No. 447 **25 April 2008**

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In accordance with regulation 24(c) of the National Standards Bodies Regulations of 28 March 1998, the Standards Generating Body (SGB) for

Travel, Tourism and Events

registered by Organising Field 11, Services, publishes the following Unit Standards for public comment.

This notice contains the titles, fields, sub-fields, NQF levels, credits, and purpose of the Unit Standards. The Unit Standards can be accessed via the SAQA web-site at **www.saqa.org.za**. Copies may also be obtained from the Directorate for Standards Setting and Development at the SAQA offices, **Hatfield Forum West, 1067 Arcadia Street, Hatfield, Pretoria.**

Comment on the Unit Standards should reach SAQA at the address below and *no later than 23 May 2008.* All correspondence should be marked **Standards Setting – SGB for Travel, Tourism and Events** and addressed to

The Director: Standards Setting and Development
SAQA
Attention: Mr. D Mphuthing
Postnet Suite 248
Private Bag X06
Waterkloof
0145
or faxed to 012 – 431-5144
e-mail: dmphuthing@saqa.co.za

P.p. DR. S. SHIKHA
DIRECTOR: STANDARDS SETTING AND DEVELOPMENT

SOUTH AFRICAN QUALIFICATIONS AUTHORITY

SAQA

UNIT STANDARD:

Co-ordinate registration/arrival system for an event

SAQA US ID	UNIT STANDARD TITLE			
256074	Co-ordinate registration/arrival system for an event			
ORIGINATOR		PROVIDER		
SGB Travel, Tourism and Events				
FIELD		SUBFIELD		
11 - Services		Hospitality, Tourism, Travel, Gaming and Leisure		
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL		CREDITS
Undefined	Regular	Level 5		3

This unit standard does not replace any other unit standard and is not replaced by another unit standard.

SPECIFIC OUTCOME 1
Process registrations according to operational requirements and standards.

SPECIFIC OUTCOME 2
Monitor registrations according to operational requirements and standards.

SPECIFIC OUTCOME 3
Conduct Events registration.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

	ID	QUALIFICATION TITLE	LEVEL
Elective	61609	Further Education and Training Certificate: Volunteerism Operations	Level 4

SOUTH AFRICAN QUALIFICATIONS AUTHORITY

SAQA

UNIT STANDARD:

Plan events

SAQA US ID	UNIT STANDARD TITLE			
256075	Plan events			
ORIGINATOR		PROVIDER		
SGB Travel, Tourism and Events				
FIELD		SUBFIELD		
11 - Services		Hospitality, Tourism, Travel, Gaming and Leisure		
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL		CREDITS
Undefined	Regular	Level 5		3

This unit standard does not replace any other unit standard and is not replaced by another unit standard.

SPECIFIC OUTCOME 1
Apply social and cultural guidelines in the context of responsible event planning.

SPECIFIC OUTCOME 2
Apply economic guidelines in the context of responsible event planning.

SPECIFIC OUTCOME 3
Apply environmental guidelines in the context of responsible events.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

	ID	QUALIFICATION TITLE	LEVEL
Elective	61609	Further Education and Training Certificate: Volunteerism Operations	Level 4

SOUTH AFRICAN QUALIFICATIONS AUTHORITY

SAQA

UNIT STANDARD:

Provide operational support for a minor event

SAQA US ID	UNIT STANDARD TITLE		
256094	Provide operational support for a minor event		
ORIGINATOR		PROVIDER	
SGB Travel, Tourism and Events			
FIELD		SUBFIELD	
11 - Services		Hospitality, Tourism, Travel, Gaming and Leisure	
ABET BAND	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
Undefined	Regular	Level 4	5

This unit standard does not replace any other unit standard and is not replaced by another unit standard.

SPECIFIC OUTCOME 1
Clarify event support requirements.

SPECIFIC OUTCOME 2
Execute event support tasks according to operational requirements.

SPECIFIC OUTCOME 3
Evaluate the event from an operational perspective.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

	ID	QUALIFICATION TITLE	LEVEL
Core	61609	Further Education and Training Certificate: Volunteerism Operations	Level 4

SOUTH AFRICAN QUALIFICATIONS AUTHORITY

SAQA

UNIT STANDARD:

Perform logistic functions for an event or events business

SAQA US ID	UNIT STANDARD TITLE		
256114	Perform logistic functions for an event or events business		
ORIGINATOR		**PROVIDER**	
SGB Travel, Tourism and Events			
FIELD		**SUBFIELD**	
11 - Services		Hospitality, Tourism, Travel, Gaming and Leisure	
ABET BAND	**UNIT STANDARD TYPE**	**NQF LEVEL**	**CREDITS**
Undefined	Regular	Level 5	4

This unit standard does not replace any other unit standard and is not replaced by another unit standard.

SPECIFIC OUTCOME 1
Explain organisational logistics function requirements.

SPECIFIC OUTCOME 2
Perform events logistics functions.

SPECIFIC OUTCOME 3
Maintain records as it applies to the administration of finances in the events business.

QUALIFICATIONS UTILISING THIS UNIT STANDARD

	ID	QUALIFICATION TITLE	LEVEL
Elective	61609	Further Education and Training Certificate: Volunteerism Operations	Level 4