



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 41 OF 2023

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1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

The Department of Health is an equal opportunity, affirmative action employer. It is intended to promote representativity in all occupational categories in the Department. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

OTHER POSTS

<u>POST 41/26</u>	:	<u>CLINICAL MANAGER DENTIST REF NO: CTH18/2023 (X1 POST)</u>
<u>SALARY</u>	:	R1 288 095 per annum, (inclusive package), plus rural allowance (22%), plus committed overtime.
<u>CENTRE</u>	:	Ceza-Thulasizwe District Hospital (PHC)
<u>REQUIREMENTS</u>	:	Senior Certificate/Matric or Grade 12. Appropriate qualification that allows registration with HPCSA as a Dentist. Current Registration Certificate with HPCSA as a Dentist. At least 7 years' experience as a Dentist after registration with HPCSA as an Independent Dentist. Recommendation: Additional qualification will be an added advantage. Supervisory experience will be an added advantage. Computer literacy: Skills, Training and Competencies Required: Sound knowledge of clinical and patient management skills within the discipline; Ability to assess, diagnose and manage patients; Sound ethical practice skills; Knowledge of data verification procedure and budgeting; Policy analysis, planning/organizing and ability to function as part of the team. Sound knowledge: of departmental policies, code of conduct, Batho Pele, Patients' rights, Clinical skills, decision-making, communication and interpersonal skills, computer literacy, Stress tolerance, flexibility, tenacity, tolerance, innovation and self-confidence. Sound clinical knowledge with regard to Oral health and Dentistry, Ability to deal with dental emergencies, Knowledge of ethical and dental practice.
<u>DUTIES</u>	:	To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care; Participate in academic and training programmes for Oral health and Dental Therapy; Ensure an efficient standard of patient care and services is maintained; Development; Implementation and supervision of quality improvement programmes within dental department; Development; implementation of assessment, protocols and guidelines in line with norms and standards; Monitor and control all expenditure in the department and medical equipment needs (procurement plan); Conduct employee performance and development system; Oversee day to day management, administration and supervising of dental services; Ensure that dental services comply with health and safety and IPC; Represent department on various meeting including Cash Flow; Ensure that clinical audits are done and provide continuous professional development; Manage the outreach support to patients at clinics; Manage Health Promotion programmes (DOH programmes) Provide expert input into the governance, administration and management of the institution and its associated services.
<u>ENQUIRIES</u>	:	Dr SNP Ntuli (Medical Manager) Tel No: (035) 832 5003
<u>APPLICATIONS</u>	:	Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H00 on or before the closing date.
<u>FOR ATTENTION</u>	:	Mr ES Mazibuko
<u>NOTE</u>	:	Applications should be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application must include only completed and signed new form Z83 obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as the driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which

will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

- CLOSING DATE** : 30 November 2023 before 16H00 on or before the closing date
- POST 41/27** : **MEDICAL SPECIALIST REF NO: MEDSPECNICU/1/2023 (X1 POST)**
Department: Paediatrics - Neonatology
- SALARY** : Grade 1: R1 214 805 per annum, (all-inclusive salary package), (excluding commuted overtime).
Grade 2: R1 386 069 per annum, (all-inclusive salary package), (excluding commuted overtime).
Grade 3: R1 605 330 per annum, (all-inclusive salary) package), (excluding commuted overtime).
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: MBChB; FCPaed (SA) plus current registration with the Health Professions Council of South Africa as a Specialist Paediatrician. Registration in the subspecialty of Neonatology will be an advantage. Experience: **Grade 1:** No Experience required. **Grade 2:** 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). **Grade 3:** 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). Knowledge, Skills, Training and Competencies: Knowledge and skills as required for registration as a Paediatric Specialist. Appropriate specialist assessment, diagnosis and management of patients. Working with multi-disciplinary teams. Supervision and teaching of undergraduates and post-graduates. Behavioural attributes: Stress tolerance. Ability to work within a team. Self-confidence. Capacity to build and maintain relationships. Knowledge and an understanding of the Postgraduate Education regulations and requirements as determined by the Health Professions Council of South Africa, the College of Paediatricians of South Africa and the University of KwaZulu-Natal. NB. Candidates without the Subspecialty may be able to undertake subspecialty training in Neonatology as personal professional development pending fulfilment of the requirement for subspecialty training and approval of training number from Head of Registrar/Speciality/Subspeciality Steering Committee.
- DUTIES** : Provide both academic and clinical service functions at the Hospital, including inpatient and outpatient care and clinical training ward rounds. Maintain statistics of patient care and participate in departmental audit programmes to assist with resource allocation and quality improvement. Participate in academic and administrative duties. Assist with staff development, evaluation, and progress reporting. Supervise paediatric registrars and medical officers in undertaking patient management. Participate in undergraduate teaching in the Department of Paediatrics, Nelson R Mandela School of Medicine. Participate in clinical research. Undertake rostered after-hours duties and outreach. The incumbent has to maintain satisfactory clinical, professional and ethical standards related to all services provided.
- ENQUIRIES APPLICATIONS** : Dr L Naidoo (Head Clinical Unit: NICU) Tel No: (031) 240 2498
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications,

proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the short-listed candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.

<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/28</u>	:	<u>NURSING MANAGER REF NO: NURSMAN/2/2023</u> Those who applied previously should re-apply for Nursing Manager
<u>SALARY</u>	:	R1 045 731 per annum, (all-inclusive salary package)
<u>CENTRE</u>	:	Inkosi Albert Luthuli Central Hospital (IALCH)
<u>REQUIREMENTS</u>	:	Degree/Diploma in General Nursing and Midwifery. Current registration with SANC as General Nurse and Midwife. A minimum of 10-years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 -years of the period referred to above must be appropriate/recognizable experience at management level as an Assistant Manager Nursing. Diploma/Degree in Nursing Administration will be an advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislative framework governing the public service. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, and other members of the multi-disciplinary team including the writing of reports. Good human relations displaying a concern for patients, promoting and advocating patients needs and expectations (Batho Pele). High concern for excellence, tenacity and resilience. Leadership and management skills. Problem analysis and decision making skills. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the units. Be able to work under pressure.
<u>DUTIES</u>	:	Provide guidance and leadership towards the realization of strategic goals and objectives of the nursing division. Provide professional, technical and management support for the provision of quality patient care through proper management of nursing care programs. Advocate and ensure the promotion of nursing ethos and professionalism. Develop and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to nursing care. Represent Nursing Department in the Senior Management Team. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective patient care across all domains. Ensure effective management, supervision and utilization of human and material resources. Ensure adherence to prescribed nursing policies and procedures. Supervise and ensure the provision of effective and efficient patient care through adequate nursing care. Deal with disciplinary and grievance matters. Evaluate and monitor compliance with clinical protocols, norms and standards of the hospital. Participate in implementation and adherence to National Core Standards. Work effectively and amicably with persons of diverse intellectual, cultural, racial, or religious differences.

<u>ENQUIRIES</u>	:	Dr LP Mtshali Tel No: (031) 240 1124
<u>APPLICATIONS</u>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or the website www.kznhealth.gov.za . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the shortlisted candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications received, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/29</u>	:	<u>ASSISTANT MANAGER PHARMACEUTICAL SERVICES REF NO: CTH19/2023 (X1 POST)</u>
<u>SALARY</u>	:	R990 066 per annum, (inclusive package), plus 17% rural allowance.
<u>CENTRE</u>	:	Ceza-Thulasizwe District Hospital (PHC)
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12. Degree in Pharmacy. Registration with the South African Pharmacy Council as a Pharmacist. Current registration with SAPC as a Pharmacist (2023). Minimum of 4 years' experience after registration with SAPC as a Pharmacist. Certificate of Service. Valid drivers' license. Recommendation: Additional qualification will be an added advantage; Experience of working at a large multidisciplinary facility will be an added advantage. Computer literacy. Knowledge, Skills, Training and Competencies Required: Sound knowledge of Pharmaceutical policies and guidelines; Extensive knowledge of relevant legislation, Acts, Regulations and Policies; Knowledge in the management of pharmacy including human resource, financial and risk management; Good communication, motivation, coaching, team building, decision making, interpersonal and problem-solving skills; Ability to work under pressure and coordinate productivity; Sound knowledge of District Health System and setting; Effective planning, organizational and managerial skills; Knowledge of principles, functions and operations of medicine and therapeutic committee; Sound knowledge on the implementation of effective performance management systems and capacity building for succession planning; Sound knowledge and implementation of effective monitoring and evaluation system; Knowledge of Batho Pele Principles; Computer literacy.
<u>DUTIES</u>	:	Manage the Pharmaceutical Services at Ceza-Thulasizwe Hospital and associated clinics in line with the National, Provincial, and District strategies priorities; Formulate and implement Standard Operating Procedures for Pharmaceutical Services and ensure that they are in line with current statutory regulations and policy guidelines; Provide leadership, management and support to all Clinical Heads, Clinical Managers, Allied health professionals and all staff under his/her supervision; Ensure rational use of resources (human, financial, asset, inventor and physical); Provide and supervise

training programmes (Pharmaceutical interns and Pharmacy support personnel); Liaise with other stakeholders within and outside the department of health such as other hospital management teams, Health District Office on Pharmaceutical and management issues; Ensure continuous monitoring of morbidity and mortality through clinical audits; Translate and operationalize current national, provincial, and district strategic plans; Ensure cost effective pharmaceutical service delivery is maintained within the hospital; Maintain discipline and deal with grievances and labour relations issues in terms of the laid down procedures and policies (Provide necessary orientation, training, discipline and conflict resolution for all staff); Provision of pharmaceutical services in accordance with legislation and provisions of the National Drug Policy; Effective medicine supply management and stock control of Pharmaceuticals; Leadership of the relevant sections including financial management, budgetary control, Medicine supply management and Human Resource Management; Assist with formulation of protocols, procedures and guidelines for efficient and cost effective pharmaceutical service; Participate in various committees including Pharmacy and Therapeutics Committee and Antibiotic Stewardship Program; Assist with control of over expenditure, budget utilization and develop strategies to prevent wastage of pharmaceutical and other resources; Maintain accurate records, prepare financial reports and statistics; Maintain accurate records, prepare financial reports and statistics; Engage in effective communication with health care workers, patients and care givers; Participation in Quality Improvement Programmes for Pharmacy and conduct Clinical audits; Ensure Pharmacy department complies with SAPC, ideal hospital framework and OHSC standards; Maintain discipline with labour relations in terms of laid down policies and procedures; Ensure implementation, monitoring and evaluation of EPMDS in the operational area; Liaise with external stakeholders on pharmaceutical and management issues.

**ENQUIRIES
APPLICATIONS**

: Dr SNP Ntuli (Medical Manager) Tel No: (035) 832 5003
: Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H00 on or before the closing date.

**FOR ATTENTION
NOTE**

: Mr ES Mazibuko
: Applications should be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application must include only completed and signed new form Z83 obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as the driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks on previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Shortlisted candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 30 November 2023 before 16H00 on or before the closing date.

POST 41/30

: **MEDICAL OFFICER REF NO: MOCARD/1/2023 (X1 POST)**
Department: Cardiology

SALARY

: Grade 1: R906 540 per annum, (all-inclusive salary package), (excluding commuted overtime)

**CENTRE
REQUIREMENTS**

Grade 2: R1 034 373 per annum, (all-inclusive salary package), (excluding commuted overtime)

Grade 3: R1 197 150 per annum, (all-inclusive salary package), (excluding commuted overtime)

: Inkosi Albert Luthuli Central Hospital
: MBCHB Degree. Registration with the Health Professions Council of South Africa as Medical Practitioner. Current registration as Medical Practitioner with HPCSA. Completion of Community Service. Experience: **Grade 1:** No experience required from South African qualified employees, must be registered as an independent medical practitioner with the HPCSA. One year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. **Grade 2:** 5 years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. **Grade 3:** 10 year's appropriate experience as a Medical Officer after registration with HPCSA as a medical practitioner. Eleven years relevant experience after registration as a medical practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Knowledge, Skills, Training and Competency Required: Knowledge and skills in clinical medicine, particularly in acute emergency medicine; demonstrate the ability to work as part of a multidisciplinary team with a good work ethic and sound organizational, communication and interpersonal skills.

