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Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 38 OF 2023

DATE ISSUED 20 OCTOBER 2023

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

The Department of Agriculture and Rural Development is an equal opportunity, affirmative action employer and is committed to the promotion of diversity and equity in employment. Women and people living with disabilities are encouraged to apply.

- APPLICATIONS** : All applications must be addressed to the Head of Department and may be hand delivered or couriered to 4 Pin Oak Avenue, Hilton, 3245. Applications may also be posted to Private Bag x6005, Hilton, 3245. Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs or submit their Z83 and CV directly to the following email addresses kznjobssouth@kzndard.gov.za. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs
- CLOSING DATE** : 03 November 2023
- NOTE** : Applicants using the manual application process must submit their applications on the prescribed form Z83 obtainable from any Public Service Department and all applications must be accompanied by a comprehensive CV. Applicants must ensure that the Z83 application form is completed, duly signed and initialled as failure to do so may lead to disqualification of the application during the selection process. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following the communication from Human Resources. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. No late applications will be accepted. Applications submitted electronically will be taken as a final application and may not be amended or supplemented in any way after the closing date indicated in the advertisement. If you have not been contacted within three (3) months after the closing date of the advertisement, please accept that your application was unsuccessful. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to comply with the above instructions will result in the disqualification of your application.

OTHER POSTS

- POST 38/127** : **PROFESSIONAL ENGINEER GRADE A/B/C REF NO: SSC66/2023 (X2 POSTS)**
- SALARY** : Grade A: R795 147 per annum, (all-inclusive OSD remuneration package)
Grade B: R894 042 per annum, (all-inclusive OSD remuneration package)
Grade C: R1 020 087 per annum, (all-inclusive OSD remuneration package)
- CENTRE REQUIREMENTS** : Cedara – Head Office
B. Engineering / BSc. Engineering degree in Agricultural Engineering or Civil Engineering, registration with ECSA as a Professional Engineer (not a Candidate Engineer) and a valid driver's license. Experience: 3 years' post qualification Agricultural Engineering or Civil Engineering experience. Knowledge: Sound knowledge of project management, engineering design and analysis, legal compliance, creating high performance culture, networking and professional judgement in the Agricultural Engineering field. Skills: Innovative, problem solving, planning and analysing, decision-making, teamwork, creativity, communication (verbal and written), customer focus, responsiveness and computer literacy. CAD and GPS survey skills will be an advantage.
- DUTIES** : To provide technical advice and support by applying engineering principles and techniques to address engineering challenges through investigation. Following an approved CPD programme for continued professional registration purposes. To perform all aspects of varied innovative and complex agricultural engineering activities that result in progress in technology and engineering applications in one or more of the following fields of agricultural engineering, irrigation and water supply, mechanization, farm structures, animal handling facilities, soil conservation, food processing, energy. Design

new systems to solve practical agricultural engineering challenges, improve efficiency and enhance safety. Provide an extension service to farmers and other clients with respect to engineering and soil conservation. Office administration and budget planning. Execution of and reporting on technical research and development.

ENQUIRIES : Ms SE Ndelela Tel No: (033) 343 8024

DEPARTMENT OF HEALTH

ERRATUM: Kindly note the following post was advertised in Public Service Vacancy Circular 34 dated 22 September 2023, Supply Chain Clerk Supervisor: Ref No: SCC DE 40/2023 (X1 Post) (**For Eshowe District Hospital**) has been withdrawn.

OTHER POSTS

POST 38/128 : **HEAD CLINICAL UNIT (MEDICAL) GR 1 – CARDIOLOGY REF NO: GS 86/23**
Component: Department of Internal Medicine
Re-advertised

SALARY : R1 887 363 per annum, (all-inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted overtime which is based on Departmental operational needs. Employee must sign the commuted overtime contract form annually.

CENTRE REQUIREMENTS : PMB Metropolitan Hospitals Complex: Greys Hospital
Senior Certificate or equivalent. MBCHB or Equivalent qualification plus Registered HPCSA qualification as a Specialist in Internal Medicine (Specialist Physician). Certificate in Cardiology (SA) or equivalent qualification (if not trained in South Africa). Current Registration with the Health Professions Council of South Africa as a Cardiologist. Five years (5) post registration experience as a Specialist Physician. (Only shortlisted candidates will be required to submit proof of all documents). Recommendation: Experience in managing a Cardiology unit. Knowledge, Skills and Experience: Competent in interventional cardiology, Sound clinical Cardiology and patient management skills. A working knowledge of human resource management; information management; quality assurance programs; current health and public service legislation, regulations and policy; medical ethics; financial management. Teaching and research experience.

DUTIES : Incumbent to be based at Greys Hospital. Clinical Responsibilities: Participation in Tertiary Cardiology Services (both In-patient and Out-patient) in the Pietermaritzburg Metropolitan Area including Outreach Programs and development of Cardiology services in Area 2, Clinical responsibility in the discipline of Cardiology and General Specialist Internal Medicine with after-hours participation (based on departmental operational need). Performance of clinical procedures in the cardiac catheterization theatre that include coronary angiography, stent insertion, pacemaker insertion, intra-aortic balloon counterpulsation and other procedures as may be developed. Performance of procedures in non-invasive cardiology including two dimensional and Doppler echocardiography, tilt testing and stress ECGs. Presentation of adequately worked up cases at the Department of Cardiothoracic Surgery, Inkosi Albert Luthuli Hospital for surgical intervention. Management Responsibilities: Development and support of Specialist Cardiology Services in the Tertiary Drainage area of Greys Hospital. Oversight and management of clinical and allied staff in the Cardiology Unit and Coronary Care Unit. Oversight and management of infrastructure, equipment and consumables in the Cardiology Unit. Liaison with Institutional Management in hospitals in PMB Metro, the uMgungundlovu District and the Tertiary Drainage area. Liaison with the Head Clinical Department in Internal Medicine in Pietermaritzburg and Head of Cardiology at the University of KwaZulu Natal. Participation in and support of administrative and clinical governance activities in the PMB Departments of Cardiology and Medicine. Training and Research Responsibilities. Support of Staff Training including subspecialty Cardiology training in the PMB Metropolitan area under the auspices of the Department of Cardiology at the University of KwaZulu Natal. Participation in and support of the Medical Undergraduate and Postgraduate Training Programs in the PMB Departments of Cardiology and Internal Medicine. Participation in and support of clinical

research and quality control activities in the PMB Departments of Cardiology and Medicine

ENQUIRIES : Dr M Bizarre Tel No: (033) 897 3290

APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200.

FOR ATTENTION : Mrs M. Chandulal

NOTE : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the new Z83 form and a detailed curriculum vitae only. The employment equity target for this post is: African male, African female.

CLOSING DATE : 03 November 2023

POST 38/129 : **SENIOR MANAGER – MEDICAL SERVICES REF NO: GJGM88/2023 (X1 POST)**
Component: Medical Services

SALARY : R1 653 234 per annum, all-inclusive package. All-inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules). Other benefits: 18% Inhospitable Allowance, Plus Commuted overtime which is determined by service delivery needs of the institution.

CENTRE : General Justice Gizenga Mpanza Regional Hospital

REQUIREMENTS : MBCHB Degree qualification Plus current registration with HPCSA as a Medical Practitioner; Plus a minimum of Ten (10) years' experience in medical management after registration with HPCSA; Plus an unendorsed valid code B drivers licence (code 8). Recommendation: A post graduate Diploma/Degree in Management will be an added advantage. Knowledge, Skills and Competencies: Possess sound knowledge of the relevant Acts, Policies and Regulations administered by the KZN Department of Health. Possess sound knowledge of legislation relating to the practice of medicine in South Africa. Have good communication, leadership, decision making, team building and motivational skills. Be computer literate with the proficiency in MS Office software applications.

DUTIES : Ensure the provisions of protocols and guidelines to the Medical and Allied Health Professions Team. Formulate policies and procedures for clinical services and ensure that the are in accordance with the current statutory regulations and guidelines. Provide leadership, management and support to all Cluster Managers, Clinical Heads, Clinical Managers, Pharmacy, Allied Health Professionals and all staff under their supervision. Advocate for safe quality clinical care and lead hospital towards certification by the Office of Health Standards Compliance (OHSC). Liaise with other stakeholders within and outside the Department of Health such as Chief Specialists, other hospital management teams the Health District Office and Medical School on Medical and Management issues. Ensure optimal use of resources, both human and financial. Put systems in place for good corporate and clinical governance in compliance with preparations for full rollout of universal health coverage (NHI). Continuously assess and build the required package of service according to the needs of the population. Ensure continuous monitoring of morbidity and mortality through clinical audits. Formulate strategic plans in keeping with the requirements of the hospital and the department as directed by the mission. Ensure the cost effective service delivery is maintained within the hospital. Maintain discipline and deal with grievances and labour relations issues in terms of the laid down policies and procedures.

ENQUIRIES : Mrs EM Shabane (Acting CEO) Tel No: (032) 437 6008

APPLICATIONS : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450.

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State

Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Proof of current and previous work experience endorsed and stamped by Human Resources (Certificate of Service) will be requested from shortlisted candidates for submission on or before the interview date.

- CLOSING DATE** : 03 November 2023
- POST 38/130** : **MANAGER MEDICAL SERVICES REF NO: LRH 71/2023 (X1 POST)**
Component: Medical
- SALARY** : R1 288 095 – R1427 352 per annum, all-inclusive package. Consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. 18% inhospitable plus fixed commuted overtime). Other benefits: 13th Cheque, (Medical Aid Optional).
- CENTRE REQUIREMENTS** : Ladysmith Regional Hospital
MBChB degree or equivalent qualification plus a minimum of 3 Years' experience after registration with HPCSA as Medical Practitioner. Registration Certificate with HPCSA as an Independent Medical Practitioner. Current registration with HPCSA as a Medical Practitioner (2023 Receipt). NB: only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills and Competencies Required: Knowledge of current health and public service legislation and policies. Sound clinical knowledge experience is the respective discipline. Excellent to develop and monitor policies. Computer Literacy. Sound negotiation, planning organizing, decision making and conflict management skills. Knowledge and experience in the District Health System.
- DUTIES** : The incumbent of the post is to assist the Senior Manager: Medical Services in the Following areas: Developing and managing a system for dealing with medico legal claims. Ensure the provision of Protocols and guidelines to the Medical and Allied professions team. Formulate policies and procedures for Clinical services and ensure that they are in accordance with the current statutory regulations and guidelines. Provide leadership, management and support to all Cluster Managers, Clinical Head, Clinical Managers, Pharmacy, Allied Health professionals and all staff under their supervision. Conduct service assessment and implement quality improvement programmes. Lead Clinical Governance functions within the Institution. Liaise with other stakeholders within and outside Department of Health such as Chief Specialists, other hospital management teams, District Office and management issues. Ensure optimal use of resources both human resources and financial resources. Ensure continuous monitoring of morbidity and mortality through clinical audits. Ensure that cost- effective service delivery is maintained within the hospital. Maintained discipline and deal with grievances and Labour Relation issues in terms of the laid down procedure and policies. Develop Integrated Primary Health Care support and outreach services in PHC clinics supported by Ladysmith Regional Hospital. Improve Clinical Quality and Patient Satisfaction. Establish multi-disciplinary teams and improve competencies of Health Care Workers. Participate in Senior

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| | | Management and strategic activities. Perform compulsory commuted overtime in line with hospital needs. |
| <u>ENQUIRIES</u> | : | Dr M.E. Pule (Medical Manager) Tel No: (036) 637 2111 |
| <u>APPLICATIONS</u> | : | All applications should be emailed to LadysmithHospitalJob@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370. |
| <u>FOR ATTENTION</u> | : | Mr S.L. Dlozi |
| <u>NOTE</u> | : | The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. |
| <u>CLOSING DATE</u> | : | 03 November 2023 |
| <u>POST 38/131</u> | : | <u>MEDICAL SPECIALIST REF NO: MEDSPECCARDIOTHORSURG/1/2023 (X1 POST)</u> Department: Cardiothoracic Surgery |
| <u>SALARY</u> | : | Grade 1: R1 214 805 per annum, (all-inclusive salary package), (excluding commuted overtime) Grade 2: R1 386 069 per annum, (all-inclusive salary package), (excluding commuted overtime) Grade 3: R1 605 330 per annum, (all-inclusive salary package), (excluding commuted overtime) |
| <u>CENTRE</u> | : | Inkosi Albert Luthuli Central Hospital |
| <u>REQUIREMENTS</u> | : | Applicants must be registered as a Specialist -Cardiothoracic Surgery with the Health Professions Council of South Africa. Current registration as Specialist Cardiothoracic Surgery with the Health Professions Council of South Africa. Experience: Grade 1: No experience required. Registrars who have completed Registrar training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa as Medical Specialist in Cardiothoracic Surgery. Grade 2: Five (5) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Cardiothoracic Surgery). Grade 3: Ten (10) years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist (Cardiothoracic Surgery). Skills, Knowledge, Training and Competence Required: The incumbent should have a comprehensive knowledge of the specialty discipline of Cardiothoracic Surgery including all aspects of General Thoracic Surgery, and Surgery for Acquired & Congenital Cardiovascular Disease. Surgical skills in the operative management of diseases within the specialty are an absolute prerequisite. In addition, teaching and computer literacy are essential requirements. The applicant must have undergone training in a cardiothoracic unit in an accredited academic centre either within the country or elsewhere. Competence in the clinical evaluation of the cardiothoracic surgical patient, interpretation of special investigations, especially radiological, operative intervention and post-operative management are of paramount importance. |

- DUTIES** : Provide a clinical service encompassing the diagnosis, investigation, Peri-operative care and surgical management of cardiothoracic patients. Actively participate in the academic programme run by the department for the post-graduate training of Registrars. Teaching of undergraduate and postgraduate students. To engage in academic research culminating in the publication of papers in scientific journals or the presentation of the results of such research at scientific congresses. Achieve a level of theoretical knowledge and surgical skills requisite to the training of a Cardiothoracic Surgeon. Participate in after hours services when required.
- ENQUIRIES** : Dr R. Madansein Tel No: (031) 240 2114
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the shortlisted candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
- CLOSING DATE** : 03 November 2023
- POST 38/132** : **MEDICAL SPECIALIST GRADES 1 – 3 (OPHTHALMOLOGY) REF NO: PMMH/SPEC/OPHTHA/ 02/2023**
Re-advertisement
- SALARY** : Grade 1: R1 214 805 - R1 288 095 per annum, (all-inclusive packages)
Grade 2: R1 386 069 - R1 469 883 per annum, (all-inclusive packages)
Grade 3: R1 605 330 – R2 001 927 per annum, (all-inclusive packages)
consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other benefits: In-Hospitable Area Allowance (18% of basic salary), Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into a performance contract for commuted overtime.
- CENTRE** : Prince Mshiyeni Memorial Hospital
- REQUIREMENTS** : Medical Specialist Grades 1 – 3 (Ophthalmology): Senior Certificate or Equivalent. MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (ophthalmology). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in a normal specialty (ophthalmology). Current (2023) registration as a Medical Specialist with HPCSA. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources. Experience: **Grade 1:** No experience

required. The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Specialist with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 5 years appropriate experience after registration with HPCSA as Medical Specialist in a normal specialty. The appointment to Grade 2 requires a minimum of six years (6) relevant experience after registration as a Medical Specialist with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 3:** Further to the minimum requirements mentioned herein, the appointment to a Grade 3 requires 10 year's registration experience after registration with HPCSA as Medical Specialist in a normal specialty. The appointment to Grade 3 requires a minimum of eleven years (11) relevant experience after registration as a Medical Practitioner with a recognized foreign health professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge, Skills Training and Competencies Required: Sound clinical concept within the specific domain. Ability to work in multidisciplinary team. Teaching and supervisory skills. Assessment, diagnose and management of patients within the field of expertise. Good verbal and written communication skills and interpersonal skills. Knowledge of all Public Service Legislation, Policies and Procedures. Conflict management skills, Innovation, drive and stress tolerance. Concern of excellence.

DUTIES : Provide specialist care to patients requiring services within your specific domain. Provide specialist care in the outpatient clinics. Provide after-hours coverage in Ophthalmology and ensure continuous clinical support to junior staff. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities. Conduct specialist regular ward rounds and administer expert interventions that will expedite the management of patient care. Provide outreach to surrounding District Hospitals that refers patients to Prince Mshiyeni Memorial Hospital. Active participation in quality improvement programs including clinical audits and continuous professional development activities in Prince Mshiyeni Memorial Hospital. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend to administrative matters as pertains to unit. Manage/supervise allocated human resources. Comply with all legal prescripts i.e. Acts, Legislative, Policies, Circulars, Procedures, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards. Performance of commuted overtime is a requirement as per the policy on commuted overtime for medical practitioners. (After hours and weekends).

ENQUIRIES : Dr. M Aung Tel No: (031) 907 8317
APPLICATIONS : Applications to be forwarded to: The Human Resource Manager: Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060 or Hand delivered to A-Block 1st Floor white applications box.

FOR ATTENTION : Mr M.F. Mlambo
NOTE : The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) only. Only shortlisted candidates will be required to submit proof of all documents and Certificate of Service endorsed by Human Resources. The official Z83 form 'Application for employment' (the new amended version of the Z83 form effective from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department or downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacancies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH/SPEC/OPHTHA/ 02/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs. Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through

the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.) Persons with disabilities from all designated race groups, African male, Coloured male and White Male are encouraged to apply for the post.

- CLOSING DATE** : 03 November 2023
- POST 38/133** : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES REF NO: ADD/PHARM42/2023**
- SALARY CENTRE REQUIREMENTS** : R1 129 116 per annum, (all-inclusive remuneration package)
 : Addington Hospital: KwaZulu Natal
 : Degree in Pharmacy. Grade 12 certificate, Registration with the South African Pharmacy Council (SAPC) as a Pharmacist, current registration with SAPC as a Pharmacist (2023), Minimum of 3 years' experience after registration with SAPC as a Pharmacist, Certificate of service, Valid unendorsed driver's license. Recommendations: Minimum of 3 years managerial experience in pharmaceutical environment (i.e. must have been at least Assistant Manager: Pharmaceutical Services, Pharmaceutical Policy Specialist, Pharmacy Supervisor or equivalent positions). Experience of working at a large multidisciplinary facility will be an added advantage. Knowledge, Skills, Training and Competencies Required: Extensive knowledge of relevant Legislation, Acts, Regulations and Policies. Extensive experience in the management of pharmacy including human resource, financial and risk management. Good communication, motivation, coaching, team building, decision making, interpersonal and problem solving skills. Ability to work under pressure and coordinate productivity. Sound knowledge of the District Health System and setting. Effective planning, organizational and managerial skills. Knowledge of the principles, functions and operations of medicine and therapeutic committee. Sound knowledge on the implementation of effective performance management systems and capacity building for succession planning. Sound knowledge and implementation of effective monitoring and evaluation system Knowledge of Batho Pele principles. Computer Literacy.
- DUTIES** : Manage the Pharmaceutical Services at Addington Hospital and associated Clinics (i.e. the entire catchment area that Addington Hospital is responsible for) in line with the National, Provincial and District strategies and priorities. Assume position of being the responsible pharmacist for Addington Hospital Pharmacy. Formulate and implement Standard Operating Procedures for Pharmaceutical Services and ensure that they are in line with current statutory regulations and policy guidelines. Provide leadership, management and support to all Clinical Heads, Clinical Managers, Allied health professionals and all staff under his/her supervision. Ensure rational use of resources (human, financial (asset and inventory) and physical). Provide and supervise training programmes (Pharmacist Interns and Pharmacy Support Personnel). Coordinate activities of Essential Medicines Programme including Pharmacy and Therapeutics Committee. Conduct service assessments and implement quality improvement programmes. Liaise with other stakeholders within and

outside the department of health such as other hospital management teams, Health District Office on Pharmaceutical and management issues. Ensure continuous monitoring of morbidity and mortality through clinical audits. Translate and operationalize current national, provincial and district strategic plans. Ensure that cost-effective pharmaceutical service delivery is maintained within the hospital. Maintain discipline and deal with grievances and Labour Relation issues in terms of the laid down procedures and policies. Provide pharmaceutical advice to patients and professional colleagues. Compile monthly financial and other reports as required by the Chief Executive Officer or his/her delegate.

**ENQUIRIES
APPLICATIONS**

: Dr N Green Tel No: (031) 327 2000
 : All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 or dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.

**FOR ATTENTION
NOTE**

: Mrs P Makhoba
 : Applications must be submitted on the prescribed Application for Employment form (Z83) from any Public Service: Department which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document. All required documents attached need not be certified when applying for post, only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints S&T and settlement claims will be considered for payment to candidates that are invited for the interview and those offered employment. The employment equity target for this post is African Male.

CLOSING DATE

: 03 November 2023

POST 38/134

: **MEDICAL OFFICER GRADE 2 & 3 REF NO: BETH 53/2023 (X1 POST)**

SALARY

: Grade 2: R1 034 373 per annum, all-inclusive salary packages, (70% of basic salary and 30% benefits) plus 12% rural allowance.
 Grade 3: R1 197 150 per annum, all-inclusive salary packages, (70% of basic salary and 30% benefits) plus 12% rural allowance.

**CENTRE
REQUIREMENTS**

: Bethesda District Hospital - (KwaZulu - Natal)
 : Grade 12/Senior Certificate. Appropriate tertiary qualification in Health Science (MBChB) or equivalent qualification. Registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. **Grade 2:** 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Knowledge, Skills, Training and Competencies Required: Ability to diagnose and manage common medical and surgical conditions, including emergencies at district hospital. Medical ethics, epidemiology and statistics. Ability to work in multidisciplinary team setting. Excellent communication skills and ability to teach and train staff within team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public services legislation, regulations and policies. Ability to function as a part of a

team and rotate through different departments of the hospital as required. Good communication and human relations. Knowledge of current guidelines for management of common conditions including HIV/AIDS, PMTCT and Tuberculosis.

DUTIES : Examine, investigate, diagnose and oversee treatment of patients. Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care. Assessment, investigation and management of patient in clinics, Wards and ICU, including after- hour service. Participate in Quality Assurance/ Audit and statistics and information acquisition and review. To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care and perform duties/ function that fall within the reasonable prescripts of acceptable legislation. Diagnose and evaluate medical condition pre-operatively. Provide support to the head of department and ensure efficient standards of patients care and service are maintained. Ensure the proper and economical use of equipment and other resources. Ability to diagnose, initiate and monitor patients with HIV/AIDS and Tuberculosis using the available departmental guidelines.

ENQUIRIES : Dr. T.C Ngwenya (Medical Manager Services) Tel No: (035) 595 3106
Email: BethesdaHospital.HRJobApplication@kznhealth.gov.za

APPLICATIONS : The Human Resources Manager, Bethesda Hospital, Private Bag X602, Ubombo, 3970. Hand delivered applications may be submitted at Human Resources office, Bethesda Hospital, Ubombo Main Road.

NOTE : The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: applications must be submitted on the prescribed most recent application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae only. The communication from the HR of department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. the reference number must be indicated in the column provided on form Z83; e.g. Reference Number (Beth 19/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to position outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of educational qualification by SAQA; verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). (The institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s)

CLOSING DATE : 03 November 2023

POST 38/135 : **ASSISTANT MANAGER: PHARMACEUTICAL SERVICES REF NO: DPKISMH58/2023 (X1 POST)**
Component: Pharmaceutical Services

SALARY : R990 066 per annum, all-inclusive salary package. All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.)

CENTRE REQUIREMENTS : Dr Pixley Ka Isaka Seme Memorial Hospital
Grade 12 or equivalent. Bachelor of Pharmacy or Equivalent qualification in Pharmacy. Current registration with South African Pharmacy Council as a Pharmacist (2023). Minimum of five (5) years appropriate experience after registration as a Pharmacist with SAPC. Unendorsed Valid code B Driver's License (code 8). Certificate of service endorsed by Human Resource Department must be produced on or before the day of the interview. Recommendation: Computer Literacy (MS Word, MS Excel, MS PowerPoint and MS Outlook) as well as knowledge and experience in RX Solution. Two (2) years of supervisory experience in the public sector will be an added advantage. Knowledge, Skills, Training and Competence Required: Knowledge of public sector pharmacy, as well as relevant acts, regulations, District Health System, Ideal Hospital Framework, National Core Standards, EML, Good Pharmacy Practice, policies and procedures, and the National Drug Policy. Sound understanding of Procurement reforms and the CCMDD

program. Sound knowledge of legislation relating to pharmaceutical practice in South Africa. Good communication, leadership, motivational, decision-making, team building, ethical, operational, professional and supervisory skills. Knowledge of the principles, functioning and operation of a PTC and Anti-Microbial Stewardship. Knowledge of Human Resource Management, staff training and development and financial management. Problem solving skills. Financial and budgetary knowledge. Commitment to service excellence, together with innovative and analytical thinking based on sound ethical and legal principles. Effective, planning, organizational, managerial and interpersonal skills. Computer literacy (MS Word, MS Excel, MS PowerPoint and MS Outlook) as well as knowledge and experience in RX Solution. Knowledge of Drug Supply Management and Clinical practice. Ability to work independently and as part of a team with other role players.

