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Department:  
Public Service and Administration  
REPUBLIC OF SOUTH AFRICA

## PUBLIC SERVICE VACANCY CIRCULAR

PUBLICATION NO 19 OF 2024

DATE ISSUED 31 MAY 2024

### 1. Introduction

- 1.1 This Circular is, except during December, published on a weekly basis and contains the advertisements of vacant posts and jobs in Public Service departments.
- 1.2 Although the Circular is issued by the Department of Public Service and Administration, the Department is not responsible for the content of the advertisements. Enquiries about an advertisement must be addressed to the relevant advertising department.

### 2. Directions to candidates

- 2.1 Applications on form Z83 with full particulars of the applicants' training, qualifications, competencies, knowledge and experience (on a separate sheet if necessary or a CV) must be forwarded to the department in which the vacancy/vacancies exist(s). **NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.**
- 2.2 Applicants must indicate the reference number of the vacancy in their applications.
- 2.3 Applicants requiring additional information regarding an advertised post must direct their enquiries to the department where the vacancy exists. The Department of Public Service and Administration must not be approached for such information.
- 2.4 It must be ensured that applications reach the relevant advertising departments on or before the applicable closing dates.

### 3. Directions to departments

- 3.1 The contents of this Circular must be brought to the attention of all employees.
- 3.2 It must be ensured that employees declared in excess are informed of the advertised vacancies. Potential candidates from the excess group must be assisted in applying timeously for vacancies and attending where applicable, interviews.
- 3.3 Where vacancies have been identified to promote representativeness, the provisions of sections 15 (affirmative action measures) and 20 (employment equity plan) of the Employment Equity Act, 1998 should be applied. Advertisements for such vacancies should state that it is intended to promote representativeness through the filling of the vacancy and that the candidature of persons whose transfer/appointment will promote representativeness, will receive preference.
- 3.4 Candidates must be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service.

### 4 SMS pre-entry certificate

- 4.1 To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za).

### AMENDMENT

**PROVINCIAL ADMINISTRATION: LIMPOPO: DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT:** Kindly note that the following positions were advertised in the Public Service Vacancy Circular 16 dated 10 May 2024 with the closing date of 31 May 2024 are amended as follows: The applications for the posts under the following centers:  
Towoomba Research Station and LDARD must be submitted or forwarded to: The Head of Department, Limpopo Agriculture and Rural Development, Private Bag X9487, Polokwane 0700 or hand delivered to: Office 48, Temo Towers Floor 2, 67/69 Biccard Street, Polokwane, 0699.  
The physical address for Sekhukhune District and Capricorn District is amended as follows: Sekhukhune Block 27 Next to Traffic Station Lebowakgomo and Capricorn District Block 28 Next to Traffic Station Lebowakgomo.

The Centre for the six posts of General Worker (Redline/Gate/ Guard/Fence Patroller): Ref No. LDARD 75/3/2024 has been amended. The correct Centre is Vhembe East. The Department reserves the right not to make any appointment for the advertised posts. The closing date for submission of applications is extended to the 14 June 2024 at 16:00

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL  
DEPARTMENT OF EDUCATION**

- APPLICATIONS** : Applications should be sent by post, The Directorate: Human Resource Services, KwaZulu-Natal Department of Education, Private Bag X9137, Pietermaritzburg, 3200. Applications may also be hand delivered to Head Office, Office No. 203A, 228 Pieter Maritz Street, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mr. P.B.V. Ngidi
- CLOSING DATE** : 14 June 2024, unless otherwise stated.
- NOTE** : Directive to Applicants: Applications must be made on the new Application Form for employment (Z83) obtainable from any Public Service Department accompanied by a detailed CV with full particulars of training, qualifications, skills, competencies, knowledge and experience. Please ensure that you clearly state the full post description and the relevant Post Reference number on your application. Applicants requiring additional information regarding an advertised post must direct their enquiries to the person whose name appears under each post. Please ensure that you clearly state the full post description and the relevant Post Reference number on your application. Applicants requiring additional information regarding an advertised post must direct their enquiries to the person whose name appears under each post. Applications should be forwarded in time to the address provided to reach this office on or before the closing date. Applications received after the closing date will not be accepted. Shortlisted candidates will be required to identify themselves through their ID documents or Valid driver's licences (if specified as a job requirements), as well as all highest relevant educational qualification, on or before the day of the interview. Applicants who possess (a) foreign qualification(s), must also submit the evaluated results of such qualifications, as received from the South African Qualification Authority (SAQA) when shortlisted. If applicants do not hear from this office within s three (3) months after the closing date of this circular, they must consider their applications as unsuccessful. Applications that do not comply with the above instructions shall be disqualified. Preference will be given to persons from designated groups including persons with disabilities. The Provincial Department of Education: Kwazulu-Natal is an equal opportunity affirmative action employer.

