

**DEPARTMENT OF EMPLOYMENT AND LABOUR****NOTICE 502 OF 2021****Notice of the Productivity South Africa  
Annual General Meeting (AGM), Webinar**

Productivity South Africa (herein after referred to as **Productivity SA**) is established in terms of section 31 of the Employment Services Act, No. 4 of 2014 as a juristic person and schedule 3A Public Entity of the Department of Employment and Labour (DEL). Our mandate is to promote employment growth and productivity thereby contributing to South Africa's socio-economic development and competitiveness.

The Entity's objectives and programme interventions are aimed at enhancing the productive capacity and operational efficiency of enterprises throughout the business lifecycle to accelerate wealth and to create productive employment and decent jobs. The interventions include: Developing relevant productivity competencies and competitiveness in workplaces; Promoting and inculcating a culture of productivity and competitiveness mind-set and generating and disseminating productivity and competitiveness related information and knowledge. Moreover, we provide mechanisms to assist businesses to stabilise and become more competitive and profitable, in the form of a suite of Business Processes Improvement tools and Techniques. These interventions systematically help businesses of different sizes to optimise all aspects of underlying business processes to achieve operational efficiency and financial sustainability, wealth creation, job retention and an environment conducive for job retention and creation. The interventions are through the following programmes:

- Turnaround Strategies which is a tripartite approach to addressing issues of productivity in support of enterprises facing economic distress (financial and operational difficulties) to prevent job losses or minimise the retrenchment of workers. This include developing long-term plans and programmes to restructure and improve the productivity and operational efficiency of the organisation with a view to retain jobs or minimise the retrenchment of workers.
- The Competitiveness Improvement Service (CIS) Programme incorporating the Workplace Challenge Programme (WPC) funded by the dtic focusses on (i) enterprise competitiveness and sustainability, including enhancing the appropriate capacities of SMMEs and Co-operatives to adopt world-class productivity enhancement best practices, focusing on products, processes and people; (ii) contributing to the creation of decent work by improving the competitiveness and sustainability of enterprises. (iii) supporting South Africa's strategic objectives in scaling up efforts to promote long term industrialisation and transformation of the economy and to achieve a productive high-income economy which is globally competitive; (iv) support to SMMEs and Co-operatives, particularly in the productive sectors with strong growth and employment multipliers within the priority sectors are targeted; (v) prioritising the participation of historically disadvantaged people and regions in the economy and thereby support meaningful BBBEE using instruments such as Special Economic Zones (SEZs), Industrial Parks and Black Industrialists interventions.

In terms of clause 6 (6.1 – 6.6) of the Productivity SA's Constitution, the Board is required to hold the Annual General Meeting each year within six months of the end of the preceding financial year of Productivity SA.

Notice is hereby given that Productivity SA's Board will be holding the Annual General Meeting with the Key Stakeholders: Department of Employment and Labour as Shareholder, Organised Business, Organised Labour and Government with a maximum of three representatives, Strategic partners and Alliances, appointed Internal and External Auditors, Media, Executive Committee to attend the Annual General Meeting via a Webinar to be held on:

- **Date:** 17<sup>th</sup> September 2021, through Webinar (the link will be provided in due course)
- **Time:** 10h00 – 12h00

The Annual General Meeting will discuss the following for adoption:

- Productivity SA Annual Report for the period 2020/21 FY
- Productivity SA Annual Financial Statements for the period 2020/21 FY
- Productivity SA Performance Information for the period 2020/21 FY
- Productivity SA Revised Strategic Plan 2020/21 – 2024/25
- Productivity SA Priorities over the MTSF 2019 - 2024
- Productivity SA Annual Performance Plan for the period 2021/22 FY
- Budget for the period 2021/22 FY

Please RSVP to Dorcas Khasake at: [dorcask@productivitysa.co.za](mailto:dorcask@productivitysa.co.za) on or before the 1<sup>st</sup> September 2021. She can be contacted at 011 848 5398 for further enquiries.