DUTIES : Provision of pharmaceutical services in accordance with legislation and provisions of The National Drug Policy. Deputise Deputy Pharmacy Manager when required. Effective medicine supply management and stock control of Pharmaceuticals. Leadership of the relevant sections including financial management, budgetary control, Medicine supply management and Human Resource Management. Assist with formulation of protocols, procedures and guidelines for efficient and cost-effective pharmaceutical service. Participate in various committees including Pharmacy and Therapeutics Committee and Antibiotic Stewardship Program. Assist with control of over expenditure, budget utilisation and develop strategies to prevent wastage of pharmaceuticals and other resources. Maintain accurate records, prepare financial reports and statistics. Engage in effective communication with health care workers, patients and caregivers. Provide necessary orientation, training, discipline and conflict resolution for all staff. Participation in Quality Improvement Programmes for Pharmacy and conduct Clinical Audits. Ensure that Pharmacy department complies with SAPC, Ideal hospital framework and OHSC standards. Maintain discipline and deal with Labour Relations issues in terms of laid down policies and procedures. Ensure implementation, monitoring and evaluation of EPMDS in the operational area. Perform overtime duty when necessary and standby duty. Liaise with external stakeholders on pharmaceutical and Management issues.

ENQUIRIES : Ms ENN Makhanya - Deputy Manager (Pharmaceutical Services) Tel No: (031) 530 1410

APPLICATIONS : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or Emailed to: pixley.recruitment@kznhealth.gov.za

FOR ATTENTION NOTE : Deputy Director: HRM
 : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH58/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together on or before the day of the interview. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE : 03 November 2023

POST 38/136 : **MEDICAL OFFICER GRADE 1,2,3 REF NO: NGWE 129/2023**
 Department: Emu

SALARY : Grade1: R906 540 – R975 738 per annum

- : Grade 2: R1 034 373 – R1 129 116 per annum
 : Grade 3: R1 197 150 – R1 491 627 per annum
 Other benefits: 13 Cheque, Medical Aid (Optional), Housing Allowance (employee must meet the All-inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted overtime which is determined by service delivery needs of the department
- CENTRE REQUIREMENTS** : Ngwelezana Hospital
 : Senior Certificate / Grade 12. Appropriate medical qualification in Health science (MChB). Initial and current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. **Grade 1:** No experience required in respect of South African citizen of whom it is required to perform community service. A minimum of one (01) year experience after registration as Medical Practitioner with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** A minimum of five (05) years relevant experience after registration with Health Profession Council of South Africa (HPCSA) as a Medical Practitioner. A minimum of six (06) years relevant experience after registration as Medical Practitioner with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** A minimum of ten (10) years relevant experience after registration with the Health Profession Council of South Africa (HPCSA) as a Medical Practitioner. A minimum of eleven (11) years relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa. Current ATLS/BLS/ACLS/PALS an advantage to candidates. DipPEC additionally an advantage. Knowledge, Skills, Attributes and Abilities: Appropriate medical knowledge and sound clinical skills. Knowledge of health care system and medical ethics. Knowledge of relevant acts, policies and regulations of the department of health. Good team building and problem solving skills. Excellent human, communication and leadership skills required. Awareness of cross-cultural differences. Concern of excellence.
- DUTIES** : Provision of quality patient-centred care for all patients in the hospital and satellite clinics. Examine, investigate, diagnose and oversee the treatment of patients. Provision of after-hours services in a form of commuted overtime as per the departmental needs. Provide medical related information to clinical staff as may be required. Undertake on-going care individual's patients to allow for continuity of care including ward rounds and clinic visits. Maintain accurate health records in accordance with the legal ethical considerations. Train and guide staff who are health professionals. Actively participate in morbidity and mortality reviews. Attend and participate continuous medical education and training. Participate in quality improvement programs which include clinical governance and national core standards. Ensure cost-effective service delivery is maintained within the respective department. Attend to administrative matters as required. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning. Perform duties as assigned by the supervisor or other senior officials.
- ENQUIRIES APPLICATIONS** : Dr. S Garach Tel No: (035) 901 7000
 : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880
- FOR ATTENTION NOTE** : Mr MP Zungu
 : Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. Applications must

be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE

: 03 November 2023

POST 38/137

: **MEDICAL REGISTRAR**

SALARY

: R906 540 per annum
Applicants to note: Salary package is subject to OSD determination plus commuted overtime depending on needs of the Discipline/Institution.

CENTRE

: Various (KZN): Discipline:
Anaesthesiology & Critical Care Ref No: REG.01/2024
Dermatology Ref No: REG.02/2024
Emergency Medicine Ref No: REG.03/2024
Otorhinolaryngology (ENT) Ref No: REG.04/2024
Family Medicine Ref No: REG.05/2024
General Surgery Ref No: REG.06/2024
Internal Medicine Ref No: REG. 07/2024
Neurology Ref No: REG.08/2024
Neurosurgery Ref No: REG.09/2024
Nuclear Medicine Ref No: REG.10/2024
Obstetrics & Gynaecology Ref No: REG. 11/2024
Oncology Ref No: REG.12/2024
Ophthalmology Ref No: REG.13/2024
Orthopaedics Ref No: REG.14/2024
Paediatric Surgery Ref No: REG.15/2024
Paediatrics & Child Health Ref No: REG.16/2024
Psychiatry Ref No: REG.17/2024
Radiology Ref No: REG.18/2024
Urology Ref No: REG. 19/2024

REQUIREMENTS

: Tertiary qualification (MBCHB) or equivalent; plus current registration for Independent Practice with the Health Professions Council of South Africa, Twelve (12) months post Community Service experience as a Medical Officer, Valid driver's license and Relevant Discipline Specific Minimum requirements below: (depending on the Discipline). Anaesthesiology & Critical Care: 6 months experience in Discipline and DA (SA) or equivalent and FCA Part 1 examination (or equivalent). Dermatology: Contribution to social outreach programmes (shortlisted candidates will be requested to provide evidence and proof) and Isizulu course for non-Zulu speaking candidates and documented research and Medical Officer time in Dermatology. Emergency Medicine: 6 months experience in the Discipline and Primary exams. Otorhinolaryngology (ENT): 6 months experience in General Surgery and/or Surgical Specialties and Primary exams: FCORL or FCS (SA). Family Medicine: No Discipline Specific requirements. General Surgery: 12 months experience in the Discipline (including Casualty or other surgical disciplines i.e. ENT, Urology, Orthopaedics) and Primary exam and ATLS. Internal Medicine: 12 months experience in the Discipline and FCP Part I and Experience in a rural area or peripheral setting post community service. Neurology: 6 months experience in the Discipline of Internal medicine and Primary exams. Neurosurgery: 6 months experience in the Discipline of Internal medicine and Primary exams.

Nuclear Medicine: No Discipline Specific requirements. Obstetrics & Gynaecology: 6 months experience in the Discipline. Oncology: 6 months experience in the Discipline. Ophthalmology: 6 months experience in Ophthalmology and one (1) post-graduate Ophthalmology exam (Dip (Ophth) or one (1) Primary exam). Orthopaedics: 12 months (recent) experience in the Discipline and Primary exams. Paediatrics Surgery: 3 months ICU time and Primary exams and Intermediate exams FCS (SA). Paediatrics & Child Health: 6 months experience in the Discipline in a Regional hospital and FC Paeds Part I OR Diploma in Child Health. Psychiatry: 6 months experience in the Discipline Radiology: Part I FCRAD. Urology: 6 months in Urology as Medical Officer and Surgical Primary exams. Basic knowledge of Medical Practice Ethics, ability to manage patients independently, ability to learn, innovate and be prepared to work overtime, good interpersonal skills, an interest in conducting research, knowledge and respect of the Patients' Rights Charter and Batho Pele Principles.

DUTIES : Participation in academic and teaching programmes and meetings in the respective Departments, responsibility for care of patients at designated levels/sites, e.g. Outpatients, Wards, Theatres, ICUs etc., management of patients under supervision, attendance at ward rounds and/or tutorials, supervision and teaching of undergraduates, provision of after-hours care for emergency services, clerking and keeping of comprehensive records of patients in the hospital file, outreach activities as deemed necessary by the Clinical Supervisor.

ENQUIRIES : Mrs R Erasmus: (033) 395 2742/2669
APPLICATIONS : All applications must be addressed to Mrs R Erasmus, Human Resource Management Services, Registrar Programme, Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or hand deliver to Mrs R Erasmus, Human Resource Management Services, Registrar Programme, 330 Langalibalele Street, Natalia Building, Room 6-106 South Tower

FOR ATTENTION : Mrs R Erasmus, Human Resources Tel No: (033) 395 2742/2669
NOTE : Training will take place at various sites for each discipline. Registrars may be required to spend time at various training institutions as required by the discipline. The site for the 1st year of training and subsequent rotations will be determined by the Academic Head of Discipline. Applicants are requested to apply separately for the disciplines of their interest. A maximum of three applications will be allowed which should be ranked in order of preference. One application for various Disciplines will not be accepted. Applications from applicants who are already appointed in the Registrar Programme will not be considered. The duration of Registrar training is 4/5 years, depending on the Discipline. All Registrars will be expected to register with the university for the MMED, at own expense. All Registrars will be required to sign a contract which includes training AND service responsibilities. Registrars will be required to complete Clinical and Academic assessments as stipulated by the Department. Please note that the formal offer of a Registrar post will be dependent upon proof of successful completion of the required examinations. In addition to interview performance, candidates for each Discipline will be scored as per a Discipline-specific Selection Criteria considering weighted advantages in categories such as additional qualifications, work experience, preference for candidates with at least one year experience in a rural/peripheral setting (post Community Service), research experience including completion of research methodology courses/modules and development of protocols, additional notable achievements. The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za and Application for a Registrar post checklist which is obtainable from the website. Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. REG.02/2024. Copies of Qualifications, Registration Certificates and driver's license must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. Where a fully completed 'Application for a Registrar post checklist' is not fully completed or not attached, this may lead to disqualification. Applicants are discouraged from sending applications through registered mail because the Department will not be responsible for non-collection of these applications. No late applications will be accepted. It is the applicant's responsibility to have foreign qualifications

evaluated by the South African Qualifications Authority (SAQA). Non- SA Citizens/ Permanent Residents / Work permit holders must provide documentary proof on or before the day of the interview. Failure to comply may result in the application not being considered. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Faxed / emailed applications will not be considered. Persons with disabilities should feel free to apply for the post/s. Failure to comply with the above instructions will disqualify applicants. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. Whilst applications are invited for the above disciplines, not all may be filled. Applicants will be advised in due course, should a discipline which has been applied for be excluded from this process. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

- CLOSING DATE** : 03 November 2023
- POST 38/138** : **DEPUTY DIRECTOR: FACILITIES MANAGEMENT (SYSTEMS) REF NO: HRM 89/2023 (X1 POST)**
 Directorate: Systems
 Re-advertisement
- SALARY CENTRE REQUIREMENTS** : R811 560 - R952 485 (Level11), (all-inclusive package)
 : King Edward VIII Hospital Complex
 : Senior Certificate /Grade 12. Bachelor's degree or advanced Diploma NQF 7 in Business Management/ Public Administration, Construction Management: Built Management, Mechanical/Electrical/Civil Engineering field. 3-5 years' Experience at a Junior Management Level in the systems component. Certificate of service from current and previous employer stamped by HR department. Previous and current work experience endorsed and stamped by HR department. Valid driver's license. Recommendations: Computer literacy certificate. Current or previous experience in Public Service/Sector environment will be an added advantage. Knowledge, Skills, Training and Competencies Required: Good knowledge of Public Finance Management Act, Supply Chain Management framework, government Procurement System, Occupational Health and Safety Act, National Core Standards, Ideal Hospital Realization & Maintenance Framework. Solid experience in Project Management, Operational Plan Development, Planning & Execution & Monitoring of strategies, audit procedures, Human Resource Management and Labour Relations procedures. Have the ability to perform independently and pressure as well as report writing and presentation at short notice. Skills: decision –making, problem solving, good communication, advanced proficiency in Microsoft excel with excellent quantitative & analytical skills.
- DUTIES** : Contribute towards Development of Strategic, Annual Performance & Business Plans of the Institutions. Ensure the effective and efficient management and quality of work for: Maintenance and engineering services, Patient records administration and mortuary services. Auxiliary services; security services. Health and safety, waste management services. Ensure that the adequate Policies, Systems, Procedures and Proper Internal Control are in place to enable Prudent Management of division. Ensure appropriate management and utilization of resources allocated to the division. Develop and implement risk management plan/s for the division. Ensure compliance with prescribed Quality Assurance norms and standards.
- ENQUIRIES APPLICATIONS** : Dr T Mayise (CEO) Tel No: (031) 360 3014
 : Please forward emailed applications to kingedwardhospital.HRJobapplication@kznhealth.gov.za and thandeka.mkhonza@kznhealth.gov.za
- NOTE** : An Application for Employment Form (Z83) and detailed curriculum Vitae must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. People with disabilities should feel free to apply for this post, the reference number must be indicated in the column provided on the form Z83 e.g. ref /APRO/1/2006. please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be

subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission). Due to the large number of applications we receive receipts of applications will not be acknowledged. Should you not be advised within 90 days of the closing date, kindly consider your application as unsuccessful. Please Note that due to financial constraints, there will be no payment of S&T.

CLOSING DATE

: 03 November 2023

POST 38/139

: **ICT SECURITY OFFICER REF NO: G115/2023**
Cluster: Information and Communication Technology
Duration: 12 Months Contract

SALARY CENTRE REQUIREMENTS

: R811 560 per annum, (all Inclusive salary package)
: Head Office: Pietermaritzburg
: Bachelor's degree in Computer Science, Information Security or a related field. Plus relevant certifications such as CISSP, CISM or GIAC are highly desirable. Proven experience (5+ years) working as a Cyber Security Engineer or similar role, with a focus on incident response, security infrastructure design and vulnerability management. Plus familiarity with regulatory compliance requirements (e.g., GDPR, HIPAA, PCI-DSS) Unendorsed valid code B driver's licence (Code 8). Knowledge, Skills, Training And Competencies Required: Excellent problem- solving and analytical skills, with the ability to think critically and make sound decisions under pressure. Effective communication and interpersonal skills, with the ability to communicate complex security concepts to non-technical stakeholders. In- depth knowledge of network security concepts, technologies and protocols including firewalls, VPNs, IDS/IPS, SIEM and endpoint security solutions. Proficiency in using security tools and technologies such as vulnerability scanners, penetration testing tools and log analysis tools.

DUTIES

: Security Infrastructure Design, Configuration and Implementation of: Firewalls- Sophos and FortiGate. Intrusion detection/ prevention systems (IDS/IPS). Endpoint & Mail protection systems (Microsoft). Network access controls and Compliance and Risk Management. Security Policies and Standards: Assist in developing and enforcing security policies, standards and procedures. Security Incident Response: Assist in the investigation, analysis and resolution of complex security incidents and breaches. Provide expert guidance and technical support to identify the root cause of incidents mitigate risks and prevent future occurrences. Stay up to date with the latest cyber security trends, vulnerabilities and threat intelligence to enhance the organization's security posture. Security Awareness and Training: contribute to security awareness programs by conducting security awareness sessions and promoting a strong security culture among employees.

ENQUIRIES APPLICATIONS

: Dr LLV Magaqa Tel No: (033) 940 2666
: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051, Pietermaritzburg, 3200 or hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION NOTE

: Ms L Mthalande
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit

separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

- CLOSING DATE** : 10 November 2023
- POST 38/140** : **ENGINEER: INFRASTRUCTURE REF NO: LRH 72/2023 (X1 POST)**
Re-advertisement those who previously applied are encourage to re-apply
- SALARY** : Grade A: R795 147 – R847 221 per annum
Grade B: R894 042 – R962 292 per annum
Grade C: R1020 087 – R1 197 978 per annum
All-inclusive package, (consist of 70% Basic salary and 30% flexible Portion that may be structured in terms of applicable rules). Other benefits: 13TH Cheque & (Medical Aid Optional).
- CENTRE** : Ladysmith Regional Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12 plus. Degree in Mechanical or Electrical Engineering. Registered with ECSA as a Professional Engineer. Valid Driver's License. 3 years' experience post qualification. Certificate of service endorsed by human resource department. NB: only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. Knowledge, Skills, Trainings And Competencies: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act/Treasury Regulations/Practice Notes/Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Occupational Health and Safety Act of 1993. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Quantity Surveying Profession Act 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Competence Standards for Construction Procurement as Issued by CIDB. Project and Construction Management Act of 2000. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Health Act and Regulations. National Environmental Management Act of 1998. Engineering Profession Act of 2000. Applying Expertise and Technology. Adhering to Principles and Values. Deciding and Initiating Action. Delivering Results and Meeting Customer Expectations. Writing and Reporting. Formulating Strategies and Concepts. Planning and Organising. Presenting and communicating Information. Analyzing. Learning and Researching. Creating and Innovation. Relating and Networking. Computer Literate.
- DUTIES** : Ensure Infrastructure Programme and Project Planning in line with IDMS. Ensure Infrastructure Programme and Project Implementation and Monitoring. Ensure Infrastructure Project Commissioning. Orientate users in terms of the optimal usage of Facilities. Infrastructure Programme and Project Evaluation. Implement quality control of work delivered by employees. Maintain discipline. Develop and manage the operational plan. Plan and allocate work. Coordinate and participate in project commissioning, including site visits. Review the Maintenance Plans and Budgets on completion of projects. Collect and update information on systems (if applicable) in terms of Technical Condition Assessments on completion of projects. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils.
- ENQUIRIES** : Mr T.J. Mbambo (Deputy Director Facilities Management) Tel No: (036) 637 2111
- APPLICATIONS** : All applications should be emailed to LadysmithHospitalJob@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370
- FOR ATTENTION** : Mr S.L. Dlozi
- NOTE** : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department

OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

- CLOSING DATE** : 03 November 2023
- POST 38/141** : **CLINICAL PSYCHOLOGIST REF NO: HLH42/2023**
- SALARY** :
 Grade 1: R790 077 per annum, (all-inclusive package)
 Grade 2: R918 630 per annum, (all-inclusive package)
 Grade 3: R106 3611 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** :
 Hlabisa Hospital
 Senior Certificate/Matric grade 12. Master's Degree in Clinical Psychology. Current registration with HPCSA as Clinical Psychology. **Grade 1:** No experience after registration with HPCSA for officers who completed Community Service or one year relevant experience after registration as independent Psychologist with a recognized Foreign Health Professional Council in respect of foreign qualified employees, whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Eight years relevant experience after registration with HPCSA as independent Clinical Psychologist in respect of RSA qualified employees who performed community service as required in South Africa or Nine years relevant experience after registration as a Clinical Psychologist with a recognized Foreign Health Professional Council in respect of Foreign qualified employees, of whom it is not required to perform Community Service as a required in South Africa. **Grade 3:** sixteen years relevant experience after registration with HPCSA as independent Clinical Psychologist in respect of RSA qualified employees who performed community service as required in South Africa or seventeen years relevant experience after registration as a Clinical Psychologist with a recognized Foreign Health Professional Council in respect of Foreign qualified employees, of whom it is not required to perform Community Service as a required in South Africa. Knowledge, Skills .Training & Competencies Required: Skill in assessing diagnosing and treating individual with mental, emotional and behaviour disorder. Knowledge and ability to administer and interpret psychometric tests. Ability to function in a multi-disciplinary team. Excellent communication and interpersonal skills. Quality assurance and improvement. Knowledge of research methodology and ethic code of conduct.
- DUTIES** : Assess person by means of clinical interviews. Provide effective administration of clinical work. Deliver a comprehensive psychological service in the relevant area of operations-operate and communicate effectively with multi-professional members. Administer and write reports on psychometric assessments. Ability to communicate with patients and relatives. Maintain accurate records and compile statistics. Offer outreach services. Provide support to community service psychologist allocated service.
- ENQUIRIES APPLICATIONS** :
 Dr M.K Tshipuk Tel No: (035) 838 8632
 The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937.
- NOTE** : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) and Z83 only. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the

post must be included in the Z83 ,NB; failure to comply with the above instructions may be disqualify the applicants , please note those applicants will not be acknowledge ,However ,every Applicant will be advised of the Outcome of his or her application .in due course. This Department is an equal opportunity, Affirmative action employer, whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity , affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference.

- CLOSING DATE** : 10 November 2023
- POST 38/142** : **ASSISTANT MANAGER NURSING (SPECIALTY AREA) REF NO: NMH/AMN/2023 (X1 POST)**
- SALARY** : R683 838 – R767 184 per annum
- CENTRE** : Niemeyer Memorial Hospital
- REQUIREMENTS** : Grade 12 (Senior Certificate) standard 10 or Vocational Nation Certificate. Registration with SANC as general Nurse (Current South African Nursing Council receipt-license to practice 2023) Basic R425 qualification (i.e. Degree, Diploma in Nursing qualification that allows registration with South African Nursing Council as a professional Nurse and Midwifery. Registration certificate with SANC as Professional Nurse with Midwifery. A Post basic Nursing qualification in Primary Health care with duration of at least one year, accredited with the South African Nursing Council PHC qualification. A minimum of 10 years recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to (as 10 years recognisable experience) must be recognizable experience in PHC speciality after obtaining 1 year post basic qualification in Primary Health Care. At least 3 years of the period referred to above must be appropriate/recognizable experience at Management level Drivers License. Knowledge, Skills, Experience and Competencies Required: In depth understanding of nursing legislation and related legal and ethical nursing practises and how it impacts on service delivery; e.g. Nursing Act, Health Act ,Occupational Health and Safety Act, Patients’ Rights Charter, Batho Pele principles. Public Service Regulation, Disciplinary Code and Procedure, Grievance Procedure. Performance Management and Development policy. Basic understanding of Human Resources and financial policies and practices. Effective communication skills with stakeholders. Teamwork and report writing skills. Leadership, organizational, decision making, and problem solving abilities. Diversity Management and Change Management. Interpersonal Relations and Basic Computer skills.
- DUTIES** : Strategically lead and provide primary health care supervision, monitoring & evaluation of systems for all clinics under Niemeyer Memorial Hospital. Ensure clinical nursing practise by the nursing team in accordance with the scope of practise and nursing standards as determined by Niemeyer Memorial Hospital. Promotes quality of nursing care as directed by the professional scope of practice and standard in line with facility operational plan .Ensure effective performance management of staff in line with performance Management and Development system policy of the department. Effective management of complaints, ideal clinic and national core standard initiatives prioritization. Ensure effective utilization of resources allocated to the clinic in line with allocated budget including training and development of staff. Effective implementation of disciplinary code and procedures fairly equally. Support PHC re-engineering by ensuring that outreach teams are functional. Facilitate, analyse and interpret statistics including PHC programme indicators Ensure effective records management and submission of monthly reports/stats accordingly. Facilitate development and monitoring Operational plans Monitor implementation of Ideal Clinic Realisation and Monitoring. Facilitate compliance of PHC facilities to Norms and Standards. Ensure that risks and hazards are identified and dealt with accordingly in line with departmental imperatives. Participate in operation Sukumasakhe.
- ENQUIRIES** : Dr. SB Nkosi Tel No: (034) 331 3011
- APPLICATIONS** : Please forward applications quoting reference number to: Human Resource Management, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980.
- NOTE** : Directions to Candidates: The following documents must be submitted: Applications are not required to submit copies of qualification and other

relevant document on applications but must submit the Employment Form (Z83) and the detailed Curriculum Vitae. Certified copies of certificates and other relevant documents will only be requested from shortlisted candidate on or before the interviews. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column provided on form Z83 e.g. Reference Number (NMH/AMN/2023) Persons with disabilities should feel free to apply for the post. No faxed and emailed applications will be considered. Failure to comply with the above instructions will disqualify the applicants. The appointment is subject to positive outcome obtained from the State Security Agency (SAA) to the following checks (criminal clearance, credit records, and citizenship), verification of educational qualifications by SAQA, verification of previous experience from Employers. Please note that due to a large number of applications received, applications will not be acknowledged, however, only the short-listed applicants will be advised of the outcome. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that no S&T payments will be considered for payment to candidates that are Invited for interview.(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity at all levels of different Occupational Categories in the Department). Equity Target: Male African

- CLOSING DATE** : 06 November 2023
- POST 38/143** : **OPERATIONAL MANAGER (SPECIALTY) PHC REF NO: MAL CHC 31/2023**
Re-advertisement
- SALARY** : R627 474 per annum. Plus 12% rural allowance. Other benefits: 13th Cheque, Medical Aid (Optional), Home Owners Allowance
- CENTRE REQUIREMENTS** : Mfundo Arnold Lushaba CHC – Mabheleni Primary Health Care Clinic
Senior Certificate / Matric, Degree/ Diploma in General nursing and Midwifery that allows registration with SANC as a Professional Nurse; current registration with SANC as Professional Nurse (2023 receipt); A post basic qualification with a duration of at least one (01) year accredited with SANC in Clinical Nurse Science, Assessment, Diagnosis, Treatment and Care; A minimum of 9 years of experience in nursing after registration as professional nurse with SANC in General nursing, at least 5 years of the period referred to above must be experience after obtaining one year post basic qualification in Primary Health Care. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the date of the interview. Recommendations: A valid Driver's Licence; Computer skills in basic programmes. Skills, Training, And Competence Required: Knowledge of SANC Rules and Regulations; Knowledge of Legislative Framework and Departmental prescripts; Leadership, organizational, Decision making, problem solving and interpersonal skills; Basic financial management skills; Knowledge of Human Resource Management; Personal Attitude, Responsive, Professionalism, Supportive, Assertive and Team player role; Communication skills and decision making skills; Leadership and supervisory skills.
- DUTIES** : Assist in planning, organizing and monitoring of objectives of the PHC facility; Manage all resources within the unit effectively and efficiently to ensure optimum service delivery; Ability to plan and organize own work and that of support personnel to ensure proper nursing care; Display a concern for patients, promoting and advocating proper treatment and care; Monitor Provision of quality comprehensive service delivery at the facility; Display awareness and willingness to respond to patient's needs, requirements and expectations including participating actively in Operation Sukuma Sakhe; Work as part of the multidisciplinary team to ensure good nursing care; Demonstrate effective communication with patients, community and multidisciplinary team; Monitor safe patient service and improve client satisfaction in the clinic; Participate in the analysis and formulation of nursing policies and procedures; Provide direct and indirect supervision of all staff within the unit and give guidance; Demonstrate an understanding of Human Resource and Financial Management Policies and procedures; Monitor and evaluate care and management of all patients through clinical audits; Ability to

supervise Medical and Surgical emergencies and refer appropriately; Monitor implementation of PHC Re-Engineering; Implement and monitor performance on indicators on weekly, daily and monthly basis; provide feedback and analysis of data to management; Exercise control of discipline and any other Labour Related issues in terms of laid down procedures; Ensure effective, efficient and economical use of allocated resources; Ensure functionality of the clinic committee so that community involvement and participation is achieved.

