



the dpsa

Department:
Public Service and Administration
REPUBLIC OF SOUTH AFRICA

PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 35 OF 2023

DATE ISSUED 29 SEPTEMBER 2023

1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: www.thensg.gov.za.

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF E-GOVERNMENT**

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender, and disability status is required.

APPLICATIONS : All applications should be submitted online at: jobs.gauteng.gov.za.
CLOSING DATE : 13 October 2023
NOTE : Applications must be submitted on form Z83 (obtainable from any Public Service department or on the internet at www.dpsa.gov.za/documents) and must be completed in full, and page 2 duly signed. A clear indication of the post and reference number that is being applied must be indicated on your Z83. Applications should consist of a comprehensive CV (specifying all experience and duties, indicating the respective dates MM/YY as well as indicating references with full contact details). Applicants are not required to submit copies of certificates; only shortlisted candidates will be required to submit copies of certificates. Failure to submit the above information will result in the application not being considered and deemed a regret. General information: Shortlisted candidates must be available for interviews at a date and time determined by the Gauteng Department of e-Government. Applicants must note that pre-employment checks and references will be conducted once they are shortlisted and the appointment is also subject to positive outcomes on these checks, which include but are not limited to security clearance, security vetting, qualification/study verification, citizenship verification, financial/asset record check, previous employment verification, and criminal record. Following the interview process, recommended candidate (s) to attend to generic SMS competency assessment as mandated by DPSA. Successful candidates must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful. The Gauteng Department of e-Government reserves the right to fill or not fill the below-mentioned post.

OTHER POSTS

POST 35/74 : **DEPUTY DIRECTOR: TECHNICAL ARCHITECT REF NO: REFS /017417**
 Branch: Information Communication Technology

SALARY CENTRE REQUIREMENTS : R811 560 per annum, (all-inclusive salary package)
 : Johannesburg
 : Matric certificate plus Degree or BTech in Computer Science, Computer Engineering, Systems Analysis or related discipline. 5 years' work experience in IT, with a minimum of two years in domain architecture design (Networks, platforms, applications, security, middleware, etc) 3 years of which must be at an ASD level. In-depth experience designing, documenting and implementing information solutions. Experience in any EA Modelling Tool will be an advantage. Some experience in a volume driven processing centre environment, fully certified on TOGAF 9 or above, foundational certification in ITIL V3 (or above) and COBIT 5 will be an added advantage.

DUTIES : Develop technology architecture including setting of technology product standards. Provide IT best practices, research, advice, and recommendation as well as input into business cases. Develop, map and maintain architecture models to meet business requirements. Engage in business analysis, information acquisition analysis and design, data access analysis and design, archive and recovery strategy, security, and change management. Liaise and communicate with various departments to define and design technical architecture that meets their strategic objectives. Undertake all ICT infrastructure planning and development of blueprints and the master system plan (MSP). Oversee and facilitate the evaluation and selection of hardware and software technology and product standards. Consult on application or infrastructure development projects to fit systems or infrastructure to the technical architecture and identify when it is necessary to modify the technical architecture to accommodate project needs.

ENQUIRIES : Mr. Themba Psungu Tel No: (011) 689 6980

POST 35/75 : **DEPUTY DIRECTOR: WEB MASTER REF NO: REFS/016119**
Branch: Information Communication Technology

SALARY : R811 560 per annum, (all-inclusive salary package)
CENTRE : Johannesburg
REQUIREMENTS : Grade 12 plus a National Diploma/ Degree in Information Technology. SharePoint Administrator Certification. 3 – 5 years of experience in website development. Creative flair with experience in graphic design a recommendation. 3 years' experience in Azure and SharePoint environment. 2 years' experience in Applications Insights. 2 years in experience in Power Apps and Dynamics 365.

DUTIES : Development of websites and web applications using .net framework, MS SharePoint, Power apps, Power automate and Dynamics 365. This includes the analysis, designs, development, implementation, testing, maintenance, administration and supporting of various applications. Manage all websites and applications to ensure that they are operational and comply with the agreed service levels. Configure Azure AD single sign-in for mobile apps and web applications. Provide support and administration to the user base, resolving issues as and when required. Monitor and manage SharePoint APIs. Configure and monitor mobile apps, portals, web applications, and websites by analysing and reporting on the usage thereof using tools such as Google Analytics and Applications Insights. Updating website content and reviewing SEO. Coordinate with designers, content providers, and management or business owners. Implementing and ensuring website security and data protection. Maintain and manage application servers where Business Apps and websites are hosted. Perform server-side administrative tasks on applications. Monitor and ensure application server uptime and connections to relevant databases and related systems including Active Directory and Exchange where applicable. Provide support and administration to the user base, resolving issues as and when required. Manage Azure Environment and DevOps to ensure that there are no bridges during the development and publishing of the Applications and Websites.

ENQUIRIES : Ms. Sithembile Buthelezi Tel No: (011) 689 6527

POST 35/76 : **DEPUTY DIRECTOR: PROGRAMME MANAGEMENT REF NO: REFS/016702**
Directorate: Strategic Management

SALARY : R811 560 per annum, (all-inclusive salary package)
CENTRE : Johannesburg
REQUIREMENTS : Matric certificate plus a minimum of NQF level 6 qualification in Project Management / Business Management/ business administration. A post-graduate degree will be an added advantage. A minimum of 3 - 5 years' experience in the fields of project and/or programme management, at least 2 years of experience at a supervisory level in project management.

DUTIES : To provide a custodian function of project and programme management quality in the Department. Set up Sub- PMO's at the various GPG Departments. Facilitating project management training for the Department and all Sub-PMO's. Provides project and programme quality management. Manages PM and PGM user groups. Develop and implement schedule for Roll-out of establishment of Sub- PMO's at the Department. Develop a costing schedule to assist the Director in securing funding for the establishment of Sub- PMO's. Manage the establishment of the Sub- PMO's within the designated timeframes and costs. Identifies project management training requirements for the Department and sub-PMO's. Ensures the provision of appropriate PM training for the Department and sub-PMO. Evaluates the PM training and ensures enhancements. Develops and establishes an agreed project and programme management methodology for all projects in the Gauteng Provincial Government. Development and Implementation of appropriate policies, procedures, and guidelines to support the project and programme management methodology. Ensures the project and programme management methodology and process comply with ISO requirements. Supports the implementation of the Gauteng Provincial Government PM and PGM methodologies, processes, policies, procedures, and guidelines in all Chief Directorates and sub-PMO's. Establishes the quality management process to review and ensure compliance of the Department's PM and PGM. Implement

best practice project management methodologies across all projects. Identifies the requirements for PM and PGM user groups in Gauteng Provincial Government. Establishes and co-ordinates these user groups for monthly meetings to support the quality of PM and PGM in Gauteng Provincial Government. Develops Terms of Reference for the PM and PGM user groups. Manages the Assistant Directors of the PM unit. Conducts a training needs analysis for the staff. Ensures that all staff attend relevant training & development courses. Assess the outcome and impact of all training. Oversees all work conducted by staff. Identifies staff shortages and develops action plan. Manages and oversees staff workload. Sets and recommends budget levels for the PM unit. Monitors budget levels. Authorizes expenditure in the unit.

ENQUIRIES

:

Mr. Oscar Baloyi Tel No: (011) 689 4648

POST 35/77

:

DEPUTY DIRECTOR: ANTI - VIRUS ADMINISTRATOR REF NO: REFS/016440

Branch: Information Communication Technology

SALARY CENTRE REQUIREMENTS

:

R811 560 per annum, (all-inclusive salary package)
Johannesburg

Matric certificate plus 3-year IT National Diploma or Degree in the IT Field. MCSE with MCP in Systems Configurations Management Server (SCCM) and networking with TCP/IP will be an added advantage. Experience: 5 Years of Antivirus and server experience. Technical ICT Skills and troubleshooting skills. Some experience in a volume-driven processing center environment will be an advantage.

DUTIES

:

Manage, support and implement an anti-virus plan for the e-Gov and GPG departments including setting anti-virus standards throughout GPG. Develop anti-virus standards. Provide anti-virus best practices. Research, advise and make recommendations on latest technologies. Provide anti-virus inputs in projects. Manage, evaluate and ensure that the security concerns for the organisation are addressed.

ENQUIRIES

:

Ms. Duckett Mawila Tel No: (011) 689 4799

POST 35/78

:

ASSISTANT DIRECTOR: EHWP REF NO: REFS/016333

Branch: Corporate Management

SALARY CENTRE REQUIREMENTS

:

R424 104 per annum, (plus benefits)
Johannesburg

National Diploma in Social Science majoring in Psychology or Social Work. Minimum of 3 years' experience in the Employee Health & Wellness field. Computer Literacy. Knowledge of Human Resource policies.