**OTHER POSTS**

- POST 19/54** : **CHIEF ARCHITECT: INFRASTRUCTURE PROGRAMME MANAGEMENT  
REF NO: DOE 01/2024**  
Branch: Institutional Development Support  
Directorate: Infrastructure Planning and Delivery
- SALARY CENTRE REQUIREMENTS** : R1 042 170 per annum  
Head Office, Pietermaritzburg  
Bachelor Degree in Architecture or relevant equivalent qualification. Registration as a Professional Architect with the South African Council for Architectural Profession. Valid drivers licence. Minimum of Six years' experience post qualification. Computer literacy. Competencies: Knowledge of Construction Industry Development Board Act of 2000 and Regulations, PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/Instructions/Circulars/Construction Procurement System., Provincial/Departmental Supply Chain Management Policies., Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. South African Schools Act of 1996, Regulations and Guidelines. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts.
- DUTIES** : Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual

Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Manage people and budgets.

**ENQUIRIES**

: Mr K. Naidoo Tel No: (033) 846 5533

**POST 19/55**

: **QUANTITY SURVEYOR: INFRASTRUCTURE PLANNING AND DELIVERY**  
**REF NO: DOE/03/2024**  
Branch: Institutional Development Support  
Directorate: Infrastructure Planning and Delivery

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R721 467 per annum  
: Head Office, Pietermaritzburg  
: A Bachelor's Degree/ Diploma in Quantity Surveying, Registered as a Professional Quantity Surveyor with SACQSP. Three years' experience post qualification. Valid Drivers 'Licence and Computer literate. Competencies: Knowledge and understanding of Education Legislation and Policies Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. South African Schools Act of 1996, Regulations and Guidelines. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts.

**DUTIES**

: Prepare the Procurement Strategy, Infrastructure Programme Management Plan and updating of the plan. Prepare the infrastructure budget and Final Project List. Prepare the Packages/Individual Project Briefs; presenting these to the Implementing Agent – referred to as Project Execution Plan v1. Monitor the implementation of Programmes and Projects by the Implementing Agents and the adherence to the Service Delivery Agreements. Manage project implementation of projects that are not allocated to an Implementing Agent. Assess departmental projects that qualify for departmental funding assessed. Manage the implementation of day-to-day, routine and emergency maintenance projects funded by department.

**ENQUIRIES**

: Mr K. Naidoo Tel No: (033) 846 5533

**DEPARTMENT OF HEALTH**

**OTHER POSTS**

**POST 19/56**

: **HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: DPKISMH05/2024**  
**(X1 POST)**  
Component: Adult ICU & Critical Care Services

**SALARY**

: Grade 1: R1 976 070 - R2 097 327 per annum, (all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules). Other benefits: Compulsory Commuted Overtime (Determined by service delivery demands) & Medical Aid (Optional).

**CENTRE**  
**REQUIREMENTS**

: Dr Pixley ka Isaka Seme Memorial Hospital  
: Senior Certificate/Grade 12 or equivalent. Appropriate tertiary qualification in the Health Science (MBCHB), or equivalent. Registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist. Sub-specialist qualification in Critical Care and registration as sub-specialist with HPCSA. A minimum of 5 years appropriate experience as Medical Sub-Specialist after registration with the HPCSA as a Medical Sub-Specialist in Critical Care. Current registration with Health Professions Council of South Africa (HPCSA) as a Medical Sub-Specialist: Critical Care (2024/2025).

Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. A successful candidate will have to spend minimum of one year in service. Recommendation: Experience in a regional or tertiary Public Health facility. Knowledge, Skills, Training and Competencies Required: Visionary, leader and team player. Knowledge of appropriate specialist procedures and protocols within field of expertise. Assessment, diagnosis and management of patients within the field of expertise. Integration and collaboration within a multidisciplinary team. Understanding of basic HR matters including Labour Relations. Control of budget, monitoring expenditure and project management. Equipment and consumables procurement and knowledge of supply chain processes. Managerial and financial management skills. Computer skills and Driver's license. Effective and appropriate communication. Problem solving and conflict management. Concern of excellence, Courtesy and interpersonal skills. Stress tolerance, innovation and self-drive. Awareness of cross-cultural differences. Ability to understand and navigate health facility systems.

**DUTIES**

: Execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care and to perform duties / functions that fall within the reasonable prescripts of acceptable legislation. Co-ordinate specialist services for the discipline. Provide clinicians with expert advice and opinion to aid diagnosis, management and treatment of patients. Conduct in-patient care and provide expert opinion where required. Participate in the provision of a 24-hour service. Provide vision, strategic direction and inspire employees to deliver excellent, quality health services. Develop and strengthen clinical governance. Provide out-reach and in-reach services as per demand. Advise and assist in the co-ordination of critical care services in the region including services at referral district facilities. Develop and manage an interlinked two-way referral pathway within the district and province. Manage the performance of allocated human resources. Develop and co-ordinate the on-going delivery of under- and post-graduate teaching and training in specialized fields. Participate in postgraduate and other relevant academic and training programmes. Ensure that the environment complies with Health and Safety Act and that staff adheres to safety precautions. Encourage and motivate staff to attain optimal productivity. Formulate and manage protocols in accordance with departmental policies that will have a positive impact on staff/service and ensure that staff are aware of these. Compile medium- and long-term expenditure framework to implement fiscal measures on an ongoing basis. Provide measures and guidance on quality assurance and improvement. Manage a cost centre effectively and efficiently. Minimize complaints or litigation through staff and patient involvement.