ENQUIRIES : Mrs T.T Shezi (Deputy Nursing Manager) Tel No: (039) 972 8265
APPLICATIONS : Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220.
FOR ATTENTION : Miss S. Pillay
CLOSING DATE : 10 November 2023

POST 38/144 : **OPERATIONAL MANAGER SPECIALTY – OBSTETRICS & GYNAE REF NO: GJGM89/2023 (X1 POST)**
 Component: Nursing Management Services

SALARY : R627 474 per annum. Other benefits: 13th Cheque, 8% inhospitable allowance, Home Owners Allowance & Medical Aid. (To qualify: Employee must meet all the prescribed policy requirements)

CENTRE : General Justice Gizenga Mpanza Regional Hospital
REQUIREMENTS : Basic R425 qualification (i.e. Degree/Diploma) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse with midwifery. Minimum of 9 years appropriate recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. One (1) year Post basic qualification in Advanced Midwifery. At least 5 years of the period referred to above must be appropriate recognizable experience after obtaining. 1 year post basic qualification in Advanced Midwifery. Current registration With SANC (2023 Receipt). Knowledge, Skills and Competencies: Knowledge and insight into nursing processes and procedures. Nursing statutes and other relevant Public Service Acts. Decision making and problem solving skills. Interpersonal skills in dealing with conflict management. Knowledge and implementation of norms and standards and ideal hospital realization and maintenance framework. Good communication skills. Supervisory and analytical thinking skills. Application of the APIER and SMART approach. Ability to work under pressure. Willingness to work shifts, night duty, weekends and public holidays including hours when the need arises.

DUTIES : Develop and implement standards, practices and indicators for quality patient care. Provide comprehensive quality nursing care to patients in a specialty field in a cost effective and efficient manner. Improve data management system and ensure timeous submission to FIO. Ensure effective efficient management and utilization of resources. Monitor and evaluate staff performance (EPMDS). Implement plan of action in emergency situation according to protocols, SOP and guidelines i.e. ectopic pregnancy, molar pregnancy. Maintain constructive working relationship with multidisciplinary team members. Participate in the implementation and analysis of clinical guidelines for all programs and ensure that standards of care are integrated in order to retain clients to care. Ensure that all clinical and non clinical programs are implemented e.g IPC, Norms and standards and Women health etc.

ENQUIRIES : Mrs DS Khanyezi (Assistant Nurse Manager) Tel No: (032) 437 6382
APPLICATIONS : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of educational

qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Proof of current and previous work experience endorsed and stamped by Human Resources (Certificate of Service) will be requested from shortlisted candidates for submission on or before the interview date.

- CLOSING DATE** : 03 November 2023
- POST 38/145** : **OPERATIONAL MANAGER (PHC) REF NO: NGWE 130/2023**
Department: Primary Health Care
- SALARY** : R627 474 – R703 752 per annum. Other benefits: 13th Cheque, Housing Allowance (Employee must meet prescribed requirements), Medical Aid (Optional), 8% inhospitable area allowance
- CENTRE REQUIREMENTS** : Ngwelezana Tertiary Hospital
Senior Certificate / Grade 12. Diploma / Degree in General Nursing that allows registration with SANC as a Professional Nurse. Registration with the SANC as a Professional Nurse. A post basic qualification with a duration of at least one year in Clinical Nursing Science, Health Assessment, Treatment and Care (Primary Health Care). Current SANC receipt. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the one year post basic qualification in the relevant field. Valid driver's license. Knowledge, Skills, Attributes and Abilities: In depth understanding of nursing legislation and related legal and ethical nursing practices and how it impacts on service delivery; Nursing Act, Health Act; Occupational Health and Safety Act, Patient Rights Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedure, Grievance Procedure; Performance Management and Development policy. Basic understanding of human resources and financial policies and practices. Effective communication skills with stakeholders. Teamwork and report writing skills; Leadership, organizational, decision making and problem solving abilities. Diversity Management and change management. Good interpersonal relations and basic computer skills.
- DUTIES** : Ensure effective clinical governance through quality improvement processes- clinical auditing, process mapping and management of health risks. Provide clinical leadership. Improve quality of clinical services. Provide clinical training monitoring and evaluation. Teaching and research activities. Provide primary health care supervision, monitoring and evaluation of systems for all clinics under Ngwelezana Hospital. Facilitate development of SOP. Provide trainings and regular skills audit. Recommend changes based on the evidence based practice. Clinical investigation compile report after investigation and monitor. Attend perinatal and mortality review meetings. Ensure clinical nursing practice by nursing team in accordance with the scope of practice and nursing standards as determined Ngwelezana Hospital. Promote quality of nursing care as directed by the professional scope of practice and standards in line with facility operational plan. Provide strategic leadership in the delivery of integrated sub-district health system based on relevant policies. Conduct sub-district clinic analysis on status of MNCWH. Ensure effective performance management of staff in line with Performance Management and Development

system policy of the department. Accelerate implementation of PHC re-engineering. Effective management of complaints, ideal clinic, and national core standards initiatives prioritization. Effective implementation of disciplinary code and procedures fairly and equally. Ensures effective records management and submission of monthly reports /stats accordingly. Ensure that clinical risks and hazards are identified and dealt with accordingly in line with departmental imperatives. Reduce the burden of diseases. Ensures effective, efficient and economical use of resources. Support facilities in accreditation to ICRM and Norms and standards. Conduct sub-district maternal and perinatal review meetings. Implement key CARMMA Components. Work in collaboration with internal and external stakeholders within uMhlatuze sub-district.

**ENQUIRIES
APPLICATIONS**

: Mr S Mtshali Tel No: (035) 901 7298/7224
 : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880.

**FOR ATTENTION
NOTE**

: Mr MP Zungu
 : Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE

: 03 November 2023

POST 38/146

: **OPERATIONAL MANAGER NURSING- PAEDS REF NO: NKAH 20/2023**
 Re-advertised

SALARY

: R627 474 - R703 752 per annum. Other Benefits: medical aid (optional), 8% rural Housing allowance: employee must meet the prescribed requirements.

**CENTRE
REQUIREMENTS**

: Nkandla Hospital (PAEDS)
 : Senior certificate (Grade 12), Senior Certificate (Grade 12), Degree / Diploma in General Nursing and Midwifery, A minimum of 09 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANCA, A minimum of 5 years with diploma of child nursing science (specialty) appropriate / recognizable experience in nursing after registration as Professional Nurse with SANCA,), (no attachments / copies / certified copies / proof / certificates/letter on application, Only Z83 and CV, applicants will submit documents only when shortlisted) .Valid driver's license. Report writing skills, Financial management, Strong interpersonal, communication and presentation skills, An understanding of the challenges facing the public

health sector, Ability to make independent decisions, Ability to translate transformation objectives into practical plans, Ability to prioritize issues and other work related matters and to comply with the frame, Proven initiative, decisiveness and to acquire new knowledge swiftly.

DUTIES

: Ensure adherence to prescribed nursing policies and procedures, Demonstrate an in depth understanding of legislations and related legal and ethical nursing practice and how this impacts on service delivery, Co-ordinate and monitor the implementation of nursing care plan and evaluate employees thereof, Implement and monitor staff performance in terms of EPMDS, Ensure that all quality and infection control initiative are adhered to i.e OHSC/ ideal hospital, Manage complaints and PSI within hospital, Utilizes a family centred approach in providing paediatric/child nursing, Effective implementation of all child health initiative e.g CHIPP/SAM MDT, Provide administrative services, Maintain a constructive relationship with nursing and other stakeholders, Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility, Utilize resources efficiently and effectively, Demonstrate a basic understanding of HR and financial policies and practices, Exercise control of discipline, grievances and any other labour related issues in terms of laid down procedures, Manage quality data information system.

**ENQUIRIES
APPLICATIONS**

: Mrs PN Kunene Tel No: (035) 833 5000, ext. 5021
: All applications should be posted to: The Chief Executive Officer: Nkandla District Hospital, Private Bag X102, Nkandla, 3855

**FOR ATTENTION
NOTE**

: Human Resource Manager
: The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: failure to comply with above instructions will disqualify application. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcomes obtained from the state security agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit, record, and citizenship), verification of Educational Qualification by SAQA, verification of previous experience from employers and verification from the company intellectual property commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessfully. All employees in the public service that are presently on the same salary level but on notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands. Applicants are submitting Z83 and CV only, no other attachments must accompany the application. You will submit these documents only when shortlisted. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Documents, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisor in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. NB Persons with disabilities from all designated race groups are encouraged to apply for the post. Due to financial constraints S&T Claims will not be considered.

CLOSING DATE

: 03 November 2023

POST 38/147 : **OPERATIONAL MANAGER NURSING (PHC) REF NO: HLH39 /2023**
Re-advert those that previously applied need not to re –apply

SALARY : R627 474 per annum. Plus Medical aid (optional) 13th cheque, Housing Allowance (Employee meet prescribed requirements) and 12% Rural Allowance

CENTRE REQUIREMENTS : Macabuzela Clinic
: National Senior certificates (Grade 12) or Standard 10. An appropriate National Diploma/Degree in General Nursing with Midwifery. 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 9 year’s appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must appropriate/recognizable experience after obtaining the 1 year post basic qualification specialty. Current registration with SANC receipt as a Professional Nurse (2023). Only shortlisted candidates will attach/submit proof. Knowledge, Skills, Training & Competencies Required: Knowledge of SANC rules and regulations. Knowledge of Legislative Framework and Department prescripts. Knowledge of National and Provincial Acts Policies. Basic financial management skills. Sound management, negotiations problem solving and decision making skills. Good communication skills both written and verbal. Provide mentoring and coaching skills. Display a concern for patients promoting and advocating and facilitating proper treatment and ensuring that the unit adheres to Batho Pele Principles.

DUTIES : Participate in PHC Supervision and also assist to relieve PHC Supervision in the Hospital PHC office. Facilitate implementation of ICRM and norms and Standard. Facilitate and monitor implementation of PHC re-engineering in the feeder clinic. Monitor implementation of Clinical governance in feeder clinics. Plan and organize the clinic. Provision of advanced/ more complex primary curative health. Health education of the patients, public and staff. Assists patients and families to develop a sense of self care. Ensure evaluation and follow up of patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient’s clinical conditions. Continuous evaluation of nursing care and nursing services. Effective crisis management in the clinic. Involvement with matching research to the needs of the community. Work effective and amicably, at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work time and that of junior colleagues to ensure proper nursing service in the units. Display a concern for concern for patients, promoting and advocating proper treatment and care. Ensure that the unit adheres to the principles of Bath-Pele. Provide a safe and therapeutic environment to practice safe nursing care. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS). Ensure the effective management of complaints. Provide monthly reports to nursing management. Ensure proper utilization of all resources and exercise care over government property.

ENQUIRIES APPLICATIONS : Mrs. B.S.V Ndlovu Tel No: (035) 838 8610
: The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital 60 Saunders Street, Hlabisa, 3937.

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV), and Z83, only shortlisted candidates will attach the documents. NB: It is the applicant’s responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83. NB; failure to comply with the above instructions may be disqualify the applicants , please note those applicants will not be acknowledge ,However ,every Applicant will be advised of the Outcome of his or her application .in due course . This Department is an equal opportunity ,Affirmative action employer ,whose aim is to promote representatively in allow occupational. Categories in the Department. The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference.

CLOSING DATE : 10 November 2023

POST 38/148 : **OPERATIONAL MANAGER NURSING (PHC) REF NO: HLH 40/2023**

SALARY : R627 474 per annum. Plus Medical aid (optional) 13th cheque, Housing Allowance (Employee must meet prescribed requirements) and 12% Rural Allowance

CENTRE : Mpembeni Clinic

REQUIREMENTS : National Senior certificates (Grade 12) or Standard 10. An appropriate National Diploma/Degree in General Nursing with Midwifery. 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of year's appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must appropriate/recognizable experience after obtaining the 1 year post basic qualification specialty. Current registration with SANC receipt as a Professional Nurse (2023). Only shortlisted candidates will attach/submit proof. Knowledge, Skills, Training & Competencies Required: Knowledge of SANC rules and regulations. Knowledge of Legislative Framework and Department prescripts. Knowledge of National and Provincial Acts Policies. Basic financial management skills. Sound management, negotiations problem solving and decision making skills. Good communication skills both written and verbal .Provide mentoring and coaching skills. Display a concern for patients promoting and advocating and facilitating proper treatment and ensuring that the unit adheres to Batho Pele Principle.

DUTIES : Plan and organize the clinic. Provision of advanced/ more complex primary curative health. Health education of the patients, public and staff. Assists patients and families to develop a sense of self care. Ensure evaluation and follow up of patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient's clinical conditions. Continuous evaluation of nursing care and nursing services. Effective crisis management in the clinic. Involvement with matching research to the needs of the community. Work effective and amicably, at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work time and that of junior colleagues to ensure proper nursing service in the units. Display a concern for concern for patients, promoting and advocating proper treatment and care. Ensure that the unit adheres to the principles of Bath-Pele. Provide a safe and therapeutic environment to practice safe nursing care. Monitor and evaluate staff performance in terms of Employee Performance Management Development System (EPMDS). Ensure the effective management of complaints. Provide monthly reports to nursing management. Ensure proper utilization of all resources and exercise care over government property. Ensure implementation of ideal clinic and norms and standards.

ENQUIRIES : Mrs. B.S.V Ndlovu Tel No: (035) 838 8610

APPLICATIONS : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937.

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV), and Z83, only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83 ,NB; failure to comply with the above instructions may be disqualify the applicants , please note those applicants will not be acknowledge ,However ,every Applicant will be advised of the Outcome of his or her application .in due course .[This Department is an equal opportunity ,Affirmative action employer ,whose aim is to promote representatively in allow occupational. Categories in the Department. The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference.

CLOSING DATE : 10 November 2023

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| <u>POST 38/149</u> | : | <u>CHIEF OCCUPATIONAL THERAPIST GRADE 1 REF NO: EMP44/2023</u> Component: Occupational Therapy Services |
| <u>SALARY</u> | : | R520 785 – R578 367 per annum. Plus 13th Cheque, Home Owners Allowance Employee must meet prescribed requirements), Medical aid (Optional) |
| <u>CENTRE REQUIREMENTS</u> | : | Queen Nandi Regional Hospital (Empangeni) Senior Certificate / Grade 12. Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Health Professions Council of South Africa (HPCSA), Registration Certificate as Occupational Therapist, Current registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Recommendations: Experience with working with neurologically impaired paediatric patients. Knowledge of Occupational Therapy medicolegal work. Driver's License. Knowledge, Skills And Competencies Required: Sound knowledge of Occupational Therapy practices and ethos. Sound knowledge of Occupational Health and Safety Act and Labour Relations. Ability to plan and organize own work and that of junior staff. Clinical competence- execution of treatment procedures. Ability to communicate clearly, motivate and solve minor operational conflicts. Leadership and good interpersonal relations. Ability to problem solving and application of analytical skills in patient care, decision making and management procedures. Ability to plan and work within a multidisciplinary team. Good knowledge of physical, psychiatric conditions, paediatrics, and application of appropriate therapeutic interventions. Knowledge of relevant health acts and legislation that governs Kwa Zulu Natal and the profession e.g. Occupational Health & Safety, Scope of Practice and National Health Act. |
| <u>DUTIES</u> | : | Ensure provision of good quality Occupational Therapy service according to patient's needs. Provide leadership and guidance in the Occupational Therapy Services. Supervise Occupational Therapists Community Service and Occupational Therapist Assistants. Represent Occupational Therapy Services in meetings, workshops and events. Render diagnostic and therapeutic Occupational Therapy Services in accordance with patient needs including completions of disability grant assessments, work assessments; prescribing and ordering of relevant assistive devices according to patient's needs. Facilitate psycho-social rehabilitation support groups for patients with occupational or mental illness. Use a holistic approach in providing health care services including counselling of both patient and family when necessary. Inspect and use equipment professionally ensuring that it complies with the safety standards. Develop and monitor implementation of SOP's and other quality improvement programmes to ensure compliance with National Core Standards. Write reports when required and submit accurate treatment records. Attend ward rounds regularly and report on patient progress to the health care team. Attend institutional in-service training programmes, conduct campaigns and awareness. Contribute to the overall growth of the Occupational Therapy unit in the institution |
| <u>ENQUIRIES APPLICATIONS</u> | : | Dr M Samjowan Tel No: (035) 907 7008 All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880. |
| <u>FOR ATTENTION</u> | : | Deputy Director Human Resources Mr SM Ndabandaba Tel No: (035) 907 7011 |
| <u>NOTE</u> | : | Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must be available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of |

previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.

- CLOSING DATE** : 03 November 2023
- POST 38/150** : **CHIEF DIAGNOSTIC RADIOGRAPHER GRADE 1 REF NO: DPKISMH 59/2023 (X1 POST)**
Component: Radiography
- SALARY** : Grade 1: R520 785 – R578 367 per annum. Benefits: 13th Cheque plus Housing Allowance (Employee must meet prescribed requirements) Medical Aid (Optional)
- CENTRE** : Dr Pixley Ka Isaka Seme Memorial Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12 or Equivalent. National Diploma/Degree with Diagnostic Radiography. Registration with HPCSA as a Diagnostic Radiographer. Current registration with HPCSA as a Diagnostic Radiographer (2023/2024). Minimum of 3 years' experience after registration with HPCSA as a Diagnostic Radiographer. Current and previous experience endorsed by Human Resources department will be required from shortlisted candidates. All successful candidates will have to spend minimum one year in service. Recommendations: Computer Literacy. Exposure to PACS/RIS and Digital environment will be an added advantage. Knowledge Skills Training And Competencies Required: Sound knowledge of diagnostic radiography procedures and equipment. Sound knowledge of Radiation Control and safety measures. Sound knowledge of relevant Health and Safety Acts. Ability to communicate effectively and problem solving skills. Good interpersonal relations and ability to perform well within a team. Ability to perform quality assurance tests as stipulated by radiation control directorate. Sound knowledge of Public Service Human Resource policies and procedures including EPMDs. Ability to supervise junior, support staff and student radiographers.
- DUTIES** : To provide high quality diagnostic radiographic imaging for X-ray, CT, MRI and Fluoroscopy services. To promote good health practices and ensure optimal care to patients. To execute all clinical procedures competently to prevent complications. To provide a 24 hour radiographic service including weekends and public holidays. To comply with safety and radiation protection standards. To contribute to the overall work process in the component. To comply with and promote Batho Pele principles in the execution of all duties for effective service delivery. Participate in quality assurance and quality improvement projects including implementation of the National Core standards. Participate in departmental policies and procedure development. Participate in monthly departmental meetings and other activities when called upon. Participate and carry out EPMDs on members of staff allocated under your supervision. Be actively involved in In-service training, student training and Peer Review and CPD activities and supervision of support staff. Perform other duties as per delegation by radiography management
- ENQUIRIES** : Ms LN Phungula (Assistant Director: Radiography) Tel No: 031- 530 1432
- APPLICATIONS** : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: Pixley.recruitment@kznhealth.gov.za

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| <u>FOR ATTENTION NOTE</u> | : Deputy Director: HRM : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za . No attachments on application, only Z83 and CV. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH 40/2023. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. |
| <u>CLOSING DATE</u> | : 03 November 2023 |
| <u>POST 38/151</u> | : <u>CHIEF OCCUPATIONAL THERAPIST GRADE 1 REF NO: EMP44/2023</u> Component: Occupational Therapy Services |
| <u>SALARY</u> | : R520 785 – R578 367 per annum. Plus 13th Cheque, Home Owners Allowance Employee must meet prescribed requirements), Medical aid (Optional) |
| <u>CENTRE REQUIREMENTS</u> | : Queen Nandi Regional Hospital (Empangeni) : Senior Certificate / Grade 12. Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Health Professions Council of South Africa (HPCSA), Registration Certificate as Occupational Therapist, Current registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. Recommendations: Experience with working with neurologically impaired paediatric patients. Knowledge of Occupational Therapy medicolegal work. Driver's License. Knowledge, Skills and Competencies Required: Sound knowledge of Occupational Therapy practices and ethos. Sound knowledge of Occupational Health and Safety Act and Labour Relations. Ability to plan and organize own work and that of junior staff. Clinical competence- execution of treatment procedures. Ability to communicate clearly, motivate and solve minor operational conflicts. Leadership and good interpersonal relations. Ability to problem solving and application of analytical skills in patient care, decision making and management procedures. Ability to plan and work within a multidisciplinary team. Good knowledge of physical, psychiatric conditions, paediatrics, and application of appropriate therapeutic interventions. Knowledge of relevant health acts and legislation that governs Kwa Zulu Natal and the profession e.g. Occupational Health & Safety, Scope of Practice and National Health Act. |
| <u>DUTIES</u> | : Ensure provision of good quality Occupational Therapy service according to patient's needs. Provide leadership and guidance in the Occupational Therapy Services. Supervise Occupational Therapists Community Service and Occupational Therapist Assistants. Represent Occupational Therapy Services in meetings, workshops and events. Render diagnostic and therapeutic Occupational Therapy Services in accordance with patient needs including completions of disability grant assessments, work assessments; prescribing and ordering of relevant assistive devices according to patient's needs. Facilitate psycho-social rehabilitation support groups for patients with occupational or mental illness. Use a holistic approach in providing health care services including counselling of both patient and family when necessary. |

Inspect and use equipment professionally ensuring that it complies with the safety standards. Develop and monitor implementation of SOP's and other quality improvement programmes to ensure compliance with National Core Standards. Write reports when required and submit accurate treatment records. Attend ward rounds regularly and report on patient progress to the health care team. Attend institutional in-service training programmes, conduct campaigns and awareness. Contribute to the overall growth of the Occupational Therapy unit in the institution.

