospitals Realization Framework etc. Good communication skills, Report writing skills, problem solving and decision making, and computer skills. Sound knowledge and skills in a clinical setting. A valid driver's licence.

DUTIES : Plan, implement, co-ordinate and monitor daily activities in the Radiation Therapy department. Manage the operations and workflow of the department by maintaining appropriate schedules (patient and staffing). Ensure optimal clinical management and good governance of Radiotherapy services including all resources in the section. Ordering of supplies utilizing Logis to ensure sufficient stock. Monitor performance improvement, safety, quality, regulatory and accreditation standards. Supports the organization's mission, priorities and goals by delivering cost effective optimal quality treatment and care to cancer patients. Ensure equipment and procedures are safe, functional and capable of meeting the needs in a timely manner and all necessary and required QA/QC activities are performed appropriately and all QA/QC equipment is properly maintained in accordance with the requirements of Radiation Control. Keep abreast of new developments in Radiation Therapy and make recommendations for the acquisition and implementation of new technology. Participate in the development of treatment programs, SOP's, department policies, and audits. Responsible for the development of operation and strategic plans for the department. Manage provision of high-quality services through development and implementation of appropriate systems, quality assurance programs and internal controls. Manage human resources and provide clinical support to junior staff and training program for students. Assume effective managerial/administrative responsibilities such as report writing, audits, Statistics, performance appraisal, meetings, labour relations, legal report writing, leave management, policy development etc. Manage planning, budgeting, procurement processes and exercise control of expenditure within your departmental cost center. Safeguard and evaluate the status of equipment and infrastructure with a repair and maintenance programme. Market and promote Radiotherapy services and contribute towards research.

ENQUIRIES APPLICATIONS : Ms Calaza Tel No: (047) 502 4469.
: must be submitted electronically via email to:
Nozidumo.Calaza@echealth.gov.za

POST 24/154 : **ASSISTANT DIRECTOR: PHYSIOTHERAPIST REF NO: ECHEALTH/ASD-PH/APL/01/07/2026**

SALARY : R664 410 – R735 930 per annum, (OSD)

CENTRE REQUIREMENTS : Buffalo City Metro, Frere Tertiary Hospital
: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Physiotherapist. Registration with the HPCSA as Physiotherapist (Independent Practice). Experience: A minimum of 3 years' appropriate experience as Physiotherapist after registration with the

HPCSA of which 5 years must be appropriate experience in Management. The candidate must be able to manage and supervise a subsection of the department with thorough knowledge of radiographic techniques, radiation protection, quality assurance, PACS and equipment safety. Competencies: Sound knowledge of radiation protection, quality assurance and equipment safety. Computer literacy (MS Windows, Word, Excel and PowerPoint). Good written and verbal communication skills. Demonstrates effective interpersonal skill, good administrative, strategic planning organizational skills, leadership qualities and supervisory skills Knowledge of Patient Archiving and Communication Basic knowledge of budget planning as well as the Public Finance and Management Act. Good understanding of public hospital operational systems. Knowledge of relevant Health and Safety Acts, Knowledge of relevant Public Service policies, acts and regulations, Knowledge of Public Health Sector Quality Improvement Initiatives, Conflict resolution and problem-solving skills.

DUTIES : To manage, coordinate and administer the operations of the Occupational Therapy services in the Livingstone Tertiary Hospital. Ensure the effective, efficient and cost-effective management of allocated Resources of the Department. To participate & work closely with the interdisciplinary team members. Provision of strategic leadership in striving towards an optimization of occupational therapy services. Facilitate training & development of staff and students. Provide supervision and performance evaluation. Manage Quality Assurance and Clinical governance within the occupational therapy section. Communicate effectively with all stakeholders. Management and administration duties of the section.

ENQUIRIES APPLICATIONS : Ms N Mthitshana Tel No: (043) 709 2487/2532
: can be submitted electronically via email to: Noluthando.Mthitshana@echealth.gov.za

POST 24/155 : **OPERATIONAL MANAGER GENERAL REF NO: ECHEALTH/OPM-G/LIV/APL/01/07/2026**

SALARY CENTRE REQUIREMENTS : R571 161 - R654 285 per annum, (OSD)
: Nelson Mandela Metro, Livingstone Tertiary Hospital
: Basic qualification accredited with the South African Nursing Council in terms of government Notice R425 (i.e. Degree/ Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing.

DUTIES : Provision of optimal, holistic specialized nursing care with set standards and within professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to Nursing Services. Maintain professional Growth/ethical standards and self-development. Promote and ensure quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic understanding of human resource, financial policies, nursing legislation, relevant ethical nursing practice and how this impact on service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required.

ENQUIRIES APPLICATIONS : Ms L Mabanga Tel No: (041) 405 2348
: can be submitted electronically via email to: Noms.Tsotsobe@echealth.gov.za

POST 24/156 : **CLINICAL PROGRAMME COORDINATOR: (INFECTION PREVENTION AND CONTROL) REF NO: ECHEALTH/CPC-IPC/LIV/APL/01/07/2026**

SALARY CENTRE REQUIREMENTS : R571 161 - R654 285 per annum, (OSD)
: Nelson Mandela Metro, Livingstone Tertiary Hospital
: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. OR A 4-year bachelor's degree in nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Certificate in Infection Prevention and Control. A minimum of 7 years appropriate / recognisable experience in nursing after registration as Professional Nurse with the SANC

in General Nursing. Inherent requirements of the job. Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to nursing within the public sector and basic computer literacy (MS Word, Excel and Outlook, TEAMS, Zoom). Experience in Infection Prevention and Control environment. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Effective communication, interpretation, leadership, decision-making and conflict resolution and organizational skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to priorities issues and other work-related matters and to comply with time frames. High level of accuracy.

DUTIES : Monitor Infection Prevention and Control indicators using identification tools and report on matters arising. Train and develop employees in Infection Prevention and Control practices to develop the necessary insight to sustain a climate sensitive to Infection Prevention and Control needs. Conduct inspections to ensure that Infection Prevention and Control plans are developed and thoroughly implemented. Manage the establishment and training of Infection Prevention and Control Committees at health facilities. Interact with external health accreditation representatives to identify areas for improvement. Revise all policies, procedures, and standards regularly.

ENQUIRIES : Ms L Mabanga Tel No: (041) 405 2348
APPLICATIONS : can be submitted electronically via email to: Noms.Tsotsobe@ehealth.gov.za

POST 24/157 : **RADIATION ONCOLOGY RADIOGRAPHER REF NO:**
ECHEALTH/ROR/NMAH/ARP/NTSG/01/07/2026

SALARY : Grade 1: R510 906 – R581 892 per annum, (OSD)
 Grade 2: R598 260 – R683 808 per annum, (OSD)
 Grade 3: R703 785 – R756 444 per annum, (OSD)

CENTRE : OR Tambo District, Nelson Mandela Academic Hospital
REQUIREMENTS : Appropriate qualification (National diploma/Degree in Radiography - Radiation Oncology) in that allows for registration with the Health Professions Council of South Africa (HPCSA) as an independent practitioner. Registration with HPCSA with as a Radiographer. Experience: **Grade 1:** None after registration with HPCSA as Radiation Oncology (Therapy) radiographer in respect of RAS-qualified employees / health professionals. One-year relevant experience after registration with HPCSA in Radiation Oncology (Therapy) Radiographer in respect of foreign qualified employees, of whom it is not required to perform Community service as required in the RSA. **Grade 2:** Minimum of 10 years' relevant experience after registration with HPCSA as Radiation Oncology (Therapy) Radiographer in respect of RSA - qualified employees/ health professionals. 11 years after registration with HPCSA in respect of foreign qualified health professionals. **Grade 3:** Minimum of 20 years' relevant experience after registration with HPCSA as Radiation Oncology (Therapy) Radiographer in respect of RSA- qualified employees and 21 years in respect of foreign employees. Inherent requirement of the job: Do an afterhours on call as rostered. Work late as deemed necessary to fulfill operational requirements. Knowledge, skills and Competencies required: good communication skills, Report writing skills, ability to function as part of the team, problem solving and decision making. Good Computer skills especially excel, PowerPoint literacy, MS word etc.), Sound knowledge of relevant legislation guiding the provision of radiation oncology and clinical health care in the public sector. I.e. Patients Right Charter, Batho Pele principles, Ministerial priorities, National Core standards etc. Willing to rotate within areas of work in the allocated hospital work areas.

DUTIES : Perform and assist with coordination treatment or planning or CT simulations or Quality assurance and related radiotherapy activities with RTTs, community service and student RTTs to ensure effective patient throughout. Ensure safe handling of patients and assist in patient positioning and immobilization. Accustomed to linear accelerator orthovoltage treatments, Aria and Eclipse planning systems. Ensure patients are accurately treated and or planned according to clinicians' instructions and give administrative and information support to the Chief. Ensure Quality Assurance of treatment and planning of patients and ensure that optimal work is executed. Administer appropriate patient care and quality assurance procedures on the treatment floor or planning. Participating in continuous professional development and assisting in in-service training of radiation therapists, students, and other visiting staff.

Assist Medical Physicists in the quality control of equipment. Monitor and keep stock of consumables and assets within the section. Liaise with of all levels within and occasionally outside the division, on issues pertaining to the assigned patient involvement in CPD activities and departmental lectures.

ENQUIRIES APPLICATIONS : Ms Calaza Tel No: (047) 502 4469
: must be submitted electronically via email to: Nozidumo.Calaza@ehealth.gov.za

POST 24/158 : **ULTRASOUND RADIOGRAPHER REF NO: ECHEALTH/USR/LIV/ARP/01/07/2026**

SALARY : Grade 1: R510 906 – R581 892 per annum, (OSD)
Grade 2: R598 260 – R683 808 per annum, (OSD)
Grade 3: R703 785 – R756 444 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro, Livingstone Tertiary Hospital
: Appropriate qualification that allows for registration with the HPCSA in the relevant profession. Registration with the health Professional Council of South Africa (HPCSA). **Grade 1:** experience none after registration with the health professional council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of qualified employees who performed community services as required. **Grade 2:** A minimum of 10 years' relevant experience after registration with HPCSA in the relevant profession in respect of qualified employees who performed community service as required in South Africa. **Grade 3:** A minimum of 20 years' relevant experience after registration with HPCSA in the relevant profession in respect of qualified employees who performed community service as required in South Africa. Knowledge in the application of clinical theory practice, ethics in health care, current, clinical literature, current protocols as well as current health public services regulation and policies, skills in terms of consultation, examination, clinical assessment and clinical treatment procedure.

DUTIES : Prepare and position patient for exams, explain the procedure to alleviate anxiety, and ensure their comfort and privacy during the scan. Calibrate and manipulate ultrasound transducers and equipment to capture high-quality images of specific areas such as abdomen pelvis, heart, or developing fetus. Assist physician and radiologist with specialized, ultrasound guided procedures. Maintain patient records, manage examination schedules, ensures the equipment is sanitized and monitor department supply level.

ENQUIRIES APPLICATIONS : Ms L Mabanga Tel No: (041) 405 2348
: can be submitted electronically via email to: Noms.Tsotsobe@ehealth.gov.za

POST 24/159 : **DIETITIAN (CLINICAL TUTOR) REF NO: ECHEALTH/DIET-CT/ARP/HTPD/01/07/2026**

SALARY : Grade 2: R482 499 – R550 389 per annum, (OSD)
Grade 3: R564 822 – R683 808 per annum, (OSD)

CENTRE REQUIREMENTS : Nelson Mandela Metro, Livingstone Tertiary Hospital
: Appropriate qualification that allows for registration with HPCSA as a Dietitian. Registration with HPCSA as a Dietitian (Independent practice). A minimum of 10 years' relevant experience after registration with the HPCSA as a Dietitian. A master's degree in nutrition and/or Dietetics will be an added advantage. Knowledge of relevant Acts, regulations, policies, strategies, guidelines, and protocols within the department of health that impact on nutrition outcomes, student learning and training. Comprehensive knowledge of current dietetics practices, professional ethics, and healthcare delivery systems. Thorough understanding of HPCSA accreditation standards, specifically those related to supervised experiential learning and core competencies. Exceptional written and verbal communication skills, including the ability to negotiate and maintain professional relationships with diverse stakeholders (students, faculty, preceptors, and administrators). Excellent organizational, time management, and problem-solving skills, with a proven ability to manage complex scheduling and administrative tasks. Proficiency in standard office software and experience utilizing learning management systems (LMS) and student tracking software. Ability to work in multi-disciplinary environment. Additional requirements: sound knowledge in food service management and clinical nutrition. Prior experience in student learning, training and supervision will be an added advantage.

DUTIES

: Assist with identifying, negotiating, and maintaining affiliation agreements (Memoranda of Understanding) with a variety of appropriate clinical, community, food service, and research settings to provide comprehensive supervised practice experiences. Ensure the quality and consistency of student learning experiences and adherence to programme objectives across the two training sites of Livingstone Hospital and Port Elizabeth Provincial Hospital. Provide supervision, clinical support and training of university students. Coordinate the placement of students at the two training sites ensuring all students complete the required number of hours in diverse settings. Develop and conduct comprehensive orientation sessions for students prior to the start of their supervised practice rotations. Implement, monitor, and manage the student evaluation process, including mid-point and final evaluations completed by supervisors and reflective assignments completed by students. Collaborate with relevant staff members to integrate clinical and food service management learning objectives with coursework, ensuring a seamless transition from classroom to practice. Maintain meticulous records of student placements, supervised practice hours, supervisor training, assessments and student performance data, fulfilling accreditation requirements. Participate actively in program review, assessment, and accreditation activities, specifically providing data and narrative related to the supervised experiential learning component. Participate in staff training program at the two training sites. Facilitate and provide optimal nutritional care to patients, especially during times when there are no students at the training site. Good governance and quality assurance of experiential learning objectives. May teach or prepare one or more courses related to food service management, clinical nutrition, or professional practice as assigned by the chief clinical coordinator. Market and promote Dietetic services and contribute towards research.

ENQUIRIES
APPLICATIONS

: Ms L Mabanga Tel No: (041) 405 2348
: can be submitted electronically via email to: Noms.Tsotsobe@ehealth.gov.za

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION**

- APPLICATIONS** : To apply for the below position, please apply online at <https://jobs.gauteng.gov.za> Or Email: SACR.RecSMS@gauteng.gov.za. Only online applications will be considered and for general enquiries please contact Human Resource on Ms. Itumeleng Maisane: 082 810 6152 / Mr. Ouwen Gaveni: 071 855 8934
- CLOSING DATE** : 24 July 2026 at 23:59 pm
- NOTE** : Applications should be submitted online at <http://professionaljobcentre.gpg.gov.za> (New Z83 form must be attached. Certified copies of qualifications and other supporting documents will be required from shortlisted candidates. “Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 01st January 2021, a new application form which can be downloaded at www.dpsa.gov.za-vacancies. Applications quoting the relevant reference number must be submitted on the new form Z83, obtainable from any Public Service Department or on internet at www.gov.za/documents. Received applications using the incorrect application for employment (old Z83) will not be considered. Each post(s) advert must be accompanied by its own application form for employment and must be fully completed, initialled and signed by the applicant as instructed below. Failure to fully complete, initial and sign the Z83 form will lead to disqualification of the application during the selection process. All fields of Section A, B, C and D of the Z83 must be completed in full. Section E, F, G (Due to the limited space on the Z83 it is acceptable for applicants to indicate refer to CV or see attached. However, the question related to conditions that prevent re-appointment under Part “F” must be answered and declaration signed. Only an updated comprehensive CV (with detailed previous experience if any) and a completed and signed new Z83 application form is required. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources and such qualification(s) and other related document(s) will be in line with the requirements of the advert. Non-RSA Citizens/Permanent Resident Permit holders in possession of foreign qualifications must be accompanied by an evaluation report issued by the South African Qualification Authority (SAQA) (only when shortlisted). The Department does not accept applications via fax. Applicants who do not comply with the abovementioned instructions/ requirements, as well as applications received late will not be considered. Failure to submit all the requested documents (new Z83 and CV) will result in the application not being considered. Correspondence will be limited to shortlisted candidates only. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate’s suitability based on the post’s technical and generic requirements and the other must be an integrity (ethical conduct) assessment. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. If you have not been contacted within three (03) months after the closing date of this advertisement, based on the unfolding recruitment and selection processes, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification). Please note by responding to the advertisement, you consent to the collection, processing, and storing of your Personal Information in accordance with the Protection of Personal Information Act (POPIA). Your information will be used solely for the purpose of this promotion and will not be shared with third parties without prior consent unless required by law. The Department reserves the right not to make any appointment(s) to the below advertised post(s). The successful candidate will be required to enter into an employment contract and a performance agreement. The Department is an equal opportunity affirmative action employer. The Employment Equity Plan of the Department shall inform the employment decision. It is the Department’s intention to promote equity (race,

gender and disability) through the filling of these post(s). Successful completion of the Senior Management Pre-Entry Programme (Nyukela) is required before the appointment can be made for Senior Management posts. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/training-course/sms-pre-entry-programme> suitably qualified, dynamic, passionate, and experienced qualifying persons are invited to apply for the vacant position.

MANAGEMENT ECHELON

- POST 24/160** : **CHIEF DIRECTOR: ARTS, CULTURE AND HERITAGE REF NO: REFS/050114**
 Directorate: Arts, Culture and Heritage
 (05 Years Contract)
- SALARY CENTRE REQUIREMENTS** : R1 554 696 per annum (Level 14), (all-inclusive package)
 : Johannesburg (Head Office)
 : The successful candidate should have Grade 12 plus an appropriate undergraduate qualification at NQF level 7 as recognised by the South African Qualifications Authority (SAQA) in Culture and Heritage Studies / Fine Arts / Dramatic Art / Performing & Visual Art / Film & Television or relevant management qualification as recognized by SAQA. A minimum of 5 years' experience in Senior Management level in relevant environment. A valid driver's license, No criminal record, A compulsory Pre-Entry Senior Management Certificate issued by the National School of Governance (NSG). Skills: Decision making. Management of projects. Technical Analytic skills. Negotiation. Financial Management. Strategic and operational. Planning and organizing. Problem solving. Conflict management. Verbal and written. Communication. Leadership. Computer literacy. Report writing. Relationship management. Knowledge: PFMA and Applicable Legislations and prescripts.
- DUTIES** : Coordinate and serve as the custodian of heritage resources in the province. Provide advice to the MEC on the implementation of NHRA and relevant provincial and municipal legislation. Manage and promote the systematic identification, recording, and assessment of Gauteng heritage resources that form part of the national estate. Manage the establishment of policy, objectives and strategy plans for heritage resources management. Coordinate and monitor the implementation of NHRA for efficient and effective heritage conservation. Manage and promote creative arts in clusters. Manage and promote creative arts in communities. Provide value adding report to management and external stakeholders on a timeous. Monitor the provision of policies and procedures within the programme. Manage and promote museums and monuments services. Manage and promote languages services within the province. Manage geographical names and standardization of databases within the province. Manage indigenous knowledge systems and national symbols. Manage memorialization, repatriation and reburial services in the province. Provide support service to creative industries. Manage the development of Performing Arts, Music and Dance industries. Manage the development of visual arts, craft and design. Research and keep abreast of best practice initiatives and developments within the chief directorate. Develop business/ strategic plan for the directorates and align it with Chief Directorate and ensure implementation thereof. Oversee the development and implementation of operational plans for the chief directorate. Manage the development and coordination of service delivery improvement plan. Oversee and ensure provision of coaching, disciplining and mentoring of staff to improve performance. Manage the performance of staff and ensure assessment of their performance agreements. Consolidate and manage the budget in the chief directorate. Authorize, control and monitor the budget and expenditure. Manage the compilation of various reports and statistics. Manage leaves the chief directorate.
- ENQUIRIES** : Ms. Itumeleng Maisane at 082 810 6152 / Mr. Ouwen Gaveni at 071 855 8934

OTHER POST

- POST 24/161** : **EXTERNAL CHAIRPERSON RISK MANAGEMENT COMMITTEE REF NO: REFS/050115**
(03 Years Contract)
Directorate: Risk Management
- SALARY** : National Treasury Prescribed rates will apply for the remuneration as amended annually
- CENTRE REQUIREMENTS** : Johannesburg (Head Office)
: The successful candidate should have a Grade 12 Certificate, at least a 3 years relevant Degree in (Legal/ Accounting/ Risk Management/ Auditing and Financial Management). Post-graduate qualifications will be added advantage. Candidates should have worked within the Risk Management Environment for more than 5 years. Previous experience as a Risk/Audit chairperson is preferable In addition, the following: Skills and attributes are required for this role: integrity, Independence, dedication, understanding of public sector business and controls. Excellent communication skills (verbal and written). Knowledge: A good understanding of the recent developments within the Risk Management field and Corporate Governance, Public Finance Management Act, Treasury Regulations, EWRM, ISO 31 000 Revised 2019, COSO model and Public Sector Risk Management Framework as well as IT frameworks pertaining to governance and previous experience as a risk champion in government entities as an added advantage , preference will be given to candidates with membership with IRMSA/ACFE/SAICA as an advantage.
- DUTIES** : The candidate will Chair the Departmental Risk Management Committee and provide an oversight role regarding monitoring the implementation of risk management within the Department. Review relevant Risk policies /strategies and other working procedures. Review Risk Management Actions Plans to be instituted and ensure compliance with such plans. Integration of Risk Management into planning, monitoring, and reporting processes. Review of risk appetite and tolerance levels of the Department. Provide quarterly reports to the Accounting Officer and other management committees. Implementation of risk maturity model and measurement of the effectiveness of Departmental Risk Management functions and integration.
- ENQUIRIES** : Ms. Itumeleng Maisane at 082 810 6152 / Mr. Ouwen Gaveni at 071 855 8934

DEPARTMENT OF ROADS AND TRANSPORT

- APPLICATIONS** : To apply for the below positions, please apply online at <http://jobs.gauteng.gov.za>. For general enquiries please contact Human Resource on Tel No: (011) 355-7082/7043. Only online applications will be considered.
- CLOSING DATE** : 24 July 2026
- NOTE** : Applicants must utilise the most recent Z83 application form for employment, issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulations, 2016. All fields in the New Z83 form must be completed, initialled and signed. Furthermore, a comprehensive Curriculum Vitae (CV) must also be attached. Failure to attach the completed Z83 and Comprehensive Curriculum Vitae (CV) will result in disqualification. The New Z83 form is obtainable from any Public Service Department or the DPSA website www.dpsa.gov.za/documents. Only shortlisted candidates who meet all the requirements of the post will be requested to submit certified copies of qualifications, identity document and valid driver's license (where driving/travelling is an inherent requirement of the job) not older than six (06) months. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. It is our intention to promote representation (race, gender and disability) in the Public Service through the filling of posts and candidates whose transfer/promotion/appointment will promote representation will receive preference. It is the Department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). The

Department reserves the right not to appoint. If you do not receive any response from us within 3 months, please accept your application was unsuccessful.

OTHER POSTS

- POST 24/162** : **DEPUTY DIRECTOR: CENTRE MANAGER REF NO: REFS/050295**
Branch: Transport
- SALARY CENTRE REQUIREMENTS** : R932 292 per annum (Level 11), (all-inclusive package)
: Kagiso
: NQF level 6/7 in Public Administration / Public Management / Finance / BA Licencing / Transport Management / Traffic Management. Must be in possession of a Examiner of Driving License / Examiner of Motor Vehicles/ NaTIS Certificates. 3-5 years' experience in Assistant Director Level. Valid Driver's License. Knowledge and skills: GPG and GPDRT policies and procedures; relevant legislation and Public Service Regulations, understanding of expectations of customers, knowledge of SLAs. Knowledge of GPG political and executive structures. Knowledge of NRTA, BCEA, PSA, LRA, PFMA, POPIA and PAJA. Competency in Community Relations, Stakeholder Relationship Management, Research, Computer Utilisation, Financial Management, and Business Performance Management.
- DUTIES** : Manage the NaTIS system used in the processing and issuing of Motor Vehicle, Driver Licenses and Vehicle Testing Station where existing. Ensure that routine maintenance projects for the Centre are executed. Ensure routine maintenance of calibration machines and test yard marking. Conduct regular staff meetings within the centre. Assist with resolution of complaints and concerns by staff and members of the public. Monitor execution of projects and contracts in accordance with best practice standards, time, quality and budget. Manage and monitor documents and records management within the Provincial Registering Authority Centre. Manage the budget of the Provincial Registering Authority Centre. Provide input into the compilation and administration of the annual budget. Ensure that the budget plan is compiled and submitted in time. Ensure compliance with all audit requirements and recommendations. Manage and monitor Provincial Registering budget and expenditure per allocation. Ensure that all budget reports are compiled and submitted to management. Manage and develop budget allocation. Manage and prevent fraud and corruption within the Provincial Registering Authority Centre environment. Implement departmental risk management strategy. Develop and implement measures to eliminate fraud and corruption behaviour and activities. Monitor and manage operational risk of a Provincial Registering Centre. Ensure compliance with all audit requirements and recommendations. Compile Monthly Reports of the component. Evaluate and act on all applicable monthly/quarterly and annual reports. Submit input into the compilation of reports and other documents. Compile weekly/monthly/quarterly Anti – fraud and corruption reports. Manage Human Resources within the Provincial Registering Authority centre. Lead human resource management functions and policies, including staff development and staff well-being. Manage personnel within the Provincial Registering Centre. Hold monthly staff meetings. Monitor and advising on recruitment of personnel to vacant positions. Process and approve leave applications through ESS system and other official means. Ensure training and development of personnel through on-the-job-training and external and institutional courses as offered by RTMC and other recognized institutions. Manage staff grievances and/or refer to Labour Relations for further handling. Apply and execute disciplinary processes in accordance with applicable procedures.
- ENQUIRIES NOTE** : Mr. Elvis Mpateni/ Ms. Keorapetse Gumata Tel No: (011) 355 -7521/9000
: In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates.
- POST 24/163** : **SENIOR EXAMINER: VEHICLE TESTING STATION AND DRIVER'S LICENSING TESTING REF NO: REFS/050296 (X3 POSTS)**
Branch: Transport
- SALARY CENTRE** : R487 197 per annum (Level 09), (plus benefits)
: Kagiso, Temba, Maponya

REQUIREMENTS : NQF level 6/7 qualification in Public Administration/Public Management/BA Licensing/ Transport Management. Qualified and registered as NaTIS user/an Examiner of Vehicles and Driving license are equivalent to or above the grading of the center. 3 – 5 years' relevant (NaTIS) National Traffic Information System experience within a Driver License Testing/Motor Vehicle Registration/Vehicle Testing Centre. 2 years' experience must be at supervisory level. Valid Drivers' License. Knowledge and Skills: GPG and GPDRT policies and procedures, Relevant legislation and Public Service Regulations, Understanding of expectations of customers, Knowledge of SLAs, Management information knowledge, Knowledge of GPG political and executive structures. Decisive, Team-worker, Customer focused, Proactive and resourceful, Flexible/change oriented, Cost conscious, Quality oriented, Responsive, Innovative, Credible, User-friendly telephone voice, Problem solving ability.

DUTIES : Ensure that examiners for motor vehicle testing are assigned to perform various duties in line with the requirements of the legislation and pertaining to testing of applicants. Ensure that motor vehicle testing is conducted in accordance with the (NRTA) National Road Traffic Road Act. Ensure that regular spot-checks, quality assurance, supervision and that monitoring is conducted and that a monitoring control system is administered. Performs quality assurance in respect of applications of roadworthiness and to ensure authorization of roadworthy certificates. Ensure consistently that all testing equipment is timeously calibrated and in good working order. Provide support through ensuring that banking, South African Bureau of Standard (SABS) and maintenance findings are adhered to in the Vehicle Testing Stations (VTS's). Ensure that queue management system is utilized optimally at the Centre. Ensure that malpractice or any violation is reported to the inspectorate. Co-operate with Law enforcement agencies on matters under investigation. Ensure there is enough resources for revenue management and recording. Ensure that monies are banked through E-Receipting. Ensure that South African Bureau of Standard (SABS) fee it's paid quarterly. Coordination of deployment of security personnel for government property, clients and staff protection. Liaise with Facilities Directorate as and when maintenance is due, regularly follow up as to when issues are resolved. Ensure good upkeep of the building and grounds. Establish a Document management system. Verify that completeness of (VTS) Vehicle Testing Station documentation is maintained and filed accordingly. Ensure that regular inspections/ quality assurance is conducted, and compliance is maintained. Ensure that all South African National Standards (SANS) documents are available and updated regularly. Provide support through ensuring the enforcement of control measures against fraud and corruption in the Vehicle Testing Station (VTS). Monitor the operations of the Vehicle Testing Station (VTS) and ensure compliance to Directorate Standard Operating Procedures (SOP's) and the National Road Traffic Act (NRTA). Monitor, identify and act on submitted fraudulent documentation. Conducting regular awareness sessions on anti-fraud and corruption activities. Implement all internal controls and risk management recommendations. Report all cases of fraud and corruption to the Department's Anti-Corruption Hotline as well as to compliance and the Directorate: Risk Management. Manage the Vehicle Testing Station (VTS) to meet required expectations. Review of monthly reconciliations and unit reports. Oversee and authorize National Administration Traffic Information System (NaTIS) transactions. Coordinate and liaise with relevant Directorate's on job specific and transversal trainings to improve service delivery, e.g., NaTIS, customer relationship improvement and other administrative courses. Implement systems to manage risks. Ensure compliance to Public Finance Management Act and Treasury regulations. Ensure there is sufficient capacity to meet delivery service.

ENQUIRIES : Mr. Elvis Mpateni/ Ms. Keorapetse Gumata Tel No: (011) 355 -7521/9000
NOTE : In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates

POST 24/164 : **ASSISTANT DIRECTOR: MONITORING REF NO: REFS/050289 (X2 POSTS)**
Branch: Transport

SALARY : R487 197 per annum (Level 09), (plus benefits)
CENTRE : Ekurhuleni Regional Office, West Rand Regional Office

<u>REQUIREMENTS</u>	:	National Diploma or Degree (NQF Level 6/7) in Transport Management/ Transport Logistics/ Public Administration. 3-5 years' working work experience is Public Transport Field/Environment. 2 years' experience must be at supervisory level. Knowledge and Skills: Ability and willingness to work under pressure. Problem solver, report writing. Ability to work in a team. Efficient collaborator. Corporate governance knowledge will be an added advantage.
<u>DUTIES</u>	:	Facilitate and monitor the registration of routes for land base public transport operation in the region. Support the mediation of conflict and disputes. Convene and participate in the meeting with those stakeholders to discuss the route application and inspection findings from the Association or an Operator. Compile a submission with recommendations to the management that the route can be captured on the Registration Administration System (RAS). Ensure that route is captured on Registration Administration System (RAS), as per approved recommendations. Provide feedback accordingly. Assist associations in development own constitutions, guided the Standard Minimum Constitution. Liaise with the Association and operators to make applications for amendment of their operating license Monitor the process of Democratization of associations and other land base public transport operations. Participate in the development, review and implementation of policies and standard operating procedures. Track performance progress and workflow of the team. Manage resources (Human, Equipment/Asset).
<u>ENQUIRIES</u>	:	Mr. Elvis Mpateni/ Ms. Keorapetse Gumata Tel No: (011) 355 -7521/9000
<u>NOTE</u>	:	In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates.
<u>POST 24/165</u>	:	<u>EXAMINER: VEHICLE TESTING STATION AND DRIVER'S LICENSING TESTING REF NO: REFS/050297 (X2 POSTS)</u> Branch: Transport
<u>SALARY</u>	:	R413 001 per annum (Level 08), (plus benefits)
<u>CENTRE</u>	:	Mabopane, Tembisa
<u>REQUIREMENTS</u>	:	NQF level 6/7 qualification in Public Administration/Public Management/BA Licensing/ Transport Management. Qualified and registered as an Examiner of Vehicles and Drivers Licenses equivalent or above the grading of the center. 2 - 3 years' relevant Examiner experience. Valid Drivers' License. Knowledge and Skills: GPG and GPDRT policies and procedures, Relevant legislation and Public Service Regulations, Understanding of expectations of customers, Knowledge of SLAs, Management information knowledge, Knowledge of GPG political and executive structures. Decisive, Team-worker, Customer focused, Proactive and resourceful, Flexible/change oriented, Cost conscious, Quality oriented, Responsive, Innovative, Credible, User-friendly telephone voice, Problem solving ability.
<u>DUTIES</u>	:	Receive and verify applications for vehicle testing. Verify correctness and relevance of information supplied on the Application of Road Worthiness Certification (ARC) form (Application for vehicle testing), and other application documentation (vehicle's registration certificate). Check that the bookings are confirmed by NaTIS (National Traffic Information System) and through frontline services. Inspect and test the vehicle. Check chassis number/engine, that it is not tampered with or stolen. Furnish the applicant with a copy of the test report after the test is completed. Capture authorized test results on National Traffic Information System (NaTIS). Check that the authentic driver license card is issued in compliance with National Road Traffic Act. Verify that Professional Driver Permit (PrPD) applications and issuance are complying. Ensure execution of duties by Junior Examiners in compliance to National Road Traffic Act (NRTA) and South African National Standard (SANS). Response to queries from members of the public on NRTA related issues. Ensure an efficient and orderly system for the arrangement of appointments to meet customer expectations. Preparation of a verifiable National Traffic Information System (NaTIS) data eg. Financial reports, testing reports and others. Check and ensure that the authorized test results are captured on National Traffic Information System (NaTIS). Print results and authorize issuance of roadworthy certificate for tested motor vehicles. Ensure correctness and relevance of information supplied on form ACR (Application for certification of roadworthiness) Explain applicable procedure to applicants. Ensure that the bookings are confirmed by NaTIS (National Administration Traffic Information System) and through frontline services. Verify identity of applicants through

checking their Identity documents and other relevant documentation. Regular reporting on issues around achievements and compliance. Implement systems, processes, and controls to prevent fraud and corruption. Engage in anti-corruption and curb unlawful behaviour and activities through identifying and reporting such activities. Manage Junior Examiners.

ENQUIRIES : Mr. Elvis Mpateni/ Ms. Keorapetse Gumata Tel No: (011) 355 -7521/9000
NOTE : In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates.

POST 24/166 : **SENIOR ADMINISTRATIVE OFFICER: PROCESSING SERVICES REF NO: REFS/050298**
 Branch: Transport

SALARY : R413 001 per annum (Level 08), (plus benefits)
CENTRE : Ekurhuleni
REQUIRMENTS : NQF level 6/7 in Public Management/ Public Administration/ Transport Management. 2-3 years' experience in the Public Transport environment. Knowledge and skills: GPDRT policies and procedures; relevant legislation which include the NLTA, the NLTA Amendment Act and Public Service Regulations. Finance and HR matters. Planning and organising. Computer literacy. Good interpersonal skills. Problem solving and decision-making skills. Sound communication skills, oral and written. Planning and good organising skills. Pro-active and can work independently and as a team. Customer focused, good telephone etiquette and problem-solving ability.

DUTIES : Receive applications from the cashier counter. Verify all applications received against list and sign off the list applications. Verify that all applications to admin clerks for processing. Confirm that applications are registered. Identify applications with issues and resolve the issues. Confirm that applications received and processed are recorded electronically on a weekly basis for record keeping and auditing purposes. Verify that information on applications and supporting documents are complete and captured accurately. Confirm that applications are prepared for Government gazette publication. Verify that applications are advertised internally and externally as required by the NLTA no.5 of 2009. Get quotation from Government Printing Works by filling in Z95 form. Check that the requested quotes and invoices are received for applications in the Government Printing Works. Retrieve information to be Gazetted from Operating License Administration (OLAS). Confirmation of the budget for the gazette and submit the gazette to Government Printing Works. Check whether the publication is complete correctly. Facilitate the preparation of applications for consideration by the Provincial Regulatory Entity. Coordinate with municipalities on concurrencies and advise applicants on outcomes. Facilitate Human Resource Development of employees. Supervise staff and leave administration. Provide coaching, disciplinary and mentoring of staff to improve performance. Enhance and maintain employee motivation. Assign tasks and monitor performance of employees.

ENQUIRIES : Mr. Elvis Mpateni/ Ms. Keorapetse Gumata Tel No: (011) 355 -7521/9000
NOTE : In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates.