DUTIES

: Provision of Cardiology services based at IALCH. Management of patients in the Ward, CCU and Cardiac Clinics. Provision of afterhours (nights, weekends, public holidays) call for the department at IALCH. Manage designated areas of responsibility in the Cardiology Department. Active involvement in the administration of Cardiac Clinics and Wards to optimize patient care. Assist in the implementation of guidelines, protocols and clinical audits. Involvement in the teaching of Paramedical staff in the Department. Participation in the academic programme, including research.

**ENQUIRIES
APPLICATIONS**

: Dr S Khan Tel No: (031) 240 1524
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the shortlisted candidate's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on or before the day of the interview. Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are

		encouraged to apply. Please note that other race groups are also not restricted from applying.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/31</u>	:	<u>ASSISTANT MANAGER NURSING (SPECIALTY) ADVANCED MIDWIFE</u> <u>REF NO: EDU 42/2023</u> Component: Nursing
<u>SALARY</u>	:	R683 838 – R767 184 per annum. Other benefits: medical aid – optional, housing allowance - employee must meet prescribed requirements, 13 th cheque and 12% rural allowance.
<u>CENTRE</u>	:	Edumbe CHC
<u>REQUIREMENTS</u>	:	Degree/Diploma qualification that allows registration to General Nursing and Midwifery. Post basic relevant nursing qualification with duration of at least 1 year (Diploma in Advanced Midwifery & Neonatal Nursing Science). Registration certificate with SANC. Current SANC receipt. A minimum of 10 years appropriate / recognizable experience in the nursing after registration as a Professional Nurse with the SANC in General Nursing and Midwifery. At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Dip in Advanced Midwifery and Neonatal Nursing Science. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Certificate of service from current and previous employers stamped and signed by the Human Resource Department will be required when shortlisted on or before the interview. Valid Drivers Licence. Recommendations: Computer literacy. Degree/Diploma in nursing management would be an advantage. Knowledge, Skills, Competencies Required: Knowledge of Public Service Acts, regulations and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Knowledge of Code of conduct, labour relations and disciplinary procedures and processes. Basic understanding of finance policies and procedures, and management of Human Resources. Good communication, verbal, written, problem-solving, leadership skills, interpersonal and conflict management skills. Teambuilding, supervisory/management and analytic skills. Basic computer literacy as a support tool to enhance service delivery. Sound knowledge of nursing care processes and procedures, scope of practice in areas of work performance and other relevant legal frameworks. Knowledge of clinical governance structures, norms and standards, ideal hospital, occupational health and safety, infection preventions and control, medical waste and risk management. Familiar with complaints management and patient safety incident and learning procedures. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter. Familiar with following programmes: MBFI, ESMOE, KINK guidelines, EPOC.
<u>DUTIES</u>	:	Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues, including more complex report writing when required. Ability to direct a multi-disciplinary team, meet regularly to ensure good nursing care. Work effectively and amicably, at management level, with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work and that of units reporting to the post, and to ensure appropriate interventions to enhance nursing services. Able to develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of Batho Pele are adhered to. Demonstrate the required computer literacy to adequately manage information according to the requirements of the hospital. Able to plan, maintain and control the nursing services budget for the relevant units. Coordination of optimal, holistic specialized nursing care provided within set standards and professional/legal framework. Supervision of personnel and programs using standardized and prescribed audit tools. Participation in clinical audits morbidity and mortality. Involved in data verification using prescribed tool and source documents to ensure quality of data. Ensure reduction of morbidity and mortality in Obstetrics and Gynae. Ensure availability and proper utilization of resources for smooth running of the unit. Participation in effective and efficient management of human, material

resources. Demonstrate effective communication with patients, visitors, supervisors, and other health professionals and junior colleagues. Work as part of multi-disciplinary team at hospital level to ensure good nursing care by the nursing team. Work effectively at a supervisory level with persons of diverse intellectual. Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the hospital adheres to principles of Batho Pele. Monitor and evaluate staff performance in terms of EPMDS. Promotion of team effort. Implementation and management of Infection control and prevention protocols. Manage all complaints in an amicable manner.

ENQUIRIES
APPLICATIONS

: Ms BTN Kunene Tel No: (034) 995 8500, ext. 8567
: All applications should be forwarded to: Assistant Director: HRM, Edumbe Community Health Centre, 463 eDumbe Main Street Location, Paulpietersburg, 3180, HR office No: 46

NOTE

: Direction to candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department or from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The reference number must be indicated in the column provided on the Z83 e.g. Ref EDU 23/2013. The post applied for must also be indicated clearly in the relevant section on the application form. People with disability should feel free to apply. Please note that due to large number of applications received, applications will not be acknowledged however only the shortlisted applicants will be advised with the outcome. Please note that no S&T will be paid to candidates that are invited for interviews. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) of the following: Security Clearance (Vetting), Criminal clearance, credit records, citizenship), and verification of Educational Qualifications by SAQA (Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representation in all occupational categories in the department). The post will be filled in terms of the Employment Equity Target. NB: Sending applications using courier service/hand delivery is encouraged as we do not have the Post Office at Paulpietersburg. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply.

CLOSING DATE

: 24 November 2023

POST 41/32

: **HEAD OF DEPARTMENT (GENERAL NURSING SCIENCE) REF NO: CJMNC08/2023 (X1 POST)**

Component: Charles Johnson Memorial Nursing Campus

SALARY

: R645 720 per annum. Plus 13th cheque, 12% rural allowance, medical aid (optional) and housing allowance (homeowners' allowance (employee must meet prescribed requirements)

CENTRE
REQUIREMENTS

: Charles Johnson Memorial Nursing Campus
: Senior Certificate/Grade 12 plus; A Diploma/Degree in Nursing, Midwifery and Community plus A post-registration qualification in Nursing Education registered with the South African Nursing Council (SANC) plus Current Registration with the South African Nursing Council (SANC) 2023 plus; A minimum of nine (9) years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC; At least four (4) years of the period referred to above must be appropriate/recognizable experience in Nursing Education after obtaining the post-basic qualification in Nursing Education. Unendorsed valid driver's license. Recommendations: Master's degree in nursing, A post-registration qualification in Nursing Management/Nursing Administration/Health Service Management; Basic computer literacy course. Knowledge, Skills and Competencies: The

incumbent of the post will report to the Principal of CJM Campus and will be responsible to coordinate, implement and monitor an effective and efficient clinical training system. The ideal candidate must: Possess knowledge of Public Service Administration Acts and Legislation such as Health Act, Higher Education Act, SAQA Act, NQF, Nursing ACT, Rules and Regulations, Council on Higher Education Policies, College Policies, PSR, Disciplinary Code and Procedure, Labour Relations Act, etc. Have in-depth knowledge of procedures and processes related to nursing and nursing education and training. Possess sound knowledge and understanding of nursing code of ethics and professional practice of the South African Nursing Council. Thorough knowledge and understanding of Nursing Standard of Practice and Scope of Practice. Possess knowledge of curriculum development and review. Knowledge of procedures and processes related to coordination of Basic and Post Basic Nursing including the Diploma in Nursing (General, Community, Psychiatry) and Midwifery, Diploma in Nursing, Higher Certificate in Nursing, Advanced Diploma in Midwifery and Post Graduate Diploma in Nursing. Possess proficiency in teaching and assessment in Nursing Education. Possess sound knowledge of planning, scheduling, implementation of Nurse training programmes. Possess sound conflict and decision-making/problem solving skills. Have good research and analytical skills. Have excellent communication and presentation skills (both verbal and written). Computer literacy with proficiency in MS Office package, Excel, Power Point and Outlook. Good interpersonal relations. Ability to work within deadlines.

DUTIES

: Coordinates the provision of education and training of Student Nurses. Manages clinical learning exposure to students between campus and clinical areas. Coordinates and ensures clinical accompaniment of students. Coordinates teaching and learning of R171 programme. Develops and ensures implementation of quality assurance programmes. Collaborate with other internal and external stakeholders and build a sound relationship within the Department. Supervised and management of performance and development of staff under your discipline in accordance with EPMDS policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the Campus.

ENQUIRIES APPLICATIONS

: Ms RE Khoza Tel No: (034) 271 6412
: Applications must be forwarded to: Attention: Human Resource Manager, The Chief Executive Officer, Charles Johnson Memorial Hospital, Private Bag X5503, Nqutu, 3135 or Hand Delivered to Charles Johnson Memorial Hospital HR

NOTE

: The following documents must be submitted: Application for Employment Form (form Z83), which is obtainable at any Government Department or from the website- www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed curriculum vitae. The Reference Number must be indicated in the column provided on the Z83, e.g. CJMNC08/2023. Faxed and emailed applications will not be accepted. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that due to a large number of applications we receive, applications will not be acknowledged. Communication will only be entered into with candidates that have been shortlisted. If you have not heard from us one month after the closing date, please consider your application as being unsuccessful. Please note that due to financial constraints, No S&T and resettlement claims will be considered for payment to candidates that are invited for interviews.

CLOSING DATE

: 24 November 2023

<u>POST 41/33</u>	:	<u>ASSISTANT MANAGER NURSING (MONITORING & EVALUATION) REF NO: NKAH 53/2023</u>
<u>SALARY</u>	:	R627 474 - R703 752 per annum. Other benefits: medical aid (optional), 8% rural housing allowance: employee must meet the prescribed requirements.
<u>CENTRE REQUIREMENTS</u>	:	Nkandla Hospital
	:	Senior Certificate (Grade 12), Degree/Diploma in Nursing that allow registration with the SANC as a Professional Nurse and Midwifery, A minimum of (08) years appropriate/recognizable experience in Nursing after registration as professional nurse with SANC in general Nursing of which at least three (03) years of this period referred to above must be appropriate/recognizable experience at a management level, Quality Assurance and/or Infection Prevention and Control Experience in Health Care environment will be an added advantage, Valid Code EB (08) drivers licence, Experience in Monitoring Evaluation Environment will be an added advantage.
<u>DUTIES</u>	:	Administer and facilitate the implementation of an integrated and evaluation framework fully aligned to National, Provincial and Departmental performance reporting requirements, Participate in peer review based on the agreed upon quality assurance monitoring indicators and tools, Co – ordinate the drawing of institutional plans which are aligned to annual performance plan and District Health Plan, Analyse data obtained from sources and other management information systems against indicators with a view to develop reliable performance profiles for verification and publishing of the prescribed performance and other reports, Ensure planning, monitoring and evaluation support to all departments in the institution as well as feeder facilities (clinics), Develop budget estimates for the planning, monitoring and evaluation unit as well as efficient management of resources allocated to the Planning Monitoring and Evaluation unit, Ensure implementation of the total quality management framework, Enforce compliance to legislative prescripts in all units within the facility jurisdiction, Co – ordinate staff training and initiative for ensuring service excellence, Oversee Quality, Communication Infection Prevention and Control, Implement the Monitoring and Evaluation Framework at a Facility level, Ability to implement National Core Standards, Knowledge of Batho Pele Principles, Excellent communication skills, human relations and ability to teach and train staff within a team, Ability to work and maintain meaningful relationship within a diverse community, Knowledge of health and public service legislation, regulations and policies, Appropriate understanding of nursing scope of practice and nursing standards, Basic computer literacy to enhance service delivery, Effective communication with patients, supervisors and other health professionals, Ability to work as part of multi – disciplinary team at all levels and work effectively to maintain a high level of service delivery, Knowledge of Labour Relations and disciplinary procedures, Basic understanding of HR and Financial policies and practices, Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision making and problem solving
<u>ENQUIRIES</u>	:	Mr NM Mthembu Tel No: (035) 833 5000
<u>APPLICATIONS</u>	:	All applications should be posted to: The Chief Executive Officer: Nkandla District Hospital Private Bag X102, Nkandla, 3855.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview. Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: failure to comply with above instructions will disqualify application. Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcomes obtained from the state security agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit, record, and citizenship), verification of Educational

Qualification by SAQA, verification of previous experience from employers and verification from the company intellectual property commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 6 months after the closing date, they must accept that their applications were unsuccessful. All employees in the public service that are presently on the same salary level but on notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Management reserves the right to allocate employees outside the appointment domain as determined by service delivery demands. Applicants are submitting Z83 and CV only, no other attachments must accompany the application. You will submit these documents only when shortlisted. The applicants must include only completed and signed new Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae when they apply. Certified copies of Identity Documents, Senior Certificate, evaluation certificate with SAQA for applicants who are in possession of foreign qualification, confirmation letter of relevant experience from supervisor in an official letterhead of the employer, highest required qualification as well as driver's license where necessary, will only be submitted by shortlisted candidates to Human Resource on or before the day of the interview date. NB Persons with disabilities from all designated race groups are encouraged to apply for the post. Due to financial constraints S&T Claims will not be considered.