- ENQUIRIES** : Dr M Samjowan Tel No: (035) 907 7008
- APPLICATIONS** : All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.
- FOR ATTENTION** : Deputy Director: Human Resources Mr SM Ndabandaba Tel No: (035) 907 7011
- NOTE** : Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.
- CLOSING DATE** : 03 November 2023
- POST 38/152** : **CHIEF OCCUPATION THERAPIST REF NO: MGMH41/2023**
- SALARY** : R520 251 – R595 251 per annum. Plus 13th cheque, Medical Aid Subsidy (optional) and home owners allowance (subject to meeting prescribed requirements).
- CENTRE** : Mahatma Gandhi Memorial Hospital
- REQUIREMENTS** : Senior Certificate /Matric or Grade 12, an appropriate qualification as an Occupational Therapist. Three years' experience as an Occupational Therapist in Paediatrics and Drivers License. Knowledge, Skills, Training and Competencies Required: Knowledge of Occupational Therapy medicolegal work. Experience with working with neurologically impaired paediatrics patients. Sound knowledge and skills in OT paediatrics, general diagnostics and therapeutic procedures. Good knowledge of ethical code and scope of practice. Good skill and knowledge in the use of OT equipment, therapeutic media and assistive devices. Good management and supervisory skills for

staff and patients. Good knowledge of institutional administrative tasks and duties. Good knowledge of physical, psychiatric conditions, paediatrics and application of appropriate therapeutic interventions. Knowledge of relevant health acts and legislation that governs KwaZulu Natal and the profession e.g. Occupational Health and Safety, Scope of practice, National Health Act. Excellent verbal and written communication skills. Ability to problem solve and application of analytical skills in patient care, decision making and management procedures. Ability to plan and work within a multidisciplinary team.

DUTIES : Plan and implement optimal occupational therapy service. Perform all delegated clinical and management responsibilities within applicable legislation. Treat and manage a clinical case load including practical teaching and mentorship. Ensure a comprehensive general and paediatrics service encompassing assessment, treatment, care giver training, community/home/clinic visits, outreach, group work, block therapy, assistive devices manufacture issue and replacement including specialized seating and wheelchairs/buggies. Develop and implement quality assurance programmes, clinical guidelines, audits (National Core Standards, Infection Control, Ideal Hospital, Norms and Standards). Provide supervision, support and mentorship to all levels of staff. Initiate/implement and participate in professional development programmes and teachings. Plan/assist manager with planning and implementation of operational & procedure plans and budget analysis. Manage or assist with an appropriate budget for equipment, consumables and assistive devices. Assume effective administrative responsibilities: report writing, statistics, audits, performance appraisal, meetings, legal report writing, labour relations, leave policy and clinical protocol development. Ensure good interpersonal skills with staff, patients, consultants, students, team members. Safeguard and evaluate the status of equipment and infrastructure with a repair and maintenance programme. Support the manager in all transformative changes and additional management tasks as needed.

ENQUIRIES : Ms. T Reddy Tel No: (031) 502 1719, ext. 2172
APPLICATIONS : Please forward application quoting the reference number to the Human Resource Office, Mahatma Gandhi Memorial Hospital, Private Bag X13, Mount Edgecombe, 4300 or Hand Delivered can be submitted to Human Resources.

FOR ATTENTION : Mr ES Gwala
NOTE : The following documents must be submitted: Applicants must utilize the most recent Z83 application form for employment obtainable from any government department or from the website-www.kznhealth.gov.za. Applicants are required to complete and submit Z83 Form and Curriculum vitae (CV). Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum vitae (CV). The certified copies of qualifications and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The reference number of the post must be indicated in the column provided on the Z83 application form e.g. MGMH41/2023. Faxed / emailed applications will not be considered. N.B: failure to comply with the above instructions will disqualify applicants. Applicants are advised that due to a number of applications anticipated, individual applications will not be acknowledged. Should you not receive a Response within six (6) weeks after the closing date the application must be considered unsuccessful. People with disability should feel free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational classes of the department. S & T and Resettlement will not be paid to the eligible candidates due departmental budgetary constraints.

CLOSING DATE : 03 November 2023

POST 38/153 : **CLINICAL PROGRAMME COORDINATOR (QUALITY ASSURANCE) REF NO: EMP49/2023**
Component: Monitoring & Evaluation Services

SALARY : R497 193 – R559 686 per annum. Plus 13th Cheque, Home Owners Allowance Employee must meet prescribed requirements), Medical aid (Optional)

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| <u>CENTRE REQUIREMENTS</u> | : Queen Nandi Regional Hospital (Empangeni) : Senior certificate (Grade 12) or equivalent. Degree/ Diploma in General nursing and Midwifery that allows registration with SANC as Professional Nurse, Current SANC Receipt (2023), A minimum of seven (07) years appropriate / recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Software applications (MS Office), Valid EB (Code 8) Drivers License. Recommendation: Planning, Monitoring and Evaluation experience in a Health Care Environment will be an added advantage. Knowledge, Skills, Competencies Required: Knowledge of legislative current public service, Health related Legislations and Quality Assurance Framework. Knowledge of hospital quality assurance practices, Risk Management and Patient Safety Incident Reporting. Knowledge of hospital functions and operations. Practical experience in Quality Assurance and Accreditation. Knowledge of National and Provincial Priority Programmes and Guidelines. Knowledge of Clinical Governance Framework and implementation. Knowledge of Norms and Standards and Ideal Hospital Realization and Maintenance Framework. Ability to critically analyse complex information and to interpret that in relation to performance, health outcomes relevant to institution and performance reports. Proficient in the application of computer software packages. Strong leadership, planning and organizational skills. Project Management Skills. Decision making skills and Problem solving skills. Ability to work independently and under pressure. High level of communication skills, both written and verbal Data. Management skills. |
| <u>DUTIES</u> | : Develop and promote a Quality assurance culture within the institution. Facilitate and ensure effective functioning of the Quality Assurance Committees within the facility. Ensure and monitor the compliance of the institution to Quality Programs especially Norms and Standards and Ideal Hospital Realization and Maintenance Framework. Facilitate and participate in the development of institutional Standard Operating Procedures and protocols with regards to Quality. Report and record all patient safety incidents in the facility. Reinforce and instil a good Clinical and Corporate Governance culture. Monitor, evaluate and report on the delivery of quality care at institutional level including clinical care, waiting times and Patient Experience of care at the institution. Maintain accurate reports and records of quality assessments and ensure timeous interventions on non-compliance. Provide advice on various aspects of quality care to all departments within the institution. Compile and submit monthly / quarterly reports to senior management for timeous submission to the District. Develop a Business plan for the unit and exercise control over utilization of such budget. Represent the institution in the District Quality Improvement Committees. Perform Quality improvement audits, surveys and assessments according to Plans and report to Senior management. Monitor and evaluate delivery of quality care at the hospital. Ensure implementation of National and Provincial initiatives (Patient Rights Charter, Batho Pele. Complaints management system (etc). Identify, facilitate and coordinate all Quality Improvement Plans. |
| <u>ENQUIRIES APPLICATIONS</u> | : Mrs Y Paliam Tel No: (035) 907 7012 : All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880. |
| <u>FOR ATTENTION</u> | : Deputy Director: Human Resources Mr SM Ndabandaba Tel No: (035) 907 7011 |
| <u>NOTE</u> | : Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company |

Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.

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| <u>CLOSING DATE</u> | : | 03 November 2023 |
| <u>POST 38/154</u> | : | <u>OPERATIONAL MANAGER NURSING (GENERAL) REF NO: MBO 78/2023 (X1 POST)</u> Component: HAST |
| <u>SALARY</u> | : | R497 193 – R559 686 per annum, other benefits: medical aid (optional) home owners allowance: employee must meet prescribed requirements, 8% rural allowance, 13 th cheque |
| <u>CENTRE REQUIREMENTS</u> | : | Mbongolwane District Hospital Senior certificate/ Matric. Basic R425 Degree /Diploma in General Nursing with Midwifery. Minimum of 7 years appropriate recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. Current registration with SANC (2023 Receipt). Current and previous work experience written by supervisor. Recommendations: Computer literacy. NIMART trained. Knowledge, Skills and Competences Required: Knowledge of public service policies, Acts and Regulations. Knowledge of SANC Rules and Regulations. Knowledge of nursing care processes and procedures nursing statutes and other relevant legal frameworks. Promote quality of nursing directed by professional scope of practice and standards as determined by the institution. Good communication, leadership, interpersonal and problems solving skills. Knowledge of code of conduct and Labour Relations. Conflict management and negotiation skills. Decision making and problems solving skills. Knowledge of Batho Pele Principles and patient right charter. |
| <u>DUTIES</u> | : | Supervise and ensure provision of an effective and efficient patient care through adequate nursing care by the unit. Ensure compliance to quality assurance, infection prevention and control, the implementation of Ideal Hospital (IHRM) and Office of Health Standard Compliance (OHSC) by the unit. Ensure compliance to priorities of the MEC for health by the unit. Monitor and evaluate HAST Integrated programme i.e. ART, TB, STI and EMTCT. Conduct clinic support visits to monitor implementation of HAST programme. Manage information system by ensuring that correct, accurate data is collected, collated, verified and submitted by the unit to improving data quality. Monitor and evaluate quality of nursing services in the unit. Manage and control staff absenteeism maintain staff discipline. Ensure effective management of staff and patients to eliminate grievances and complaints from patients. Effective management of the unit from planning, implementation, monitoring and evaluation of all services including maternal and child services Ensure implementation of employee performance management system (EPMDS) to monitor staff performance. Participate in the analysis, formulation and implementation of nursing guidelines, practices standard and procedures. Manage and monitor proper utilization of human, financial and material resources. |
| <u>ENQUIRIES</u> | : | Mrs. T Ndlovu (Assistant Manager Nursing) Tel No: (035) 476 6242, ext. 1011 |

APPLICATIONS : Applications should be forwarded to: www.e-services.gov.za or The Chief Executive Officer or Hand Deliver to: Private Bag X126, Mbongolwane District Hospital, Kwa-PETT, 3820

FOR ATTENTION NOTE : Human Resource Manager
 : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. **NB:** Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered

CLOSING DATE : 10 November 2023

POST 38/155 : **OPERATIONAL MANAGER NURSING (GENERAL) REF NO: MBO 79/2023 (X1 POST)**
 Component: OPD

SALARY : R497 193 – R559 686 per annum, other benefits: medical aid (optional) home owners allowance: employee must meet prescribed requirements, 8% rural allowance, 13th cheque

CENTRE REQUIREMENTS : Mbongolwane District Hospital
 : Grade 12 / Matric Certificate. Basic R425 Degree /Diploma in General Nursing. Minimum of 7 years appropriate recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Current registration with SANC (2023 Receipt). Previous and current work experience written by supervisor. Recommendations: Computer literacy. Knowledge, Skills And Competences Required: Knowledge of public service policies, Acts and Regulations. Knowledge of SANC Rules and Regulations. Knowledge of nursing care processes and procedures nursing statutes and other relevant legal frameworks. Promote quality of nursing directed by professional scope of practice and standards as determined by the institution. Good communication, leadership, interpersonal and problems solving skills. Knowledge of code of conduct and Labour Relations. Conflict management and negotiation skills. Decision making and problems solving skills. Skills in organizing planning and supervising. Knowledge of Batho Pele Principles and patient right charter.

DUTIES : Supervise and ensure provision of an effective and efficient patient care through adequate nursing care by the unit. Ensure compliance to quality assurance, infection prevention and control, the implementation of Ideal Hospital (IHRM) and Office of Health Standard Compliance (OHSC) by the unit. Ensure compliance to priorities of the MEC for health by the unit as detailed in a make me look like a Hospital project. Organize OPD considering triage, emergencies and clients with flu like symptoms. Manage information system by ensuring that correct, accurate data is collected, collated, verified and submitted by the unit to improving data quality. Monitor and evaluate quality of nursing services in the unit. Manage and control staff absenteeism maintain staff discipline. Ensure effective management of staff and patients to eliminate grievances and complaints from patients. Ensure implementation of employee performance management system (EPMDS) to monitor staff performance. Participate in the analysis, formulation and implementation of nursing guidelines, practices standard and procedures. Manage and monitor proper utilization of human, financial and material resources. Effective management of the unit from planning, implementation, monitoring and evaluation of all services and programs

ENQUIRIES : Mrs. T Ndlovu (Assistant Manager Nursing) Tel No: (035) 476 6242, ext. 1011

APPLICATIONS : Applications should be forwarded to: www.e-services.gov.za or The Chief Executive Officer or Hand Deliver to: Private Bag X126, Mbongolwane District Hospital, Kwa-PETT, 3820

FOR ATTENTION : Human Resource Manager

NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE : 10 November 2023

POST 38/156 : **ULTRA-SONOGRAPHER GRADE 1-3 REF NO: KH 32/2023**

SALARY : Grade1: R444 741 - R506 016 per annum
Grade 2: R520 785 - R595 251 per annum
Grade 3: R612 642 - R658 482 per annum
and 12% inhospitable allowance of basic salary, 13th cheque, Medical Aid (optional), Housing Allowance (employee must meet prescribed requirements).

CENTRE : Kwa-Magwaza District Hospital (Radiology)

REQUIREMENTS : Grade 12 /Senior Certificate. Degree /National Diploma in Ultrasound Current registration with HPCSA as Sonographer. **Grade 1:** No experience after registration with the Health Profession Council of South Africa (HPCSA) as an ultra-sonographer in respect of RSA qualified employee who performed community service as required in South Africa.1-year relevant experience after registration with GPCSA in respect of foreign qualified employees. **Grade 2:** A minimum 10 years appropriate /recognizable experience after registration with HPCSA as an ultra-sonographer in respect of RSA qualified employees who perform community service as required in South Africa.11 years' experience after registration with HPCSA in respect of foreign qualified employees. **Grade 3:** A minimum 20 years appropriate /recognizable experience after registration with HPCSA as an ultra-sonographer in respect of RSA qualified employees who perform community service as required in South Africa.21 years' experience after registration with HPCSA in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa.

DUTIES : Provide quality patient centred to all patients. Undertake ongoing care of individual patients to allow for continuity of care. Active participation as a member of the health service institution. Perform clinical audits in the Department. Attend departmental meetings and participate in presentations. Perform other duties as allocated by the Head of Department. Maintain clinical, professional Assist Operational Manager in the management of the clinic. Assist doctors during Clinic visits. Assist in track and tracing of early missed and defaulters of chronic treatment. Provide Clinical assessment, diagnosis, treatment and care of all clients visiting the Clinic. Report all medication using Synch. Give health education to clients on adherence to treatment. Audit clinical records by analysing data. Implement quality improvement plans for audits done. Implement EPMDS as per Circulars. Provide in service education to staff about labour related issues.

ENQUIRIES : Dr I.F Mbokazi Tel No: (035) 450 8216

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| <u>APPLICATIONS</u> | : | All applications should be posted to: The Chief Executive Officer: KwaMagwaza Hospital, Private Bag X808, Melmoth, 3835, hand delivered to KwaMagwaza Hospital, KwaMagwaza Road or Email to KwaMagwazaHospital.HRJobApplication@kznhealth.gov.za |
| <u>FOR ATTENTION NOTE</u> | : | Assistant Director: HRM |
| | : | Applications must be submitted on the new Prescribed Application for Employment form (Z83). This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za . The applications received on the incorrect (Z83) will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Letter of confirmation of relevant work experience and managerial experience will only be required from the shortlisted applicants. The Reference Number must be indicated in the column (Part A) provided on the Z83 Form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed applications will not be accepted. People with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date they must accept that their application were unsuccessful. Applicants in possession of foreign qualification if shortlisted will be required to produce evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted) All employees in Public Service that are presently on the same salary level but on a notch /package above of the advertised post are free to apply. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T and no Resettlement allowance claims will be considered for payment to candidates that are invited for an interview. NB: Preference will be given to African Male and people with disabilities. |
| <u>CLOSING DATE</u> | : | 03 November 2023 |
| <u>POST 38/157</u> | : | <u>CHIEF ARTISAN REF NO: EMP45/2023</u> Component: Maintenance Services |
| <u>SALARY</u> | : | R434 787 – R494 619 per annum. Plus 13th Cheque, Home Owners Allowance Employee must meet prescribed requirements), Medical aid (Optional) |
| <u>CENTRE REQUIREMENTS</u> | : | Queen Nandi Regional Hospital (Empangeni) |
| | : | N6 Certificate or National Diploma in Electrical/Mechanical/Structural. Appropriate Trade Test Certificate in terms of section 13(2)(h) of the Manpower Act of 1981 as amended. Valid driver's license. Ten (10) years post qualification experience required as an Artisan / Artisan Foreman. Knowledge, Skills And Experience Required: Team work. Project Management. Technical Design and analysis knowledge. Computer Aided Technical applications. Knowledge of Legal compliance. Technical Report Writing. Technical Consulting. Production Process Knowledge and Skills. Problems Solving and Analysis. Decision Making & Creativity. Change Management and Financial Management. Customer Focus and responsiveness. Punctual, Working under pressure. Computer literate. Good communication. Team building and motivational skills. Sound knowledge of occupational health and safety Act and related legislation. Planning and Organizing. |
| <u>DUTIES</u> | : | Manage technical services and support in conjunction with technicians, artisans, associates in field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Provision standard drawings and procedures to incorporate new technology and ensure quality assurance in line with specification and inputs in to existing technical manuals. Standard drawings and procedures to incorporate new technology and ensure quality assurance in line with specification. Manage administrative and related functions. Provide inputs into the budgeting process. Provide and consolidate inputs to the technical operational plan, update database, manage artisans and related personnel and assets. |

Manage, control and monitor expenditure according to budget to ensure efficient cash flow and manage the commercial value add of the discipline-related activities and services. Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of technical services according to organizational needs and requirements. Manage subordinate's key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives. Maintain and advance expertise by continuous individual development to keep up with new technologies and procedures. Research / literate studies on technical / engineering technology to improve expertise. Liaise with relevant bodies / councils on technical / engineering-related matters. Ensure 24 hour coverage to attend to emergencies.

- ENQUIRIES** : Mr ME Mhlongo Tel No: (035) 907 7006
- APPLICATIONS** : All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.
- FOR ATTENTION** : Deputy Director Human Resources Mr SM Ndabandaba Tel No: (035) 907 7011
- NOTE** : Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as Educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.
- CLOSING DATE** : 03 November 2023
- POST 38/158** : **CLINICAL NURSE PRATITIONER (GRADE 1 OR 2) REF NO: HLH 33/2023**
- SALARY** : Grade 1: R431 265 per annum, (all-inclusive package)
Grade 2: R528 696 per annum, (all-inclusive package)
- CENTRE** : Ntondweni Clinic
- REQUIREMENTS** : Senior Certificates (Grade 12) or equivalent. Degree /Diploma General Nursing with Midwifery **Grade 1:** A minimum of 4 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. Plus Post Basic qualification with the duration of at least 1 year in Clinical Nursing Science, Health Assessment,

Treatment and Care Only shortlisted Candidate will Attach /submit proof
Grade 2: A minimum of 14 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least (10) ten years of the period referred above must be appropriate/ Recognizable working experience after Proof of current registration with SANC receipt as a Professional Nurse (2023). Only shortlisted candidates will Attach/Submit proof. Knowledge, Skills, Training & Competencies Required: Knowledge of nursing care processes, nursing statues and other relevant legal frameworks, such as Nursing Acts, Health Acts ,Patients Right Charter, Batho Pele Principles, Public Service Regulations .Disciplinary Code and Procedures in the Public Service .Reports writing leadership ,organization .Decision making and problem solving abilities ,Financials managements skills and budgeting knowledge .Empathy and counselling skills and knowledge .Strong interpersonal communication and presentation skills .Ability to make independent decisions .An understanding of the challenges facing the Public Health Sector .Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with time frames.

DUTIES : Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Provide quality comprehensive community Health Care. Provide educational Services to staff and clients. Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient's clinical conditions. Promote scientific quality nursing care. Administration and control of medication and other resources. Responsible for individual consultation sections and identification of community needs. Render ante/ Postnatal care services and conduct deliveries. Conduct clinical audits and implement quality improvement plans Uphold Batho Pele principles, Patients' Rights and Professionalism and Nursing Ethics. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrate effective communication with patients, supervisor and other clinicians ,including report writing when required.

ENQUIRIES : Mrs B.S.V Ndlovu Tel No: (035) 838 8610
APPLICATIONS : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa 3937.

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) ;and Z83 ,Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83, NB; failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge ,However ,every Applicant will be advised of the Outcome of his or her application in due course. This Department is an equal opportunity, Affirmative action employer, whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference.

CLOSING DATE : 10 November 2023

POST 38/159 : **CLINICAL NURSE PRATITIONER (GRADE 1 OR 2) REF NO: HLH 36/2023**

SALARY : Grade 1: R431 265 per annum, (all-inclusive package)
 Grade 2: R528 696 per annum, (all-inclusive package)

CENTRE : Makhowe Clinic
REQUIREMENTS : Senior Certificates (Grade 12) or equivalent. Degree /Diploma General Nursing with Midwifery. **Grade 1:** A minimum of 4 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. Plus Post Basic qualification with the duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care. Only shortlisted candidate will attach /submit proof. **Grade 2:** A minimum of 14 years appropriate /Recognizable working

experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least (10) ten years of the period referred above must be appropriate/ Recognizable working experience after Proof of current registration with SANC receipt as a Professional Nurse (2023). Only shortlisted candidates will attach/submit proof. Knowledge, Skills, Training & Competencies Required: Knowledge of nursing care processes, nursing statues and other relevant legal frameworks, such as Nursing Acts, Health Acts ,Patients Right Charter, Batho Pele Principles, Public Service Regulations .Disciplinary Code and Procedures in the Public Service .Reports writing leadership ,organization .Decision making and problem solving abilities ,Financials managements skills and budgeting knowledge .Empathy and counselling skills and knowledge .Strong interpersonal communication and presentation skills .Ability to make independent decisions .An understanding of the challenges facing the Public Health Sector .Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with time frames.

DUTIES : Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Provide quality comprehensive community Health Care. Provide educational Services to staff and clients. Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient's clinical conditions. Promote scientific quality nursing care. Administration and control of medication and other resources. Responsible for individual consultation sections and identification of community needs. Render ante/ Postnatal care services and conduct deliveries. Conduct clinical audits and implement quality improvement plans Uphold Batho Pele principles, Patients' Rights and Professionalism and Nursing Ethics.

ENQUIRIES : Mrs B.S.V Ndlovu Tel No: (035) 838 8610

APPLICATIONS : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937,Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) ;and Z83 ,Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted .Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83, NB: failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge ,However ,every Applicant will be advised of the Outcome of his or her application .in due course. This Department is an equal opportunity ,Affirmative action employer, whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person those appointments /transfer/promotion will promote representatively will receive preference.

CLOSING DATE : 10 November 2023

POST 38/160 : **CLINICAL NURSE PRATITIONER (GRADE 1 OR 2) REF NO: HLH 38/2023**

SALARY : Grade 1: R431 265 per annum, (all-inclusive package)

Grade 2: R528 696 per annum, (all-inclusive package)

CENTRE : Hast

REQUIREMENTS : Senior Certificates (Grade 12) or equivalent. Degree /Diploma General Nursing with Midwifery. **Grade 1:** A minimum of 4 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. Plus Post Basic qualification with the duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care. Only shortlisted Candidate will Attach /submit proof. **Grade 2:** A minimum of 14 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least (10) ten years of the period referred above must be appropriate/ Recognizable working experience after current registration with SANC receipt as a Professional Nurse (2023). Only shortlisted candidates will attach/submit proof. Knowledge, Skills, Training & Competencies Required:

Excellent communication skills, Human relations and ability to teach and train staff within a team. Knowledge of nursing care processes, nursing statutes and other relevant legal frameworks, such as Nursing Acts, Health Acts, Patients Right Charter, Batho Pele Principles, Public Service Regulations. Disciplinary Code and Procedures in the Public Service. Reports writing leadership, organization. Decision making and problem solving abilities, Financials managements skills and budgeting knowledge. Empathy and counselling skills and knowledge. Strong interpersonal communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the Public Health Sector. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work related matters and to comply with time frames.