DUTIES

:

Manage and resolve sensitive and complex issues. Ensure sound EHWP practices. Ensure the implementation of the pillars of EHWP. Make sure that troubled employees are identified and referred to EHWP for professional assistance. Ensuring continued promotion and awareness of the Employee Wellness within the Department. Referring employees to external service providers for individual group intervention. Designing and implementing Internal EHWP policies that are in line with Provincial/National policy guidelines. Building solid partnerships with external stakeholders. Containing trauma incidents or situations and refer affected employees for further assistance. Ensuring that sick employees are accommodated at the sick bay. Calling ambulances or first aiders when emergencies arise. Submission of written reports on the progress and activities of the Employee wellness Programme. Coordinate the training of supervisors and managers in the identification, management, and referral of employees. Design business/operational plans for the EHWP unit. Organize Employee Health & Wellness days where Gems is invited to do health screening including HCT for all employees and give health talks. Interpret the utilization statistics and design and implement appropriate proactive intervention. Organize Employee Health & Wellness in the workplace. Circulate information on HIV/AIDS. Coordinate Peer Education Programme. Organize events such as World Aids Day. Ensure that OHS specialists conduct inspection, health, and evacuations drills. Provide statistics regarding safety inspections, health, and safety incidents. Provide advice to management and staff on current and proposed OHS Legislative and practice requirements. Ensure that e-Gov is compliant with legislative and regulatory requirements. Organize and facilitate marketing operations to attract more staff members to join the gym. Manage physical

- wellness and monitor effective functioning of the gym facilities/equipment.
Dealing with enquiries, complaints, and emergencies.
Ms. Julena Gxoyiya Tel No: (011) 689 6202
- ENQUIRIES** :
- POST 35/79** : **ASSISTANT DIRECTOR: PAYROLL SERVICES REF NO: REFS/016285 (X2 POSTS)**
Directorate: Payroll Services
- SALARY CENTRE REQUIREMENTS** :
- R424 104 per annum, (plus benefits)
Johannesburg
Matric certificate plus a minimum of 3 years National Diploma/Degree in Finance or Human Resource Management. A minimum of 2-3 years' experience in PERSAL within Payroll or Human Resource Management environment at supervisory level. Knowledge of transversal systems (PERSAL, BAS and SAP) is a necessity.
- DUTIES** :
- To approve/authorise amendments, processed by the salary administration clerks/Practitioners to employees' salary and payroll. Salary amendment authorization. Authorise instating of in-service debts. Bank details amendment authorization. Query handling. Manage, guide and lead team. Schedule work and balance workloads amongst team. Identify and implement continuous improvement opportunities. Quality control. Ensure that payments are done with correct allocations. Monitor the progress of Practitioner and make necessary recommendation for Performance appraisal. Reporting on weekly basis to the responsible Deputy Director and checking of exception reports(monthly).
- ENQUIRIES** : Nonhlanhla Mabuza Tel No: (011) 689 8511
- POST 35/80** : **SENIOR ADMIN OFFICER: INFORMATION SECURITY TRAINEE REF NO: REFS/016726**
Branch: Information Communication Technology
- SALARY CENTRE REQUIREMENTS** :
- R359 517 per annum, (plus benefits)
Johannesburg
Grade 12 plus a National Diploma/ Degree in Information Technology. 1-2 years' experience in IT security, preferably in the security operations environment, experience with Vulnerability management tools, Microsoft security products, other security tools. Cyber Security experience combined with security certificate (S+) and related Industry Certificate will be advantageous.
- DUTIES** :
- Involved in the implementation of new security solutions, participation in the creation and or maintenance of policies, standards, baselines, guidelines and procedures conducting vulnerability audits and assessments. Ensure networks are free of breaches. Conduct Information Security user - awareness and training programs. To train computer users on network and information security procedures. Keeping up to date with current hacking tools / techniques and malware plus protecting against them. Keeping abreast of emerging security threats and alerts across the industry. Acting on IT Security bulletins from both vendors and security organisations. Support the creation of security related management reports. The management and tracking of remediation activity for any vulnerabilities. Perform a variety of limited technical tasks designed to familiarise the official with regulatory guidelines, terminology, procedures and techniques of Information Security.
- ENQUIRIES** : Ms. Portia Makotwane Tel No: (011) 689 8898
- POST 35/81** : **SENIOR PRACTITIONER: HUMAN RESOURCE ADMINISTRATION REF NO: REFS/016473**
Branch: Human Resource Service
- SALARY CENTRE REQUIREMENTS** :
- R359 517 per annum, (plus benefits)
Johannesburg
Matric Certificate plus National Diploma/Degree in Human Resource. 2-3 years' experience in the Human Resource field. MMS/SMS dispensation experience. Knowledge of the Transversal system and PERSAL. Exposure in the Public Sector environment. Excellent writing and communication skills.
- DUTIES** :
- Processing of appointment for MMS/SMS mandates from GPG Department. Provide assistance to new employees to structure their packages and restructuring packages of all employees in the GPG Departments.

- ENQUIRIES** : Ms. Portia Makotwane Tel No: (011) 689 8898
- POST 35/82** : **SENIOR LOGISTICS PRACTITIONER REF NO: REFS/016302**
Directorate: Building & Facilities-Support Services
- SALARY** : R241 485 per annum, (plus benefits)
- CENTRE** : Johannesburg
- REQUIREMENTS** : Matric plus Diploma in Logistics. 2 years' experience in Logistics.
- DUTIES** : Providing operational logistical support and managing the overall logistic processes. Provide general assistance, oversee housekeeping and provide Technical Support.
- ENQUIRIES** : Nonhlanhla Mabuza Tel No: (011) 689 8511

DEPARTMENT OF HEALTH

ERRATUM: Kindly note that the following positions (**For Charlotte Maxexe Johannesburg Academic Hospital**) Medical Registrar with Ref No: MR/PSYCH/01/CMJAH/2023 and Medical Officer with Ref No: MO/PSYCH/01/CMJAH/2023) as advertised Public Service Vacancy Circular 33 dated 15 September 2023 with the closing date of 02 October 2023 are hereby withdrawn.

OTHER POSTS

- POST 35/83** : **HEAD OF CLINICAL UNIT/SNR LECTURER/ADJUNCT PROFESSOR/ASSOCIATE PROFESSOR/PROFESSOR REF NO: TEMBI/2023/HOU/INT MED/02**
Directorate: Medical (Internal Medicine)
- SALARY** : R1 887 363 – R2 001 927 per annum, (inclusive package)
- CENTRE** : Tembisa Provincial Tertiary Hospital
- REQUIREMENTS** : A minimum of 3 years appropriate experience as a Medical Specialist in a normal speciality in Internal medicine and registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine. Current annual registration as a medical specialist in Internal medicine. Certificate of service for period of employment as a medical specialist. Knowledge, skills and competencies. Proven management ability, sound communication skills, leadership skills, decision making and interpersonal skills, appropriate experience in clinical care, teaching, research and supervision of under- and postgraduate students. Financial and human management skills, conflict resolution and problem-solving skills will be an added advantage.
- DUTIES** : The post is a joint appointment between Tembisa Hospital and the School of Medicine of the University of Pretoria and will be considered for academic promotion where applicable. Management: overall supervision and management of the Internal medicine discipline in the hospital. Clinical Service Delivery: Clinical management of both in-patients and out-patients. Ensuring availability of protocols and standard operating procedures for the management of common medical conditions. Administration: Perform administrative tasks related to patient management and staff training. Address patient complaints. Attend scheduled meetings with hospital management. Contribute to electronic databases for research purposes and for the hospital information system. Coordinate duty lists and staff allocations in the department. Ensure recruitment and retention of staff in the department. Liaise with other departments and with other hospitals where required. Academic: Provision of teaching and learning to ensure that both under- and post graduate students are taught the required skills and are provided with opportunities to learn in a safe environment. Training and supervision of medical interns, medical students, and other categories of health care workers. Assist in coordination of academic programs. Conduct appropriate research: Develop own interest and publish appropriately. Support post-graduate students with research projects. Quality Assurance: ensure quality assurance programs related to improving clinical outcomes and preventing and managing risks are in place.
- ENQUIRIES** : Dr. S.P. Mbeleki Tel No: (011) 923 2053
- APPLICATIONS** : Applications to be emailed to **TembisaHR1.HR@gauteng.gov.za** OR Hand deliver at Tembisa P.T. Hospital (Human Resource Department).

- NOTE** : The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. Applications must be submitted with a New Z83 form accompanied by a comprehensive CV. Only shortlisted candidates will be required to submit the supporting documents on/or before the interview date. Applicants must indicate the post reference on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of the recommended candidates will be verified prior appointment. Persons in possession of a foreign qualification in an event they are recommended for appointment, will be required furnish the department with an evaluation certificate from South African Qualifications Authority (SAQA). Successful candidate/s will be subjected to security screening and vetting process. Applications received after closing date will not be considered. Tembisa Provincial Tertiary Hospital does not have budget for resettlement and S&T claims.
- CLOSING DATE** : 13 October 2023
- POST 35/84** : **HEAD OF CLINICAL UNIT: RADIOLOGY REF NO: TEMBI/2023/HOU/RAD/03**
Directorate: Medical
- SALARY CENTRE REQUIREMENTS** : R1 887 363 – R2 001 927 per annum, (inclusive package)
: Tembisa Provincial Tertiary Hospital
: Bachelor of Medicine and Bachelor of Surgery plus MMed (Rad D) or FC Rad Diagnostics (SA). Registration with the HPCSA as a Medical Specialist in Radiology with minimum of 5 years appropriate experience as a Medical Specialist in Radiology. Extensive and appropriate experience in all aspects of Radiology- clinical care, teaching and research. Certificates of service for all periods of employment. Knowledge, skills and competencies: proven management ability, sound communication skills, leadership skills, decision making and interpersonal skills. Financial and Human Resource Management. Conflict resolution and problem-solving skills.
- DUTIES** : Overall supervision and management of the Radiology discipline in the Hospital. Clinical and Imaging management of both in-patients (including Intensive Care and High Care) and out-patients. Ensuring that there are protocols for the management of common medical conditions and that there is compliance to the protocols and guidelines. Improving quality of services, safeguarding high standards of care and creating an environment in which excellence of care will flourish. Serve as the key liaison officer for the streamlining of referrals within the cluster. Be a key role player in the extension of the academic platform at Tembisa Provincial Tertiary Hospital. Contribute to the functional transition of the unit from largely providing primary and secondary services to an increased proportion of tertiary services. Conduct or plan for operational (informal) research which will inform the planning of services to be responsive to the health needs of the community. Assist in the identification of areas for formal research to ensure that all research conducted by external stakeholders will be beneficial to the institution and the community at large. Deliver the quality of diagnostic radiology expected in a Tertiary hospital. Supervise and advise medical officers and radiographers, Manage own PMDS and that of subordinates. Evaluate patient's medical history to ensure that radiologic studies will not cause unnecessary harm to the patients. Communicate radiological tests and their diagnosis to patient's physician through written report or verbally.
- ENQUIRIES APPLICATIONS** : Dr. T.N. SocikwaTel No: (011) 923 2053
: applications to be emailed to **TembisaHR4.HRM@gauteng.gov.za** OR Hand deliver at Tembisa P.T. Hospital (Human Resource Department).
- NOTE** : The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. Applications must be submitted with a New Z83 form accompanied by a comprehensive CV. Only shortlisted candidates will be required to submit the supporting documents on/or before the interview date. Applicants must indicate the post reference on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of the recommended candidates will be verified prior appointment. Persons in possession of a foreign qualification in an event they are recommended for appointment, will be required furnish the department with an evaluation certificate from South African Qualifications Authority (SAQA).