<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/34</u>	:	<u>OPERATIONAL MANAGER NURSING (SPECIALTY) REF NO: HRM 92/2023 (X1 POST)</u> Directorate: Paediatrics
<u>SALARY</u>	:	R627 474 – R703 752 per annum, (including benefits)
<u>CENTRE</u>	:	King Edward VIII Hospital
<u>REQUIREMENTS</u>	:	Matric/Senior Certificate (Grade 12) or equivalent qualification, Degree/Diploma in General Nursing Science and Midwifery, Current registration with South African Nursing Council as Professional nurse and a midwife, Registration with SANC for 2023 APC, Minimum of 9 years appropriate/recognizable experience as a Professional nurse after registration as Professional nurse, at least 5 years of this period must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Paediatrics. Recommendations: Computer Literacy, Diploma in nursing management and administration. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, Knowledge of nursing statutes and relevant legal framework, Operational management, co-ordination, networking liaison skills, Good communication, interpersonal relations, problem solving, conflict management skills, Planning, organizing, report writing skills, People management and financial management skills.
<u>DUTIES</u>	:	Supervising and ensure the provision of an effective efficient quality patient care, Co-ordination of optimal holistic specialized nursing care provided within set standards and a professional/legal framework, Manage effectively the utilization and supervision of human, financial, physical and material resources and services, Provision of effective support to nursing services, Co-ordination of the provision of effective training research, Maintain professional growth/ethical standards and self-development, To relieve with duties of the supervisor, To partake in overall specialized unit function, team building, Participate in the analysis, formulation and implementation of nursing guidelines practice standards and procedures, Maintain constructive working relationships with nursing and other stakeholders i.e. Inter-professional and inter-sectorial and multi-disciplinary teamwork, Complete patient related data, Co-ordination of Ideal hospital framework requirements and projects within the department
<u>ENQUIRIES</u>	:	Ms P Govender Tel No: (031) 360 3031
<u>APPLICATIONS</u>	:	All applications can either be submitted via email to twiggy.garib@kznhealth.gov.za or kingedwardhospital.HRJobapplication@kznhealth.gov.za or hand delivered at King Edward VIII Hospital and placed in the red box marked “applications” next to the ATM in the Administration building

<u>NOTE</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary plus Proof of previous and current experience (certificate of service) and stamped by HR, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref KE 28/2023. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/35</u>	:	<u>CHIEF AUDIOLOGIST REF NO: CTH20/2023 (X1 POST)</u>
<u>SALARY</u>	:	R520 785 per annum. Plus Rural Allowance (17%), plus Medical Aid (Optional) Housing Allowance (Employee must meet prescribed requirements), plus 13th Cheque
<u>CENTRE</u>	:	Ceza Thulasizwe District Hospital (PHC)
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12; Appropriate qualification as an Audiologist; Minimum of 5 years' experience after registration as an Audiologist; Registration with HPCSA as an Audiologist; Valid drivers' license; Recommendation: Additional qualification will be an added advantage; Supervisory experience will be an added advantage; Experience in MDR TB monitoring; computer literacy. Knowledge, Skills, Training and Competencies Required: Sound knowledge of clinical and patient management skills within the discipline; Ability to assess, diagnose and manage patients; Sound knowledge of MDR TB patients monitoring; Good communication skills and computer literacy; Sound ethical practice skills; Knowledge of District Health practices and programmes; Knowledge of data verification procedure and budgeting; Policy analysis, planning/organizing and ability to function as part of the team.
<u>DUTIES</u>	:	Development, implementation and supervision of quality improvement programmes within the Audiology department; Development, implementation of assessment, protocols and guidelines in line with local and international standards and best practice; Provide continuous professional development; Monitor and control all expenditure in the department; Conduct employee performance and development system; Oversee day to day management, administration and supervising of audiology services; Ensure that audiology services comply with health and safety and IPC regulations; Do in-service training and awareness; Represent department on various meetings including cash flow.
<u>ENQUIRIES</u>	:	Dr SNP Ntuli (Medical Manager) Tel No: (035) 832 5003
<u>APPLICATIONS</u>	:	Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H00 on or before the closing date.
<u>FOR ATTENTION</u>	:	Mr ES Mazibuko
<u>NOTE</u>	:	Applications should be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application must include only completed and signed new form Z83 obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as

the driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Shortlisted candidates will not be compensated for Subsistence and Travelling claims(S&T).

<u>CLOSING DATE</u>	:	30 November 2023 before 16H00 on or before the closing date.
<u>POST 41/36</u>	:	<u>CHIEF PHYSIOTHERAPIST REF NO: ADD/PHYSIO48/2023 (X1 POST)</u>
<u>SALARY</u>	:	R520 785 per annum. Other benefits: 13th cheque medical aid (optional), housing allowance (conditions apply).
<u>CENTRE</u>	:	Addington Hospital: KwaZulu-Natal
<u>REQUIREMENTS</u>	:	Grade 12 certificate/Senior Certificate. Bachelor's Degree or equivalent qualification in Physiotherapy. Registration certificate with the HPCSA as a Physiotherapist. Current registration with the HPCSA as a Physiotherapist. A minimum of three (03) years relevant experience after registration with HPCSA) as a Physiotherapist. Certificate of Service. Recommendation: A valid driver's license. Computer Literacy. Knowledge, Skills Training and Competencies Required: Sound knowledge of current health and public service legislation, regulations, and policies. Knowledge in the application of clinical Physiotherapy theory, practice, and ethics, good knowledge on scope of practice, ethical codes and relevant legislation. Clinical reasoning and decision-making skills. Ability to work within a multi-disciplinary team. Good organisation and time management skills. Excellent communication and interpersonal relations. Supervisory skills for juniors and students.
<u>DUTIES</u>	:	Execute all physiotherapy supervisor duties, functions and responsibilities to the best of ability and within all applicable legislation. Provide a consultative physiotherapy and rehabilitation services to health professionals and patients. Assist in developing protocols to ensure that physiotherapy and rehabilitation services comply with occupational health and safety. Maintain the optimal utilisation of human resources in the rehabilitation department. Assist in providing advice and guidance on the selection and purchase of rehabilitation equipment whilst ensuring quality cost effectiveness. Provide clinical training to physiotherapy students from tertiary institution. Participate in Quality Improvement programmes of the physiotherapy department and institution as requested. Involvement in monitoring and evaluation programmes of the physiotherapy department such as clinical and documentation audits, leave and attendance audits, NCS, Ideal Hospital assessments etc. Participate in regular performance management assessments. Participate in staff development activities e.g. CPD, in-service training, case presentations etc. Ensure safety and security of equipment and consumable resources of the department.
<u>ENQUIRIES</u>	:	Mrs SD Naidoo Tel No: (031) 327 2346
<u>APPLICATIONS</u>	:	All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 or dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban. It is recommended that applications be hand delivered or couriered as the Hospital is experiencing delays with posted applications.
<u>FOR ATTENTION</u>	:	Mrs P Makhoba
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which

may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S&T and settlement claims will be considered for payment to candidates that are invited for the interview.

<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/37</u>	:	<u>OPERATIONAL MANAGER- NIGHT DUTY REF NO: PSH 86/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	R497 193 per annum. Other benefits: 12% rural allowance, medical aid (optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Port Shepstone Regional Hospital Matric/Senior Certificate. Degree/Diploma in General nursing science. Diploma in Midwifery nursing science. Current registration with South African Nursing Council as a general nurse and midwife/Accoucher. A minimum of 7 years appropriate/recognizable experience in nursing after registration as a General Nurse and midwife in a hospital environment. Current SANC Receipt for 2023. NB: Shortlisted candidates will be advised to submit proof of working experience endorsed by Human Resource Department/ Employer, qualification certificates and SANC receipt. Knowledge, Skills and Experience: Leadership, management, planning, organizing and co-ordination skills. Knowledge of relevant Acts, prescripts, policies and procedures governing health care service delivery. Clinical competencies and policy formulation. Sound knowledge of nursing care delivery approaches and scope of practice in the areas under their control. Sound knowledge of priority programs, clinical guidelines, protocols, policies and procedures. Good communication, interpersonal, negotiation, decision-making, problem-solving, conflict management, counselling, teaching, mentorship and supervisory skills. Basic financial management skills. Knowledge of Code of Conduct, Labour Relations and related policies.
<u>DUTIES</u>	:	Ensure smooth running of the hospital in the absence of senior management. Ensure adequate supervision of staff and provision of quality patient care in an efficient and cost-effective manner. Facilitate and strengthen implementation of health care service delivery policies, procedures, clinical guidelines, protocols, plans and strategies aimed at achieving service excellence. Participate and ensure implementation of Regulated Norms and Standards, National Health Priorities, Ideal hospital, and maintenance realization, Batho Pele principles, quality improvement initiatives including national priority program plans. Identify staff training needs, ensure that effective development takes place and monitor performance thereof. Ensure that KZN priority objectives are met and demonstrate effective communication with staff, patients, colleagues, and clinicians including report writing and presentation and ensure effective and efficient management and utilization of resources including staff, material, financial, etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Participate in analysis, formulation, implementation and review of hospital and unit standard operating procedures, standards and procedures. Take charge ship of hospital after hours in the absence of senior management. Ensure efficient data flow and information management and maintain client and staff satisfaction through setting and monitoring of service standards. Demonstrate adequate knowledge of Covid-19 protocols.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs MC Maqutu Tel No: (039) 688 6117 Applications should be posted to: The Human Resource Manager, Port Shepstone Regional Hospital, Private Bag X5706, Port Shepstone, 4240 or 11 – 17 Bazley Street, Port Shepstone, 4240. NB: applicants are encouraged to