DUTIES : Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Provide in service training to feeder PHC clinics and Hast Unit on PHC and Hast related clinical matters. Provide quality comprehensive community Health Care. Provide educational Services to staff and clients. Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient's clinical conditions. Promote scientific quality nursing care. Administration and control of medication and other resources. Responsible for individual consultation sections and identification of community needs. Render ante/ Post-natal care services and conduct deliveries. Conduct clinical audits and implement quality improvement plans Uphold Batho Pele principles, Patients' Rights and Professionalism and Nursing Ethics. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrate effective communication with patients, supervisor and other clinicians, including report writing when required. Work in collaboration with Hospital and PHC Clinics to improve Hast Programme. Participate in the outreach Programme.

ENQUIRIES : Mrs B.S.V Ndlovu Tel No: (035) 838 8610
APPLICATIONS : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937.

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) and Z83. Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA). Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83. NB: failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge, However, every Applicant will be advised of the Outcome of his or her application .in due course. This Department is an equal opportunity, Affirmative action employer ,whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference.

CLOSING DATE : 10 November 2023

POST 38/161 : **PROFESSIONAL NURSE SPECIALTY (ADVANCED MIDWIFERY) REF NO: HLH 46/2023 (X1 POST)**
 Component: Maternity Ward
 Re-advertised

SALARY : Grade 1: R431 265 per annum, (all-inclusive package)
 Grade 2: R528 696 per annum, (all-inclusive package)

CENTRE : Maternity Ward
REQUIREMENTS : Matric Certificate/Grade 12, Diploma in General Nursing and Midwifery/Basic R425 qualifications. One year post basic qualification Diploma in Advanced Midwifery and Neonatal Nursing science. A minimum of 4 years appropriate/recognizable. Experience after registration as Professional Nurse with SANC in General Nursing in General Nursing. Current (2023) Registration with South African Nursing Council (SANC) As a Professional Nurse and advanced midwifery. **Grade 1:** A minimum of 4 years appropriate/Recognizable working

experience in Nursing after registration as Professional Nurse with SANC in General Nursing. One (1) year Post Basic Qualification Diploma in Advanced Midwifery and Neonatal Nursing Science. **Grade 2:** A minimum of 14 years appropriate / Recognizable working experience in Nursing after registration as Professional Nurse with SANC in General Nursing. At least Ten (10) years of this period referred above must be appropriate / Recognizable working experience after obtaining 1 year Post Basic Qualification Diploma in Advanced Midwifery and Neonatal Nursing Science. Knowledge, Skills, Training & Competencies Required: Knowledge and understanding of Nursing legislation, nursing care processes and Procedures and other relevant legal frameworks such as Occupational Health and Safety Act, Health Act and Labour Relations Act. Knowledge of the Patient Right Charter, Batho Pele Principles, National Core Standards. Possess basic understanding of Human Resource and financial policies and practices. Good communication skills, report writing skills, facilitation skills, co-ordinary skills, liaison skills and problem solving skills. Planning & organizing skills. Good interpersonal and human relations. Knowledge of Public service act, regulations and policies. Knowledge of nursing care processes and procedures, nursing statuses and other relevant legal frameworks. Team building and diversity Management skills.

DUTIES

: To provide holistic nursing care to patients in all streams in a cost effective and efficient manner. Executive duties and functions with proficiency in support of the vision, mission and strategic objectives of the institution and within the prescripts of all other legislation. Ensures the utilization of Maternal and neonatal updated guidelines and protocols. To take charge of the unit during the absence of the Operational Manager in charge and to manage the unit accordingly. To provide nursing care that that leads to improved service delivery. Perform standards procedures and solve problems communicating with patients and relatives. Maintain clinical competence by ensuring that the scientific principles of infection Prevention and Control practices. Participate in the implementation of priority programs and strategies to reduce. Morbidity and mortality rates, communicable and non-communicable disease. Implement quality improvement plans. Maintain accurate and complete patient's records. Protect and advocate rights of patients regarding health care. Maintain a professional and ethical practice as well as enabling environment for ethical practice. Communicate with the multi-disciplinary health care team and assist in decision-making pertaining to health care team and assist in decision-making pertaining to health care delivery. Utilize human, material and physical resources efficiently and effectively. Ability to work independently in all sections of the unit. Ensure staff ongoing education and training in ESMOE, MBFI, EMTCT, YFS, etc. Maintain client satisfaction through quality service innovation and professionalism. Conduct clinical audits and compile summary reports. Attend sub-district perinatal meetings. Support feeder clinics in matters pertaining to MCWH.

ENQUIRIES APPLICATIONS

: Mrs B.S.V Ndlovu Tel No: (035) 838 8610
 : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937

NOTE

: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) and Z83. Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83, NB; failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge, However, every Applicant will be advised of the Outcome of his or her application .in due course. This Department is an equal opportunity, Affirmative action employer, whose aim is to promote representatively in allow occupational Categories in the Department. The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference.

CLOSING DATE

: 10 November 2023

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| <u>POST 38/162</u> | : | <u>PROFESSIONAL NURSE –SPECIALTY (ICU) REF NO: 43/2023</u> Re –advertised. |
| <u>SALARY</u> | : | Grade 1: R431 265 per annum, (all-inclusive package) Grade 2: R528 636 per annum, (all-inclusive package) |
| <u>CENTRE</u> | : | Hlabisa Hospital |
| <u>REQUIREMENTS</u> | : | Grade 12 (Senior Certificate). Degree/Diploma qualification that allows registration to General Nursing & Midwifery, plus One year post basic qualification in Critical Care Nursing –ICU. Registration certificate with South Africa Nursing Council (SANC). Current SANC receipt 20223. Four (4) years' experience in General Nursing after registration as professional Nurse. Grade 1: A Minimum of 4 years appropriate /Recognizable working experience in nursing after registration as a Professional Nurse with SANC in General Nursing. plus, Post Basic qualification with the duration of at least 1 year in Critical Care Nursing –ICU. Grade 2: A minimum of Fourteen (14) years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least Ten(10) years of the period refereed above must be appropriate /Recognizable working experience after obtaining One (1) year Post Basic qualification in Plus Post Basic qualification with the duration of at least 1 year in Critical Care Nursing –ICU. Knowledge, Skills, Competencies Required: Knowledge of Public Service Acts, regulations and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures, nursing statues and other relevant legal framework. Good communication skills, verbal written. Co-ordination and liaison skills. Problem solving skills. |
| <u>DUTIES</u> | : | Assist in planning /organizing and monitoring of objectives of the specializes unit. Provide a therapeutic environment for staff, patient and public. Provide comprehensive, quality nursing care. Provide direct and indirect supervision of all nursing /Housing staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department with the hospital. Assist with allocation /change list day and night duty roster and inputs for leave. Assist in record keeping and provide statistical information on training. To assist in orientation induction and monitoring of all nursing staff. To complete patient related data partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant Speciality. To assist with relief duties of the supervisor and act as junior shit leader on both day and night shift. To partake in overall specialized unit functions i.e. team building. Effective and efficient management of all resources. Liaise with professional Nurse in charge in surgical high care/renal unit. Allocation of staff on day and night duty within the Directorate in rotational basis. To nurse a critically ill patient who is ventilated, on hemodialysis and continuous –venous hemodialysis. To nurse paediatric ventilated /high care patient in ICU within directorate. To nurse all types of patients regardless of diagnoses according to disease profile within the directorate. Maintain Professional growth /ethic standard and self-development. |
| <u>ENQUIRIES</u> | : | Mrs B.S.V Ndlovu Tel No: (035) 838 8610 |
| <u>APPLICATIONS</u> | : | The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937 |
| <u>NOTE</u> | : | The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za , An updated Curriculum Vitae (CV) and Z83. Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83, NB; failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge ,However ,every Applicant will be advised of the Outcome of his or her application .in due course. This Department is an equal opportunity, Affirmative action employer, whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose appointments /transfer/promotion will promote representatively will receive preference. |

CLOSING DATE : 10 November 2023

POST 38/163 : **CLINICAL NURSE PRACTITIONER REF NO: HLH 34/2023 (X1 POST)**
Re-advertised

SALARY : Grade 1: R431 265 per annum, plus all-inclusive package
Grade 2: R528 696 per annum, plus all-inclusive package

CENTRE : Mtubatuba mobile 4

REQUIREMENTS : National Senior certificate (Grade 12) or equivalent qualification. An appropriate National Diploma / Degree in General Nursing with Midwifery. Minimum of 4 years appropriate/Recognizable experience as General Nurse. (One) 1 year Post basic qualification accredited with SANC in Clinical Nursing Science, Health Assessment, Treatment and Care. **Grade 1:** A minimum of 4 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. Plus Post Basic qualification with the duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care. **Grade 2:** A minimum of 14 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least (10) ten years of the period referred above must be appropriate/ Recognizable working experience after obtaining (1) one year Post Basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Knowledge, Skills, Training & Competencies Required: Excellent communication skills, Human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of Health and public service legislation, regulations and policies. Appropriate understanding of nursing scope of practice and nursing standards as determined by Primary Health Care. Basic computer literacy to enhance service delivery. Effective communication with patients, and other Health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Knowledge of Labour relations and disciplinary procedures. Basic understanding of HR and Financial policies and practices. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making, problem solving, disciplinary and co-ordination skills.

DUTIES : Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Provide quality comprehensive community Health Care. Provide educational Services to staff and clients. Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient's clinical conditions. Promote scientific quality nursing care. Administration and control of medication and other resources. Responsible for individual consultation sections and identification of community needs. Render ante/ Postnatal care services and conduct deliveries. Conduct clinical audits and implement quality improvement plans. Uphold Batho Pele principles, Patients' Rights and Professionalism and Nursing Ethics.

ENQUIRES : Mrs. B.S.V Ndlovu Tel No: (035) 838 8610

APPLICATIONS : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) and Z83. Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83. NB: failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge, However, every Applicant will be advised of the Outcome of his or her application .in due course. This Department is an equal opportunity, Affirmative action employer ,whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person hose

- appointments /transfer/promotion will promote representatively will receive preference.
- CLOSING DATE** : 10 November 2023
- POST 38/164** : **CLINICAL NURSE PRACTITIONER REF NO: HLH 44/2023**
Re-advertised.
- SALARY** : Grade 1: R431 265 per annum, plus all-inclusive package
Grade 2: R528 696 per annum, plus all-inclusive package
- CENTRE** : Siphon Zungu Clinic
- REQUIREMENTS** : National Senior certificate (Grade 12) or equivalent qualification. An appropriate National Diploma / Degree in General Nursing with Midwifery. Minimum of 4 years appropriate/Recognizable experience as General Nurse. (One) 1 year Post basic qualification accredited with SANC in Clinical Nursing Science, Health Assessment, Treatment and Care. **Grade 1:** A minimum of 4 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. Plus, Post Basic qualification with the duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care. **Grade 2:** A minimum of 14 years appropriate /Recognizable working experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least (10) ten years of the period referred above must be appropriate/ Recognizable working experience after obtaining (1) one year Post Basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Knowledge, Skills, Training & Competencies Required: Excellent communication skills, Human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of Health and public service legislation, regulations and policies. Appropriate understanding of nursing scope of practice and nursing standards as determined by Primary Health Care. Basic computer literacy to enhance service delivery. Effective communication with patients, and other Health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Knowledge of Labour relations and disciplinary procedures. Basic understanding of HR and Financial policies and practices. Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making, problem solving, disciplinary and co-ordination skills.
- DUTIES** : Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined for a Primary Health Care facility. Provide quality comprehensive community Health Care. Provide educational Services to staff and clients. Evaluate and follow-up patients during clinic visits. Initiate treatment, implementation of programs and evaluations of patient's clinical conditions. Promote scientific quality nursing care. Administration and control of medication and other resources. Responsible for individual consultation sections and identification of community needs. Render ante/ Postnatal care services and conduct deliveries. Conduct clinical audits and implement quality improvement plans. Uphold Batho Pele principles, Patients' Rights and Professionalism and Nursing Ethics.
- ENQUIRIES** : Mrs B.S.V Ndlovu Tel No: (035) 838 8610
- APPLICATIONS** : The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa, 3937
- NOTE** : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za, An updated Curriculum Vitae (CV) and Z83. Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83 ,NB; failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge, However ,every Applicant will be advised of the Outcome of his or her application .in due course .[This Department is an equal opportunity ,Affirmative action employer ,whose aim is to promote representatively in allow occupational Categories in the Department .The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote

respectively through the filling of these posts. The candidates of the person whose appointments /transfer/promotion will promote representatively will receive preference.

- CLOSING DATE** : 10 November 2023
- POST 38/165** : **CLINICAL NURSE PRACTITIONER HTA REF NO: KDC 04/2023 (X1 POST)**
Component: Kwadukuza Clinic
- SALARY** : Grade 1: R431 265 per annum, plus 8% rural allowance
Grade 2: R528 696 per annum, plus 8% rural allowance
Benefit: 13th Cheque, homeowner's allowance, and Medical aid optional [Employee must meet prescribed conditions]
- CENTRE REQUIREMENTS** : Ilembe Health District Office
: **Grade 1:** Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) Degree / Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus, Current registration with SANC as General Nurse and Primary Health Care plus, A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. A valid Code 8 driver's license. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse with Midwifery and Primary Health Care plus, A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. A valid Code 8 driver's license Previous and current work experience (certificate/s of service) endorsed and stamped by HR Office will be requested (only if shortlisted) N.B All the above mentioned documents need not be attached on application but will be requested only if shortlisted) Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory skills. Good interpersonal relationship skill. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.
- DUTIES** : Coordinating, overseeing and managing delivery of comprehensive PHC services in High Transmission Area sites focusing mainly on prevention, case finding, linkage and retention of Key Populations to HIV, STI's and TB health services and thus assist with the acceleration of activities in order achieve 95 95 HAST goals. Conducting community dialogues and awareness campaigns. Participate in Operation Sukuma Sakhe initiatives. Ensure safe keeping and proper utilization of medical equipment and pharmaceutical and surgical stock. Participate in induction, training and monitoring of all support and nursing staff. Provide direct and indirect supervision and guidance to all nursing and support staff. Identification of high transmission areas for HIV, TB, STIs and other communicable diseases (TVET colleges, Truck stops, correctional services establishments, taverns, brothels, factories, farms and other areas with marginalized and vulnerable populations). Work with other government departments, civil society and other non- governmental organizations to address social determinants of health. Collaborate with other outreach teams. Assist with implementation of differentiated models of care. Participate in new Operation Phuthuma approach nerve Centre meetings. Be willing to work flexi- hours and shifts in-order increase access of health services to key populations.
- ENQUIRIES APPLICATIONS** : Mrs R Bhagwandin Deputy Manager Nursing Tel No: (032) 551 3686
: All applications should be forwarded to: The District Director: Human Resource Management Services, I Lembe Health District Office, Private Bag X10620, KwaDukuza, 4450 or hand delivered to: 1 King Shaka Street, Kinga Shaka Centre, and KwaDukuza, 4450.
- NOTE** : Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full. The reference number must be indicated in provided

form Z83 e.g. ILE/03/2022. Detailed Curriculum Vitae (CV). Information such as educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualification and other relevant documents on application. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). Persons with disabilities should feel free to apply for the post. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s) Applicants in possession of a foreign qualifications are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested only if shortlisted.

- CLOSING DATE** : 03 November 2023
- POST 38/166** : **CLINICAL NURSE PRACTITIONER HTA REF NO: SHAK02/2023 (X1 POST)**
Component: Shakaskraal Clinic
- SALARY** : Grade 1: R431 265 per annum, plus 8% rural allowance
Grade 2: R528 696 per annum, plus 8% rural allowance
Benefit: 13th Cheque, homeowner's allowance, and Medical aid optional [Employee must meet prescribed conditions]
- CENTRE** : Ilembe Health District Office
- REQUIREMENTS** : **Grade 1:** Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate). Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus, Current registration with SANC as General Nurse and Primary Health Care plus. A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. A valid Code 8 driver's license. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, Degree/Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse with Midwifery and Primary Health Care plus, A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. A valid Code 8 driver's license Previous and current work experience (certificate/s of service) endorsed and stamped by HR Office will be requested (only if shortlisted) NB: All the above mentioned documents need not be attached on application but will be requested only if shortlisted) Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory skills. Good interpersonal relationship skill. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.
- DUTIES** : Coordinating, overseeing and managing delivery of comprehensive PHC services in High Transmission Area sites focusing mainly on prevention, case finding, linkage and retention of Key Populations to HIV, STI's and TB health services and thus assist with the acceleration of activities in order achieve 95 95 HAST goals. Conducting community dialogues and awareness

campaigns. Participate in Operation Sukuma Sakhe initiatives. Ensure safe keeping and proper utilization medical equipment and pharmaceutical and surgical stock. Participate in induction, training and monitoring of all support and nursing staff. Provide direct and indirect supervision and guidance to all nursing and support staff. Identification of high transmission areas for HIV, TB, STIs and other communicable diseases (TVET colleges, Truck stops, correctional services establishments, taverns, brothels, factories, farms and other areas with marginalized and vulnerable populations). Work with other government departments, civil society and other non- governmental organizations to address social determinants of health. Collaborate with other outreach teams. Assist with implementation of differentiated models of care. Participate in new Operation Phuthuma approach nerve Centre meetings. Be willing to work flexi- hours and shifts in-order to increase access of health services to key populations.

- ENQUIRIES** : Mrs R Bhagwandin Deputy Manager Nursing Tel No: (032) 551 3686
- APPLICATIONS** : All applications should be forwarded to: The District Director: Human Resource Management Services, ILembe Health District Office, Private Bag X10620, KwaDukuza, 4450 or hand delivered to: 1 King Shaka Street, Kinga Shaka Centre, and KwaDukuza, 4450.
- NOTE** : Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full. The reference number must be indicated in provided form Z83 e.g. ILE/03/2022. Detailed Curriculum Vitae (CV). Information such as educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualification and other relevant documents on application. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Persons with disabilities should feel free to apply for the post. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make appointment(s) to the advertised post(s) Applicants in possession of a foreign qualifications are not required to submit copies of qualifications and other relevant documents on application. Such documents will be requested only if shortlisted.
- CLOSING DATE** : 03 November 2023
- POST 38/167** : **CLINICAL NURSE PRACTITIONER HTA REF NO: BALL 01/2023 (X1 POST)**
Component: Ballito Clinic
- SALARY** : Grade 1: R431 265 per annum, plus 8% rural allowance
Grade 2: R528 696 per annum, plus 8% rural allowance
Benefit: 13th Cheque, homeowner's allowance, and Medical aid optional [Employee must meet prescribed conditions]
- CENTRE** : ILembe Health District Office
- REQUIREMENTS** : **Grade 1:** Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate) Degree / Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus, Current registration with SANC as General Nurse and Primary Health Care plus, a minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. A valid Code 8 driver's license. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) plus, Degree/Diploma in General Nursing

Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse with Midwifery and Primary Health Care plus, A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable PHC experience after obtaining a one year post basic qualification in Primary Health Care. A valid Code 8 driver's license Previous and current work experience (certificate/s of service) endorsed and stamped by HR Office will be requested (only if shortlisted) N.B All the above mentioned documents need not be attached on application but will be requested only if shortlisted) Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory skills. Good interpersonal relationship skill. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

DUTIES

: Coordinating, overseeing and managing delivery of comprehensive PHC services in High Transmission Area sites focusing mainly on prevention, case finding, linkage and retention of Key Populations to HIV, STI's and TB health services and thus assist with the acceleration of activities in order achieve 95 95 HAST goals. Conducting community dialogues and awareness campaigns. Participate in Operation Sukuma Sakhe initiatives. Ensure safe keeping and proper utilization medical equipment and pharmaceutical and surgical stock. Participate in induction, training and monitoring of all support and nursing staff. Provide direct and indirect supervision and guidance to all nursing and support staff. Identification of high transmission areas for HIV, TB, STIs and other communicable diseases (TVET colleges, Truck stops, correctional services establishments, taverns, brothels, factories, farms and other areas with marginalized and vulnerable populations). Work with other government departments, civil society and other non- governmental organizations to address social determinants of health. Collaborate with other outreach teams. Assist with implementation of differentiated models of care. Participate in new Operation Phuthuma approach nerve Centre meetings. Be willing to work flexi- hours and shifts in-order to increase access of health services to key populations.

ENQUIRIES APPLICATIONS

: Mrs R Bhagwandin (Deputy Manager Nursing) Tel No: (032) 551 3686
 : All applications should be forwarded to: The District Director: Human Resource Management Services, ILembe Health District Office, Private Bag X10620, KwaDukuza, 4450 or hand delivered to: 1 King Shaka Street, Kinga Shaka Centre, and KwaDukuza, 4450.

NOTE

: Directions to Candidates: The following documents must be submitted, the most recent Z83 application form for employment which is obtainable at any Government Department or the website: www.kznhealth.gov.za, The Z83 form must be completed in full. The reference number must be indicated in provided form Z83 e.g. ILE/03/2022. Detailed Curriculum Vitae (CV). Information such as educational qualification dates(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualification and other relevant documents on application. Such documents will be requested from shortlisted candidates only. Applications must be submitted on or before the closing date. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Persons with disabilities should feel free to apply for the post. Further, respective successful candidate will be required to enter into a permanent employment contract with the Department of Health and a Performance Agreement with his/her immediate supervisor. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The Department Reserves the Right to or not to make

appointment(s) to the advertised post(s) Applicants in possession of a foreign qualifications are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested only if shortlisted.

- CLOSING DATE** : 03 November 2023
- POST 38/168** : **CLINICAL NURSE PRACTITIONER GRADE 1, 2 REF NO: NGWE 131/2023**
Department: Various Clinics
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other Benefits: 13th Cheque, Housing Allowance (Employee must meet prescribed requirements), Medical Aid (Optional), 8% inhospitable area allowance.
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : **Grade 1:** Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with the SANC as Professional Nurse. A 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Registration with the SANC as a Professional Nurse. Current SANC receipt. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with the SANC as Professional Nurse. Registration with SANC as Professional Nurse. A 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. A minimum of 14 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate/recognizable experience in Primary Health Care. Current SANC receipt. Knowledge, Skills, Attributes and Abilities: Leadership, organizational, decision-making and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Health Act, OHSA, PSR etc. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Demonstrate a basic understanding of H.R and financial policies. Insight into procedures and policies pertaining nursing care, computer skills in basic programs.
- DUTIES** : Provision of an integrated quality and comprehensive primary health care services by promoting health, prevention of diseases, curative services to the clients and community. Provide PICT, UTT and adherence counselling to all clients. Perform a clinical nursing practice in accordance with scope of practice and nursing standards as determined for a primary health care facility. Work as part of the multi-disciplinary team to ensure good nursing care at PHC level. Provide primary prevention strategies and management of communicable and non-communicable diseases. Provision of good quality care according to Ideal Clinic Realization and Maintenance (ICRM) and office of health standard compliance guidelines. (OHSC). Manage and monitor proper utilization of human, financial, physical and material resources. Ensure data management is implemented and monitored. Demonstrate effective communication with patient, supervisors, and other clinicians including report writing when required. Work effectively co-operatively and amicably with persons of diverse intellectual cultural racial or religious differences. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's needs and expectations according to Batho Pele Principles and patients' Rights charter. Handle obstetric emergencies and high risk conditions. Ensure clinical intervention to clients including administering of prescribed medication and ongoing observations of patients in the clinic. Ensure proper utilization and safe keeping of basic medical surgical pharmaceutical and stock suppliers. Supervision of patients and provision of basic patient needs, e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic using EDL guidelines. Ability to assess, diagnoses, treat and refer the patients with clinical problems above PHC scope. Ensure compliance with all indicators for DOH Programmes. Ensure the implementation of community based model.
- ENQUIRIES** : Mr S Mtshali Tel No: (035) 901 7298/7224
- APPLICATIONS** : Applications should be directed to: The Deputy Director: HRM, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or Hand Delivered to: The

**FOR ATTENTION
NOTE**

Human Resource Department, Ngwelezana Hospital, Thanduyise Road, Empangeni, 3880

: Mr MP Zungu
: Applicants are submitting Z83 and CV only, no other attachments must accompany the application. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisors in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands.