POST 24/167 : **DATABASE ADMINISTRATOR: ICT GOVERNANCE AND INFORMATION MANAGEMENT REF NO: REFS/050272**
 Branch: Corporate Services

SALARY : R413 001 per annum (Level 08), (plus benefits)
CENTRE : Johannesburg (Head Office)
REQUIRMENTS : National Diploma (NQF Level 6)/ Degree (NQF Level 7) in ICT (Computer Science / Informatics) / Business Information Management / Information Technology. Database Administrator Certificate as an added advantage. 2-3 years' experience in ICT database environment. Knowledge of change management, project management, and information management. Knowledge of relevant legislation, Public Service Regulations, and Service Level Agreements (SLAs). Knowledge of the Minimum Information Security Standards. Strong skills in planning and organising, customer management and quality management. Ability to promote innovation and continuous

		improvement. Well-developed problem-solving skills, analytical thinking, and communication skills and diversity Awareness.
<u>DUTIES</u>	:	Design and develop database Develop scripting and optimize performance Maintain Databases using Microsoft Structured Query Language (SQL) 2016 and latest versions of Microsoft SQL Manage workload and ensure high availability; disaster recovery Develop and maintain data documentation Provide ICT technical support Prepare design specifications. Design and create database systems based on business requirements. Develop database schemas, tables and data dictionaries. Gather and analyses requests pertaining to layout and special features of a database. Solve database usage issues and malfunctions.
<u>ENQUIRIES</u>	:	Ms. A. Mkhombo Tel No: (011) 355 -7521) Ms. P. Mabasa Tel No: (011) 355 – 7175
<u>NOTE</u>	:	In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males Persons with Disabilities candidates.
<u>POST 24/168</u>	:	<u>COMMUNICATION OFFICER: INTERNAL COMMUNICATIONS REF NO: REFS/050275</u> Branch: Corporate Services
<u>SALARY</u>	:	R338 106 per annum (Level 07), (plus benefit)
<u>CENTRE</u>	:	Johannesburg (Head Office)
<u>REQUIREMENTS</u>	:	National Diploma/bachelor's degree NQF Level 6/7 in Communication and Marketing qualification or relevant. 1-2 years' experience in content development for print and electronic medium. Knowledge and skills GPG and GPDRT policies and procedures, Relevant legislation and Public Service Regulations Understanding of expectations of customers, Knowledge of SLAs, Management information knowledge of GPG political and executive structures. Change management Planning and organising Strategy, Policy development Project Management People oriented Financial Management.
<u>DUTIES</u>	:	Writing, editing, proof reading and content sourcing. Newsletter development and management. Website and intranet management, Assist in effective management of resources. Assist in securing suppliers for communication-related services. Coordinate and monitor websites, intranet and social media content, visual appearance and functionality by ensuring continuous updating Attend to and facilitate speedy responses to external client queries coming through Department's website Render administration support to the Directorate Distribute print material to internal and external stakeholders Compile weekly, monthly and quarterly reports Liaise with suppliers and ensure that service level agreements are developed.
<u>ENQUIRIES</u>	:	Ms. A. Mkhombo Tel No: (011) 355 -7521)/ Ms. P. Mabasa Tel No: (011) 355 – 7175
<u>NOTE</u>	:	In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males Persons with Disabilities candidates.
<u>POST 24/169</u>	:	<u>ORGANISATIONAL DEVELOPMENT PRACTITIONER REF NO: REFS/050273</u> Branch: Corporate Services
<u>SALARY</u>	:	R338 106 per annum (Level 07), (plus benefit)
<u>CENTRE</u>	:	Johannesburg (Head Office)
<u>REQUIREMENTS</u>	:	NQF 6/7 National Diploma or Degree in Management Services/Production Management/ Operations Management.1-2 years' experience in the Organisational Development field. Knowledge and skills Planning and organising People Oriented Change management, Strategic thinking, Customer management Innovation/ continuous improvement Problem solving, Analytical Communication Initiative Diversity awareness. Understanding of relevant legislation: (PSR, PSA, CORE) Relevant human resource legislation in the public service DPSA Organisational Development directives, circulars, policies, guides. Organizational development. Initiatives Knowledge of DPSA regulations and Ministerial Handbook. PERSAL Staff establishment certificate will be an added advantage.
<u>DUTIES</u>	:	Schedule organizational structure consultation sessions with business units. Assist with coordinating, reviewing, redesigning and implementing the organizational structure and post establishment information. Facilitate the

process of work study investigations. Facilitate Organizational Functionality Assessment (OFA). Facilitate the development of business processes and standard operating procedures. Facilitate the creation and abolishment of posts. Submit mandates on the post establishment changes for implementation on PERSAL. Identify and prioritize posts to be evaluated. Facilitate departmental JE projects and liaise with OOP (project plans, submissions etc.). Coordinate and facilitate all job evaluation activities (interviews, completion of PIQs, evaluation system etc.). Benchmark jobs with other organisations. Manage JE database and related records. Prepare submissions on JE panel recommendations. Ensure all approved JE recommendations are implemented on the PERSAL system. Provide job description template and advise line managers on contents of the job description template. Assist business units with the review and development of job descriptions. Update and maintain the job description database. Provide Job descriptions to stakeholders for advertising, performance contracting, evaluation of posts and generic queries on posts. Align departmental job descriptions of coordinated posts to the DPSA coordinated jobs. Provide departmental monthly headcount from post establishment information. Provide post establishment data which includes Vacancy rate, filled and vacant posts, post details. Compile presentations and reports related to post establishment data. Provide 3.3.4s post information. Keep up to date with compliance and regulatory requirements. Implement all organizational design circulars, policy and other communications that impact on the operation of the business unit. Implement governance processes, frameworks and procedures. Update and maintain job evaluation and job description database. Maintain records management system. Retrieve documents as and when requested. Ensure OD submissions are filed correctly (approved documents and submissions). Route and follow up on submissions. Capture minutes during meetings when required. Ensure unit has stationery. Organize workshops and meetings. Perform procurement duties. Ensure all functions related to OD GG vehicle are performed.

ENQUIRIES : Ms. A. Mkhombo Tel No: (011) 355 -7521/ Ms. P. Mabasa Tel No: (011) 355 - 7175

NOTE : In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males Persons with Disabilities candidates.

POST 24/170 : **ADMINISTRATIVE OFFICER: ISSUING AND COLLECTIONS COUNTER**
REF NO: REFS/050299
Branch: Transport

SALARY : R338 106 per annum (Level 07), (plus benefits)
CENTRE : Johannesburg
REQUIREMENTS : NQF level 6/7 in Public Management / Public Administration/Administration Management/ Transport Management. 1-2 years' experience in the Public Transport management environment. Knowledge and skills: GPDRT policies and procedures; relevant legislation which include the NLTA, the NLTA Amendment Act and Public Service Regulations, understanding of expectations of customers, knowledge of SLAs. Knowledge of GPG political and executive structures. Customer management, Innovation / continuous improvement, problem solving, analytical, negotiation, communication, initiative and diversity awareness.

DUTIES : Account for all applications received from processing and cashier streams. Verify if all documents are attached to the file. Verify and ensure that applications forms are properly filled. Verify applicants' data on the vehicle documents and validity. Tracking of processed applications. Print Operating Licenses. Account for the verification of applicant details and validate printed operating licenses. Permits. log calls with NLTIS (National Land Transport Information System) for both Minibus Taxi and Non-Minibus Taxi applications for reduction or increasing capacity on the applications prior to issuing. Check and verify applications and submit them to the Senior Admin Officer before being signed off to the Provincial Regulatory Entity for signature of the Operating Licensing. Record operating licenses to be distributed to applications for collections. Provide feedback to applicants for collections. Provide feedback to applicants on processed applications through the SMS system. Consolidate the monthly portfolio of evidence (POE) that is signed copies of permits/ operating licenses. Account for the hand-over of issued operating licenses and documents received for collection. Account for the

		verification of details by checking Proxy letters or ID copies of each person collecting and proper record keeping of collected operating licenses. Distribute Face Value documents to issues and conduct to issues and conduct stock taking. Manage Human Resources and compile relevant reports for the unit.
<u>ENQUIRIES</u>	:	Mr. Elvis Mpateni/ Ms. Keorapetse Gumata Tel No: (011) 355 -7521/9000
<u>NOTE</u>	:	In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates.
<u>POST 24/171</u>	:	<u>ADMINISTRATIVE OFFICER: MONITORING REF NO: REFS/050290 (X3 POSTS)</u> Branch: Transport
<u>SALARY</u>	:	R338 106 per annum (Level 07), (plus benefits)
<u>CENTRE</u>	:	Johannesburg Regional Office, Sedibeng Regional Office, West Rand Regional Office
<u>REQUIRMENTS</u>	:	National Diploma (NQF Level 6)/Degree (NQF Level 7) in Transport Management/ Transport Logistics/ Public Administration. 1 — 2 years working experience in Public Transport Field/Environment. Valid Driver's license. Knowledge and Skills: Ability and willingness to work under pressure, time management. Ability to execute instruction, team worker, adaptable to change. Good communication skills will be an added advantage.
<u>DUTIES</u>	:	Perform physical inspection of all routes for all land base public transport operations in the region. Document the observation. Record election and AGM preceding. Keep record safely. Assist with provision of administration support in mediation of conflict and resolving disputes. Renders administrative support services. Participate in the development and review of relevant policies and regulations of the unit. Preparation of meetings with Associations and Stakeholders (Departmental meetings or meetings outside the Department. Provide support in conducting an inspection-in-loco with stakeholders: Planning Authorities, South African National Taxi Council (SANTACO), Gauteng National Taxi Alliance (GNTA), Metered Taxi Council, Learner Transport Council, upon receipt of route application from the Association or an Operator.
<u>ENQUIRIES</u>	:	Mr. Mpateni/ Ms. K. Gumata Tel No: (011) 355-7521/9043
<u>NOTE</u>	:	In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males, Coloured Females, Indian Females, White Females candidates.
<u>POST 24/172</u>	:	<u>ADMINISTRATIVE CLERK: PLANT HIRE REFS NO: REFS/050263</u> Branch: Roads Infrastructure
<u>SALARY</u>	:	R237 453 per annum (Level 05), (plus benefits)
<u>CENTRE</u>	:	Koedoespoort (Tshwane)
<u>REQUIRMENTS</u>	:	Grade 12 certificate or NQF level 4 equivalent qualification. No experience required. Skills and Competencies: Computer literacy, Planning and organization, good verbal and written communication skills, Job Knowledge, Teamwork, Ability to work under pressure. Report writing.
<u>DUTIES</u>	:	To provide general administration duties - typing, scanning, emailing, filing and recording keeping, etc. Licenses renewal administration. Traffic fines and infringements re-routing. Vehicle accidents reporting and administration. Assist with other administrative duties assigned by the superior. Basic secretariat functions as and when needed. Management of attendance register. Provide Administration support with regards to Performance Assessments during review and contracting period. Provide administration support on HR related functions as and when needed.
<u>ENQUIRIES</u>	:	Ms. M. Mashele/ Mr. S. Ngcobo Tel No: (011) 355-7082/7043
<u>NOTE</u>	:	In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Females, Indian Females, White Females, Persons with disabilities candidates.
<u>POST 24/173</u>	:	<u>GROUNDSMAN REF NO: REFS/050276</u> Branch: Corporate Services
<u>SALARY</u>	:	R144 024 per annum (Level 02), (plus benefit)
<u>CENTRE</u>	:	Zwartkop Academy

- REQUIREMENTS** : AET or equivalent qualification. Good communication skills (Verbal and written). An ability to work under pressure and ability to work in a team. Knowledge of work procedures in respect of working environment skills. Basic numeracy and good communication skills.
- DUTIES** : Maintain premises and surroundings: clean premises by providing gardening services of routine nature, watering the garden, prune and trim flowers and trees, mow the grass, remove weeds, and garden refuse, apply insecticides. Cultivate the soil for trees and flowers, monitor and keep gardening equipment and tools in good condition. Detect and report malfunctioning of gardening equipment and tools. Repair minor defects of gardening equipment and tools.
- ENQUIRIES** : Ms. A. Mkhombo Tel No: (011) 355 -7521/ Ms. P. Mabasa Tel No: (011) 355 – 7175
- NOTE** : In line with the Department's employments Equity Plan, preference will be given to Persons with disabilities, Coloured Males, Indian Males, White Males Persons with Disabilities candidates.

PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND ENVIRONMENTAL AFFAIRS

- APPLICATIONS** : Applicants are encouraged to apply for posts through the KZN online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email address: kznjobs@kznedtea.gov.za. Applications may alternatively be forwarded to the Department of Economic Development, Tourism and Environmental Affairs, Private Bag X9152, Pietermaritzburg, 3200, OR hand delivered to the Ground Floor, 270 Jabu Ndlovu Street, Pietermaritzburg, 3201, in the vacancy box provided for the attention of Ms Nondumiso Buthelezi / Mr Siphso Zangwa.
- CLOSING DATE** : 24 July 2026 (at 16h00)
- NOTE** : All attachments for Email applications must include an application form Z83 and CV only combined in PDF and as one (1) document or attachment, indicating the correct job title and the reference number of the post on the subject line of your email. Applicants may also visit any one of our Designated Online Application Centres (DOACS), where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the Designated Online Application Centres (DOACS) list at www.kznonline.gov.za/kznjobs." Please note that applicants should only use one of the following methods when applying for a post: Either through the online e-recruitment system, emailing the Z83 and CV directly to the relevant department, or submitting a hard-copy application as directed. Candidates are discouraged from sending their applications through registered mail, as the Department will not take responsibility for the non-collection of those applications. The appointment is subject to a positive outcome from the State Security Agency and to the following checks (security clearance, qualifications, citizenship, and previous employment verifications). The Department will conduct reference checks with the HR of the current and/or previous employer(s) apart from the referees listed. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Selection panels shall score both technical exercises as an additional criterion in the interview process. Before the appointment for SMS positions, the appointee will be required to produce a Pre-entry certificate for the Senior Management Pre-Entry Programme, a public service-specific training program applicable to all applicants who aspire to join the SMS. The course is offered by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry, and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/smspre-entryprogramme>.
 Regrettably, due to excessive budget cuts, the Department is not in a position to cover any travel and subsistence costs associated with recruitment processes.). Applications received after the closing date and time will not be considered. To applicants: The Provincial Administration of KwaZulu-Natal is an equal opportunity, affirmative action employer, and women and people with disabilities are encouraged to apply. The Department of Economic Development, Tourism, and Environmental Affairs is an equal opportunity, affirmative action employer, and preference will be given to suitably qualified candidates from designated groups in terms of the Employment Equity Act, 1998. The Department reserves the right not to make these appointments. All information submitted will be treated as confidential. The Department reserves the right to withhold the filling of the abovementioned posts at any time before an appointment. All applications must be submitted on the new Application for Employment form (Z83), which became effective from the 1st of January 2021, obtainable from any Public Service Department or can be downloaded at www.dpsa.gov.za-vacancies. The form must be completed in full, and the application form should be initiated, signed, and dated. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The completed and signed Z83 must be accompanied by an updated, detailed Curriculum Vitae (CV). Dates of

starting and leaving employment must be given as DD/MM/YYYY. Shortlisted candidates must submit certified documents on or before the day of the interview, following communication from Human Resources. Should an applicant have a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be required to undergo a competency test/technical exercise.

OTHER POSTS

POST 24/174 : **DEPUTY DIRECTOR: ASSET MANAGEMENT AND DISPOSAL REF NO: DD-AMD 01/JULY 2026**
Business Unit: Financial Management Services

SALARY CENTRE REQUIREMENTS : R932 292 - R 1 098 195 per annum (Level 11)
Head Office: Pietermaritzburg

: An appropriate three-year National Diploma in Supply Chain Management, Financial Management, Financial Accounting, Asset Management, or Cost and Management Accounting, at NQF Level 6 as recognized by SAQA. A minimum of 3 years' junior management experience in a Supply Chain Management, Financial Management, Asset Management, Financial Accounting, or Inventory Control environment. A valid driver's license. Skills, Training And Competencies: The successful candidate must have an in-depth knowledge of Supply Chain Management policies and procedures, Asset management, inventory control, reconciliation and disposal processes, Public Finance Management Act (PFMA) and its Regulations, Treasury Regulations and relevant Treasury Practice Notes, SCM delegations, disposal processes and SCM Practice Notes, Hardcat System and BAS, Supply Chain Management systems, Preferential Procurement Policy Framework Act (PPPFA), Public Service Regulations, Public Service Act, Human Resource practices, Labour Relations Act, Occupational Health and Safety Act, Basic Conditions of Employment Act, Skills Development Act and Service Delivery Frameworks. Skills such as People management skills Communication skills (verbal and written), presentation skills, report writing, Language skills, Listening skills, Presentation skills, Interpersonal relations, Computer skills, Strategic Planning skills, Organisational skills, Research skills, Analytical skills, Leadership skills, Financial Management Skills, Time Management, Report Writing skills, Problem Solving skills, Conflict Management skills, Change Management skills, Project Management skills, Planning and Organizing skills, facilitation skills, and decision-making skills. Attributes such as integrity, respect, honesty, teamwork, vision, transparency, commitment, and confidentiality.

DUTIES : Manage the Physical Asset Management; Ensure efficient and effective Asset and Inventory Control and Systems Management; Manage Asset Planning, Reporting and Compliance; Develop and implement policies, strategies, frameworks and plans; Manage the resources of the Sub-directorate.

ENQUIRIES NOTE : Mr. K Mthethwa at 064 7579122

: NB: All the appointments will be made in accordance with the employment equity targets of the department, which are African Male, Coloured Male, Indian Male, And People with Disabilities who meet the requirements are encouraged to apply.

POST 24/175 : **SUPPLY CHAIN MANAGEMENT CLERK: PROVISIONING REF NO: SCM CLERK REF NO: PROV 02/JULY 2026**
Business: Unit: Supply Chain Management

SALARY CENTRE REQUIREMENTS : R237 453 – R279 708 per annum (Level 05)

: Head Office

: The ideal candidate must possess an appropriate Grade 12/Matric Senior Certificate in Accounting, Mathematics, and English, coupled with a basic understanding of the SCM environment. Skills, Training, And Competencies: The successful candidate must have a good working knowledge of Public

Finance Management Act and Treasury Regulations; Knowledge of The Broad-Based Black Economic Empowerment Act, The Relevant Practice Note, Project Management; Supply Chain Management framework and Principles; Batho Pele principles; Code of Conduct for SCM Practitioners; Constitution of the Republic of South Africa; Departmental procurement procedures; Public Service Act, and Relevant SCM Instruction Notes. Skills: Computer literacy Skills; Interpersonal Relations skills; Time Management skills; Organizing & Planning skills; Language Proficiency, listening skills, Communication skills (verbal and written), Presentation skills, Analytical skills, Report writing, Time Management skills, problem-solving skills, Negotiation skills, Research skills, Conflict management skills, Driving skills. Attributes: Teamwork, Honesty, Responsibility, Reliability, Accuracy, Correctness, Initiative, Innovative thinker, and Quality of Work.

DUTIES : The incumbent will be required to: Provide clerical support to SCM provisioning; Provide clerical support on evaluation of quotations and preparation of recommendations of awards; Adhere to acquisition policies and procedures; and provide clerical assistance in preparing the monthly report for provisioning activities.

ENQUIRIES NOTE : Ms. Ntsepiseng Molefe at 060 564 1286
 : NB: All the appointments will be made in accordance with the employment equity targets of the Department. People With Disabilities are encouraged to apply.

POST 24/176 : **DRIVER/MESSENGER: FLEET MANAGEMENT REF NO: D/M-FLT MNGT 03 / JULY 2026**
 Business Unit: Auxiliary Services

SALARY CENTRE REQUIREMENTS : R201 093 – R236 877 per annum (Level 04)
 Head Office: Pietermaritzburg
 : Applicants must have Grade 12 plus a Code B driver's license – light motor vehicles. Applicants must have a minimum of 1 year of driving experience. PDP will be an added advantage. Skills, Training, And Competencies: The successful candidate must have: Knowledge of sorting and distribution procedures; Knowledge and understanding of the Regulatory Framework for Public Service, e.g., Public Service Act, Public Service Regulations; Working knowledge of the Departmental Policies and Circulars, Public Service functioning; Motor vehicles; Self-motivated and the ability to work independently towards predetermined deadlines. Skills: Communication (verbal and written) Good interpersonal relations, Record maintenance, Technical skills and Driving skills. Attributes: Reliability, Dependable, Initiative, Punctual, Honesty and integrity, Commitment.

DUTIES : Drive Light and medium motor vehicles to transport passengers and other items (mail, documents, and assets transferred); Conduct routine maintenance on the allocated vehicles and report defects in time; Complete all the required and prescribed records and log books with regard to the vehicle and goods handled; Render messenger services in the Department.

ENQUIRIES NOTE : Ms. T Ngwenya at 071 226 4412
 : NB: All the appointments will be made in accordance with the employment equity targets of the Department. People With Disabilities are encouraged to apply.

DEPARTMENT OF HEALTH

OTHER POSTS

POST 24/177 : **MEDICAL SPECIALIST GRADES 1 – 3 REF NO: PMMH 01/2026 (X1 POST)**
 Component: Orthopaedic

SALARY : Grade 1: R1 395 528 – R1 479 723 per annum, (all-inclusive packages)
 Grade 2: R1 592 274 – R1 688 553 per annum, (all-inclusive packages)
 Grade 3: R1 844 151 – R2 301 186 per annum, (all-inclusive packages)
 consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits: In-Hospitable Area Allowance (18% of basic salary), Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into a performance contract for commuted overtime.

CENTRE : Prince Mshiyeni Memorial Hospital

REQUIREMENTS

: Senior Certificate or Equivalent. MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (Orthopaedic). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Orthopaedic. Current (2026) registration as a Medical Specialist with HPCSA. **Grade 1:** No experience required. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions of South Africa. **Grade 2:** Further to the minimum requirements mentioned herein, the appointment to Grade 2 requires 5 years' appropriate experience after registration with HPCSA as Medical Specialist in Orthopaedic. **Grade 3:** Further to the minimum requirements mentioned herein, the appointment to Grade 3 requires 10 years' appropriate experience after registration with HPCSA as Medical Specialist in Orthopaedic. Knowledge, Skills Training and Competencies Required: Sound knowledge and experience in the Orthopaedics. Knowledge of current health and public service legislation, regulations and policies including medical ethics, epidemiology and statistics. Good Communication, leadership, decision-making and clinical skills. Ability to teach junior doctors and participate in continuing professional development Comprehensive knowledge of speciality Discipline.

DUTIES

: Provide safe, ethical and high quality of care through the development of standards and risk assessments in clinical and customer care (patient perspective) in the respective specialty. Provide a full package of services including after hour services. Develop, maintain and audit the correct implementation of clinical protocols and guidelines Implement and maintain an efficient, effective and seamless service delivery process within the Institution and referring facilities. Plan and provide continuous medical education to multidisciplinary team members, conduct and stimulate research. Manage and direct performance of junior staff within the area of control. Align clinical service delivery plans with hospital plans and priorities. Provide Specialist services and support to the Clinical Head of Unit. Ensure Compliance with Norms and Standards as prescribed by Office of Health Standards Compliance (OHSC). Participate in the continued medical education programme in the institution. Manage EPMDS of junior staff. Participate in the extended management activities. Develop, Implement and monitor quality improvement programmes. Develop and participate in the outreach programme. Ensure a functional referral system. Actively participate in the academic programme run by the Department of Health for the postgraduate training of Registrars. Clinical teaching of undergraduate and postgraduate students. Engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. Competence in the clinical evaluation of patients, Interpretation of special investigations within the Discipline. Render efficient and cost-effective services to patients managed by the institution. Ensure Clinical Governance within the Discipline. Deliver an effective and efficient administration of all resources allocated to the Discipline. Assist the Head of Clinical Unit (HCU) to ensure an optimal delivery of Services within the Discipline. Assist HCU in the development of management protocols/policies for Department – Discipline. Assist with Quality Improvement imperatives including Clinical Audits (morbidity and mortality reporting and reviewing, clinical documentation audits etc.) and continuous professional development activities. Maintain satisfactory clinical professional and ethical standards in the department Engage in research and supervise registrar research. Partake in outreach programmes of the DOH. After hours participation in call rosters.

ENQUIRIES APPLICATIONS

: Dr R MAGagulatel Tel No: (031) 907 8319
: Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeeni, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

NOTE

: Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) Only. Only shortlisted candidates

will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za/vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026.Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

<u>CLOSING DATE</u>	:	24 July 2026
<u>POST 24/178</u>	:	<u>ASSISTANT NURSING MANAGER (SPECIALTY STREAM) REF NO: PMMH 02/2026 (X1 POST)</u> Component: Obstetrics & Gynaecology (O&G)
<u>SALARY</u>	:	R785 568 – R884 940 per annum. Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)
<u>CENTRE REQUIREMENTS</u>	:	Prince Mshiyeni Memorial Hospital Basic R425 qualification (i.e. Diploma/ Degree in General Nursing and Midwifery) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. A post basic qualification in Obstetrics and Gynaecology or Advanced Midwifery with duration of at least 1 year, accredited with the SANC Certificates of Registration with the SANC (General Nursing and Midwifery) Current registration with the SANC (2026) A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 6 years of the above experience must be appropriate/recognizable experience in Obstetrics and Gynaecology services after obtaining the relevant post-basic qualification. At least 3 years of the period referred to above must be at a management level. Knowledge, Skills Training and Competencies Required: In-depth knowledge of nursing care processes, nursing statutes, and relevant legal frameworks including the Nursing Act, National Health Act, Occupational Health and Safety Act, Patients' Rights Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Grievance Procedures. Sound knowledge of Maternal, Neonatal and Women's Health policies, guidelines, and quality assurance systems. Leadership, organizational, decision-making and problem-solving skills. Interpersonal, communication, negotiation, conflict management and counselling skills. Financial and budgetary management skills pertaining to resources under

management. Knowledge of Human Resource Management and Labour Relations policies and procedures. Computer literacy in Microsoft Office applications. Ability to coordinate, supervise and monitor nursing services within the O&G component.

DUTIES

: Coordinate Optimal, Holistic Specialized Nursing Care Within a Professional and Legal Framework Plan, organize and monitor the objectives of the Obstetrics and Gynaecology Unit in consultation with subordinates. Provide a therapeutic environment for staff, patients and the public. Ensure the provision of comprehensive, quality nursing care in accordance with identified patient needs and professional standards. Delegate duties and support staff in the execution of patient care delivery. Provide direct and indirect supervision of nursing and support personnel. Ensure continuity of patient care through effective handovers, ward rounds and maintenance of records. Liaise and communicate effectively with the multidisciplinary team and other departments within the hospital. Monitor compliance with clinical governance, patient safety and infection prevention and control standards. Manage Effectively the Utilization and Supervision of Resources Human Resources Coordinate staff allocation, duty rosters, leave schedules and shift management. Ensure adequate staffing levels to meet service delivery requirements. Monitor staff attendance, performance and conduct. Conduct performance reviews and support staff development. Implement labour relations policies, disciplinary procedures and grievance processes. Promote employee wellness and support programmes. Financial and Material Resources Monitor utilization of financial resources and promote cost-effective service delivery. Manage procurement and stock control of consumables and equipment. Ensure availability and maintenance of functional equipment. Participate in budget planning and provide input on resource requirements. Ensure proper control of medicines, including schedule drugs and ward stock. Monitor emergency trolley checks and equipment maintenance. Support Services Monitor cleaning, laundry, waste management and other support services within the unit. Ensure effective record keeping and communication systems. Coordinate the Provision of Effective Training and Research Facilitate orientation, induction and mentoring of newly appointed staff. Coordinate in-service training and continuous professional development activities. Support nursing education and clinical accompaniment of students. Identify training needs and promote learning opportunities for all categories of staff. Participate in evidence-based nursing practice and research activities. Maintain accurate training records and reports. Provide Effective Support to Nursing Services Assist with relief duties for Operational Managers and Nursing Managers when required. Participate in management meetings and quality improvement initiatives. Support implementation of strategic and operational plans within the O&G component. Promote teamwork and multidisciplinary collaboration. Maintain Professional Growth, Ethical Standards and Self-Development Uphold the Code of Conduct for the Public Service and South African Nursing Council. Maintain professional registration and competencies. Participate in continuous professional development activities. Promote Batho Pele principles and patient-centred care.

ENQUIRIES APPLICATIONS

: Mrs R.M Abboo Tel No: (031) 907 8518
: Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeni, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

NOTE

: Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) ONLY. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be

clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026. Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 24 July 2026
- POST 24/179** : **OPERATIONAL MANAGER NURSING (SPECIALTY STREAM) REF NO: PMMH 03/2026 (X1 POST)**
Component: Orthopaedics
- SALARY** : R720 819 – R809 313 per annum. Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
Professional Nurse Grade.1 Basic R425 qualification (i.e. Diploma/ Degree in General Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. A post basic qualification in Orthopaedic nursing science, with duration of at least 1 year, accredited with the SANC Certificates of Registration with the SANC (General Nursing) Current registration with the SANC (2026) A minimum of nine (9) years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least five (5) years of the above experience must be appropriate/recognisable experience in Orthopaedic Nursing Science after obtaining the post-basic qualification. Knowledge, Skills Training and Competencies Required: In-depth knowledge of nursing legislation, nursing ethics and professional practice. Knowledge of relevant legislation and policies including the Nursing Act, National Health Act, Occupational Health and Safety Act, Labour Relations Act, Public Service Regulations, Batho Pele Principles, Patients' Rights Charter and relevant Department of Health policies. Sound knowledge of Orthopaedic Nursing standards, protocols and clinical guidelines. Leadership, supervisory, planning, organisational and problem-solving skills. Ability to manage human, financial and material resources effectively. Good communication, interpersonal, conflict management and report-writing skills. Knowledge of Human Resource Management, Labour Relations and Performance Management Systems. Computer literacy in Microsoft Office applications. Ability to work effectively within a multidisciplinary team environment.
- DUTIES** : Provide leadership and ensure the provision of optimal, holistic specialised orthopaedic nursing care within a professional and legal framework. Plan, organise, coordinate and monitor nursing activities within the Orthopaedic Unit to ensure quality patient care. Supervise and support nursing personnel and ensure adherence to policies, protocols and standards of care. Ensure effective management and utilisation of human, financial and material resources within

the unit. Manage staff allocation, duty rosters, leave planning, performance management and staff development. Monitor and promote infection prevention and control practices, patient safety and quality improvement initiatives. Ensure availability, maintenance and proper utilisation of equipment and supplies. Monitor implementation of clinical governance programmes and quality assurance standards. Coordinate and facilitate orientation, in-service training, mentoring and continuous professional development of staff. Participate in research activities and promote evidence-based nursing practice. Compile and submit reports, statistics and other information as required. Promote and uphold Batho Pele Principles and Patients' Rights Charter. Collaborate with multidisciplinary teams to ensure efficient, cost-effective and equitable service delivery. Maintain professional growth, ethical standards and self-development. NB: Candidates must be prepared to work extended hours, weekends, public holidays and perform after-hours managerial duties when required by the service.

ENQUIRIES
APPLICATIONS

: Mrs I.F. Mpanza Tel No: (031) 907 8248
 : Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeeni, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

NOTE

: Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026. Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 24 July 2026

<u>POST 24/180</u>	:	<u>OPERATIONAL MANAGER NURSING: (GENERAL STREAM) REF NO: PMMH 04/2026 (X1 POST)</u> Component: Outpatient Services
<u>SALARY</u>	:	R571 161 – R644 613 per annum. Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In-hospital Area Allowance (8% of basic salary)
<u>CENTRE REQUIREMENTS</u>	:	Prince Mshiyeni Memorial Hospital Operational Manager Nursing (General Stream) Basic R425 qualification (i.e. Diploma/ Degree in General Nursing and Midwifery) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Certificates of Registration with the SANC (General Nursing and Midwifery) Current registration with the SANC (2026) Experience: a minimum of 7 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Recommendation Computer literacy Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele) Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to Ensure proper nursing care in the unit.
<u>DUTIES</u>	:	Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient in outpatient services. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambits of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required. Ensures implementation of programs relevant to the area of speciality. Serves in quality improvement, IPC and Health and Safety committees NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs R.M Abboo Tel No: (031) 907 8518 Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeni, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs . Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.
<u>NOTE</u>	:	Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacansies . The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026.Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State

Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 24 July 2026
- POST 24/181** : **PROFESSIONAL NURSE GRADE 1/ 2 (SPECIALTY STREAM) REF NO: PMMH 05/2026 (X1 POST)**
Component: Operating Theatre
- SALARY** : Grade 1: R495 423 – R571 161 per annum
Grade 2: R607 350 – R741 783 per annum
Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In- hospital Area Allowance (8% of basic salary)
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
: Basic R425 qualification(i.e. Degree/Diploma)in nursing or equivalent qualification that allows registration with the South African Nursing Council(SANC) as a “Professional Nurse” with Midwifery A post basic qualification in ‘Operating Theatre Nursing Science’, with duration of at least 1 year, accredited with the SANC Certificates of Registration with the SANC (General Nursing and Midwifery) Current registration with the SANC (2026) Experience **Grade 1:** a minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience **Grade 2:** a minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognizable experience in the specific specialty (i.e. Operating Theatre Nursing Science) after obtaining the 1- year post-basic qualification in the relevant specialty. Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele) Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to Ensure proper nursing care in the unit.
- DUTIES** : Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework in the Operating Theatre. Effective utilization of resources. Participation in training and research. Provision of support to nursing services and multidisciplinary theatre teams. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is

**ENQUIRIES
APPLICATIONS**

cost Effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

Mrs R.M Abboo Tel No: (031) 907 8518

Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeeni, 4060. For Attention: Mr. M.F Mlambo.

Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

NOTE

Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za/vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026. Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

24 July 2026

POST 24/182

PROFESSIONAL NURSE GRADE 1-3 (GENERAL STREAM) REF NO: PMMH 06/2026 (X5 POSTS)

Component: Admission, Antenatal & Labour Ward

SALARY

Grade 1: R337 359 – R391 515 per annum

Grade 2: R411 978 – R478 116 per annum

Grade 3: R495 423 – R635 704 per annum

Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In- hospital Area Allowance (8% of basic salary)

**CENTRE
REQUIREMENTS**

Prince Mshiyeni Memorial Hospital

Basic R425 qualification (i.e. Diploma/ Degree in General Nursing and Midwifery) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Current registration with the SANC (2026) Experience **Grade 1:** None Experience **Grade 2:** a minimum of 10 years

appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience **Grade 3:** a minimum of 20 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Knowledge, Skills Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Nursing Act, Health Act, Occupational Health & Safety Act. Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Good communication skills; Report writing skills Knowledge Management; Planning & Organizing; Computer Literacy.

DUTIES

: Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Assist with relief duties of the supervisor and act as a shift leader on both day and night when necessary. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

ENQUIRIES

: Mrs R.M Abboo Tel No: (031) 907 8518

APPLICATIONS

: Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Moberi, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

NOTE

: Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026.Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not

being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 24 July 2026
- POST 24/183** : **PROFESSIONAL NURSE GRADE 1-3 (GENERAL STREAM) REF NO: PMMH 07/2026 (X1 POST)**
Component: Neonatal
- SALARY** : Grade 1: R337 359 – R391 515 per annum
Grade 2: R411 978 – R478 116 per annum
Grade 3: R495 423 – R635 704 per annum
Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In- hospital Area Allowance (8% of basic salary)
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
Basic R425 qualification (i.e. Diploma/ Degree in General Nursing and Midwifery) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Current registration with the SANC (2026)
Experience **Grade 1:** None Experience **Grade 2:** a minimum of 10 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience **Grade 3:** a minimum of 20 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing
Knowledge, Skills Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Nursing Act, Health Act, Occupational Health & Safety Act. Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Good communication skills; Report writing skills Knowledge Management; Planning & Organizing; Computer Literacy.
- DUTIES** : Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Assist with relief duties of the supervisor and act as a shift leader on both day and night when necessary. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.
- ENQUIRIES APPLICATIONS** : Mrs R.M Abboo Tel No: (031) 907 8518
Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Moberi, 4060. For Attention: Mr. M.F Mlambo
Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.
- NOTE** : Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference

number PMMH 01/2026. Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 24 July 2026
- POST 24/184** : **PROFESSIONAL NURSE GRADE 1-3 (GENERAL STREAM) REF NO: PMMH 08/2026 (X1 POST)**
Component: Surgical
- SALARY** : Grade 1: R337 359 – R391 515 per annum
Grade 2: R411 978 – R478 116 per annum
Grade 3: R495 423 – R635 704 per annum
Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In- hospital Area Allowance (8% of basic salary)
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
Diploma/ Degree in General Nursing that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Current registration with the SANC (2026) Experience **Grade 1:** None Experience **Grade 2:** a minimum of 10 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience **Grade 3:** a minimum of 20 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Knowledge, Skills Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Nursing Act, Health Act, Occupational Health & Safety Act. Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Good communication skills; Report writing skills Knowledge Management; Planning & Organizing; Computer Literacy.
- DUTIES** : Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Assist with relief duties of the supervisor and act as a shift leader on both day and night when necessary. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays. Management reserves the

right to allocate employees outside the appointed domain as service demands; this may occur in the instance of staff shortages experienced in any nurse component.