	utilise courier services (only short listed candidates will be requested to submit proof of qualifications and other related documents).
<u>FOR ATTENTION NOTE</u>	<p>Mr ZM Zulu</p> <p>Detailed application for employment (Z83) and Curriculum Vitae. Certified copies must not be submitted when applying for employment. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.</p>
<u>CLOSING DATE</u>	24 November 2023
<u>POST 41/38</u>	<p><u>CLINICAL PROGRAMME COORDINATOR (PMTCT) REF NO: UMKH 24/2023 (X1 POST)</u></p> <p>Component: MCWH, PMTCT and Nutrition</p>
<u>SALARY</u>	R497 193 per annum. Plus, other benefits: 13th cheque, medical aid (optional) housing allowance (employee must meet prescribed requirements) rural allowance (on claim basis)
<u>CENTRE REQUIREMENTS</u>	<p>Umkhanyakude Health District Office</p> <p>Diploma/Degree in General Nursing and Midwifery. Current registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate or recognizable experience in nursing after registration as a professional Nurse with the SANC in General Nursing. A valid code B driving license. Knowledge, Skills, Training and Competences Required: Presentation Skills, Report writing abilities, Financial management skills, Empathy and counselling skills, Strong interpersonal, communication and presentation skills, Project management skills, Ability to make independent decisions, An understanding of the challenges facing the public health sector, Ability to translate transformation objectives into practical plans, Ability to prioritize issues and other related matters and to comply with time frames, Computer literacy with a proficiency in MS Office Software applications.</p>
<u>DUTIES</u>	Coordinate and facilitate development of programme plans for the prevention of Mother to Child Transmission of HIV and AIDS. Monitor implementation of strategies contained in the plan to reduce Mother to Child Transmission. Provide technical support to institutions through continuous monitoring and evaluation of PMTCT and ensuring that policies are adhered to at all levels. Liaise with government and non-government organizations on issues of Prevention of Mother to Child Transmission. Ensure implementation, monitoring and evaluation of EMTCT strategy (Last Mile) in the district. Participate in Operation Sukuma Sakhe programme.
<u>ENQUIRIES APPLICATIONS</u>	<p>Mr. B.P Fakude Tel No: (035) 572 1327</p> <p>must be forwarded to: The Manager District Health office, Umkhanyakude Health District Office, P/ Bag X026, Jozini, 3969. Umkhanyakudedistricthealth.jobapp@kznhealth.gov.za NB: There is challenge with Post Office, applicants are encouraged/advised to use alternative ways to deliver their applications.</p>
<u>FOR ATTENTION NOTE</u>	<p>Mr BK Mpupa</p> <p>Directions to the candidates: The following documents must be submitted: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. No copies/qualifications/proof/letter, only Z83 and CV submitted on application. The reference number must be indicated in the column provided on the form Z.83 e.g. reference number UMKH 24/2022. NB: Failure to comply with above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from the NIA to the following checks: (security checks, credit records, qualification, citizenship and previous experience verifications). Please note that due to the large number of applications anticipated, applicants will not be acknowledged,</p>

however, they will be advised of the outcome of their applications, in due course. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. NB: Due to budgetary constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.

<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/39</u>	:	<u>CLINICAL PROGRAMME COORDINATOR –QUALITY ASSURANCE REF NO: UMKH 25/2023 (X1 POST)</u> Component: Health Service Delivery Monitoring & Evaluation
<u>SALARY</u>	:	R497 193 per annum. Plus other benefits: 13 th cheque, medical aid (optional) housing allowance (employee must meet prescribed requirements) rural allowance (on claim basis)
<u>CENTRE REQUIREMENTS</u>	:	Umkhanyakude Health District Office Diploma/Degree in General Nursing and Midwifery. Current registration with the SANC as a Professional Nurse. A minimum of 7 years appropriate or recognizable experience in nursing after registration as a professional Nurse with the SANC in General Nursing. A valid code B driving license. Knowledge, Skills, Training and Competences Required: Depth understanding of Nursing legislation and related legal and ethical nursing practices. Basic understanding of human resource and financial practice and policies. Promote quality of nursing care directed by the professional scope of practice and standard as determined by the relevant health facility. Good communication skills with parties. Management skills. Basic computer literacy as support tool to enhance service delivery.
<u>DUTIES</u>	:	Conduct inspections to ensure that Quality assurance plans are implemented and that practices are according to specified policy. Perform training and guidance activities to install a culture of service delivery in all service areas within the district. Monitor Quality Assurance indicators and report thereon to assist in the improvement of service delivery at all district health institutions. Ensure the Quality Assurance committees are established, that these have quality improvement projects and that significant change is recognized and rewarded. Identify best practices and implement these to continuously advance Quality Assurance in the District. Interact with other role players to enhance the Quality Assurance procedures and practices. Monitor adverse events/patient safety incidents in the district.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr VA Zikhali Tel No: (035) 572 1328 must be forwarded to: The Manager District Health office, Umkhanyakude Health District Office, P/ Bag X026, Jozini, 3969. Umkhanyakudedistricthealth.jobapp@kznhealth.gov.za NB: There is challenge with Post Office, applicants are encouraged/advised to use alternative ways to deliver their applications.
<u>FOR ATTENTION NOTE</u>	:	Mr BK Mpupa Directions to the candidates: The following documents must be submitted: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. No copies/qualifications/proof/letter, only Z83 and CV submitted on application. The reference number must be indicated in the column provided on the form Z.83 e.g. reference number UMKH 24/2022. NB: Failure to comply with above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from the NIA to the following checks: (security checks, credit records, qualification, citizenship and previous experience verifications). Please note that due to the large number of applications anticipated, applicants will not be acknowledged, however, they will be advised of the outcome of their applications, in due course. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications. NB: Due to budgetary

		constraints, shortlisted candidates will not be entitled to S&T payment for attending interviews.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/40</u>	:	<u>ULTRASOUND RADIOGRAPHER REF NO: CTH 21/2023 (X1 POST)</u>
<u>SALARY</u>	:	R444 741 per annum. Plus 13th cheque, 17% rural allowance, medical aid (optional), housing allowance (employee must meet prescribed requirements)
<u>CENTRE</u>	:	Ceza Thulasizwe District Hospital (PHC)
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12. Degree/National Diploma in Ultrasound. Current registration with HPCSA as a Sonographer. Grade 1: No experience after registration with the Health Profession Council of South Africa (HPCSA) as an ultra-sonographer in respect of RSA qualified employees who performed community service as required in RSA; 1 year relevant experience after registration with GPCSA in respect of foreign qualified employees. Recommendation: Additional qualifications will be an added advantage, Computer literacy. Knowledge, Skills, Training and Competences Required: Sound knowledge of ultrasound diagnostic procedures and equipment; Sound knowledge of Radiation Control and Safety measures; Clinical competency in performing ultrasound procedures and dexterity; Sound knowledge of relevant Health and Safety policies, regulations and Acts; Ability to communicate effectively and problem solving; Good interpersonal relations and ability to perform well within a team; Ability to perform quality assurance tests as stipulated by radiation control directorate; Sound knowledge of Public Service Human Resource policies and procedures.
<u>DUTIES</u>	:	Provision of high quality ultrasound services according to patient records; Perform general administrative duties as required; Provide guidance and supervision to junior staff and students; Participate in institutional radiography policy making and planning for service delivery; Promote Batho Pele in execution all duties for effective service delivery; Give informed consent and factual information to patients and clients on ultrasound examination; Inspect and use equipment professionally to ensure that they comply with safety standards; Ensure the implementation of quality assurance and improvement programmes; Participate in ultrasound quality assurance programmes; perform other duties as per allocation by Medical Manager and Radiography Management.
<u>ENQUIRIES</u>	:	Dr SNP Ntuli (Medical Manager) Tel No: (035) 832 5003
<u>APPLICATIONS</u>	:	Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H00 on or before the closing date.
<u>FOR ATTENTION</u>	:	Mr ES Mazibuko
<u>NOTE</u>	:	Applications should be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application must include only completed and signed new form Z83 obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as the driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks on previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Shortlisted candidates will not be compensated for Subsistence and Travelling claims(S&T).

<u>CLOSING DATE</u>	:	30 November 2023 before 16H00 on or before the closing date.
<u>POST 41/41</u>	:	<u>SOCIAL WORKER SUPERVISOR REF NO: CTH 22/2023 (X1 POST)</u>
<u>SALARY</u>	:	R432 348 per annum, plus 13 th cheque, medical aid (optional), housing allowance (employee must meet prescribed requirements).
<u>CENTRE</u>	:	Ceza Thulasizwe District Hospital (PHC)
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12, Bachelor's degree in Social Work, Current registration with the South African Council for Social Services Professions, Driver's license, Minimum of 10 years' experience after registration with SACSSP as a Social Worker, of which 3 years must be in a supervisory position. Recommendation: Additional qualification will be an added advantage, Computer literacy. Knowledge, Skills, Training and Competences Required: Sound knowledge and understanding of human behavior, Department of Health Legislations, Frameworks, Regulations, Conflict Management, Group Facilitation, Family therapy, Counselling, Decision making and problem solving skills, Ability to work under pressure with good tact diplomacy, advocacy, understanding of DOH referral pathways, Time management, Policy development, Planning and organizing skills, Good interpersonal relations, communication, facilitation, presentation and report writing, innovation skills, sound professional and ethical behavior, including professionalism, team orientation and good working relation with multidisciplinary team members, reliability, integrity and confidentiality, Good communication skills and computer literacy, Stress tolerance, flexibility, tenacity, innovation and self-confidence.
<u>DUTIES</u>	:	Ensure the rendering of Social Work Programs which are in line with Psychosocial Rehabilitation to Mental Care Users; Ensure those home visits are conducted, to assess the circumstances and support system of the mental health care users; To obtain information about Mental Health Care user and family with an aim of assessing their personal and home circumstances; Identify and make the recommendations on the appropriate interventions required to render Psychosocial Rehabilitation, Family Therapy, Family Reunification and Community integration in line with Mental Health Act No. 17 of 2023; Rendering individual counselling, Group Therapy and community meetings to state presidents Patients, their families and community for successful reintegration; Ensure rendering of Quality Social Work services to Mental Health Care users and their families and communities; Adhere to the Referral Pathway of Department of Health as provided for in the National Health Policy Framework and Strategic Plan; Study, interpret, apply and give information on legislation and policies in the identified work field to social auxiliary workers, students, volunteers and other role players or stakeholders; Perform all statutory functions applicable to the relevant function, compile court/SASSA reports and attend to court enquiries and the other task emanating from the courts; Ensure that weekly clinic visits are catered for; Monitor and study social services, legal and policy framework continuously, undertake first level Social Work Research and Developments, engage in continuous professional development as prescribed; To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care; Ensure an efficient standard of patient care and services is maintained; Development, implementation and supervision of quality improvement programmes within social services; Conduct employee performance and development system (EPMDS); Oversee day to day management, administration, and supervising of social services.
<u>ENQUIRIES</u>	:	Dr SNP Ntuli (Medical Manager) Tel No: (035) 832 5003
<u>APPLICATIONS</u>	:	Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H00 on or before the closing date.
<u>FOR ATTENTION</u>	:	Mr ES Mazibuko
<u>NOTE</u>	:	Applications should be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application must include only completed and signed new form Z83 obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity

Document, Senior Certificate and the highest required qualification as well as the driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required). Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

<u>CLOSING DATE</u>	:	30 November 2023
<u>POST 41/42</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: EDU 41/2023</u> Component: Ophuzane Clinic
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: medical aid – optional, housing allowance - employee must meet prescribed requirements, 13th cheque and 12% rural allowance.
<u>CENTRE REQUIREMENTS</u>	:	Edumbe Community Health Centre An appropriate B degree/National Diploma in General nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic qualification with the duration of at least 1 year qualification in Curative Skills in Clinical Nursing Science, Health Assessment, Treatment and Care accredited with the SANC. Registration certificates with SANC as a General Nurse, Midwifery and Clinical Nursing Science. Current SANC receipt. Certificate of service from current and previous employers stamped and signed by the Human Resource Department will be required when shortlisted on or before the interview. Grade 1: A minimum of 4 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Report writing skill.
<u>DUTIES</u>	:	Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined for a primary health care facility. Demonstrate a basic understanding of nursing legislation and related legal and ethical nursing practices within a primary health care environment. Work effectively and amicably at a supervisory level, with person of divert intellectual, cultural race or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in a unit. Develop contacts, build and maintain a network of professional relations in order to enhance service delivery.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms LT Msibi Tel No: (034) 995 8500, ext. 8528 All applications should be forwarded to: Assistant Director: HRM, Edumbe Community Health Centre, 463 eDumbe Main Street Location, Paulpietersburg, 3180, HR office No: 46. NB: Sending applications using courier service/hand delivery is encouraged as we do not have the Post Office at Paulpietersburg.