CLOSING DATE

: 03 November 2023

POST 38/169

: **PROFESSIONAL NURSE SPECIALTY-OPHTHALMIC NURSING REF NO: GJGM90/2023 (X2 POSTS)**
Component: Nursing Management Services

SALARY

: Grade 1: R431 265 per annum
Grade 2: R528 696 per annum
Other Benefits: 13th Cheque, 8% inhospitable allowance, Home Owners Allowance & Medical Aid. (To qualify: Employee must meet all the prescribed policy requirements)

**CENTRE
REQUIREMENTS**

: General Justice Gizenga Mpanza Regional Hospital
: **Grade 1:** Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allow registration with SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. A post basic qualification with a duration of at least One (1) year accredited with SANC in the speciality-Ophthalmic Nursing. **Grade 2:** Senior Certificate/Grade 12. Diploma/Degree in General Nursing that allows registration with SANC as a Professional Nurse. A post basic qualification in Ophthalmic Nursing Science. A minimum of Ten (10) years appropriate or recognizable experience in nursing after registration as a Professional Nurse after obtaining a 1 year post basic qualification in Ophthalmic Nursing.

DUTIES

: Provision of optimal holistic specialized nursing care with set standards and within a professional /legal framework. Provide a therapeutic environment for patients and public. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and work as part of the multidisciplinary team to ensure quality care that is cost-effective, equitable and efficient Manage ophthalmic services as per policies/ rules and regulations of the DOH and SANC. Effective utilization of resources. Participate in the planning for all the ward activities and equipment. Ensure all protocols and guidelines are available and known by the staff in the unit. Maintain professional growth/ethical standards and self- development. Ensure unit compliance with

Infection prevention and control as well as Occupational Health and Safety. Maintain accreditation Standards, Ideal Hospital Framework and Make Me Look Like A Hospital projects. Participate in quality improvement projects to improve patient outcomes Assume shift leader role when necessary or as delegated by supervisor. Participate in staff development using EPMSD System and other work related programs and training.

ENQUIRIES : Mr XG Zuma (Assistant Nursing Manager–Surgical) Tel No: (032) 437 6138
APPLICATIONS : Applications should be directed to: Deputy Director: HRM, Private Bag X10609, Stanger, 4450 or hand delivered to: The Human Resource Department, General Justice Gizenga Mpanza Regional Hospital, Corner of Patterson & King Shaka Street, Stanger, 4450.

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Management reserves the right to allocate employee. GJGM Regional Hospital is an equal opportunity, affirmative employer, whose aim is to promote representivity in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Proof of current and previous work experience endorsed and stamped by Human Resources (Certificate of Service) will be requested from shortlisted candidates for submission on or before the interview date.

CLOSING DATE : 03 November 2023

POST 38/170 : **CLINICAL NURSE PRACTITIONER REF NO: MAL CHC 33/2023 (X1 POST)**
 Re-advertisement

SALARY : Grade 1: R 431 265 per annum, plus 12% Rural Allowance
 Grade 2: R 528 696 per annum, plus 12% Rural Allowance
 Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owners Allowance

CENTRE : Mfundo Arnold Lushaba CHC-Baphumile Primary Health Care Clinic
REQUIREMENTS : Degree/Diploma in General Nursing and Midwifery. Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. A minimum of 4 years appropriate/recognizable registration experience as a General Nurse; A Post Basic Qualification in Primary Health Care of duration of one year. Current Certificate with SANC to practice in 2023. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing plus one year post basic Qualification in Primary Health Care. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Only shortlisted candidates will be required to submit certified copies of

qualifications and other relevant documents on or before the date of the interview. Skills, Training and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc; Leadership, organizational, decision making and problem solving abilities; Interpersonal skills including public relations, negotiating, conflict handling and counselling; Financial and budgetary knowledge; Good in-sight of procedures and policies pertaining to nursing care; Computer skills in basic programmes.

DUTIES : Deputize for the Operational Manager; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization; Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care; Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards; Ensuring proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account; Support the ICRM and NCS implementation; Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care; Maintain a constructive working relationship with nursing and other stakeholders; Utilise human, material and physical resources efficiently and effectively; Conduct situational analysis and develop quality improvement projects; Maintain accurate and complete records, ensuring safety thereof; Ensure proper collecting, collating, compilation and critical analysis and use of all data for quality service delivery; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Always ensure the promotion of scientific, quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community to prevent medico-legal hazards; Ensuring the proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken in account.

ENQUIRES APPLICATIONS : Mrs T.T Shezi (Deputy Nursing Manager) Tel No: (039) 972 8265

FOR ATTENTION CLOSING DATE : Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220
Miss S. Pillay
10 November 2023

POST 38/171 : **CLINICAL NURSE PRACTITIONER-REF NO: MAL CHC 34/2023 (X2 POSTS)**
Re-advertisement

SALARY : Grade 1: R 431 265 per annum, plus 12% Rural Allowance
Grade 2: R 528 696 per annum, plus 12% Rural Allowance
Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owners Allowance

CENTRE REQUIREMENTS : Mfundo Arnold Lushaba CHC-Khayelihle Primary Health Care Clinic
Degree/Diploma in General Nursing and Midwifery. Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. A minimum of 4 years appropriate/recognizable registration experience as a General Nurse; A Post Basic Qualification in Primary Health Care of duration of one year. Current Certificate with SANC to practice in 2023. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing plus one year post basic Qualification in Primary Health Care. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the date of the interview. Skills, Training, and Competence Required: Knowledge of nursing

care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc; Leadership, organizational, decision making and problem solving abilities; Interpersonal skills including public relations, negotiating, conflict handling and counselling; Financial and budgetary knowledge; Good in-sight of procedures and policies pertaining to nursing care; Computer skills in basic programmes.

DUTIES : Deputize for the Operational Manager; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization; Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care; Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards; Ensuring proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account; Support the ICRM and NCS implementation; Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care; Maintain a constructive working relationship with nursing and other stakeholders; Utilise human, material and physical resources efficiently and effectively; Conduct situational analysis and develop quality improvement projects; Maintain accurate and complete records, ensuring safety thereof; Ensure proper collecting, collating, compilation and critical analysis and use of all data for quality service delivery; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Always ensure the promotion of scientific, quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community to prevent medico-legal hazards; Ensuring the proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account.

ENQUIRES APPLICATIONS : Mrs T.T Shezi (Deputy Nursing Manager) Tel No: (039) 972 8265

FOR ATTENTION : Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220

CLOSING DATE : Miss S. Pillay
: 10 November 2023

POST 38/172 : **CLINICAL NURSE PRACTITIONER-REF NO: MAL CHC 35/2023 (X1 POST)**
Re-advertisement

SALARY : Grade 1: R431 265 per annum, plus 12% Rural Allowance
Grade 2: R528 696 per annum, plus 12% Rural Allowance
Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owners Allowance

CENTRE REQUIREMENTS : Mfundo Arnold Lushaba CHC – Casualty
: Degree / Diploma in General Nursing and Midwifery. Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. A minimum of 4 years appropriate / recognizable registration experience as a General Nurse; A Post Basic Qualification in Primary Health Care of duration of one year. Current Certificate with SANC to practice in 2023. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing plus one year post basic Qualification in Primary Health Care. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the date of the interview. Skills, Training, and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc;

DUTIES

: Leadership, organizational, decision making and problem solving abilities; Interpersonal skills including public relations, negotiating, conflict handling and counselling; Financial and budgetary knowledge; Good in-sight of procedures and policies pertaining to nursing care; Computer skills in basic programmes. Deputy for the Operational Manager; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization; Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care; Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards; Ensuring proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account; Support the ICRM and NCS implementation; Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care; Maintain a constructive working relationship with nursing and other stakeholders; Utilise human, material and physical resources efficiently and effectively; Conduct situational analysis and develop quality improvement projects; Maintain accurate and complete records, ensuring safety thereof; Ensure proper collecting, collating, compilation and critical analysis and use of all data for quality service delivery; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Always ensure the promotion of scientific, quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community to prevent medico-legal hazards; Ensuring the proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account.

ENQUIRES APPLICATIONS

: Mrs T.T Shezi (Deputy Nursing Manager) Tel No: (039) 972 8265
: Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220

FOR ATTENTION CLOSING DATE

: Miss S. Pillay
: 10 November 2023

POST 38/173

: **CLINICAL NURSE PRACTITIONER-REF NO: MAL CHC 36/2023 (X3 POSTS)**
Re-advertisement

SALARY

: Grade 1: R431 265 per annum, plus 12% Rural Allowance
Grade 2: R528 696 per annum, plus 12% Rural Allowance
Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owners Allowance

CENTRE REQUIREMENTS

: Mfundo Arnold Lushaba CHC - Mgayi Primary Health Care Clinic
: Degree/Diploma in General Nursing and Midwifery. Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. A minimum of 4 years appropriate/recognizable registration experience as a General Nurse; A Post Basic Qualification in Primary Health Care of duration of one year. Current Certificate with SANC to practice in 2023. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing plus one year post basic Qualification in Primary Health Care. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the date of the interview. Skills, Training, and Competence Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc; Leadership, organizational, decision making and problem solving abilities; Interpersonal skills including public relations, negotiating, conflict handling and

DUTIES

counselling; Financial and budgetary knowledge; Good in-sight of procedures and policies pertaining to nursing care; Computer skills in basic programmes. Deputize for the Operational Manager; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization; Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care; Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards; Ensuring proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account; Support the ICRM and NCS implementation; Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care; Maintain a constructive working relationship with nursing and other stakeholders; Utilise human, material and physical resources efficiently and effectively; Conduct situational analysis and develop quality improvement projects; Maintain accurate and complete records, ensuring safety thereof; Ensure proper collecting, collating, compilation and critical analysis and use of all data for quality service delivery; Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the clients and the community; Always ensure the promotion of scientific, quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community to prevent medico-legal hazards; Ensuring the proper utilization and safekeeping of basic medical equipment; Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken in account.

ENQUIRES APPLICATIONS

Mrs T.T Shezi (Deputy Nursing Manager) Tel No: (039) 972 8265
Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220

FOR ATTENTION CLOSING DATE

Miss S. Pillay
10 November 2023

POST 38/174

CLINICAL NURSE PRACTITIONER (PHC TRAINER) REF NO: MAL CHC 32/2023 (X1 POST)

SALARY

Grade 1: R431 265 per annum, plus 12% rural allowance
Grade 2: R528 696 per annum, plus 12% rural allowance
other benefits: 13th Cheque, Medical Aid (optional), Home Owners Allowance

CENTRE REQUIREMENTS

Mfundo Arnold Lushaba CHC
Degree/Diploma in General Nursing and Midwifery. Registration with SANC as General Nurse, Midwife and Primary Health Care Nurse. A minimum of 4 years appropriate/recognizable registration experience as a General Nurse; A Post Basic Qualification in Primary Health Care of duration of one year. Current Certificate with SANC to practice in 2023. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council (SANC) in General Nursing plus one year post basic Qualification in Primary Health Care. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing and Midwifery which 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Only shortlisted candidates will be required to submit certified copies of qualifications and other relevant documents on or before the date of the interview. Recommendations: A valid Driver's Licence; Computer skills in basic programmes. Skills, Training, And Competence Required: Strong interpersonal communication; Presentation skills; An understanding of the challenges facing the public health sector; High level of accuracy; Aptitude towards the compilation of creative and user friendly training manuals; Aptitude for research so as to acquire new knowledge swiftly; Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele and Patients' Rights Charter, Labour Relations Act, Grievance procedures, etc; Leadership, organizational, decision making and problem

solving abilities; Good in-sight of procedures and policies pertaining to nursing care.

DUTIES : Conduct Clinical training for staff members to rectify deviations from minimum standards as well as introducing the latest developments in health care service delivery; Conduct training of Home-Based Care; DOTS and other community representatives and volunteers within the District; Assist Programme Managers to train community members at outreach allies to further the health practices to the community at large; Adapt and modify training material to keep in current and maintain interest and the health care message being delivered thereby ensuring buy-in by the audience; Assist with monitoring and evaluation activities and conduct research in conjunction with specialist to maintain training standards and remain current with international practices.

ENQUIRES APPLICATIONS : Mrs T.T Shezi (Deputy Nursing Manager) Tel No: (039) 972 8265

FOR ATTENTION CLOSING DATE : Applications to be forwarded to: The Assistant Director: HRM, Mfundo Arnold Lushaba Community Health Centre, Private Bag X07, Hibberdene, 4220

Miss S. Pillay

10 November 2023

POST 38/175 : **CLINICAL NURSE PRACTITIONER GRADE 1-2 REF NO: NSEL 36/2023 (X1 POST)**

SALARY : R431 256 – R528 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)

CENTRE REQUIREMENTS : Nseleni Community Health Centre (Umbonambi Clinic)

Grade 12/ Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023). **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. . Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management.

DUTIES : Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a

therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account.

**ENQUIRIES
APPLICATIONS**

: Mr JM Sikhakhane Tel No: (035) 795 1027/ (035) 795 1468
: All applications should be forwarded to: The Assistant Director: HRM, Nseleni Community Health Centre, Private Bag X1031, Richards Bay, 3900 or hand delivered to: 645 Ubhejane Road, Nseleni Township between (07H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address NseleniCHC.HRJobApplication@kznhealth.gov.za, due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

**FOR ATTENTION
NOTE**

: The Assistant Director: HRM
: Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.

CLOSING DATE

: 03 November 2023

POST 38/176

: **CLINICAL NURSE PRACTITIONER GRADE 1-2 (IMCI) REF NO: NSEL 49/2023 (X2 POSTS)**

SALARY

: R431 256 – R528 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Nseleni Community Health Centre (Nseleni CHC)
: Grade 12/Senior Certificate, Basic R425 qualification (i.e. Diploma/Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023), Valid driver's license code 10 (C1). **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience

signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management. Computer skills in basic programmes.

DUTIES

: Supervise the unit and ensure implementation of Child health services. Provide quality comprehensive community health care by promoting preventative, curative and rehabilitative services for the children and the community. Management of good quality and accurate data for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards. Ensuring proper utilization and safekeeping of basic medical equipment. Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Proper identification of gaps and planning for the Community outreach services. Implement the Ideal Clinic Realization and Management and Norms and Standards implementation. Implement key programmes like Sexual Reproductive and Women's' health, Non-Communicable diseases, trauma and emergency. Ability to classify the sick child according to the IMCI guideline. Integration, assessment and classification of HIV/AIDS and TB according to EMTCT guidelines to under 5 years. Disease surveillance; (AEFI at the facility level, immunisation coverage under 1 year).

ENQUIRIES APPLICATIONS

: Mrs. BL Mavundla Deputy Manager Nursing Tel No: (035) 795 1124
 : All applications should be forwarded to: The Assistant Director: HRM Nseleni Community Health Centre, Private Bag X1031, Richards Bay, 3900 or hand delivered to: 645 Ubhejane Road, Nseleni Township between (7H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address NseleniCHC.HRJobApplication@kznhealth.gov.za, due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

FOR ATTENTION NOTE

: The Assistant Director: HRM
 : Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of

previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply

CLOSING DATE

:

03 November 2023

POST 38/177

:

CLINICAL NURSE PRACTITIONER GRADE 1-2 REF NO: NSEL 50/2023 (X1 POST)

SALARY

:

R431 256 – R528 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)

CENTRE

:

Nseleni Community Health Centre (Ocilwane Clinic)

REQUIREMENTS

:

Grade 12/Senior Certificate, Basic R425 qualification (i.e. Diploma/Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023). **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management.

DUTIES

:

Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account.

| | | |
|-----------------------------|---|--|
| <u>ENQUIRIES</u> | : | Mr JM Sikhakhane Tel No: (035) 795 1027/ (035)795 1468 |
| <u>APPLICATIONS</u> | : | All applications should be forwarded to: The Assistant Director: HRM, Nseleni Community Health Centre, Private Bag X 1031, Richards Bay, 3900 or hand delivered to: 645 Ubhejane Road, Nseleni Township between (07H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs . Applicants can submit their Z83 and CV directly to the following email address NseleniCHC.HRJobApplication@kznhealth.gov.za , due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs ." |
| <u>FOR ATTENTION</u> | : | The Assistant Director: HRM |
| <u>NOTE</u> | : | Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply |
| <u>CLOSING DATE</u> | : | 03 November 2023 |
| <u>POST 38/178</u> | : | <u>CLINICAL NURSE PRACTITIONER GRADE 1-2 REF NO: NSEL 51/2023 (X1 POST)</u> |
| <u>SALARY</u> | : | R431 256 – R528 696 per annum. 8% inhospitable area allowance of basic salary, 13 th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements) |
| <u>CENTRE</u> | : | Nseleni Community Health Centre (Ntambanana Clinic OTL) |
| <u>REQUIREMENTS</u> | : | Grade 12/ Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023), Valid driver's license code 10 (C1), must be willing to drive the team to outreach points. Kindly note that the incumbent will report at Nseleni CHC Monday to Thursday then at the above facility on Fridays. Grade 1: A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their |

employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management.

DUTIES

: Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account.

**ENQUIRIES
APPLICATIONS**

: Mr JM Sikhakhane Tel No: (035) 795 1027/ (035) 795 1468
 : All applications should be forwarded to: The Assistant Director: HRM, Nseleni Community Health Centre, Private Bag X 1031, Richards Bay, 3900 or hand delivered to: 645 Ubhejane Road, Nseleni Township between (07H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address NseleniCHC.HRJobApplication@kznhealth.gov.za, due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

**FOR ATTENTION
NOTE**

: The Assistant Director: HRM
 : Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply

- CLOSING DATE** : 03 November 2023
- POST 38/179** : **CLINICAL NURSE PRACTITIONER GRADE 1-2 (SCHOOL HEALTH) REF NO: NSEL 52/2023 (X1 POST)**
- SALARY** : R431 256 –R528 696 per annum. 8% inhospitable area allowance of basic salary, 13th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Nseleni Community Health Centre (Dondotha Clinic)
 : Grade 12/Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023), Valid driver’s license code 10 (C1). **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management.
- DUTIES** : Implementation of Integrated School Health Programme, Support and supervise co-workers allocated to Nseleni ISHP, Identify and apply specific objectives of ISHP, Taking good care of children with long term health conditions (LTHC) at schools. Execute the implementation of the components of Health Promoting Schools (HPS) based on 5 key principles of the Ottawa charter on Health promotion. Execute of the role of the School Health Nurse and Health teams in Health promoting Schools, Supporting the schools in the attainment of the goals of the Health promoting Schools, Conduct environmental assessment at schools, Provide feedback to management by compiling monthly reports, assist in quarterly reports and compiling of statistics and submit to Operational Manager Nursing, Administrative services such as providing accurate statistics or evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization, Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care, Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between CHC and community, Ensuring proper utilization and safe keeping basic medical equipment, Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account, Ensure Batho Pele Principles are implemented.
- ENQUIRIES** : Mr JM Sikhakhane Tel No: (035) 795 1027/ (035) 795 1468

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| <u>APPLICATIONS</u> | : | All applications should be forwarded to: The Assistant Director: HRM, Nseleni Community Health Centre, Private Bag X 1031, Richards Bay, 3900 or hand delivered to: 645 Ubhejane Road, Nseleni Township between (07H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs . Applicants can submit their Z83 and CV directly to the following email address NseleniCHC.HRJobApplication@kznhealth.gov.za , due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs ." |
| <u>FOR ATTENTION NOTE</u> | : | The Assistant Director: HRM |
| | : | Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply |
| <u>CLOSING DATE</u> | : | 03 November 2023 |
| <u>POST 38/180</u> | : | <u>CLINICAL NURSE PRACTITIONER GRADE 1-2 REF NO: NSEL 53/2023 (X1 POST)</u> |
| <u>SALARY</u> | : | Grade 1: R431 256 per annum Grade 2: R528 696 per annum 8% inhospitable area allowance of basic salary, 13 th cheque, Medical Aid subsidy (Optional), Housing Allowance (Employee must meet prescribed requirements) |
| <u>CENTRE REQUIREMENTS</u> | : | Nseleni Community Health Centre (Sokhulu Clinic OTL) Grade 12/Senior Certificate, Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Post basic qualification with a duration of at least 1 year in Primary Health Care. Certificate of registration with SANC as a General Nurse, Midwifery and Primary Health Care. Current SANC receipt (2023), Valid driver's license code 10 (C1), must be willing to drive the team to outreach points. Kindly note that the incumbent will report at Nseleni CHC Monday to Thursday then at the above facility on Fridays. Grade 1: A minimum of 4 years appropriate/ recognizable nursing experience after registration with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognisable nursing experience after registration in General Nursing, at least 10 years of the period mentioned above should be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Primary Health Care. NB: All shortlisted candidates will be |

required to submit proof of work experience signed and stamped by their employers prior to or on the date of interviews, those currently not in-service will be required to submit a certificate of service from their previous employer/s endorsed by HR. Relevant Legal framework such as Nursing Acts, Mental Act, OHS Act, Batho Pele principles and Patient's Rights Charter, Labour Relations Act, Grievance procedures etc. Leadership, organizational, communication, interpersonal relations, co-ordination, planning, report writing, decision making and problem solving skills, conflicts handling and counselling skills. Good insight of procedures and policies pertaining to nursing care. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Leadership, supervisory, organising, decision making, problem solving, conflict management skills. Knowledge of disciplinary and grievance procedures. Sound knowledge of procedures and policies pertaining to nursing care. Knowledge of TB control, HIV/AIDS and ARV management.

DUTIES

: Provide quality comprehensive Primary Health Care through promotive, preventative, curative and rehabilitative services for clients and community. Provide care that leads to improved health service delivery by upholding Batho Pele principles. Ensure Implementation of norms and standards, quality and clinical audits. Plan and conduct community awareness campaigns and events to convey health messages that support healthy lifestyle. Supervision of patient reports and intervention, keeping a good valid record on all client interventions. Maintain constructive working relationships with other stakeholders like other Departments, community structures, partners in OSS. Execute duties and functions with proficiency and according to the scope of practice. Support the realization and maintenance of Ideal Clinic Programmes in the community in the facility. Ability to plan and organise own work and that of support officers to ensure proper nursing care. Implement Infection control standards and practices to improve quality of nursing care. Administrative services such as providing accurate statistics for evaluation and future planning. Always promoting scientific quality nursing care by functioning as a therapeutic team co-ordinating between CHC and community and preventing medico-legal hazards. Ensuring proper utilisation of all resources the community is taken into account.

**ENQUIRIES
APPLICATIONS**

: Mr JM Sikhakhane Tel No: (035) 795 1027/ (035) 795 1468
 : All applications should be forwarded to: The Assistant Director: HRM Nseleni Community Health Centre, Private Bag X 1031, Richards Bay, 3900 or hand delivered to: 645 Ubhejane Road, Nseleni Township between (7H30-16H00). "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address NseleniCHC.HRJobApplication@kznhealth.gov.za, due to challenges facing our Post Office prospective applicants are also highly advised to hand deliver or courier their applications instead of sending them via Post Office. Applicants may also visit any of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

**FOR ATTENTION
NOTE**

: The Assistant Director: HRM
 : Directions to candidates: The following documents must be submitted: Applications for employment form (the new amended Z.83 form must be used) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed application for employment fully completed (Z83) form and accompanied by a detailed Curriculum Vitae (CV) only, stating applicants training, qualifications, competencies, knowledge and experience. Documents as per minimum requirements of the post will be requested from shortlisted candidates only on/before the date of interviews. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance, credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the

closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualifications will be requested when shortlisted to submit a verification certificate from the South African Qualifications Authority (SAQA). Non-RSA Citizens/Permanent residents/work permit holders must have documentary proof and submit it when shortlisted. Due to large number of applications anticipated receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to candidates that are invited for interviews. NB: People with disabilities are encouraged to apply.

CLOSING DATE

:

03 November 2023

POST 38/181

:

**PROFESSIONAL NURSE SPECIALTY-OCCUPATIONAL HEALTH NURSE
REF NO: CTK 38/2023**

Branch: Human Resources

SALARY

:

R431 265 - R497 193 per annum

CENTRE

:

Christ The King Hospital

REQUIREMENTS

:

Grade 1: Senior Certificate/Matric or Grade 12. National Diploma/Degree in Information General Nursing and Midwifery PLUS 1 (one) year post basic qualification in Occupational Health. A minimum of 4 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC. Current registration with SANC as an Occupational Health. A post basic qualification in Occupational Health with duration of at least 1 year, accredited with the South African Nursing Council. NB: It is compulsory to include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. **Grade 2:** Senior Certificate/Matric or Grade 12. National Diploma/Degree in Information General Nursing and Midwifery PLUS 1 (one) year post basic qualification in Occupational Health. A minimum of 14 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC. Current registration with SANC as an Occupational Health. A post basic qualification in Occupational Health with duration of at least 1 year, accredited with the South African Nursing Council. Knowledge, Skills and Competencies: Sound knowledge of Occupational Health and Safety Act no. 85/1993, compensation for occupational injuries and diseases Act no. 130/1993 and other Public Service regulations. Clinical and administrative knowledge in the field of Occupational Health nursing. Strong interpersonal, communication and presentation skills. Ability to make independent decision and adhere. Knowledge of infection prevention and control policies and risk management. Ability to upload high level of confidentiality. Computer skills in basic programmes.