**ENQUIRIES  
APPLICATIONS**

: Dr HA Hlela - Senior Medical Manager Tel No: (031) 530 1471  
 : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu OR emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)

**FOR ATTENTION  
NOTE**

: Deputy Director: HRM  
 : The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an

equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.

- CLOSING DATE** : 14 June 2024
- POST 19/57** : **MEDICAL SPECIALIST GRADE 1, 2 OR 3 REF NO: DPKISMH06/2024 (X1 POST)**  
Component: Adult ICU & Critical Care Services
- SALARY** : Grade 1: R1 271 901- R1 348 635 per annum  
Grade 2: R1 451 214 - R1 538 967 per annum  
Grade 3: R1 680 780 - R2 097 327 per annum  
(all-inclusive salary packages consist of 70% basic salary and 30% flexible portion that can be structured in terms of applicable rules).
- CENTRE REQUIREMENTS** : Dr Pixley ka Isaka Seme Memorial Hospital  
Senior Certificate /Grade 12 or equivalent. An appropriate tertiary qualification (MBCHB) or equivalent Plus appropriate medical specialist registration with Health Professionals Council of South Africa (HPCSA) in a speciality with some previous experience in / exposure to critical care Plus current registration with HPCSA (2024/2025) as a Medical Specialist Plus unendorsed valid Code B driver's licence (Code 08). Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. A successful candidate will have to spend minimum of one year in service. Experience: **Grade 1:** Appropriate qualification plus registration with HPCSA as a Medical Specialist. No experience required. **Grade 2:** Appropriate qualification plus five (05) years' experience after registration with HPCSA as a Medical Specialist. **Grade 3:** Appropriate qualification plus ten (10) years' experience after registration with HPCSA as a Medical Specialist. Other benefits: Compulsory Commuted Overtime (Determined by service delivery demands) & Medical Aid (Optional). Recommendation: Applicants with experience in as a medical specialist in a regional hospital attached to a university. Applicants with experience in research and teaching. Applicants who can commence duties immediately. Knowledge, Skills, Training and Competencies Required: Clinical knowledge, skills and previous experience in adult critical care. Maintain clinical, professional and ethical standards. Good communication, leadership, decision-making and ability to work in a multi-disciplinary team. Ability to teach medical and nursing staff and participate in academic programme in the unit.
- DUTIES** : Provide a full package of specialist services including clinical, managerial, administrative, and academic in the department of Critical Care. Mandatory participation in Group 3 commuted overtime. Assist the HCU with all aspects of clinical governance. Develop and participate in the outreach programme of the directorate of critical care. Actively undertake clinical teaching of undergraduate and postgraduate students and other medical and nursing staff. Co-ordinate and participate in academic programs within the directorate of Critical Care and within the hospital. Engage and collaborate in academic research culminating in the publication of papers.
- ENQUIRIES APPLICATIONS** : Dr HA Hlela - Senior Medical Manager Tel No: (031) 530 1471  
To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)
- FOR ATTENTION NOTE** : Deputy Director: HRM  
The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months

after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.

- CLOSING DATE** : 14 June 2024
- POST 19/58** : **MEDICAL OFFICER GRADE1, 2 OR 3 REF NO: DPKISMH07/2024 (X1 POST)**  
Component: adult ICU & high care services
- SALARY** : Grade 1: R949 146 - R1 021 911 per annum  
Grade 2: R1 082 988 - R1 182 183 per annum  
Grade 3: R1 253 415 - R1 561 734 per annum  
(all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules). Other benefits: Compulsory Commuted Overtime (Determined by service delivery demands) & Medical Aid (Optional).
- CENTRE REQUIREMENTS** : Dr Pixley ka Isaka Seme Memorial Hospital  
Senior Certificate. An appropriate tertiary qualification (MBCbB) Plus registration certificate with HPCSA as a Medical Practitioner. Current registration with HPCSA as a Medical Practitioner (2024/2025). Completion of Community Service. Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. A successful candidate will have to spend minimum of one year in service. Recommendation: unendorsed valid code b divers' license (code 08). knowledge, skills, training and competencies required: Sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Ability to work in multi-disciplinary team setting. Have some knowledge and skills in Critical care. Ability to work and maintain meaningful relationships with a diverse community. Ability to make a positive contribution in a busy department. Resilience and ability to cope with change. Experience: **Grade 1:** Appropriate qualification plus registration with HPCSA as a Medical Practitioner. No experience required. **Grade 2:** Appropriate qualification plus five (05) years' experience after registration with HPCSA as a Medical Practitioner. **Grade 3:** Appropriate qualification plus ten (10) years' experience after registration with HPCSA as a Medical Practitioner.
- DUTIES** : Assist with the provision of critical care service as determined by the Head of Critical Care at Dr Pixley Ka Isaka Seme Memorial Hospital. Participate in the delivery of critical care services in Durban. Provide initial resuscitative and peri-operative surgical or medical care of patients. Ensure that the scientific principles of critical care are maintained. Ensure sound labour relations in compliance with the relevant legislation while maintaining the interest of the patients. To participate in clinical audit programmes as and when requested. To assist in outreach programmes. To provide training for nurses, junior staff, interns and medical students.
- ENQUIRIES APPLICATIONS** : Dr HA Hlela- Senior Medical Manager Tel No: (031) 530 1471  
To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)
- FOR ATTENTION NOTE** : Deputy Director: HRM  
The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications

Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.