<u>NOTE</u>	:	Direction to candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department or from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The reference number must be indicated in the column provided on the Z83 e.g. Ref EDU 23/2013. The post applied for must also be indicated clearly in the relevant section on the application form. People with disability should feel free to apply. Please note that due to large number of applications received, applications will not be acknowledged however only the shortlisted applicants will be advised with the outcome. Please note that no S&T will be paid to candidates that are invited for interviews. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) of the following: Security Clearance (Vetting), Criminal clearance, credit records, citizenship), and verification of Educational Qualifications by SAQA (Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representation in all occupational categories in the department). The post will be filled in terms of the Employment Equity Target.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/43</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: EDU 46/2023</u> Component: Mobile 1 Clinic
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: medical aid – optional, housing allowance - employee must meet prescribed requirements, 13th cheque and 12% rural allowance.
<u>CENTRE REQUIREMENTS</u>	:	Edumbe Community Health Centre An appropriate B degree/National Diploma in General nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic qualification with the duration of at least 1 year qualification in Curative Skills in Clinical Nursing Science, Health Assessment, Treatment and Care accredited with the SANC. Registration certificates with SANC as a General Nurse, Midwifery and Clinical Nursing Science. Current SANC receipt. Certificate of service from current and previous employers stamped and signed by the Human Resource Department will be required when shortlisted on or before the interview. Grade 1: A minimum of 4 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Report writing skill.
<u>DUTIES</u>	:	Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined for a primary health care facility. Demonstrate a basic understanding of nursing legislation and related legal and ethical nursing practices within a primary health care environment. Work effectively and amicably at a supervisory level, with person of divert intellectual, cultural race or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in a unit. Develop contacts, build and maintain a network of professional relations in order to enhance service delivery.
<u>ENQUIRIES</u>	:	Ms LT Msibi Tel No: (034) 995 8500, ext. 8528

<u>APPLICTAIONS</u>	:	All applications should be forwarded to: Assistant Director: HRM, Edumbe Community Health Centre, 463 eDumbe Main Street Location, Paulpietersburg, 3180, HR office No: 46. NB: Sending applications using courier service/hand delivery is encouraged as we do not have the Post Office at Paulpietersburg.
<u>NOTE</u>	:	Direction to candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The reference number must be indicated in the column provided on the Z83 e.g. Ref EDU 23/2013. The post applied for must also be indicated clearly in the relevant section on the application form. People with disability should feel free to apply. Please note that due to large number of applications received, applications will not be acknowledged however only the shortlisted applicants will be advised with the outcome. Please note that no S&T will be paid to candidates that are invited for interviews. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) of the following: Security Clearance (Vetting), Criminal clearance, credit records, citizenship), and verification of Educational Qualifications by SAQA (Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representation in all occupational categories in the department). The post will be filled in terms of the Employment Equity Target.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/44</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: EDU 47/2023</u> Component: Princess Mhlosheni Clinic
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: medical aid – optional, housing allowance - employee must meet prescribed requirements, 13th cheque and 12% rural allowance.
<u>CENTRE</u>	:	Edumbe Community Health Centre
<u>REQUIREMENTS</u>	:	An appropriate B degree/National Diploma in General nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic qualification with the duration of at least 1 year qualification in Curative Skills in Clinical Nursing Science, Health Assessment, Treatment and Care accredited with the SANC. Registration certificates with SANC as a General Nurse, Midwifery and Clinical Nursing Science. Current SANC receipt. Certificate of service from current and previous employers stamped and signed by the Human Resource Department will be required when shortlisted on or before the interview. Grade 1: A minimum of 4 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. Grade 2: A minimum of 14 years appropriate/recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Knowledge, Skills, Training and Competences Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational Health and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and related ethical nursing practices within a primary health care environment. Report writing skill.
<u>DUTIES</u>	:	Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined for a primary health care facility. Demonstrate a basic understanding of nursing legislation and related legal and ethical nursing practices within a primary health care environment. Work effectively and amicably at a supervisory level, with person of divert intellectual, cultural race or religious differences. Able to manage own work,

		time and that of junior colleagues to ensure proper nursing service in a unit. Develop contacts, build and maintain a network of professional relations in order to enhance service delivery.
<u>ENQUIRIES</u>	:	Ms LT Msibi Tel No: (034) 995 8500, ext. 8528
<u>APPLICATIONS</u>	:	All applications should be forwarded to: Assistant Director: HRM, Edumbe Community Health Centre, 463 eDumbe Main Street Location, Paulpietersburg, 3180, HR office No: 46. NB: Sending applications using courier service/hand delivery is encouraged as we do not have the Post Office at Paulpietersburg.
<u>NOTE</u>	:	Direction to candidates: The following documents must be submitted: Application for employment form (Form Z83), which is obtainable at any Government Department OR from the website (www.kznhealth.gov.za) issued by Minister of DPSA in line with regulation 10 of the Public Service Regulations 2016. Applicant must utilize the most recent Z83 form. The Z83 must be fully completed: Failure to do so will result in disqualification. A detailed Curriculum Vitae (CV) and please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of the interview. The reference number must be indicated in the column provided on the Z83 e.g. Ref EDU 23/2013. The post applied for must also be indicated clearly in the relevant section on the application form. People with disability should feel free to apply. Please note that due to large number of applications received, applications will not be acknowledged however only the shortlisted applicants will be advised with the outcome. Please note that no S&T will be paid to candidates that are invited for interviews. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) of the following: Security Clearance (Vetting), Criminal clearance, credit records, citizenship), and verification of Educational Qualifications by SAQA (Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representation in all occupational categories in the department). The post will be filled in terms of the Employment Equity Target.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/45</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) GRADE 1/2 REF NO: EMP 60/2023 (X1 POST)</u> Component: Nursing – Theatre and CSSD
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 13th cheque, home owners allowance employee must meet prescribed requirements, medical aid optional, 8% rural allowance
<u>CENTRE</u>	:	Queen Nandi Regional Hospital (Empangeni)
<u>REQUIREMENTS</u>	:	Degree/Diploma qualification that allows registration to General Nursing & Midwifery. Relevant post basic qualification (Diploma in Operating Theatre Training - DOTT). Registration certificate with South African Nursing Council (SANC). Current SANC receipt (2023). Experience: Grade 1: is a minimum of 4 years' experience in Nursing after registration as a Professional Nurse. Grade 2: is a minimum of 14 years' experience in nursing after registration as Professional Nurse with SANC in General Nursing at least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Knowledge, Skills, Competencies Required: Knowledge of Public Service Acts, regulations and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct. Team building and diversity Management skills.
<u>DUTIES</u>	:	Effective management of patients, display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. Provision of quality services through setting of standards, policies and procedures. Participate in the implementation of National Priorities clinical guidelines, protocols. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance

and labour relations issues. Promote good working relationships amongst staff and patients. Assist in supervision and development of all nursing staff. Reduction of maternal and child mortality and morbidity rate. Ensure effective participation in all hospital programs e.g. IPC, Quality Assurance, etc. Provide a Safe, therapeutic and hygienic environment for patients, visitors and staff. To participate in the care of Swabs and instruments in Theatre. To provide immediate care to all patients that have been operated. To prepare for the operations ensuring smooth running of Theatre.

<u>ENQUIRIES</u>	:	Mrs J Marais Tel No: (035) 907 7005
<u>APPLICATIONS</u>	:	All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.
<u>FOR ATTENTION</u>	:	Deputy Director: Human Resources: Mr SM Ndabandaba Tel No: (035) 907 7011
<u>NOTE</u>	:	Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must be available for interviews at a date and time determined by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence and Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/46</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) GRADE 1/2 REF NO: EMP 61/2023 (X1 POST)</u> Component: Neonatal Services
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 13th cheque, homeowners allowance (employee must meet prescribed requirements), medical aid (optional). 8% rural allowance
<u>CENTRE</u>	:	Queen Nandi Regional Hospital (Empangeni)
<u>REQUIREMENTS</u>	:	Degree/Diploma qualification that allows registration to General Nursing. Relevant post basic qualification (Diploma in Critical Care/Trauma) registration certificate with South African Nursing Council (SANC). Current SANC receipt (2023). Experience: Grade 1: is a minimum of 4 years' experience in Nursing after registration as a Professional Nurse. Grade 2: is a minimum of 14 years'

experience in nursing after registration as Professional Nurse with SANC in General Nursing at least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Knowledge, Skills, Competencies Required: Knowledge of Public Service Acts, Regulations, and policies. Knowledge of SANC rules and regulations. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision-making skills. Knowledge and experience in implementation of Batho Pele Principles and Patient's Rights Charter, Code of Conduct. Team building and diversity management skills.

DUTIES

: Effective management of patients, display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. Provision of quality services through setting of standards, policies and procedures. Participate in the implementation of National Priorities clinical guidelines, protocols. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues. Promote good working relationships amongst staff and patients. Assist in supervision and development of all nursing staff. Reduction of maternal and child mortality and morbidity rate. Ensure effective participation in all hospital programs e.g. IPC, Quality Assurance, etc. Provide a Safe, therapeutic and hygienic environment for patients, visitors and staff. Be able to manage mothers and ventilated babies and report when necessary. Initiate and lead all child health programs i.e. PPP, PMTCT, CARMA MBFHI, ESMOE, etc.

ENQUIRIES APPLICATIONS

: Mrs J Marais Tel No: (035) 907 7005
: All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital, Private Bag X20005, Empangeni, 3880. Physical Address: 21 Union Street, Empangeni, 3880.