DUTIES

:

Advise provide support and assistance to ensure optimal health status for all employees in the institution and clinic. Roll out occupational health programmes for hospital and clinic. Conduct medical surveillance programme to all employees. Execute all duties. Functions and responsibilities in compliance with occupational health and safety act 85/1993 and other relevant legislation. Compile and submit occupational statistics and report to the supervisor. Render an optimal, holistic, specialized nursing care to employee, maintain accurate staff records and submit reports to relevant stakeholders. Advocate for proper health care treatment and willingness to respond to employee needs requirements and expectations. Ensure the unit complies with infection prevention and control as well as occupational health and safety policies. Maintain accreditation standards by ensuring compliance with national norms and standards. Develop quality improvements plans, strategic plans, policies and procedures for the units. Ensure that baseline medical surveillance, periodical and exit medical examinations are offered to all eligible employees. Orientate, train and develop staff on occupational health matters within the sub-district.

ENQUIRES

:

Mr ZC Mhlongo Tel No: (039) 834 7500

APPLICATIONS

:

Applications may be forwarded to: Assistant Director: HRM, Private Bag X542, Ixopo, 3276 or Hand delivered to: Christ the King Hospital, Human Resource Office, No 1 Peter hauff Drive, Ixopo, 3276. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address ChristTheKingHospital.JobApp@kznhealth.gov.za. Applicants may also visit

any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs.”

FOR ATTENTION NOTE

: Mr Z.C Mhlongo Human Resources Tel No: (039) 834 7500
 : The application must include only completed and signed new FormZ83, obtainable from any Public Service Department or on the internet at www.gov.za, and detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 19/2023. Persons with disabilities should feel free to apply for the post/s. N.B. Failure to comply with the above instructions will disqualify applicants. No e-mailed or faxed applications will be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview. The Employment Equity target for this post is African Male. This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department. NB: This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department. Failure to comply with the above instructions will disqualify applicants.

CLOSING DATE

: 03 November 2023

POST 38/182

: **PROFESSIONAL NURSE SPECIALTY (OPERATING THEATRE) REF NO: EGUM 37/2023 (X1 POSTS)**

Post re-advertised – applicants that previously applied must re-apply

SALARY

: Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

CENTRE REQUIREMENTS

: E G & Usher Memorial Hospital
 : Senior certificate / Grade 12 certificate or equivalent. Diploma / Degree in General Nursing and Operating Theatre Technique. Current registration with the relevant statutory body e.g. South African Nursing Council as General Nurse, Midwifery and Operating Theatre Technique (SANC Receipt for 2023). One (1) year post basic qualification on Operating Theatre Technique accredited by SANC. Current registration with South African Nursing Council as a General Nurse and Operating Theatre Technique. Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only). **Grade 1:** A minimum of (4) years appropriate recognisable experience in nursing after registration with SANC in General Nursing and Operating Theatre Technique. **Grade 2:** A minimum of (14) years appropriate recognisable experience in nursing after registration with SANC in general nursing and midwifery. At least (10) years of the period mentioned above must be recognisable experience in the specific specialty after obtaining the one year post basic qualification in the relevant speciality. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as, Nursing Act, Health Act, Occupational Health and Safety Act. Knowledge of public service regulations. Knowledge of SANC rules and regulations. Knowledge of patient’s rights charter, Batho –Pele principles, public service regulations, Labour Relations Act, Disciplinary Code and procedure. Communication skills, report writing skills, computer skills, facilitation skills, networking skills, problem solving skills, planning and ability to function as part of the team. Team building and cross culture awareness.

DUTIES

: To handle obstetric and emergencies and high-risk conditions. Execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical

audits. Uphold Batho Pele and patients' rights principles. Provide a safe, therapeutic environment as laid down by the Nursing Act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, Material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e EPMDs as well as student progress reports. Maintain a plan to improve the quality of Nursing and Health Care in Operation Theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment.

**ENQUIRIES
APPLICATIONS**

: Mr. MJ Mbali Tel No: (039) 797 8100
 : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted.

**FOR ATTENTION
NOTE**

: Human Resource Department
 : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

CLOSING DATE

: 03 November 2023 at 16H00 afternoon

POST 38/183

: **PROFESSIONAL NURSE SPECIALTY ADVANCE MIDWIFERY AND NEONATAL REF NO: EGUM 38/2023 (X1 POST)**
 Re-advertised – applicants that previously applied must re-apply

SALARY

: Grade 1: R431 265 – R497 193 per annum
 Grade 2: R528 696 – R645 720 per annum
 Plus 13th cheque/service bonus plus Rural allowance 8% plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)

**CENTRE
REQUIREMENTS**

: E G & Usher Memorial Hospital
 : Senior certificate / Grade 12 certificate or equivalent. Diploma / Degree in General Nursing and Operating Theatre Technique. Current registration with the relevant statutory body e.g. South African Nursing Council as General Nurse and advanced midwifery and Neonatal Nursing Science (SANCO Receipt

for 2023). One (1) year post basic qualification in Advanced Midwifery and Neonatal Nursing Science accredited by SANC. Current registration with South African Nursing Council as a General Nurse and Advanced Midwife Neonatal. Current and previous experience endorsed and stamped by Human Resource (Employment History). All the required attachments /proof will be submitted by shortlisted candidates only). **Grade 1:** A minimum of (4) years appropriate recognisable experience in nursing after registration with SANC in General Nursing with post basic qualification in Advanced Midwifery and Neonatal. **Grade 2:** A minimum of (14) years appropriate recognisable experience in nursing after registration with SANC in general nursing and midwifery. At least (10) years of the period mentioned above must be recognisable experience in the specific specialty after obtaining the one year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. Knowledge, Skills, Training And Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as, Nursing Act, Health Act, Occupational Health and Safety Act. Knowledge of public service regulations. Knowledge of SANC rules and regulations. Knowledge of patient's rights charter, Batho –Pele principles, public service regulations, Labour Relations Act, Disciplinary Code and procedure. Communication skills, report writing skills, computer skills, facilitation skills, networking skills, problem solving skills, planning and ability to function as part of the team. Team building and cross culture awareness.

DUTIES

: Monitoring of patients in labour and conducting deliveries. Implement standards, practices and indications for improving quality nursing care. Provision of quality patient care through setting of standards, policies and procedures. Maintain a constructive working with nursing and other stake holders. Utilize human material and physical resources efficiently and effectively. Conduct ESMOE and HBB drills. Implement national core standards guidelines and standard operational plans. Manage and supervise effective utilization of all resources e.g. Human, Financial, Material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e EPMDs as well as student progress reports. Monitor and report patient safety incidents e.g needle stick injuries, patient complaints etc. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment. Implement maternal and child health care programmes (PMTCT, MBFI, IMCI, and PPIP KING Etc. Attend perinatal mortality review meetings.

ENQUIRIES APPLICATIONS

: Mr M.J Mbalu Tel No: (039) 797 8100
 : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted.

FOR ATTENTION NOTE

: Human Resource Department
 : The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will

be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

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| <u>CLOSING DATE</u> | : | 03 November 2023 at 16H00 afternoon |
| <u>POST 38/184</u> | : | <u>CLINICAL NURSE PRACTITIONER (NTUMENI CLINIC) REF NO: MBO 81/2023 (X1 POST)</u> |
| <u>SALARY</u> | : | Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other Benefits: medical aid (optional) home owners allowance: employee must meet prescribed requirements, 8% Rural Allowance, 13 th cheque |
| <u>CENTRE REQUIREMENTS</u> | : | Mbongolwane District Hospital Senior certificate/Matric or equivalent. Degree/Diploma in General Nursing Science and Midwifery plus. One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC(2023). A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. Previous and current work experience written by supervisor. Experience: Grade 1: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in General nursing. Grade 2: A minimum of 14 years appropriate / recognizable Experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after Obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills And Competences Required: Knowledge of all applicable legislations such as Nursing Act, Mental Act, OH&S Act, Batho Pele principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory. Good interpersonal relationship. Good insight of procedures and policies pertaining to nursing care. |
| <u>DUTIES</u> | : | Provide promotive, preventative, curative and rehabilitative services to the community. Ensure proper utilization and safekeeping of basic medical equipment. Assist in orientation and induction of staff. Provide direct and indirect supervision of all nursing staff. Implement Batho Pele principles. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, Ideal Clinic, Quality and Clinical Audits. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Plan and organize own work to ensure proper nursing care in the clinic. Conduct health education to community. Assist in data management. Ensure pharmaceutical management. Assist in the management of mother and child programmes. |
| <u>ENQUIRIES</u> | : | Mr VH Zikhali (Assistant Manager Nursing, PHC) Tel No: (035) 476 6242 or Ext 1005 |
| <u>APPLICATIONS</u> | : | Applications to be forwarded to: The Chief Executive Officer, Mbongolwane District Hospital, Mbongolwane Hospital, Private Bag X126, Kwa-Pett, 3820, or www.e-services.gov.za |
| <u>FOR ATTENTION NOTE</u> | : | Human Resource Manager Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae Only, therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. the circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above |

instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

- CLOSING DATE** : 10 November 2023
- POST 38/185** : **CLINICAL NURSE PRACTITIONER (OSUNGULWENI CLINIC) REF NO: MBO 80/2023 (X1 POST)**
- SALARY** : Grade 1: R431 265 – R497 193 per annum
Grade 2: R528 696 – R645 720 per annum
Other Benefits: medical aid (optional) housing allowance: employee must meet prescribed requirements, 8% Rural Allowance, 13th cheque.
- CENTRE REQUIREMENTS** : Mbongolwane District Hospital
Senior certificate/Matric or equivalent. Degree/Diploma in General Nursing Science and Midwifery plus. One (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC(2023). A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. Previous and current work experience written by supervisor. Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in General nursing. **Grade 2:** A minimum of 14 years appropriate / recognizable Experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Knowledge, Skills And Competences Required: Knowledge of all applicable legislations such as Nursing Act, Mental Act, OH&S Act, Batho Pele principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory. Good interpersonal relationship. Good insight of procedures and policies pertaining to nursing care.
- DUTIES** : Provide promotive, preventative, curative and rehabilitative services to the community. Ensure proper utilization and safekeeping of basic medical equipment. Assist in orientation and induction of staff. Provide direct and indirect supervision of all nursing staff. Implement Batho Pele principles. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, Ideal Clinic, Quality and Clinical Audits. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Plan and organize own work to ensure proper nursing care in the clinic. Conduct health education to community. Assist in data management. Ensure pharmaceutical management. Assist in the management of mother and child programmes.
- ENQUIRIES** : Mr VH Zikhali (Assistant Manager Nursing, PHC) Tel No: (035) 476 6242 or Ext 1005
- APPLICATIONS** : applications to be forwarded to or hand delivered to: The Chief Executive Officer, Mbongolwane District Hospital, Mbongolwane Hospital, Private Bag X126, Kwa-Pett, 3820 or www.e-services.gov.za
- FOR ATTENTION NOTE** : Human Resource Manager
The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83)

must be accompanied by a detailed Curriculum Vitae Only, Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR . the circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

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| <u>CLOSING DATE</u> | : | 10 November 2023 |
| <u>POST 38/186</u> | : | <u>PROFESSIONAL NURSE: SPECIALITY (ADVANCED MIDWIFERY AND NEONATAL SCIENCE) REF NO: MBO 77/2023 (X1 POST)</u> |
| <u>SALARY</u> | : | Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other Benefits: 13th Cheque Medical Aid (Optional) Home owners allowance (employee must meet prescribed requirements) 8% rural allowance |
| <u>CENTRE REQUIREMENTS</u> | : | Mbongolwane Hospital Senior certificate / grade twelve certificate or equivalent qualification. Certificate of registration with SANC as general nurse plus Midwifery. Diploma or Degree in General Nursing and Midwifery. One year post basic nursing qualification in advanced midwifery. Current registration with SANC as a general nurse, midwifery and advanced midwife. Grade 1: A Minimum of four (4) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC. One year post qualification in advanced midwifery. Grade 2: A Minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General nursing of which at least ten (10) years of the period referred to above must be appropriate / recognizable experience after obtaining the 1 year post basic qualification in Advanced Midwifery. Current and previous work experience written by supervisor. Knowledge, Skills And Competencies: Knowledge of Public Service Policies, Acts and regulations. Knowledge of SANC rules and regulations. Good communication, leadership, interpersonal and problem solving skills. Computer Literacy. Knowledge of Code of Conduct Labour Relations, Conflict management and negotiation skills. Ability to function well within a team. Skills in organizing, planning and supervising. Knowledge of Batho Pele principles and patients' rights charter. An updated knowledge of the priority programmes and the management thereof. |
| <u>DUTIES</u> | : | Assist with implementation of the UN Millenium Development Goals e.g. reducing child mortality and the Saving Mother Initiative. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by the nursing team. Work effectively and amicable, at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure quality nursing service in the unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care, and ensuring that the unit adheres to the principle of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery. Oversee and co-ordinate the integration of MCWH. Assist in the monitoring of the implementation of EPMDS. Improve maternal and child health by initiating all the relevant programmes. Enhance the Saving Mothers programme. Assist with the reduction of maternal and neonatal mortality and morbidity rates. Work as a team leader and oversee the maternity department in the absence of the Operational Manager or when the need arises. Knowledge of Patient Safety Incidents and management thereof. Demonstrate a basic understanding of HR and financial policies and practices Execute quality care in a specialized unit in accordance with the scope of practice and nursing standards. Must be able to handle surgical and obstetrical emergencies. Take lead in peri-operative care delivery. Partake in the resuscitation and stabilizing of critically injured |

and ill patients. Participation in implementation of National Core Standards. Participate in clinical audits and data management meetings. Ensure accurate record keeping. Able to manage own work, time and that of junior colleagues to ensure proper and nursing service in the unit. Ensure self and staff development through in service training.

ENQUIRIES : Mrs. T Ndlovu (Assistant Manager Nursing) Tel No: (035) 476 6242 / ext: 1011
APPLICATIONS : All applications should be forwarded to: OR Hand Delivered to The Human Resources Manager, Mbongolwane Hospital, Mbongolwane Hospital, Mbongolwane Reserve, Private Bag X126, Umlalazi, Kwa-Pett, 3820, or www.e-services.gov.za

FOR ATTENTION : Human Resource Manager
NOTE : Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae Only, Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. the circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE : 10 November 2023

POST 38/187 : **ASSISTANT DIRECTOR: DIVERSITY MANAGEMENT: HUMAN RESOURCE MANAGEMENT SERVICES REF NO: G117/2023**

SALARY : R424 104 per annum (Level 09)
CENTRE : Head Office: Pietermaritzburg
REQUIREMENTS : Matric/ Grade 12. plus Degree/National Diploma in Human Resource Management / Public Management / Administration. plus A minimum of Three (3) years appropriate supervisory experience in a Diversity Management / Advocacy / Social Mobilisation environment. plus A valid unendorsed code B Driver's Licence (code 8). Knowledge, Skills, Training And Competencies Required: Accurate capturing of data; legislative framework governing the public service, working procedures in terms of the working environment, South African Constitution, Bill of Rights, Human Rights Legislation, Labour Relations Act, Skills Development Act, Public Service Act, Public Service Regulations, Promotion of Access of Information Act, Promotion of Administrative Justice Act, Gender Equality Strategic Framework, Job Access Strategic Framework, Harassment Policy, Guidelines and Frameworks, DPSA Guidelines and Framework on Diversity Management, Good verbal and written communication skills, Report Writing, Financial Management, Risk Management, Organising, Influencing, Analytical, Motivational, Facilitation skills, Computer literacy at an intermediate level in the full MS Office suite.

DUTIES : Execute and maintain gender and disability policies, guidelines, procedure manuals and practices within the Department of Health. Provide advice and support to health districts and institutions and to develop interventional strategies, programs and practices to meet disability targets and increase access to employment as well as gender equality in the workplace. Plan and conduct advocacy workshops and Diversity Management in the Department with regards to gender mainstreaming and disability issues •Organise National events (e.g. International day of disabled persons, women's day) by collaborating with the Premier's Office and other stakeholders. Ensure effective, efficient and economical utilization of resources allocated to the section.

ENQUIRIES : Mr A Innerjeeth Tel No: (033) 395 3179

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| <u>APPLICATIONS</u> | : | All applications should be forwarded to: The Chief Director, Human Resource Management Services, KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 or Hand Delivered to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1: 1 North Tower. |
| <u>FOR ATTENTION NOTE</u> | : | Miss N Ngema |
| | : | Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the Interview. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. |
| <u>CLOSING DATE</u> | : | 03 November 2023 |
| <u>POST 38/188</u> | : | <u>PHYSIOTHEAPIST GRADE 1/2/3 REF NO: NKAH/51/2023</u> |
| <u>SALARY</u> | : | Grade 1: R359 622 – R408 201 per annum, (all-inclusive package) Grade 2: R420 015 – R477 771 per annum, (all-inclusive package) Grade 3: R491 676 – R595 251 per annum, (all-inclusive package) 13 th cheque, medical aid (optional), Housing allowance: employee must meet the prescribed requirements, 12% In-hospital area allowance. |
| <u>CENTRE REQUIREMENTS</u> | : | Nkandla Hospital (KwaZulu-Natal) |
| | : | Senior Certificate / Standard 10/ Grade 12, Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Physiotherapist, Initial and Current registration with the HPCSA as a Physiotherapist. Grade 1: No experience required after registration with the Health Professions Council of South Africa (HPCSA) as Physiotherapist. Grade 2: A minimum of ten (10) years relevant experience after registration with the Health Professional Council (HPCSA) as a Physiotherapist. Grade 3: A minimum of twenty (20) years relevant experience after registration with the Health Professional Council (HPCSA) as Physiotherapist. |
| <u>DUTIES</u> | : | Initiate appropriate physiotherapy intervention programs for patients suffering from immobility. Assess and evaluate physical disabilities caused by neurological disorders, stroke, diseases or injuries. Bring wellness and mobility in physical disabilities caused by injuries, stroke or other neurological disorders through physiotherapy treatment programs. Handle pain and physical problems caused by illnesses, disabilities and injuries. Manage and treat patients with disabilities in home and community care. Collaborate with multidisciplinary teams to provide patient care and comfort. Maintain and update patient records and documents. Provide quality physiotherapist treatment to the highest possible levels. Consult and collaborate with consulting physicians and other medical professionals in providing physiotherapy treatments. Teach patients and their families about self-care treatment interventions. Communication skills. Good interpersonal skills. Knowledge of departmental administrative tasks. Knowledge of ethical code and scope of practice. Ability to problem-solving and apply analytical processes to patient care. Supervisory skill for junior staff and students. |
| <u>ENQUIRIES APPLICATIONS</u> | : | Dr. DD Hlophe Tel No: (035) 833 5000 |
| | : | All applications should be posted to: The Human Resource Manager: Mr. S.P Dlamini: Nkandla District Hospital, Private Bag X102, Nkandla, 3855 |

**FOR ATTENTION
NOTE**

: Human Resource Manager
: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: failure to comply with above instructions will disqualify application. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcomes obtained from the state security agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit, record, and citizenship), verification of Educational Qualification by SAQA, verification of previous experience from employers and verification from the company intellectual property commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessfully. All employees in the public service that are presently on the same salary level but on notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates' due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands. Applicants are submitting Z83 and CV only, no other attachments must accompany the application. You will submit these documents only when shortlisted. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Documents, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisor in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. NB Persons with disabilities from all designated race groups are encouraged to apply for the post. Due to financial constraints S&T Claims will not be considered.

CLOSING DATE

: 03 November 2023

POST 38/189

: **OCCUPATIONAL THERAPY GRADE 1/2/3 REF NO: NKAH/52/2023**

SALARY

: Grade 1: R359 622 – R408 201 per annum, (all-inclusive package)
Grade 2: R420 015 – R477 771 per annum, (all-inclusive package)
Grade 3: R491 676 – R595 251 per annum, (all-inclusive package)
13th cheque, medical aid (optional), Housing allowance: employee must meet the prescribed requirements, 12% In-hospital area allowance.

**CENTRE
REQUIREMENTS**

: Nkandla Hospital - (KwaZulu-Natal)
: Senior Certificate / Grade 12. Appropriate Degree / Diploma that allows registration with Health Professions Council of South Africa as Occupational Therapist. Initial and current registration with the Health Professions Council of South Africa (HPCSA) as Occupational Therapist. **Grade 1:** No experience required in respect of South African citizen of whom it is required to perform community service. A minimum of one (01) year experience after registration as Occupational Therapist with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** A minimum of ten (10) years relevant experience after registration with Health Profession Council of South Africa (HPCSA) as Occupational Therapist. A minimum of eleven (11) years relevant experience after registration as Occupational Therapist with recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** A minimum of twenty (20) years relevant experience after registration with the Health Profession Council of South Africa (HPCSA) as Occupational Therapist. A minimum of twenty one (21) years relevant experience after registration as Occupational Therapist with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa.

DUTIES

: To provide high quality diagnostic and therapeutic occupational therapy services according to patients needs and to provide patients with factual

information on occupational therapy. Provision of mental health groups and individual therapy within allocated wards and as per expectation of the respective multi-disciplinary teams. Ensure provision of high quality vocational rehabilitation services to patients and the management of these projects. Execute all clinical procedures and programs competently utilizing available resources effectively and efficiently. Compile reports and memos as required within the ambit of the delegations and environment. To participate and contribute to the overall wellbeing of the patients in the multi-disciplinary team effort in treatment and psychosocial rehabilitation of patients. Active involvement in creation and implementation of psychosocial programs and activities. To maintain and demonstrate commitment to continuous professional development programs. To maintain clinical profiles on individual patients. To promote the implementation of Batho Pele principles in the execution of duties for effective service delivery. Supervise allocated students according to the agreement with the tertiary institution and contribute to related training activities. Manage allocated human resources, including supervision and performance appraisal according to regulations of the department, public service and HPCSA.

- ENQUIRIES** : Dr. DD Hlophe Tel No: (035) 833 5000
- APPLICATIONS** : All applications should be posted to: The Human Resource Manager: Mr. S.P Dlamini: Nkandla District Hospital Private Bag X102, Nkandla, 3855
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: failure to comply with above instructions will disqualify application. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcomes obtained from the state security agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit, record, and citizenship), verification of Educational Qualification by SAQA, verification of previous experience from employers and verification from the company intellectual property commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessfully. All employees in the public service that are presently on the same salary level but on notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates' due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands. Applicants are submitting Z83 and CV only, no other attachments must accompany the application. You will submit these documents only when shortlisted. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Documents, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisor in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. NB Persons with disabilities from all designated race groups are encouraged to apply for the post. Due to financial constraints S&T Claims will not be considered.
- CLOSING DATE** : 03 November 2023
- POST 38/190** : **SPEECH THERAPIST GRADE 1/ 2/ 3 REF NO: NKAH 50/2023**
- SALARY** : Grade 1: R359 622 – R408 201 per annum, (all-inclusive package)
Grade 2: R420 015 – R477 771 per annum, (all-inclusive package)
Grade 3: R491 676 – R595 251 per annum, (all-inclusive package)
13th cheque, medical aid (optional), Housing allowance: employee must meet the prescribed requirements, 12% In-hospital area allowance.
- REQUIREMENTS** : National Senior Certificate / Grade 12. Appropriate qualification that allows registration with Health Professions Council of South Africa (HPCSA) as Speech Therapist. Initial and Current registration with the HPCSA as a Speech

Therapist. Certificate of service. **Grade 1:** No experience required after registration with the Health Professions Council of South Africa (HPCSA) as Speech Therapist. **Grade 2:** A minimum of ten (10) years relevant experience after registration with the Health Professional Council (HPCSA) as a Speech Therapist. **Grade 3:** A minimum of twenty (20) years relevant experience after registration with the Health Professional Council (HPCSA) as a Speech Therapist.