Successful candidate/s will be subjected to security screening and vetting process. Applications received after closing date will not be considered. Tembisa Provincial Tertiary Hospital does not have budget for resettlement and S&T claims.

- CLOSING DATE** : 13 October 2023
- POST 35/85** : **MEDICAL SPECIALIST (ANAESTHETIC) REF NO: REFS/019040 (X1 POST)**
Directorate: Clinical
(Re-Advertisement)
- SALARY** : Grade 1: R1 214 805 per annum
CENTRE : Sebokeng Hospital
REQUIREMENTS : A degree (MBCHB) FCS(SA) or equivalent, Registration with HPCSA as a Medical Specialist in Anaesthetic.
- DUTIES** : Management of designated areas of responsibility within the Anaesthetic department at Sebokeng Hospital, conducting of clinics, ward rounds and consultations to other disciplines, Drawing up of protocols for patients and wards/clinic management, Performance of procedures relevant to the discipline, Supervision of / participation in postgraduate and undergraduate training, Participation in the academic programs of the department, Conducting relevant research within the department, Performing regular audits of the department, Liaising with the hospital management and other agencies to ensure the efficient provision of clinical Urology services in the district, Providing consultative support services to peripheral institutions as part of the department's outreach program.
- ENQUIRIES** : Dr.Mbara Tel No: (016) 930 3301
APPLICATIONS : should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
- NOTE** : Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.
- CLOSING DATE** : 13 October 2023
- POST 35/86** : **MEDICAL SPECIALIST (PSYCHIATRIST) REF NO: REFS/019041 (X1 POST)**
Directorate: Clinical
(Re-Advertisement)
- SALARY** : Grade 1: R1 214 805 per annum
CENTRE : Sebokeng Hospital
REQUIREMENTS : A degree FC Psych; MMed. Registration with HPCSA as a Psychiatrist.
DUTIES : An in-depth knowledge of the functioning of Psychiatry department. Ability to perform appropriate specialised procedures within the field of expertise. Assessment, diagnosis and management of patients within the field of expertise. Proven academic capabilities and training experience of junior staff (nurses, medical students and interns, medical officers and registrars). Sound knowledge of management and human resources. Sound knowledge of current health and public service legislation and policies. Good Communication and supervisory skills. Ability to work within a team. Stress tolerance and self-confidence. Capability to build and maintain relationships. Leadership and decision-making skills. Management of designated areas of responsibility within the Psychiatric Department at Sebokeng Hospital. Conducting of clinics, ward rounds and consultations to other disciplines. Drawing up of protocols for

	:	patients and ward/clinic management. Performing regular audits of the department. Liaising with the hospital management and other agencies to ensure the efficient provision of clinical psychiatric services in the hospital. Providing consultative support services to peripheral institutions as part of the department's outreach program.
<u>ENQUIRIES</u>	:	Dr. Msibi NA Tel No: (016) 930 3000
<u>APPLICATIONS</u>	:	should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
<u>NOTE</u>	:	Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.
<u>CLOSING DATE</u>	:	13 October 2023
<u>POST 35/87</u>	:	<u>MEDICAL SPECIALIST (OPHTHALMOLOGY) REF NO: REFS/019039 (X1 POST)</u> Directorate: Clinical
<u>SALARY</u>	:	Grade 1: R1 214 805 per annum
<u>CENTRE</u>	:	Sebokeng Hospital
<u>REQUIREMENTS</u>	:	A degree in Ophthalmology; MMed. Registration with HPCSA as an Ophthalmology.
<u>DUTIES</u>	:	An in-depth knowledge of the functioning of Ophthalmology department. Ability to perform appropriate specialized procedures within the field of expertise. Assessment, diagnosis and management of patients within the field of expertise. Proven academic capabilities and training experience of junior staff (nurses, medical students and interns, medical officers and registrars). Sound knowledge of management and human resources. Sound knowledge of current health and public service legislation and policies. Good Communication and supervisory skills. Ability to work within a team. Stress tolerance and self-confidence. Capability to build and maintain relationships. Leadership and decision-making skills. Management of designated areas of responsibility within the Ophthalmology Department at Sebokeng Hospital. Conducting of clinics, ward rounds and consultations to other disciplines. Drawing up of protocols for patients and ward/clinic management. Performing regular audits of the department. Liaising with the hospital management and other agencies to ensure the efficient provision of clinical Ophthalmology services in the hospital. Providing consultative support services to peripheral institutions as part of the department's outreach program.
<u>ENQUIRIES</u>	:	Dr. Mofokeng SM Tel No: (016) 930 3000
<u>APPLICATIONS</u>	:	should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
<u>NOTE</u>	:	Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date

please accept that your application was unsuccessful. NB: People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.

- CLOSING DATE** : 13 October 2023
- POST 35/88** : **DEPUTY MANAGER: PRIMARY HEALTH CARE REF NO: DMPHC/09/2023**
Directorate: Johannesburg Metropolitan Health District
- SALARY CENTRE REQUIREMENTS** : R930 747 per annum
: Sub District ABCEF
: Basic qualification (Diploma/Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council [SANC], Post basic qualification {will be an added advantage}. Current registration with the SANC. A minimum of 09 years appropriate/recognizable Nursing experience after registration SANC in General Nursing. Must have worked as Assistant Manager Nursing in Management capacity in the public health field at least four (04)years Recognized Experience. Other Skills/Requirements: Administrative and advanced Computer literacy to write reports plus District Health Management to be able to develop the Regional Health and Project Management, more experience in the Primary Health Care setting. Knowledge of the application of the relevant statutes and policies governing the public service and health care sciences. Knowledge of the Performance Management and Development System. Knowledge and application of the Constitution; National Health Act; Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Strategic, operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Facilitation and co-ordination skills. Problem solving, planning and organizing skills. Computer literacy and report writing skills. Applicants to possess Valid driver's license. NB: A practical test relating to key areas of knowledge and skills may form part of the selection process for this position. Correspondence & engagement will only be entered into with shortlisted candidates who meet the requirements. Additional advantageous skills include project management.
- DUTIES** : The essential role is to provide leadership, coordinate, plan, manage, and supply effective administration support to the Primary Health Care and Health Programmes in the sub-district. Ensure implementation of the District Health System using the PHC approach including Community Based and Outreach Services with the National and Provincial framework. Plan for the implementation of National Health Insurance (NHI). The key performance areas (KPA's): Preserve good working conditions; optimum resource utilization; process improvement; safety and prevention planning and control; and regularly work within the legislative, regulation and policies frameworks. the key results areas (KPA's): Patient and staff satisfaction always; smooth service management; secure operational cost control; and quality checks occur uninterrupted; and maintain record keeping. the supervision and leadership acumen: Strive to have the ability or quality to motivate and inspire others to achieve the set goal; and command the process of planning, organizing, implementing, coordinating, and controlling activities. Excellent written communication skills, including the ability to prepare documents; and display the capacity in human resource planning, and people management.
- ENQUIRIES APPLICATIONS** : Ms L. Matlala Tel No: (011) 694 3708, (Monday to Friday: from 08h00 to 16h00)
: applications must be submitted only through this email: JhbHealth.DistrictJobApplications@gauteng.gov.za. Applicants must indicate the post reference number as subject line of the email.
- NOTE** : The fully completed and signed new Z83 form should be accompanied by a detailed recently updated CV, copies of your qualifications, identity document and driver's license do not need to be attached upon application, only shortlisted candidates will receive communication from HR to submit certified copies on the day of the interview. Smart ID card and Driver's license copies must be double sided. Please ensure that the reference number is correctly quoted. Persons who are foreign nationals or who are in possession of a foreign qualification must furnish the Department with an evaluation or endorsement certificate from the respective Council or body before or day of interview. The Provincial Government of Gauteng is committed to the

achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. People with disabilities are encouraged to apply. All recommended candidates will be subjected to positive results of the security screening process which entails reference checks, criminal records check, qualification verification and medical surveillance. Incomplete applications or applications received after closing date will not be considered. Johannesburg Health District does not have budget for resettlement and S&T claims.