FOR ATTENTION

: Deputy Director: Human Resources: Mr SM Ndabandaba Tel No: (035) 907 7011

NOTE

: Applicants are requested to apply with a new Z83 Application Form obtainable at any Government Department or the website www.kznhealth.gov.za (effective from 01.01.2021). The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. Detailed Curriculum Vitae (CV). Information such as educational qualifications, date(s) of registration with council, relevant work experience and periods in service should be clearly indicated on the CV. Applicants are not required to submit Copies of qualifications and other relevant documents on application. Such documents will be requested from shortlisted candidates only. General information: Short-listed candidates must be available for interviews at a date and time determine by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). People with disabilities should feel free to apply. Males are encouraged to apply for this post. Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Fingerprints will be taken on the day of the interview. The social media accounts of shortlisted applicants may be assessed. Due severe budgetary constraints that the hospital is currently facing, candidates are respectfully advised that the following cost cutting measures will apply: Subsistence & Travelling (S&T) allowance claims will not be processed. Resettlement and or relocation claims will not be paid. The Hospital has a limited accommodation; therefore, incumbents appointed for the post should arrange their own private accommodation prior the assumption of duty NB: Shortlisted candidates will be required to submit proof of work experience

		endorsed and stamped by the employer/s and/or certified copies of qualifications and registration certificates (where applicable) prior to the date of the interview.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/47</u>	:	<u>PROFESSIONAL NURSE- SPECIALTY REF NO: CTK 34 / 2023</u> Re-advertised post.
<u>SALARY</u>	:	Grade 1: R 431 265 per annum Grade 2: R 528 696 per annum
<u>CENTRE</u>	:	Christ The King Hospital
<u>REQUIREMENTS</u>	:	Grade 1: Senior Certificate/Grade 12. Diploma/Degree in General Nursing and midwifery that allow registration with SANC as a Professional Nurse and a midwife. A post basic diploma in Operating Theatre Nursing Science. Registration with the SANC as a Professional Nurse and Midwife. Current SANC receipt for 2023. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and midwifery. Verification of employment endorsed by Human Resource department. Grade 2: Senior Certificate/Grade 12. Diploma/Degree in General Nursing and midwifery that allow registration with SANC as a Professional Nurse and a midwife. A post basic qualification in Operating Theatre Nursing Science. Registration with the SANC as a Professional Nurse and Midwife. Current SANC receipt for 2023. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Nurse. At least 10 years of the period referred above must be appropriate/recognizable experience in a specific field after obtaining post basic qualification in that specialized field. Verification of employment endorsed by Human Resource department. Knowledge, Skills, Competencies and Training Required: Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector but not overstepping scope of practice. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations. Supervisory, team building, problem solving, communication and skills to practice in the field of work.
<u>DUTIES</u>	:	Execute professional Nurse's duties and functions with proficiency in support of the strategic objectives and operational plan of the Institution. Render an optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Display concern for patients, promoting and advocating proper treatment and care and willingness to respond to patient's needs. Advocate for quality care of patients Maintain accurate and complete patient records. Assist the Operational manager with overall management and necessary support for the effective functioning of the unit. Train and supervise junior staff. Strengthen ethics and professionalism. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Ensure effective and efficient management of resources and availability of essential medical/surgical equipment. Maintain accreditation standards by ensuring compliance with National Norms and Standards and Ideal hospital programmes. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Participate in staff development using EPMDS System and other work related. Continuous Professional Development (CPD) training. Participate in the departmental quality improvement committees. Assist and supervise in CSSD. Manage/co-ordinate the smooth functioning of the instrument/stock room.
<u>ENQUIRIES</u>	:	Miss MNL Mthembu: DMN Tel No: (039) 834 7500
<u>APPLICATIONS</u>	:	Applications may be forwarded to: Assistant Director: HRM, Private Bag X542, Ixopo, 3276 or Hand delivered to: Christ the King Hospital, Human Resource Office, No 1 Peter hauff Drive, Ixopo, 3276. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs . Applicants can submit their Z83 and CV directly to the following email address ChristTheKingHospital.JobApp@kznhealth.gov.za . Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy

**FOR ATTENTION
NOTE**

application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

: Mr ZC Mhlongo (Human Resources) Tel No: (039) 834 7500
: NB: Failure to comply with the above instructions will disqualify applicants. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 19/2023. Persons with disabilities should feel free to apply for the post/s. N.B: Failure to comply with the above instructions will disqualify applicants. No e-mailed or faxed applications will be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview. The Employment Equity target for this post is African Male. This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE

: 24 November 2023

POST 41/48

: **PROFESSIONAL NURSE- SPECIALTY (PAEDS) REF NO: CTK 41/2023 (X3 POSTS)**

SALARY

: Grade 1: R431 265 per annum
Grade 2: R528 696 per annum

CENTRE

: Christ The King Hospital

REQUIREMENTS

: **Grade 1:** Senior Certificate/Grade 12. Diploma/Degree in General nursing and midwifery that allow registration with SANC as a Professional Nurse and a midwife. A post basic diploma in Child Nursing Science a duration of at least 1 (one) year accredited with SANC. Registration with the SANC as a Professional Nurse and Midwife. Current SANC receipt for 2023. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and midwifery. Verification of employment endorsed by Human Resource department. **Grade 2:** Senior Certificate/Grade 12. Diploma/Degree in General nursing and midwifery that allow registration with SANC as a Professional Nurse and a midwife. A post basic diploma in Child Nursing Science a duration of at least 1 (one) year accredited with SANC. Registration with the SANC as a Professional Nurse and Midwife. Current SANC receipt for 2023. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Nurse. At least 10 years of the period referred above must be appropriate/recognizable experience in a specific field after obtaining post basic qualification in that specialized field. Verification of employment endorsed by Human Resource department. Knowledge, Skills, Competencies and Training Required: Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector but not overstepping scope of practice. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations. Supervisory, team building, problem solving, communication and skills to practice in the field of work.

DUTIES

: Execute professional Nurse's duties and functions with proficiency in support of the strategic objectives and operational plan of the Institution. Render an optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Display concern for patients, promoting and advocating proper treatment and care and willingness to respond to patient's needs. Advocate for quality care of patients Maintain accurate and complete patient records. Assist the Operational manager with overall management and necessary support for the effective functioning of the unit. Train and supervise junior staff. Strengthen ethics and professionalism. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Ensure effective and efficient management of

resources and availability of essential medical/surgical equipment. Maintain accreditation standards by ensuring compliance with National Norms and Standards and Ideal hospital programmes. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Participate in staff development using EPMDS System and other work related. Continuous Professional Development (CPD) training. Participate in the departmental quality improvement committees. Implement all MCWH Programmes which will contribute to a reduction in mortality rates. Participate in QUALITY Improvement Programmes and audits. Uphold the Batho Pele Principles and Patients Right Charter. Maintain accurate and complete patient records according to legal requirements.

**ENQUIRIES
APPLICATIONS**

: Miss MNL Mthembu – DMN Tel No: (039) 834 7500
: Applications may be forwarded to: Assistant Director - HRM, Private Bag X542, Ixopo, 3276 or Hand delivered to: Christ the King Hospital, Human Resource Office, No 1 Peter hauff Drive, Ixopo, 3276. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address ChristTheKingHospital.JobApp@kznhealth.gov.za. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

**FOR ATTENTION
NOTE**

: Mr ZC Mhlongo (Human Resources) Tel No: (039) 834 7500
: The application must include only completed and signed new FormZ83, obtainable from any Public Service Department or on the internet at www.gov.za, and detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 19/2023. Persons with disabilities should feel free to apply for the post/s. N.B. Failure to comply with the above instructions will disqualify applicants. No e-mailed or faxed applications will be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview. The Employment Equity target for this post is African Male. This Department is an equal opportunity, affirmative action employer whose aim is to promote representivity in all levels of all occupational categories in the Department. NB: Failure to comply with the above instructions will disqualify applicants.

CLOSING DATE

: 24 November 2023

POST 41/49

: **CLINICAL NURSE PRACTITIONER REF NO: CTK 42 / 2023**
Branch: Human Resources

SALARY

: Grade 1: R431 265 per annum, plus 8% rural allowance
Grade 2: R528 696 per annum, plus 8% rural allowance
Other benefits: 8% inhospitable allowance, 13th cheque, medical aid (optional) and housing allowance (employee must meet prescribed requirements).

**CENTRE
REQUIREMENTS**

: Christ The King Hospital (PHC)
: **Grade 1:** Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate). Degree/Diploma in General Nursing Science and Midwifery. One (01) post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse plus. A minimum of 4 years appropriate/recognizable nursing experience as a General Nurse. **Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate). Degree/Diploma in General Nursing Science and Midwifery plus. One year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse with Midwifery and Primary Health Care. A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable PHC experience after obtaining a one year

post basic qualification in Primary Health Care. All the above-mentioned documents need not be attached on application but will be requested only if shortlisted. Verification of employment endorsed and stamped by HR Office will be requested (only if shortlisted). Knowledge, Skills, Competencies and Training Required: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills Co-ordination and planning skills Team building and supervisory skills. Good interpersonal relationship skill. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

DUTIES

: Provide quality comprehensive Primary Health Care by providing primitive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net o Assist with capturing patients on patient registration (HPRS) system. Support the realization and maintenance of Ideal Clinic Programme in the facility. Coordinate and manage the provision of the services to manage COVID 19 pandemic.

ENQUIRIES APPLICATIONS

: Miss PNS Shezi (PHC Manager: CTK Hospital) Tel No: (039) 834 7533
: Applications may be forwarded to: Assistant Director: HRM, Private Bag X542, Ixopo, 3276 or hand delivered to: Christ the King Hospital, Human Resource Office, No 1 Peter hauff Drive, Ixopo, 3276. "Applicants are encouraged to apply for posts through the online e-Recruitment system at www.kznonline.gov.za/kznjobs. Applicants can submit their Z83 and CV directly to the following email address ChristTheKingHospital.JobApp@kznhealth.gov.za. Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at www.kznonline.gov.za/kznjobs."

FOR ATTENTION NOTE

: Mr ZC Mhlongo (Human Resources) Tel No: (039) 834 7500
: The application must include only completed and signed new FormZ83, obtainable from any Public Service Department or on the internet at www.gov.za, and detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The reference number must be indicated in the column provided on the form Z.83 e.g. CTK 19/2023. Persons with disabilities should feel free to apply for the post/s. N.B. Failure to comply with the above instructions will disqualify applicants. No e-mailed or faxed applications will be accepted. Appointments are subject to positive outcomes obtained from State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, citizenship, verification of educational qualification by SAQA, and verification from the Company Intellectual Property (CIPC). Please note that due to financial constraints no S&T claims will be paid to candidates invited for the interview. The Employment Equity target for this post is African Male. This Department is an equal opportunity, affirmative

		action employer whose aim is to promote representivity in all levels of all occupational categories in the Department. NB: Failure to comply with the above instructions will disqualify applicants.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/50</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (ORTHOPAEDIC) REF NO: OSI SCMO 38/2023 (X2 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum Other benefits: 13th cheque / service bonus, plus 8% rural allowance, homeowners allowance (employee must meet prescribed requirements) medical aid (optional)
<u>CENTRE REQUIREMENTS</u>	:	Osindisweni District Hospital : Grade 1: Grade 12 certificate or equivalent. Diploma/Degree in General Nursing and Midwifery. 1 Year post basic qualification in specialty i.e. Orthopedic Nursing Science. A minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nurse. 2023 SANC receipt. Grade 2: Grade 12 (standard 10) certificate. Degree/Diploma in General Nursing and Midwifery. 1 Year post basic qualification in specialty i.e. Orthopedic Nursing Science. A minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing, of which 5 years must be appropriate /recognizable experience after obtaining the one year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. 2023 SANC receipt. NB: Only shortlisted candidates will be required to submit certified documents on or before the day of the interview. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care process and procedures nursing statutes and other relevant legal frameworks. Demonstrate ethical nursing practices, professionalism, responsiveness, pro-activeness, accuracy, flexibility, initiative, co-operation, supportive and assertive. Promote quality of nursing as directed by the professional scope of practice and standards as determined by the institution. Conflict management and negotiation skills. Problem solving skills. Ability to work in a team. Computer literate. Must be willing to work under pressure and shifts.
<u>DUTIES</u>	:	Provision of optimal, holistic trauma nursing care with set standards within a professional and legal framework. Assist in the implementation of Employee Performance and Management System (EPMDS) to monitor staff performance. Abide and comply with information management policies by ensuring that correct and accurate data is collected and submitted by casualty department. Implementation of quality assurance, infection prevention and control and National Core Standards in casualty department. Implement disaster management policies to ensure disaster preparedness in the emergency department. Work harmonious with staff and patients to eliminate grievances (labour disputes) and patient complaints. Ensure effective utilization of resources. Ensure high quality nursing care within the unit.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs LC Mtshali Tel No: (032) 541 9202 : Applications to be forwarded to: Human Resource Manager, Osindisweni District Hospital, Private Bag X15, Verulam, 4340 or hand delivered to: Human Resource Department at Osindisweni District Hospital, Oakford Road, Verulam, 4340.
<u>NOTE</u>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable at any government department or from the website www.kznhealth.gov.za which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks: security clearance (vetting), criminal clearance, credit records, and citizenship, verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Please

ensure that you submit your application before the closing date as no late applications will be considered. Please take note that due to the large number of applications received, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Osindisweni District Hospital is an equal opportunity, affirmative employer, whose aim is to promote representatively in all occupational categories in the institution. Due to cost-cutting measures, S&T and Resettlement will not be paid to eligible candidates due departmental budgetary constraints. Proof of current and previous work experience endorsed and stamped by Human Resources (Certificate of Service) will be requested from shortlisted candidates for submission on or before the interview date.