- CLOSING DATE** : 14 June 2024
- POST 19/59** : **ASSISTANT MANAGER NURSING (GENERAL) REF NO: DPKISMH08/2024**  
Component: Internal medicine, diagnostic imaging, Psychiatry & triage services
- SALARY** : Grade 1: R656 964- R771 309 per annum. Other benefits: 13th Cheque/Services bonus, medical aid: optional, homeowners allowance subject to meeting prescribed requirements
- CENTRE REQUIREMENTS** : Dr Pixley ka Isaka Seme Memorial Hospital  
Senior or equivalent certificate (Grade 12). Degree/Diploma in General Nursing Science, Midwifery and Psychiatry. A minimum of 8 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Current South African Nursing Council (SANC) receipt (2024/2025). Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. A successful candidate will have to spend minimum of one year in service. Knowledge, Skills, Training and Competencies Required: Knowledge and experience of Public Service Policies, Acts and Regulations. Sound management, negotiation, inter-personal and problem solving skills. Good verbal and written communication skills. Sound working knowledge of nursing component in regional hospital. Sound Knowledge of policies and programs within the specialty .Knowledge of human resource management policies and practices, including recruitment, condition of service, performance management, training and development and labour relations including disciplinary, grievance and abscondment processes /procedures. Computer literacy and hospital information management.
- DUTIES** : The responsibility of the manager will be to supervise the following departments: MOPD & TB clinic, acute medical unit, radiology, sorting station, patient in transit, infectious disease ward, female & male medical wards. Implementation of Systems in Provision of effective and professional leadership In ensuring clinical Accountability And Quality Patient Care. Ensure the provision of highest possible nursing care through adequate supervision, guidance and support. Ensure that there is efficient and effective utilization of allocated budget in the Nursing Service area. Ensure that nursing staff is equitable allocated to units as per needs of each department. Participate in analysis, formulation and implementation of standards operation procedures within the specialty area. Monitor and ensure that the nursing care is highest possible quality. Ensure that the performance of nursing staff is monitored through PMDS system. Ensure that nursing staff comply with all the relevant Acts/prescripts applicable within the nursing and healthcare environment. Will relieve the office of the Deputy Manager Nurse when required. Ensure that the units comply with Ideal Hospital Realisation Framework and Office of Health Standard Compliance office. Continuous quality improvement programs / projects as determined by the needs of the department. Ensure that quality is monitoring in various programs e.g. IPC, resuscitation, Health and safety. Improve information management and indicators as per current guidelines Ensure that the patient care environment is conducive for best patient care outcomes. Deal with labour relation issues in terms of legislative and procedural guides. Ensure that policies and practices governing conditions of



service of nursing staff, including leave, and exits are adhered to. Monitoring and verification of nursing staff in the pay point as designated. Participate in supply chain management and financial management process determined by PFMA. Monitoring, reporting and mitigation of adverse health events within the department. Implement risk assessment and monitoring to ensure quality standard of care. Ensure that the Complaints management policy and procedures are adhered to. Coordinate provision of effective training and research Deal with disciplinary issues, grievance and labour relations in terms of the laid down policies /procedures.

- ENQUIRIES** : Ms SC Nduli Deputy Manager Nursing Tel No: (031) 530 1416
- APPLICATIONS** : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)
- FOR ATTENTION** : Deputy Director: HRM
- NOTE** : The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.
- CLOSING DATE** : 14 June 2024
- POST 19/60** : **OPERATIONAL MANAGER (GENERAL) GRADE 1 REF NO: DPKISMH09/2024 (X4 POSTS)**  
Component: Night duty Nursing Management Services
- SALARY** : Grade 1: R520 560 - R596 322 per annum. Benefits: 13th Cheque / Service Bonus, Medical Aid: Optional, Homeowners allowance subject to meeting prescribed requirements.
- CENTRE** : Dr Pixley ka Isaka Seme Memorial Hospital
- REQUIREMENTS** : Grade 12/Senior Certificate or equivalent. Degree / diploma in General Nursing Science and Midwifery. Current registration with South African Nursing Council as Professional Nurse and Midwife. Minimum of 7 years appropriate / recognisable experience in Nursing after registration as Professional Nurse with SANC in General Nursing. Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. All successful candidates will have to spend minimum of one year in service. recommendation: computer literacy. driver's license code EB (08). Knowledge, Skills, Training and Competencies required: knowledge of public service acts, regulations. Knowledge of Nursing Care processes and procedures. Leadership, organizational, decision-making and problem-solving abilities within the limit of public sector and institution policy framework. Financial and budgetary knowledge pertaining to the nursing care. Knowledge of policy directives informing HAST Programmes in the department. Good Interpersonal relations including negotiating, conflict handling, counselling and disciplinary skills. Basic computer skills.
- DUTIES** : Ensure adequate coverage and supervision of staff in all units to allow provision of quality patient care in an efficient and cost effective manner. Facilitate and

strengthen implementation of health care services delivery policies, procedures, clinical guidelines, protocols, plans, and strategies aimed achieving service excellence. Promote implementation of Batho Pele principles, rights charter and acceptance professional/clinical-ethical standards within the applicable legal framework. Participate and ensure implementation of norms and standards, National Health Priorities & quality improvement initiatives including national priority program plans. Ensure a safe environment for both patients and staff at night. Identify staff and student training needs. Ensure the effective development takes place and monitor performance thereof. Demonstrate effective communication with staff, patients, colleagues, clinicians and other stakeholders including report writing and presentation. Ensure effective & efficient management and utilization of resources including staff, material, financial etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Ensure effective data management at night. Ensure all night services are coordinated Prompt submission of patient safety incidents, complaints reports with quality improvement plans. Ensure that quality is monitoring in various programs e.g. IPC, resuscitation, Health and safety. Ensure that the patient care environment is conducive for best patient care outcomes. Deal with labour relation issues in terms of legislative and procedural guides.