- CLOSING DATE** : 13 October 2023
- POST 35/89** : **DEPUTY MANAGER NURSING REF NO: REFS/019051**
Directorate: Nursing
- SALARY** : R930 747 – R1 045 731 per annum, (all-inclusive package)
CENTRE : Leratong Regional Hospital
REQUIREMENTS : A basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma/ Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Degree and post graduate qualification in Administration, Education and Management will be an added advantage. A minimum of 9 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 4 years of the period referred to above must be appropriate experience at Assistant Manager level or above. Computer literacy and Driver's licence essential. Applicants are expected to submit a certified copy of their current SANC Annual Practicing Certificate when shortlisted. Applicants must be able to work under pressure. Understanding the application of the relevant statutes and policies governing Public Service, nursing profession and corporate governance. In-depth knowledge and understanding of the implementation of the National Strategic Plan for Nurse Education, Training and Practice 2012/13 – 2016/17. Knowledge and skills: have strong leadership skills, good verbal and written communication skills, sound interpersonal skills, project management skills, financial and human resources management skills. Ability to work independently and in a multidisciplinary context. Analytic thinking, independent decision making and problem-solving skills. Understanding of Performance Management and Development System. Understanding of Strategic Planning. Knowledge of PFMA and Treasury Regulations. Understanding the Application of Batho Pele Principles, Patient's Rights Charter, and Quality Assurance system. Understanding of managing workplace discipline, well developed communication, presentation, negotiations, and research skills. Understanding of hospital indicators.
- DUTIES** : Provide guidance and leadership towards the realization of Nursing strategic plan, Strategic goals and objectives of the department. Provide professional, technical and management support for the provision of quality patient care through the proper management of nursing care programs. Advocate and ensure the promotion of nursing ethics and professionalism. Develop and monitor the implementation of policies, programs, regulations, practices, procedures, and standards pertaining to nursing care. Manage the human resources efficiently and effectively to attain the departmental goals and objectives Utilize information technology and other management information systems to manage nursing information for the enhancement of service delivery. Establish, maintain, and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Manage and utilize resources in accordance with relevant directives and legislation: (Human, Financial, Physical and Material resources). Provide full-time technical and management support to the CEO and institution. Implement Batho Pele Principles, Patient's Rights Charter, and Quality Assurance programme. Coordinate nursing related research and development. Support management in enhancing the image of the nursing department and improve the skills and competencies of the nurses. Enhance and manage the performance management and development of nurses Involvement in the hospital's quality assurance and quality improvement activities. Management of nursing projects and participation in hospital projects aimed at enhancing service delivery. Knowledge of monitoring and evaluation or health care indicators for improved outcomes.
- ENQUIRIES** : Dr D P Moloi (CEO) Tel No: (011) 411 3531
APPLICATIONS : should be submitted strictly online at the following E-Recruitment portal: – <http://www.professionaljobcenter.gpg.gov.za>. No hand-delivered, faxed, or

- emailed applications will be accepted. NB: For assistance with online applications please email your query to e-recruitment@gauteng.gov.za
- NOTE** : Applications should be accompanied by a fully completed and signed new Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Plus, a recently updated comprehensive Curriculum Vitae (CV). Application without proof of a new Z83 application form and detailed CV will be disqualified. Applicants must indicate the post reference number on their applications. (Shortlisted candidates will receive communication from HR to submit certified copies of educational qualifications and other relevant documents not older than 6 months on or before the day of the interview). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications (SAQA). All foreign qualifications must be accompanied by evaluation certificate from the South African Qualification Authority (SAQA). Correspondence will only be limited to shortlisted candidates. Suitable candidates will be subjected to vetting and personnel pre-employment suitability checks (criminal record, citizenships, credit record checks, qualification verification and employment verification) where applicable, candidates will be subjected to a skill/knowledge test. Medical surveillance will be conducted on the recommended candidates. It is Departments intention to promote representativity (race, gender, and disability) in the Public Service through the filling of these posts. The Department reserves the right not to appoint/fill this post. NB: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. People with disabilities are encouraged to apply.
- CLOSING DATE** : 13 October 2023
- POST 35/90** : **MEDICAL OFFICER (OPHTHALMOLOGY) REF NO: REFS/019038 (X1 POST)**
Directorate: Clinical
- SALARY CENTRE REQUIREMENTS** : Grade 1: R906 540 per annum
: Sebokeng Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner (Basic Medical Degree (MBBCh) or equivalent). FCP Part 1 and ACLS will be an added advantage. No experience required. Post Community Service.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing Medico Legal Documents timeously (e.g., death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to Ideal Hospital (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multi-disciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering after hours (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES APPLICATIONS** : Dr. Mofokeng SM Tel No: (016) 930 3304
: should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
- NOTE** : Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: People with

disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.

- CLOSING DATE** : 13 October 2023
- POST 35/91** : **REGISTRAR REF NO: HRM 13/23**
Directorate: Clinical
- SALARY** : Grade 1: R906 540 per annum, (plus benefits)
CENTRE : Sterkfontein Hospital
REQUIREMENTS : Appropriate qualification which allows registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Registration with the HPCSA as independent Medical Practitioner. Post Qualification, at least 6 months of clinical psychiatry experience on the Gauteng health facilities affiliated to the University of Witwatersrand (WITS) academic platform. Recommended: Additional qualification i.e., Part 1 of the FCPsych (SA) and/or the Diploma in Mental Health will serve as an additional advantage.
- DUTIES** : Clinical assessment of psychiatric patients, formular, development and execution of evidence based and compassionate patient care plans. The application of cost containment measures in service delivery is important. Assessment and management of medical and psychiatric emergencies. Counselling and education of patients and families. Proper clinical record keeping and preparation of referrals letters and discharge summaries for all patients. Proper record keeping of all laboratory results. Participation in wards / departmental administrative duties. Commitment to high level of care, ethics, professionalism, and punctuality. Work responsibly within a multi-disciplinary team and reporting of all conflicts of interest and corruption. Participants in outreach, academic and research programs at any of the Gauteng health facilities affiliated to the Department of Psychiatry at the University of the Witwatersrand. Registrars will be expected to perform clinical and overtime duties at any of the Gauteng Health facilities affiliated to the Department of Psychiatry at the University of the Witwatersrand. Academically. Attend the psychiatry teaching programme as per the department of Psychiatry at Wits University, conduct research under supervision, with respect to the attainment of the MMED, train in the various psychotherapy modalities; teach and supervise medical and undergraduate students as well as medical interns.
- ENQUIRIES** : Dr Mvuyiso Talatala Tel No: (011) 933 8494
APPLICATIONS : Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance or Email to: Boitshoko.Khutsoane@gauteng.gov.za , Mandisa.Chirwa@wits.ac.za , Tiyani.Mathebula@gauteng.gov.za.
- NOTE** : Application must be submitted on a fully completed new format Z83 (81/971431 www.dpsa.gov.za) accompanied by a detailed CV with at least two contactable references (obtainable from any public Department or on www.dpsa.gov.za/documents). The Department of Health is committed to the achievement and maintenance of diversity and equity employment especially of race, gender and disability. Failure to submit all the requested documents will result in the application not to be considered. (Only shortlisted candidate will submit certified copies) If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidate will be subjected to personnel suitability checks (PSC) verification (reference checks – provide at least 3 of which one must be your immediate supervisor identity verification, qualifications verification, criminal record checks, credit/finance stability checks and employment verification), recommended candidate may be subjected to medical surveillance as required by Occupational Health and Safety Act 5/1993. Sterkfontein hospital reserves the right to utilise practical exercises/test for non-SMS position during the recruitment process to determine the suitability of candidates for the posts.
- CLOSING DATE** : 13 October 2023, Time: 12H00
- POST 35/92** : **MEDICAL OFFICER GRADE 1 REF NO: ODI/19/09/2023/01**
- SALARY** : R906 540 – R975 738 per annum, (plus benefits)
CENTRE : Odi District Hospital
REQUIREMENTS : Basic medical degree (MBCHB) or equivalent and currently registered with the Health Professional Council of South Africa (HPCSA) as a medical practitioner. Grade1 officer: from 0 to 5 years appropriate experience as a medical officer.

Experience as a Medical Officer post community service. Recommendations: Experience working in District health services including clinics. Experience working in general medical practice, Mental health, Obstetrics, HAST, and emergency unit and use of current national clinical protocols. Required clinical skills includes Consultation, history taking, examination, clinical assessment, management procedures and ensuring continuity of patient care. Good professional attitude/ conduct, good communication skills, good professional ethics, teamwork, and good medical record keeping.

DUTIES : Patient care, attendance of relevant of administrative meetings like mortality and mobility meetings and completion of MEDICO legal documents timeously (e.g., Death certificate, mental health forms, J88 forms and medical reports when requested by financial institutions. Reduce medical litigations by exercising good clinical ethos. Implement and monitor adherence to National Core Standards. Expected to do: Commuted Overtime duties rendered after hours (night, weekend, and public holiday) to provide continuous uninterrupted care of patients.

ENQUIRIES : Dr RT Motsepe Tel No: (012) 725 2436
APPLICATIONS : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital Private Bag X509, Mabopane.0190.

NOTE : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE : 13 October 2023

POST 35/93 : **CLINICAL PSYCHOLOGIST GRADE 1 REF NO:11/2023 TRH**
Directorate: Clinical Support & Therapeutic Services

SALARY : R790 077 per annum, (all-inclusive package)
CENTRE : Tshwane Rehabilitation Hospital
REQUIREMENTS : Master's degree in Clinical Psychology, registration with HPCSA as an independent practitioner. The candidate should have the ability to work with the clinical team using patient centred, goal orientated and interdisciplinary approach. Experience and interest in rehabilitation of persons with disabilities will be an added advantage. The candidate must be willing to participate in various hospital committees to assist the institution to achieve its objective (e.g. Quality Assurance etc), participate in health awareness campaigns and staff in-service training. Computer literacy, innovative, good interpersonal, communication and problem-solving skills. Ability to take initiative, work independently, accurately and diligently.

DUTIES : To conduct and complete diagnostic assessments and treatment of patients. To provide quality and sustainable psychological services according to the standards outlined by the HPCSA. Implement psychology care management activities according to a clinical psychologist's scope of practice and act upon breaches of law relating to practice standards and professional code of conduct. Good understanding and knowledge of ethical practice within the profession in order to guide the clinical team. Implement a comprehensive plan for the promotion of mental healthcare services, treatment and rehabilitation of patients. Administer treatment plans in accordance with prescribed norms and standard guidelines and treat accordingly. To participate in the development of the clinical psychology department and profession. To extend psychological support to patient's caregivers where applicable. Reporting and communicating on the continuity of care to interdisciplinary team and make appropriate referrals when necessary. Provide mentorship and guidance to allocated students. Adhere to record keeping standards and keep accurate statistics. Develop own skills and knowledge by participating in in-service training program and attend relevant course/ workshops. Adherence to all prescribed Acts/Policies (e.g. Basic conditions of employment Act, National Health Act, Code of Conduct, PMDS etc. and any directive on clinician governance.