<u>CLOSING DATE</u>	:	24 November 2023.
<u>POST 41/51</u>	:	<u>CLINICAL NURSE PRACTITIONER (X4 POSTS)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum Grade 2: R528 696 – R645 720 per annum plus 8% inhospitable allowance, 13th cheque, medical aid (optional) and housing allowance (employee must meet prescribed requirements)
<u>CENTRE</u>	:	Madadeni Provincial Hospital: Osizweni Clinic 1 Ref No: MAD 19/2023 (X1 Post) Osizweni Clinic 2 Ref No: MAD 20/2023 (X2 Posts) Gateway Clinic Ref No: MAD 22/2023 (X1 Post)
<u>REQUIREMENTS</u>	:	Basic R425 Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with the SANC as a professional nurse. A post basic qualification with a duration of at least 1 year in Clinical assessment, treatment and care. A minimum of 4 years appropriate/recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills. Good communication and problem-solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies. Sound knowledge of the health programmes run at the PHC level. Sound knowledge of the Norms and Standards, Ideal Clinic and data management.
<u>DUTIES</u>	:	Demonstrate effective communication with patients, supervisors and other clinicians, including report writing and statistics. Assist the unit manager/Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure effective Nursing Care in the clinic. Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Ensure effective implementation of National Norms and Standards and Ideal Clinic Realisation and Maintenance Framework. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic. Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations. Ensure that programme specific data collected is timeous and accurate. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care. Refer patients promptly according to the set guidelines, protocols, policies. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.
<u>ENQUIRIES</u>	:	Ms NW Kubheka Tel No: (034) 328 8137
<u>APPLICATIONS</u>	:	All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag X6642, Newcastle, 2940
<u>FOR ATTENTION</u>	:	The Recruitment Officer
<u>NOTE</u>	:	Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any

Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copies of ID, Highest educational qualification and other relevant documents will be requested for submission only from shortlisted candidates. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Target (African Male)

<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/52</u>	:	<u>CLINICAL NURSE PRACTITIONER – DISTRICT HAST TRAINER-GRADE 1 OR 2 REF NO: UMZIN/25/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 per annum Grade 2: R528 696 per annum Other Benefits: 13th cheque, Rural allowance - claim basis, Medical aid: Optional, Homeowner's allowance: Employee must meet prescribed requirements.
<u>CENTRE REQUIREMENTS</u>	:	Umzinyathi Health District Office Matric/Senior Certificate (Grade 12). Diploma/Degree in General nursing 1 (One) year post basic qualification in Primary Health Care accredited by SANC. Current registration with SANC. Valid drivers licence code 08 (B) or 10 (C1). Grade 1: A minimum of Four (4) years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Grade 2: A minimum of Fourteen (14) appropriate/recognizable nursing experience after registration as a professional nurse with SANC in General Nursing of which at least 5 years must appropriate or recognizable experience after obtaining one year post basic qualification in PHC. Recommendations: NIMART trained plus 1-year relevant experience after obtaining the NIMART certificate. Experience in PHC and HAST Training. Experience in the HAST Program. Knowledge, Skills and Competencies Required: Report Writing skills. Financial Management skills. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Project management skills. Ability to make independent decisions. An understanding of the challenges facing the public health sectors. Ability to translate transformation objectives into practical plans. Ability to prioritize issues and other work-related matters and to comply with the time frames. Proven initiative, decisiveness and to acquire new knowledge swiftly.
<u>DUTIES</u>	:	Assess District HAST Training needs and co-ordinate the development of an integrated HAST training plan, involving all relevant internal and external stakeholders. Co-ordinate, manage and monitor the implementation of the HAST training programme in the district whilst ensuring integration with all Strategic Health Programmes. Ensure the effective and efficient utilization of resources allocated to the HAST training section. Adapt and modify training material, keeping it current and maintaining the high-level interest of health care messages and ensuring integration of all priority programmes. Support Programme Managers to train all cadres including PHC Facilities, Institutional personnel, Outreach Teams, Community Health Workers and Household Champions. Ensure capacity building and mentoring of the State Aided Institution's personnel so that all departmental guidelines, policies and protocols are adhered to. Translate Health Care policies as stipulated by Provincial Programme Directives into HAST training initiatives. Manage all resources allocated to the HAST Training unit and further lobby for additional resources for both the District and Sub-Districts. Work closely with District and Sub-District Program Managers, PHC Supervisors, Sub-District PHC Trainers and other internal and external service providers in addressing the implementation of the District HAST Training plan. Compile monthly, quarterly and annual HAST training reports and submit to direct supervisor, Human

		Resource Development and Regional Training Centre. Ensure maintenance of quality HAST training, implementation and mentoring in the district.
<u>ENQUIRIES</u>	:	Mrs S Sibiya Tel No: (034) 299 9100
<u>APPLICATIONS</u>	:	Applications forwarded to or Hand Delivered Umzinyathi Health District Office, 34 Wilson Street, Dundee, 3000, Private Bag X2052, Dundee, 3000
		Application may also be emailed to:
		Umzinyathi.HRJobApplication@kznhealth.gov.za
<u>FOR ATTENTION</u>	:	Ms. ML Mbatha
<u>NOTE</u>	:	NB: Please note that due to financial constraints, there will be no payment of S&T and resettlement claims.
<u>CLOSING DATE</u>	:	24 November 2023 at 16h00
<u>POST 41/53</u>	:	<u>PROFESSIONAL NURSE SPECIALTY- CRITICAL/INTENSIVE CARE REF NO: LRH 82/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum
	:	Grade 2: R528 696 – R645 720 per annum
		Other benefits: 13 TH Cheque, Housing Allowance (employees must meet the Prescribed requirements), (Medical Aid Optional), 8% Inhospital rural allowance.
		Appropriate/Recognisable experience after registration in the specialty is recognised to determine the salary on appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.
<u>CENTRE</u>	:	Ladysmith Regional Hospital
<u>REQUIREMENTS</u>	:	Grade 12 (Senior Certificate). Current Registration with SANC (2023/2024). Degree/Diploma in General Nursing with Midwifery. A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Critical care Nursing Science. Certificate of service endorsed by HR. Grade 1: A minimum of 4/four year's appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery and after obtaining the one year Post Basic Qualification in Critical Care Nursing Science. Grade 2: A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery. At least 10 years of the period mentioned above must be appropriate/ recognizable in Advanced Midwifery and Neonatal Nursing after obtaining the one year Post Basic Qualification in Critical care Nursing Science. NB: only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from HR. Knowledge, Skills and Experience Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem-solving skills. Conflict management and negotiation skills. Project Management skills. Good knowledge of Cardiac conditions. Basic computer skills.
<u>DUTIES</u>	:	Provide comprehensive, quality nursing care to patients/clients in a Critical Care unit in a cost effective, efficient manner. Assist in planning, organising and monitoring of objectives of the specialised unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Ensure compliance with all National, Provincial and Professional prescripts in order to render a safe patient service and improve client satisfaction. Participate in the analysis and formulation of nursing policy & procedures.). Assist in EPMDS evaluation of staff, within the unit and participate in the monitoring of training and development of staff. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Order appropriate level of consumables and monitor utilization. Ensure that all equipment in the unit is adequate and is checked and in working order. Provide for a safe, therapeutic and hygienic environment. Work effectively and amicably, at supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate an understanding of Human

		Resource and Financial Management Policies and Procedures. Monitor and evaluate the care and management of all Patients and ensure the maintenance of accurate and complete patient records.
<u>ENQUIRIES</u>	:	Mrs TM Buthelezi Tel No: (036) 637 2111
<u>APPLICATIONS</u>	:	All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.
<u>FOR ATTENTION</u>	:	Mr SL Dlozi
<u>NOTE</u>	:	Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department or from the website - www.kznhealth.gov.za . The application form (Z83) must be accompanied by a detailed Curriculum Vitae only. Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.
<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/54</u>	:	<u>PROFESSIONAL NURSE SPECIALTY- PSYCHIATRIC REF NO: LRH 83/2023 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R431 265 – R497 193 per annum
	:	Grade 2: R528 696 – R645 720 per annum
		Other benefits: 13 th cheque, housing allowance (employees must meet the prescribed requirements), (medical aid optional), 8% inhospitable rural allowance.
		Appropriate/Recognisable experience after registration in the specialty is recognised to determine the salary on appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.
<u>CENTRE</u>	:	Ladysmith Regional Hospital
<u>REQUIREMENTS</u>	:	Grade 12 (Senior Certificate). Current Registration with SANC (2023/2024). Degree/Diploma in General nursing with Midwifery. A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Psychiatric Nursing Science. Certificate of service endorsed by Human Resource department. Grade 1: A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery and after obtaining the one year Post Basic Qualification in Psychiatric Nursing Science. Grade 2: A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery. At least 10 years of the period mentioned above must be appropriate/ recognizable in Advanced Midwifery and Neonatal Nursing after obtaining the one year Post Basic Qualification in Psychiatric Nursing Science. NB: only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from HR. Knowledge, Skills and Experience Required: Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work-related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations. Full understanding of the role of a professional nurse.
<u>DUTIES</u>	:	Render optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Train and supervise junior staff and student nurses.

Maintain accreditation standards by ensuring compliance with National Norms and Standards and Ideal hospital. Co-ordinate clinical activities of the unit. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Advocate for quality care of patients. Participate in staff development using EPMDS System and other work-related programmes and training. Ensure that equipment and machinery is available and functional at all times. Report and challenges and deficiencies within the unit. Attend to meetings, workshops and training programs as assigned by the supervisor.

**ENQUIRIES
APPLICATIONS**

: Mrs TM Buthelezi Tel No: (036) 637 2111
: All applications should be emailed to LadysmithHospital.Job@kznhealth.gov.za or be posted to: The Human Resource Management, Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370.

**FOR ATTENTION
NOTE**

: Mr SL Dlozi
: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae (only). Only shortlisted candidates will be required to submit certified copies of qualifications and other related documents on or before the day of the interview following communication from Human Resources. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. Ref 13/2018. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for these posts. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Failure to comply will result in the application not being considered". Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE

: 24 November 2023

POST 41/55

: **CLINICAL NURSE PRACTITIONER GRADE 1 REF NO: OTH CHC 39/2023 (X2 POSTS)**

SALARY

: Grade 1: R431 265 per annum. Other benefits: 13th cheque, medical aid (optional), homeowner's allowance (employee must meet prescribed requirements), 12% rural allowance

**CENTRE
REQUIREMENTS**

: Othobothini Community Health Centre
: Matric/Grade 12. Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Current registration with SANC (2023). Registration with SANC in General Nursing, Midwifery and Primary Health Care. A post basic nursing qualification (of at least 1 year) in Clinical Nursing Science, health Assessment, Treatment and care accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework such as Batho Pele Principles, Patients' rights, Nursing Act etc. Conflict handling and counselling skills. Good report writing skills. Good communication skills both verbal and written. Good interpersonal skills. Project, financial and time management skills. Understanding of challenges facing Public Health Sector. Ability to plan and prioritise issues and other work related matters and comply with time frames.