**ENQUIRIES
APPLICATIONS**

: Mrs R.M Abboo Tel No: (031) 907 8518
: Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeni, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

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: Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026. Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 24 July 2026

POST 24/185

: **PROFESSIONAL NURSE GRADE 1-3 (GENERAL STREAM) REF NO: PMMH 09/2026 (X1 POST)**
Component: Medical

SALARY

: Grade 1: R337 359 – R391 515 per annum
Grade 2: R411 978 – R478 116 per annum
Grade 3: R495 423 – R635 704 per annum
Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional) In- hospital Area Allowance (8% of basic salary)

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Hospital
: Diploma/ Degree in General Nursing that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Current registration with the SANC (2026) Experience **Grade 1:** None Experience **Grade 2:** a

minimum of 10 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. Experience **Grade 3:** a minimum of 20 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Knowledge, Skills Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Nursing Act, Health Act, Occupational Health & Safety Act. Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Good communication skills; Report writing skills Knowledge Management; Planning & Organizing; Computer Literacy.

DUTIES

: Provide directions and supervision for the implementation of the nursing plan (clinical practice/quality patient care. Implement standards, practices, criteria and indicators for quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources efficiently and effectively. Assist with relief duties of the supervisor and act as a shift leader on both day and night when necessary. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

ENQUIRIES

: Mrs R.M Abboo Tel No: (031) 907 8518

APPLICATIONS

: Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeeni, 4060. For Attention: Mr. M.F Mlambo Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.

NOTE

: Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026.Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not

being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 24 July 2026
- POST 24/186** : **STAFF NURSE REF NO: PMMH 10/2026 (X1 POST)**
Component: Orthopaedics
- SALARY** : Grade 1: R229 440 – R256 671 per annum
Grade 2: R272 778 – R306 294 per annum
Grade 3: R319 071 – R391 515 per annum
Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional)
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
Grade 12 Certificate. Enrolled Nurse Certificate. Current registration with the South African Nursing Council (SANC) 2026 as a Staff Nurse. Experience **Grade 1:** None Experience **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse. Experience **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse. Knowledge, Skills Training and Competencies Required: Knowledge of Public Service Policies, Acts, Regulations, Code of Conduct, Labour Relations Act, Batho Pele Principles and Patients' Rights Charter. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures. Good communication, writing, facilitation and interpersonal skills. Ability to function effectively as part of a multidisciplinary team. Basic understanding of clinical nursing care within a specialised unit.
- DUTIES** : Provide basic nursing care within the Orthopaedic Unit under supervision Assist Professional Nurses with patient care and procedures Maintain patient hygiene, comfort and safety Observe and report changes in patient condition Assist with admissions, transfers and discharges Maintain accurate records and reports Ensure adherence to infection prevention and control standards Work as part of a multidisciplinary team to ensure quality patient care NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.
- ENQUIRIES APPLICATIONS** : Mrs R.M Abboo Tel No: (031) 907 8518
Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeeni, 4060. For Attention: Mr. M.F Mlambo Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.
- NOTE** : Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026.Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers

and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 24 July 2026
- POST 24/187** : **STAFF NURSE REF NO: PMMH 11/2026 (X1 POST)**
Component: Admission, Antenatal & Labour Ward
- SALARY** : Grade 1: R229 440 – R256 671 per annum
Grade 2: R272 778 – R306 294 per annum
Grade 3: R319 071 – R391 515 per annum
Other Benefits: Home Owner Allowance (conditions apply), 13th Cheque (conditions apply) Medical Aid (Optional)
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital
Minimum Appointment and Experience Requirements: Grade 12 Certificate. Enrolled Nurse Certificate. Current registration with the South African Nursing Council (SANC) 2026 as a Staff Nurse. Experience **Grade 1:** None Experience **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse. Experience **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse. Knowledge, Skills Training and Competencies Required: Knowledge of Public Service Policies, Acts, Regulations, Code of Conduct, Labour Relations Act, Batho Pele Principles and Patients' Rights Charter. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures. Good communication, writing, facilitation and interpersonal skills. Ability to function effectively as part of a multidisciplinary team. Understanding of maternal, antenatal and labour ward basic nursing care principles.
- DUTIES** : Provide basic nursing care in the Admission, Antenatal and Labour Ward under supervision. Assist with monitoring of pregnant women and labouring mothers. Support Professional Nurses during deliveries and emergencies. Maintain patient hygiene, comfort and safety. Assist with admissions, observations and documentation. Report abnormalities promptly to Professional Nurses. Ensure adherence to infection prevention and control measures. Participate in team-based patient care delivery. NB: Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.
- ENQUIRIES APPLICATIONS** : Mrs R.M Abboo Tel No: (031) 907 8518
Applications to be forwarded to: The Human Resource Manager OR Hand deliver to A-Block 1st Floor white applications box. Prince Mshiyeni Memorial Hospital Private Bag X07, Mobeni, 4060. For Attention: Mr. M.F Mlambo. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applications may alternatively be emailed to: PrincemshiyeniHospital.HRJobApplication@kznhealth.gov.za for Nursing Posts and: Mxolisi.Mlambo@kznhealth.gov.za for Medical Post quoting reference number only in the subject line. Emailed applications should please be sent as one attachment.
- NOTE** : Directions To Candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The

amended Z83 application for employment form is obtainable at any Government Department OR downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH 01/2026.Applications may also be submitted via the KZN e-Recruitment System, accessible at: www.kznonline.gov.za/kznjobs The system allows applicants to: a) View advertised posts b) Register using a valid email address and mobile number c) Complete and update personal profiles aligned to the Z83 d) Upload CVs and supporting documents (ID, qualifications, etc.) The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

<u>CLOSING DATE</u>	:	24 July 2026
<u>POST 24/188</u>	:	<u>PROFESIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: VRH 01/2026 (X1 POST)</u> Component: Primary Health Care (Integrated School Health Programme)
<u>SALARY</u>	:	Grade 1: R337 359 – R391 515 per annum Grade 2: R411 978 – R478 116 per annum Grade 3: R495 423 – R625 704 per annum Other Benefits: Medical Aid – Optional, Housing Allowance - Employee must meet prescribed requirements, 13th Cheque and 12% rural allowance.
<u>CENTRE REQUIREMENTS</u>	:	Vryheid District Hospital Diploma / B Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse with Midwifery. Registration with the SANC as Professional Nurse with Midwifery. Current SANC receipt. Valid driver's license. Grade 1: No experience. Grade 2: A minimum of 10 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. Grade 3: A minimum of 20 years appropriate /recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing. Knowledge, Skills, Training and Competences Required: Problem solving and decision making. Health promotion and team building. Report writing and presentation skills. Good communication skills: Public speaking, listening and summarizing. Good Interpersonal skills. School Health Policy and Guidelines Relevant Health Programmes viz. HAST, MCWH, Healthy Lifestyle, Nutrition, Mental Health, Non- Communicable diseases. Sexuality Education. Batho Pele Principles. Legislation that guides practice. Nursing skills. Driving skills.
<u>DUTIES</u>	:	Offering a comprehensive integrated package of ISHP services. Basic health screening of learners as per ISHP policy. Ensuring prompt referrals to a higher level of care or to other sectors whilst working with the Ward Based Primary Health Care Outreach Teams. Ensure the implementation of the Integrated Multi stakeholder Health Promotion and Wellbeing Strategy in the Sub-District/District. Working with all relevant stakeholders ensure well-coordinated and successful HPV Campaigns at stipulated periods. Support all health campaigns as per sub-district/district plans. Working with all relevant

stakeholders support ECDs and qualifying schools in being accredited as being health promotion. Attend school health and other related forums to address relevant issues and ensure resolutions. Attend Sub-District and District Community Based Model meetings. Compile monthly and quarterly reports to all levels. Ensure accurate, consistent, complete and reliable data. Conduct data audits of all school health, HPV and other health campaigns. Offer support to the household champions in line with the CBM concept. Support the disclosure and adherence to short term or chronic treatment that learners are on. Support the Expanded Programme on Immunization: Administration of vaccines, Vitamin A, Deworming etc. Support the WBPHCOTs with growth monitoring and Family MUAC projects while working with the Community Health Workers. Fast track all investigations done e.g. sputum collection, blood specimens etc. Working with the sub-district Dental, Eye Care and School Health Teams coordinate outreach services to schools.

**ENQUIRIES
APPLICATIONS**

: Ms. ATS Sibiya Tel No: (034) 982 2111, Ext 5918
 : All applications should be forwarded to: Assistant Director: HRM, Private Bag X9371, Vryheid, 3100 or be hand delivered at Coswald Brown Street, Vryheid 3100, HR office No: 09 or email to VryheidHospital.HRJobApplication@kznhealth.gov.za

NOTE

: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The contents of this circular minute must be brought to the notice of all eligible employees on the establishment of all institutions without delay. It must be ensured that all employees who meet the requirements of the post are made aware on this circular minute even if they are absent from their normal places of work. Directions To Candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and Please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The Reference Number and the position for which you are applying (as stated in the advert) must be clearly indicated in the columns provided on the Z83 form. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. The appointments are subject to positive outcome obtained from the NIA to the following checks (Security clearance, credit records, qualifications, citizenship and previous experience verifications) It is the applicant's responsibility to have a foreign qualification which is the inherent requirement of the job evaluated by the South African Qualifications Authority (SAQA) and to provide proof when shortlisted. Failure to comply will result in the application not being considered. Applicants are respectfully informed that if no notification of appointment is received within 3 months after the closing date they must accept that their applications were unsuccessful. People living with disabilities are encouraged to apply for the post. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. The department reserves the right not to fill the post. Failure to comply with the above instructions will disqualify your application. The post will be filled in terms of the Employment Equity Target. NB: Sending applications using courier service/email is encouraged as we have challenges with the post office.

CLOSING DATE

: 24 July 2026

**PROVINCIAL ADMINISTRATION: LIMPOPO
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

Limpopo Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer with clear employment equity targets. Applications are hereby invited for the filling of the vacant posts, which exist in the Limpopo Department of Agriculture and Rural Development. Women and people with disabilities are encouraged to apply.

- APPLICATIONS** : Applicants using electronic format must apply on the following website: <https://erecruitment.limpopo.gov.za> and applicants submitting applications in a printed hard copy (manual or hand delivery) must quote the relevant reference number on the Z83 application for employment form and forward to the below addresses.
- For Head office:** Polokwane; Mara Research Station; Tsoelike Research Station, Thulamela, Makhado Laboratory, Mokopane Laboratory, Lephalale Laboratory, Tompi Seleka College and Madzivhandila College: The Head of Department, Limpopo Department of Agriculture and Rural Development, Private Bag X9487, Polokwane 0700 or hand delivered to: Office 48, Temo Towers Floor 2, 67/69 Biccard Street, Polokwane, 0699.
- Waterberg District:** The Director Waterberg District Limpopo Agriculture and Rural Development, Private Bag X1048, Modimolle, 0510 or hand delivered to: Cnr Thabo Mbeki and Limpopo Streets, Old NTK Buildings, Modimolle, 0510.
- Capricorn District:** The Director: Capricorn District, Limpopo Department of Agriculture and Rural Development, Private Bag X28, Chuenespoort, 0745 or hand delivered to: Block 28 Next to Traffic Government offices: Lebowakgomo.
- Sekhukhune District:** The Director: Sekhukhune District, Limpopo Department of Agriculture and Rural Development, Private Bag X01, Chuenespoort, 0745 or hand delivered to: Block 27 Next to Traffic Government offices: Lebowakgomo.
- Mopani District:** The Director Mopani District Limpopo Department of Agriculture and Rural Development, Private Bag X577, Giyani, 0826 or hand delivered to: Old Parliamentary Building, Giyani, 0826.
- Vhembe District:** The Director: Vhembe District, Limpopo Department of Agriculture and Rural Development, Private Bag X2247, Sibasa, 0970 or Physical address: Handed in at Makwarela Government offices.
- CLOSING DATE** : 07 August 2026 at 16:00 (walk-in) and 00:00 (online)
- NOTE** : It is compulsory for the applicant to complete all the mandatory fields of the E-recruitment System. Once all the fields in an E-recruitment System are completed, the applicant shall confirm that they understand that by applying electronically, they agree that all the information presented is true, correct, and legally binding. All applications submitted through an electronic format shall be accepted as the final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. Applicants submitting applications in a printed hard copy (manual or hand delivery) must utilize the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, as amended, failure to do so will result in disqualification. The Z83 form must be completed in a manner that provides sufficient information about the candidate and the post he or she applies for by completing all relevant fields. The declaration must be signed in order for an applicant to be considered. The following must be considered in relation to the completion of the new z83 form by the applicants: All the fields in Parts A, B, C, and D must be completed. In Part B, all fields must be completed in full except the following; South African applicants need not provide passport numbers, If an applicant responds "no" to the question "Are you conducting business with the State or are you a Director of a Public or Private Company conducting business with the State?" then the answer to the next question "In the event that you are employed in the Public Service, will you immediately relinquish such business interests?" can be left blank or indicated as not applicable. A "not applicable" or blank response will be allowed on the question "if your profession or occupation requires official registration, provide date and particulars of registration", if you are not in possession of such registration. Noting there is limited space provided for Part E, F & G, applicants often indicate "refer to Curriculum Vitae (CV) or see attached", this is acceptable as long as the CV has been attached and provides the required information. If the information required is not provided in the CV, the applicant may be

disqualified. It must be noted that a CV is an extension of the application of employment Z83, and applicants are accountable for the information that is provided therein. The question related to conditions that prevent re-appointment under Part F must be answered (Applicants currently employed by the public service do not need to complete the section). The application must include only completed and signed Z83 form and a recently updated comprehensive CV (with detailed previous experience). Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the date of the interview date. The applicant may submit additional information separately where the space provided on z83 form is not sufficient. Applicants who apply for more than one position are requested to submit separate applications for each position they wish to apply for. Correspondence will be limited to short-listed candidates only due to the large number of applications we envisage to receive and if you have not heard from us within 90 days of the closing date, please accept that your application has been unsuccessful. However, should there be any dissatisfaction, applicants are hereby advised to, within 90 days, request reasons from the Department for any administrative action which has adversely affected them in terms of section 5(1)(2) of the Promotion of Administrative Justice Act 3 of 2000. By virtue of applying, you are consenting that the department subject you to personnel suitability checks e.g. the verification of educational qualifications, previous experience, citizenship, reference checks, financial checks and security vetting. Candidates with foreign qualifications are advised to attach SAQA accreditation of their qualifications. As per DPSA directive on human resources management and development for public service professionalization volume 1, "All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One must be a practical exercise, and the other must be an Integrity (Ethical Conduct) Assessment. Note: All shortlisted candidates for SMS posts will be subjected to a technical exercise and structured interview. Following the technical exercise and structured interview, a maximum of three (3) recommended candidates shall undergo a psychometric assessment to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. In order to ensure that potential SMS members have a background on processes and procedures linked to the SMS, a further requirement for appointment at SMS level will be a successful completion of the Senior Management pre-entry certificate/programme as endorsed by the National School of Governance (NSG) with effect from 01st April 2020. This is a Public Service specific training programme which will be applicable for appointments at SMS level. The link for the completion of the SMS pre-entry certificate is as follows: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. All short-listed candidates will be required to have completed the pre-entry SMS certificate and submit such upon appointment. Failure to comply with the above requirements will result in the disqualification of the application. Successful incumbents will be expected to sign a performance agreement within three months of the assumption of duty and be required to disclose their financial interest in accordance with the prescribed regulations. Failure to comply with the above requirements will result in the disqualification of the application. The Department reserves the right not to make any appointment for the advertised posts. The employment decision shall be made based on the Employment Equity Plan for the Department. Note: Due to austerity measures, the department will not carry any related costs (transport, accommodation, and meals) for candidates attending interviews. Note: The full contents of the advertised posts will be posted on the following websites: www.ldard.gov.za; www.limpopo.gov.za and Departmental social media.

MANAGEMENT ECHELON

- POST 24/189** : **DIRECTOR: STRATEGIC MANAGEMENT, MONITORING AND EVALUATION REF NO: LDARD 1/7/2026 (X1 POST)**
- SALARY CENTRE REQUIREMENTS** : R1 317 384 per annum (Level 13), all-inclusive remunerative package.
 : Head Office: Polokwane
 : Grade 12 plus an appropriate undergraduate (NQF level 7) qualification in Public Management/ Administration/ Business Management/ Administration or equivalent as recognized by SAQA. Minimum of 5 years of experience at a

middle/senior managerial level. A valid driver's license (with exception of people with disabilities). Proof of completion of SMS pre- entry certificate must be submitted before appointed. Knowledge, Competencies, and Skills: Extensive knowledge and understanding of the legislative framework governing the Public Service. Ability to develop a perspective of the department's vision, mission & strategy. Extensive knowledge and understanding of strategic planning processes. An understanding of corporate governance in all spheres of Government. Good background in turn around and change management strategy. Proven experience and thorough understanding of agriculture and rural development sector. Core Competencies: Strategic capability and leadership. People Management and empowerment, Programme and project management. Financial Management. Change and management. Process competencies: Knowledge Management, Service delivery innovation, problem solving analysis, client orientation and customer focus, communication.

DUTIES : Manage, facilitate and coordinate strategic planning and policy coordination process. Establish, maintain and manage monitoring and evaluation systems for the department. Assess the impact of service delivery and ensure the implementation of programs aimed at improving service delivery. Provide advisory services to management pertaining to organisational development services. Manage and utilise resources (financial, human and physical) in accordance with relevant directives and legislation.

ENQUIRIES : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

POST 24/190 : **DIRECTOR: EXTENSION AND ADVISORY SERVICES REF NO: LDARD 2/7/2026 (X1 POST)**

SALARY : R1 317 384 per annum (Level 13), all-inclusive remunerative package.
CENTRE : Head Office: Polokwane
REQUIREMENTS : Grade 12 plus an appropriate undergraduate (NQF level 7) qualification in Agriculture or equivalent as recognized by SAQA. Minimum of 5 years of experience at a middle/senior managerial level. A valid driver's license (with exception of people with disabilities). Proof of completion of SMS pre- entry certificate must be submitted before appointed. Knowledge, Competencies, And Skills: Knowledge and understanding of the legislative framework, Acts and regulations governing the Public Service. Knowledge and understanding of agricultural extension and advisory regulations, policies and plans. Working experience and knowledge of agricultural environment. Working knowledge of HR, Financial management, supply chain and asset prescripts and policies. Core Competencies: Knowledge Management. Service delivery innovation, problem solving analysis. client orientation and customer focus, communication. Process competencies: Strategic capability and leadership. People Management and empowerment, Programme and project management. Financial Management. Change and management.

DUTIES : Facilitate the provision of agricultural extension support services. Ensure agricultural programmes coordination and linkages with stakeholders. Manage food security and poverty alleviation programmes. Establish and maintain good relations within the department and all stakeholders. Manage and utilise resources (financial, human and physical) in accordance with relevant directives and legislation.

ENQUIRIES : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

OTHER POSTS

POST 24/191 : **DEPUTY DIRECTOR: EXTENSION AND ADVISORY SERVICES (X3 POSTS)**

SALARY : R932 292 per annum (Level 11), all-inclusive remunerative package.
CENTRE : Waterberg South Central Ref No: LDARD 3/7/2026 (X1 Post)
Mopani North Ref No: LDARD 4/7/2026 (X1 Post)
Capricorn East Ref No: LDARD 5/7/2026 (X1 Post)
REQUIREMENTS : Grade 12 plus an undergraduate (NQF 7) qualification in agriculture or equivalent qualification as recognized by SAQA. Minimum of 5 years'

experience in Agricultural Environment of which 3 years must be at Assistant Director level. A valid driver's license (with exception of people with disabilities). Knowledge, Competencies, And Skills: Knowledge and understanding of the legislative framework, Acts and regulations governing the Public Service. Knowledge and understanding of agricultural extension and advisory regulations, policies and plans. Knowledge and understanding of Project Management. Working knowledge and understanding of financial management, supply chain and asset management policies and prescripts. Leadership & Management skills. Interpersonal relations. Communications skills. Conflict management skills. Policy analyzing and interpretation skills. Report writing skills. Presentation skills. Innovative, creative thinker. Management principles. Labour Relations skills Willingness to work under changing and difficult circumstances. Client focused strategist.

DUTIES : Manage the provision of crop and animal production services. Manage the coordination and provision of extension services & linkages with stakeholders. Manage the facilitation of farmer capacity development services. Manage the provision of administrative support service. Manage and utilise resources (human and physical) in accordance with relevant directives and legislation.

ENQUIRIES : Mopani District: Ms. Malatji MA and Matlou MT, Tel No: (015) 811 9837 or (015) 811 1189.
Waterberg District: Ms. Kekana RM Tel No: (014) 717 4949 or Mr. Nkoko KA Tel No: (014) 717 1064/2523.
Capricorn District: Mr. Masera Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.

POST 24/192 : **DEPUTY DIRECTOR: DISASTER RISK MANAGEMENT REF NO: LDARD 6/7/2026 (X1 POST)**

SALARY CENTRE REQUIREMENTS : R932 292 per annum (Level 11), all-inclusive remunerative package
: Head Office: Polokwane
: Grade 12 plus an appropriate (NQF level 7) qualification in Disaster Management/ Agriculture/ Environmental Management sciences as recognized by SAQA. Minimum of 5 years' experience in Agricultural Disaster Risk Management environment of which 3 years must be at Assistant Director level. A valid driver's license (with exception of people with disabilities). Knowledge, Competencies, and Skills: Sound and in-depth knowledge of relevant prescripts, and application of public services as well as understanding of the legislative framework governing the Public Service. Sound and in-depth knowledge of Agricultural Disaster Management. Proven management competencies and experience. Action-oriented and results-driven. Ability to work in a highly pressured environment and driven by a sense of urgency to meet deadlines. Thorough understanding of policy formulation and co-ordination. Strategic capability & Leadership. Program and project Management skills. Financial Management skills. Change Management skills. Communication skills. Conflict Management skills. Policy analysing skills. Report writing skills.

DUTIES : Provide management on early warning system tools for effective planning and implementation of disaster risk reduction programs. Manage post disaster recovery, rehabilitation and disaster relief scheme. Provide management on capacity building, conduct awareness programmes, and participate on the relevant climate change and disaster risk management structures. Manage the implementation of climate change programs to ensure compliance in support of disaster risk management policies. Manage and utilise resources (human and physical) in accordance with relevant directives and legislation.

ENQUIRIES : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

POST 24/193 : **DEPUTY DIRECTOR: HUMAN RESOURCE PROVISIONING AND UTILIZATION REF NO: LDARD 7/7/2026 (X1 POST)**

SALARY CENTRE REQUIREMENTS : R932 292 per annum (Level 11), all-inclusive remunerative package.
: Head Office: Polokwane
: Grade 12 plus an appropriate NQF level 6 qualification in Human Resource Management, Public Management/ Administration or equivalent qualification as recognised by SAQA. Certificate PERSAL Training / Certificate. Minimum of 5 years' experience in HRM environment of which 3 years must be at Assistant

		Director level. A valid driver`s license (with exception of people with disabilities). Knowledge, Competencies, And Skills: Computer Literacy. Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Experience of, and insight into legislation which impacts on human resource provisioning and utilisation. Presentation Skills. Report Writing Skills. Communication Skills. Problem Solving Skills. Negotiation Skills. Creativity and Innovation. Time Management. Computer Skills.
<u>DUTIES</u>	:	Manage development of recruitment plan. Manage recruitment and selection processes. Manage transfers and translations. manage the coordination of salary packages for SMS and MMS restructuring. Manage and utilise resources (financial, human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/194</u>	:	<u>DEPUTY DIRECTOR: AGRIBUSINESS DEVELOPMENT REF NO: LDARD 8/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R932 292 per annum (Level 11), all-inclusive remunerative package. Mopani District Grade 12 plus an appropriate NQF Level 8 qualification in Agricultural Economics or equivalent qualification as recognised by SAQA. Minimum of 5 years relevant experience required of which 3 years` experience must be at an Assistant Director level. A valid driver`s license (with exception of people with disabilities). Knowledge, Competencies, And Skills: Computer skills (advanced). Statistical skills. Negotiation skills (advanced). Knowledge of economic and financial (advanced) analytical techniques. Communication/presentation skills (advanced).
<u>DUTIES</u>	:	Manage the rendering of services in the agricultural and agribusiness sector. Continuous in-depth study/research of developments/patterns/trends in a specific agricultural environment (e.g. resources, production, marketing, reform, macroeconomics, farm management, agricultural business, international trade and investment, business support, rural development etc.). Manage the analysis/identification of economic questions/challenges in a specific environment/situation (specific districts/areas, a specific industry, specific events/circumstances) pertaining to legislation/strategy/policy/initiatives/interventions. Manage the application, adaptation and/or development of models in order to reflect the current situation and/or forecast/project possible scenarios. Initiate, design and manage the compilation of the final output eg. reports, position papers, information documents, policy documents, strategies, populated databases, international agreements. Manage the implementation of trade initiatives, negotiations and policies. Manage the provision of advice to internal & external stakeholders on the impact of forecasts for decision-making, initiatives and/or interventions within a specific environment. Manage the development, monitoring and evaluation of business plans. Establish and maintain a network for liaison with economic/agricultural analysis institutions. Perform administrative and related functions.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/195</u>	:	<u>DEPUTY DIRECTOR: LANDCARE AND LANDUSE MANAGEMENT REF NO: LDARD 9/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R932 292 per annum (Level 11), all-inclusive remunerative package. Head Office: Polokwane Grade 12 plus an appropriate NQF level 7 qualification in Soil Science/Land Use Planning/ Agricultural Management/ Environmental Management or equivalent appropriate tertiary qualification as recognised by SAQA. Minimum of 5 years` experience in Land Care and Land Use environment of which 3 years must be at Assistant Director level. A valid driver`s licence (with the exception of people with disabilities). Knowledge, Competencies And Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the

- legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Experience of, and insight into legislation which impacts on Land Care and Land Use. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis and development. Good Communication skills. Group dynamics. Diversity management. Facilitation skills. Co-ordination skills. Leadership skills.
- DUTIES** : Manage and monitor the provision of integrated sustainable Land Use planning in accordance with CARA and SALA/ PDALA. Manage and monitor the implementation of Landcare programme. Monitor and coordinate the implementation of soil conservation. Manage and utilise resources (human and physical) in accordance with relevant directives and legislation.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/196** : **DEPUTY DIRECTOR: EPWP REF NO: LDARD 10/7/2026 (X1 POST)**
- SALARY** : R932 292 per annum (Level 11), all-inclusive remunerative package.
CENTRE : Head Office: Polokwane
REQUIREMENTS : Grade 12 plus an appropriate NQF level 6 qualification in Natural Resource Management / Environmental Management / Project Management / Agricultural Management or equivalent appropriate tertiary qualification as recognised by SAQA. Minimum of 5 years post qualification experience of which three (3) must be Assistant Director level in EPWP environment. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge of Natural Resource Management and Environmental Management. Understanding of governmental service delivery environment, teamwork, PFMA, LRA, IDPS, LEGDP, land care, conflict Resolution, Community development. Project Management. Good interpersonal relations; Computer proficiency; Report writing; Negotiation skills; People Management; Financial Management; Problem Solving; Planning & organizing; Time Management; Strategic Planning; Policy analysis and development. Good Communication skills; Group dynamics; Diversity management; Facilitation skills.
- DUTIES** : Manage the coordination of EPWP functions to sector departments and municipalities. Manage the reporting of job opportunities created through EPWP within the departmental programmes. Manage coordination of the development and implementation of sector training and capacity building plans. Manage coordination on the rehabilitation of agricultural land through EPWP interventions. Manage and utilise resources (human and physical) in accordance with relevant directives and legislation.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/197** : **REGISTRAR REF NO: LDARD 11/7/2026 (X1 POST)**
(Twelve months fixed contract)
- SALARY** : R932 292 per annum (Level 11), all-inclusive remunerative package.
CENTRE : Madzivhandila College
REQUIREMENTS : Matric certificate plus an appropriate NQF Level 8 qualification in Public Administration/ Management or equivalent relevant qualification as recognised by SAQA. Minimum 3-5 years' appropriate management experience. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Good Communication Skills. Good knowledge of the Agricultural training. Planning & Organizing skills. All relevant legislative frameworks governing Education and Training Institutions. Formal training and presentation skills. Computer proficiency skills will be tested.
- DUTIES** : Proper management of student information. Manages efficient use of college properties and infrastructure by students. Supervises all learner processes from enrolments to graduation. Provision of secretariat services. Performs the essential roles of supporting, facilitating, and promoting the academic mission of the College. Manage and foster adherence to college policies.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

<u>POST 24/198</u>	:	<u>GIS PROFESSIONAL GRADE A REF NO: LDARD 12/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R791 604 per annum, (OSD), all-inclusive remunerative package.
<u>CENTRE</u>	:	Head Office: Polokwane
<u>REQUIREMENTS</u>	:	Grade 12 plus an undergraduate 4-year B degree (NQF Level 7) qualification in GISc or appropriate tertiary qualification as recognized by South African Qualifications Authority (SAQA) in GISc. Three (03) years post qualification GISc professional experience required. Current registration with PLATO is compulsory. Valid driver's license (with the exception of the people with disabilities). Knowledge, Competencies and Skills: Technical: Programme and project management. GIS, legal and operational compliance and GIS Implementation. Standards development. Policy formulation. GIS operational communication. Process knowledge and skills. Maintenance skills and knowledge. Mobile equipment operating skills. Systems skills. Spatial modelling design and analysis knowledge. Research and development. GIS applications. Creating high performance culture. Technical consulting. Professional judgment. Accountability. Generic: Strategic management and direction. Problem solving and analysis. Decision making. Team leadership. Analytical skills. Creativity. Self-management. Financial management. Customer focus and responsiveness. Communication and listening skills. Computer skills. Delegation and development of others. Planning, organising and execution. Ability to manage conflict. Language proficiency. Knowledge management. Negotiation skills and Change management.
<u>DUTIES</u>	:	Provide GISc to support institutional decision making. Policy making and institutional strategic guidance. Conduct Research. Project and Financial Management.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/199</u>	:	<u>QUALITY ASSURANCE MANAGER REF NO: LDARD 13/7/2026 (X1 POST)</u> (Twelve months fixed contract)
<u>SALARY</u>	:	R605 742 per annum (Level 10); plus 37% in lieu
<u>CENTRE</u>	:	Madzivhandila College
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate NQF Level 8 qualification in Public Administration / Public Management / Business Administration / Quality Assurance / Agriculture or equivalent appropriate tertiary qualification as recognised by SAQA. A minimum of 6 years lecturing experience. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge of policy formulation, interpretation and implementation. Knowledge of all relevant legislative frameworks governing Education and Training Institutions. Sound knowledge of quality assurance. Computer skills. Good knowledge of the subject fields. Planning & Organising Skills. Formal Training and Presentation skills. Relevant quality assurance certification.
<u>DUTIES</u>	:	Ensure quality planning is conducted. Ensure compliance with the accreditation requirements linked to curriculum and staff development. Coordinate all ATI committees and partnerships. Perform and oversee administration and related functions.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/200</u>	:	<u>CONTROL VETERINARY TECHNOLOGIST REF NO: LDARD 14/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R605 742 per annum (Level 10)
<u>CENTRE</u>	:	Makhado Laboratory
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate postgraduate NQF level 6 qualification in Veterinary Technology or equivalent appropriate tertiary qualification as recognized by SAQA. Minimum of 6 years relevant experience. Registration with the South African Veterinary Council. A Valid driver's license (with the exception of people with disabilities). Knowledge, Competencies and Skills: Sound and in-depth Knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service. Computer skills. Quality management skills. Managerial and supervisory skills.

- DUTIES** : Undertake more advanced Veterinary Laboratory Diagnostic testing. Coordinate and supervise the activities of the Veterinary Technologists in the Laboratory. Ensure that Veterinary Technologists populate data bases with the latest information (e.g. LIMS) to provide national and provincial veterinary statistics. Act as Quality Control Officer for the Laboratory. Keep up to date with regard to the applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective Veterinary Diagnostic laboratory service. To perform all administrative and related functions.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/201** : **CONTROL AGRICULTURAL RESOURCE TECHNICIAN REF NO: LDARD 15/7/2025 (X1 POST)**
- SALARY** : R605 742 per annum (Level 10)
CENTRE : Mopani North
REQUIREMENTS : Grade 12 plus an appropriate National Engineering Diploma (NQF Level 6) qualification or equivalent appropriate tertiary qualification as recognised by SAQA. Compulsory registration with the Engineering Council of South Africa. Minimum of 6 years appropriate experience. A Valid driver's license (with the exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge in surveying and design of all engineering type of projects (contours, waterways, stock watering systems, irrigation systems, subsurface draining systems, water run off control, conservation farm planning and the design of farm animal housing). Knowledge of spreadsheets, computerized and/or farm planning. Good Labour relations. Good interpersonal skills. Capacity building within communities. Determine the potential of soils for irrigation.
- DUTIES** : Manage and control the planning and design of conservation structures in compliance with environmental and conservation legislation. Co-ordination of projects (including inter alia projects funded by Land Care and CASP). Manage and control the prescribed administration of financial aid schemes (e.g. the soil conservation subsidy scheme) with regard to the conservation of natural resources and the implementation of norms and standards as prescribed by the National Department of Agriculture. Manage and control extension services on land care. Keep up to date with regard to the applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective technical service. Perform administrative and related functions.
- ENQUIRIES** : Ms. Malatji MA and Matlou MT, Tel No: (015) 811 9837 or (015) 811 1189.
- POST 24/202** : **SENIOR AGRICULTURAL ECONOMIST: AGRO-PROCESSING VALUE ADDITION SERVICES REF NO: LDARD 16/7/2026 (X1 POST)**
- SALARY** : R605 742 per annum (Level 10)
CENTRE : Head Office: Polokwane
REQUIREMENTS : Grade 12 plus an appropriate Hons degree qualification or equivalent qualification with Economics and/or Agricultural Economics as major subjects or equivalent qualification as recognised by SAQA. Minimum of 3 years' relevant experience required at an Assistant Director level. A valid driver's license (with exception of people with disabilities). Knowledge, Competencies, and Skills: Computer skills (advanced). Statistical skills. Negotiation skills (advanced). Knowledge of economic and financial (advanced) analytical techniques. Communication/presentation skills (advanced).
- DUTIES** : Continuous in-depth study/research of developments/patterns/trends in a specific agricultural environment. Undertake and oversee the analysis / identification of economic questions / challenges in a specific environment / situation (specific districts/areas, a specific industry, specific events/circumstances) pertaining to legislation / strategy / policy / initiatives / interventions. Undertake and oversee the application, adaptation and/or development of models in order to reflect the current situation and/or forecast/project possible scenarios. Undertake and oversee the compilation of the final output e.g. reports, position papers, information documents, policy documents, populated databases etc. Undertake and oversee the provision of advice to internal & external stakeholders on the impact of forecasts for

- decision-making, initiatives and/or interventions within a specific environment. Undertake and oversee the development and evaluation of business plans. Establish and maintain a network for liaison with economic/agricultural analysis institutions. Perform administrative and related functions.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/203** : **ASSISTANT DIRECTOR: RURAL DEVELOPMENT COORDINATION REF NO: LDARD 17/7/2026 (X1 POST)**
- SALARY** : R487 197 per annum (Level 09)
CENTRE : Head Office: Polokwane
REQUIREMENTS : Grade 12 plus an appropriate postgraduate (NQF level 8) qualification in Agriculture or equivalent appropriate tertiary qualification as recognized by SAQA. Minimum of 2-3 years' experience in Agriculture/Rural Development. A Valid driver's license (with the exception of people with disabilities). Knowledge, Competencies and Skills: Sound and in-depth Knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Experience in: Rural development practices, principles, directives, legislations, etc. People management. Assessment of agricultural land. Policy analysis and development. Communication skills. Leadership skills. Map reading and interpretation.
- DUTIES** : Conduct integrated rural development initiatives. Conduct social facilitation and participatory community development services. Coordinate land reform projects development initiatives. Facilitate the training of state land and land reform beneficiaries.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/204** : **ASSISTANT DIRECTOR: RURAL DEVELOPMENT FACILITATION AND SUPPORT SERVICES (X3 POSTS)**
- SALARY** : R487 197 per annum (Level 09)
CENTRE : Mopani District Ref No: LDARD 18/7/2026 (X1 Post)
 Capricorn District Ref No: LDARD 19/7/2026 (X2 Posts)
REQUIREMENTS : Grade 12 plus an appropriate postgraduate NQF level 7 qualification in Agriculture or equivalent appropriate tertiary qualification as recognized by SAQA. Minimum of 3-5 years' experience in Rural Development of which 3 years must be at Supervisory level. A Valid driver's license (with the exception of people with disabilities). Knowledge, Competencies and Skills: Extensive knowledge and understanding of the legislative framework governing the Public Service. Public Finance Management Act (Act 1 of 1999 as amended by Act 29 of 1999), Division of Revenue Act, Land Redistribution for Agricultural Development Policy, Land Reform Act, 1997 (Act 3 of 1997) Dora Act, Polices and Strategies: APAP, RAAVC, Limpopo Development Plan. National Policy on Comprehensive Producer Development Support. Communication skills. Client orientation and customer focus. Knowledge Management. Service delivery innovation. Change management. Financial Management for Non-Financial Managers.
- DUTIES** : Coordinate agricultural development support programs. Coordinate social facilitation and participatory community development services. Coordinate land reform development initiatives. Promote knowledge transfer and skills development.
- ENQUIRIES** : Mopani District: Ms. Malatji MA and Matlou MT, Tel No: (015) 811 9837 or (015) 811 1189.
 Capricorn District: Mr. Masera Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.
- POST 24/205** : **LAND USE PLANNER REF NO: LDARD 20/7/2026 (X1 POST)**
- SALARY** : R487 197 per annum (Level 09)
CENTRE : Sekhukhune District
REQUIREMENTS : Grade 12 plus an appropriate NQF Level 6 National Diploma qualification in Land Use Planning, Agricultural Management (Soil Science, Pasture Science),

Urban and Regional Planning, Environmental Management or equivalent appropriate tertiary qualification as recognized by SAQA. A minimum of 3-5 years relevant experience in Land Care and Land Use environment. A valid driver's licence (with exception of people with disabilities). Knowledge, Competencies, and Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act, Conservation of Agricultural. Experience of, and insight into legislation which impacts on Land Care and Land Use Management (Resources Act (CARA), Spatial Planning and Land Use Management Act (SPLUMA), National Environmental Management Act (NEMA). Disaster Management Act. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis. Good Communication skills. Facilitation skills. Presentation skills. Coordination skills.

