

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

NO. 50

22 JANUARY 2016

PROMOTION OF ACCESS TO INFORMATION ACT, 2000**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Tshililo Michael Masutha, Minister of Justice and Correctional Services, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

DEPARTMENT OF HUMAN SETTLEMENTS

As set out in the Schedule

**TSHILOLO MICHAEL MASUTHA, MP (ADV)****MINISTER FOR JUSTICE AND CORRECTIONAL SERVICES**



REPUBLIC OF SOUTH AFRICA

FORM D

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH
RECORDS:**
(Section 15 of the Promotion of Access to Information Act 2000 (Act no. 2
of 2000)
[Regulation 5A])

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website)(SECTION 15(1)(a))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):	
N/A	N/A
FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):	
N/A	N/A
FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii)	
<ul style="list-style-type: none"> • ALL documents falling within the section 15 category can be copied with the exception of certain documents such as tender documents which must always be original. Should the Department incur costs in reproducing the document and where applicable, the provisions of section 15 (3) shall be applicable (that is, the prescribed fee for the reproduction of the documents shall be payable). 	<ul style="list-style-type: none"> • Photocopy and collect at NDHS offices. (NB: Only records which are photocopiable can be copied).

<ul style="list-style-type: none"> • Training Manuals for Counselors (DHS and SALGA). 	<ul style="list-style-type: none"> • Copying
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii)	
Annual Performance Plans.	Available at DHS Offices.
Annual Reports on lending patterns on home loans.	Available at DHS Offices.
Annual Report on the Evaluation of the impact of the Rural Housing Programme.	Available at DHS offices.
Annual Report on Evaluating the performance of Social and Rental Housing Programmes.	Available at DHS offices.
Applicant's status of subsidized housing application (National Housing Needs Register and Housing Subsidy System).	Available through DHS Call Centre.
Bids/Tender advertisements.	Available on DHS Website.
Booklet-Office of Disclosure Complaints Handling procedure manual (8 languages: English; Afrikaans; isiZulu; Sepedi; Setswana; isiXhosa; Xitsonga and Tshivenda).	Available at DHS offices.
Breaking New Ground Policy.	Available at DHS offices and on Website.
Budget (Estimates of National Expenditure for Human Settlements).	Available at DHS offices.
Community Residential Programme (CRU).	Available on DHS Website.
Conditional Grants and Funds Management (allocations, transfers and devolutions, monitoring and analysis, specific losses).	Available at DHS offices.
Department of Human Settlements Corporate Diary.	Available on DHS Website.
Department of Human Settlements Annual Reports.	Available on DHS Website.

Department of Human Settlements Legislation [Bills/ Acts/Regulations & International Commitments].	Available on DHS Website.
Departmental publications; Brochures; Newsletters; Magazines and Posters.	Available on DHS Website and at DHS Offices.
DHS Media Monitoring (News Clippings).	Available on DHS Website.
Economic opportunities created by Department of Human Settlements (in 11 official languages).	Available at DHS offices.
Equity Matters (Financial Institutions).	Available at DHS Offices.
Establishment matters (Macro Structure).	Available on DHS Website.
Events; Campaigns; Launches and Publicity Programmes (includes speeches and photographs).	Available on DHS Website.
Finance Linked Individual Subsidy Programme (FLISP Policy).	Available at DHS offices and on Website.
Financial Irregularities.	Available at DHS offices.
Financial Assistance (Donations and Sponsorship).	Available at DHS offices.
Forms: [Z83 form & PAIA forms].	Available on DHS Website and at DHS Offices.
Framework for Women and Youth (Policy Framework).	Available at DHS offices and on Website.
Govan Mbeki Housing Awards.	Available on DHS Website.
Guide to owning a Government Subsidized House.	Available at DHS offices.
Home Loans and mortgages.	Available at DHS Offices.
Housing Consumer Education Manual.	Available at DHS offices.
Housing Project Process Guide.	Available at DHS offices.
Human Settlements Medium Term Strategic Framework (MTSF 2014-2019).	Available on DHS Website.
Human Settlements Programmes and Subsidies (11 official languages).	Available at DHS offices.
Human Settlements 20-year book.	Available on DHS Website.
Measuring success in Human Settlements development: an impact evaluation study of the upgrading of informal settlements programme in selected projects in South Africa.	Available at DHS offices.

Monitoring, Evaluation and Impact Assessment (MEIA) Policy and Implementation Framework for the Human Settlement Sector.	Available on DHS Website.
National Housing Code 2009.	Available on DHS Website.
Parliament Approved Replies.	Available on DHS Website.
People's Housing Process Policy.	Available on DHS Website.
Practice Notes (HS development grant (HSDG) and urban settlements development grant (USDG).	Available at DHS offices.
Promotion of Access Information Act: (Section 32 Reports; PAIA Manual; Section 15 list).	Available at DHS offices and on Website.
Press Releases.	Available on DHS Website.
Profiles of Executive Authority.	Available on DHS Website.
Reports on Human Settlements Environmental Scanning & Analysis (Economic trends analysis and Markets).	Available on DHS Website.
Rural Intervention: Communal Land Rights.	Available on DHS Website.
Social Housing: Social Housing Act No.16 of 2008; Social Housing Policy Guidelines and Social Housing Regulations.	Available on DHS Website.
Strategic Plans.	Available at DHS offices and on website.