DUTIES

: Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Screening, diagnosing

and treatment of patients. Maintain accurate and complete patients records according to legal requirements. Assist in compiling and updating of procedural guidelines. Identify problems, areas needing improvement and communicate them to Operational Manager. Co-ordination of services within the institution and other services related to community health (NGO's, CBO's, CHW. Ensure supervision, provision and basic patient's needs. Evaluate and follow up patients during clinic visits. Promote preventive health for clients. Initiate treatment, implementation of programs and evaluation of patients clinical conditions. Attend and participate during doctor's visits. Provide education to patients, staff and public. Assess in service training needs, planning and implementation of training.

**ENQUIRIES
APPLICATIONS**

: Ms NN Mdletshe Tel No: (035) 572 9002
: Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X12, Jozini, 3969 or hand deliver to Othobothini CHC HR Department.

NOTE

: Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- www.kzhealth.gov.za Curriculum Vitae (CV). Applicants are not required to submit copies of ID, Std 10 certificate, educational qualifications, certificate of service/proof of experience signed by HR office such documents will be requested only from shortlisted Candidates. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.

CLOSING DATE

: 30 November 2023

POST 41/56

**PROFESSIONAL NURSE (GENERAL) REF NO: PMMH/PN/GEN/OT/10/23
(X3 POSTS)**

Component: Theatre
Contract Appointment

SALARY

: Grade 1: R293 670 – R337 860 per annum
Grade 2: R358 626 – R409 275 per annum
Grade 3: R431 265 – R521 172 per annum
Other benefits : Macro benefits at 37% of basic salary

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Hospital
: **Grade 1:** (General) Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Certificates of Registration with the SANC (General Nursing with Midwifery) Experience: None. **Grade 2:** (General) Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Certificates of Registration with the SANC (General Nursing with Midwifery) Experience: a minimum of 10 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 3:** (General) Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. Certificates of Registration with the SANC (General Nursing with Midwifery). Experience: a minimum of 20 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. NB: For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the year preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, Skills Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele) Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance

service delivery. Ability to plan and organize own work, time and that of support personnel to Ensure proper nursing care in the unit. Demonstrate in depth knowledge and understanding of Infection Prevention and Control Policies and practices. Recommendation: Experience in Operating Theatre.

DUTIES

: Provision of optimal, holistic and quality nursing care with set standards and within a professional/legal framework. Effective utilization of resources. Participation in training and research. Provision of support to nursing services. Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multi-disciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. Must be prepared to work shift as per allocation; includes night shift, weekends and Public Holidays.

ENQUIRIES

: Mrs RM Abboo Tel No: (031) 907 8528

APPLICATIONS

: Applications to be forwarded to: The Human Resource Manager, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060 or hand deliver to A-Block, 1st Floor, white applications box.

**FOR ATTENTION
NOTE**

: Mrs J Murugan
: Directions to candidates: The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) (only). Only shortlisted candidates will be required to submit proof of all documents and certificate of Service endorsed by Human Resources. The official Z83 form 'Application for employment' (the new amended version of the Z83 form effectively from 01/01/2021 must be used only; the old Z83 form will be rejected, if used). The amended Z83 application for employment form is obtainable at any Government Department or downloaded from the website – www.kznhealth.gov.za or www.dpsa.gov.za-vacansies. The 'Reference Number' and 'Position' for which are applying (as stated in the advert) must be clearly indicated in the columns provided on the form Z 83 e.g. Reference number PMMH/AD/PHARM/1/2023. For those with internet access, the online e-Recruitment system is accessible through a computer or mobile device i.e., Phone or Tablet. The system has the following functionality: All adverts are available for viewing by the public through the address www.kznonline.gov.za/kznjobs. Applicants will be required to register on the system by providing a username and password. Applicants require a mobile phone number and a valid email address to register and will be guided through the registration process by the system. Applicants must update their profile on the system, which is in line with the approved Z83 application form. Applicants will be able to upload a copy of their Curriculum Vitae (CV), and the system makes provision for the uploading of other documents such as Identity Documents, Driver's Licence, Qualifications, etc. The appointment is subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience verifications). The successful candidate would be required to sign a performance agreement within three months of appointment. Please note that due to the high number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, consider your application as unsuccessful, please. Persons with disabilities from all designated race groups are encouraged to apply for the post. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. It is the shortlisted candidate's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA). Failure to comply will result in the application not being considered. The Department reserves the right not to fill the post/s. Failure to comply with the above instructions will disqualify applicants. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department).

CLOSING DATE

: 24 November 2023

<u>POST 41/57</u>	:	<u>OCCUPATION THERAPIST REF NO: MGMH49/2023 (X1 POST)</u>
<u>SALARY</u>	:	R243 627 – R276 237 per annum. Plus 13th cheque, medical aid subsidy (optional) and homeowners allowance (subject to meeting prescribed requirements).
<u>CENTRE</u>	:	Mahatma Gandhi Memorial Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate/Matric or Grade 12, an appropriate qualification as an Occupational Therapist. Successful completion of one year Community Service. Experience with working with neurologically impaired paediatrics patients and spinal cord injuries Plus. Knowledge of Occupational Therapy Medicolegal work and Driver's License. Knowledge, Skills, Training and Competencies Required: Sound knowledge and skill in OT paediatric and general diagnostic and therapeutic procedures. Knowledge of ethical code and scope of practice. Skill and knowledge in the use of OT equipment, therapeutic media, and assistive devices. Knowledge of departmental administrative tasks. Knowledge of physical, psychiatric conditions, paediatrics, and application of appropriate therapeutic interventions. Ability to problem solve, apply analytical processes to patient care. Supervisory skills for junior, support staff and students.
<u>DUTIES</u>	:	Provision of a comprehensive assessment and holistic treatment/rehabilitation service for adult and paediatric patients, individual and group therapy as identified. Assessment, manufacture and issue of splints and assistive devices. Comprehensive patient and care-giver education and training regarding all aspects of rehabilitation. Perform outreach services as required. Confidential and ethical multi-disciplinary approach applied to treatment of patients. Expert advice for environmental redesign, conduct home, school and other community visits as required. Administrative duties: report writing, statistics, meetings, case discussions, reports required for disability grants, functional capacity evaluation reports, insurance disability, return to work, medico legal. Quality Improvement initiatives: clinical guidelines, teaching and training, undertaking necessary audits. Compliance with Occupational Health & Safety, Infection Control and Prevention, Risk Management, Ideal Hospital, Norms & standards. Effective communication with all stakeholders i.e. patients, multi-disciplinary team members, NGO's, caregivers etc. Supervision of Community Service Therapists, Occupational Therapy Technicians and students. Treat and manage a clinical case load. Support the Supervisor in all projects and transformative efforts.
<u>ENQUIRIES</u>	:	Ms T Reddy Tel No: (031) 502 1719, ext. 2172
<u>APPLICATIONS</u>	:	Please forward application quoting the reference number to: The Human Resource Office, Mahatma Gandhi Memorial Hospital, Private Bag X13, Mount Edgecombe, 4300 or Hand Delivered can be submitted to Human Resources.
<u>FOR ATTENTION</u>	:	Mr ES Gwala
<u>NOTE</u>	:	The following documents must be submitted: Applicants must utilize the most recent Z83 application form for employment obtainable from any government department or from the website- www.kznhealth.gov.za . Applicants are required to complete and submit Z83 Form and Curriculum vitae (CV). Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum vitae (CV). The certified copies of qualifications and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The reference number of the post must be indicated in the column provided on the Z83 application form e.g. MGMH48/2023. Faxed/emailed applications will not be considered. N.B: failure to comply with the above instructions will disqualify applicants. Applicants are advised that due to a number of applications anticipated, individual applications will not be acknowledged. Should you not receive a Response within six (6) weeks after the closing date the application must be considered unsuccessful. People with disability should feel free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational classes of the department. S&T and Resettlement will not be paid to the eligible candidates due departmental budgetary constraints. Community service therapists completing community service on 31 December 2023 may apply.

<u>CLOSING DATE</u>	:	24 November 2023
<u>POST 41/58</u>	:	<u>OCCUPATION THERAPIST REF NO: MGMH50/2023 (X1 POST)</u>
<u>SALARY</u>	:	R243 627 – R276 237 per annum. Plus 13th cheque, medical aid subsidy (optional) and homeowners allowance (subject to meeting prescribed requirements).
<u>CENTRE</u>	:	Provincial Rehab Centre
<u>REQUIREMENTS</u>	:	Senior Certificate/Matric or Grade 12, an appropriate qualification as an Occupational Therapist. Successful completion of one year Community Service. Experience with working with neurologically impaired paediatrics patients and spinal cord injuries Plus. Knowledge of Occupational Therapy Medicolegal work and Driver's License. Knowledge, Skills, Training and Competencies Required: Sound knowledge and skill in OT paediatric and general diagnostic and therapeutic procedures. Knowledge of ethical code and scope of practice. Skill and knowledge in the use of OT equipment, therapeutic media, and assistive devices. Knowledge of departmental administrative tasks. Knowledge of physical, psychiatric conditions, paediatrics, and application of appropriate therapeutic interventions. Ability to problem solve, apply analytical processes to patient care. Supervisory skills for junior, support staff and students.
<u>DUTIES</u>	:	Provision of a comprehensive assessment and holistic treatment/rehabilitation service for adult and paediatric patients, individual and group therapy as identified. Assessment, manufacture and issue of splints and assistive devices. Comprehensive patient and care-giver education and training regarding all aspects of rehabilitation. Perform outreach services as required. Confidential and ethical multi-disciplinary approach applied to treatment of patients. Expert advice for environmental redesign, conduct home, school and other community visits as required. Administrative duties: report writing, statistics, meetings, case discussions, reports required for disability grants, functional capacity evaluation reports, insurance disability, return to work, medico-legal. Quality Improvement initiatives: clinical guidelines, teaching and training, undertaking necessary audits. Compliance with Occupational Health & Safety, Infection Control and Prevention, Risk Management, Ideal Hospital, Norms & standards. Effective communication with all stakeholders i.e. patients, multi-disciplinary team members, NGO's, caregivers etc. Supervision of Community Service Therapists, Occupational Therapy Technicians and students. Treat and manage a clinical case load. Support the Supervisor in all projects and transformative efforts.
<u>ENQUIRIES</u>	:	Ms T Reddy Tel No: (031) 502 1719, ext. 2172
<u>APPLICATIONS</u>	:	Please forward application quoting the reference number to the Human Resource Office, Mahatma Gandhi Memorial Hospital, Private Bag X13, Mount Edgecombe, 4300 or Hand Delivered can be submitted to Human Resources.
<u>FOR ATTENTION</u>	:	Mr ES Gwala
<u>NOTE</u>	:	The following documents must be submitted: Applicants must utilize the most recent Z83 application form for employment obtainable from any government department or from the website- www.kznhealth.gov.za . Applicants are required to complete and submit Z83 Form and Curriculum vitae (CV). Z83 form must be completed in full in a manner that allows a selection committee to assess the quality of a candidate based on the information provided in the form. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and detailed curriculum vitae (CV). The certified copies of qualifications and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The reference number of the post must be indicated in the column provided on the Z83 application form e.g. MGMH48/2023. Faxed/emailed applications will not be considered. N.B: failure to comply with the above instructions will disqualify applicants. Applicants are advised that due to a number of applications anticipated, individual applications will not be acknowledged. Should you not receive a Response within six (6) weeks after the closing date the application must be considered unsuccessful. People with disability should feel free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all levels of all occupational classes of the department. S&T and Resettlement will not be paid to the eligible candidates

CLOSING DATE

: due departmental budgetary constraints. Community service therapists completing community service on 31 December 2023 may apply.
24 November 2023