ENQUIRIES : Ms M Sikhonde Tel No: (012) 354 6030

- APPLICATIONS** : Applications to: Tshwane Rehabilitation Hospital, P.O Box 29160, Sunnyside,0132 or hand deliver to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Pretoria, 0001. No faxed or emailed applications will be considered.
- NOTE** : Fully completed new Z83 and detailed Curriculum Vitae only. Certified documents will only be requested to shortlisted candidates on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, qualifications verification, criminal checks and credit/financial stability checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 13 October 2023
- POST 35/94** : **CLINICAL PSYCHOLOGIST REF NO: TDHS/A/2023/82 (X1 POST)**
Directorate: Mental Health
- SALARY** : R790 077 – R1 249 254 per annum
- CENTRE** : Tshwane District Health Services
- REQUIREMENTS** : Appropriate qualifications that allow for registration with the HPCSA in the category Clinical Psychologist (Independent Practice). At least one year relevant experience after registration with the HPCSA in respect of foreign qualified employees, of which it is not required to perform Community Service as required in South Africa. Current registration with the HPCSA as Clinical Psychologist (Independent Practice). Applicant must be in possession of a valid South African driver's license (Only when shortlisted). Other Skills: Generic knowledge, including relevant ethics, laws, policies, guidelines and regulations as per Departmental and HPCSA standards, knowledge of the health system and surrounding public/private systems, including referral networks, and relevant local resources. Profession-specific knowledge, including current psychometrics, psychopathology, psychotherapy, neuropsychology, psychopharmacology, developmental psychology, health psychology, community psychology, research methodology and statistics, and professional practice. Generic skills, including language proficiency, problem solving, self-organization: planning, time management and ability to work independently, workplace relations, ability to work in a team, information utilization, listening skills, effective communication, conflict management, computer literacy, and presentation and training skills. Profession specific skills, including: clinical interviewing skills, psychometric administration and interpretation skills, general formulation skills, diagnostic skills, psychological intervention skills, report writing skills, networking skills, and research skills. Interest and experience in community mental health will be an added advantage.
- DUTIES** : To provide psychological services within the district health system context: Ambulatory preventive, curative, rehabilitative and palliative psychological care to people with suitably severe mental illness who are beyond the scope of practice of PHC; and providing support and training for primary health care teams in the management of mental health conditions. Psychological case formulation, which may include mental status examinations and mental health diagnoses. Conduct psychological assessments related to appropriate referral questions. Provide appropriate, evidence-based psychological intervention(s) related to case conceptualization(s). (Community-level) Health promotion and prevention activities. Collaborate with and provide support and training for PHC, CCPT and other teams. Record keeping, schedule management, completion of statistics, clinical and periodic reports, as well as other related administrative duties.
- ENQUIRIES** : Mr Jacques L Labuschagne at 071 606 1934
- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.

- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 13 October 2023
- POST 35/95** : **PHARMACIST GRADE 1-3 REF NO: TDHS/A/2023/83**
Directorate: Pharmaceutical Services
- SALARY CENTRE** : R768 489 - R990 066 per annum, plus service benefits
: Tshwane District Health Services (Eersterust Community Healthcare Centre (CHC))
- REQUIREMENTS** : Basic qualification accredited with the South African Pharmacy council (SAPC), i.e., Pharmacy bachelor's degree / Equivalent that allows registration with SAPC as a Pharmacist. Current registration with SAPC. In depth knowledge of the National Drug Policy and legislation pertinent to pharmacy (Essential Medicines List and standard treatment guidelines), PMFA and government regulations, policies and Acts. Knowledge of HR, Finance and Supply Chain. Computer literacy. Appropriate theoretical and clinical knowledge. Conflict and disciplinary management, sound organization, planning and decision-making abilities. Must be able to register as the responsible pharmacist at Eersterust CHC. Other Skills: Own discipline, knowledge of relevant legislation, regulations, policies, implementation and Information management, quality assurance and improvement programmes. Leadership and communication. Problem solving, computer literacy, stress tolerance, self confidence, objectiveness and empathy. Acquaintance with standard operating procedures and primary healthcare standard treatment guidelines. Work effectively as part of a team. No criminal record or dismissal for misconduct at previous place(s) of work.
- DUTIES** : The general duties and responsibilities of the responsible pharmacist (as prescribed by legislation) for the Eersterust CHC Pharmacy. Overall management of pharmaceutical services, staff and medicines at the Eersterust CHC Pharmacy. Ensure proper selection and procurement of medicines for Eersterust CHC Pharmacy. Establish policy and procedures for the employees in the pharmacy with regards to the acts performed and services provided in the pharmacy. To promote rational and economic prescribing and optimal use of medicines. Ensure safe and effective storage and keeping of medicines or scheduled substances in the pharmacy under his/her direct personal supervision. Ensure the correct and effective record keeping of purchases, sales, possession, storage, safekeeping and returns of medicines or scheduled substances. Good pharmacy practice as published in the Rules of the Council must be adhered to at all times. Responsible for the selection, appraisals and training of pharmacy staff in the Eersterust CHC Pharmacy. Manage all HR requirements of all staff reporting to him/her in the Pharmacy. Assist with the management of the pharmacy budget for medicines, to put measures in place to ensure that there is no under or overspending of the budget and to participate in the demand planning of medicines. Ensure that there is 96% medicine availability at Eersterust CHC. Communication strategies within Eersterust CHC and with other healthcare facilities regarding medicines. Ensure occupational health and safety at Eersterust CHC Pharmacy. Ensure that fruitful and wasteful expenditure are kept to a minimum and that measures are in place to prevent fruitful and wasteful expenditure. Handle and oversee all day-to-day activities in the Eersterust CHC Pharmacy. Be part of the different committees and forums in the district and at Provincial level as and when needed. Participate in meetings in the district and at Provincial level. Attendance and feedback of allocated meetings. Ensure that all performance indicators are monitored and reported on. Develop and manage relevant SOPs at Eersterust CHC. Ensure proper cold chain management for thermolabile medicines that includes but not limited to correct storage at Eersterust CHC.

		Ensure proper asset management. Ensure effective and efficient coordination of campaigns where medicines are involved and liaison with the different program coordinators in the district. Performance management and Development System. Deputize for the District Pharmacist.
<u>ENQUIRIES</u>	:	Ms. Michelle Haines Tel No: (012) 356 9202
<u>APPLICATIONS</u>	:	must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	13 October 2023
<u>POST 35/96</u>	:	<u>ASSISTANT MANAGER NURSING PHC REF NO: TDHS/A/2023/85 (X1 POST)</u> Directorate: TDHS PHC Sub District 7
<u>SALARY</u>	:	R683 838 – R767 184 per annum
<u>CENTRE</u>	:	Dark City CHC
<u>REQUIREMENTS</u>	:	Matric / Snr Certificate / Grade 12, Valid ID, Basic qualification accredited with SANC in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a General Nurse & Midwifery plus a post basic nursing qualification (Primary Health Care / Nursing Assessment, Diagnosis and Treatment) with duration of at least 1 year accredited with SANC in terms of government notice No. 212 plus a Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration / Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. Other Skills / Requirements: A minimum of 9 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC, at least 3 years of the period referred to above must be appropriate/recognizable experience in nursing management, should be able to demonstrate knowledge of legislations relevant to health care services. The candidate should be computer literate and possess a valid & unendorsed driver's licence including competency in driving. Shortlisted candidates will be assessed for computer-use competency. Correspondence & engagement will only be entered into with candidates who meet the requirements.
<u>DUTIES</u>	:	To plan, organise and monitor the objectives of the PHC facility in the consultation with District Management & Subordinates. Provision of Quality Nursing Care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilisation and supervision of human, material and financial resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Implement & monitor aspirations of PMDS. Implementation and management of Infection Control and Prevention Protocols as well as Occupational Health & Safety Standards. Maintain accurate and oversee completion of patient records according to legal requirements. Operate and manage relevant District Health Information Management Systems (DHIMS); particularly producing top-end data. To participate in quality improvement programmes and activities. Have insight and be able to conduct Ideal Health Facility Realisation assessments. Have deep insight into OHSC processes and prescripts. Conduct periodical clinical audits. Participate in staff & student development activities. Exercise independent control over discipline, grievance and labour relations issues according to the existing policies and procedures. Identify, develop and exercise management of risk in the work-place. Liaise the

		Sub District, District and all other essential stake-holders systems within the unit. Uphold the Batho Pele and Patients' Rights Principles.
<u>ENQUIRIES</u>	:	Dr Moshime-Shabangu Tel No: (012) 451 9004 during office hours only (08h00-16h00)
<u>APPLICATIONS</u>	:	must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.
<u>NOTE</u>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	13 October 2023
<u>POST 35/97</u>	:	<u>AREA MANAGER (PNB-4) REF NO: TDHS/A/2023/84 (X1 POST)</u> Directorate: PHC Sub District 5, 6 & 7
<u>SALARY CENTRE REQUIREMENTS</u>	:	R627 474 – R703 752 per annum, (plus benefits) Tshwane District Health Services Sub District 7 Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a Post basic qualification with duration of at least 1 year in Curative Skills in Primary Health Care accredited with the SANC plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration/Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA. Current registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant speciality. At least 3 years of the period referred to above must be management experience in in either District Health Services or PHC Setting. Valid Driver's licence is a requisite. Potential candidates should be computer-use competent on related modern-day functions & activities. Other Skills / Requirements: Knowledge of the application of the relevant statutes and policies governing the public service and nursing profession. Knowledge of the Performance Management and Development System. Knowledge and application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Facilitation and co-ordination skills. Problem solving, planning and organizing skills. Effective and competent use of modern-day technology to communicate and advance any other departmental mandates. Shortlisted Candidates may be assessed for computer competency as part of selection.
<u>DUTIES</u>	:	Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by: Providing comprehensive District Health Services ranging from nursing services in mental health, maternal & child health, in-and out-patients, occupational, infection, environmental, rehabilitative, quality assurance and any associated care as may be deemed fit by the relevant authority(ies). Implement Batho-Pele principles, Patient Rights Charter. Ensure implementation of Quality Assurance determinations, including Ideal Health Facility Realisation Programme and Office of the Health Standards Compliance prescripts. Monitor development, implementation, monitoring and evaluation of Quality Improvement Plans. Manage the development, implementation and updating of relevant Standard

Operating Procedures. Ensure effective and efficient management of all resources. Promote practice and compliance with ethical and professional expectations. Operate and manage relevant District Health Information Management Systems (DHIMS) Liaise the Sub-District, District and all other essential stakeholders.