DUTIES : Conduct and implement the assessment of agricultural land suitability, land capability and spatial planning analysis. Implementation of agricultural land use planning, management and compliance in line with applicable legislative framework in agricultural land management Conservation of Agricultural Resources Act (CARA), National Environmental Management Act (NEMA), Spatial Planning and Land Use Management Act (SPLUMA) and Preservation and Development of Agricultural land Act (PDALA). Implementation of project planning & goal setting. Coordinate stakeholders engagement.

ENQUIRIES : Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.

POST 24/206 : **SENIOR AGRICULTURAL ADVISOR/ SENIOR LECTURE-ANIMAL PRODUCTION (X2 POSTS)**

SALARY CENTRE : R487 197 per annum (Level 09)
: Tompi Seleka College Ref No: LDARD 21/7/2026 (X1 Post)
: Madzivhandila College Ref No: LDARD 22/7/2026 (X1 Post)

REQUIREMENTS : Grade 12 plus an appropriate 4 year BSc. degree or equivalent appropriate tertiary qualification as recognised by SAQA. Minimum of 6 years appropriate experience. Registration with a South African Council Natural Scientific Professions National professional body (SACNASP) or other applicable and recognised statutory body is compulsory. A valid driver's licence (with exception of people with disabilities). Knowledge, Competencies and Skills: Computer skills. Good knowledge of the subject field. Supervisory and management skills. Formal training and presentation skills.

DUTIES : Ensure that classes are conducted by supervisees. Develop and implement the academic curriculum for the subject field. Conduct classes. Ensure that a student affairs service is provided. Perform and oversee administrative and related functions. Keep abreast of the applicable prescripts, policies, procedures, technologies and new developments in the subject field.

ENQUIRIES : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

POST 24/207 : **ASSISTANT DIRECTOR: ACADEMIC REGISTRAR AND HUMAN RESOURCE SERVICES (X2 POSTS)**

SALARY CENTRE : R487 197 per annum (Level 09)
: Tompi Seleka College Ref No: LDARD 23/7/2026 (X1 Post)
: Madzivhandila College Ref No: LDARD 24/7/2026 (X1 Post)

REQUIREMENTS : Grade 12 plus a minimum relevant NQF level 6 in Human Resource management, Public Administration/ Management qualification or equivalent appropriate tertiary qualification as recognized by SAQA. Successful completion of PERSAL administration. A minimum of 3 years' experience at a supervisory level. A valid driver's licence (with exception of people with disabilities). Knowledge, Competencies, And Skills: Knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Knowledge of PERSAL. Program and project Management skills. Financial Management skills. Change Management skills. Communication skills. Conflict Management skills. Report writing skills.

<u>DUTIES</u>	:	Facilitate human resource provisioning. Facilitate conditions of service. Facilitate human resource development & transformation. Facilitate personnel (HR) and general records services. Supervise subordinates and utilise resources (human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/208</u>	:	<u>ASSISTANT DIRECTOR: INFORMATION AND KNOWLEDGE MANAGEMENT REF NO: LDARD 25/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R487 197 per annum (Level 09)
	:	Head Office: Polokwane
	:	Grade 12 plus an appropriate recognised (NQF 6) National Diploma / Degree qualification in Information Studies / Management / Public management / Administration or equivalent appropriate tertiary qualification as recognized by SAQA. Successful completion of PERSAL administration. Minimum of 3-5 years' experience in information and knowledge management and library. A valid driver's licence (with exception of people with disabilities). Knowledge, Competencies, And Skills: Sound and in-depth knowledge of relevant prescripts and applications of information and knowledge management as well as understanding of the legislative framework governing the Public Service. Thorough understanding of policy analysis.
<u>DUTIES</u>	:	Facilitate implementation of information and knowledge services. Facilitate the management of information repository. Integrate departmental information. Render library services. Supervise subordinates and utilise resources (human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/209</u>	:	<u>ASSISTANT DIRECTOR: SUPPLY CHAIN AND ASSET MANAGEMENT REF NO: LDARD 26/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R487 197 per annum (Level 09)
	:	Capricorn District
	:	Grade 12 plus an appropriate qualification NQF 6 level in Supply Chain Management, Purchasing Management, Procurement, Logistics or Financial Management or equivalent qualification as recognized by SAQA. Minimum of 3-5 years proven experience in Supply Chain Management at supervisory level. A valid driver's licence (with exception of persons with disabilities). Knowledge, Skills and Competencies: Sound and in-depth knowledge of relevant prescripts and applications of Supply Chain and Asset Management as well as understanding of the legislative framework governing the Public Service i.e.. Public Finance Management Act, Public Service Act, PPPFA, Treasury Regulations, etc. Program and Project Management Skills, Financial Management Skills, Communication Skills, Policy Analysing skill and Report writing skills
<u>DUTIES</u>	:	Provide demand management services. Manage acquisition and purchasing services. Manage asset management services. Manage transport services. Render stores and warehousing services. Supervise subordinates and utilise resources (Human and Physical) in accordance with relevant directives and legislations.
<u>ENQUIRIES</u>	:	Mr. Maseru TN Tel No: (015) 632 8625, Ms. Matlou MT Tel No: (015) 632 8600 or Mr. Mphahlele STG Tel No: (015) 632 8600.
<u>POST 24/210</u>	:	<u>AGRICULTURAL ECONOMIST REF NO: LDARD 27/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R413 001 per annum (Level 08)
	:	Mopani West
	:	Grade 12 plus an appropriate Hons degree or equivalent qualification with Economics and/or Agricultural Economics as major subjects or equivalent appropriate qualification as recognised by SAQA. Valid driver's license (with the exception of people with disabilities). Knowledge, Competencies, And Skills: Computer skills (advanced). Statistical skills. Negotiation skills

- (advanced). Knowledge of economic and financial (advanced) analytical techniques. Communication/presentation skills (advanced).
- DUTIES** : Continuous in-depth study / research of developments / patterns / trends in a specific agricultural environment. Analyse / identify economic questions / challenges in a specific environment/situation (specific districts / areas, a specific industry, specific events/circumstances) pertaining to legislation / strategy / policy / initiatives / interventions. Undertake/conduct analysis, apply, adapt and/or develop models based on the current situation to forecast/project possible scenarios. Compile the final output e.g. reports, position papers, information documents, policy documents, populated databases etc. Provide advice to internal & external stakeholders on the impact of forecasts for decision-making, initiatives and/or interventions within a specific environment. Develop and evaluate business plans. Establish and maintain a network for liaison with economic/agricultural analysis institutions. Perform administrative and related functions.
- ENQUIRIES** : Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
- POST 24/211** : **VETERINARY PUBLIC HEALTH OFFICER REF NO: LDARD 28/7/2026 (X4 POSTS)**
- SALARY** : R413 001 per annum (Level 08)
CENTRE : Head Office: Polokwane
REQUIREMENTS : Grade 12 plus an appropriate NQF level 6 qualification in Environmental Health / Animal Health / Veterinary Public Health or equivalent appropriate tertiary qualification as recognised by SAQA. Minimum of 1-2 years appropriate experience within Veterinary Public Health environment. Valid registration with the relevant Health Professions Council for South Africa (HPCSA) / South African Veterinary Council is compulsory. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Computer literate. Knowledge of Quality management system. Investigation skills. Diagnostic skills. Communication skills. Report writing. Analytical skills. Interpretation skills. Interpersonal Skills.
- DUTIES** : Conduct inspection of abattoir / slaughter facilities. Conduct veterinary public health training and awareness. Conduct audits of slaughter facilities. Perform administrative and related functions.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/212** : **VETERINARY TECHNOLOGIST REF NO: LDARD 29/7/2026 (X1 POST)**
- SALARY** : R413 001 per annum (Level 08)
CENTRE : Mokopane Laboratory
REQUIREMENTS : Grade 12 plus an undergraduate National Diploma in Veterinary Technology or equivalent appropriate tertiary qualification as recognized by SAQA. Registration with the South African Veterinary Council is recommended. No experience required. Valid driver's license (with the exception of people with disabilities). Knowledge, Competencies and Skills: Computer skills. Proven interpersonal, negotiation & communication skills (verbal & written). Time management. Quality assurance, Reproduction, Parasitology, hygiene survey and Serology.
- DUTIES** : Render a Veterinary Laboratory Testing service. Populate data bases (e.g. LIMS) to provide veterinary statistics for national and international planning. Keep up to date with regard to the applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective Veterinary Diagnostic laboratory service. Promotion of a safe laboratory environment.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/213** : **AGRICULTURAL ADVISOR (X38 POSTS)**
- SALARY** : R413 001 per annum (Level 08)
CENTRE : Capricorn East Ref No: LDARD 30/7/2026 (X3 Posts)
 Capricorn Northwestern Ref No: LDARD 31/7/2026 (X3 Posts)
 Sekhukhune South Central Ref No: LDARD 32/7/2026 (X4 Posts)

Sekhukhune West Ref No: LDARD 33/7/2026 (X1 Post)
 Sekhukhune East Ref No: LDARD 34/7/2026 (X1 Post)
 Vhembe East Ref No: LDARD 35/7/2026 (X1 Post)
 Vhembe West Ref No: LDARD 36/7/2026 (X2 Posts)
 Vhembe Far North Ref No: LDARD 37/7/2026 (02 Posts)
 Vhembe Central Ref No: LDARD 38/7/2026 (09 Posts)
 Waterberg North Ref No: LDARD 39/7/2026 (01 Post)
 Waterberg West Ref No: LDARD 40/7/2026 (X1 Post)
 Waterberg South Central Ref No: LDARD 41/7/2026 (X1 Post)
 Waterberg East Ref No: LDARD 42/7/2026 (X1 Post)
 Mopani West Ref No: LDARD 43/7/2026 (X2 Posts)
 Mopani East Ref No: LDARD 44/7/2026 (X2 Posts)
 Mopani North Ref No: LDARD 45/7/2026 (X4 Posts)

REQUIREMENTS : Grade 12 plus an appropriate NQF Level 8 qualification in Agriculture or equivalent appropriate tertiary qualification as recognised by SAQA. Compulsory registration with a South African Council Natural Scientific Professions National professional body (SACNASP) or other applicable and recognised statutory body is compulsory. A valid driver's licence (with exception of people with disabilities). Knowledge, Competencies and Skills: Extensive knowledge of agricultural advisory. Knowledge of production planning and management. Knowledge of Public Service Legislation. IDPS, PGDS and CASP, extension norms and standards. Report writing skills, Computer skills, Problem solving skills, Analytical skills, and ability to communicate with stakeholders at all levels. Knowledge of new agricultural technology and agricultural technical knowledge. Knowledge of project monitoring and evaluation. Knowledge of planning and organising, Facilitation skills. Networking skills and knowledge of other agricultural programmes, e.g. CASP, Letsema, Extension Recovery Plan (ERP), Land care and Fetsa Tlala. Language proficiency will be tested.

DUTIES : To promote sustainable development in the agricultural sector through the application of the appropriate extension principles and methods. Provide technical support for organised agriculture and other agricultural stakeholders and assist in planning, advice, and aftercare support. Promote sustainable production of agricultural products. Determine the research needs of the area. Establish and enhance the relationship with clients (internal and external) stakeholders. Provide continuous support to ensure sustained production and quality improvement. Render scientific and technical advice to internal and external clients to ensure sustainable development. Conduct farmers' days, demonstrations, and information days to the farming communities. Conduct situational analysis to identify the real needs and facilitate the implementation of best practices and technology. Empower and build capacity of producers and commodity groups to ensure self-reliance. Provide advice on various subjects like crop production. Establish networks and linkages with all stakeholders, keep relevant databases up to date, such as famers' databases. Compile and submit monthly and quarterly reports. Keep up to date regarding applicable prescripts, policies, procedures, and advisory technology services. Implement programmes such as CASP, Letsema, Land care.

ENQUIRIES : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.
 Waterberg District: Ms. Kekana RM Tel No: (014) 717 4949 or Mr. Nkoko KA Tel No: (014) 717 1064/2523.
 Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189.
 Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.
 Capricorn District: Mr. Maseru Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.

POST 24/214 : **SENIOR LABOUR RELATIONS PRACTITIONER: EMPLOYEE RELATIONS REF NO: LDARD 46/7/2026 (X1 POST)**

SALARY : R413 001 per annum (Level 08)
CENTRE : Head Office: Polokwane
REQUIREMENTS : Grade 12 plus an appropriate NQF 6 qualification in Labour relations or equivalent appropriate tertiary qualification as recognized by SAQA. A minimum of 1-2 years' experience in labour relations field. A valid driver's licence (with the exception of people with disabilities). Knowledge,

- Competencies and Skills: Knowledge and understanding of legislative frameworks, policies, Acts and regulations that governs public service. Knowledge of Labour relations policies, practices and procedures. Knowledge of PERSAL. Investigation skills. Strong communication skills. Report writing skills. Problem analysis and analytical thinking. Investigation skills. Negotiation skills. Presentation skills. Computer literacy.
- DUTIES** : Handling of misconduct cases. Handling of employee grievances. Handle disputes. Conduct workshop on labour relations matters. Providing labour relations and advisory services.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/215** : **SENIOR ADMINISTRATIVE OFFICER: SUPPLY CHAIN AND ASSET MANAGEMENT REF NO: LDARD 47/7/2026 (X1 POST)**
- SALARY CENTRE REQUIREMENTS** : R413 001 per annum (Level 08)
: Sekhukhune District
: Grade 12 plus an appropriate NQF level 6 qualification in Supply Chain Management / Assets Management, Logistics Management, Transport Management or equivalent appropriate tertiary qualification as recognized by SAQA. Minimum of 2-3 years' experience in Transport Management, Stores and Warehousing, Supply Chain and Asset Management environment. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge of relevant prescripts and applications of supply chain and assets management as well as understanding of the legislative framework governing the Public Service. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis. Good Communication skills. Facilitation skills.
- DUTIES** : Facilitate the provision of asset management services. Facilitate transport services. Render stores and warehousing services. Supervise subordinates and utilise resources (human and physical) in accordance with relevant directives and legislation.
- ENQUIRIES** : Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.
- POST 24/216** : **SENIOR STATE ACCOUNTANT: ACQUISITION MANAGEMENT REF NO: LDARD 48/7/2026 (X1 POST)**
- SALARY CENTRE REQUIREMENTS** : R413 001 per annum (Level 08)
: Head Office: Polokwane
: Grade 12 plus an appropriate undergraduate (NQF level 6) qualification in Purchasing Management, Supply Chain Management and Logistics Management or equivalent appropriate tertiary qualification as recognized by SAQA. Minimum of 3 -5 years' experience in Acquisition Management / Supply Chain Management. A valid driver's license (with exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Understanding Procurement Regulations, policies, Procurement strategies, Framework and Acts. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis. Good Communication skills. Facilitation skills. Presentation skills. Coordination skills. Change Management skills. Communication skills. Conflict Management skills. Presentation and Report writing skills.
- DUTIES** : Advertise bids and price quotations. Facilitate bids evaluation meetings. Conduct physical verification. Facilitate adjudication of bids and price quotations.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/217** : **SENIOR STATE ACCOUNTANT: SUPPLY CHAIN AND ASSET MANAGEMENT REF NO: LDARD 49/7/2026 (X1 POST)**
- SALARY** : R413 001 per annum (Level 08)

<u>CENTRE REQUIREMENTS</u>	:	Waterberg District
	:	Grade 12 plus an appropriate NQF level 6 qualification in Supply chain management, Logistics management and Purchasing Management or equivalent appropriate tertiary qualification as recognized by SAQA. Minimum of 2-3 years' experience in supply chain and management. A valid driver's license (with exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge of relevant prescripts and applications of supply chain and assets management as well as understanding of the legislative framework governing the Public Service. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis. Good Communication skills. Facilitation skills.
<u>DUTIES</u>	:	Provide demand management services. Provide acquisition management services. Provide purchase management services. Supervise subordinates and utilise resources (human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms. Kekana RM Tel No: (014) 717 4949 or Mr. Nkoko KA Tel No: (014) 717 1064/2523.
<u>POST 24/218</u>	:	<u>SENIOR PERSONNEL PRACTITIONER: HUMAN RESOURCE SERVICES REF NO: LDARD 50/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R413 001 per annum (Level 08)
	:	Vhembe District
	:	Grade 12 plus an appropriate undergraduate (NQF level 6) qualification in Human Resource Management, Public Management/ Administration or equivalent qualification as recognised by SAQA. PERSAL Training / Certificate. Minimum of 2-3 years' experience in Human Resource Management environment. Knowledge, Competencies and Skills: Sound and in-depth knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act, Pension Law Act, Basic Conditions of Employment Act. Experience of, and insight into legislation which impacts on Human Resource Management. Proven extensive experience in: -Human Management. Thorough understanding of policy analysis. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis and development. Good Communication skills. Group dynamics. Diversity management. Facilitation skills. Co-ordination skills. Leadership skills.
<u>DUTIES</u>	:	Provide human resource provisioning and utilisation. Provide conditions of service. Provide human resource planning and information. Supervise subordinates and utilise resources (human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.
<u>POST 24/219</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: RESEARCH STATIONS REF NO: LDARD 51/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R413 001 per annum (Level 08)
	:	Mara Research Station
	:	Grade 12 plus an Appropriate undergraduate (NQF level 6) qualification in National Diploma / Public Management /Administration / Human Resource management or equivalent qualification as recognised by SAQA. Minimum of 3-5 years' experience in administration / clerical. Knowledge, Competencies and Skills: Knowledge of relevant prescripts and applications of supply chain and assets management as well as understanding of the legislative framework governing the Public Service. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Policy analysis. Good Communication skills. Facilitation skills.
<u>DUTIES</u>	:	Render financial administration services. Handle office support services. Handle information management services. Render human resource management and development services. Provide transformation services. Supervise subordinates and utilise resources (human and physical) in accordance with relevant directives and legislation.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

<u>POST 24/220</u>	:	<u>ARTISAN FOREMAN REF NO: LDARD 52/6/202 (X1 POST)</u>
<u>SALARY</u>	:	R397 329 per annum, (OSD)
<u>CENTRE</u>	:	Vhembe District
<u>REQUIREMENTS</u>	:	Grade 12 plus a recognized trade certificate. Six years post qualification experience as an Artisan. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Technical: Technical analysis knowledge. Computer-aided applications. Knowledge of legal compliance. Technical report writing. Generic: Problem solving and analysis. Decision making. Teamwork. Analytical skills. Creativity. Self-management. Customer focus and responsiveness. Communication skills. Computer skills. Planning, organizing and execution. Language proficiency. Listening skills. Insight. Diversity Management. Conflict Management.
<u>DUTIES</u>	:	Design. (Manage) Supervise and produce designs according to client specification and within limits of production capability. Production. Produce objects with material and equipment according to job specification and recognized standards. Quality assurance of produced objects. Maintenance. Inspect equipment and/or facilities for technical faults. Repair equipments and facilities according to standards. Test repair equipment and/or facilities against specifications. Service equipments and/or facilities according to schedule. Quality assures serviced and maintained equipment and/or facilities. Perform administrative and related function. Human and Capital Resource Management. Maintain and advance expertise.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/221</u>	:	<u>GIS TECHNICIAN (PRODUCTION) GRADE A REF NO: LDARD 53/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R407 337 per annum, (OSD)
<u>CENTRE</u>	:	Head Office: Polokwane
<u>REQUIREMENTS</u>	:	Grade 12 plus a Diploma in GISc, Cartography or equivalent qualification as recognised by SAQA. A minimum of 3-year post qualification GISc Technician experience. Compulsory registration with PLATO. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skills: Technical: Understanding of GIS applications and spatial data queries. Theory, principles, and practices of GIS standards. Knowledge and capabilities of different GIS software's. Understanding of technologies such as GPS, Photogrammetry and Remote Sensing, Projections, Principles of Cartography. Generic: Problem solving and analysis. Decision making. Teamwork. Analytical skills. Creativity. Self-management. Customer service. Communication and interpersonal skills. Advanced Computer skills. Planning, organising and execution. Language Proficiency. Project Management.
<u>DUTIES</u>	:	To support the management of GIS information in the SIM component and in specific departmental GIS projects. To support GIS end-users. GIS incident response. To support administrative procedures in the SIM component. Contribute to the good management of the directorate. Perform technical GISc activities. Maintain GIS unit Effectiveness. People management. Functional requirement analysis.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/222</u>	:	<u>ADMINISTRATIVE OFFICER: HR TRAINING AND DEVELOPMENT REF NO: LDARD 54/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office: Polokwane
<u>REQUIREMENTS</u>	:	Grade 12 plus an NQF Level 6 appropriated tertiary qualification in Human Resource Development / Human Resource Management or relevant equivalent qualification as recognized by SAQA. Minimum of 1-2 years' Experience in Human Resource Development/ Management. Knowledge, Competencies and Skills: Deep knowledge of Human Resource Training and Development. Knowledge of public service Act, policies and procedures. Knowledge of public Finance management. Knowledge of Skill development

		Act. Financial solving. Planning & organizing. Time management. Policy analysis. Good communication skills. Facilitation skills. Co-ordination skills.
<u>DUTIES</u>	:	Facilitate the skills programme. Implement Learnership/RPL, internships, experiential and AET programs. Administer bursaries. Provide induction and orientation program.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/223</u>	:	<u>REGISTRY CLERK (SUPERVISOR) REF NO: LDARD 55/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Head Office: Polokwane
<u>REQUIREMENTS</u>	:	Grade 12 plus an NQF Level 6 appropriated qualification in Records Management/ Public Management/ Administration/ Archival Studies/ Library and Information Management or equivalent qualification as recognized by SAQA. Minimum of 3 – 5 years' experience required. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies And Skills: Knowledge of registry duties, practices as well as the ability to capture data, and operate computer. Working knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding of the work in registry. Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Computer. Planning and organisation. Language. Good verbal and written communication skill.
<u>DUTIES</u>	:	Supervise and provide registry counter services. Supervise the handling of incoming and outgoing correspondence. Supervise and render an effective filing and record management service. Supervise the operation and operate office machines in relation to the registry function. Supervise the processing and process documents for archiving and/disposal. Supervise employees to ensure sound records management.
<u>ENQUIRIES</u>	:	TMs Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/224</u>	:	<u>ADMINISTRATIVE OFFICER: FACILITIES AND RECORD MANAGEMENT REF NO: LDARD 56/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Capricorn District
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate qualification NQF 6 level in Public Management/ Administration/Facilities Management or equivalent qualification as recognized by SAQA. A minimum of 2-3 years proven experience in Facilities management. A valid driver's licence (with exception of persons with disabilities). Knowledge, Skills and Competencies: Extensive knowledge and understanding of Public Service Act, Public Service Regulations, PFMA. Ability to source and analyse information. Organisational Communication Effectiveness. Problem Analysis. Self-Management. Budgeting and Financial Management. Customer Focus and Responsiveness. Developing Others. Planning and Organising skills. Problem Solving and Decision-Making. Project Management. Team Leadership.
<u>DUTIES</u>	:	To provide office accommodation. Facilitate office automation/ equipment. Facilitate maintenance services. Facilitate cleaning services. Administer switchboard operations. Processing of payments of contractual obligations Supervise subordinates and utilise resources (Human and Physical) in accordance with relevant directives and legislations.
<u>ENQUIRIES</u>	:	Mr. Maseru TN Tel No: (015) 632 8625, Ms. Matlou MT Tel No: (015) 632 8600 or Mr. Mphahlele STG Tel No: (015) 632 8600.
<u>POST 24/225</u>	:	<u>FARM MANAGER REF NO: LDARD 57/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Madzivhandila College
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate (NQF level 6) qualification in Farm Management or relevant equivalent qualification as recognized by SAQA. Minimum of 3 Months appropriate experience required. Knowledge, Competencies And Skills: Computer skills. Basic supervisory skills. Knowledge of relevant

		prescripts and applications of supply chain and assets management as well as understanding of the legislative framework governing the Public Service. People Management. Financial Management. Problem Solving. Planning & organizing. Time Management. Good Communication skills. Facilitation skills. Ability to work in a highly pressured environment.
<u>DUTIES</u>	:	Manage natural resources. Manage the day-to-day agricultural activities. Implement new infrastructure projects and maintain existing infrastructure eg. farm fences, roads, irrigation systems, buildings, animal housing, water supply systems, quarantine facilities, implements, tractors, etc. in support of research / training and / or general farm activities. Provide support for research/training purposes. Perform all administrative and related functions. Keep up to date with regard to the applicable prescripts, policies, procedures, technologies and new developments in the subject field.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/226</u>	:	<u>AGRICULTURAL RESOURCE TECHNICIAN (X6 POSTS)</u>
<u>SALARY CENTRE</u>	:	R338 106 per annum (Level 07)
	:	Mopani East Ref No: LDARD 58/7/2026 (X1 Post)
	:	Capricorn East Ref No: LDARD 59/7/2026 (X1 Post)
	:	Waterberg East Ref No: LDARD 60/7/2026 (X2 Posts)
	:	Mopani North Ref No: LDARD 61/7/2026 (X1 Post)
	:	Sekhukhune East Ref No: LDARD 62/7/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 plus an Appropriate (NQF level 6) qualification in Engineering/ Environmental Sciences / Agricultural Sciences/ Land Use Planning/ Agricultural Management or relevant equivalent qualification as recognized by SAQA. Compulsory registration with the Engineering Council of South Africa. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies, and Skills: Conservation of Agricultural Resources Act (CARA). Spatial Planning and Land Use Management Act (SPLUMA). National Environmental Management Act (NEMA). Disaster Management Act. Climate Change and sustainable agricultural principles. Planning & organizing. Time Management. Technical report writing. Communication and facilitation skills. Coordination skills. Data collection and analysis. Stakeholder engagement. Monitoring and evaluation.
<u>DUTIES</u>	:	Provide technical support in integrated sustainable land use planning in accordance with CARA and SALA/ PDALA. Implement landcare programme. Facilitate and implement soil conservation works. Provide administration, reporting and stakeholder coordination.
<u>ENQUIRIES</u>	:	Waterberg District: Ms. Kekana RM Tel No: (014) 717 4949 or Mr. Nkoko KA Tel No: (014) 717 1064/2523. Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189 Capricorn District: Mr. Masera Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.
<u>POST 24/227</u>	:	<u>LABORATORY TECHNICIAN REF NO: LDARD 63/7/2026 (X2 POSTS)</u>
<u>SALARY CENTRE</u>	:	R338 106 per annum (Level 07)
	:	Tompi Seleka College
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate NQF level 6 qualification or equivalent appropriate tertiary qualification as recognised by SAQA. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies, and Skills: Excellent interpersonal, communication and negotiation skills. Time management. Report writing skills. Computer skills. Analytical Skills. Attention to details.
<u>DUTIES</u>	:	Render an analytical laboratory service. Analyze samples (soil, feed, plant, water). Assist with the development of new analytical procedures. Perform all administrative and related functions. Keep up to date with regard to the applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective service.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.

<u>POST 24/228</u>	:	<u>LABORATORY TECHNICIAN: WET AND PHYSICAL REF NO: LDARD 64/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Madzivhandila College
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate NQF level 6 qualification or equivalent appropriate tertiary qualification as recognised by SAQA. A valid driver's licence (with exception of people with disabilities). Knowledge, Competencies, And Skills: Excellent interpersonal, communication and negotiation skills. Time management. Report writing skills. Computer skills. Analytical Skills. Attention to details.
<u>DUTIES</u>	:	Render an analytical laboratory service. Analyze samples (soil, feed, plant, water). Assist with the development of new analytical procedures. Perform all administrative and related functions. Keep up to date with regard to the applicable prescripts, policies, procedures, technologies and new developments to be able to render an efficient and effective service.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/229</u>	:	<u>LABORATORY ANALYST REF NO: LDARD 65/6/2025 (X1 POST)</u>
<u>SALARY</u>	:	R338 106 per annum (Level 07)
<u>CENTRE</u>	:	Tompi Seleka College
<u>REQUIREMENTS</u>	:	Grade 12 plus an appropriate NQF level 6 qualification in Bsc in Agriculture Soil Science or equivalent appropriate tertiary qualification as recognised by SAQA. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies, and Skills: Knowledge of relevant prescripts and understanding of the legislative framework governing the Public Service i.e Public Service Act, Public Service Regulations, Labour Relations Act, Public Finance Management Act. Knowledge of Policies governing Students. Knowledge of Act on Higher Education. Quality control. ISO-17025 standards. Good laboratory practice. Project management. Computer skills. Supervisory and management skills. Formal training and presentation skills. Program and project Management skills. Change Management skills. Communication skills. Conflict Management skills. Report writing skills. Analytical skills.
<u>DUTIES</u>	:	Analyze samples (soil, feed, plant, water). Assist with the development of new analytical procedures. Perform all administrative and related functions. Provide technical support and stakeholder assistance service.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/230</u>	:	<u>FARM FOREMAN (X2 POSTS)</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)
<u>CENTRE</u>	:	Twoomba Research Station Ref No: LDARD 66/7/2026 (X1 Post) Mara Research Station Ref No: LDARD 67/7/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	Basic literacy and numeracy (ABET level 3 – Grade 7) or an equivalent appropriate qualification as recognized by SAQA. Minimum of 6 years' experience required. A valid driver's licence (with the exception of people with disabilities). Knowledge, Competencies and Skill: Excellent interpersonal, communication and negotiation skills. Time management. Report writing skills. Computer skills. Analytical Skills. Attention to details.
<u>DUTIES</u>	:	Oversee the execution of routine activities in respect of crop production. Oversee the execution of routine activities in respect of livestock. Oversee the execution of general routine activities. Oversee the execution of general routine activities in respect of infrastructure. Perform all administrative and related functions.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/231</u>	:	<u>HUMAN RESOURCE CLERK: PERFORMANCE MANAGEMENT AND DEVELOPMENT SYSTEM REF NO: LDARD 68/7/2026 (X1 POST)</u>
<u>SALARY</u>	:	R237 453 per annum (Level 05)

<u>CENTRE REQUIREMENTS</u>	:	Head Office: Polokwane
	:	Grade 12 or an equivalent appropriate qualification NQF Level 4 as recognized by SAQA. Exposure in Performance Management and Development System and related field will be an added advantage. Knowledge, Competencies and Skill: Knowledge of registry duties. Ability to capture data. Ability to operate computer. Understanding of legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding of the work in registry. Computer. Planning. Language. Good verbal and written communication skills. Job knowledge. Communication. Interpersonal relations. Flexibility. Teamwork.
<u>DUTIES</u>	:	Facilitate PMDS workshops. Receive and record the submission of PMDS documents. Implement PMDS outcomes. Handle competency assessment for SMS members. Handling grade progression for Non-OSD and OSD employees.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/232</u>	:	<u>REGISTRY CLERK: GENERAL RECORDS REF NO: LDARD 69/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05)
	:	Head Office: Polokwane
	:	Grade 12 or an equivalent appropriate qualification NQF Level 4 as recognized by SAQA. Certificate / Qualification in Public Management/ Administration and Records Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skill: Knowledge of registry duties, practices as well as the ability to capture data, and operate computer. Working knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding of the work in registry. Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Computer. Planning and organisation. Language. Good verbal and written communication skill.
<u>DUTIES</u>	:	Provide registry services. Provide registry counter services. Handle incoming and outgoing correspondence. Render an effective filing and record management service. Operate office machines in relation to the registry function. Process documents for archiving and/ disposal.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/233</u>	:	<u>REGISTRY CLERK (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05)
	:	Capricorn District Ref No: LDARD 70/7/2026 (X1 Post)
	:	Sekhukhune District Ref No: LDARD 71/7/2026 (X1 Post)
	:	Grade 12 or an equivalent appropriate qualification NQF Level 4 as recognized by SAQA. Certificate / Qualification in Public Management/ Administration and Records Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skill: Knowledge of registry duties, practices as well as the ability to capture data, and operate computer. Working knowledge and understanding of the legislative framework governing the Public Service. Knowledge of storage and retrieval procedures in terms of the working environment. Understanding of the work in registry. Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Computer. Planning and organisation. Language. Good verbal and written communication skill.
<u>DUTIES</u>	:	Provide registry services. Provide registry counter services. Handle incoming and outgoing correspondence. Render an effective filing and record management service. Operate office machines in relation to the registry function. Process documents for archiving and/ disposal.
<u>ENQUIRIES</u>	:	Capricorn District: Mr. Maseru Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600. Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.