- ENQUIRIES** : Ms SC Nduli Deputy Manager Nursing Tel No: (031) 530 1416
- APPLICATIONS** : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)
- FOR ATTENTION** : Deputy Director: HRM
- NOTE** : The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.
- CLOSING DATE** : 14 June 2024
- POST 19/61** : **ULTRASOUND RADIOGRAPHER (ULTRASONOGRAPHER) GRADE 1- 3**  
**REF NO: DPKISMH10/2024 (X3 POSTS)**  
Component: Diagnostic Imaging Services
- SALARY** : Grade 1: R465 645 - R 530 343 per annum  
Grade 2: R545 262 - R623 229 per annum  
Grade 3: R641 436 - R689 430 per annum  
Benefits: (13th Cheque / Service Bonus, Medical Aid: Optional, Homeowners allowance subject to meeting prescribed requirements)
- CENTRE** : Dr Pixley ka Isaka Seme Memorial Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12. National Diploma/Degree in Radiography (Ultrasound). Registration certificate with HPCSA as an Ultrasound Radiographer: Independent Practice. Current receipt of annual payment with HPCSA (2024/2025). Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted

candidates. All successful candidates will have to spend minimum of one year in service. Experience: **Grade 1:** None after registration with the HPCSA in respect of RSA qualified applicants who performed community service, as required in South Africa. One (1) year relevant experience after registration with the Health Professional Council of South Africa in the relevant profession (where applicable) in respect of foreign qualified applicants, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Minimum of 10 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified applicants who performed community service, as required in South Africa. Minimum of 11 years relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified applicants, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Minimum of 20 years relevant experience after registration with HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed Community Service, as required in South Africa. Minimum of 21 years relevant experience after registration with Health Professional Council of South Africa (HPCSA) in the relevant profession (where applicable) in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training and Competencies required: sound knowledge of diagnostic sonography practice and ethos. ability to perform quality assurance tests. Knowledge of relevant Health and Safety Acts. Knowledge of current health and public service, legislation, regulations and policy. Good communication and interpersonal skills, decision making and problem-solving skills. Planning and organization skills.

**DUTIES**

: Provide high quality ultrasound services consistent with scope of practice and clinical standards. Execute all clinical procedures and examinations competently to prevent patient safety incidences and miscommunication. Inspect and use equipment to ensure compliance with safety standards. Assist in compiling reports and statistics for work area. Provide health education on patient's conditions whilst upholding patient's rights and keeping to scope of practice. Participate in Quality Assurance Programme. Participate in EPMDS. Promote Batho Pele Principles in the execution of duties for effective and efficient service delivery. Assist with ultrasound patient bookings by ensuring request forms are filled properly with adequate medical and clinical information to carry out examination. Promote good health practices and ensure optimal patient care. Provide training, guidance and supervision to junior staff. Perform other duties as per delegation by radiography management.

**ENQUIRIES  
APPLICATIONS**

: Ms L Phungula, Assistant Director: Radiography Tel No: (031) 530 1432  
 : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)

**FOR ATTENTION  
NOTE**

: Deputy Director: HRM  
 : The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with

disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.