ENQUIRIES : Dr Moshime-Shabangu Tel No: (012) 451 9004 during office hours only (08h00-16h00)

APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.

NOTE : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE : 13 October 2023

POST 35/98 : **OPERATIONAL MANAGER SPECIALTY REF NO: REFS/019065**
Directorate: Nursing Department (Trauma ICU and High Care)

SALARY : R627 474 per annum, (plus benefits)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Grade 12 or equivalent. Basic R425 qualification (diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post basic nursing qualification, with a duration of at least 1 year, accredited with SANC in Critical Care Nursing or Trauma and Emergency Nursing. Registration with the SANC as Professional Nurse. A minimum of 9 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post-basic nursing qualification. The following will be an added advantage: Computer literacy.

DUTIES : To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the health facility. To promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. To apply basic HR and financial policies when coordinating care to our patients and other stakeholders. To demonstrate effective communication with patient, relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi- disciplinary team on a supervisory level to ensure good nursing care by the nursing team and optimal theatre utilisation at night. To work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that the environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department.

ENQUIRIES : Mr. GNB Moeng Tel No: (011) 488 3424
Ms M.Maseko Tel No: (011) 488 4732

APPLICATIONS : should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building Room 08. No. 17 Jubilee Road, Park town 2193.

NOTE : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA)

Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. Coloured Males, Coloured Females, Indian Males and Indian Females, White males and White Females African males and African Females are encouraged to apply.

- CLOSING DATE** : 13 October 2023
- POST 35/99** : **ASSISTANT MANAGER NURSING: GENERAL PN-A7 (GENERAL WARD) (DAY/NIGHT) REF NO: REFS/019052**
Directorate: Nursing Services
- SALARY** : Grade 1: R627 474 – R693 645 per annum, (plus benefits)
- CENTRE** : Leratong Regional Hospital
- REQUIREMENTS** : Diploma/Degree in Nursing as accredited with the South African Nursing Council in terms of Government Notice R425 that allows registration with the SANC as a Professional Nurse. A minimum of 08 years appropriate/recognizable experience in nursing after registration as a professional Nurse with the South African Nursing Council in General Nursing. At least 03 years of the period referred to above must be appropriate/recognizable experience at management level (Operational Manager). Current registration with the South African Nursing Council (SANC). Diploma/Degree in Nursing Management will be an added advantage. Knowledge of Health, Nursing and Public Service Legislation is recommended. Strong Leadership, computer literacy, good communication and sound interpersonal skills are necessary.
- DUTIES** : Provide effective supervision and leadership for staff in the area in line with all relevant legislation and prescripts. Coordination of optimal, holistically nursing care provided within set standards and a professional / legal framework. Effectively manage the utilisation and supervision of resources. Co- ordination of the provision of effective training and research. Provision of effective support to Nursing Services. Maintaining professional growth/ ethical standards and self-development. Initiate programmes that will ensure quality nursing care in the specialised area. Participate in the analysis, formulation of nursing guidelines, norms, and standards. Ensure implementation and promotion of Quality Assurance programmes (complaints and patient safety management), Infection Prevention and Control and Health and Safety principles. Promote quality of nursing care as directed by the National core standards & Ideal Hospital Realization and Maintenance Framework. Participate in after hours, night supervision shifts and weekends as per service need. Implement relevant recommendations and priorities of the National Strategic plan for Nurse education, training, and Practice. Participate in realisation of the Hospital Operational Plan. Monitor performance using Performance Management and Development System.
- ENQUIRIES** : Mrs PW Modisane Tel No: (011) 411 3506

- APPLICATIONS** : should be submitted strictly online at the following E-Recruitment portal: – <http://www.professionaljobcenter.gpg.gov.za>. No hand-delivered, faxed or emailed applications will be accepted. NB For assistance with online applications please email your query to e-recruitment@gauteng.gov.za
- NOTE** : Applications should be accompanied by a fully completed and signed new Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Plus, a recently updated comprehensive Curriculum Vitae (CV). Application without proof of a new Z83 application form and detailed CV will be disqualified. Applicants must indicate the post reference number on their applications. (Shortlisted candidates will receive communication from HR to submit certified copies of educational qualifications and other relevant documents not older than 6 months on or before the day of the interview). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications (SAQA). All foreign qualifications must be accompanied by evaluation certificate from the South African Qualification Authority (SAQA). Correspondence will only be limited to shortlisted candidates. Suitable candidates will be subjected to vetting and personnel pre-employment suitability checks (criminal record, citizenships, credit record checks, qualification verification and employment verification) where applicable, candidates will be subjected to a skill/knowledge test. Medical surveillance will be conducted on the recommended candidates. It is Departments intention to promote representativity (race, gender, and disability) in the Public Service through the filling of these posts. The Department reserves the right not to appoint/fill this post. NB: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. People with disabilities are encouraged to apply.
- CLOSING DATE** : 13 October 2023
- POST 35/100** : **OPERATIONAL MANAGER SPECIALTY REF NO: REFS/019053**
Directorate: Health Department
(Re-Advertisement)
- SALARY CENTRE REQUIREMENTS** : Grade 1: R627 474 – R703 752 per annum, (plus benefits)
: Leratong Hospital
: Diploma/Degree in Nursing as a Professional Nurse accredited with the SANC in terms of Government Notice 425. Post basic qualification with the duration of at least 1 year Diploma in Advance Midwifery and Neonatology in accordance with R212. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic qualification Advance Midwifery and Neonatology. Diploma/Degree in Nursing Management will be an added advantage. Knowledge of Health, Nursing and Public Service Legislation is recommended. Strong leadership, good communication and sound interpersonal skills are necessary.
- DUTIES** : Provide effective supervision and leadership for staff in the area in line with all relevant legislation and prescripts. Co-ordination of optimal, holistically specialised nursing care provided within set standards and a professional/legal framework. Effectively manage the utilisation and supervision of resources. Co-ordination of the provision of effective training and research. Provision of effective support to Nursing Services. Maintaining professional growth/ethical standards and self-development. Initiate programmes that will ensure quality nursing care in the specialised area. Ensure implementation and promotion of Quality Assurance programmes (complaints and patient safety management), Infection Prevention and Control and Health and Safety principles. Promote quality of nursing care as directed by the National Core Standards & Ideal Hospital Realization and Maintenance Framework. Participate in after hours and night supervision shifts as delegated. Implement relevant recommendations and priorities of the National Strategic Plan for Nurse education, training and Practice. Participate in realisation of the Hospital Operational Plan. Monitor performance using Management and Development System.
- ENQUIRIES APPLICATIONS** : Mrs. PW Modisane Tel No: (011) 411 3502/3506
: should be submitted strictly online at the following E-Recruitment portal: – <http://www.professionaljobcenter.gpg.gov.za>. No hand-delivered, faxed or emailed applications will be accepted. NB For assistance with online applications please email your query to e-recruitment@gauteng.gov.za

- NOTE** : Applications should be accompanied by a fully completed and signed new Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Plus, a recently updated comprehensive Curriculum Vitae (CV). Application without proof of a new Z83 application form and detailed CV will be disqualified. Applicants must indicate the post reference number on their applications. (Shortlisted candidates will receive communication from HR to submit certified copies of educational qualifications and other relevant documents not older than 6 months on or before the day of the interview). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications (SAQA). All foreign qualifications must be accompanied by evaluation certificate from the South African Qualification Authority (SAQA). Correspondence will only be limited to shortlisted candidates. Suitable candidates will be subjected to vetting and personnel pre-employment suitability checks (criminal record, citizenships, credit record checks, qualification verification and employment verification) where applicable, candidates will be subjected to a skill/knowledge test. Medical surveillance will be conducted on the recommended candidates. It is Departments intention to promote representativity (race, gender, and disability) in the Public Service through the filling of these posts. The Department reserves the right not to appoint/fill this post. NB: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. People with disabilities are encouraged to apply.
- CLOSING DATE** : 13 October 2023
- POST 35/101** : **OPERATIONAL MANAGER REF NO: TDHS/A/2023/86 (X1 POST)**
Directorate: Ward Based Primary Health Care outreach Teams
- SALARY** : R497 193 – R559 686 per annum
CENTRE : Tshwane District Health Services
REQUIREMENTS : of nursing legislation and related practises. Financial Management Skills, Human Resource Management Skills, leadership and organizational skills, decision making and problem-solving skills and sound knowledge of public service policies and Code of Conduct. Computer literacy and driver's license an added advantage. Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse. A minimum of 0-9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing with Midwifery. Demonstrate an understanding.
- DUTIES** : Provide leadership to Ward Based Primary Health Care Outreach Teams at sub district level. Provide training to Community Health Care Workers and outreach team leaders. Oversee activities of all outreach teams in the sub district. Supervise and guide the Ward Based Primary Health Care Outreach Teams in the sub district. Participate in stake holder consultation and liaison with facility managers, sub district managers and school health coordinators. Monitor and evaluate the activities of teams. Ensure management and control of human, financial and material resources. Monitor utilization of budget to ensure that team's function within the allocated budget. Supervise and monitor staff performance in accordance with performance Management and Development System (PMDS). Develop and implement staff training plan, attend to grievances of staff, and administer discipline and ensure that absenteeism and abscondment of staff is effectively controlled. Collate the monthly sub district reports and ensure submission of monthly, quarterly, and annual reports on time.
- ENQUIRIES** : Ms. S Lerumo Tel No (012) 451 9015
APPLICATIONS : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity;

therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 13 October 2023
- POST 35/102** : **PROFESSIONAL NURSE GRADE 1 (SPECIALTY) ADVANCED MIDWIFERY AND NEONATAL NURSING SCIENCE REF NO: ODI/19/09/2023/02 (X1 POST)**
- SALARY CENTRE REQUIREMENTS** : R431 265 per annum, (plus benefits)
: Odi District Hospital
: Basic R425 qualification (i.e., Diploma /Degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic nursing qualification, with a duration of at least 1 year accredited with SANC in terms of Government notice of R212 in Advanced Midwifery and Neonatal Nursing Science. A minimum of 4 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing.
- DUTIES** : Support the district commitment to reduce maternal morbidity and mortality. Provision of high quality, holistic antenatal, intrapartum, and post-natal care including neonatal care. Ensure nursing provided within the scope of practice and legal framework. Implement obstetric priority programs, EMTCT, MBFI, ESMOE. Ensure safe pre-operative and post-operative nursing practices to prevent maternal mortality including adherence to nursing principles of infection prevention and control promotion of professionalism and adherence to nursing professional ethics. Rendering a holistic specialised nursing care to patients as a member of the multidisciplinary team. Maintain infection prevention and control standards. Effective utilization of resources. Participate in training and research. Demonstrate effective communication with patients, supervisors, patients, and other professionals. Perform nursing administrative and relieving the Operational Manager. Implement Ideal Hospital Framework. Must be willing to workday and night duty/shifts.
- ENQUIRIES APPLICATIONS** : Ms Ntsie EP Tel No: (012) 725 2312
: Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.
- NOTE** : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.
- CLOSING DATE** : 13 October 2023
- POST 35/103** : **PROFESSIONAL NURSE SPECIALTY/PNB1 (OPERATING THEATRE NURSING SCIENCE REF NO: ODI/19/09/2023/03)**
- SALARY CENTRE REQUIREMENTS** : R431 265 per annum, (plus benefits)
: Odi District Hospital
: Basic R425 qualification (i.e. Diploma / Degree in Nursing) or equivalent qualification that allows registration with SANC as a professional nurse. A post basic nursing qualification with a duration of at least one year, accredited with SANC in terms of Government notice NO R212 in Operating Theatre Nursing Science. A minimum of 4 years appropriate/ recognisable experience in Nursing after registration as Professional Nurse with SANC in General Nursing. Less one year for applying from outside the Public Service.
- DUTIES** : Provision of high-quality nursing care, Pre-Operative and Post operating Nursing Care, Prepare Theatre, Medical Equipment, and consumables according to booked Operations. Ability to liaise with different units for Pre-operative and Post-operative patient optimization including pre-operative visits as indicated and post-Operative management. Adhere to basic principles of Infection Prevention and Control. Ensure that Nursing care provided is within the scope of Practise of nurses and the legal framework. Display Professionalism and adherence to nursing professional ethics. Ability to perform nursing administrative duties including shift leading and relieving the

- Operational Manager including CSSD supervision. Must be willing to workday and night shift. Have knowledge of Ideal Hospital Realisation Framework.
- ENQUIRIES APPLICATIONS** : Ms. Ntsie EP Tel No: (012) 725 2312
- : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.
- NOTE** : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Males are encouraged to apply.
- CLOSING DATE** : 13 October 2023
- POST 35/104** : **DIETICIAN GRADE 1 REF NO: 12/2023 TRH**
Directorate: Clinical Support & Therapeutic Service
- SALARY CENTRE REQUIREMENTS** : R359 622 per annum
: Tshwane Rehabilitation Hospital
: Interested candidates should have a BSc/Bachelor's degree in Dietetics. Registration with HPCSA as an independent practitioner. Grade 1: Completed community service period as Dietician. Sound knowledge of clinical theory, practice and ethics relating to the delivery of dietetics services. Services within a hospital setting and knowledge of current health and public service legislation, regulations and policies. Ability to work with the clinical team using patient centred, goal orientated and interdisciplinary approach good communication, computer and interpersonal skills. Experience rehabilitation of persons with disabilities will be an added advantage.
- DUTIES** : Implement anthropometric and other measurements in assessment of in and outpatients. Effectively render cost effective and evidence based nutritional care for patients to meet their specific nutritional requirements according to norms and standards. To work with colleagues, relieve as and when the need arises, and work closely with the interdisciplinary team members. Effective record keeping, billing and report writing as the need arise. To assist with the ongoing development and implementation of clinical guidelines and standard operating procedures. To perform administrative functions, submit monthly statistics to monitor the effective and efficient running of the Dietetics department. To contribute towards the development and implementation of departmental strategic, financial and operational plans. Participate in the in-service training, education of other staff categories and allocated students. Assist with coordination of clinical nutrition and food service management. Participate health awareness campaign and promotion of the Dietetics Profession. Management of physical resources on allocated area. Facilitate own performance and review and of allocated staff members if applicable. Implement quality assurance standards and quality improvement plan/ideal hospital assessment norms at departmental level. Participate in research projects for the institution and perform delegated duties by the supervisor. Adherence to ethical rules, regulations and policies.
- ENQUIRIES APPLICATIONS** : Ms K Ngubeni Tel No: (012) 354 6125
: Tshwane Rehabilitation Hospital, P.O Box 29160, Sunnyside,0132 or hand deliver to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Pretoria, 0001. No faxed or emailed applications will be considered.
- NOTE** : Fully completed new Z83 and detailed Curriculum Vitae only. Certified documents will only be requested to shortlisted candidates on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, qualifications verification, criminal checks and credit/financial stability checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of

Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 13 October 2023
- POST 35/105** : **SPEECH THERAPY & AUDIOLOGIST REF NO: REFS/019054 (X2 POSTS)**
Directorate: Clinical Support and Therapeutic services
- SALARY** : Grade 1 R359 622 – R408 201 per annum, (plus benefits)
Grade 2 R420 015 – R477 771 per annum, (plus benefits)
Grade 3 R491 676 – R595 251 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Leratong Hospital
Appropriate 4 years university degree in speech therapy/speech therapy & audiology. Current registration as Speech therapist/Speech Therapist and audiologist with the health professions council of South Africa. Completed community service. Sound Knowledge of Basic & Advanced Diagnosis, intervention & prevention of disorder of speech, language, balance & hearing. Sound knowledge of screening of speech, language, balance & hearing. Adherence to ethical rules & regulations, police & scope of practice. Knowledge of current research & recent developments in the profession. Working knowledge of relevant policies & procedures related to the management of human, financial & physical resources. Good verbal and written communication skills. Ability to work in a team & closely with other disciplines. Ability to work within a multi-linguistic & multi-cultural environment. Ability to work under pressure in changing environment with a high case load. Good problem-solving skills. Good recordkeeping practices. Ability to implement projects.
- DUTIES** : Provide effective and comprehensive speech therapy services for in & outpatients and stakeholders. Provide relevant & culturally appropriate public education and information on speech, language, balance & hearing difficulties. Adhere to human resource requirements and participation in related activities. Participate in data collection, analysis, and research. Participate in quality assurance activities (including finance & asset management).
- ENQUIRIES APPLICATIONS** : Ms. P Mabaso Tel No: (011) 411 3526/3737
should be submitted strictly online at the following E-Recruitment portal: – <http://www.professionaljobcenter.gpg.gov.za>. No hand-delivered, faxed or emailed applications will be accepted. NB For assistance with online applications please email your query to e-recruitment@gauteng.gov.za
- NOTE** : Applications should be accompanied by a fully completed and signed new Z83 form obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Plus, a recently updated comprehensive Curriculum Vitae (CV). Application without proof of a new Z83 application form and detailed CV will be disqualified. Applicants must indicate the post reference number on their applications. (Shortlisted candidates will receive communication from HR to submit certified copies of educational qualifications and other relevant documents not older than 6 months on or before the day of the interview). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications (SAQA). All foreign qualifications must be accompanied by evaluation certificate from the South African Qualification Authority (SAQA). Correspondence will only be limited to shortlisted candidates. Suitable candidates will be subjected to vetting and personnel pre-employment suitability checks (criminal record, citizenships, credit record checks, qualification verification and employment verification) where applicable, candidates will be subjected to a skill/knowledge test. Medical surveillance will be conducted on the recommended candidates. It is Departments intention to promote representativity (race, gender, and disability) in the Public Service through the filling of these posts. The Department reserves the right not to appoint/fill this post. NB: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. People with disabilities are encouraged to apply.
- CLOSING DATE** : 13 October 2023
- POST 35/106** : **PROFESSIONAL NURSE REF NO: ODI/19/09/2023/04 (X3 POSTS)**
- SALARY** : Grade 1: R293 670 per annum
Grade 2: R358 626 per annum
Grade 3: R431 265 per annum
- CENTRE** : Odi District Hospital