<u>POST 24/234</u>	:	<u>FINANCE CLERK: EXPENDITURE REF NO: LDARD 72/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05) Head Office: Polokwane Grade 12 or an equivalent appropriate qualification NQF Level 4 as recognized by SAQA. Certificate / Qualification in Financial Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of financial functions, practices as well as the ability to capture data, operate computer and collate financial statistics. Basic knowledge and insight of the Public Service financial legislations, procedures and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial Manual). Knowledge of basic financial operating systems (PERSAL, BAS, LOGIS etc.). Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Accuracy. Aptitude of figures. Computer operating skills. Planning and organisation. Language. Good verbal and written communication skills. Basic Numeracy skills. Ability to perform routine tasks. Ability to operate office equipment.
<u>DUTIES</u>	:	Render Financial Accounting transactions. Perform Salary Administration support services. Perform Bookkeeping support services. Render a budget support service.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/235</u>	:	<u>FINANCE CLERK: FINANCIAL AND MANAGEMENT ACCOUNTING (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R237 453 per annum (Level 05) Vhembe District Ref No: LDARD 73/7/2026 (X1 Post) Seleka College Ref No: LDARD 74/7/2026 (X1 Post) Grade 12 or an equivalent appropriate qualification NQF Level 4 as recognized by SAQA. Certificate / Qualification in Financial Management or related fields will be an added advantage. Exposure in the field will be an added advantage. Knowledge, Competencies and Skills: Basic knowledge of financial functions, practices as well as the ability to capture data, operate computer and collate financial statistics. Basic knowledge and insight of the Public Service financial legislations, procedures and Treasury regulations (PFMA, DORA, PSA, PSR, PPPFA, Financial Manual). Knowledge of basic financial operating systems (PERSAL, BAS, LOGIS etc.). Job Knowledge. Communication. Interpersonal relations. Flexibility. Teamwork. Accuracy. Aptitude of figures. Computer operating skills. Planning and organisation. Language. Good verbal and written communication skills. Basic Numeracy skills. Ability to perform routine tasks. Ability to operate office equipment.
<u>DUTIES</u>	:	Render Financial Accounting transactions. Perform Salary Administration support services. Perform Bookkeeping support services. Render a budget support service.
<u>ENQUIRIES</u>	:	Tompi Seleka College: Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347. Vhembe District: Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007
<u>POST 24/236</u>	:	<u>DRIVER/MESSENGER (X4 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum (Level 04) Capricorn South Ref No: LDARD 75/7/2026 (X1 Post) Vhembe Far North Ref No: LDARD 76/7/2026 (X1 Post) Waterberg District Ref No: LDARD 77/7/2026 (X1 Post) Mara Research Station Ref No: LDARD 78/7/2026 (X1 Post) Grade 10 or equivalent appropriate qualification as recognised by SAQA. Minimum of 7-12-months relevant experience. A valid driver's license (with the exception of people with disabilities) as well as a PDP. Knowledge, Competencies and Skills: Knowledge of the procedures to operate the motor vehicle e.g. procedures to obtain trip authorities, complete the logbooks of the motor vehicle, to obtain consumables (e.g. petrol) and obtain basic services (e.g. fixing a flat tyre). Knowledge of prescripts for the correct Utilisation of the motor vehicle. Knowledge of the procedures to perform messenger functions

		and routine office support functions. Interpersonal skills. Driving skills. Time management skills. Customer care skills. Communication skills.
<u>DUTIES</u>	:	Drive light and medium motor vehicles. Facilitate maintenance on the allocated vehicle. Render a general support function. Collect and deliver documents.
<u>ENQUIRIES</u>	:	Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007 Waterberg District: Ms. Kekana RM Tel No: (014) 717 4949 or Mr. Nkoko KA Tel No: (014) 717 1064/2523. Mara Research Station: Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347. Capricorn District: Mr. Maseru Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.
<u>POST 24/237</u>	:	<u>DRIVER/MESSENGER REF NO: LDARD 79/7/2026 (X1 POST)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum (Level 04) Head Office: Polokwane Grade 10 or equivalent appropriate qualification as recognised by SAQA. Minimum of 7-12 months relevant experience. A valid driver's license Code 14 as well as a Professional Driving Permit (PDP). Knowledge, Competencies and Skills: Knowledge of the procedures to operate the motor vehicle e.g. procedures to obtain trip authorities, complete the logbooks of the motor vehicle, to obtain consumables (e.g. petrol) and obtain basic services (e.g. fixing a flat tyre). Knowledge of prescripts for the correct Utilisation of the motor vehicle. Knowledge of the procedures to perform messenger functions and routine office support functions. Interpersonal skills. Driving skills. Time management skills. Customer care skills. Communication skills.
<u>DUTIES</u>	:	Drive light and medium motor vehicles. Facilitate maintenance on the allocated vehicle. Render a general support function. Collect and deliver documents.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/238</u>	:	<u>DATA CAPTURER REF NO: LDARD 80/7/2026 (X2 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum (Level 04) Head Office: Polokwane Grade 12 or equivalent appropriate qualification as recognised by SAQA. Knowledge, Competencies and Skills: Clerical and administrative procedures. Basic data capturing and record keeping principles. Public Service prescripts relevant to administration. Basic computer literacy (MS Word, Excel, databases). Basic knowledge of EPWP reporting requirements will be an advantage. Attention to detail and ability to work with numerical information. Information Systems and Computer Knowledge. Records and Audit Readiness Knowledge. Data capturing and verification. Record management. Communication and teamwork. Planning and organising own work. Administrative and Data Skills. Computer and Office Skills. Planning and Organising Skills. Communication Skills.
<u>DUTIES</u>	:	Provide data capturing and updating. Provide data verification and quality control. Provide EPWP data capturing and compliance support. Provide general administrative support.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/239</u>	:	<u>SWITCHBOARD OPERATOR (X3 POSTS)</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	R201 093 per annum (Level 04) Towoomba Research Station Ref No: LDARD 81/7/2026 (X1 Post) Capricorn East Ref No: LDARD 82/7/2026 (X1 Post) Vhembe West Ref No: LDARD 83/7/2026 (X1 Post) Grade 12 qualification or equivalent appropriate tertiary qualification as recognised by SAQA. Knowledge, Competencies and Skills: Able to operate switchboard machines. Able to handle confidential information. Able to read and write. Good communication and interpersonal skills. Knowledge of Batho Pele Principle. Operating switchboard and computer.

<u>DUTIES</u>	:	Operating switchboard. Maintenance of minor fault on switchboard. Switchboard Record management. Coordinate control of expenditure for allocated pin codes. Writing skills. computer Skills. Reading and Analytical skills.
<u>ENQUIRIES</u>	:	Towoomba Research Station: Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347. Vhembe District: Mammburu TD Tel No: (015) 963 2005 / Rathogwa MM Tel No: (015) 9632007 Capricorn District: Mr. Masera Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.
<u>POST 24/240</u>	:	<u>LABORATORY ASSISTANT (X5 POSTS)</u>
<u>SALARY CENTRE</u>	:	R201 093 per annum (Level 04)
	:	Mokopane Laboratory Ref No: LDARD 84/7/2026 (X1 Post)
	:	Makhado Laboratory Ref No: LDARD 85/7/2026 (X1 Post)
	:	Lephalale Laboratory Ref No: LDARD 86/7/2026 (X1 Post)
	:	Tomp Seleka College Ref No: LDARD 87/7/2026 (X1 Post)
	:	Thulamela Ref No: LDARD 88/6/2025 (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 with science and maths as recommendation or an equivalent appropriate qualification NQF Level 4 as recognized by SAQA. Knowledge, Competencies and Skills: Ability to read and write. Interpersonal skills, communication skills, Time management, conflict management. Ability to analyze data.
<u>DUTIES</u>	:	Prepare samples for the determination of i.e. chemical residues, pH, EC, mycology etc. Perform routine analysis of samples under mentorship/supervision of senior personnel. Perform basic maintenance on selected equipment and instrumentation. Report all faulty equipment and instrumentation. Maintain tidiness of laboratories, clean/sterilize glassware and equipment. Perform basic maintenance and control functions of animal production stock. Perform administrative and related functions.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/241</u>	:	<u>AUXILIARY SERVICES OFFICER REF NO: LDARD 89/7/2026 (X1 POST)</u>
<u>SALARY CENTRE</u>	:	R201 093 per annum (Level 04)
<u>REQUIREMENTS</u>	:	Tomp Seleka College Basic literacy and numeracy (ABET level 4) as recognised by SAQA. Knowledge, Competencies and Skills: Basic numeracy skills, literacy, operating equipment skills. Basic Computer Literacy skills.
<u>DUTIES</u>	:	Operate specialised machinery and/or construct facilities in support of general farm operations. Perform general maintenance activities in respect of research subjects (animals/plants). Implement placement of students for farm practical. Perform administrative tasks.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/242</u>	:	<u>ANIMAL HEALTH ASSISTANT (X11 POSTS)</u>
<u>SALARY CENTRE</u>	:	R201 093 per annum (Level 04)
	:	Mopani North Ref No: LDARD 90/7/2026 (X3 Posts)
	:	Mopani East Ref No: LDARD 91/7/2026 (X2 Posts)
	:	Mopani West Ref No: LDARD 92/7/2026 (X1 Post)
	:	Capricorn Northwestern Ref No: LDARD 93/7/2026 (X1 Post)
	:	Capricorn East Ref No: LDARD 94/7/2026 (X1 Post)
	:	Sekhukhune South Central Ref No: LDARD 95/7/2026 (X1 Post)
	:	Sekhukhune West Ref No: LDARD 96/7/2026 (X1 Post)
	:	Vhembe North Ref No: LDARD 97/7/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	Grade 12 or equivalent appropriate NQF Level 4 qualification as recognized by SAQA. A valid driver's license (with the exception of people with disabilities). Knowledge, Competencies and Skills: Knowledge of Animal Health methodology. Communication skills with clients and farmers. Resource utilization. Basic reporting. Basic public speaking.

- DUTIES** : Assist in planning and implementing disease control measures. Assist in rendering a support service with regard to animal disease control, reproduction and production advancement, sample collection and law enforcement. Assist in the provision of extension services on animal health to animal owners. Perform administrative and related functions.
- ENQUIRIES** : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.
Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or Tel No: (015) (015) 811 1189.
Sekhukhune District: Ms. Laka MA Tel No: (015) 632 7000 or Ms. Mphahlele RS Tel No: (015) 632 7000.
Capricorn District: Mr. Maseru Tel No: (015) 632 8625, Mr. Mphahlele STG Tel No: (015) 632 8600 or Ms. Matlou MT Tel No: (015) 632 8600.
- POST 24/243** : **RED LINE SUPERVISOR (X4 POSTS)**
- SALARY CENTRE** : R201 093 per annum (Level 04)
Mopani North Ref No: LDARD 98/7/2026 (X1 Post)
Vhembe Central Ref No: LDARD 99/7/2026 (X1 Post)
Vhembe East Ref No: LDARD 100/7/2026 (X1 Post)
Vhembe Far North Ref No: LDARD 101/7/2026 (X1 Post)
- REQUIREMENTS** : STD. 9 or ABET level 4. Minimum of 2 years' experience as Redline gate Guard or Fence Patroller. Knowledge, Competencies and Skills: Knowledge and understanding of legislative, Acts and policies that governs Public Service. Planning skills. Communication skills. Supervisory skills.
- DUTIES** : Supervise and render control over movement of cloven hooved animals. Supervise and render conduct of fence patrol. Supervise and provide control over quarantined animals. Supervise and upkeep records. Supervise human resources / staff.
- ENQUIRIES** : Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007.
Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189
- POST 24/244** : **LIBRARY ASSISTANT REF NO: LDARD 102/7/2026 (X1 POST)**
- SALARY CENTRE** : R170 226 per annum (Level 03)
Tompoti Seleka College
- REQUIREMENTS** : Grade 12 or an equivalent appropriate NQF Level 4 qualification as recognised by SAQA. Knowledge, Competencies and Skills: Knowledge of Library and information science matters; Prescripts and legislation; Procedures and processes; Departmental financial manuals; Public Finance Management Act and Departmental policy and strategy. Skills and attributes: Organising, Problem solving, Customer care, Good interpersonal relations, Creative thinking, Computer literacy e.g Microsoft Office and internet, Numeracy, Ability to work under pressure, Language proficiency, Communication and Analytical thinking.
- DUTIES** : Handle the library administrative and support services and information services. Maintain the library collection. Handle administrative support services.
- ENQUIRIES** : Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
- POST 24/245** : **WATER PUMP OPERATOR REF NO: LDARD 103/7/2026 (X1 POST)**
- SALARY CENTRE** : R170 226 per annum (Level 03)
Madzivhandila College
- REQUIREMENTS** : NQF level 3 (Grade 10 certificate)/ABET/AET or equivalent appropriate qualification as recognised by SAQA. Minimum of 5 years driving and operating specialized equipment experience. Valid driver's license Code EC and operating certificate (PDP). Knowledge, Competencies, And Skills: Driving and operation of earth moving and non-earth moving equipment. Physical inspection and interpret instructions for proper use of all controls for safe operations of vehicles. Fleet and equipment management procedures. Interpret and follow operating manuals, maintenance manuals and service charts. Driving and machinery operation. Basic mechanical troubleshooting.

		Record keeping and reporting. Time management and teamwork. Good eyesight. Teamwork. Good communication. Ability to read and write.
<u>DUTIES</u>	:	Operate specialised equipment and machinery. Render driving and transportation services. Conduct equipment inspection, maintenance, and reporting. Provide safety and administration support.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/246</u>	:	<u>HANDYMAN (X3 POSTS)</u>
<u>SALARY CENTRE</u>	:	R170 226 per annum (Level 03) Waterberg District Ref No: LDARD 104/7/2026 (X1 Post) Mopani District Ref No: LDARD 105/7/2026 (X1 Post) Vhembe District Ref No: LDARD 106/7/2026 (X1 Post)
<u>REQUIREMENTS</u>	:	ABET/ AET Level 04 or equivalent appropriate qualification as recognised by SAQA. Minimum of 0-6 months experienced required. knowledge, competencies, and skills: Knowledge of maintenance tools and equipment. Safety regulations. Communication skills. Good interpersonal relation and knowledge of Batho Pele Principles. Buildings and related farm infrastructure maintenance experience and knowledge of various types of farm infrastructure and maintenance tools will be an added advantage. Driver`s licence will be an added advantage.
<u>DUTIES</u>	:	Maintenance of office buildings and furniture. Conduct regular building inspections. Maintenance of office equipment. Safekeeping of maintenance tools and supplies. Report defects.
<u>ENQUIRIES</u>	:	Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007. Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189 Capricorn District: Ms. Sebatjane LD Tel No: (015) 632 8609 or Ms. Moeti M Tel No: (015) 632 8619 Waterberg District: Ms. Kekana RM Tel No: (014) 717 4949 or Mr. Nkoko KA Tel No: (014) 717 1064/2523.
<u>POST 24/247</u>	:	<u>TRACTOR DRIVER REF NO: LDARD 107/7/2026 (X1 POST)</u>
<u>SALARY CENTRE</u>	:	R170 226 per annum (Level 03) Towoomba Research Centre
<u>REQUIREMENTS</u>	:	Basic education (literacy and numeracy - ABET level 2) or equivalent appropriate qualification as recognised by SAQA. A valid driver`s License Code EC1 with PDP (with exception of people with disabilities). A minimum of 1 Year appropriate experience. Knowledge, Competencies, And Skills: Knowledge of Agricultural Equipment. Ability to Operate the Tractor. Basic diesel mechanic skills. Water/Diesel Engine maintenance skills. Knowledge of various types of farm equipment. Knowledge of Batho Pele Principles. Discing, planting, and harvesting of crop fields. Driving skills.
<u>DUTIES</u>	:	Operate a tractor with various implements (such as ploughs, Rippers, planters, crop sprayers etc.) attached to assist with the physical execution of various general farming activities. Perform vehicle maintenance and administrative support activities. Operate a specialised machinery (such as harvesters, drilling equipment, excavators etc.).
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/248</u>	:	<u>FARM AID (X8 POSTS)</u>
<u>SALARY CENTRE</u>	:	R144 024 per annum (Level 02) Tomp Seleka College Ref No: LDARD 108/7/2026 (X2 Posts) Madzivhandila College Ref No: LDARD 109/7/2026 (X2 Posts) Mara Research Centre Ref No: LDARD 110/7/2026 (X2 Posts) Towoomba Research Centre Ref No: LDARD 111/7/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	Basic literacy and numeracy (ABET level 2) or equivalent appropriate qualification as recognised by SAQA. Knowledge, Competencies and Skills: Basic literacy and numeracy.

<u>DUTIES</u>	:	Perform routine activities in respect of crop production. Perform routine activities in respect of livestock. Perform general routine activities. Perform general routine activities in respect of infrastructure.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/249</u>	:	<u>GENERAL WORKER (REDLINE GATE/ GUARD/FENCE PATROLER (X16 POSTS)</u>
<u>SALARY CENTRE</u>	:	R144 024 per annum (Level 02)
	:	Vhembe Far North Ref No: LDARD 112/7/2026 (X5 Posts)
	:	Vhembe Central Ref No: LDARD 113/7/2026 (X2 Posts)
	:	Vhembe East Ref No: LDARD 114/7/2026 (X7 Posts)
	:	Mopani North Ref No: LDARD 115/7/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	Basic literacy and numeracy (ABET level 2) or equivalent appropriate qualification as recognised by SAQA. Knowledge, Competencies, And Skills: Knowledge and understanding of legislative, Acts and policies that governs Public Service. Planning skills. Communication skills. Supervisory skills.
<u>DUTIES</u>	:	Control over movement of cloven hooved animals. Conduct fence patrol. Control over quarantined animals. Keep records.
<u>ENQUIRIES</u>	:	Vhembe District: Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007 Mopani District: Ms. Malatji MA and Matlou MT Tel No: (015) 811 9837 or (015) 811 1189
<u>POST 24/250</u>	:	<u>GROUNDSMAN: FARM MANAGEMENT REF NO: LDARD 116/7/2026 (X2 POSTS)</u>
<u>SALARY CENTRE</u>	:	R144 024 per annum (Level 02)
<u>REQUIREMENTS</u>	:	Towoomba Research Centre Basic education (literacy and numeracy - ABET / AET level 2) or equivalent appropriate qualification as recognised by SAQA. Knowledge, Competencies, And Skills: Able to read and write; Knowledge of cleaning services; Communication skills; Good interpersonal relations; Report writing skills.
<u>DUTIES</u>	:	Perform routine activities in respect of grounds. Perform general routine activities in respect of infrastructure. Perform general activities.
<u>ENQUIRIES</u>	:	Ms Modiba MM Tel No: (015) 294 3170, Ms. Mothupi PP Tel No: (015) 294 3100, Ms. Mothapo RL Tel No: (015) 294 3235 or Ms. Kgobe MA Tel No: (015) 294 3347.
<u>POST 24/251</u>	:	<u>GENERAL WORKER REF NO: LDARD 117/7/2026 (X1 POST)</u>
<u>SALARY CENTRE</u>	:	R144 024 per annum (Level 02)
<u>REQUIREMENTS</u>	:	Vhembe Far North ABET/AET or equivalent appropriate qualification as recognised by SAQA. Knowledge, Competencies, And Skills: Basic literacy and numeracy. Able to read and write. Knowledge of cleaning procedures and gardening principles. Ability to operate basic garden equipment and machinery. Knowledge of maintenance of relevant equipment. Good interpersonal relations Be able to work in a team. Be able to perform manual work. Show commitment and loyalty. Must be punctual, productive and show good behaviour towards customers Communication skills.
<u>DUTIES</u>	:	Perform general assistant work. Maintain premises and surroundings. Maintenance and safekeeping of gardening equipment. Moving furniture and equipment as required. Removing garbage and empty boxes. Assist in receiving stock and goods. Reporting losses/damage to equipment. Loading and offloading of goods. Cleaning of government vehicles.
<u>ENQUIRIES</u>	:	Mammburu TD Tel No: (015) 963 2005 or Rathogwa MM Tel No: (015) 963 2007

DEPARTMENT OF EDUCATION



APPLICATIONS

- : Quoting the relevant references `applications should be forwarded to the relevant District:
- Capricorn North:** The District Director Capricorn North Education District Private Bag X9711, Polokwane, 0700. Cnr Blaauwberg & Yster Street Ladanna, Polokwane.
- Capricorn South:** The District Director Capricorn South Education District Private Bag X 03cChueniespoort, 0745, Old Parliament Complex, Lebowakgomo.
- Mogalakwena:** Education District: The District Director Private Bag X601 Mahwelereng, 0626. 805 Rufus Seakamela Street, Mahwelereng, 0626.
- Mopani East:** Education District, Private Bag X578, Giyani, 0826. Old Parliament Building, Giyani.
- Mopani West:** The District Director Mopani West Education District, Private Bag X4032, Tzaneen, 0850. 27 Peace Street, Prosperitas Building, Tzaneen, 0850.
- Sekhukhune East** The Acting District Director Sekhukhune East Education District Private Bag X9041, Burgersfort, 1150. 83 Aloe Street Stand No 2314, Ext 4 Aloeridge West. Burgersfort 1150. The District Director
- Sekhukhune South:** Education District The District Director Private Bag X70, Lebowakgomo, 0737. Old Parliament Complex, Lebowakgomo.
- Vhembe East:** The Acting District Director Vhembe East Education District Private Bag X2250, Sibasa, 0970. Makwarela Old Parliament Building.
- Vhembe West:** The District Director Vhembe West Education District, Private Bag X2250, Sibasa, 0970. Block D Old Parliament Building, Thohoyandou.
- Waterberg:** The Acting District Director Waterberg Education District, Private Bag X1040, Modimolle, 051084. Limpopo Street NTK Building, Modimolle, 0510.

Applications submitted via e-Recruitment system through the link a <https://erecruitment.limpopo.gov.za>

CLOSING DATE

- : 24 July 2026 @ 14 H00 (Applications received after the closing date and faxed copies will not be considered).

NOTE

- : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e. effective 01 January 2021 or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/>). Should an application be received using incorrect application employment form Z83, it will be disqualified, which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV only (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview which should not be older than six months. Failure to comply with the above instructions will result in applications being disqualified. If an applicant wishes to withdraw an application, it must be done in writing. Under no circumstances will Photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged, and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. The contents of the advertised post will also be posted on the following websites www.limpopo.gov.za/ [www.edu.gov.za /](http://www.edu.gov.za/) www.dpsa.gov.za. The Department reserves the right not to make any appointment to the posts advertised. The employment decision shall be informed by the Employment Equity Plan of the Department. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

- POST 24/252** : **BRAILIST (X11 POSTS)**
Directorate: Special Schools and Inclusive Education
- SALARY CENTRE** : R338 106 per annum
: Letaba Special School, Mopani West Ref No: LDoE 582/06/2026 (X2 Posts)
: Rivoni School for the Blind, Vhembe West Ref No: LDoE 583/06/2026 (X2 Posts)
: Bosele School for the Blind, Sekhukhune South Ref No: LDoE 584/06/2026 (X2 Posts)
: Siloe School for the Blind, Sekhukhune South Ref No: LDoE 585/06/2026 (X3 Posts)
: Setotolwane LSEN School, Capricorn South Ref No: LDoE 586/06/2026 (X2 Posts)
- REQUIREMENTS** : Grade 12 or Equivalent A recognized certificate in Braille Grade 1 & 2 will be an added advantage. Knowledge of Braille Mathematics will be an added advantage. Functional computer literacy (MS Word, Excel, Outlook and PowerPoint) will be an added advantage. Competencies: Good communication skills, Good Customer Care, Time Management, Group dynamics, working under pressure, Diversity Management, Change and knowledge management.
- DUTIES** : Participate in a designated, testing braille program. Transcribe materials including books, workbooks, testing material and classroom material from ordinary print to Braille Train learners on assistive devices including Refreshable Braille machine, magnifying devices etc.
- ENQUIRIES** : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
- POST 24/253** : **HUMAN RESOURCE CLERK, CONDITIONS OF SERVICES (X12 POSTS)**
Branch: Corporate Management
- SALARY CENTRE** : R237 453 per annum
: Vhembe West District, Ref No: LDOE 131/06/2026
: Capricorn North District Ref No: LDOE 132/06/2026 (X3 Posts)
: Mopani East District Ref No: LDOE 133/06/2026
: Sekhukhune East Ref No: LDOE 134/06/2026 (X3 Posts)
: Vhembe East District Ref No: LDOE 135/06/2026 (X4 Posts)
- REQUIREMENTS** : Grade 12/Matric Certificate. A qualification/s in Public Administration/Human Resource Management/Public Management will be an added advantage. Knowledge and Skills: Knowledge of Public Service regulations, policies and legislations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook)
- DUTIES** : Provide personnel administration clerical support services. Administer conditions of service and employee benefits for Employment of Educators and Public Service Acts staff. Administer termination of service of Employment of Educators and Public Service Acts staff.
- ENQUIRIES** : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921
- POST 24/254** : **HUMAN RESOURCE CLERK, HUMAN RESOURCE PROVISIONING (X8 POSTS)**
Branch Corporate Management
- SALARY CENTRE** : R237 453 per annum
: Vhembe West District Ref No: LDOE 136/06/2026
: Vhembe East District Ref No: LDOE 137/06/2026 (X2 Posts)
: Capricorn North District Ref No: LDOE 138/06/2026
: Mopani East District Ref No: LDOE 139/06/2026 (X2 Posts)
: Sekhukhune East Ref No: LDOE 140/06/2026 (X2 Posts)
- REQUIREMENTS** : Grade 12/Matric Certificate A qualification/s in Public Administration/Human Resource Management/Public Management will be an added advantage. Knowledge and Skills: Knowledge of Public Service regulations, policies and legislations. Report writing. Good communication skills (verbal and written).

		Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Provide personnel administration clerical support services. Administer human Resources provisioning services for Employment of Educators and Public Service Acts staff. Facilitate recruitment process Facilitate transfers and translations. Facilitate secondments.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/255</u>	:	<u>REGISTRY CLERK (X9 POSTS)</u> Branch: Records Management
<u>SALARY CENTRE</u>	:	R237 453 per annum
	:	Vhembe East District Ref No: LDOE 141/06/2026 (X3 Posts)
	:	Capricorn North District Ref No: LDOE 142/06/2026 (X3 Posts)
	:	Mopani East District Ref No: LDOE 143/06/2026 (X2 Posts)
	:	Vhembe West District Ref No: LDOE 144/06/2026
<u>REQUIREMENTS</u>	:	Grade 12/Matric Certificate A qualification in Public Administration/Human Resource Management/Public Management/Archives will be an added advantage. Knowledge and skills: Knowledge of Public Service regulations, policies and legislations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Provide records management/registry services. Handle incoming and outgoing correspondence. Render an effective filing and record management service.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/256</u>	:	<u>SUPPLY CHAIN MANAGEMENT CLERK: PURCHASES POSTS REF NO: LDOE 145/06/2026 (X2 POSTS)</u> Branch: Acquisition, Purchases & Stores
<u>SALARY CENTRE</u>	:	R237 453 per annum
<u>REQUIREMENTS</u>	:	Vhembe West District
	:	Grade 12/Matric Certificate A qualification in the Finance/SCM field will be an added advantage. Knowledge and Skills: Data capturing. Collecting statistics. Knowledge of SCM regulations, policies and legislation. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Render purchases management clerical support. Render purchases management services. Render stores services.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/257</u>	:	<u>SUPPLY CHAIN MANAGEMENT CLERK: ACQUISITION MANAGEMENT (X5 POSTS)</u> Branch: Acquisition, Purchases & Stores
<u>SALARY CENTRE</u>	:	R237 453 per annum
	:	Mopani West District Ref No: LDOE 146/06/2026
	:	Mopani East District Ref No: LDOE 147/06/2026
	:	Vhembe West District Ref No: LDOE 148/06/2026
	:	Sekhukhune South District Ref No: LDOE 149/06/2026 (X2 Posts)
<u>REQUIREMENTS</u>	:	Grade 12/Matric Certificate A qualification in the Finance/SCM field will be an added advantage. Knowledge and Skills: Data capturing. Collecting statistics. Knowledge of SCM regulations, policies and legislations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Provide secretariat or logistical support during the bid consideration and contracts conclusion processes. Write bid invitations. Request and receive quotations. Place orders. Issue And Receive Bid Documents.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

<u>POST 24/258</u>	:	<u>ADMINISTRATIVE CLERK: ASSET MANAGEMENT SERVICES (X2 POSTS)</u> Branch: Assets & Fleet Management Services
<u>SALARY CENTRE</u>	:	R237 453 per annum Sekhukhune East District Ref No: LDOE 150/06/2026 Mopani East District Ref No: LDOE 151/06/2026
<u>REQUIREMENTS</u>	:	Grade 12/Matric. A qualification in Finance/SCM will be an added advantage. Knowledge and Skills: Data capturing. Collecting statistics. Knowledge of SCM regulations, policies and legislations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Allocate assets as per purchasing request. Maintain and update the fixed asset register. Conduct asset verification in line with asset management policy and procedures. Render disposal service of assets for the Fund.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/259</u>	:	<u>ADMINISTRATIVE CLERK: FLEET MANAGEMENT SERVICES (X3 POSTS)</u> Directorate: Assets & Fleet Management Services
<u>SALARY CENTRE</u>	:	R237 453 per annum Mopani West District Ref No: LDOE 152/06/2026 Capricorn North District Ref No: LDOE 153/06/2026 Sekhukhune South District Ref No: LDOE 154/06/2026
<u>REQUIREMENTS</u>	:	Grade 12/Matric Certificate A qualification in Fleet management will be an added advantage. Knowledge and Skills: Data capturing. Collecting statistics. Knowledge of SCM regulations, policies and legislations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Provide secretariat services in the fleet management services. Render support service in the maintenance and repair of fleet. Provide record keeping of all fleet documents/record.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/260</u>	:	<u>ADMINISTRATIVE CLERK: SECURITY AND FACILITIES MANAGEMENT (X5 POSTS)</u> Directorate: Security and Facilities Management
<u>SALARY CENTRE</u>	:	R237 453 per annum Mopani West District Ref No: LDOE 155/06/2026 Mopani East District Ref No: LDOE 156/06/2026 Capricorn North District Ref No: LDOE 157/06/2026 Sekhukhune South District Ref No: LDoE 158/06/2026 Waterberg District Ref No: LDoE 159/06/2026
<u>REQUIREMENTS</u>	:	Minimum Requirements: Grade 12/Matric Certificate. A relevant NQF level 6 qualification will be an added advantage. Knowledge and Skills: Knowledge of Public Service regulations, policies and legislations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook).
<u>DUTIES</u>	:	Handle security and facilities management services. Handle and administer security measures including access control. Handle and facilitate office accommodation in line with policies and procedures.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/261</u>	:	<u>ACCOUNTING CLERK: FINANCIAL ADMINISTRATION (X2 POSTS)</u> Directorate: Financial Administration
<u>SALARY CENTRE</u>	:	R237 453 per annum Capricorn North District Ref No: LDOE 160/06/2026 Mopani East District Ref No: LDOE 161/06/2026

- REQUIREMENTS** : Grade 12/Matric Certificate. A qualification in Finance will be an added advantage. Knowledge and skills: Knowledge of Finance policies, legislations and Treasury Regulations. Report writing. Good communication skills (verbal and written). Good organizing skills. Functional computer literacy (Ms word, PowerPoint, Excel and Outlook). Treasury Regulations. Computer literacy, Communication skills (written and verbal), Planning and Organizing skills, Interpersonal skills. Accounting skills.
- DUTIES** : Provide secretariat support for financial administration and reporting services. Verify financial vouchers/invoices before payments are made.
- ENQUIRIES** : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
- POST 24/262** : **DRIVER/MESSENGER (X26 POSTS)**
Directorate: Special Schools and Inclusive Education
- SALARY CENTRE** : R201 093 per annum
: Pfunanani Special School, Mopani East District Ref No: LDoE 587/06/2026 (X1 Post)
Ramokgwakgwa Special School. Mopani East District Ref No: LDoE 588/06/2026 (X1 Post)
Nthabiseng Special School, Mopani East District Ref No: LDoE 589/06/2026 (X1 Post)
Yingisani Special School, Mopani West District Ref No: LDoE 590/06/2026 (X1 Post)¹
Letaba Special School, Mopani West District Ref No: LDoE 591/06/2026 (X1 Post)
Rivoni School for the Blind, Vhembe West District Ref No: LDoE 592/06/2026 (X1 Post)
Tshilwavirusiku Special School, Vhembe West District Ref No: LDoE 593/06/2026 (X2 Posts)
Tshilidzini Special School, Vhembe East District Ref No: LDoE 594/06/2026 (X1 Post)
Fulufhelo Special School, Vhembe East District Ref No: LDoE 595/06/2026 (X1 Post)
Ratanang Special School, Capricorn North District Ref No: LDoE 596/06/2026 (X1 Post)
Rethuseng Special School, Capricorn North District Ref No: LDoE 597/06/2026 (X1 Post)
Mahlasedi Special School, Capricorn South 3 District Ref No: LDoE 598/06/2026 (X2 Posts)
Grace and Hope Special School, Capricorn South District Ref No: LDoE 599/06/2026 (X2 Posts)
Benedict and Hope Special School, Capricorn South District Ref No: LDoE 600/06/2026 (X1 Post)
General Piet Joubert Special School, Capricorn South District Ref No: LDoE 601/06/2026 (X1 Post)
New Horizon Special School, Capricorn South District Ref No: LDoE 602/06/2026 (X1 Post)
Siloe School for the Blind, Capricorn South District Ref No: LDoE 603/06/2026 (X1 Post)
Lebone Special School, Mogalakwena District Ref No: LDoE 604/06/2026 (X1 Post)
Jane Furse Special School, Sekhukhune East District Ref No: LDoE 605/06/2026 (X1 Post)
Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 606/06/2026 (X1 Post)
Ipelegeng Special School, Sekhukhune South District Ref No: LDoE 607/06/2026 (X1 Post)
Susan Strydom Special School, Waterberg District Ref No: LDoE 608/06/2026 (X1 Post)
Sedibeng Special School, Waterberg District Ref No: LDoE 609/06/2026 (X1 Post)
- REQUIREMENTS** : Grade 12/Matric Certificate. Valid Code 10 driver's license with PDP. 3 years' bus driving experience will be an added advantage. Driver's competency test will be conducted before appointment.