- CLOSING DATE** : 14 June 2024
- POST 19/62** : **CHIEF ARTISAN GRADE A (ELECTRICIAN AND PLUMBER) REF NO: KCD 08/2024**
- SALARY** : Grade 1: R455 223 – R519 084 per annum. 13th Cheque, Medical Aid (optional subject to employee must meet prescribed requirements) and Housing Allowance (subject to employee must meet prescribed requirements).
- CENTRE REQUIREMENTS** : King Cetshwayo District Office (Later to be part of region 4 Maintenance Hub)  
Grade A: Matric Certificate or Grade 12 (Senior Certificate). An appropriate Trade Test in terms of Manpower Training Act of 1981 as amended in Electrical & Plumbing. Ten (10) years post qualification experience required as an artisan Foreman. Valid Drivers' License. Computer Literacy MS Office Software Applications. Knowledge: Project change and financial management. Technical design, consulting report writing and analysis knowledge including compiling specifications. Computer – aided technical applications. Knowledge of legal compliance. Production process knowledge and skills. Ability to make independent decisions. Strong interpersonal, communication and presentation skills. Planning and organizing skills.
- DUTIES** : Manage technical service: Manage technical services and support in conjunction with technicians/Artisans and associates in field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Provide inputs into existing technical manuals, standards drawings and procedures to incorporate new technology. Ensure quality assurance in line with specifications. Manage administrative and related functions: Provide inputs into the budgeting process. Compile and submit report as required. Provide and consolidate inputs to the technical operations plan. Update databases and manage Artisans and related personnel and assets. Financial Management: - Control and monitor expenditure according to budget to ensure efficient cash flow management. Manage the commercial value added of the discipline-related activities and services. People Management: Manage the develop, motivation and utilization of human resources for the discipline to competent knowledge base for the continued success of technical services according to organizational need and requirements. Maintain and advance expertise: Continuous individual development to keep up with new technologies and procedures. Research/literature studies on technical/engineering technology to improve expertise. Liaise with relevant bodies/councils on technical/engineering-related matters.
- ENQUIRIES APPLICATIONS** : Mrs NN Ngubane Tel No: (035) 787 6213  
: Please forward application quoting the reference number to the Human Resource Department, King Cetshwayo District Office, Private Bag X20034, Empangeni, 3880 or hand delivered to King Cetshwayo Health District Office, 2 Lood Avenue Empangeni Rail, Human Resource Department.  
Applicants are encouraged to apply for posts through the online e-Recruitment system at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs). Applicants can submit their Z83 and CV directly to the following email address [KingcetshwayoDistrictHealth.HRJobApplication@kznhealth.gov.za](mailto:KingcetshwayoDistrictHealth.HRJobApplication@kznhealth.gov.za)  
Applicants may also visit any one of our Designated Online Application Centres (DOACS) where our friendly staff will assist you with applying online or receiving your hardcopy application. You can find the list of Designated Online Application Centres (DOACS) at [www.kznonline.gov.za/kznjobs](http://www.kznonline.gov.za/kznjobs)."
- FOR ATTENTION NOTE** : Mr MTR Nzuzza  
: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – [www.kznhealth.gov.za](http://www.kznhealth.gov.za) must be accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. "Please note in line with DPSA Circular 19 of 2022 only a Comprehensive Curriculum Vitae must be submitted together with application form. Certified copies, identity document, educational qualifications and professional registration certificates, Proof of current and previous working experience endorsed and stamped by Human Resource or Employer will only be requested from shortlisted applicants only. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification will be further required to submit evaluation/verification certificate from the South African

Qualifications Authority (SAQA) or other regulating bodies if shortlisted. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

- CLOSING DATE** : 14 June 2024
- POST 19/63** : **PROFESSIONAL NURSE - SPECIALTY (GRADE 1 OR 2) REF NO: DPKISMH11/2024 (X3 POSTS)**  
Component: Theatre & CSSD Services
- SALARY** : Grade 1: R451 533 - R530 376 per annum  
Grade 2: R553 545- R686 211 per annum  
Benefits: 13th Cheque / Service Bonus, Medical Aid: Optional, Homeowners allowance subject to meeting prescribed requirements)
- CENTRE REQUIREMENTS** : Dr Pixley ka Isaka Seme Memorial Hospital  
Grade 12 Senior Certificate or equivalent. Degree/Diploma qualification that allows registration to General Nursing & Midwifery Plus a relevant post basic qualification in Operating Theatre nursing. Current Registration with SANC as a Professional Nurse (2024 receipt). A minimum of four (04) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. Successful candidate will have to spend minimum one year in service. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience as a General Nurse after obtaining one (01) year post basic qualification in Operating Theatre Nursing. **Grade 2:** A minimum of 14 (fourteen) years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing of which at least 10 (ten) years of the period referred to above must be appropriate/ recognizable experience after obtaining the one (01) year post basic qualification in Operating Theatre Nursing. All successful candidates will have to spend minimum of one year in service. Recommendation: Previous experience in the following disciplines would be advantageous: orthopaedics, CSSD, recovery room, ophthalmology. knowledge, skills, training and competencies required: Knowledge of Nursing Care, Processes and Procedures, nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Financial and Budgetary knowledge pertaining to relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership, Organizational, Decision Making, Problem Solving, Co-ordination, liaisons and Interpersonal Skills within the limits of the Public Sector and Institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Computer skills in basic programs.
- DUTIES** : Assist in planning/organizing and monitoring of the objectives of the specialized unit in consultation with subordinates. Demonstrate effective communication to patients, families, multidisciplinary team members and other stakeholders within the hospital. Ensure that high quality of nursing care is rendered to all clients accessing Operating Theatre unit at Dr Pixley Ka Isaka Seme Memorial Hospital. Manage utilization and supervision of resources. Coordinate the provision of effective training and research, focusing on the programs aimed at the improvement Operating Theatre nursing. Instill discipline, professionalism and work ethics amongst employees. Ensure compliance to quality, infection prevention and control (IPC) programs e.g. Ideal Hospital realization and maintenance (IHRM) Norms and Standards (N&S.) Maintain a constructive working with multi-disciplinary team members. Provide effective support to nursing services e.g. assist with relief duties to nursing management.
- ENQUIRIES** : Mrs YYN Ngema: Assistant Manager Nursing – Theatre & CSSD Services Tel No: (031) 530 1419

**APPLICATIONS** : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)

**FOR ATTENTION** : Deputy Director: HRM

**NOTE** : The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.

**CLOSING DATE** : 14 June 2024

**POST 19/64** : **PROFESSIONAL NURSE - SPECIALTY (GRADE 1 OR 2) REF NO: DPKISMH12/2024 (X1 POST)**  
Component: Adult ICU & High Care & Trauma Services

**SALARY** : Grade 1: R451 533 - R530 376 per annum  
Grade 2: R553 545 - R686 211 per annum  
Other benefits: 13th Cheque, Medical Aid (Optional) & Housing Allowance (Employees to meet the prescribed requirements).