- REQUIREMENTS** : Basic R425 qualification (i.e. Diploma/Degree in nursing) or equivalent qualification that allows Registration with SANC as a Professional Nurse. **Grade 1:** 0 - 9 years' experience acquired after registration, **Grade 2:** 10 - 19 years' experience acquired after registration, **Grade 3:** 20 - 30 years' experience after registration, less one year for candidates applying from outside the Public Service. Diploma in midwifery is required. Knowledge of relevant legal frame works and Infection Prevention and control measures, good communication and interpersonal skills, Knowledge of nursing care processes and procedures, good ethical practice, and caring attitude. Knowledge and practice of nursing values and management of Patient Safety Incidences.
- DUTIES** : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the Scope of Practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional Scope of Practice and standards as determined by the health facility. Demonstrate effective communication with patients, supervisors, and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele Principles). Have knowledge of Ideal Hospital Realisation Framework.
- ENQUIRIES** : Ms EP Ntsie Tel No: (012) 725 2312
- APPLICATIONS** : Kindly forward your application to: Odi District Hospital, Klipgat road, Mabopane, HR Section or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.
- NOTE** : Applicants must submit on a new Z83 application form obtained from any Public Service Department and are not required to submit copies of qualification and other relevant documents on application but must submit detailed curriculum vitae. The communication from HR of the department regarding the requirements for certified copies of qualifications and other relevant documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.
- CLOSING DATE** : 13 October 2023
- POST 35/107** : **POST BASIC PHARMACIST ASSISTANT GRADE 1-3 REF NO: TDHS/A/2023/87**
Directorate: Pharmaceutical Services
- SALARY** : R239 682 – R339 840 per annum, plus service benefits.
- CENTRE** : Tshwane District Health Services - Dewagensdrift Clinic
- REQUIREMENTS** : Grade 12 or equivalent qualification, appropriate Post-Basic Pharmacist Assistant qualification that allows for registration with the SAPC as a Pharmacist Assistant (Post-Basic). Registration with the South African Pharmacy Council (SAPC) as a Post-Basic Pharmacist Assistant. Other Skills: Own discipline, knowledge of relevant legislation, regulations, policies, implementation and Information management, quality assurance and improvement programmes. Leadership and communication. Problem solving, computer literacy, stress tolerance, self confidence, objectiveness and empathy. Acquaintance with standard operating procedures and primary healthcare standard treatment guidelines. Work effectively as part of a team. No criminal record or dismissal for misconduct at previous place(s) of work.
- DUTIES** : The incumbent of the post will work under the indirect supervision of a pharmacist within the scope of the following duties: Stock control which includes receiving, issuing, reporting and maintenance of stock (electronic and manual systems). Ensuring proper storage of medicines. Dispensing of medicine, including the receive, read and checking of prescriptions for legality, authenticity and validity. Ensuring appropriate use of medicine. Executing dispensary administrative functions. Participating in pharmacy education programmes. Supporting outreach services in the community. Advice and support patients and other health care professionals regarding pharmaceutical issues. Networking with all relevant stakeholders. Address Pharmaco-vigilance.
- ENQUIRIES** : Ms. Michelle Haines Tel No: (012) 356 9202

- APPLICATIONS** : must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months, After the closing date, please accept that your application was unsuccessful. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 13 October 2023
- POST 35/108** : **PROCUREMENT CLERK (BUYER) REF NO: REFS/DPL/2023/08/08**
Directorates: Procurement
- SALARY CENTRE REQUIREMENTS** : R202 233 - R235 611 per annum (Level 05), (plus benefits)
: Dunswart Provincial laundry
: Grade 12 or equivalent with at least 3 years' experience. Good communication, interpersonal relation, presentation skills and Computer skills in MS Office package (MS Word, MS Excel and MS Power Point or SCM Systems. Competencies: Good verbal and written communication, good numeracy skills and strong relations. Basic Financial management skills. Knowledge SAP, SRM, SCM and government policies (eg, PFMA). Ability to interact with all levels both internal (end-users) and external stakeholders. Must have the ability to work independently under intense pressure and be a creative thinker. Have good ethical conduct, analytical thinking, and problem-solving. Time management skills. Ability to work under pressure.
- DUTIES** : Updating ledger cards (VA10), issuing and ordering stock according to minimum and maximum or precautionary level, compile monthly reports (CSD) etc, create and update supplier database, compile monthly reports, create and update supplier database, compile and submit monthly reports, participate in stock-take perform duties as may require by the supervisor. Received, Packing, Stock. Capturing RLS01 on SAP system, doing regular follow ups with the Suppliers regarding ordering, allocating PO numbers on orders, timely liaising with user regarding the status of their orders, managing contract document, obtain quotation where necessary, proper filling of documents and checking budget levels before ordering, liaise with other stakeholders within and outside the institution in order to resolve problems.
- ENQUIRIES APPLICATIONS** : Mrs. KL Sithebe Tel No: (011) 306-4649
: must be submitted to Dunswart Provincial Laundry, 134 Main reef road, Boksburg-North, 1459.
- NOTE** : The fully completed and signed new Z83 form should be accompanied by a detailed recently updated CV, copies of your qualifications, identity document and driver's license do not need to be attached upon application, only shortlisted candidates will receive communication from HR to submit certified copies on the day of the interview. Smart ID card and Driver's license copies must be double sided. Please ensure that the reference number is correctly quoted. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability. People with disabilities are encouraged to apply. All recommended candidates will be subjected to positive results of the security screening process which entails reference checks, criminal records check, qualification verification and medical surveillance. Incomplete applications or applications received after the closing date will not be considered.
- CLOSING DATE** : 13 October 2023
- POST 35/109** : **MEDICAL SPECIALIST SESSIONAL (ANAESTHETIC) REF NO: REFS/019042 (X1 POST)**
Directorate: Clinical
- SALARY** : Tariff Per Hour 1 – 5 Years: R585 only

		Tariff Per Hour 5 – 10 Years: R667 only Tariff Per Hour 10 years: R772 only
<u>CENTRE REQUIREMENTS</u>	:	Sebokeng Hospital A degree (MBCHB) FCS(SA) or equivalent, Registration with HPCSA as a Medical Specialist in Anaesthetic.
<u>DUTIES</u>	:	Management of designated areas of responsibility within the Anaesthetic department at Sebokeng Hospital, conducting of clinics, ward rounds and consultations to other disciplines, Drawing up of protocols for patients and wards/clinic management, Performance of procedures relevant to the discipline, Supervision of / participation in postgraduate and undergraduate training, Participation in the academic programs of the department, Conducting relevant research within the department, Performing regular audits of the department, Liaising with the hospital management and other agencies to ensure the efficient provision of clinical Anaesthetic services in the district, Providing consultative support services to peripheral institutions as part of the department's outreach program.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. Mbara Tel No: (016) 930 3301 applications should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
<u>NOTE</u>	:	Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: people with disabilities are encouraged to apply. recommended candidates will be subjected to medical assessment.
<u>CLOSING DATE</u>	:	13 October 2023
<u>POST 35/110</u>	:	<u>MEDICAL SPECIALIST SESSIONAL (OPHTHALMOLOGY) REF NO: REFS/019043 (X1 POST)</u> Directorate: Clinical
<u>SALARY</u>	:	Tariff Per Hour 1 – 5 Years: R585 only Tariff Per Hour 5 – 10 Years: R667 only Tariff Per Hour 10 years: R772 only
<u>CENTRE REQUIREMENTS</u>	:	Sebokeng Hospital A degree (MBCHB) FCS(SA) or equivalent, Registration with HPCSA as a Medical Specialist in Ophthalmology.
<u>DUTIES</u>	:	Management of designated areas of responsibility within the Ophthalmology department at Sebokeng Hospital, conducting of clinics, ward rounds and consultations to other disciplines, Drawing up of protocols for patients and wards/clinic management, Performance of procedures relevant to the discipline, Supervision of / participation in postgraduate and undergraduate training, Participation in the academic programs of the department, Conducting relevant research within the department, Performing regular audits of the department, Liaising with the hospital management and other agencies to ensure the efficient provision of clinical Ophthalmology services in the district, Providing consultative support services to peripheral institutions as part of the department's outreach program.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr. Mofokeng SM: Tel No: (016) 930 3000 applications should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
<u>NOTE</u>	:	Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recent updated CV. Copies of

qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: people with disabilities are encouraged to apply. recommended candidates will be subjected to medical assessment.

- CLOSING DATE** : 13 October 2023
- POST 35/111** : **MEDICAL SPECIALIST SESSIONAL (UROLOGY) REF NO: Refs/019044 (X1 POST)**
Directorate: Clinical
- SALARY** : Tariff Per Hour 1 – 5 Years: R585 only
Tariff Per Hour 5 – 10 Years: R667 only
Tariff Per Hour 10 years: R772 only
- CENTRE REQUIREMENTS** : Sebokeng Hospital
: A degree (MBCHB) FCS(SA) or equivalent, Registration with HPCSA as a Medical Specialist in Urology.
- DUTIES** : Management of designated areas of responsibility within the Urology department at Sebokeng Hospital, conducting of clinics, ward rounds and consultations to other disciplines, Drawing up of protocols for patients and wards/clinic management, Performance of procedures relevant to the discipline, Supervision of / participation in postgraduate and undergraduate training, Participation in the academic programs of the department, Conducting relevant research within the department, Performing regular audits of the department, Liaising with the hospital management and other agencies to ensure the efficient provision of clinical Urology services in the district, Providing consultative support services to peripheral institutions as part of the department's outreach program.
- ENQUIRIES APPLICATIONS** : Dr. Mofokeng SM Tel No: (016) 930 3000
: applications should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
- NOTE** : Applications must be submitted on a recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulation, 2016, failure to do so will result in disqualification. Z83 form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV. Copies of qualifications and other relevant documents must not be included on application. Only shortlisted candidates will be required to submit certified copies of qualification and other relevant documents to Human Resources Management Administration Unit on or before the day of the interview. Communication will be limited to shortlisted candidates only. Failure to submit all the requested documents will result in the application not being considered. if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: people with disabilities are encouraged to apply. recommended candidates will be subjected to medical assessment.
- CLOSING DATE** : 13 October 2023