<u>DUTIES</u>	:	Responsible to transport learners in Special Schools to and from school following designated routes and schedule. Follow traffic laws. Capable of communicating with learners, parents and school staff. Assist learners in safe loading and off - loading learners. Inform school's personnel and parents of incidents to maintain proper procedures. Performs pre - and post - trip inspection. Supervise learners during transit for the purpose of maintaining safety and following Departmental policies. Conduct safety and operational inspection of assigned vehicle daily. Reports needed mechanical repairs, when necessary, Performs periodical safety drills as required by law, completing necessary reports upon request. Delivery and collections: Collect and deliver documents, correspondence, mail, packages, and other items from places such as the post office, other departments, and external stakeholders. Purchase and loading: buying and loading equipment's, groceries for the institution. Health support: Taking learners to clinic and hospitals. Route Planning: Plan and follow the most efficient routes using maps or GPS to ensure timely delivery and avoid traffic delays. Vehicle Maintenance: Perform pre-trip and post-trip inspections, ensure the vehicle is fuelled, clean, and well-maintained, and report any issues or arrange for necessary repairs. Record Keeping: Complete and maintain all required records and logbooks regarding trips, mileage, fuel consumption, and goods handled. General Support: Assist with general office or clerical work, such as filing, making photocopies, running errands, or assisting with loading and unloading items. Customer Service: Interact with clients and customers in a professional and courteous manner, potentially collecting payments or obtaining signatures for deliveries.
<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/263</u>	:	<u>TEACHER AID (X117 POSTS)</u> Directorate: Special Schools and Inclusive Education
<u>SALARY CENTRE</u>	:	R170 226 per annum
	:	Yingisani School for the Deaf, Mopani West District Ref No: LDoE 610/06/20264 Letaba Special School, Mopani West District Ref No: LDoE 611/06/2026 (X4 Posts) Rivoni School for the Blind, Vhembe West District Ref No: LDoE 612/06/2026 (X4 Posts) Tshilwavhusiku Razwimisani Special School, Vhembe West District Ref No: LDoE 613/06/2026 (X4 Posts) Tshilidzini Special School, Vhembe East District Ref No: LDoE 614/06/2026 (X4 Posts) Grace and Love Special School, Vhembe East District Ref No: LDoE 615/06/2026 (X2 Posts) Fulufhelo Special School, Vhembe East District Ref No: LDoE 616/06/2026 (X4 Posts) Phatlaphadima Special School, Capricorn North District Ref No: LDoE 617/06/2026 (X4 Posts) Rethuseng Special School, Capricorn North District Ref No: LDoE 618/06/2026 (X4 Posts) Botlokwa Special School, Capricorn North District Ref No: LDoE 619/06/2026 (X4 Posts) Helene Franz Special School, Capricorn North District Ref No: LDoE 620/06/2026 (X4 Posts) Ratanang Special School, Capricorn North District Ref No: LDoE 621/06/2026 (X4 Posts) Grace and Hope Special School, Capricorn South District Ref No: LDoE 622/06/2026 (X4 Posts) Benedict and Hope Special School, Capricorn South District Ref No: LDoE 623/06/2026 (X4 Posts) Banaba Thari Special School, Capricorn South District Ref No: LDoE 624/06/2026 (X4 Posts) General Piet Joubert Special School, Capricorn South District Ref No: LDoE 625/06/2026 (X4 Posts) Mahlasedi Special School, Capricorn South District Ref No: LDoE 626/06/2026 (X4 Posts)

Siloe School for the Blind, Capricorn South District Ref No: LDoE 627/06/2026 (X4 Posts)
 New Horizon Special School, Capricorn South District Ref No: LDoE 628/06/2026 (X4 Posts)
 Tsoga-O-Iltrele Special School, Capricorn South District Ref No: LDoE 629/06/2026 (X4 Posts)
 Setotolwane LSEN School, Capricorn South District Ref No: LDoE 630/06/2026 (X3 Posts)
 Lebone special School, Mogalakwena District Ref No: LDoE 631/06/2026 (X2 Posts)
 Nthabiseng Special School, Mopani East District Ref No: LDoE 632/06/2026 (X2 Posts)
 Pfunanani Special School, Mopani East District Ref No: LDoE 633/06/2026 (X4 Posts)
 Ramokgwakgwa Special School, Mopani East District Ref No: LDoE 634/06/2026 (X2 Posts)
 Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 635/06/2026 (X6 Posts)
 Asiphumelele Special School, Sekhukhune South District Ref LDoE 636/06/2026 (X2 Posts)
 Ipelegeng Special School, Sekhukhune South District Ref No: LDoE 637/06/2026 (X2 Posts)
 Matobule Special School, Sekhukhune South District Ref No: LDoE 638/06/2026 (X2 Posts)
 Rehlahleng Special School, Sekhukhune East District Ref No: LDoE 639/06/2026 (X3 Posts)
 Jane Furse Special School, Sekhukhune East District Ref No: LDoE 640/06/2026 (X4 Posts)
 Thusanang Special School, Waterberg District Ref No: LDoE 645/06/2026 (X3 Posts)
 Susan Strydom Special School, Waterberg District Ref No: LDoE 646/06/2026 (X2 Posts)
 Sedibeng Special School, Waterberg District Ref No: LDoE 647/06/2026 (X2 Posts)

REQUIREMENTS : Grade 12 or Equivalent Functional computer literacy (MS Word, Excel, Outlook and PowerPoint) will be an added advantage. Competencies: Good communication skills. Good Interpersonal Skills. Record Keeping. Patience & Compassion. Teamwork. Strong planning and coaching skills. Work under pressure

DUTIES : Help learners with assessments Support teaching and learning Prepare classroom material including teaching aids, ICT equipment, Assistive devices etc. as well a classroom activities Supervise learners during class, breaks and play Help with classroom organization and control Assist with classroom administrative tasks. Help learners who need additional support including accompanying to bathroom for learners with physical disabilities.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

POST 24/264 : **HOUSEKEEPER SUPERVISOR (X30 POSTS)**
 Directorate: Special Schools and Inclusive Education

SALARY CENTRE : R170 226 per annum
 : Pfunanani Special School, Mopani East District Ref No: LDoE 703/06/2026 (X2 Posts)
 Yingisani School for the Deaf, Mopani West District Ref No: LDoE 704/06/2026 (X2 Posts)
 Letaba Special School, Mopani West District Ref No: LDoE 705/06/2026 (X1 Post)
 Rivoni School for the Blind, Vhembe West District Ref No: LDoE 706/06/2026 (X2 Posts)
 Tshilwavhusiku Special School, Vhembe West District Ref No: LDoE 707/06/2026 (X1 Post)
 Tshilidzini Special School, Vhembe East District Ref No: LDoE 708/06/2026 (X2 Posts)
 Ratanang Special School, Capricorn North District Ref No: LDoE 709/06/2026 (X1 Post)

Helene franz Special School, Capricorn North District Ref No: LDoE 710/06/2026 (X2 Posts)
 Botlokwa Special School, Capricorn North District Ref No: LDoE 711/06/2026 (X1 Post)
 Phatlaphadima Special School, Capricorn North District Ref No: LDoE 712/06/2026 (X1 Post)
 Capricorn North District Rethuseng Special School Ref No: LDoE 713/06/2026 (X1 Post)
 Grace and Hope Special School, Capricorn South District Ref No: LDoE 714/06/2026 (X2 Posts)
 Benedict and Hope Special School, Capricorn South District Ref No: LDoE 715/06/2026 (X1 Post)
 Bana ba Thari Special School, Capricorn South District Ref No: LDoE 716/06/2026 (X1 Post)
 General Piet Joubert Special School, Capricorn South District Ref No: LDoE 717/06/2026 (X2 Posts)
 New Horizon Special School, Capricorn South District Ref No: LDoE 718/06/2026 (X1 Post)
 Tsoga-O-Itirele Special School, Capricorn South District Ref No: LDoE 719/06/2026 (X1 Post)
 Siloe School for the Blind, Capricorn South District Ref No: LDoE 720/06/2026 (X1 Post)
 Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 721/06/2026 (X2 Posts)
 Jane Furse Special School, Sekhukhune East District Ref No: LDoE 722/06/2026 (X1 Post)
 Rehlahleng Special School, Sekhukhune East District Ref No: LDoE 723/06/2026 (2 Posts)
 Thusanang Special School, Waterberg District Ref No: LDoE 724/06/2026 (X2 Posts)
 Susan Strydom Special School, Waterberg District Ref No: LDoE 725/06/2026 (X2 Posts)
 Sedibeng Special School, Waterberg District Ref No: LDoE 726/06/2026 (X2 Posts)

REQUIREMENTS : Grade 10 or Equivalent, or Differentiated Curriculum and Assessment Policy Statement (DCAPS) Grade 5 or Technical Occupational Curriculum (TOC) Level 4 For Persons with Intellectual Disability Valid driver's license will be an added advantage except for people with disabilities. Competencies: Communication skills. Ability to work with learners. Patience and compassion. Teamwork.

DUTIES : Monitor the work of housekeepers Ensure safety and well-being of all learners in the hostel Support and mentor learners Supervise implementation hostel rules Promote positive behaviour Accompany learners for medical attention Cleaning of the hostel Help ready learner for school each day Help with serving of food in the dining hall as well as feeding unable learners Administer medication as prescribed by medical practitioner Help with bathing of younger learners or those unable to help themselves Assist learners with schoolwork Help change nappies for learners unable to and perform supervisory duties in this regard Act in loco parentis Be able to do shift work including day and night shift, weekend shift and public holidays.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

POST 24/265 : **ADMINISTRATIVE ASSISTANT (X29 POSTS)**
 Directorate: Special Schools and Inclusive Education

SALARY CENTRE : R144 024 per annum
 : Yingisani School for the Deaf, Mopani West District Ref No: LDoE 648/06/2026 (X2 Posts)
 Rivoni School for the blind, Mopani West District Ref No: LDoE 649/06/2026 (X1 Post)
 Tshilwavirusiku Razwimisani Special School, Mopani West District Ref No: LDoE 650/06/2026 (X1 Post)
 Tshilidzini Special School, Vhembe East District Ref No: LDoE 651/06/2026 (X2 Posts)

Grace and Love Special School, Vhembe East District Ref No: LDoE 652/06/2026 (X1 Post)
 Phatlaphadima Special School, Capricorn North District Ref No: LDoE 653/06/2026 (X1 Post)
 Rethuseng Special School, Capricorn North District Ref No: LDoE 654/06/2026 (X2 Posts)
 Grace and Hope Special School, CapricornNorth District Ref No: LDoE 655/06/2026 (X2 Posts)
 Benedict and Hope Special School, Capricorn North District Ref No: LDoE 656/06/2026 (X1 Post)
 Banaba Thari Special School, Capricorn North District Ref No: LDoE 657/06/2026 (X1 Post)
 General Piet Joubert Special School, Capricorn North District Ref No: LDoE 658/06/2026 (X2 Posts)
 Mahlasedi Special School, Capricorn North District Ref No: LDoE 659/06/2026 (X1 Post)
 Siloe School for the Blind, Capricorn North District Ref No: LDoE 660/06/2026 (X1 Post)
 Lebone Special School, Mogalakwena District Ref No: LDoE 661/06/2026 (X1 Post)
 Nthabiseng Special School, Mopani East District Ref No: LDoE 662/06/2026 (X1 Post)
 Ramokgwakgwa Special School, Mopani East District Ref No: LDoE 663/06/2026 (X1 Post)
 Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 664/06/2026 (X1 Post)
 Asiphumelele Special School, Sekhukhune South District Ref No: LDoE 665/06/2026 (X1 Post)
 Ipelegeng Special School, Sekhukhune South District Ref No: LDoE 666/06/2026 (X1 Post)
 Matobule Special School, Sekhukhune South District Ref No: LDoE 667/06/2026 (X1 Post)
 Rehlahleng Special School, Sekhukhune East District Ref No: LDoE 668/06/2026 (X1 Post)
 Thusanang Special School, Waterberg District Ref No: LDoE 669/06/2026 (X1 Post)
 Susan Strydom Special School, Waterberg District Ref No: LDoE 670/06/2026 (X1 Post)
 Sedibeng Special School, Waterberg District Ref No: LDoE 671/06/2026 (X1 Post)

REQUIREMENTS : Grade 12 or Equivalent or Differentiated Curriculum and Assessment Policy Statement (DCAPS) Grade 5 or Technical Occupational Curriculum (TOC) Level 4 in Office Admin or ICT related fields for Persons with Intellectual Disability Functional computer literacy (MS Word, Excel, Outlook and PowerPoint) will be an added advantage. Competencies: Good communication skills. Attention to details. Customer service. Good interpersonal Skills. Record keeping and filing skills. Multitasking. Well organized and confidential. Good communication skills

DUTIES : Management of correspondences (emails, memos and letters etc.). Filling and Maintenance of records. Scheduling meetings and appointments. Manage office supplies and inventory. General administrative tasks. Typing and photocopying. Management of stock and assets.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

POST 24/266 : **GENERAL ASSISTANT (X146 POSTS)**
 Directorate: Special Schools and Inclusive Education

SALARY CENTRE : R144 024 per annum
 : Yingisani School for the Deaf, Mopani West District Ref No: LDoE 672/06/2026 (X6 Posts)
 : Letaba Special School, Mopani West District Ref No: LDoE 673/06/2026 (X6 Posts)
 : Rivoni School for the Blind, Mopani West District Ref No: LDoE 674/06/2026 (X6 Posts)

Tshilwavhusiku Razwimisani Special School, Vhembe West District Ref No: LDoE 675/06/2026 (X6 Posts)
 Tshilidzini Special School, Vhembe East District Ref No: LDoE 676/06/2026 (X6 Posts)
 Grace and Love Special School, Vhembe East District Ref No: LDoE 677/06/2026 (X2 Posts)
 Fulufhelo Special School, Vhembe East District Ref No: LDoE 678/06/2026 (X7 Posts)
 Phatlaphadima Special School, Capricorn North District Ref No: LDoE 679/06/2026 (X4 Posts)
 Rethuseng Special School, Capricorn North District Ref No: LDoE 680/06/2026 (X6 Posts)
 Botlokwa Special School, Capricorn North District Ref No: LDoE 681/06/2026 (X6 Posts)
 Helene Franz Special School, Capricorn North District Ref No: LDoE 682/06/2026 (X6 Posts)
 Ratanang Special School, Capricorn North District Ref LDoE 683/06/2026 (X6 Posts)
 Grace and Hope Special School, Capricorn South District Ref No: LDoE 684/06/2026 (X6 Posts)
 Benedict and Hope Special School, Capricorn South District Ref No: LDoE 685/06/2026 (X6 Posts)
 Bana – ba - Thari Special School, Capricorn South District Ref No: LDoE 686/06/2026 (X5 Posts)
 General Piet Joubert Special School, Capricorn South District Ref No: LDoE 687/06/2026 (X7 Posts)
 Mahlasedi Special School, Capricorn South District Ref No: LDoE 688/06/2026 (X3 Posts)
 Siloe School for the Blind, Capricorn South District Ref No: LDoE 689/06/2026 (X4 Posts)
 Lebone Special School, Mogalakwena Ref No: LDoE 690/06/2026 (2 Posts)
 Nthabiseng Special School, Mopani East District Ref No: LDoE 691/06/2026 (X3 Posts)
 Pfunanani Special School, Mopani East District Ref No: LDoE 692/06/2026 (X5 Posts)
 Ramokgwakgwa Special School, Mopani East District Ref No: LDoE 693/06/2026 (X4 Posts)
 Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 694/06/2026 (X6 Posts)
 Asiphumelele Special School, Sekhukhune South District Ref No: LDoE 695/06/2026 (X3 Posts)
 Ipelegeng Special School, Sekhukhune South District Ref No: LDoE 696/06/2026 (X4 Posts)
 Matobule Special School, Sekhukhune South District Ref No: LDoE 697/06/2026 (X3 Posts)
 Rehlahleng Special School, Sekhukhune East District Ref No: LDoE 698/06/2026 (X4 Posts)
 Jane Furse Special School, Sekhukhune East District Ref No: LDoE 699/06/2026 (4 Posts)
 Thusanang Special School, Waterberg District Ref No: LDoE 700/06/2026 (X4 Posts)
 Susan Strydom Special School, Waterberg District Ref No: LDoE 701/06/2026 (X3 Posts)
 Sedibeng Special School, Waterberg District Ref No: LDoE 702/06/2026 (X3 Posts)

REQUIREMENTS

: Grade 10 or equivalent or Differentiated Curriculum and Assessment Policy Statement (DCAPS) Grade 5 or Technical Occupational Curriculum (TOC) Level 4 For Persons with Intellectual Disability. Competencies: Ability to communicate, physically sound and healthy. Understanding to carry out simple one or two steps instructions. Ability to operate a variety of small hands tools. Good customer care. Time management. Group dynamics. Diversity management.

DUTIES

: Maintain school grounds. Perform minor infrastructure maintenance. Cleaning of classrooms, offices and hostels where applicable. Help with classroom and general school furniture. Perform any other duties delegated by the school principals.

<u>ENQUIRIES</u>	:	Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.
<u>POST 24/267</u>	:	<u>HOUSEKEEPER (MALE) (X85 POSTS)</u> Directorate: Special Schools and Inclusive Education
<u>SALARY CENTRE</u>	:	R144 024 per annum Pfunanani Special School, Mopani East District Ref No: LDoE 727/06/2026 (X4 Posts) Yingisani School for the Deaf, Mopani West District Ref No: LDoE 728/06/2026 (X4 Posts) Letaba Special School, Mopani West District Ref No: LDoE 729/06/2026 (X4 Posts) Rivoni School for the Blind, Vhembe West District Ref No: LDoE 730/06/2026 (X3 Posts) Tshilwavhusiku Special School, Vhembe West District Ref No: LDoE 731/06/2026 (X4 Posts) Tshilidzini Special School, Vhembe East District Ref No: LDoE 732/06/2026 (X4 Posts) Ratanang Special School, Capricorn North District Ref No: LDoE 733/06/2026 (X4 Posts) Helene franz Special School, Capricorn North District Ref No: LDoE 734/06/2026 (X4 Posts) Botlokwa Special School, Capricorn North District Ref No: LDoE 735/06/2026 (X4 Posts) Phatlaphadima Special School, Capricorn North District Ref No: LDoE 736/06/2026 (X2 Posts) Rethuseng Special School, Capricorn North District Ref No: LDoE 737/06/2026 (X3 Posts) Grace and Hope Special School, Capricorn South District Ref No: LDoE 738/06/2026 (X4 Posts) Benedict and Hope Special School, Capricorn South District Ref No: LDoE 739/06/2026 (X3 Posts) Banaba Thari Special School, Capricorn South District Ref No: LDoE 740/06/2026 (X3 Posts) General Piet Joubert Special School, Capricorn South District Ref No: LDoE 741/06/2026 (X4 Posts) New Horizon Special School, Capricorn South District Ref No: LDoE 742/06/2026 (X4 Posts) Tsoga-O-Itirele Special School, Capricorn South District Ref No: LDoE 743/06/2026 (X3 Posts) Siloe School for the Blind, Capricorn South District Ref No: LDoE 744/06/2026 (X2 Posts) Setotolwane LSEN School, Capricorn South District Ref No: LDoE 745/06/2026 (X2 Posts) Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 746/06/2026 (X2 Posts) Jane Furse Special School, Sekhukhune East District Ref No: LDoE 747/06/2026 (X4 Posts) Rehlahleng Special School, Sekhukhune East District Ref No: LDoE 748/06/2026 (X4 Posts) Thusanang Special School, Waterberg District Ref No: LDoE 749/06/2026 (X4 Posts) Susan Strydom Special School, Waterberg District Ref No: LDoE 750/06/2026 (X3 Posts) Sedibeng Special School, Waterberg District Ref No: LDoE 751/06/2026 (X3 Posts)
<u>REQUIREMENTS</u>	:	Grade 10 or Equivalent, or Differentiated Curriculum and Assessment Policy Statement (DCAPS) Grade 5 or Technical Occupational Curriculum (TOC) Level 4 For Persons with Intellectual Disability. Valid driver's license will be an added advantage except for people with disabilities. Competencies: Communication skills, Ability to work with learners, Patience, compassion, teamwork.
<u>DUTIES</u>	:	Ensure safety and well-being of all learners Support and mentor learners Implement hostel rules Promote positive behaviour Accompany learners for medical attention Cleaning of the hostel Help ready learner for school each day

Help with serving of food in the dining hall as well as feeding unable learners
Administer medication as prescribed by medical practitioner Help with bathing
of younger learners or those unable to help themselves Assist learners with
schoolwork Help change nappies for learners unable to Act in loco parentis. Be
able to do shift work including day and night shift, weekend shift and public
holidays.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames
Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081
530 8921.

POST 24/268 : **HOUSEKEEPER (FEMALE) (X78 POSTS)**
Directorate: Special Schools and Inclusive Education

SALARY CENTRE : R144 024 per annum
:
Pfunanani Special School, Mopani East District Ref No: LDoE 752/06/2026 (X4
Posts)
Yingisani School for the Deaf, Mopani West District Ref No: LDoE 753/06/2026
(X4 Posts)
Letaba Special School, Mopani West District Ref No: LDoE 754/06/2026 (X4
Posts)
Rivoni School for the Blind, Vhembe West District Ref No: LDoE 755/06/2026
(X4 Posts)
Tshilwavhusiku Special School, Vhembe West District Ref No: LDoE
756/06/2026 (X4 Posts)
Tshilidzini Special School, Vhembe East District Ref No: LDoE 757/06/2026
(X4 Posts)
Ratanang Special School, Capricorn North District Ref No: LDoE 758/06/2026
(X4 Posts)
Helene franz Special School, Capricorn North District Ref No: LDoE
759/06/2026 (X2 Posts)
Botlokwa Special School, Capricorn North District Ref No: LDoE 760/06/2026
(X2 Posts)
Phatlaphadima Special School, Capricorn North District Ref No: LDoE
761/06/2026 (X2 Posts)
Rethuseng Special School, Capricorn North District Ref No: LDoE 762/06/2026
(X3 Posts)
Grace and Hope Special School, Capricorn South District Ref No: LDoE
763/06/2026 (X4 Posts)
Benedict and Hope Special School, Capricorn South District Ref No: LDoE
764/06/2026 (X3 Posts)
Bana ba Thari Special School, Capricorn South District Ref No: LDoE
765/06/2026 (X3 Posts)
General Piet Joubert Special School, Capricorn South District Ref No: LDoE
766/06/2026 (X4 Posts)
New Horizon Special School, Capricorn South District Ref No: LDoE
767/06/2026 (X4 Posts)
Capricorn South district, Tsoga-O-Itirele Special School Ref No: LDoE
768/06/2026 (X2 Posts)
Siloe School for the Blind, Capricorn South District Ref No: LDoE 769/06/2026
(X2 Posts)
Setotolwane LSEN School, Capricorn South District Ref No: LDoE
770/06/2026 (X2 Posts)
Bosele School for the Blind, Sekhukhune South District Ref No: LDoE
771/06/2026 (X2 Posts)
Jane Furse Special School, Sekhukhune East District Ref No: LDoE
772/06/2026 (X3 Posts)
Rehlahleng Special School, Sekhukhune East District Ref No: LDoE
773/06/2026 (X3 Posts)
Thusanang Special School, Waterberg District Ref No: LDoE 774/06/2026 (X3
Posts)
Susan Strydom Special School, Waterberg District Ref No: LDoE 775/06/2026
(X3 Posts)
Sedibeng Special School, Waterberg District Ref No: LDoE 776/06/2026 (X3
Posts)
REQUIREMENTS : Grade 10 or Equivalent, or Differentiated Curriculum and Assessment Policy
Statement (DCAPS) Grade 5 or Technical Occupational Curriculum (TOC)
Level 4 For Persons with Intellectual Disability. Valid driver's license will be an

added advantage except for people with disabilities. Competencies: Good communication skills. Care and support skills. Patience and compassion. Collaboration.

DUTIES : Ensure safety and well-being of all learners Support and mentor learners Implement hostel rules Promote positive behaviour Accompany learners for medical attention Cleaning of the hostel Help learners for school each day Help with serving of food in the dining hall and feeding learners who are unable. Administer medication as prescribed by medical practitioners. Help with bathing of younger learners or those unable to help themselves. Assist learners with schoolwork. Help change nappies for learners unable to. Act in loco parentis Shift work includes day and night shift, weekend shift and public holidays. Be able to do shift work including day and night shift, weekend shift and public holidays.

ENQUIRIES : Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

POST 24/269 : **FOOD SERVICE WORKER (X56 POSTS)**
Directorate: Special Schools and Inclusive Education

SALARY CENTRE : R144 024 per annum
: Nthabiseng Special School, Mopani East District Ref No: LDoE 777/06/2026 (X1 Post)
Pfunanani Special School, Mopani East District Ref No: LDoE 778/06/2026 (X2 Posts)
Ramokgwakgwa Special School, Mopani East District Ref No: LDoE 779/06/2026 (X1 Post)
Rivoni School for the Blind, Vhembe: West District Ref No: LDoE 780/06/2026 (X1 Post)
Tshilwavhusiku Special School, Vhembe West District Ref No: LDoE 781/06/2026 (X2 Posts)
Tshilidzini Special School, Vhembe East District Ref No: LDoE 782/06/2026 (X3 Posts)
Mhinga Special School, Vhembe East District Ref No: LDoE 783/06/2026 (X1 Post)
Grace and love Special School, Vhembe East District Ref No: LDoE 784/06/2026 (X1 Post)
Fulufhelo Special School, Vhembe East District Ref No: LDoE 785/06/2026 (X4 Posts)
Ratanang Special School, Capricorn North District Ref No: LDoE 786/06/2026 (X3 Posts)
Botlokwa Special School, Capricorn North District Ref No: LDoE 787/06/2026 (X2 Posts)
Phatlaphadima Special School, Capricorn North District Ref No: LDoE 788/06/2026 (X2 Posts)
Rethuseng Special School, Capricorn North District Ref No: LDoE 789/06/2026 (X2 Posts)
Benedict and Hope Special School, Capricorn South District Ref No: LDoE 790/06/2026 (X2 Posts)
General Piet Joubert Special School, Capricorn South District Ref No: LDoE 791/06/2026 (X3 Posts)
New Horizon Special School, Capricorn South District Ref No: LDoE 792/06/2026 (X3 Posts)
Tsoga-O-Itirele Special School, Capricorn South District Ref No: LDoE 793/06/2026 (X2 Posts)
Siloe School for the Blind, Capricorn South District Ref No: LDoE 794/06/2026 (X2 Posts)
Setotolwane LSEN School, Capricorn South District Ref No: LDoE 795/06/2026 (X2 Posts)
Mahlasedi Special School, Capricorn South District Ref No: LDoE 796/06/2026 (X1 Post)
Bosele School for the Blind, Sekhukhune South District Ref No: LDoE 797/06/2026 (X2 Posts)
Ipelegeng Special School, Sekhukhune South District Ref No: LDoE 798/06/2026 (X2 Posts)
Matobule Special School, Sekhukhune South District Ref No: LDoE 799/06/2026 (X1 Post)

Jane Furse Special School, Sekhukhune East District Ref No: LDoE 800/06/2026 (X2 Posts)

Rehlahleng Special School, Sekhukhune East District Ref No: LDoE 801/06/2026(2 Posts)

Thusanang Special School, Waterberg District Ref No: LDoE 802/06/2026 (X2 Posts)

Susan Strydom Special School, Waterberg District Ref No: LDoE 803/06/2026 (X2 Posts)

Sedibeng Special School, Waterberg District Ref No: LDoE 804/06/2026 (X2 Posts)

Lebone Special School, Mogalakwena District Ref No: LDoE 805/06/2026 (X1 Post)

REQUIREMENTS

: NQF Level 2 (Gr 10 / Std. 8) or equivalent qualification or Differentiated Curriculum and Assessment Policy Statement (DCAPS) Grade 5 or Technical Occupational Curriculum (TOC) Level 4 For Persons with Intellectual Disability in Hospitality or related field. Competencies: Good communication skills, good customer care, time management, group dynamics, diversity management, change and knowledge management, and ability to read and write. Appropriate competencies in food services. Ability to operate food service equipment. Ability to apply hygiene measures in the workplace. Ability to work as a team.

DUTIES

: Preparation of food according to menus. Serving food and refreshments. Cleaning and purification of kitchen, canteen and food equipment. Be able to do shift work including day and night shift, weekend shift and public holidays.

ENQUIRIES

: Mr Lukheli TV at 081 535 3675, Mr. Ramaru TE at 067 873 7345, Mesdames Mmowa LS at 081 532 6059, Phasiwe N at 081 550 2664 and Maupi MJ at 081 530 8921.

**PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF EDUCATION**

The Mpumalanga Department of Education is committed to provide equal opportunities and practices affirmative action employment. It is the intention of the Department to promote representivity (disability, gender and race) through the filling of posts and a candidate whose transfer / promotion / appointment will promote representivity will receive preference. The Mpumalanga Department of Education awaits applications from suitably qualified and experienced persons for appointment to positions, as set out below.

<u>APPLICATIONS</u>	:	Should be uploaded via the following link https://erecruitment.mpg.gov.za
<u>ENQUIRIES</u>	:	should be directed to Tel No: (013) 766 5524/5175/5267/5458/5350: Ms. NP Magagula / Ms. SL Mkhathshwa / Ms. SR Ndzinisa / Mr. X Sifunda, YT Mthethwa - HR Recruitment.
<u>CLOSING DATE</u>	:	30 July 2026
<u>NOTE</u>	:	Applications should be submitted on the latest Form Z.83, obtainable from any Public Service Department. Applications must in all cases be accompanied by a recently updated comprehensive CV only. Only shortlisted candidates for a post will be required to submit certified copies of qualifications, identity document and driver's license on or before the day of the interview following communication from the relevant HR section of the Department. The filling of posts will be done in terms of the Department's approved Employment Equity Plan. Due to ongoing internal processes, the Department reserves the right to withdraw any post at any time. The Department reserves the right to verify the qualifications of every recommended candidate prior to the issuing of an offer of appointment. All short-listed candidates will be subject to a vetting process prior to appointment. If no response is received from Mpumalanga Department of Education within 90 days after the closing date of the advertisement, applicants must assume that their application was not successful. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

<u>POST 24/270</u>	:	<u>DEPUTY DIRECTOR: COLLECTIVE BARGAINING REF NO: A5/095</u> This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/084)
<u>SALARY</u>	:	R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.
<u>CENTRE</u>	:	Head Office, Mbombela
<u>REQUIREMENTS</u>	:	An undergraduate qualification (NQF 7) as recognized by SAQA in Labour Relations / Labour Law or equivalent qualifications plus 3 years relevant experience. Competencies: Extensive knowledge of Labour laws, dispute resolution mechanisms, education legislation and policies and public service legislation and policies. In depth knowledge of and experience in procedures for dealing with incapacity/inefficiency and employee behaviour. Credible experience in conflict resolution and crisis intervention. Strong interpersonal-, written and verbal communication skills. Proven ability to communicate effectively with a broad spectrum of role players. Excellent report writing skills. Sound analytical and problem solving skills. Advanced planning, organising and project management skills. Sound financial management skills. Ability to develop logical frameworks and other planning models. Ability to develop and adhere to work schedules. Ability to maintain the required level of information confidentiality and security. Developed computer literacy. Willingness to travel and work beyond normal working hours. Ability to provide strategic leadership and to deliver excellent results under pressure. Valid driver's license.
<u>DUTIES</u>	:	Manage the Collective Bargaining Unit. Co-ordinate, manage and monitor collective bargaining activities. Prepare and obtain mandates for collective bargaining. Prepare documents for collective bargaining. To represent the employer in collective bargaining structures. To Liaise with disputing parties with the aim of resolving disputes emanating from collective bargaining. To handle Industrial actions according to legislation, policy and procedure. Give direction to, co-ordinate, monitor and advise on all Labour relations related

matters (procedural and policy). Interpret existing and newly developed policies and facilitate policy making on Labour relations matters where applicable. Manage the development and implementation of appropriate policy, systems, management- and administrative structures for the provision and maintenance of a comprehensive Labour relations service. Identify the needs for improved Labour relations services and formulate programmes and projects for the implementation thereof. Ensure compliance, implementation and maintenance of national and provincial policy frameworks in the responsible areas of activity. Maintain discipline of staff members. Promote a culture of efficiency and quality. Execute HR Performance Management. The appointee will be a member of the middle management echelon of the Department of Education, and will be expected to chair disciplinary enquiries when required to do so.
Mr. H Ngwenya Tel No: (013) 766 5429

ENQUIRIES

POST 24/271

DEPUTY DIRECTOR: FINANCIAL & SUPPORT SERVICES REF NO: A5/096
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/085)

SALARY

R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.

CENTRE REQUIREMENTS

Nkangala District Office, KwaMhlanga
An undergraduate qualification (NQF 7) as recognized by SAQA in Accounting / Cost and Management Accounting / Commerce / Financial Management or equivalent qualifications related to the field plus 3 years relevant experience. In depth knowledge of the Public Finance Management Act, 1999, Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA) and the specified work field. Sound knowledge and experience of all financial related matters, budget procedures, the Basic Accounting System (BAS), the PERSAL System as well as the computerised LOGIS System. Well-developed written and verbal communication skills. Good presentation and report writing skills. Strong interpersonal and networking skills. Ability to work under pressure. Ability to function independently. Proven management skills and the ability to liaise at a high level. The ability to develop systems and processes as well as policies and procedures. Client-orientation/customer focus. Analytical, problem solving and decision making skills. Good computer user knowledge and experience. Valid driver's license.

DUTIES

Overall management of district Financial Services (including Budget and revenue management, expenditure services & Salary services, Supply Chain services and Asset Management). Ensure the efficient management of the district budget, the co-ordination of budgetary inputs and financial reporting. Manage and co-ordinate the efficient and accountable administration of salaries and salary accounts. Ensure the effective acquisition of goods and services. Co-ordinate and administer matters in respect of asset management in accordance with policies and delegations. Give direction to, co-ordinate, monitor and advise on all finance related matters (procedural and policy). Interpret existing and newly developed policies and facilitate policy making on financial matters where applicable. Develop and implement appropriate policy, systems, management- and administrative structures for the provision and maintenance of a comprehensive district Financial Service. Identify the needs for improved financial services and formulate programmes and projects for the implementation thereof. Maintain discipline of staff members. Execute HR Performance Management.

ENQUIRIES

Ms M Masilela Tel No: (013) 947 1816 / Ms LS Malatjie Tel No: (013) 947 1725.

POST 24/272

DEPUTY DIRECTOR: HR SERVICES REF NO: A5/097
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/086)

SALARY

R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.

CENTRE REQUIREMENTS

Ehlanzeni District Office, Kanyamazane
An undergraduate qualification (NQF 7) as recognized by SAQA in Human Resource Management / Public Management or equivalent qualification plus 3 years relevant experience. Competencies: Knowledge of Human Resource concepts, principles, policies and procedures. In depth knowledge and experience of the PERSAL System. Knowledge of the legislation regulating all HR administration of educators and officials and related HR policies and

practices, as well as employee wellness. Excellent written and verbal communication skills. Good presentation and report writing skills. Strong interpersonal and networking skills. Ability to work under pressure. Ability to function independently. Proven management skills and the ability to liaise at a high level. The ability to develop systems and processes as well as policies and procedures. Client-orientation/ customer focus. Analytical, problem solving and decision making skills. Advanced planning and project management skills. Proven supervisory and people management skills. Good computer user knowledge and experience pertaining to MS Office (Word, Excel and PowerPoint - with special emphasis on Access). Valid driver's license.

DUTIES : Overall management of district HR Services, including specialised HR support-, research and advisory services, establishment services, employment, career matters, housing and leave, pensions and compensation benefits, PERSAL registry services, the maintenance of the PERSAL Personnel subsystem, and the co-ordination of all HR Projects. Overall management of matters in respect of HIV/AIDS prevention and -care programmes and employee assistance programmes. Give direction to, co-ordinate, monitor and advise on all HR related matters (procedural and policy). Interpret existing and newly developed policies and facilitate policy making on HR matters where applicable. Develop and implement appropriate policy, systems, management- and administrative structures for the provision and maintenance of a comprehensive district HR Service. Identify the needs for improved HR services and formulate programmes and projects for the implementation thereof. Maintain discipline of staff members. Execute HR Performance Management.

ENQUIRIES : Ms JT Dlamini Tel No: (013) 766 0508

POST 24/273 : **DEPUTY DIRECTOR: HR SERVICES REF NO: A5/098**
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref no: A4/087)

SALARY : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.

CENTRE : Bohlabela District Office, Bushbuckridge

REQUIREMENTS : An undergraduate qualification (NQF 7) as recognized by SAQA in Human Resource Management /Public Management or equivalent qualification plus 3 years relevant experience. Competencies: Knowledge of Human Resource concepts, principles, policies and procedures. In depth knowledge and experience of the PERSAL System. Knowledge of the legislation regulating all HR administration of educators and officials and related HR policies and practices, as well as employee wellness. Excellent written and verbal communication skills. Good presentation and report writing skills. Strong interpersonal and networking skills. Ability to work under pressure. Ability to function independently. Proven management skills and the ability to liaise at a high level. The ability to develop systems and processes as well as policies and procedures. Client-orientation/ customer focus. Analytical, problem solving and decision-making skills. Advanced planning and project management skills. Proven supervisory and people management skills. Good computer user knowledge and experience pertaining to MS Office (Word, Excel and PowerPoint - with special emphasis on Access). Valid driver's license.

DUTIES : Overall management of district HR Services, including specialised HR support-, research and advisory services, establishment services, employment, career matters, housing and leave, pensions and compensation benefits, PERSAL registry services, the maintenance of the PERSAL Personnel subsystem, and the co-ordination of all HR Projects. Overall management of matters in respect of HIV/AIDS prevention and -care programmes and employee assistance programmes. Give direction to, co-ordinate, monitor and advise on all HR related matters (procedural and policy). Interpret existing and newly developed policies and facilitate policy making on HR matters where applicable. Develop and implement appropriate policy, systems, management- and administrative structures for the provision and maintenance of a comprehensive district HR Service. Identify the needs for improved HR services and formulate programmes and projects for the implementation thereof. Maintain discipline of staff members. Execute HR Performance Management.

ENQUIRIES : Ms A Mashile Tel No: (013) 766 7441

POST 24/274 : **DEPUTY DIRECTOR: INFRASTRUCTURE AND INFORMATION SYSTEMS**
REF NO: A5/099
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/088)

SALARY : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.

CENTRE : Bohlabela District Office, Bushbuckridge
REQUIREMENTS : An undergraduate qualification (NQF 7) as recognized by SAQA or equivalent qualifications related to the field plus 3 years relevant experience. In depth knowledge of the Public Finance Management Act, 1999, Treasury Regulations and the specific work field. Sound knowledge and experience of all building project matters, education and training management information systems as well as computer based system services. Well-developed written and verbal communication skills. Good presentation and report writing skills. Strong interpersonal and networking skills. Ability to work under pressure. Ability to function independently. Proven management skills and the ability to liaise at a high level. The ability to develop systems and processes as well as policies and procedures. Client-orientation/customer focus. Analytical, problem solving and decision making skills. Extensive computer user knowledge and experience. Valid driver's license.

DUTIES : Manage and co-ordinate the rendering of integrated education resource planning- and resource management services within the MTEF. Oversee the performing of works inspections. Manage the strategic development and operation of education and training management information systems, collecting and provisioning of education data at District level. Manage the establishment, support and maintenance of effective and efficient information communication technology systems throughout the district.

ENQUIRIES : Ms A Mashile Tel No: (013) 766 7441

POST 24/275 : **DEPUTY DIRECTOR: LABOUR RELATIONS A5/100**
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/089)

SALARY : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.

CENTRE : Bohlabela District Office, Bushbuckridge
REQUIREMENTS : An undergraduate qualification (NQF 7) as recognized by SAQA in Labour Relations / Labour Law or equivalent qualifications plus 3 years relevant experience. Competencies: Extensive knowledge of Labour laws, dispute resolution mechanisms, education legislation and policies and public service legislation and policies. In depth knowledge of and experience in procedures for dealing with incapacity/inefficiency and employee behaviour. Credible experience in conflict resolution and crisis intervention. Strong interpersonal-, written and verbal communication skills. Proven ability to communicate effectively with a broad spectrum of role players. Excellent report writing skills. Sound analytical and problem solving skills. Advanced planning, organising and project management skills. Sound financial management skills. Ability to develop logical frameworks and other planning models. Ability to develop and adhere to work schedules. Ability to maintain the required level of information confidentiality and security. Developed computer literacy. Willingness to travel and work beyond normal working hours. Ability to provide strategic leadership and to deliver excellent results under pressure. Valid driver's license.