**CENTRE** : Dr Pixley ka Isaka Seme Memorial Hospital

**REQUIREMENTS** : Senior Certificate/Grade 12 or equivalent. Degree/Diploma qualification that allows registration to General Nursing. A relevant one (01) year Post Basic qualification in ICU registered with SANC. Registration certificate with South African Nursing Council (SANC). Current SANC receipt (2024). Four (04) years' experience in Nursing after registration as a Professional Nurse. Certificate of Service from previous and current employer endorsed by Human Resource Department will be required from shortlisted candidates. A successful candidate will have to spend minimum of one year in service. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, plus one- year ICU post basic diploma. **Grade 2:** A minimum of 14 (fourteen) year's appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing of which at least 10 (ten) years of the period referred above must be appropriate/recognizable experience in the speciality after obtaining the 1 (one) year post basic qualification in ICU. Knowledge, Skills, Training and Competencies required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework. Good communication skills-verbal and written. Co-ordination and liaison skills. Problem solving skills and critical thinking skills. Ability to work within the multidisciplinary team.

**DUTIES** : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public. Provide comprehensive, quality nursing care. Provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within

the hospital. Assist with allocation/change list, day and night duty rosters and inputs for leave. Assist in record keeping and provide statistical information on training and staffing. To assist in EPMDS evaluation of staff and implement EAP. Assist in orientation, induction and monitoring of all nursing staff. To complete patient related data and partake in research. Promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty. To assist with relief duties of the supervisor and act as junior shift-leader on both day and night shift. To partake in overall specialized unit functions, i.e. team building. Effective and efficient management of all resources. Liaise with professional Nurse in charge in High care/Renal unit. To nurse a critically ill patient who is ventilated, on haemodialysis and continuous-vino venous haemodialysis. To nurse all types of patients regardless of diagnoses according to disease profile within the directorate. To nurse a paediatric ventilated/high care patient in ICU within directorate. Maintain Professional growth/ethical standard and self-development. Assist in reduction of complaints within the directorate.

- ENQUIRIES** : Ms PT Jali -Assistant Manager Nursing-Adult ICU, High Care & Trauma Services Tel. No: (031) 530 1428.
- APPLICATIONS** : To be hand delivered to 310 Bhejane Street (Hospital Gate Number 2) Kwamashu or emailed to: [pixley.recruitment@kznhealth.gov.za](mailto:pixley.recruitment@kznhealth.gov.za)
- FOR ATTENTION** : Deputy Director: HRM
- NOTE** : The following documents must be submitted, Application for employment form (New Z83), which is obtainable at any Government Department or form website-[www.kznhealth.gov.za](http://www.kznhealth.gov.za). No attachments on application, only New Z83 and CV. All required information on the Z83 form must be provided. Detailed Curriculum Vitae must accompany the application from Z83. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. DPKISMH01/2024. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Applicants in possession of a foreign qualification must produce an evaluation certificate from the South African Qualifications Authority (SAQA) on or before the day of the interview. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof on or before the day of the interview. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). Please note: the employment equity for these posts is an African Male. This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. The filling of these posts is subject to availability of budget.
- CLOSING DATE** : 14 June 2024
- POST 19/65** : **CLINICAL NURSE PRACTITIONER REF NO: MKU 01/2024**
- SALARY** : Grade1: R451 533 per annum  
Grade 2: R553 545 per annum  
Other Benefits: 12 % Rural Allowance.13th Cheque. Housing Allowance (Employee must meet prescribed requirements) Medical Aid (Optional).
- CENTRE** : Bethesda District Hospital - (KwaZulu - Natal)
- REQUIREMENTS** : Required Experience: **Grade 1:** Grade 12 (Senior certificate) Standard 10/or (Vocational National Certificate). Degree / Diploma in General Nursing Science and Midwifery plus, (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse and Primary Health Care. A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least ten years of the period referred to above must be appropriate/recognizable experience in Maternity after obtaining the 1-year Post Basic qualification in Midwifery and Neonatal Nursing Science. Knowledge, Skills and Competences

Required: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory skills. Good interpersonal relationship skills. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

**DUTIES**

: Provide quality comprehensive Primary Health Care by providing preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net. Assist with capturing patients on patient registration (HPRS) system. Support the realization and maintenance of Ideal Clinic Programme in the facility.

**ENQUIRIES  
APPLICATIONS**

: All enquiries should be directed to Ms. K.B Mabika Tel No: (035) 595 3109  
: The Human Resources Manager, Bethesda Hospital, Private Bag X602, Ubombo, 3970, Hand delivered applications may be submitted at Human Resources office, Bethesda Hospital, Ubombo Main Road.