DUTIES : Provision of effective, comprehensive assessment, treatment and general speech therapy services to all patients. Sound knowledge of dysphagia assessment and management. Comprehensive caregiver training, patient education and related concerns. Perform outreach services as needed. Conduct group work/therapy and or block therapy as identified. Confidential and ethical multidisciplinary approach to treatment of patients. Conduct home and school visits and other community visits as needed. Administrative work related to patient care: report writing, statistics, meetings, case conferences, legal reports as needed e.g. disability grants, medicolegal work and insurance. Quality improvement initiatives: clinical guidelines, teaching and training, audits (core standards, infection control, ideal hospital, etc.). Effective communication with all stakeholders (patients, NGOs, caregivers, etc.). Ensure professional development in line with patient care profile. Support the supervisor in all projects and transformative efforts. Sound knowledge and skill in speech therapy paediatric and general diagnostic and therapeutic procedures. Knowledge of departmental administrative tasks. Knowledge of ethical code and scope of practice. Ability to problem-solving and apply analytical processes to patient care. Supervisory skill for junior staff and students.

ENQUIRIES : Dr. DD Hlophe Tel No: (035) 833 5000
APPLICATIONS : All applications should be posted to: The Chief Executive Officer: Nkandla District Hospital Private Bag X102, Nkandla, 3855
 Human Resource Manager

FOR ATTENTION : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: failure to comply with above instructions will disqualify application. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcomes obtained from the state security agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit, record, and citizenship), verification of Educational Qualification by SAQA, verification of previous experience from employers and verification from the company intellectual property commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessfully. All employees in the public service that are presently on the same salary level but on notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands. Applicants are submitting Z83 and CV only, no other attachments must accompany the application. You will submit these documents only when shortlisted. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Documents, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisor in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. NB Persons with disabilities from all designated race groups are encouraged to apply for the post. Due to financial constraints S&T Claims will not be considered.

CLOSING DATE : 03 November 2023

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| <u>POST 38/191</u> | : | <u>EMPLOYEE ASSISTANT PRACTITIONER (EAP) REF NO: EGUM 336/2023 (X1 POST)</u> |
| <u>SALARY</u> | : | R359 517 – R420 402 per annum. Plus 13th cheque/service bonus plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional) |
| <u>CENTRE REQUIREMENTS</u> | : | E G & Usher Memorial Hospital |
| | : | Matric or senior certificate. A tertiary medical qualification: Bachelor's Degree / Diploma in Social Science / Social Work or National Diploma in Employee Wellness. Current registration with the relevant statutory body e.g. South African Council for Social Services Professions (SACSSP). 3-5 years' experience in the Employee Wellness Field. Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only. Knowledge, Skills, Training and Competencies Required: Knowledge of the public sector, employee wellness and developing guidelines and standards. Knowledge of healthy lifestyle programmes, HIV/AIDS, Sick leave, PILLIR, Stress Management, etc. Knowledge of national, provincial and departmental policies, prescripts and legislations. Knowledge of HIV/AIDS Counselling and crisis management. Ability to display problem solving and analytical thinking skills. Ability to display research analysis, presentation and excellent report writing and general writing skills. Boasts project planning and management, change management and facilitation skills. Boasts time management, policy development, and communication and conflict management's skills. Boasts good interpersonal relations and the ability to deal with all levels of management. Boasts computer literacy, tact and diplomacy skills. Boasts planning, organizational and leadership skills. Boasts honesty and integrity, respect /courtesy and confidentiality. Ability to work under pressure. |
| <u>DUTIES</u> | : | Ensure the implementation and maintenance of policies and procedures that will address Employee Wellness Programme at institutional level. Establish and facilitate Employee Wellness Programmes based on policies, trends, needs and case analysis. Monitor and evaluate the Employee Wellness Programme. Provide an assessment, referral, intervention and appropriate counselling and aftercare services to employees at the institution based on relevant qualifications and experience. Market and Promote EWP services within the institution. Ensure the implementation of Special Programmes such as HCT, Financial Wellness that is retirement planning, garnishee management, financial education as well as substance abuse and absenteeism management. To ensure implementation and maintenance of policies and procedures that will address Employee Wellness Programme at institutional level. Establish and facilitate Employee Wellness Programmes. Monitor and evaluate the Employee Wellness Programme. Marketing and Promotion of Employee Wellness Programme within institution's-ordinate sport activities for staff at the facility. |
| <u>ENQUIRIES APPLICATIONS</u> | : | Mrs O Mbangatha Tel No: (039) 797 8100 |
| | : | Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Candidates are encouraged to send applications via email: EqusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted. |
| <u>FOR ATTENTION NOTE</u> | : | Human Resource Department |
| | : | The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za , updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers |

and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

- CLOSING DATE** : 03 November 2023 at 16H00 afternoon
- POST 38/192** : **SENIOR SYSTEMS MANAGEMENT OFFICER REF NO: EGUM 39/2023 (X1 POST)**
- SALARY** : R359 517 – R420 402 per annum. Plus 13th cheque/service bonus plus Home owners allowances: Employee must meet prescribed requirements plus Medical Aid (Optional)
- CENTRE REQUIREMENTS** : E G & Usher Memorial Hospital – Gateway Clinic
Grade 12 Certificate or equivalent. Degree/Diploma in Management or Administration. At least 3-5 years' experience administration/office management Current and previous experience endorsed and stamped by Human Resource (Employment History). All the attachments /proof will be submitted by shortlisted candidates only). Knowledge, Skills, Training and Competencies Required: Team work. Self-management. Decision making. Customer focus and responsive. Communication skills, report writing skills, computer skills, facilitation skills, networking skills, problem solving skills, planning and ability to function as part of the team. Team building and cross culture awareness.
- DUTIES** : Maintain overall control of Systems Component to ensure optimal usage of resources and cost effectiveness in conjunction with Systems Manager. Provide advice to management and heads of sections on matters relating to administrative support services. Ensure that secretarial services are provided at management meetings in Systems Component. Full implementation and monitoring and evaluation of EPMS. Improve service delivery in line national core standards and ideal clinic. Ensure effective, efficient and economic utilization of resources. Development, implementation, monitoring, evaluation and reviews of policies. Co-ordination, planning promotion and report. Contribute as a member of a multidisciplinary team towards the effective management of the hospital by participating in the followings –Cash flow committee, Loss a/damage and accident committee, health and safety, contract management, training and development and all other committees. Develop submissions and complete involved forms to obtain approval for projects/initiate the acquisition process for goods and services.
- ENQUIRIES APPLICATIONS** : Ms. P.S Mgobhozi Tel No: (039) 797 8100
Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Candidates are encouraged to send applications via email: EgusherMemorial.JbobApp.kznhealth.go.za and no faxed applications will not be accepted.
- FOR ATTENTION NOTE** : Human Resource Department
The following documents must be submitted: Application for Employment Form New (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za, updated and fully detailed Curriculum Vitae. In addition, Only shortlisted applicants will be requested to bring originals / certified copies of qualifications, Identity document and proof of registration for related council when required in the advert. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM

03/2022.NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possession of a foreign qualification evaluation certificate from the South African Qualifications Authority (SAQA) the attachments /proof will be submitted by shortlisted candidates only). Non-RSA / Permanent Residents / Work permit holders the attachments /proof will be submitted by shortlisted candidates only). Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: African Male, People with disabilities should feel free to apply NB: Due to financial constraints, no S&T will be paid to candidates when attending the interviews. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date, please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. Applicants that applied before must re-apply for the post.

- CLOSING DATE** : 03 November 2023 at 16H00 afternoon
- POST 38/193** : **FACILITY INFORMATION OFFICER REF NO: KH 30/2023 (X1 POST)**
- SALARY** : R294 321 - R334 194 per annum (Level 07). 13th Cheque, Medical Aid (Optional) Home owner's allowance: Employee must meet prescribed requirements
- CENTRE REQUIREMENTS** : Kwa-Magwaza Hospital (Monitoring & Evaluation)
 Senior Certificate (Grade 12). National Diploma/Degree in Information Technology/Management Information System/Statistics/ Computer Science. Valid Driver's License (Minimum Code EB). 2-3 years' experience in Data Management section with District Health Information System. Computer Literacy (MS. Word, Excel, PowerPoint). Proof must be provided. Strong communication skills. In Depth knowledge and skills in information System and Data Management. The ability to compile meaningful presentation and /or graphic presentations of statistics and to compare to strategic objective with reported results. High levels of accuracy. Technical knowledge in the information Technology Environmental. Ability to work under pressure and meet tight deadlines.
- DUTIES** : Co-ordinate the total collection of quality routine and non-routine facility data and the maintenance of the District Health Information System. Monitor the implementation of all the Health Information system in health facility within the district (WEBDHIS/TIER. NET/EVDS and others). Conduct training on routine Health Information Systems (WEBDHIS/TIER. NET/EVDS i.e. Data Capturers, OM, Programme Managers and others). Maintain and provide technical support to all routine Health Information System (ART TIER.NET/ETR.net/District Health Information System (WEB DHIS) /Electronic Drug Resistance (EDR Web). Ensure that quarterly reports are compiled, captured and submitted timeously to the next level. Presentation of health information at the health information meeting. Ensure accurate, consistence and timeously reporting of health programme data from all facilities within the district. Co-Ordinate the collection of routine and non-routine data inclusive of survey (PEC). Maintain, manipulate and ensure security of the district health and management information database. Ensure data and information integrity to accurately represent the state of service delivery in the district.
- ENQUIRIES APPLICATIONS** : Ms B Mavuso Tel No: (035) 450 8328
 : All applications should be posted to: The Chief Executive Officer: KwaMagwaza Hospital Private, Bag X808, Melmoth, 3835, hand delivered to KwaMagwaza Hospital KwaMagwaza Road or Email to KwaMagwazaHospital.HRJobApplication@kznhealth.gov.za

**FOR ATTENTION
NOTE**

: Assistant Director: HRM
: Applications must be submitted on the new Prescribed Application for Employment form (Z83). This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. The applications received on the incorrect (Z83) will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Letter of confirmation of relevant work experience and managerial experience will only be required from the shortlisted applicants. The Reference Number must be indicated in the column (Part A) provided on the Z83 Form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed applications will not be accepted. People with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date they must accept that their application were unsuccessful. Applicants in possession of foreign qualification if shortlisted will be required to produce evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted) All employees in Public Service that are presently on the same salary level but on a notch /package above of the advertised post are free to apply. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T and no Resettlement allowance claims will be considered for payment to candidates that are invited for an interview. NB: Preference will be given to African Male and people with disabilities

CLOSING DATE

: 03 November 2023

POST 38/194

: **HUMAN RESOURCE OFFICER SUPERVISOR REF NO: HLH41/2023**

SALARY

: R294 321 per annum. plus 13th cheque, medical aid (optional) ,Housing Allowance (employee must meet prescribed requirement

CENTRE

: Hlabisa Hospital

REQUIREMENTS

: Standard 10 or Grade 12 ,3-5 years' experience in Human Resource Practices. Previous and current work experience /certificate of service endorsed by your Human Resource Department. PERSAL Certificates, valid Driver's Licence code 8/10, Extensive Knowledge in HRP. Computer literacy in MS word, MS Excel, MS power point (Computer Certificate will be added advantages.) Knowledge, Skills, Training and Competencies Required: Know of Public Service Prescripts and Human Resource Management policies. Broad knowledge of PERSAL system. Knowledge of computer software i.e. MS word, Excel, power point, outlook etc. Ability to maintain high level of confidentiality. Sound management, negotiation, interpersonal, communication 9written and verbal 0 problem solving and supervisory skills. In depth knowledge of Human Resource practices. Ability to draw and analyses PERSAL reports. Strong leadership ability. Interpersonal skills. Decision making.

DUTIES

: Manage day by day functioning of Human Resource Practices. Ensure that the employment practices i.e. selection recruiting and appointment verification of qualifications transfer are in accordance with he laid down policies and procedures. Supervise the processing of payment payoff exit benefits for staff exiting the public service. Ensure that the payment of all fridge benefits ad allowance is done accurately. Formulate internal policies and procedure. Check, approve PERSAL transactions according to delegations. Management of overtime and commuted overtime. Prepare reports on human resource administration issues and statistics. Assess staff performance and apply discipline. Exercise direct control and supervision of staff. Orientate and train newly appointed staff. Orientate and train newly appointed staff and in-service staff on HR matters.

ENQUIRES

: Mrs P.Z Mbatha Tel No: (035) 838 1139

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| <u>APPLICATIONS</u> | : | The Human Resource Management, Private Bag X5001, Hlabisa Hospital, 3937, Hand delivery applications may be submitted at Human Resource Office, Hlabisa Hospital, 60 Saunders Street, Hlabisa 3937. |
| <u>NOTE</u> | : | The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za , An updated Curriculum Vitae (CV), and Z83. Only shortlisted candidates will attach the documents. NB: It is the applicant's responsibility to have foreign Qualifications Authority (SAQA) Faxed or emailed applications will not be accepted. Contactable and verifiable Reference must be included in the CV. The reference number of the post must be included in the Z83, NB; failure to comply with the above instructions may be disqualify the applicants, please note those applicants will not be acknowledge. However, every Applicant will be advised of the Outcome of his or her application in due course. This Department is an equal opportunity, Affirmative action employer, whose aim is to promote representatively in allow occupational Categories in the Department. The Kwa –Zulu Natal is an equal opportunity, affirmative action employer It is intended to promote respectively through the filling of these posts. The candidates of the person whose appointments /transfer/promotion will promote representatively will receive preference. |
| <u>CLOSING DATE</u> | : | 10 November 2023 |
| <u>POST 38/195</u> | : | <u>PROFESSIONAL NURSE (GENERAL STREAM) WITH MIDWIFERY REF NO: HRM 88/2023 (X20 POSTS)</u> Directorate: Obstetrics and Gynaecology, Paediatrics, Neonatal and Trauma |
| <u>SALARY CENTRE REQUIREMENTS</u> | : | R293 670 – R337 860 per annum, (including benefits) King Edward VIII Hospital complex Matric/Senior Certificate or equivalent qualification PLUS Degree / Diploma in General Nursing and Midwifery Plus Registration with SANC as a General nurse and/or Midwife Plus Current registration with SANC 2023. Recommendations: Computer Literacy, 3 years' experience in obstetrics, paediatrics, neonatology & trauma will be an added advantage. Knowledge, Skills, Training and Competencies Required: Disciplinary code, human resource policies, hospital generic and specific policies, Leadership, supervisory and good communication skills, Team building and cross cultural and regulations, Knowledge of Batho-Pele principles and patient's right charter, Personal attitude, responsiveness, professionalism, assertiveness, team player. |
| <u>DUTIES</u> | : | Must be able to handle obstetric and paediatric emergencies and high risk conditions, To execute duties and functions with proficiency within prescript of applicable legislation, Provision of quality patient care through setting of standards, policies and procedures, To participate in quality improvement programs and clinical audits, Uphold Batho Pele and patients right principles, Provide a safe, therapeutic environment as laid down by the Nursing Act, Maintain accurate and complete records according to legal requirement, Manage and supervise effective utilization of all resources e.g. Human, Financial, Materials etc., Implementation and management of infection control and prevention protocols, Assist with performance reviews i.e.. EPMDS as well as student progress reports, Analyse reports and utilize the information to improve the health status of women, Ensure the implementation of saving mothers, saving babies recommendation, Ensure the implementation of the Antenatal and Postnatal policy including PMTCT. |
| <u>ENQUIRIES APPLICATIONS</u> | : | Ms P. Govender Tel No: (031) 360 3031 All applications can either be submitted via email to twiggy.garib@kznhealth.gov.za and kingedwardhospitalHRJobapplication@kznhealth.gov.za or hand delivered at King Edward VIII Hospital complex and placed in the red box marked "applications" next to the ATM in the Administration building |
| <u>NOTE</u> | : | The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary PLUS Proof of previous and current experience (certificate of service) and stamped by HR, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. People with disabilities should feel free to apply for the posts. The reference |

number must be indicated in the column provided on the form Z83, e.g. ref KE 28/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications, we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying).

- CLOSING DATE** : 3 November 2023
- POST 38/196** : **PROFESSIONAL NURSE GENERAL WITH MIDWIFERY REF NO: MBO 76/2023 (X4 POSTS)**
Component: Maternity
- SALARY** : Grade 1: R293 670 – R337 860 per annum
Grade 2: R358 626 – R409 275 per annum
Grade 3: R431 265 – R521 172 per annum
Other Benefits: Medical Aid (Optional) Home Owners Allowance: Employee must meet prescribed requirements, 8% Rural Allowance, 13th Cheque
- CENTRE REQUIREMENTS** : Mbongolwane District Hospital
Senior certificate / Matric / Grade 12. Basic R425 Degree. Diploma in general nursing and midwifery. Current of registration with SANC (2023). **Grade 1:** No experience required. **Grade 2:** Minimum of 10 years appropriate and recognizable experience in nursing after registration with SANC as general nurse. **Grade 3:** Minimum of 20 years appropriate and recognizable experience in nursing after registration with SANC as general nurse. Knowledge, Skills and Competences Required: Knowledge of public service policies, Acts and Regulations. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures nursing statutes and other relevant legal frameworks. Promote quality of nursing directed by professional scope of practice and standards as determined by the institution. Sound knowledge of scope of practice. Knowledge of code of conduct and labour relations. Knowledge of Batho Pele Principles and patient's right charter. Leadership, supervisory and good communication skills.
- DUTIES** : Provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Be able to function independently in maternity ward i.e. ANC, Labour and PNC. Assist in monitoring of complaints, waiting times and PEC surveys. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Maintain a constructive working relationship with nursing and other stakeholders. Implement policies, guidelines and nursing care standards. Improve the knowledge of staff and patients through health education and in service training. Ensuring proper utilization of Human, material and financial resources and keep accurate records. Assist in monitoring and maintenance of OHSC and IHRM assessment.
- ENQUIRIES** : Mrs T Ndlovu (Assistant Manager Nursing) Tel No: (035) 476 6242, ext. 1011 / 1084
- APPLICATIONS** : Applications should be forwarded to: www.e-services.gov.za or The Chief Executive Officer or hand deliver to: Private Bag X126, Mbongolwane District Hospital, Kwa-PETT, 3820
- FOR ATTENTION NOTE** : Human Resource Manager
Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Therefore, only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel

free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

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| <u>CLOSING DATE</u> | : | 10 November 2023 |
| <u>POST 38/197</u> | : | <u>PROFESSIONAL NURSE GENERAL WITH MIDWIFERY REF NO: MBO 75/2023 (X1 POST)</u> Component: Maternity (SHR- CTOP Services) |
| <u>SALARY</u> | : | Grade 1: R293 670 – R337 860 per annum Grade 2: R358 626 – R409 275 per annum Grade 3: R431 265 – R521 172 per annum Other Benefits: medical aid (optional) home owners allowance: employee must meet prescribed requirements, 8% rural allowance, 13 th cheque |
| <u>CENTRE REQUIREMENTS</u> | : | Mbongolwane District Hospital Senior certificate / Matric / Grade 12. Basic R425 Degree / Diploma in general nursing and midwifery. Current registration with SANC (2023). Current and previous work experience written by supervisor. Grade 1: No experience required. Grade 2: Minimum of 10 years appropriate and recognizable experience in nursing after registration with SANC as general nurse. Grade 3: Minimum of 20 years appropriate and recognizable experience in nursing after registration with SANC as general nurse. Knowledge, Skills and Competences Required: Knowledge of public service policies, Acts and Regulations. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures nursing statutes and other relevant legal frameworks. Promote quality of nursing directed by professional scope of practice and standards as determined by the institution. Sound knowledge of scope of practice. Knowledge of code of conduct and labour relations. Knowledge of Batho Pele Principles and patients right charter, leadership, supervisory and good communication skills. |
| <u>DUTIES</u> | : | Provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Be able to function independently in maternity ward i.e. Sexual Reproductive Health Services (SRHS) and CTOP. Assist in monitoring of complaints, waiting times and PEC surveys. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core. Standards, quality and clinical audits. Maintain a constructive working relationship with nursing and other stakeholders. Implement policies, guidelines and nursing care standards. Ensuring clinical interventions to the clients including giving of prescribed medications and monitoring of patients. Supervision of patients reports and intervention, keeping a good valid record on all client's interventions. Improve the knowledge of staff and patients through health education and in service training. Ensuring proper utilization of Human, material and financial resources and keep accurate records. Assist in monitoring and maintenance of OHSC and IHRM assessment. |
| <u>ENQUIRIES</u> | : | Mrs T Ndlovu (Assistant Manager Nursing) Tel No: (035) 476 6242, Ext. 1011 / 1084 |
| <u>APPLICATIONS</u> | : | Applications should be forwarded to: www.e-services.gov.za or The Chief Executive Officer or hand deliver to: Private Bag X126, Mbongolwane District Hospital, Kwa-PETT, 3820 |
| <u>FOR ATTENTION NOTE</u> | : | Human Resource Manager Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae Only, therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR. the circular minute number must be indicated in the column (part A) |

provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

- CLOSING DATE** : 10 November 2023
- POST 38/198** : **OCCUPATION THERAPY TECHNICIAN REF NO: MGMH/02/2023**
- SALARY** : R243 627 – R276 237 per annum. Plus 13th cheque, Medical Aid Subsidy (optional) and home owners allowance (subject to meeting prescribed requirements).
- CENTRE** : Mahatma Gandhi Memorial Hospital
- REQUIREMENTS** : Senior Certificate /Matric or Grade 12, Occupational Therapy Technician certificate/ or equivalent qualification as an Occupational Therapy Technician, current registration with the Health Professional Council of South Africa (HPCSA) as an Occupational Therapy Technician. Knowledge, Skills, Training and Competencies Required: Knowledge of physical and psychiatric conditions including paediatrics and therapeutic interventions thereof. Adequate knowledge and competent use of therapeutic media, equipment, crafts and rehabilitation activities. Knowledge of ethical code and scope of practice. Good communication, counselling and group handling skills. Knowledge of wheelchairs and assistive devices. Ability to implement therapeutic programmes under supervision of Occupational Therapist. Good interpersonal skills to work within a multi-disciplinary team. Ability to organize self-duties allocated for efficient time management. Working within a framework of the rehabilitation team's standard operating policies, procedures and treatment guidelines so as to be accountable to the patient, the supervisor, the team and community.
- DUTIES** : Provide an Occupational Therapy support services as defined within the scope. Undertake individual and group treatment of paediatrics and adults presenting with physical, physical, psychiatric development conditions. To follow prepared treatment protocols and make adaptations as needed. Receive and implement treatment plans received from the Occupational Therapist. Preparation of patient and the rehabilitation/ work area for treatment. Implement appropriate home programmes including functional activities. To manufacture, issue assistive devices, undertake care-giver training and management of the patient. To undertake administrative duties e.g. accurate record keeping, statistics, maintenance of stock and equipment. Undertake educational sessions with care-givers to ensure carry over of rehabilitation into the home and community. Participate in CPD activities, in-service programmes, resource development and departmental meetings. Participate in quality assurance and risk management activities.
- ENQUIRIES** : Ms. T Reddy Tel No: (031) 502 1719, ext. 2172
- APPLICATIONS** : Please forward application quoting the reference number to the Human Resource Office, Mahatma Gandhi Memorial Hospital, Private Bag X13, Mount Edgecombe, 4300 or Hand Delivered can be submitted to Human Resources.
- FOR ATTENTION** : Mr. ES Gwala
- NOTE** : The following documents must be submitted: Applicants must utilize the most recent Z83 application form for employment obtainable from any government department or from the webside-www.kznhealth.gov.za. Applicants are required to complete and submit Z83 Form and Curriculum vitae (CV). Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are NOT required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum vitae (CV). The certified copies of qualifications and other relevant documents will be requested from shortlisted candidates only which may be

submitted to HR on or before the day of the interview. The reference number of the post must be indicated in the column provided on the Z83 application form e.g. MGMH41/2023. Faxed / emailed applications will not be considered. N.B: failure to comply with the above instructions will disqualify applicants. Applicants are advised that due to a number of applications anticipated, individual applications will not be acknowledged. Should you not receive a Response within six (6) weeks after the closing date the application must be considered unsuccessful. People with disability should feel free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational classes of the department. S & T and Resettlement will not be paid to the eligible candidates due departmental budgetary constraints.

CLOSING DATE

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03 November 2023