DUTIES : Manage all district labour relations matters. Co-ordinate, manage and monitor collective bargaining activities, address grievances and regulate, promote and administer sound dispute resolution and -prevention mechanisms. Manage all matters pertaining to incapacity/ inefficiency and employee behaviour. Give direction to, co-ordinate, monitor and advise on all labour relations matters (procedural and policy). Interpret existing and newly developed policies and facilitate policy making on collective bargaining, grievances as well as dispute resolution and -prevention mechanisms. Manage the monitoring of time off and secondment for teacher union or employee organisation activities. Liaise with Head Office and trade unions on all labour relations matters. Develop and implement appropriate policy, systems, management and administrative structures for the provision of effective and efficient district labour relations. Maintain discipline of staff members. Execute HR Performance Management.

ENQUIRIES : Ms A Mashile Tel No: (013) 766 7441

- POST 24/276** : **DEPUTY DIRECTOR: TRANSFORMATION REF NO: A5/101**
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/090)
- SALARY** : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.
- CENTRE REQUIREMENTS** : Head Office, Mbombela
An undergraduate qualification (NQF 7) as recognized by SAQA in Public Management / Human Resource Management or equivalent qualifications plus 3 years relevant experience. Competencies: Extensive knowledge of the legislation regulating the transformation of the public service and related HR policies and practices. Planning and organising skills. Ability to meet deadlines. Strong interpersonal-, written and verbal communication skills. Good presentation and report writing skills. Proven managerial skills and the ability to liaise at a high level. Good computer user knowledge and experience. Condition: Appointment will be subject to competency assessment. Valid driver's license
- DUTIES** : This role is responsible for managing staff performance and executing management function regarding the transformation of civil society in order to achieve organisational objectives. Develop and manage transformation processes. Render support services. Manage and develop democratization of the workplace. Develop policies and procedures. Perform management functions. Execute HR Performance Management. Ensure the development, monitoring and implement Employment Equity Plan and the reporting therefore. Co-ordinate the Employment Equity Committee meetings. Facilitate Diversity Management programmes.
- ENQUIRIES** : Ms. LH Moyane Tel No: (013) 766 5520
- POST 24/277** : **GIS SPECIALIST: WEB SERVICES REF NO: A5/102**
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/091)
- SALARY** : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.
- CENTRE REQUIREMENTS** : Head Office, Mbombela
An undergraduate qualification (NQF 7) as recognized by SAQA in Information Technology / Computer Science / BSc or equivalent qualifications plus 3 years relevant experience. Experience in GIS database administration, GIS web application development and/or spatial analysis and data extraction will be considered. Experience in working with Arc Gis or Arc IMS. Project management. Knowledge of Government legislation regarding spatial information. Experience in the educational sector will be an advantage. Analytical thinking and problem solving abilities. Excellent client liaison skills. Sound teamwork and human relation capabilities. Ability to work under pressure and expended working hours. Valid driver's licence.
- DUTIES** : Manage, maintain and support the departmental GIS services. Identify and acquire spatial and non-spatial data from various sources. Prepare data for use in the GIS environment. Use static information and non-spatial information to create spatial data. Compile and print reports and maps based on the spatial analysis. Responsible for business report writing and spatial data presentations. Promote the use of GIS and spatial analysis in the planning and monitoring of in-house development. Represent the department on departmental, provincial and national level.
- ENQUIRIES** : Ms. M Tebeila Tel No: (013) 766 5566.
- POST 24/278** : **SENIOR STATISTICIAN: EDUCATION MANAGEMENT INFORMATION SYSTEMS REF NO: A5/103**
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/092)
- SALARY** : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.
- CENTRE REQUIREMENTS** : Head Office, Mbombela
An undergraduate qualification (NQF 7) as recognized by SAQA in Statistics or equivalent qualifications plus 3 years relevant experience. Computer literate in Microsoft developments. Excellent statistical analysing skills. Good verbal and

- DUTIES** : written communication skills. Good report writing skills. Sound human relations and the ability to work under pressure and within a team. Valid driver's license. Execute statistical analyses of education data and Stats-SA data. Incorporate external data into useful analytical data. Forecast trends on data to support management decisions. Liaise with other departments / directorates / sectors in assisting with data analyses. Work closely with the Chief Information Officer in regard of the above. Assist management in analyses and understanding of statistical data. Prepare statistical reports for publishing on web-sites, newsletters and media. Liaise within the matrix function on statistical reporting.
- ENQUIRIES** : Mr. D Mtembu Tel No: (013) 766 5124
- POST 24/279** : **WEB SPECIALIST: WEB SERVICES REF NO: A5/104**
This is a re-advertisement of the post advertised in the PSVC 22 of 2026 (Ref No: A4/093).
- SALARY** : R932 292 per annum, (an all-inclusive remuneration package). The package can be structured according to the individual's personal needs.
- CENTRE REQUIREMENTS** : Head Office, Mbombela
An undergraduate qualification (NQF 7) as recognized by SAQA in the relevant field or equivalent qualifications plus 3 years relevant experience. Analytical thinking and problem solving abilities. Excellent client liaison skills. Sound teamwork and human relation capabilities. Ability to work under pressure and extended working hours. Experience in the Educational sector, project management experience, sound knowledge of HTML/ASP.NET/PHP languages and familiar with SQL databases will be considered. Short listed candidates may be required to complete a technical/practical competency test. Valid driver's license.
- DUTIES** : Develop policies in support of the Departmental strategy. Represent the department on departmental, provincial and national level. Manage technical aspects of the departmental web site. Liaise with other departmental stakeholders regarding departmental website content. Maintain, manage and support the departmental website. Liaise with the EMIS and Information Officer regarding publishing educational data.
- ENQUIRIES** : Ms. M Tebeila Tel No: (013) 766 5566
- POST 24/280** : **SOCIAL WORKER GR 1: ECD CENTRES - CONDITIONAL GRANT REF NO: A5/105 (X6 POSTS)**
This is a re-advertisement of the post advertised (Ref No: A1/002)
- SALARY** : R338 208 per annum
- CENTRE REQUIREMENTS** : Head Office, Mbombela
A recognized Bachelors Degree in social work (NQF Level 7). Registration with the South African Council for Social Service Professions. In-depth knowledge of psycho-social interventions, Education White Paper 6 on Inclusive Education as well as diverse barriers to learning and development. Computer literacy. A valid driver's license.
- DUTIES** : Monitor and support Conditional Grant ECD programs on compliance as per norms and standards. Facilitate the registration and renewal of ECD centers. Verify the screening of children who are eligible for funding. Mentor and Supervise Social Auxiliary workers. Allocate tasks to Social Auxiliary workers. Facilitate local stakeholder meetings. Render parental care giver training. Render administration services.
- ENQUIRIES** : Mr. EK Siwela Tel No: (013) 766 5922

**PROVINCIAL ADMINISTRATION: NORTH WEST
DEPARTMENT OF ARTS, CULTURE, SPORTS AND RECREATION**

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representativity (race, gender and disability) e.g. White, Indian, Coloured and African, in the Department through the filling of posts. People with disability are encouraged to apply. The candidates whose transfer/promotion/appointment will promote representativity will receive preference. An indication in this regard will facilitate the processing of applications.

- APPLICATIONS** : Applications must be submitted to Human Capital Management, Department of Arts, Culture, Sports and Recreation, 760 Dr James Moroka Drive, Gaabomotho Building, Mmabatho.
- FOR ATTENTION** : The Head of Department
- CLOSING DATE** : 24 July 2026
- NOTE** : Compliance: Applications must be submitted on the approved New Amended Z83 Form (No.81/971431) as prescribed with effect from 01 January 2021, which must be signed, initialled and dated, however, the initial on the second page of the form is not mandatory. The form is obtainable any Public Service Department or on the DPSA website, www.dpsa.gov.za Applicants must indicate the post and the correct reference number on the Z83 application Form. The New Z83 Form must be accompanied by detailed Curriculum Vitae clearly indicating positions held, period in the position and key responsibilities with three contactable referees and it is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report (only when shortlisted). DPSA Circular 03 of 2025 states that the form must be completed in manner that provides sufficient information about the candidate and the post applied for by completing all relevant fields. Please note that Part A must be fully completed. Part B, C and D questions of the Z83 may be left blank, marked as not relevant, and use dashes or N/A if they do not apply to you or the position applied for. Part E, F and G do not need to be completed if the CV has been attached and provides the required information. However, the question related to conditions that prevent re-appointment under Part F is compulsory for applicants seeking re-employment into the Public Service. Applicants currently employed by the public service do not need to complete the section as it is intended for those seeking re-employment. Failure to provide information on CV as requested the applicant may be disqualified. Applications received after closing date will, as a rule not be accepted. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. It will be expected of candidate(s) to be available for interview process on a date, time and place as determined by the Department. All shortlisted candidates, including SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment. All shortlisted candidates for SMS posts will be subjected to a technical exercise and interview. Following the technical exercise and interview, a maximum of three (3) SMS candidates will undergo psychometric assessments to assess cognitive capabilities, behavioural preferences, emotional intelligence, and integrity. Applicants could be required to provide consent for access to their social media accounts. Prior to appointment for SMS, a candidate would be required to complete the Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: [https://www.thensg.gov.za/training-course/sms-pre-entry-programme/Shortlisted candidate\(s\) will be required to undergo personal suitability checks, which include criminal records, citizenship, financial credits/assets, qualifications verification, verification of any dismissal for misconduct and previous employment background/reference checks will be verified. Candidates will be subject to security screening and vetting. Applicants must disclose if he/she is not a Director/Shareholder of a company or conducting any business with Organ of State and whether is performing any additional remunerative work outside his/her normal duties. The successful candidate will enter into an Annual Performance Agreement, and also annually disclose his/her financial interest. The Department reserves the right not to](https://www.thensg.gov.za/training-course/sms-pre-entry-programme/Shortlisted candidate(s) will be required to undergo personal suitability checks, which include criminal records, citizenship, financial credits/assets, qualifications verification, verification of any dismissal for misconduct and previous employment background/reference checks will be verified. Candidates will be subject to security screening and vetting. Applicants must disclose if he/she is not a Director/Shareholder of a company or conducting any business with Organ of State and whether is performing any additional remunerative work outside his/her normal duties. The successful candidate will enter into an Annual Performance Agreement, and also annually disclose his/her financial interest. The Department reserves the right not to)

make appointments. Note: Candidates who previously applied for re-advertised posts are encouraged to re-apply. Candidates requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. Communication and Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

POST 24/281 : **DIRECTOR: HUMAN CAPITAL MANAGEMENT REF NO: 2026/ACSR49/NW**

SALARY : R1 317 384 per annum (Level 13), (all-inclusive package). The inclusive remuneration package consist of the Basic Salary, contribution to Government Employee Pension Fund, Medical Fund and a flexible portion in terms of applicable rules. The successful candidate must enter a performance agreement and sign an employment contract.

CENTRE REQUIREMENTS : Head Office, Mmabatho
 : Grade 12 Certificate. Degree/ Advanced Diploma/ B-Tech at NQF Level 7 (as recognised by SAQA) in Human Resource Management / Public Administration / Public Management / Human Resource and Industrial Psychology. A minimum of five (5) years relevant experience at Middle/ Senior Management level. A valid driver's license. An SMS pre-entry programme must be completed and a Nyukela Certificate be obtained and submitted before an appointment can be considered. Knowledge: Client focused HR Strategist. A thorough understanding of policy formulation and coordination. Proven experience in or thorough understanding of the social development system/ sector. A good background in turnaround and change management strategies Experience in and insight into legislation that impacts on human resource practices and procedures. Knowledge of Government systems (PERSAL). Competencies: A results-driven, customer-focused approach, with excellent planning, organisational communication (written and verbal) and presentation skills. Analytical and innovative thinking. Knowledge of human and financial resource management. Good computer literacy in the Microsoft Office suite (Word, Excel and PowerPoint). The ability to work in highly pressured environment and driven by a sense of urgency to meet deadlines. Leadership skills. Research and policy formulation. Presentation and facilitation skills. Executive report - writing skills. People management. Financial management. Strategic planning. Project management. Change and knowledge management. Negotiation skills.

DUTIES : Provide Strategic Direction, Leadership, and Management in Human Capital Management Unit. Ensure policy development, implementation, and monitoring. Ensure development and implementation of the Strategic Plan, Annual Performance Plan for the Unit. Provide Human Resource Administration Services (and HR practices). Ensure the provision of comprehensive organisational development support. Manage and co-ordinate implementation of departmental transformation programmes. Manage overall employee relations. Ensure implementation and monitoring of Employee Health and Wellness programmes. Manage and co-ordinate human capital planning, salaries and information systems services that support the departmental strategy. Coordinate, and manage strategic human resource training and development services. Ensure implementation of the Performance Management and Development System in the department to ensure performance contracting, management, assessments, and rewards.

ENQUIRIES : Ms L.E. Moloele Tel No: (018) 388 2810

OTHER POSTS

POST 24/282 : **DEPUTY DIRECTOR: ICT REF NO: 2026/ACSR47/NW**

SALARY : R932 292 per annum (Level 11), (all-inclusive package). The inclusive remuneration package consist of the Basic Salary, contribution to Government Employee Pension Fund, Medical Fund and a flexible portion in terms of applicable rules. The successful candidate must enter a performance agreement and sign an employment contract.

CENTRE REQUIREMENTS : Head Office, Mmabatho
 : Grade 12 Certificate. Appropriate 3 year National Diploma (NQF level 6)/ Bachelor's Degree (NQF level 7) in Information Technology, Computers

Science or relevant (equivalent) qualification. A minimum of five (5) years relevant experience in the ICT environment of which 3 three years should be at junior management level (Assistant Director and equivalent), MCSE/ ITIL/ COBIT/ Project management Certification/ other relevant certifications will be an added advantage, and a valid drivers' licence. Skills and attributes: Knowledge of hardware and software platforms, their limitations and capabilities. Knowledge and ability to apply relevant regulations, policies and directives. Planning and organising. Project management and administration. People management and conflict resolution. Leadership, delegation and empowerment of subordinates. Financial management. Customer relationship management skills. Excellent written and verbal communication skills with the ability to communicate concepts appropriately to officials at various levels of responsibility. Trustworthy, ethical and professional with integrity. Innovative, self-driven and results-oriented.

DUTIES : Implementation of good corporate governance of ICT within the department as guided by relevant legislations. Development and implementation of business-enabling ICT Strategy. Management of ICT technical support services (hardware, software and networks). Ensure Improvement of departmental processes through deployment of ICT solutions. Initiate, develop and review relevant IT policies/ procedures/ frameworks ensuring adherence to best practices. Planning and execution of ICT projects. Define, negotiate and manage service agreements with external ICT service providers. Proper implementation of ICT risks management processes. Management of the ICT unit financial and human resources.

ENQUIRIES : Mr S.G. Sebolecwe Tel No: (018) 388 2764

POST 24/283 : **DEPUTY DIRECTOR: ORGANISATIONAL DEVELOPMENT REF NO: 2026/ACSR48/NW**

SALARY : R932 292 per annum (Level 11), (all-inclusive package). The inclusive remuneration package consist of the Basic Salary, contribution to Government Employee Pension Fund, Medical Fund and a flexible portion in terms of applicable rules. The successful candidate must enter a performance agreement and sign an employment contract.

CENTRE REQUIREMENTS : Head Office, Mmabatho
 : Grade 12 Certificate. Appropriate 3 year National Diploma (NQF level 6)/ Bachelor's Degree (NQF level 7) in Operations Management/ Management Services/ Industrial Psychology/ Human Resource Management or relevant (equivalent) qualification. A minimum of five (5) years relevant experience of which three (3) must be at Assistant Director level. A valid drivers' license. Job Evaluation Certificate. Knowledge of Organisational development interventions and techniques. Knowledge of mandates prescript attached to Organisational Develop. Knowledge of Org - Plus and Job Evaluate and OD System. Understanding of Batho Pele Values. Knowledge of Human Resource Planning of PERSAL. Change Management principles. Understanding of Public Service regulations and Act and other Government policies. Skills: Advance Communications skills, both oral and writing. Problem solving skills, People management and empowerment, Presentation skills, Project management skills. Good interpersonal relations skills. Presentation skills. Research analysis skills. Computer skills.

DUTIES : Ensure the development of the Organisational structure. Manage the implementation of Job Evaluation system in the Development. Facilitate job analysis, job design and job evaluation processes. Facilitate implementation of Organizational functionality assessment processes. Management the Departmental Human resource administration delegations. Management the implementation of Change Management Initiatives. Facilitate the development Human resource Plan HRP. Facilitate the development of Departmental Employment Equity Plan.

ENQUIRIES : Ms W Jacobs Tel No: (018) 388 2719

**PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH AND WELLNESS**

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

- APPLICATIONS** : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").
- CLOSING DATE** : 24 July 2026, 17:00PM
- NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference. All shortlisted candidates, including the SMS, shall undertake two pre-entry assessments. One will be a practical exercise to determine a candidate's suitability based on the post's technical and generic requirements and the other must be an integrity (ethical conduct) assessment.

OTHER POSTS

- POST 24/284** : **MANAGER: MEDICAL SERVICES GRADE 1**
- SALARY** : Grade 1: R1 479 723 per annum, (A portion of the package can be structured according to the individual's personal needs).
- CENTRE REQUIREMENTS** : Red Cross War Memorial Children's Hospital, Rondebosch
Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Experience: A minimum of 3 years appropriate experience after registration with the HPCSA as Medical Practitioner. Inherent requirements of the job: Valid (Code B/EB) drivers licence. Competencies (knowledge/skills): Appropriate and proven managerial experience in a Health Care environment, showing leadership, strategic and operational skills. Knowledge and proven managerial experience with regard to managing Clinical Services, Human Resource and Financial Resource Management. Extensive knowledge of National, Provincial and institutional health delivery system, policies and law, governing resource allocations, as well as Medico-Legal matters. Understanding of clinical governance and audit and proven skills in quality improvement strategies and implementation thereof. Excellent communication and conflict management skills. Proven computer literacy with proficiency in (i.e. MS Word, Excel and PowerPoint) with the ability to understand and analyse statistical and financial information.
- DUTIES** : Effective leadership and management of staff through leading, growing and motivating staff, and enabling a culture of team work. Fostering trust and care with staff and stakeholders and growing connectedness. Taking responsibility for own behaviour, decision-making and conduct. Overall strategic and on the ground operational management, clinical and corporate governance of clinical service departments. Effective and efficient management of Clinical Departments rendering appropriate, comprehensive, equitable, affordable and accessible secondary/tertiary/ quaternary services at Red Cross War Memorial Children's Hospital in a resource constrained environment. Participation in ecosystem management for service redesign and transformation to strengthen the equity of access to tertiary care. Special portfolios/ projects, which may include data collection, manipulation and analysis. Ensure the highest standards of patient care are maintained and determine policies and practices regarding admission, treatment and discharge of patients within available resources. Management of feedback from the public and resolution of complaints in order to have continuous improvement of technical quality, internal efficiency and effectiveness of services. Provide platform for teaching, training, development and research to improve overall child wellbeing.
- ENQUIRIES** : Dr AN Parbhoo Tel No: (021) 658-5005, anita.parbhoo@westerncape.gov.za
- NOTE** : No payment of any kind is required when applying for this post.

<u>POST 24/285</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3: SURGERY (OPHTHALMOLOGY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 041 402 per annum Grade 2: R1 188 255 per annum Grade 3: R1 375 245 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Eerste River Hospital Minimum educational qualification: Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the HPCSA in respect of SA-qualified employees. 1-year relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council, in respect of foreign-qualified employees, for whom it is not required to perform Community Service as required in South Africa. Grade 2: A minimum of 5 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA-qualified employees. A minimum of 6years' relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Grade 3: A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Perform commuted overtime duties. Willingness to work shifts. A Diploma in Ophthalmology from the CMSA or similar qualification. Competencies (knowledge/skills): Knowledge of ophthalmology with the ability to examine and manage patients in outpatient clinics is essential. Basic ophthalmology clinical and surgical experience, with cataract surgery experience being an added advantage. Ability to work well within a team at all levels of authority and communicate effectively with patients and colleagues. Computer literacy to facilitate patient care, research, and administration. Demonstrated interest in learning ophthalmology and commitment to service delivery.
<u>DUTIES</u>	:	Efficiently evaluate new patients in the eye clinic. Work patients up for surgery and perform the appropriate pre-operative tests, including immersion biometry and OCT scans. Manage post-operative patients and patients with chronic conditions, including glaucoma and diabetes. Perform reliable Goldman applanation tonometry, YAG laser procedures, argon laser procedures, and selective laser trabeculoplasty (SLT). Perform sub-tenons anaesthesia, intra-ocular injections, and cataract surgery under supervision. Assist with the administration of the clinic, including the ordering of special lenses and other related duties as required. Review and appropriately prioritize referrals. Manage inpatients when required, including admission and discharge documentation.
<u>ENQUIRIES NOTE</u>	:	Dr D Steven Tel No: (021) 902-8000 No payment of any kind is required when applying for this post.
<u>POST 24/286</u>	:	<u>MEDICAL OFFICER GRADE 1 TO 3 (PSYCHIATRY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R1 041 402 per annum Grade 2: R1 188 255 per annum Grade 3: R1 375 245 per annum (A portion of the package can be structured according to the individual's personal needs.)
<u>CENTRE REQUIREMENTS</u>	:	Eerste River Hospital Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a professional council: Registration with the HPCSA as a Medical Practitioner. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified

employees. 1-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of who is not required to perform Community Service as required in South Africa. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 11 years relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Inherent requirement of the job: Willing and able to work shifts. Willing and able to work with patients with infectious diseases. Valid (Code B/EB) driver's license and willingness and ability to travel. Available and willing to participate in after-hours duties. Perform commuted overtime duties in the Emergency Centre. Competencies (knowledge/skills): Appropriate experience in Psychiatry. Excellent clinical consultation, management and procedural skills. Computer literacy. Good professional attitude. Excellent communication skills. Ability to work well both in a team or as an individual.

DUTIES : Provide comprehensive medical and psychiatric care through the assessment, diagnosis, treatment, and ongoing management of patients presenting with a wide range of health conditions. Formulate and implement appropriate treatment plans, including medication and therapeutic interventions. Demonstrate clinical competence in the assessment and initial management of undifferentiated patients presenting to a district hospital Emergency Centre. Perform overtime and after-hours duties in the Emergency Centre, including the management of medical, surgical, trauma, and psychiatric emergencies within the district hospital scope of practice. Maintain accurate electronic and paper-based patient records and complete all required medical, legal, and administrative documentation. -Refer patients to specialists and other healthcare providers where appropriate. Complete required CPD activities to maintain HPCSA registration. Uphold the reputation, ethical standards, and integrity of the medical profession.

ENQUIRIES : Dr S Serfontein Tel No: (021) 902- 8061
NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/287 : **MEDICAL OFFICER GRADE 1 TO 3**
 Cape Winelands Health District

SALARY : Grade 1: R1 041 402 per annum
 Grade 2: R1 188 255 per annum
 Grade 3: R1 375 245 per annum
 (A portion of the package can be structured according to the individual's personal needs). (It will be expected of the successful candidate to participate in a system of remunerated commuted overtime).

CENTRE : Stellenbosch Sub-district
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with a Professional Council: Registration with the HPCSA as Medical Practitioner. Experience: **Grade 1:** None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees. One-year relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** A minimum of 5 years'

appropriate experience as a Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees. A minimum of 6 years' relevant experience after registration as a Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** A minimum of 10 years' appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees. A minimum of 11 years' relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid (code B/EB) driver's licence. Compulsory Commuted Overtime (COT) duties. Competencies (knowledge/skills): Knowledge of general medical and surgical conditions on hospital and PHC level and Knowledge applicable to South African TB and HIV care guidelines and including pediatrics HIV and Drug-resistant TB. Comprehensive evidence-based, direct patient-centred Clinical Service Provision in the District Health Service and computer literacy (MS Excel, Word, Outlook, CAREs, VULA, HECTIS, SPV etc.) and good interpersonal, organizational and teamwork skills. Primary healthcare experience. Skills in doing outpatient procedures (Core needle biopsy, Fine needle aspiration, Endometrial Pipelles, removal of lesions under local anaesthesia) as well as basic antenatal ultrasounds. Ability and willingness to do outreach services to clinics and training in PHC throughout the Stellenbosch Sub-district, guiding health care colleagues in managing difficult PHC cases. Ability to take ownership of the OPD bookings at Stellenbosch and manage referrals on electronic platforms from the hospital, referring facilities and private providers.

DUTIES : Clinical Service Provision. Clinical Governance. Training and development and Research. Outreach and Support/Cross-utilization of services. Provide quality outpatient care to patients in Stellenbosch Sub-District including Stellenbosch Hospital and surrounding clinics and healthcare facilities. Provide outreach and support service to PHC facilities in the Stellenbosch Sub-District. Actively participate in skills transfer, training, and academic opportunities relevant to the post. Active involvement in the clinical governance of Stellenbosch Sub-district facilities as required.

ENQUIRIES : Dr L B Eksteen Tel No: (021) 808-6135
NOTE : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/288 : **PSYCHOLOGIST GRADE 1 TO 3**
 Cape Winelands Health District

SALARY : Grade 1: R907 617 per annum
 Grade 2: R1 055 292 per annum
 Grade 3: R1 221 843 per annum
 (plus a non-pensionable rural allowance of 8% of the basic annual salary), (A portion of the package can be structured according to the individual's personal needs).

CENTRE REQUIREMENTS : Witzenberg Sub-district
 : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Registration with a Professional Council: Registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Experience: **Grade 1:** None after registration with the HPCSA as a Psychologist in respect of RSA-qualified employees. One-year relevant experience after registration with the HPCSA as a Psychologist in respect of foreign-qualified employees of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 8 years relevant experience after registration with the HPCSA as Psychologist in respect of

RSA-qualified employees. Minimum of 9 years relevant experience after registration with the HPCSA as Psychologist in respect of foreign qualified employees of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Minimum of 16 years relevant experience after registration with the HPCSA as a Psychologist in respect of RSA-qualified employees. Minimum of 17 years relevant experience after registration with the HPCSA as a Psychologist in respect of foreign-qualified employees of whom it is not required to perform Community Service, as required in South Africa. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Willingness to travel in the Sub-district. Competencies (knowledge/skills): Computer literacy (MS Office: Word, Excel and PowerPoint). Strong therapeutic skills. Proven presentation skills. Experience working in a multi-disciplinary team approach. Supervisory experience.

DUTIES : Deliver a comprehensive clinical psychology service to various clinics in the Langeberg Sub District with regard to assessment, diagnosis and treatment (with children, adolescents and adults). Apply knowledge of intervention skills such as behaviour modification, psychodynamic therapies, family therapy, CBT, group therapy, etc. in a primary health care setting. Provide mentor supervision and training of registered counsellors and Psychiatric Nurses. Conduct training and workshops on mental health aspects. Develop and implement projects that focus on awareness and promotion of mental health in the community. Understand and uphold the principles and ethics of a Therapeutic Milieu.

ENQUIRIES : Dr M Crous, Clinical Manager (Medical) Tel No: (023) 316-9600
NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/289 : **ASSISTANT MANAGER NURSING (SPECIALTY: NIGHT DUTY)**

SALARY : R785 568 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e Diploma / Degree in Nursing) or equivalent qualification (R683) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification in one of the R212 qualifications, with a duration of at least 1 year, accredited with the SANC. Or a 4 year Bachelor Degree in Nursing (R174) or equivalent qualification (R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post graduate diploma in one of the qualifications (R635) accredited with the SANC. The following R635 qualifications are excluded, i.e Post Graduate Diploma in Health Service Management and a Post Graduate Diploma in Nursing Education. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 10 years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification (R212) or a post graduate diploma (R635) accredited with the SANC in the relevant specialty. At least 3 years of the period referred to above must be appropriate recognisable experience at management level. Inherent requirement of the job: Will be required to work shifts, weekends and public holidays. Competencies (knowledge/skills): Computer literacy in Word, and Excel. Excellent written and verbal communication skills. Knowledge of quality assurance and National Core Standards. Knowledge of relevant legislation and policy related to this nursing specialty. Nursing Management qualification / skills. Strong leadership and good interpersonal communication skills. Good organisational skills and the ability to function in a team and under pressure.

DUTIES : The candidate will be responsible for management and co-ordination of clinical nursing care in the hospital on night duty. Effective management and utilization of Human and Financial Resources to ensure optimal clinical and operational

function in the area. Manage training, orientation, learning, professional growth & development, and participation in research within the clinical environment on night duty. Support/ deputise for the Head of Nursing and support the Nursing department and the institution.

ENQUIRIES : Ms V Dubase Tel No: (021) 938-4000
NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical assessment.

POST 24/290 : **OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE) (X2 POSTS)**
 Garden Route District

SALARY : R720 819 per annum
CENTRE : Touwsrante CC (X1 Post)
 Kuyasa CC (X1 Post), George Sub-district

REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited with the SANC (R48). OR A 4-year bachelor's degree in nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post graduate diploma (R635) accredited with the SANC in Primary Care Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: A minimum of 9 years appropriate / recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognisable experience after obtaining the 1-year post-basic qualification or post-graduate diploma in the relevant specialty. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to rotate between PHC clinics within the George Sub-district when needed. Competencies (knowledge/skills): Exposure to managerial functions in Primary Health Care Facilities. Good communication skills (verbal and written). Computer literacy (MS Office: Word, Excel and PowerPoint).

DUTIES : Effective management of Support Services which includes, Information Management with regards to data collection, verification, report writing and submission of data, Human Resources (supervision of staff, development and performance management), Finance and Supply Chain Management to ensure effective budgeting and control. Control over infrastructure, maintenance and security. Liaise with relevant stakeholders including Facility Committees. Co-ordinate and evaluate Health programmes in respected area. Co-ordinate and evaluate Community Based Health Services in respected area. Overall management of clinic.

ENQUIRIES : Ms MJF Marthinus Tel No: (044) 814 - 1100
NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical evaluation and competency test.

POST 24/291 : **ASSISTANT DIRECTOR: RADIOGRAPHER GRADE 1**
 Chief Directorate: Metro Health Services

SALARY : R664 410 per annum
CENTRE : Victoria Hospital

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. Registration with a Professional Council: Registration with the HPCSA as a (Independent practitioner) Diagnostic Radiographer. Experience: A minimum of 3 years' experience in Diagnostic Radiographer registration with the HPCSA. Inherent requirements of the job: Must be willing to work shifts when required. Competencies (knowledge/skills): Ability to manage and supervise the Radiography Department with knowledge, experience and skills in general, trauma, emergency, theatre, mobile radiography and Computerised Tomography; PACS and RIS experience will be advantageous. Thorough knowledge of radiation protection, quality assurance, equipment safety and equipment evaluation, pertaining to radiography.

- Extensive experience and knowledge of radiography protocols. The candidate must be computer literate and good communication skill (written and verbal).
- DUTIES** : Responsible for the control, supervision, delegation and co-ordination of the imaging service of the Radiology department and the delivery of a professional service to patients. Produce diagnostic images of high quality and be responsible for staff and student training. Management of the cost centre, inventory and supplies. Manage radiography and support personnel, including performance appraisals. Ensure quality assurance, maintenance of equipment and the purchase, use and care of suitable radiation protection equipment. Participate in hospital management and delegated tasks, including statistic collation and provide support to the Hospital Management.
- ENQUIRIES** : Dr G Dunbar Tel No: (021) 799-1211, email: graeme.dunbar@westerncape.gov.za
- NOTE** : No payment of any kind is required when applying for this post.
- POST 24/292** : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: THEATRE)**
Garden Route District
- SALARY** : Grade 1: R495 423 per annum
Grade 2: R607 350 per annum
(Plus non pensionable rural allowance of 18% of your annual basic salary)
- CENTRE** : Riversdale Hospital
- REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Medical and Surgical Nursing Science: Operating Theatre Nursing (212). OR A 4-year bachelor's degree in nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-graduate diploma (R635) accredited with the SANC in Peri-operative Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification or post-graduate diploma in the relevant specialty. Inherent requirement of the job: A valid (Code B/EB) driver's licence. Willingness to work overtime, weekends, standby duties and Public Holidays when needed. Competencies (knowledge/skills): Good communication skills (verbal and written). Computer literacy (i.e. MS Word, Excel, PowerPoint and Outlook). Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact on service delivery. Effective interpersonal, leadership, organisational, decision making and conflict resolution skills.
- DUTIES** : Provide comprehensive specialized nursing care provided within a professional / legal framework. Participate with the multi-disciplinary team to provide holistic health care, provide good documentation, care, planning and health education. To support and participate in clinical practice development initiatives, educational activities, and research. Effective utilization of human and financial resources. Provide support services to Supervisor and Nursing division.
- ENQUIRIES** : Mr NL Mphato Tel No: (028) 713 - 8643
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical/written and oral assessment. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification or post graduate diploma in the relevant specialty.

<u>POST 24/293</u>	:	<u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: PSYCHIATRY)</u> Chief Directorate: Metro Health Services
<u>SALARY</u>	:	Grade 1: R495 423 per annum Grade 2: R607 350 per annum
<u>CENTRE REQUIREMENTS</u>	:	Northern/Tygerberg Sub-structure Office (Stationed at Bothasig CDC) Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R880, plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with duration of at least 1 year, accredited with SANC in Advanced Psychiatric Nursing Science (R212). OR A 4-year bachelor's degree in nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-graduate diploma (R635) accredited with the SANC in Mental Health Nursing. Registration with a Professional Council: Registration with the SANC as a Professional Nurse. Experience: Grade 1: A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to the above must be appropriate/recognisable experience in obtaining the one-year post-basic qualification (R212) or a post graduate diploma (R635) in the relevant speciality. Inherent requirements of the job: Will be required to rotate within the Facility and assist with other PHC Clinics in the Sub-structure when there is need. Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Good interpersonal, planning and organizational skills. Knowledge of the Mental Health Care Act, Child Care act and other relevant legislation. Computer literacy in MS Office.
<u>DUTIES</u>	:	Render and effective and comprehensive nursing treatment and care of patients. Provide continuous and comprehensive nursing care, Effective utilization of human, material and physical resources. Work as part of the multi-disciplinary team to ensure quality nursing care. Work effectively, co-operated amicably with persons of diverse intellectual, cultural, racial or religious differences. Perform clinical and promote nursing practice in accordance with the scope of practice and nursing standards as determined by the health facility.
<u>ENQUIRIES NOTE</u>	:	Ms C Lloyd Tel No: (021) 818-0940 No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for the appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification or post-graduate diploma in the relevant speciality. Shortlisted Candidates will be subjected to a written/ practical/oral assessment
<u>POST 24/294</u>	:	<u>ASSISTANT DIRECTOR: EMPLOYEE RELATIONS</u> Directorate: Employee Relations
<u>SALARY</u>	:	R487 197 per annum
<u>CENTRE REQUIREMENTS</u>	:	Head Office, Cape Town Minimum educational qualification: An appropriate 3-year National Diploma or Degree in Human Resource Management or Labour Law. Experience: Appropriate experience in Labour Relations in the Public or Private Sector. Inherent requirement of the job: Valid Code (B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Strong interpersonal, planning, conflict handling and organising skills. Ability to think analytically and the ability to resolve problems. Understanding collective bargaining and dispute resolution in the essential services. Investigative and presiding skills in respect of disciplinary matters/hearings.
<u>DUTIES</u>	:	Give expert advice and support regarding variety of labour relations issues such as misconduct, grievances, and disputes. Act as employer's representative at misconduct disciplinary hearings, conciliations and arbitrations. Facilitate Labour Relations trainings. Investigate and management of grievances. Monitoring and Evaluation of relevant employment relations

practices and activities. Management of ER database, draft learning outcomes reports, relevant standard operating procedures and policies. Ensure optimal supervision of staff.

ENQUIRIES : Mr M Ngqame Tel No: (021) 831-5864
NOTE : No payment of any kind is required when applying for this post.