**NOTE**

: The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: applications must be submitted on the prescribed most recent application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae only. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. the reference number must be indicated in the column provided on form Z83; e.g. Reference Number (Beth 19/2023). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to position outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualification by SAQA; verification of previous experience from Employers and verification form the Company Intellectual Property Commission (CIPC). (The institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s). The KwaZulu-Natal Department of Health is an equal opportunity, affirmative action employer and preference will be given to previously disadvantaged groups. It is the Department's to intension to promote to equity (race, gender and disability) through the filing of this post with a candidate whose transfer/ promotion / appointment will promote representatively in line with the numeric targets as contained in our Employment Equity plan.

**CLOSING DATE**

: 14 June 2024

**POST 19/66**

: **CLINICAL NURSE PRACTITIONER-(HTA) REF NO: MS/01/2024**

**SALARY**

: R451 533 per annum. Plus 13th Cheque Medical Aid Optional, Homeowners /Housing Allowance (Employee must meet prescribed requirements).



<b><u>CENTRE REQUIREMENTS</u></b>	:	Mseleni District Hospital – Kwa Mduku Clinic (Kwa Zulu - Natal)
	:	Grade 12/ Standard 10. Degree/ Diploma in General Nursing with Midwifery. Post Basic qualification with duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and care accredited with SANC. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General nursing (no attachments on application, only Z83 and CV).
<b><u>DUTIES</u></b>	:	Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Develop and Implement HTS Index Plan, ART treatment adherence, Literacy/disclosure and retention to care. Identify new HIV Key Population Hotspots within the sub district. Participate in Key Population risk reduction activities Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceuticals and stock. Identify and Monitor new community adherence clubs and community pick-up points. Provide assessment, testing of clients and linkage to treatment and care. Assist in orientation, induction and monitoring of all nursing and support staff. Provide direct and indirect supervision and guidance of all nursing and support staff. To provide nursing care that leads to improved health service delivery. Execute duties and functions with proficiency and perform duties according to the scope of practice.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms. P.S Ndonga Tel No: (035) 5741004
	:	The Assistant Director-HRM: Mseleni Hospital, P.O Sibhayi, 3967, Hand delivered applications may be submitted at Human Resources office, Mseleni Hospital.
<b><u>NOTE</u></b>	:	The following documents must be submitted and if not submitted the applicant will be disqualified forthwith: applications must be submitted on the prescribed most recent application for Employment form (Z83) which is obtainable at any Government Department or from the website-www.kznhealth.gov.za and must be originally signed and dated. The application form (Z83) must be accompanied by detailed Curriculum Vitae only. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. the reference number must be indicated in the column provided on form Z83; e.g Reference Number (MS/01/2024). Failure to comply with the above instructions will disqualify the applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA); the following checks (security clearance vetting); criminal clearance; credit records; Verification of Educational Qualification by SAQA; verification of previous and current experience from Employers and verification from the Company Intellectual Property Commission (CIPC).The employment equity target for this post is African Male (The institution is an equal opportunity; affirmative action employer; whose aim is to promote representatively at all levels of different Occupational categories in the institution and Persons with disabilities should feel free to apply for the post/s )
<b><u>CLOSING DATE</u></b>	:	14 June 2024
<b><u>POST 19/67</u></b>	:	<b><u>DENTAL THERAPIST REF NO: NKAH 13/2024</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R376 524 per annum Grade 2: R439 755 per annum Grade 3: R514 785 per annum Benefits: Plus 13th cheque, Housing Allowance and Medical aid optional Employee must meet prescribed requirements.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Nkandla Hospital
	:	Senior certificate (Grade 12), or equivalent qualification plus Bachelor of Dental Therapist, Certificate of registration with the HPCSA, Current and previous experience endorsed by Human Resource Department, <b>Grade 1:</b> no experience, <b>Grade 2:</b> Bachelor of Dental of Therapy and certificate of Registration with the HPCSA plus 10 years' appropriate experience after registration as a Dental Therapist, <b>Grade 3:</b> Bachelor of Dental Therapy and a certificate of Registration with the HPCSA plus 20 years appropriate experience after registration as a Dental Therapist. Knowledge and understanding of the legislative prescript governing the Public Service, Ability to communicate effectively with all levels of staff and the public, Computer

- Literacy, Ability to work under pressure, Presentation, Planning, and organizing skills, Ability to manage conflict and apply discipline, Decision making and problem solving skills.
- DUTIES** :
- Render clinical dental services within the institution, including travelling to the Clinics, ensure appropriate management and treatment of dental patients, Render quality oral health care to patients (whole spectrum, i.e. extractions scale & polish basic restorations, diagnoses and management of oral diseases, Infection Control, Waste Management, ensure appropriate referral of patients, Provide and assure quality health care and information management including generation, collection, collation and analysis of data, ensure oral health and patient education.
- ENQUIRIES** :
- APPLICATIONS** :
- Dr. DD Hlophe Tel No: (035) 833 5000
  - All applications should be posted to: The Chief Executive Officer: Nkandla District Hospital Private Bag X102, Nkandla, 3855.
- FOR ATTENTION** :
- NOTE** :
- Human Resource Manager
  - The applicants must include only completed and signed new Z83, obtained from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae when they apply. Certified copies of Identity Document, Senior Certificate, and the highest required qualification as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview.
- CLOSING DATE** :
- 21 June 2024