POST 24/295 : **ASSISTANT DIRECTOR: MEC SUPPORT (LICENSING)**
Directorate: Assurance

SALARY : R487 197 per annum
CENTRE : Head Office, Cape Town
REQUIREMENTS : Minimum educational qualification: Appropriate three-year National Diploma (NQF Level 6) in Administration or Finance or Business or Health field or Law (or equivalent). Experience: Appropriate administrative, data management and legal administration/ interpretation experience within a health service and/or business environment. Appropriate supervisory level (salary level 7 or 8). Appropriate experience within a regulatory environment. Inherent requirement of the job: A valid (Code B/EB) driver's licence and willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Extensive knowledge of Health Acts & Regulations (National & Provincial), specifically those related to licensing of health services. Extensive knowledge of Policies and Guidelines (National & Provincial) related to licensing of health services. Excellent interpersonal, communication and organisation skills. Excellent writing and grammatical skills, such as editing and formulating of documents. Ability to function independently and with confidence. Good team building skills. Client and task/results orientated. Ability to efficiently operate computer programmes such as Microsoft Word, Excel, PowerPoint and E-mail.

DUTIES : Effectively and assertively implement applicable health and related legislation, and decision-making procedure: Participating, on behalf of the Ministry, in all processes pertaining to legislative changes pertaining to the licensing function. Representing the Ministry in all consultative processes surrounding legal matters brought against the MEC in relation to the licensing function Implement guidance of P.N. 187, P.N. 180 and the Guidelines for Licensing Community Mental Health Facilities. Rendering professional administrative support to the MEC in relation to licensing: Receiving, sorting, filing and redirecting matters received by the MEC in relation to licensing. Monitoring the document progress for applications received by the MEC. Engage with the administrative staff in the office of the MEC on short and long term professional administrative support services with regards to licensing to: Collaborating on all appropriate functions with the administrative staff in the office of the MEC. Rendering an advisory service to the MEC in relation to licensing matters: Studying licensing documentation received by the MEC. Consulting additional advisors where necessary. Formulating advice for the MEC on all licensing matters. Presenting to the MEC on all licensing matters. Drafting outcome letters for the MEC in relation to applications received. Ensuring that legislative timeframes are met in relation to licensing. Liaison, on behalf of the MEC, between the office of the MEC and Department and/or applicants in the process of considering the applications: Engaging Departmental staff to clarify queries and obtain background information on all licensing matters dealt with in the MEC's office. Liaison with applicants to obtain additional information in relation to their applications. Liaison with additional advisors in the process of formulating advice in relation to the MEC's function of considering appeals and exemptions.

ENQUIRIES : Mr N Mavela Tel No: (021) 483-3316 / 073 875-8343
NOTE : No payment of any kind is required when applying for this post.

POST 24/296 : **SENIOR PERSONNEL PRACTITIONER: EMPLOYEE BENEFITS ADMINISTRATION**
Chief Directorate: Metro Health Services

SALARY : R413 001 per annum
CENTRE : Khayelitsha/ Eastern Sub-structure Office
REQUIREMENTS : Minimum educational qualification: An appropriate 3-year Diploma/Degree. Experience: Appropriate experience in Human Resource Management matters. Appropriate experience in all aspects of personnel and salary administration. Inherent requirement of the job: Valid driver's licence (Code B/EB). Competencies (knowledge/skills): Sound knowledge of all Human

		Resource practices. Good working knowledge and experience of PERSAL and the relevant functions. Computer literacy in MS Word, Excel, Micro Soft Outlook and PERSAL. Good communication skills (written and verbal). Strong supervisory and leadership skills.
<u>DUTIES</u>	:	Manage and supervise the general staff office which is responsible for all personnel and relevant matters. Implement and monitor the relevant policies, procedures, prescripts regarding personnel, salary, leave and administration in general. Act as reviser of PERSAL. Audit and revise leave, PILIR, ORW and Pension documentation. Conducting performance reviews for employees. Implement and monitor all allowance and disallowance documentation. Assist staff, supervisor, management and members of the public regarding Human Resource and Pension matters. Advice, support and train staff. Assist with the structuring of all MMS packages.
<u>ENQUIRIES</u>	:	Ms Z Peter Tel No: (021) 360-4717
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. Short-listed candidates will be subjected to a practical test.
<u>POST 24/297</u>	:	<u>SENIOR PERSONNEL PRACTITIONER (PEOPLE DEVELOPMENT)</u> Chief Directorate: Emergency and Clinical Services Support
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	People Development
<u>REQUIREMENTS</u>	:	Minimum educational qualification: Appropriate Three-year National Diploma or Degree. Experience: Appropriate experience in People Development. Appropriate experience in Training. Inherent requirements of the job: Valid driver's license. Willingness to travel. Competencies (knowledge/skills): Good planning, people management and organisational skills. Sound problem analysis. Computer literacy (MS Word, advanced Excel, PowerPoint and Outlook). Ability to function as a team player and independently with or without supervision. Ability to function under stressful environment and cope with a heavy workload. Project management knowledge and capabilities. Appropriate planning and administration skills. In depth understanding, knowledge and extensive appropriate experience within People Development and Training. Appropriate knowledge of the policies, guidelines and legal framework that regulates People Development and Training practices.
<u>DUTIES</u>	:	Manage and co-ordinate the work and responsibilities of the People Development & Training component. Develop and implement policy frameworks and operational plans to guide implementation strategies for the Skills Development within CD: ECSS. Develop and implement a quality assurance system guided by appropriate benchmarks. Responsible for budget administration for the People Development and Training component. Ensure compliance with relevant skills development and related legislation and policies and implement projects and programmes. Management and co-ordination of the Internships, Bursaries, and Workplace Skills Plan administration processes.
<u>ENQUIRIES</u>	:	Mr. X Xontana Tel No: (021) 815-8784
<u>NOTE</u>	:	No payment of any kind is required when applying for this post. All shortlisted candidates shall undertake two pre-entry assessments. One will be a practical exercise to determine the candidate's suitability based on the post's technical and generic requirements, and the other will be an integrity (ethical conduct) assessment.
<u>POST 24/298</u>	:	<u>SENIOR ADMINISTRATIVE OFFICER: EMPLOYEE RELATIONS</u> Directorate: Employee Relations
<u>SALARY</u>	:	R413 001 per annum
<u>CENTRE</u>	:	Head Office, Cape Town
<u>REQUIREMENTS</u>	:	Minimum educational qualification: An appropriate 3-year National Diploma or Degree in Human Resource Management or Labour Law. Experience: Appropriate experience in dealing with disputes within the Public or Private Sector. Inherent requirement of the job: Valid Code (B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): In depth knowledge of Labour Relations with specific reference to misconduct, grievances and dispute resolution. Knowledge of labour law. Verbal and written communication skills. Presentation and Facilitation. Computer Literacy in Ms Office.
<u>DUTIES</u>	:	Handling of misconduct cases, investigate misconduct, represent the employer in disciplinary hearings. Handling of grievances, investigate grievances and

draft investigation report with recommendations. Dispute resolutions, represent the employer in dispute resolution forums. Facilitate Labour Relations trainings. Monitoring and Evaluation.

ENQUIRIES : Mr M Ngqame Tel No: (021) 831-5864

NOTE : No payment of any kind is required when applying for this post.

POST 24/299 : **ARTISAN FOREMAN GRADE A (MECHANICAL, REFRIGERATION OR ELECTRICAL)**

Cape Winelands Health District

SALARY : Grade A: R397 329 per annum
CENTRE : Robertson Hospital, Langeberg Sub-district
REQUIREMENTS : Minimum educational qualification: An appropriate trade test certificate. Experience: Grade A: 5 years' experience after obtaining the relevant trade test certificate. Inherent requirements of the job: Valid Code B/EB driver's licence. Do standby, work overtime when needed. Responsible to work in all Langeberg facilities. Competencies (knowledge/skills): Conversant with the Occupational health and safety act 1993 and its relevant regulations. Ability to fault-find and repair down to component level. Competent with hands-on practical work. Computer literacy in Microsoft Excel, Word and Power Point. Ability to work under pressure and independently with good report-writing skills, conflict management and interpersonal skills, as well as excellent verbal and written communication skills. Sound knowledge of managing a workshop and staff members including all maintenance facets.

DUTIES : Supervise staff in workshop and produce designs and with material and equipment according to job specifications and standards. Carry out technical investigations and surveys, develop repair solutions to plant, equipment and maintenance problems and render technical advice and ensure quality assurance of all work performed. Repair and install mechanical equipment at Health facilities, plants and buildings according to standards. Keep register of all work done, keep control of job cards and compile and submit reports as required. Ensure adherence to safety standards, requirements and regulations. Perform administrative duties and assist the assistant Director, PM & Facility management with personal progress reports. Do the ordering, procurement and control of maintenance material and equipment. The ability to perform administrative duties and record keeping.

ENQUIRIES : Ms B Rasmeni Tel No: (023) 626-8565

NOTE : No payment of any kind is required when applying for this post. Shortlisted candidates will have to complete a competency assessment as part of the interview process.

POST 24/300 : **SOCIAL WORKER GRADE 1 TO 4 (PRODUCTION)**

Chief Directorate: Metro Health Services

SALARY : Grade 1: R338 208 per annum
Grade 2: R413 004 per annum
Grade 3: R496 668 per annum
Grade 4: R608 859 per annum

CENTRE : New Somerset Hospital
REQUIREMENTS : Minimum educational qualification: Appropriate qualification as a Social Worker that allows for registration with the South African Council for Social Service Professionals (SACSSP). Registration with a Professional Council: Registration with the South African Council for Social Service Professions (SACSSP) as Social Worker. Experience: **Grade 1:** None after registration. **Grade 2:** A minimum of 10 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 3:** A minimum of 20 years appropriate experience in social work after registration as a Social Worker with the SACSSP. **Grade 4:** A minimum of 30 years appropriate experience in social work after registration as a Social Worker with the SACSSP. Inherent requirements of the job: A valid Code B driver's license. Competencies (knowledge/skills): Ability to render a clinical social work practise as a member of a multi-disciplinary team in a Specialist Mental Health Care setting. Sound knowledge and skills in psycho-social assessment, family and individual counselling skills. Knowledge of relevant statutory processes. Computer literacy, good verbal and written communication skills. Appropriate experience in working with vulnerable populations.

DUTIES : Provide clinical social work services with regards to the care, support, protection and development of vulnerable individuals, groups, families and communities. Utilise specialist knowledge and skills to conduct psychosocial assessments, counsel individuals and families, network effectively internally with the multi-disciplinary team as well as with relevant external role players, conduct appropriate referrals to relevant role players / stake holders, actively contribute to development of care and safety plans. Deliver accountable services through the application of the Social Work Administrative process. Ensure continued professional development by keeping updated with developments in the field.

ENQUIRIES : Ms S Mdunyelwa Tel No: (021) 826-5838 (Social Work Manager)

NOTE : No payment of any kind is required when applying for this post.

POST 24/301 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: VARIOUS WARDS) (X10 POSTS)**

SALARY : Grade 1: R337 359 per annum
Grade 2: R411 978 per annum
Grade 3: R495 423 per annum

CENTRE REQUIREMENTS : Tygerberg Hospital, Parow Valley
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683 plus R254) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Or a 4 year Bachelor Degree in Nursing (R174) or equivalent qualification (R683 plus R1497 or R171 plus R1497) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet the operational requirements. Willingness to rotate to other departments if required. Competencies (knowledge/skills): Ability to function/ make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (Clinical practice/ quality patient care). Implement standards, practices, criteria and indicators quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently.

ENQUIRIES : Ms V Dubase Tel No: (021) 938-4000

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/302 : **PROFESSIONAL NURSE GRADE 1 TO 3 (GENERAL NURSING: VARIOUS WARDS) (X7 POSTS)**

SALARY : Grade 1: R337 359 per annum
Grade 2: R411 978 per annum
Grade 3: R495 423 per annum

CENTRE REQUIREMENTS : Tygerberg Hospital, Parow Valley
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification (R683) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. OR A 4 year Bachelor Degree in Nursing (R174) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. OR A 3 year Diploma in Nursing (R171) that allows registration with the South African

Nursing Council (SANC) as a General Nurse. Registration with a professional council: Registration with the SANC as Professional Nurse or General Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Inherent requirement of the job: Willingness to work shifts, day & night duty, weekends and public holidays to meet the operational requirements. Willingness to rotate to other departments if required (excluding maternity). Competencies (knowledge/skills): Ability to function/ make decisions independently and as part of a multi-disciplinary team. Good communication, interpersonal, leadership and conflict resolution skills.

DUTIES : Provide direction and supervision for the implementation of the nursing plan (Clinical practice/ quality patient care). Implement standards, practices, criteria and indicators quality nursing (quality of practice). Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently.

ENQUIRIES : Ms V Dubase Tel No: (021) 938-4000
NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable to candidates who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/303 : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (PROCUREMENT)**
 Chief Directorate: Metro Health Services

SALARY : R237 453 per annum
CENTRE : Mitchells Plain District Hospital
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accounting as a passed subject and/or Senior Certificate (or equivalent) with experience/ competencies that focuses on the Key Performance Areas (KPA's) of the post. Experience: Appropriate experience in Supply Chain Management. Appropriate experience and knowledge in Public Sector Procurement and Supply Chain Management Processes and Procedures. Appropriate experience in procurement functionality & the utilization of the Electronic Procurement System (EPS), Essential Supplier List (ESL) & Logistical Information System (LOGIS). Inherent requirement of the job: Willingness to work after hours if & when needed. Valid code B driver's licence. Competencies (knowledge/skills): Computer literacy (MS Word, Excel, PowerPoint and Outlook). Sound communication, organisational, planning and interpersonal skills. Sound knowledge of a Procurement Management environment and financial systems of the Government (BAS, LOGIS). Knowledge on matters related to Financial Administration (including legislation and policy documents, i.e. PFMA, National Treasury Regulations, and Provincial Instructions). Appropriate knowledge of relevant financial prescripts, departmental policies, delegations and procedures. An aptitude for working with financial figures and good organizational skills.

DUTIES : Demand and Acquisition Management of Goods and Services for the Klipfontein & Mitchell's Plain Substructure area. Assisting with the compilation of specifications for various Goods and Services to meet the requirements of the end-user. Attend briefing / site meetings if & when required. Sourcing Quotations for Goods and Services via the EPS. Preparation of Procurement Batches for the Quotation Committee. Prepare & complete orders. Processing, expediting & the follow-up of Purchase Orders. Communication and Feedback with Suppliers and End-users. Report on Procurement Related Transactions on a weekly / monthly basis. Assist in the preparations of the Interim and Annual Financial Statement. Adhere to all prescripts. Support Colleagues, Supervisors / Managers.

ENQUIRIES : Mr QJ Vaughan Tel No: (021) 377-4363

NOTE : No payment of any kind is required when applying for this post.

POST 24/304 : **ADMINISTRATION CLERK: FINANCE/ADMIN (CASE MANAGEMENT)**

SALARY : R237 453 per annum
CENTRE : Red Cross War Memorial Children's Hospital, Rondebosch
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate Experience in a Case Management-related environment. Inherent requirements of the job: Willingness to rotate within Finance Section and relieve colleagues. Willingness to work overtime when required. Competencies (knowledge/skills): Computer literacy (Microsoft Office) and Excel. Knowledge of Hospital Fees Memorandum Chapter 18, UPFS, BAS, HIS, Clinicom, Accounts Receivable (AR) System, JAC and Finance instructions. Knowledge of Basic Anatomy, Physiology and ICD10 Coding. Strong sense of Integrity and Accountability.

DUTIES : Manage and control the Attendance Tracking Report to identify invoices for auditing and billing. Obtain Medical Aid Authorizations for: Accommodation; Specialized Radiology; High-Cost Medication. Audit and Finalize Billing for H2 & H3 patient categories. Manage State Department Debt (SANDF and Correctional Services). Finalize charges on AR system as per billing instructions (All UPFS Categories). Follow-up medical aid and non-medical aid outstanding invoices in line with Hospital Fees Manual Chapter 18 and related Finance Instructions. Filing in and out-patient registration forms, and all other fees related to filing. Manual Suspension of invoices at time of Discharge / where required General fees administration and account related duties/enquiries. Relief for colleagues and undertake various other clerical duties as and when required.

ENQUIRIES : Ms HJ Van Graan Tel No: (021) 658-5007
NOTE : No payment of any kind is required when applying for this post.

POST 24/305 : **ADMINISTRATION CLERK: SUPPORT (PROFESSIONAL SUPPORT SERVICES)**
Chief Directorate: Metro Health Services

SALARY : R237 453 per annum
CENTRE : Office of the Chief Director: Metro Health Services
REQUIREMENTS : Minimum educational qualification: Grade 12 (Senior Certificate or equivalent qualification). Experience: Appropriate experience in secretarial/ administrative support/ office administration. Appropriate experience in document/records management. Inherent requirements of the job: Valid (Code B/EB) driver's license and willingness to travel. Willingness to perform overtime when required. Competencies (knowledge/skills): Good interpersonal and communication skills. Computer literacy (MS Outlook, MS Word, MS Excel, MS PowerPoint). Written and verbal communication; listening and typing skills. Effective organising and record keeping skills. Analytical thinking and problem-solving skills. Ability to negotiate; to work well in a team and to work under pressure. Must be self-motivated and reliable.

DUTIES : Provide an office administrative support function. Events, workshop, project and meeting management. Provide co-ordination of all administrative and related functions. Provide logistical support. Support routine office processes and system management.

ENQUIRIES : Ms E Hopkins Tel No: 021) 815-8696
NOTE : No payment of any kind is required when applying for this post.

POST 24/306 : **ADMINISTRATION CLERK: ADMISSIONS (X3 POSTS)**

SALARY : R237 453 per annum
CENTRE : Red Cross War Memorial Children's Hospital, Rondebosch
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA's) of the post. Experience: Appropriate Experience in a Case Management-related environment. Inherent requirements of the job: Willingness to rotate within Finance Section and relieve colleagues. Willingness to work overtime when required. Competencies (knowledge/skills):

- Computer literacy (Microsoft Office) and Excel. Knowledge of Hospital Fees Memorandum Chapter 18, UPFS, BAS, HIS, Clinicom, Accounts Receivable (AR) System, JAC and Finance instructions. Knowledge of Basic Anatomy, Physiology and ICD10 Coding. Strong sense of Integrity and Accountability.
- DUTIES** : Manage and control the Attendance Tracking Report to identify invoices for auditing and billing. Obtain Medical Aid Authorizations for: Accommodation; Specialized Radiology; High-Cost Medication. Audit and Finalize Billing for H2 & H3 patient categories. Manage State Department Debt (SANDF and Correctional Services). Finalize charges on AR system as per billing instructions (All UPFS Categories). Follow-up medical aid and non-medical aid outstanding invoices in line with Hospital Fees Manual Chapter 18 and related Finance Instructions. Filing in and out-patient registration forms, and all other fees related to filing. Manual Suspension of invoices at time of Discharge / where required General fees administration and account related duties/enquiries. Relief for colleagues and undertake various other clerical duties as and when required.
- ENQUIRIES** : Ms HJ Van Graan Tel No: (021) 658-5007
NOTE : No payment of any kind is required when applying for this post.
- POST 24/307** : **ADMINISTRATION CLERK: ADMISSIONS**
 West Coast Health District
- SALARY** : R237 453 per annum
CENTRE : Malmesbury CDC, Swartland Sub-district PHC
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate experience in a health care environment. Appropriate experience in a patient reception area. Appropriate experience in Health Information Management and Health Related Information Systems. Inherent requirements of the job: A valid driver's license. Assist within the Sub- district as needed. Competencies (knowledge/skills): Knowledge with regards departmental information systems i.e., Health Information Systems, Ideal Clinic, Sinjani, Tier.Net and PHCIS etc. Computer Literacy skills in MS Office (MS Word, Excel, PowerPoint, Outlook, and Teams). Ability to interpret, analyse and present health information. Appropriate knowledge of Health Information Management processes.
- DUTIES** : Admission of clients open new folders, merging, filing, archiving and disposal of folders. Ensure effective and efficient implementation of all applicable policies, procedures, and instructions. Ensure accurate and daily capturing on PHCIS and relevant electronic systems, scanning of tally sheets and capture on Sinjani, (drawing of reports). Ensure accurate appointments are captured on relevant systems. Ensure clients are admitted according to the appointment system, assist with queue marshalling, management of compliments, complaints, and suggestions. Provide support to the Administrative Officer and Operational manager.
- ENQUIRIES** : Mr RA Christoffels Tel No: (022) 482-2729
NOTE : No payment of any kind is required when applying for this post.
- POST 24/308** : **ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT**
 Directorate: Supply Chain Management
- SALARY** : R237 453 per annum
CENTRE : Western Cape Health Warehouse, Head Office
REQUIREMENTS : Minimum educational qualification: Senior Certificate (or equivalent) with mathematics and/or Accounting as a passed subject and/or Senior certificate (or equivalent) with experience/competences that focus on the key performance areas of the post. Experience: Appropriate experience in managing and handling stock in a store/warehouse environment. Appropriate experience in supply chain and warehouse management, including demand planning, inventory optimization, supplier coordination, and maintaining efficient storage and distribution systems. Inherent requirement of the job: Valid driver's licence. Competencies (knowledge/skills): Ability to collate, verify data, work accurately and methodically. Good interpersonal and organisational skills. Computer skills (MS Word, Excel and Outlook). Knowledge and practical experience in LOGIS or Basic Accounting System (BAS) Knowledge of administrative and/or support duties in a store/warehouse.
- DUTIES** : Capture Log 1 requisitions and issue vouchers in compliance with the Standard Chart of Accounts (SCOA). Perform demand and acquisition management

functions, including Direct Delivery Voucher (DDV) processes. Execute responsibilities within the Electronic Procurement System (ePS), ensuring adherence to procurement prescripts and compliance requirements. Prepare bidding templates and supporting documentation for presentation to the Quotation Committee. Coordinate the receipt, preparation, and deliver/dispatch of clinical/non-pharmaceutical samples for evaluation, including tracking and follow-up on evaluation outcomes. Compile and report on stock on hand and dues-out, supporting effective inventory control and planning. Maintain regular communication with suppliers and internal stakeholders, ensuring timely follow-up on outstanding orders. Assist with interim and annual financial reporting, including financial year-end processes. Provide efficient warehouse support services, including stock handling and administrative functions. Ensure strict adherence to and continuously maintain up-to-date knowledge of applicable departmental policies, prescripts, and procedures. Performed ad-hoc administrative and operational support tasks as required.

ENQUIRIES : Mr D Botha Tel No: (021) 833-7623 or email: Daniel.Botha@westerncape.gov.za
NOTE : No payment of any kind is required when applying for this post.

POST 24/309 : **STAFF NURSE GRADE 1 TO 3 (SURGERY)**
 Chief Directorate: Rural Health Services

SALARY : Grade 1: R229 440 per annum
 Grade 2: R272 778 per annum
 Grade 3: R319 071 per annum

CENTRE REQUIREMENTS : George Regional Hospital
 : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a professional council: Registration with the SANC as Staff Nurse. Experience: **Grade 1:** None. **Grade 2:** A minimum of 10 years' appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration with the SANC as Staff Nurse. Inherent requirement of the job: Will be required to work shifts, night duty, weekends, public holidays as well as overtime. It will be expected of the incumbent to rotate within the hospital. Competencies (knowledge/skills): Knowledge nursing processes & procedures as outlined in Nursing Act and SANC regulations. Training competencies include: Aseptic technique, Wound dressing. Basic pharmacology and mathematical skills to do calculation re dosages in medication. Basic principles of Health education. Knowledge of the nursing Care Process. Knowledge of medical legal hazards. Professionalism, good Interpersonal communication skills. Responsive, proactive, flexible, assertive and supportive. Leadership skills.

DUTIES : Development and implementation of basic patient care. Provide basic clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth/ethical standards and self-development.

ENQUIRIES : Ms D Williams Tel No: (044) 802-4538
NOTE : No payment of any kind is required when applying for this post. Candidates may be subject to a practical. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/310 : **STAFF NURSE GRADE 1 TO 3**
 Cape Winelands Health District

SALARY : Grade 1: R229 440 per annum
 Grade 2: R272 778 per annum
 Grade 3: R319 071 per annum

CENTRE REQUIREMENTS : Saron Clinic, Drakenstein Sub-district
 : Minimum educational qualification: Qualification that allows registration with the SANC as a Staff Nurse. Registration with a Professional Council:

Registration with the SANC as a Staff Nurse. Experience: **Grade 1:** None
Grade 2: A minimum of 10 years appropriate/recognisable nursing experience after registration with the SANC as a Staff Nurse. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as a Staff Nurse. Inherent requirements of the job: Prepared to work at different facilities within the Sub District inclusive a Mobile, when needed within the community (COPC concept). Valid (code B/EB) driver's licence. Competencies (knowledge/skills): Ability to function/make decisions independently and as part of a multi-disciplinary team. Good communication and interpersonal relationships. Basic Computer skills in MS Word and Outlook. Knowledge of relevant nursing legislation, policies and protocols of the Department of Health, Western Cape.

DUTIES : Development and implementation of basic patient care plans. Provide basic clinical nursing care. Effective utilization of resources. Maintain professional growth/ethical standards and self-development. Participate in infection prevention and control.

ENQUIRIES NOTE : Ms E Williams Tel No: (021) 862-4520
 : No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/311 : **ARTISAN ASSISTANT**
 Chief Directorate: Metro Health Services

SALARY CENTRE REQUIREMENTS : R201 093 per annum
 : Eerste River Hospital
 : Minimum educational qualification: NQF 3 (Grade 10 or equivalent). Experience: Appropriate experience in maintenance, repairs, and assisting artisans with equipment and building upkeep. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Perform standby duties and work overtime when required. Must be physically fit to perform duties, to lift and load heavy items. Competencies (knowledge/skills): Adherence to the Occupational Health and Safety Act 1993 and its relevant regulations. Computer literacy and good communication skills. Competent with hands-on practical work experience. Ability to learn quickly and adapt to new tasks. Strong attention to detail and committed to deliver quality work.

DUTIES : All repairs and general maintenance of equipment and buildings in the hospital. Maintain equipment and work areas in a clean and safe condition. Assist Artisans with maintenance, repairs, and installation projects. Complete and return repair requisitions and further keep a record of all repairs. Assist in ordering and controlling the materials and workshop tools. Train and develop staff, and clean areas where work has been carried out.

ENQUIRIES NOTE : Mr J Levy Tel No: (021) 902-8077
 : No payment of any kind is required when applying for this post.

POST 24/312 : **ARTISAN ASSISTANT**
 West Coast Health District

SALARY CENTRE REQUIREMENTS : R201 093 per annum
 : Matzikama PHC Support and Outreach (stationed at Vredendal Hospital)
 : Minimum education qualification: Grade 10 (equivalent to Standard 8). Experience: Appropriate experience in building, air-conditioning, refrigeration, plumbing, painting, electrical, carpentry, maintenance and repairs. Appropriate experience in workshop related tasks. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Ability to do stand-by duties. Willingness to assist in all facilities in the sub district within the workshop set-up. Competencies (knowledge/skills): Adherence to the Occupational Health and Safety Act 1993 and its relevant regulations. Ability to operate industrial machinery and welding tasks. Ability to communicate (written and verbal). Ability to handle heavy equipment, heights and narrow spaces.

- DUTIES** : Support with maintenance and repairs of buildings, machinery equipment, apparatus and repair of electrical, mechanical and plumbing installations. Design, make and repair woodwork. Control and manage tools, stock and equipment in workshop. Support and relief supervisor.
- ENQUIRIES** : Mr P Rossouw Tel No: (027) 213-2039
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be required to do a practical test as part of the interview process.
- POST 24/313** : **HEALTH PROMOTER**
Garden Route District
- SALARY** : R201 093 per annum
- CENTRE** : Bongoletu Clinic, Oudtshoorn Sub-district
- REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience in working in communities. Inherent requirements of the job: Valid (Code B/EB) driver's licence and willingness to travel within the Sub District. Willingness to assist at other clinics due to operational needs. It is expected of the incumbent to assist in communities and informal settlements. Competencies (knowledge/skills): Good communication skills (verbal and written).
- DUTIES** : Render a high standard of health education and support service to clients. Plan and implement health projects in facilities, schools, and communities to meet health objectives. Liaise with the community's health coordinating structures, departments, local government and other stakeholders to promote an integrated approach to health care. Monitor and implement service delivery programmes. An efficient support service to the Health Facility Manager with respect to the adaptation of broad departmental policy to conform to the health educational/promotional needs of patients and the surrounding community. Ensure effective and efficient utilization of all available resources. Ensure a purposeful integration health education and promotion service provision with service provided (health facility, stakeholders and other community-based services).
- ENQUIRIES** : Ms CW Lucas Tel No: (044) 274-0929
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a written and oral assessment.
- POST 24/314** : **NURSING ASSISTANT GRADE 1 TO 3 (GENERAL) (X2 POSTS)**
Chief Directorate: Metro Health Services
- SALARY** : Grade 1: R181 230 per annum
Grade 2: R211 401 per annum
Grade 3: R249 141 per annum
- CENTRE** : Vanguard CHC (X1 post)
Retreat CHC (X1 post), Southern Western Sub-Structure
- REQUIREMENTS** : Minimum educational qualification: Qualification that allows registration with the SANC as a Nursing Assistant. Registration with a professional council: Registration with the SANC as Nursing Assistant. Experience: **Grade 1:** None **Grade 2:** A minimum of 10 years of appropriate/ recognizable experience in nursing after registration with the SANC as a Nursing Assistant. **Grade 3:** A minimum of 20 years of appropriate/ recognizable experience in nursing after registration with the SANC as a Nursing Assistant. Inherent requirement of the job: Willingness to work overtime when necessary. Will be required to work shifts, weekends, and public holidays. Must be prepared to assist in all departments according to operational needs. Must be willing and able to assist at other facilities within the Southern and Western Sub-Structure. Competencies (knowledge/skills): Knowledge of nursing care and procedures, nursing statutes, and other relevant legal frameworks. Must have good communication skills. Interpersonal skills.
- DUTIES** : Assist patients with activities of daily living (physical care). To provide elementary clinical nursing care. Effective utilization of physical and financial resources. Maintain professional growth/ ethical standards and self-development.
- ENQUIRIES** : Mr Lingani Tel No: (021) 695-7242 or Ms Adams Tel No: (021) 713-9741
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition

that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status. Candidates will be subjected to a written/practical and oral assessment.

POST 24/315 : **PHARMACIST ASSISTANT (POST-BASIC) GRADE1 TO 3 (X2 POSTS)**
Chief Directorate: Metro Health Services

SALARY : Grade 1: R169 410 per annum
Grade 2: R223 614 per annum
Grade 3: R260 397 per annum

CENTRE : Lady Michaelis CDC (X1 Post)
Southern Western Sub-structure Office (Atlantis Ecosystem) (X1 Post)

REQUIREMENTS : Minimum educational qualification: As required by the training facility and the South African Pharmacy Council (SAPC) plus Post-Basic Pharmacist Assistant qualification that allows registration with SAPC as a Pharmacist Assistant (Post-Basic) or Pharmacist Assistant (Post-Basic) Institutional. Registration with a professional council: Registration with the SAPC as a Pharmacist Assistant (Post Basic) (Institutional) or Pharmacist Assistant (Post Basic). Experience: **Grade 1:** None after registration with the SAPC as Pharmacist's Assistant (Post-Basic). **Grade 2:** A minimum of 5 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. **Grade 3:** A minimum of 13 years' appropriate experience as Pharmacist Assistant after registration as a Pharmacist Assistant (Post-Basic) with the SAPC. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Willingness to perform regular after-hours duties. Willingness to travel between PHC facilities in the SWSS. Competencies (knowledge/skills): Good computer literacy (MS Office: Word, Excel, PowerPoint and Outlook), JAC, Medsas. Good Interpersonal and communication skills. Ability to work as part of a team or independently. Ability to work accurately under pressure and maintain a high standard of professionalism. Capable of adapting to seamlessly fit into changing working environments.

DUTIES : Perform the following services or acts under the direct personal supervision of a pharmacist: Assist with reading and preparation of a prescription, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by a pharmacist. Assist with the provision of instructions regarding the correct use of medicine supplied and information to individuals to promote health. Assist with the distribution, control of and ordering of medicine and scheduled substances. Assist with the compounding or manufacturing of a non-sterile or sterile medicine or scheduled substance according to a formula and standard operating procedures approved. Assist with general housekeeping and administrative tasks. Support facilities with managing and expanding chronic medicine access through all differentiated models of care e.g. home deliveries of chronic medicine.

ENQUIRIES : Ms N Walklett Tel No: (021) 202-0981

NOTE : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted on or before the day of the interview. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status).

POST 24/316 : **HOUSEHOLD AID (WASTE MANAGEMENT)**

SALARY : R144 024 per annum

CENTRE : Red Cross War Memorial Children's Hospital, Rondebosch

REQUIREMENTS : Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate experience in waste management in a Hospital/Clinic environment. Inherent requirements of the job: Compulsory shift work, flexible

- hours, weekends, and public holidays. Physical, mentally, and emotionally fit to provide essential services. Willingness to do manual Labour (push heavy HCRW trolleys) and assist in other departments when required. Competencies (knowledge/skills): Ability to participate and work as part of a team. Knowledge of healthcare waste regulations and OHS standards.
- DUTIES** : Perform internal transportation, handling, and disposal of waste in accordance with established procedures and safety standards. Contribute to the achievement of waste reduction and recycling targets through proper segregation and compliance with waste management practices. Ensure the correct and safe waste methods of waste segregation, storage, transport, and disposal of waste. Ensure that the waste is collected in the prescribed containers at the point of generation. Collect and manage all categories of waste, including Health Care Risk Waste (HCRW), domestic/general waste, and recyclable waste. Ensure HCRW containers are correctly weighed within prescribed limits, properly sealed, and handled to prevent health and safety risks. Maintain strict hygiene control of all waste handling equipment, trolleys, and related materials. Ensure that all waste storage areas are kept clean, orderly, and securely locked when not in use. Provide effective support and assistance to service providers and ensure accurate record keeping of all waste management activities.
- ENQUIRIES** : Ms M Fredericks Tel No: (021) 658-5452
- NOTE** : No payment of any kind is required when applying for this post.
- POST 24/317** : **FOOD SERVICE AID**
Central Karoo District
- SALARY** : R144 024 per annum
- CENTRE** : Nelspoort Hospital
- REQUIREMENTS** : Minimum requirement: Basic numeracy and literacy skills. Experience: Appropriate experience in preparing patient meals in hospitals environment. Inherent requirement of the job: Physically strong to lift heavy objects and be on their feet the entire day. Willingness to work shifts, weekends, overtime and public holidays. Competencies (knowledge/skills): Good communicate skills (read, speak and write). Appropriate knowledge of hygiene, occupational health, HACCP and safety principles. The ability to prepare meals according to standardized recipes.
- DUTIES** : Provision of food services, including pre-preparation and preparation of normal and special diets as well as dishing up and distribution of the meals. Assist with the receiving and storage of perishables and groceries. Implement and control hygienic environment according to occupational health and safety prescripts including infection control. Assist with the informal in-service training of new employees in the unit.
- ENQUIRIES** : Ms S Frieslaar Tel No: (023) 416 -1600
- NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a practical test.
- POST 24/318** : **FOOD SERVICES AID**
Chief Directorate: Metro Health Services
- SALARY** : R144 024 per annum
- CENTRE** : New Somerset Hospital
- REQUIREMENTS** : Minimum requirement: Basic reading, writing and numerical skills. Experience: Appropriate experience in a large-scale industrial food service unit. Inherent requirements of the job: Willingness to work shifts, weekends and public holidays as required by operational needs. Ability to work in large scale freezers and cold rooms. Be physically strong to lift heavy objects and be on your feet the entire day. Dress according to Departmental specifications and adhere to Hospital Policy. Competencies (knowledge/skills): Have knowledge and understanding of the basic food groups and cooking methods. Knowledge of the HACCP principles. Knowledge of Occupational, Health and Safety principles and measures. Knowledge of Milk Kitchen Operation, Infant Feed Production and storage.
- DUTIES** : Prepare, cook and plate meals for the patients. Clean and maintain the kitchen area and equipment and maintain hygiene standards. Follow the Clean-as-you-go principle. Maintain and report broken and faulty apparatus and equipment. Responsible for preparing food according to standardised recipes.

ENQUIRIES
NOTE

- Work alternative days in the Milk Kitchen as needed Assist with the in-service training of new workers or colleagues. Support to Supervisor when required.
- : Ms L Vermeulen Tel No: (021) 402-6224
- : No payment of any kind is required when applying for this post.